



## PRE-KINDERGARTEN TEACHER *Position Description*

**Title:** Pre-Kindergarten Teacher  
**Location:** Pamlico County Schools  
**Terms of Employment:** 10 months, Full Time  
**Effective Date:**  
**FLSA Status:** Exempt

### Purpose

*The Pre-Kindergarten Teacher will instruct young students in basic subjects in order to prepare them for future schooling.*

### Qualifications

- Must hold or be eligible to hold a North Carolina Professional License in the area of Birth through Kindergarten.

### Duties and Responsibilities

- Responsible for planning, organizing, and presenting instruction and instructional environments which help students learn subject matter and skills that will contribute to their educational and social development
- Conducts lessons or instructional activities at a brisk pace, appropriate to students
- Establishes and maintains standards of student behavior required to provide and orderly and productive classroom environment
- Evaluates each student's performance and growth in knowledge and understanding, and prepares progress reports
- Performs other duties as assigned by immediate supervisor

### Skills and Abilities

- Ability to meet the needs of all learners
- Knowledge of students' growth, development, and learning
- Understanding the growth and development of students to which he/she is assigned
- Ability to motivate students
- Ability to communicate effectively in written and oral form
- Ability to establish and maintain effective working relationships as necessitates by work assignments
- Ability to adapt to performing under stress when confronted with emergency situations

*Pamlico County Schools does not discriminate in the employment, tenure, or promotion of employees on the basis of sex, race, religion, age, national origin or disability.*