

## **Camp Maintenance Worker II**

### **Purpose Statement**

Under general supervision performs a variety of general site and building maintenance and occasional construction tasks ranging in complexity from unskilled to skilled and related to a diversity of trades and activities including carpentry, plumbing, electrical, HVAC, painting, custodial, site security, gardening, and "hosting" the site for guests; maintains site and facilities in a safe condition.

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### **Diversity Statement:**

Because each person is born with inherent worth and dignity, and because equitable access and opportunity are essential to a just, educated society, SDCOE employee commitments include being respectful of differences and diverse perspectives and being accountable for one's actions and the resulting impact.

### **Essential Functions**

- Maintains, diagnoses, and repairs problems with 110 and 208 single and three-phase electrical services, light fixtures, switches, fuses, outlets, receptacles, and plugs.
- Remodels or constructs buildings or portions of buildings, including removal or installation of walls or partitions, electrical components, computer cabling, and plumbing.
- Maintains, diagnoses, and repairs or replaces a variety of gas-fired and electrical appliances including heaters, AC units, electrical generators, water heaters, ovens, toasters, walk-in refrigerators and freezers, stoves, mixers, slicers, washers, dryers, pumps, timers, etc.
- Diagnoses, repairs, maintains or replaces lighting systems and components, water distribution and storage systems and components, fuel and gas distribution systems and components, sewer or waste systems and components, phone and intercom systems.
- Installs, repairs, or replaces structural building or site components such as roofs, doors, walls, asphalt, stucco, carpeting, concrete walkways, stairs, handrails, ramps, locks, hinges, cabinets, shelving, etc.
- Performs a variety of unskilled and semi-skilled site maintenance and repair tasks typical of those required to run the site such as unclogging toilets, resetting wall clocks, replacing light bulbs, and all items noted for the Camp Maintenance Worker I and custodian positions.

### **Other Functions**

- Performs other related duties as required.

### **Job Requirements: Minimum Qualifications**

#### **Knowledge and Abilities:**

KNOWLEDGE of:

Proper work methods;

Safety precautions and procedures;

Tools and equipment used in general facilities maintenance and repair.

**ABILITY to:**

- Perform a variety of site maintenance tasks ranging in complexity from unskilled to skilled;
- Use hand and power tools properly and safely;
- Analyze maintenance problems and implement appropriate, effective solutions;
- Understand and follow oral and written instructions;
- Communicate effectively orally and in writing;
- Maintain routine site records;
- Organize and prioritize work;
- Establish and maintain effective working relationships with those contacted in the course of business;
- Read and interpret working drawings, blueprints, bid specifications, and plans;
- Work independently.

**Working Environment**

Indoor and outdoor work assignments.

Must be able to hear and speak to exchange information; see to perform assigned duties; possess dexterity of hands and fingers to operate assigned equipment; stand, walk, bend, stoop; twist, push, pull, kneel, and squat for extended periods of time; reach overhead, above the shoulders and horizontally, to perform assigned duties; lift, carry, push and pull tools, materials, equipment and furniture weighing up to 75 lbs.; climb ladders and work on rooftops and high locations; crawl into attics and tight spaces; and work in confined and/or high areas. Job duties may be adapted to accommodate individuals with disabilities.

Experience: Experience involving maintenance or service repair of structures, utilities, plumbing, water, and electrical systems, including the performance of construction tasks. Grounds maintenance, janitorial, or custodial experience will not be qualifying.

Education: N/A

Equivalency: A combination of education and experience equivalent to a high school diploma and experience involving maintenance or service repair of structures, utilities, plumbing, water, and electrical systems, including the performance of construction tasks. Grounds maintenance, janitorial, or custodial experience will not be qualifying.

**Required Testing**

N/A

**Certificates**

A valid Class C California driver's license is required at the time of the appointment. The ability to qualify for a Class B license after appointment is also required.

Certification in Non-Transient Community Small Water System required within six months of employment.

Continuing Education/Training

As needed to maintain required certifications

Clearances

Drug Test

Proof of physical examination, including TB Screen

FLSA State: Non-exempt

Salary Range: Classified Support Salary Schedule, Grade 51

Established: 11/87

Revised: 12/92, 2/96, 9/98, 01/21

Approved by the Personnel Commission: November 6, 1987