

Extracurricular Activity Buses/Field Trips/ Special Events Transportation

Students will board the bus at the school designated as point of origin for the trip and will return to the point of origin in the bus. There will be no stops along the designated route to pick up or discharge students.

The only variation allowed in this regulation is the release of students to parents in a face-to-face situation at the close of the activity before buses begin the return trip. Such release will require a signed, dated note from the parent.

No special trips requiring buses to cross any mountain passes will be approved unless a retarder-equipped bus or buses are available for use.

The activity must provide at least one adult sponsor for each bus on a special trip. The bus driver will be responsible for the safe operation of the bus. The sponsor will be responsible for supervision of students and enforcement of bus rules. Any adult designated by the principal as a sponsor will have such authority. Preschool-age children will not be permitted to accompany sponsors on the activity.

In the event that adverse road, weather or other conditions develop which could reasonably present a danger to passengers, drivers or equipment, the trip may be subject to cancellation.

Students must follow all school bus rules with this exception: Food and drink not in glass containers will be allowed on the bus with permission of the principal. However, any debris must be cleaned up at the end of the trip before students leave the bus.

If a student causes a disruption or hazard on the bus, a hearing will be held. The principal, student, driver and/or sponsor may be included in the hearing. Those included will have the opportunity to share with the principal their perceptions of the problem. If the principal finds that there has been an infraction of bus rules, he will take the following action:

1. On the first infraction, the student will be warned that following any further infraction he will be declared ineligible for extracurricular activities for one week.
2. On the second infraction during a semester, the student will be suspended from transportation for extracurricular activities for one week.
3. On the third infraction during a semester, the student will be declared suspended from transportation for extracurricular activities for the remainder of the semester.

Based on the severity of the problem as it relates to respect and safety for others the principal may bypass step #1 and/or step #2 above and immediately declare the student suspended from extracurricular activities for one week or for the remainder of the semester.

Approved February 26, 1991

Note: For additional details, see the "District Transportation Services" section of the 1994-95 classified and certified employee handbooks.