

MINUTES

**Addison Central School District
Executive Committee
Executive Committee Meeting
Friday, January 17, 2025, 7:30 am - 8:30 am
Virtual Meeting - Zoom Only**

Remote Attendance

Barbara Wilson; Mary Heather Noble; Suzanne Buck; Wendy Baker

A. Call to Order Upon Reaching A Quorum

Meeting called to order at 7:34 a.m.

1. Introductions – Board members, Administrators and Staff

B. Public Comment Period

No public comment.

C. Recommendation to Approve Minutes from 1/6/2025

Motion to approve minutes of January 6, 2025.

Move: Suzanne Buck Second: Mary Heather Noble Status: Passed

D. Committee Discussion

Mary Heather Noble reported that she checked the Board voicemail on Monday, January 13th and that there were no messages.

Barb Wilson reported that Boardpaq notified ACSD that they are discontinuing the software in about 3 weeks and only supporting their new software. ACSD's license agreement for Boardpaq expired in December, but they kept the District on as they were uncertain about whether they would continue to maintain it. Now they have decided to discontinue it, so the Board needs to find another program for creating agendas, minutes, and sharing meeting materials. Barb said that Darcie Arensmeyer has looked into the replacement tool, and it will cost the District between \$4,000 to \$6,000. Moving to the replacement tool would require a conversion process that Darcie would need to do in addition to her other responsibilities. Barb said that most other districts use Google Drive, including PAHCC -- this at least seems like a reasonable interim choice without additional cost. Darcie would need to make sure to enable permissions for Board members to have access to certain folders and see/share certain materials. Barb has asked Darcie to reach out to the other Districts to see how they have handled use of Google Drive for these purposes and whether there are certain cautions we must take.

Suzanne Buck reminded Barb that it is ultimately a Board decision, and expressed her concern about the public being shut out of certain meeting materials because they do not have the right permissions. This has been an issue for the PAHCC and ACSD would need to make sure that meeting materials are still accessible.

Wendy Baker noted that the District can at least maintain Board agendas, warnings & meeting materials with Google Drive as an interim until the Board determines its long term preference.

1. Executive Session: Board Member Conduct per 1 V.S.A. 313(a)(3)

Entered Executive Session at 7:45 a.m.

Exited Executive Session and re-entered Open Session at 8:37 a.m.

Motion to enter Executive Session to discuss Board member conduct per 1 VSA 313(a)3.

Move: Mary Heather Noble Second: Suzanne Buck Status: Passed

2. Other

The Committee discussed the schedule for upcoming committee meetings. Members agreed to meet on both January 27th and February 3rd. January 27th's meeting will focus on the Superintendent Evaluation, to make sure the tool for gathering Board member input is finalized and distributed. The February 3rd meeting will be used to prepare the agenda for the Feb 10th full Board meeting. Suzanne Buck also requested an executive session for one of the meetings to discuss Board member conduct.

Suzanne also cited new rules concerning posting of committee and board meeting agendas to comply with Open Meeting Law. She had received a memo from the Superintendent of the school district in which she works that agendas should be posted 5 days in advance of a public meeting. There was some discussion about whether the rules were already in effect or coming into effect this year. Barb Wilson agreed to look into it.

Wendy Baker provided a heads-up to the Committee that the Policy Committee is preparing to report out on its work concerning Policy C30, and is intending to request to be added to the February 24, 2025 Board meeting. That meeting has been already been slated for the Superintendent's Evaluation Committee and is right before the February 25, 2025 Annual meeting in which the FY26 proposed budget will be formally presented to the community. The Committee discussed the ability of the Board to get through the policy discussion and still have enough time for a meaningful conversation re: Superintendent Evaluation. There was also concern about the C30 school attendance policy and any discussion about re-negotiation potentially distracting from the FY26 budget. Barb Wilson agreed to reach out to Joe McCallum to discuss this concern and suggest postponing the C30 Policy conversation until March after the election.

Committee members discussed the matter of electing a Moderator at the February 25, 2025 Annual meeting. Barb Wilson has been in touch with Mary Gill and Darcie Arensmeyer about inquiring whether Governor Douglass intends to be present and run for the role. Other folks may be qualified and interested. Mary Heather Noble asked if it is allowable for ACSD employees to moderate the Annual Meeting. Dr. Baker indicated that she thought it is allowed, since there wouldn't be a conflict of interest. Mary Heather and Suzanne suspected that it might not be allowed; Barb did not recall any statutory language prohibiting it. Barb agreed to look into it. Dr. Baker also suggested reaching out to the League of Cities & Towns for resources.

E. Adjourn

Meeting adjourned at 9:00 a.m.

Motion to adjourn.

Move: Suzanne Buck Second: Mary Heather Noble Status: Passed

Public comments are encouraged and welcome at each regular board meeting during the period designated for public comment. Comments are limited to three minutes per person. Citizens will be called to make their statement by the board chair. Public comments regarding personnel, students or legal matters will not be heard by the Board.

DRAFT