PLYMOUTH-CANTON
COMMUNITY SCHOOLS
GLOBALLY FOCUSED. LOCALLY CONNECTED.

454 S. Harvey
Plymouth, Michigan

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting.

There is a time for public participation during the meeting as indicated in the agenda item Citizens' Comment.

Citizens' Comment Cards must be submitted before the start of the Board meeting per district policy #0167.3

Regular Meeting - Tuesday, September 12, 2023 - 7:00 p.m.

2023-2024 Meeting Calendar

Calendar of Board Meetings 2023-2024 (p. 4)

Call The Meeting to Order

- Roll Call
- Pledge of Allegiance

A. Adoption of Agenda/Approval of Consent Agenda

Action Item #24-09-10

1. Human Resources

New Hires

New Hires (p. 5)

Leaves and Resignations

Leaves and Resignations (p. 17)

Tenure Recommendations

Tenure Recommendations (p. 18)

2. Approval of Minutes

Regular Meeting Minutes - August 29, 2023 (p. 19)

3. First Reading Policies

Policy #7540.03 Student Technology Acceptable Use and Safety (p. 25)

Policy #7540.04 Staff Technology Acceptable Use and Safety (p. 30)

B. Celebrating Success

Marcia Lizzio, P-CEP Forensic Science Teacher and Science Olympiad Coach
Maggie Styes, Career Center Coordinator for P-CEP and Starkweather
Presenter: Member McCoin

C. Board Committee Reports/Action

1. President's Report

2. Student Performance & Achievement Committee (SPA)-Anupam Sidhu

Next Meeting: Wednesday, September 13, 2023 - 5:00 p.m.

3. Policy Committee-Patti McCoin

Next Meeting: Tuesday, September 26, 2023 - 5:30 p.m.

4. Finance and Operations Committee-Patrick Kehoe

Next Meeting: Thursday, September 21, 2023 - 5:00 p.m.

5. Student Voice in Action Committee-Shawn Wilson

Next Meeting: Monday, September 18, 2023 - 6:00 p.m.

D. Administrative Reports/Recommendations

1. Superintendent's Report

2. Finance and Operations - Deborah Piesz

P-CCS Summer Bond Construction Update (Presentation)

P-CCS Summer Construction Update-Presentation (p. 36)

Consider Approval of a Resolution for the Purchase of Two GMC Terrain SUV's for the Safety & Security Department (First Reading)

Resolution-Two GMC Terrain SUVs for Safety & Security Department (p. 78)

Consider Approval of a Resolution for the Purchase and Implementation of Voice-Over (VOip) Equipment for Nine District Elevators (First Reading)

Resolution-Voice-Over IP (VOip) Equipment Purchase & Implementation (p. 97)

Action Item #24-09-11: Consider Approval of a Resolution to Purchase an Athletic Sound System for Junior Varsity Field (First and Final Reading)

Resolution-Athletic Sound System Purchase for JV Field (p. 102)

E. Citizens' Comments

F. Action Items/Discussion

Consider Approval of a Resolution for a Memorandum of Understanding for a Plymouth Township School Resource Officer (First Reading)

Resolution-Memorandum of Understanding-Plymouth Township SRO (p. 120)

G. Follow-up Board Questions

Follow-up Board Questions - as of 8-29-23 (p. 129)

H. Adjournment

District Vision: P-CCS will deliver an innovative educational experience which propels each student to excellence.

District Mission: P-CCS will develop capable, involved citizens who recognize that they are citizens of the world, use critical thinking skills, and are lifelong learners.

PLYMOUTH-CANTON
COMMUNITY SCHOOLS
GLOBALLY FOCUSED. LOCALLY CONNECTED.

E.J. McClendon Educational Center

454 S. Harvey, Plymouth, MI 48170

Meeting of the Board of Education
2023-2024

(subject to change)

DATE	TIME	MEETING TOPIC	LOCATION
September 12, 2023	7 p.m.	Regular Meeting	E.J. McClendon Center
September 25, 2023	6 p.m.	Special Meeting	E.J. McClendon Center
September 26, 2023	7 p.m.	Regular Meeting	E.J. McClendon Center
October 10, 2023	7 p.m.	Regular Meeting	E.J. McClendon Center
October 24, 2023	7 p.m.	Regular Meeting	E.J. McClendon Center
November 2, 2023	5:30 p.m.	Special Meeting	E.J. McClendon Center
November 14, 2023	7 p.m.	Regular Meeting	E.J. McClendon Center
November 28, 2023	7 p.m.	Regular Meeting	E.J. McClendon Center
December 12, 2023	7 p.m.	Regular Meeting	E.J. McClendon Center
January 9, 2024	7 p.m.	Regular Meeting	E.J. McClendon Center
January 23, 2024	7 p.m.	Regular Meeting	E.J. McClendon Center
February 13, 2024	7 p.m.	Regular Meeting	E.J. McClendon Center
February 27, 2024	7 p.m.	Regular Meeting	E.J. McClendon Center
March 12, 2024	7 p.m.	Regular Meeting	E.J. McClendon Center
April 9, 2024	7 p.m.	Regular Meeting	E.J. McClendon Center
April 23, 2024	7 p.m.	Regular Meeting	E.J. McClendon Center
May 14, 2024	7 p.m.	Regular Meeting	E.J. McClendon Center
May 28, 2024	7 p.m.	Regular Meeting	E.J. McClendon Center
June 11, 2024	7 p.m.	Regular Meeting	E.J. McClendon Center
June 25, 2024	7 p.m.	Regular Meeting	E.J. McClendon Center

Regular meetings of the Board of Education of the Plymouth-Canton Community Schools, Wayne and Washtenaw Counties, Michigan, shall be held on the second and fourth Tuesdays of each month (except 8-29-23 = 5th Tuesday) (there will be only one meeting in July (7-11-23), one meeting in December (12-12-23), and one meeting in March (3-12-24).

The Board shall comply with Subtitle A of Title ll of the Americans with Disabilities Act of 1990, being Public Law 101-336, 42 USC 12101 et. Seq. or successor law. Requests for reasonable accommodation to participate in the meeting may be made by calling Diane Robertson, Executive Assistant to the Superintendent, at 734-416-3048 for voice & TDD calls or email to diane.robertson@pccsk12.com five days in advance of the meeting. Video recording of any open meeting is permitted with prior approval of the Superintendent. *Updated 9-8-23-23*

New Contracts 2023/2024 School Year

NAME/POSITION/SCHOOL CERTIFICATION	HIRE DATE	DEGREE/UNIVERSITY EXPERIENCE
ANDERSON, JESSICA MUSIC ELEMENTARY FARRAND/SMITH	08/30/2023	BA-Michigan State University MA-University of Michigan 1 YR YPSILANTI, 9 YRS CHARTER, 5 YRS TROY

CERTIFICATE: STANDARD TEACHING CERTIFICATE: EXP: 06/30/2027 K-12 JX

BARBOSA, DAWN RESOURCE ROOM STARKWEATHER	09/18/2023	BA-University of Michigan MA-University of Michigan MA+30-University of Michigan 1 YR CRESTWOOD, 3 YRS WAYNE RESA, 8 YRS CHARTER

CERTIFICATE: PROFESSIONAL TEACHING CERTIFICATE: EXP: 06/30/2027 K-5 ZG K-12 SM K-8 EX K-8 DX

FAZICA, MEGAN ELEMENTARY CLASSROOM HOBEN	08/30/2023	BA-Eastern Michigan University 7 YRS CHARTER

CERTIFICATE: STANDARD TEACHING CERTIFICATE: EXP: 06/30/2025 K-5 ZG

HAZELL, SHARI MUSIC ELEMENTARY FIELD/BIRD	08/30/2023	BA-University of Tennessee 16 YRS CHARTER, 3 YRS TENNESSEE

CERTIFICATE: PROFESSIONAL TEACHING CERTIFICATE: EXP: 06/30/2027 K-12 JX

LIVINGSTON, MARIE ELEMENTARY CLASSROOM SMITH	08/28/2023	BA-Wayne State University MA-Wayne State University 16 YRS GIBRALTAR SCHOOLS

CERTIFICATE: PROFESSIONAL TEACHING CERTIFICATE: EXP: 06/30/2028 K-5 ZG ZA

MACKLIN, KIMBERLY ELEMENTARY CLASSROOM HOBEN	08/30/2023	BA-Eastern Michigan University MA-Marygrove College 23 YRS DETROIT PUBLIC SCHOOLS

CERTIFICATE: PROFESSIONAL TEACHING CERTIFICATE: EXP: 06/30/2026 K-5 ZG

MARIE, COLLEEN RESOURCE ROOM SALEM	08/31/2023	BA-Madonna University MA-University of Michigan 1 YR DEARBORN, 8 YRS PRIVATE

CERTIFICATE: PROFESSIONAL TEACHING CERTIFICATE: EXP: 06/30/2028 6-12 BA K-12 SM 6-12 BD

SALEMASSI, FATIMA ELL TEACHER SALEM	08/28/2023	BA-Madonna University MA-Madonna University SPEC-University of Michigan 1.5 YRS DETROIT, 4 YRS CHARTER, 7 YRS COLLEGE INSTRUCTOR

CERTIFICATE: STANDARD TEACHING CERTIFICATE: EXP: 06/30/2025 K-12 NS 6-12 CF 6-12 FF

NAME/POSITION/SCHOOL CERTIFICATION	HIRE DATE	DEGREE/UNIVERSITY EXPERIENCE
SATER, NADIA BEHAVIOR SUPPORT SPECIALIST EAST	09/11/2023	BA-Hope College MA-Wayne State University MA+30-Wayne State University 2 YRS DEARBORN, 1 YR PRIVATE SECTOR, 5 YRS PRIVATE SCHOOL
CERTIFICATE: SCHOOL COUNSELOR LICENSE: EXP: 06/30/2026 K-12 nt		
SINACOLA, MARA ELEMENTARY CLASSROOM HULSING	08/28/2023	BA-Eastern Michigan University
CERTIFICATE: STANDARD TEACHING CERTIFICATE: EXP: 06/30/2028 K-5 ZG ZS		
TOREY, LINDSAY ELEMENTARY CLASSROOM SMITH	08/28/2023	BA-Eastern Michigan University .50 YR ANN ARBOR
CERTIFICATE: STANDARD TEACHING CERTIFICATE: EXP: 06/30/2027 K-5 ZG K-12 SE		
WASHINGTON-BROWN, LOWANDA (0.3) SOCIAL WORKER PLYMOUTH (GOALS)	09/07/2023	BA-Mississippi State MA-Wayne State University MA+30-Wayne State University 18 YRS STATE OF MICHIGAN (DHHS & LARA)
CERTIFICATE: SOCIAL WORKER (LICENSE AND APPROVAL): EXP: 03/03/2026 K-12 SD		
WOMBLE, AMBER (0.65) ELEM SUPPORT TEACHER BENTLEY/TONDA	09/07/2023	BA-Eastern Michigan University 7 YRS FLORIDA
CERTIFICATE: STANDARD TEACHING CERTIFICATE: EXP: 06/30/2026 K-5 ZG K-12 SK		

MOTION:

AUTOMATICALLY ACCEPT AS PART OF THE CONSENT AGENDA ACTION.

"Move that the Board of Education approve the new hires as listed above."

MOVED _____SECONDED_____VOTE_____

\ERGROUP\Brdforms\NEW HIRE MERGE FORM FOR BOARD

Action Item #24-09-10
Board Meeting: September 12, 2023

MEMORANDUM

TO: **Monica Merritt, Superintendent**
Board of Education Members

FROM: **Shonta Langford**
Chief Human Resource Officer

RE: **Director of Diversity, Equity, and Inclusion**

DATE: **September 12, 2023**

Attached is the resume of Katie Ilijic who is being recommended for the Director of Diversity, Equity, and Inclusion position. It is the consensus of the committee that Katie Ilijic be appointed to the position.

BOARD RESOLUTION

It was moved by _____ and seconded by _____ that the Board of Education approves the appointment of Katie Ilijic to the position of Director of Diversity, Equity, and Inclusion.

Ayes _____ Nays _____

KATIE ILIJIC

EDUCATION

DePaul University College of Law, Chicago, Illinois
Juris Doctor, May 2015
- Certificate in Public Interest Law

University of Michigan, Ann Arbor, Michigan
Bachelor of Arts in History, Bachelor of Arts in Art History, May 2010
High School Social Studies Teaching Certification

BAR ADMISSION

State of Illinois, Nov. 2015, *inactive*
State of Michigan, Feb. 2022

CERTIFICATIONS

Michigan Teaching Certification with endorsements in History 6-12 and Social Studies 6-12, expires 2028

PROFESSIONAL DEVELOPMENT

Dimensions of Gender Trainer
Restorative Practices for Educators
Cognitive Coaching

EXPERIENCE

Plymouth-Canton Community Schools
DEI Climate & Culture Specialist, September 2022-Present
- Create and facilitate professional development for monthly DEI cohort meetings with all schools.
- Collaborate with school staff and various stakeholders regarding student issues related to DEI.
- Design and facilitate Canvas course for students regarding DEI sensitivity and bias.
- Meet with school equity teams regarding DEI-related goals.
- Create and facilitate professional learning for building-level staff meetings and various departments.
- Attend career fairs as a District representative.
- Meet with Student clubs and organizations to develop Student Equity Advisory Team.
- Serve on District committees, including Student Handbook review.

Detroit Public Schools
Assistant Director of Equity, Advocacy, & Civil Rights, April 2022-September 2022
- Conducted Title IX investigations related to student and employee misconduct.
- Collaborated with employee relations on matters related to employee sexual misconduct.
- Conducted legal research regarding Title IX compliance.
- Collaborated with District departments regarding equity initiatives.
- Drafted and revised Student Handbook and Code of Conduct, including helped develop tiered discipline system.

Clark Hill
Associate, October 2021- April 2022
- Represented school districts in Michigan in matters in school law.
- Researched and drafted responses and information for clients regarding special education, contracts, and employment issues.
- Drafted legal updates for school district clients.
- Represented school districts in IDEA due process hearings, federal court proceedings, manifestation determination review meetings, and IEP meetings.
- Presented for the Michigan Association of Administrators of Special Education.

Chicago Public Schools
Due Process Specialist, February 2017 - November 2019
Due Process Manager, November 2019 - March 2020
Assistant General Counsel, October 2020 - October 2021
- Represented the district in IDEA due process, Section 504 due process, and federal litigation regarding special education disputes.
- Project managed corrective action from the Illinois State Board of Education.
- Participated in IEP meetings, mediations, due process hearings, and federal court proceedings.
- Prepared for and served as lead counsel in due process hearings and statute of limitations hearings.
- Provided effective feedback in a timely manner regarding questions from school staff.
- Managed a team of three due process attorneys and one legal intern.
- Collaborated with colleagues to draft and annually revise IDEA and Section 504 Procedural Manuals.

Engler Callaway Baasten & Sraga, LLC
Associate Attorney, March 2020-October 2020
- Represented school districts in Illinois in matters in school law.
- Researched issues related to special education, discipline, records, employment, and COVID-19.
- Drafted documents including: responses, motions, settlement agreements, special education remote learning plans.
- Researched and drafted legal updates for school district clients regarding state and federal legislation.
- Presented for the Illinois Alliance of Administrators of Special Education.

Children's Law Group, LLC
Attorney, November 2015 - January 2017
Law Clerk, January 2014 – October 2015
- Drafted and filed complaints, records requests, letters, and motions.
- Managed caseload, participated in client meetings, IEP meetings, mediations, and IDEA due process hearings.
- Prepared witnesses for testimony in due process hearing.

Illinois State Board of Education, Legal Department, Chicago, Illinois
Extern, January 2015 – April 2015
- Drafted compliance and guidance documents regarding Special Education matters.
- Reviewed and provided comments on Special Education related legislation.
- Reviewed Charter School applications for compliance with state and federal special education statutes.

U.S. Department of Education – Office for Civil Rights, Chicago, Illinois
Legal Intern, June 2013 – August 2013

- Researched developments in education law and drafted memoranda regarding changes and impact.
- Drafted resolution agreements, compliance standards, and compliance letters.
- Investigated civil rights complaints, including reviewing and evaluating evidence at all stages of the complaint process.

L'Anse Creuse Community Schools, Harrison Township, Michigan
Social Studies Teacher, August 2010 – July 2012

- Instructed 150 students annually in United States History, United States Government, and Advanced Placement Art History.
- Collaborated with the social studies department to develop common assessments for U.S. History and Government courses.
- Developed an Advanced Placement Art History program, including development of a curriculum, selecting textbooks, and designing lesson plans for the course.

PRESENTATIONS

Vickie Coe & Katie Ilijic, *Serving Students with Disabilities in Alternate Placements*, at the Michigan Association of Administrators of Special Education Conference (February 15, 2022).

Cynthia Baasten, Luis Rodriguez, & Katie Ilijic, *Students with Disabilities and Remote Learning*, at the Illinois Alliance of Administrators of Special Education Region I Round Table (May 11 & 14, 2020).

Deborah Pergament & Katie Ilijic, *The School Called Child Protective Service on me, What do I do? The Intersection of Special Education and Child Abuse & Neglect Law*, at the Council of Parent Attorneys and Advocates Conference, San Diego, California (Mar. 7, 2015).

PROFESSIONAL AFFILIATIONS

Chicago Bar Association, 2012-2021
Illinois State Bar Association, 2020-2021
Michigan Bar Association, 2022-Present

Action Item #24-09-10
Board Meeting: September 12, 2023

MEMORANDUM

TO: **Monica Merritt, Superintendent**
Board of Education Members

FROM: **Shonta Langford**
Chief Human Resource Officer

RE: **Employment Coordinator**

DATE: **September 12, 2023**

Attached is the resume of Ally Meyette who is being recommended for the Employment Coordinator position. It is the consensus of the committee that Ally Meyette be appointed to the position.

BOARD RESOLUTION

It was moved by _____ and seconded by _____ that the Board of Education approves the appointment of Ally Meyette to the position of Employment Coordinator.

Ayes _____ Nays _____

Alyssa (Ally) Meyette

EDUCATION

Eastern Michigan University, Ypsilanti, MI — Graduated August 2015
BA Language, Literature, and Writing / History (minor) — Attended 2011-2015
Awarded Recognition of Excellence and Michigan Competitive Scholar

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WORK EXPERIENCE

January 2023-Present: *Administrative Assistant to the Directors of Teaching and Learning at Plymouth Canton Community Schools - Plymouth, MI*

- Provides administrative support to the Directors of the Teaching and Learning team
- Manages school field trip requests in informedk12
- Enters purchase orders into SMART for various supplies/equipment as needed for the Teaching and Learning team, summer programs, and Innovation curriculum
- Processes payroll for summer program employees
- Organize and assemble information needed to create kindergarten orientation folders
- Helps cover the front reception desk when needed
- Utilizes time management, organizational, and problem solving skills to achieve maximum efficiency when completing tasks

April 2019-January 2023: *Medical Receptionist at Trinity Health IHA Brighton Family Care - Brighton, MI*

- Provides excellent customer service to patients
- Upholds strict HIPAA compliance to keep all patient information confidential
- Utilize strong time management and problem solving skills to help provide efficient care
- Lead Culture Committee (promoting team building, creativity, and positivity)
- Adapt to the emotional needs of each individual patient
- Proficient in working with Epic, Outlook, Microsoft Word, Power Point, and Excel

May 2018-October 2018: *Service Coordinator at Town Center Inc. - Howell, MI*

- Answer phone and email requests to provide customer service
- Write proposals of quoted work for clients
- Update customers' accounts when new service requests are made
- Perform various administrative duties

January 2017-May 2018: *Co-teacher of the two and three year old class at Crossroads Christian Early Education - South Lyon, MI*

- Create age appropriate lesson plans
- Encourage children to interact in daily learning
- Promote strong communication and customer service between families and teachers
- Provide stimulating activities to keep students engaged

- Help maintain a calm atmosphere so children do not become overwhelmed
- Keep up to date on state licensing codes

September 2016-December 2016: *Client Relations Specialist at Title Source Inc. - Detroit , MI*

- Provide professional and efficient customer service to clients/vendors
- Answer direct calls and emails regarding title insurance
- Research questions and respond to customers' needs and requests
- Locate documents to fact check information
- Actively work to solve the problems of callers and provide direct solutions

September 2011-May 2016: *Assistant Teacher at IXL Learning Center/Pitter Patter Learning Center - South Lyon, MI*

- Assist lead teacher in developing young children's minds
- Ensure the wellbeing and safety of the students
- Multitask while working with up to thirty children at a time
- Have Daily customer service interactions with parents and other teachers

Action Item #24-09-10
Board Meeting: September 12, 2023

MEMORANDUM

TO: **Monica Merritt, Superintendent**
Board of Education Members

FROM: **Shonta Langford**
Chief Human Resource Officer

RE: **Student Support Coordinator at Workman Elementary**

DATE: **September 12, 2023**

Attached is the resume of Nichole Sturdy who is being recommended for the Student Support Coordinator position at Workman Elementary. It is the consensus of the committee that Nichole Sturdy be appointed to the position.

BOARD RESOLUTION

It was moved by _____ and seconded by _____ that the Board of Education approves the appointment of Nichole Sturdy to the position of Student Support Coordinator at Workman Elementary.

Ayes _____ Nays _____

NICHOLE M. STURDY

PROFESSIONAL PROFILE

Reliable and talented professional with extensive experience in delivering instruction, assessing performance, developing procedural strategies, implementing plans, and managing multiple projects and people simultaneously. Outstanding problem-solving and interpersonal skills. Proven flexibility and ability to thrive in high-pressure and fast-paced environments. Successful interaction and leadership with diverse groups; comfortable and effective with professionals at all levels.

WORK EXPERIENCE

2022 - present **Flat Rock Community Schools, Bobcean Elementary School** **Flat Rock, MI**

K-2 Behavior Interventionist

- *Organizing Positive Behavioral Interventions and Supports school-wide and with targeted tier 2 and tier 3 students based on student data meetings, staff and family input*
- *Promoting the use of Second Step social-emotional learning program through modeling and co-teaching with school social worker*
- *Collaborating with principal to ensure school-wide programs and processes for student and staff success*
- *Providing professional, confidential communication with administrators, faculty, students, and families.*
- *Fostering relationships for effective, productive conversations*

2018 - 2022 **Flat Rock Community Schools** **Flat Rock, MI**

K-12 English Language Arts Instructional Coach

- *Responsible for modeling, co-teaching, and observing staff to improve classroom instruction and learning*
- *Successfully administering departmental meetings and coordinating with other departments throughout the district*
- *Successfully lead pilot of K-5 English language arts curriculum aligned with the literacy essentials to ensure a guaranteed, viable learning experience for all students that later became school board approved elementary curriculum*
- *Collaborating with faculty and administrators to develop, implement, and present best practices aligned to state and federal standards such as engaging students in meaningful reading and writing experiences in all content areas*

2010 - 2018 **Flat Rock Community Schools, Simpson Middle School** **Flat Rock, MI**

6th Grade English Language Arts Teacher

- *Responsible for supervision, management, and differentiated instruction of 150 students yearly*
- *Qualified and selected as a new teacher mentor for the district's mentoring program per State of Michigan guidelines*
- *Coordinator of the WEB (Where Everyone Belongs) program focusing on mentoring, leadership, and anti-bullying school-wide and past Leader of the Interact Club which offers opportunities for students to build relationships with community members through service initiatives and fundraising*

2005 - 2010 **Flat Rock Community Schools, Barnes Elementary School** **Flat Rock, MI**

5th Grade Teacher

- *Responsible for supervision, management, and differentiated instruction*
- *Collaborated with grade-level team to create and implement curriculum while adhering to state standards and designated timelines*
- *Granted tenure based on hard work and accomplishments*

EDUCATION

Educational Specialist, Educational Leadership, Principalship, Arkansas State University, Jonesboro, AR 2023
Anticipated application for Michigan School Administrator Certificate Summer 2023

Master of Arts, Reading, Eastern Michigan University, Ypsilanti, MI, 2008
Certification: Reading Specialist (BR)

Bachelor of Science, Education, Eastern Michigan University, Ypsilanti, MI, 2003
Certifications: Michigan Elementary Professional Certificate K-8 with endorsements in Language Arts (BX), Science (DX), and Social Studies (RX)

TRAINING

Comprehensive School Threat Assessment Guidelines (2023) - process for assessing potential threats

Cognitive Coaching (2022) - developing trust and rapport to mediate thinking for the purposes of planning, reflecting, and problem-solving

Aspiring Administrators Academy (2021 - 2022) - explore, analyze, and define expectations of administrators

Building Coaching Strategies (2021 - 2022) - strategies for engaging in transformative conversations

Wayne County Coaching Network (2018 - 2022) - a network of coaches and RESA staff working together to foster productive coaching strategies to improve learning in Wayne County school districts

Entering into the Conversation: Building Coaching Strategies for Instructional Coaches (2018) - coaching skills to build relationships and help mediate thinking to transform teaching and learning

Wayne County Teacher Leader Program (2016 - 2018) - training teachers to lead from where they stand

Professional Learning Communities at Work Institute (2017) - strategies for implementing PLCs

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REFERENCES

Blaine Armstrong - Director of Student Services, Flat Rock Community Schools

Tammy Steffen- Principal, Flat Rock Community Schools

Lori Konarska - Teacher, Flat Rock Community Schools

Andrea Gambino - Teacher, Flat Rock Community Schools

"A leader is anyone who takes responsibility for finding the potential in people and processes, and who has the courage to develop that potential." -Brene Brown, *Dare to Lead*

Action Item: #24-09-10
Board Meeting: September 12, 2023

2023/2024 SCHOOL YEAR

NAME, ASSIGNMENT, DATE OF HIRE	REASON, EFFECTIVE DATE
LEAVES	
NICASTRI, JULIE SCIENCE TEACHER LIBERTY 05/07/2004	Professional growth leave of absence effective for 2023/2024 school year.
RESIGNATIONS	
KROEGER, MARY (0.4) OTHER - BUILDING SUB EAST 08/05/1997	Resignation effective August 28, 2023.

MOTION:

AUTOMATICALLY ACCEPT AS PART OF THE CONSENT AGENDA ACTION.

"Move that the Board of Education approve the above Leaves, Resignations and Retirements as listed above."

H:\E\BRDFORMS\LOABRD

PLYMOUTH-CANTON COMMUNITY SCHOOLS
Plymouth, Michigan

RECOMMENDATIONS FOR TENURE

SCHOOL YEAR 2023/2024

NO.	Name	Assignment / School(s)	Admin(s) Recommending for Tenure	Date of Hire	Effective Date
1	CYDNEI HENRY	ELEMENTARY CLASSROOM FIELD ELEMENTARY	LATISHA JOHNSON	8/27/2018	09/12/2023
2	ANGELINA HAMMONS	RESOURCE ROOM SALEM HIGH SCHOOL	KIM VILLAROSA	10/01/2018	09/12/2023
3	KATHERINE PFEIFFER	MEDIA SPECIALIST DISCOVERY MIDDLE SCHOOL	TERRY SAWCHUK	09/04/2018	09/12/2023
4	JESSICA SCOTT	ELEMENTARY CLASSROOM FARRAND ELEMENTARY	CAROLYN WASHINGTON	09/24/2018	09/12/2023
5	SARAH HARRISON	MUSIC ELEMENTARY HOBEN ELEMENTARY BENTLEY ELEMENTARY	LISA JOHNSTON	09/04/2018	09/12/2023
6	VICKI BAKER	ART ELEMENTARY HOBEN ELEMENTARY GALLIMORE ELEMENTARY	LISA JOHNSTON	10/01/2018	09/12/2023
7	NICOLE ANDERSON	ART ELEMENTARY DODSON ELEMENTARY MILLER ELEMENTARY	APRIL QUASARANO	10/01/2018	09/12/2023
8	LAURA PONIATOWSKI	INTEGRATED SCIENCE LIBERTY MIDDLE SCHOOL	JAMES HUNTER	09/10/2018	09/12/2023
9	STEPHANIE SOISSON	MATH LIBERTY MIDDLE SCHOOL	JAMES HUNTER	09/14/2018	09/12/2023

"Move that the Board of Education approve the tenure recommendation for Number 1-9 upon the effective date."

MOVED _____ SECONDED _____ VOTE _____

PLYMOUTH-CANTON
COMMUNITY SCHOOLS
GLOBALLY FOCUSED. LOCALLY CONNECTED.

BOARD OF EDUCATION REGULAR MEETING MINUTES
August 29, 2023

The Board of Education of the Plymouth-Canton Community Schools, Wayne and Washtenaw Counties, Michigan, met in a Regular Meeting on Tuesday, August 29, 2023, at 7:00 p.m. at the E. J. McClendon Educational Center, 454 S. Harvey Street, Plymouth, Michigan, 48170.

President Wilson called the Regular Meeting to order at 7:00 p.m. in the Boardroom.

Present: Members Christenson, Kehoe, McCoin, Picard, Westra, and Wilson
Absent: Member Sidhu

Administrators Present: Dr. Monica L. Merritt, Superintendent of Schools
Dr. Liz Vartanian-Gibbs, Assistant Superintendent of Student & Family Engagement
Ms. Deborah Piesz, Chief Finance & Operations Officer
Ms. Bethany Rayl, Chief Academic & Innovation Officer
Mr. Kurt Tyszkiewicz, Assistant Superintendent of Student Services
Mr. Nick Brandon, Executive Director of Communications & Marketing
Ms. Shonta Langford, Chief Human Resource Officer

Others Present: Ms. Diane Robertson, Executive Assistant to the Superintendent and Board
Mr. Josh Patterson, SVA Student Co-Chair

President Wilson led the Pledge of Allegiance.

A. Adoption of the Agenda/Approval of the Consent Agenda

Action Item #24-08-05: It was moved by Member Kehoe and seconded by Member Christenson to adopt the Agenda and the Consent Agenda as presented. The Consent Agenda consisted of New Hires, Leaves, Resignations, Retirements, Recalls, Regular Meeting Minutes of August 8, 2023, and Special Meeting Minutes of August 14, 2023.

Ayes: Members Christenson, Kehoe, McCoin, Picard, Westra, and Wilson
Nays: None
The motion was carried 6-0

New Hires

Bess, Casey	Teacher on Special Assignment-HS Canton High School	Effective 8-28-23
Blackford, Katherine	Resource Room – ASD Smith Elementary School	Effective 8-28-23
Brandon, Phyllis	Instructional Coach Miller Elementary School	Effective 8-28-23
Briere, Benjamin	ELL Teacher Salem High School	Effective 8-28-23
Brunson, Bryan	Social Studies Discovery Middle School	Effective 8-28-23
Budziak, Sarah	Counselor (Non-Instructional) Canton High School	Effective 8-28-23
Cirella, Laura	Elementary Classroom Eriksson Elementary School	Effective 8-28-23
Deluna, Kayla	Elementary Classroom Eriksson Elementary School	Effective 8-28-23
Ghanem, Aziza	Social Worker Workman Elementary School	Effective 8-28-23

Griffin-Alexander, Veeda	Teacher Consultant/Resource Room East / MS Virtual Academy	Effective 8-28-23
Hart, Judith	(0.2) French East Middle School	Effective 8-28-23
Kafantaris, Kristin	Pre-K (GSRP) Gallimore Elementary School	Effective 8-28-23
Keblaitis, Alyssa	Elementary Classroom Dodson Elementary School	Effective 8-28-23
King, Ronald	Elementary Classroom Hulsing Elementary School	Effective 8-28-23
Kollar, Kevin	Physics Plymouth High School	Effective 8-28-23
Kronk, Dana	Elementary Classroom – EL Teacher Miller Elementary School	Effective 8-28-23
Lehmann, Andrew	Culinary Arts Salem High School	Effective 8-28-23
Llewellyn, Chelsea	Resource Room Dodson Elementary School	Effective 8-28-23
Long, Emily	Elementary Classroom Tonda Elementary School	Effective 8-28-23
Lopez, San Juanita	Elementary Classroom – EL Teacher Hulsing Elementary School	Effective 8-28-23
Perris, Sarah	Elementary Classroom Farrand Elementary School	Effective 8-28-23
Rea, Kaytlynn	Art Elementary Workman Elementary School	Effective 8-28-23
Siersha, Susan	Speech Pathologist Salem High School	Effective 8-28-23
Strecker, Rachel	Math Intervention Teacher Hulsing/Miller Elementary Schools	Effective 8-28-23
Stubbs, Ann	Counselor (Non-Instructional) Starkweather Academy	Effective 8-28-23
Trujillo, Tara	Elementary Classroom Miller Elementary School	Effective 8-28-23
Tsakoff, Christopher	Health/Physical Education Secondary Plymouth High School	Effective 8-28-23
Wade-Minor, Amanda	Elementary Classroom-EL Teacher Isbister Elementary School	Effective 8-28-23
Ward, Katelyn	Elementary Classroom Hoben Elementary School	Effective 8-28-23
Wright, Eric	Physics Canton High School	Effective 8-28-23
Yuchuck, Kathryn	English Canton High School	Effective 8-28-23
Nickel, Cynthia	Elementary Principal Miller Elementary School	Effective 8-21-23
Marsh, Samuel	Dean of Student Support Discovery Middle School	Effective 8-15-23
Thomas, Brittani	Human Resource Coordinator Administration Building	Effective 8-28-23
Amabile, Joseph	Curriculum Coordinator-Math Educational Support Center	Effective 9-11-23

Leaves

Rieboldt, Brianna	Counselor (Non-Instructional) West Middle School	Childcare Leave of Absence for the 2023-2024 School Year
Williams, Alexandria	Elementary Classroom Field Elementary School	Professional Growth Leave of Absence for the 2023-2024 School Year to Accept an Administrative Position with P-CCS

Resignations

Atwood, Megan	EI Categorical Classroom West Middle School	Resignation Effective 8-21-23
Cook, Bridgit	Music Elementary Smith Elementary School	Resignation Effective 8-15-23
Hartwig, Megan	Elementary Classroom Hulsing Elementary School	Resignation Effective 6-14-23
Incarnati, Kristen	Elementary Classroom Dodson Elementary School	Resignation Effective 8-25-23
Khorbalty, Mayssam	ELL Teacher Discovery Middle School	Resignation Effective 8-25-23
Long, Cindy	Behavior Management Specialist East Middle School	Resignation Effective 8-10-23
Nimene, Stephanie	Student Success Specialist Dodson Elementary School	Resignation Effective 8-29-23
Tomasaitis, Alison	Elementary Classroom Farrand Elementary School	Resignation Effective 8-21-23
Tubaro, Jordan	Elementary Classroom Tonda Elementary School	Resignation Effective 8-15-23
Welton, Bethany	Elementary Classroom Tonda Elementary School	Resignation Effective 8-9-23

Retirements

Lester, Katherine	Media Specialist East Middle School	Retirement Effective 9-15-23

Recalls

Sutherland, Caelin	Healthcare Technician Building - TBD	Recall Effective 8-28-23
Wallace, Amber	Healthcare Technician Hoben, Eriksson, Tonda, & Miller	Recall Effective 8-28-23

Approval of Minutes

The Regular Meeting Minutes of August 8, 2023, and the Special Meeting Minutes of August 14, 2023, were approved as presented.

B. Board Committee Reports/Action

President's Report - Shawn Wilson

President Wilson thanked Vice President Christenson, who spoke on behalf of the Board of Education at this morning's P-CCS Staff Welcome Back Event, which Trustee Picard and Treasurer Kehoe also attended. President Wilson welcomed P-CCS students back, spoke about their importance in our educational community, and encouraged students to take advantage of the resources and guidance available at P-CCS.

He also referenced the book on Roberts Rules provided to each Board member, which serves as a guide to ensure Board meetings are conducted efficiently, orderly, and with maximum productivity. He stated that this book will be reviewed further at the next Board workshop on September 25, 2023, as the Board works to establish a framework to obtain goals while allowing all voices to be heard and progress to be achieved collectively.

He also spoke about the Chief Mascot transition process and explained the steps that took place to reach this decision. He indicated that there is no mandate, policy, or directive that punishes students for using the Chief

name during the transition period and stated that the Board will support the administrative team as they work through the transition period.

Finally, he gave a shout-out to eight P-CEP students who worked at the Boys and Girls Club this past summer and shared positive feedback received from staff members regarding the students' maturity and kind nature.

Student Performance and Achievement Committee (SPA) - Anupam Chugh Sidhu

Member Westra shared that the SPA committee has not met since the last Board meeting. The next SPA meeting will be held on September 13, 2023, at 5:00 p.m. in the Boardroom at the E.J. McClendon Educational Center, and everyone is welcome to attend.

Policy Advisory Committee - Patti McCoin

Member McCoin shared that the Policy Committee met this evening and reviewed student and staff technology use policies. She shared that Mr. Mark Salzer, Director of Integrated Technology Systems, will attend the next meeting to explain AI and ChatGPT. The committee also continues to review the policies in the 5,000 section. The next policy meeting is scheduled for September 26, 2023, at 5:30 p.m. in the Collaboration Room at the E.J. McClendon Educational Center, and everyone is welcome to attend.

Finance and Operations Committee - Patrick Kehoe

Treasurer Kehoe shared that the F&O Committee has not met since the last Board meeting. The next F&O meeting will be held on September 7, 2023, at 5:00 p.m. in the Boardroom at the E.J. McClendon Center, and everyone is welcome to attend.

Student Voice in Action Committee - Shawn Wilson

Member Wilson shared that the SVA committee has not met since the last Board meeting. The next SVA Committee meeting will be held on September 18, 2023, at 6:00 p.m. in the Canton High School Media Center, a new location for this school year. Everyone is welcome to attend.

Plymouth-Canton Educational Foundation (PCEF) -Christina Johnson

Member Kehoe, the Board representative for the Plymouth-Canton Educational Foundation, shared that PCEF Board members will be visiting schools throughout the district and attending PTO meetings under a newly created ambassador program to ensure teachers and administrators are aware of the grant funds available during the upcoming school year. He also encouraged everyone to attend the rescheduled Back to School Bash, to which PCEF is a significant donor.

C. Administrative Reports/Recommendations

Superintendent's Report – Dr. Monica Merritt

Superintendent Merritt spoke about the severe weather that affected our community last week and impacted some of our district school buildings and facilities. She expressed appreciation to the district's maintenance, construction, and bond teams, which stepped in to address flooding and restorations needed to ensure school buildings are safe and ready for students to return. She also thanked our neighboring communities for sharing their facilities, allowing some P-CEP athletic teams to relocate while our flooded turf fields were assessed and repaired.

Due to last week's storms, the Back to School Bash was rescheduled until the first day of school, September 5, 2023, from 1-4 p.m. in the Salem bus loop. She encouraged district families to stop by and take advantage of the opportunity to meet school and district leaders, tour the P-CEP campus, learn about P-CCS programs, and enjoy food, fun, and games.

She also spoke about the Teacher Welcome Back Event held this morning in the Gloria Logan Auditorium, where educators from across the district engaged in professional learning and participated in activities centered around the district's 2023-2024 theme, *"Reach Higher."* She also gave a shout-out to the P-CEP Park Players and the P-CEP Unified Dance Team for their outstanding performances, which were enjoyed by all.

She also acknowledged the significant donation of a 2022 Ford Bronco Raptor to the Canton High School CTE Department. She expressed appreciation to Ford Motor Company for this generous donation to be used for student training and instruction purposes at P-CEP.

Finally, she provided an update on the 2020 Bond construction projects underway throughout the district.

Teaching and Learning Beth Rayl

2023 Summer Learning Programs (Presentation)

Ms. Beth Rayl, Chief Academic and Innovation Officer, gave a presentation to provide updates on the 2023 Summer Learning Programs, which supported the enrollment of 7,398 students. Summer programs successfully mitigate the learning loss effects of summer break, address an increased need for academic, social-emotional, and mental health support, provide opportunities to enhance student voice, and support higher levels of student engagement. She provided an overview of the multiple summer learning opportunities available to students, including K-12 Academic and Enrichment Camps, K-8 Summer Academies, EL Jumpstart Program, Extended School Year Special Education Classes, SLIDE Speech and Language Program, tutoring, 9-12 Credit Advancement and Credit Recovery Courses, and Transition Support for incoming 6th and 9th-grade students. She also spoke about the summer curriculum and the connection to the Dynamic Plan's strategic goals.

She thanked the dedicated staff members who worked diligently this summer and stated that she is very proud of the team that led this work to provide various summer learning opportunities for P-CCS students.

Board members were given an opportunity to comment and ask questions.

Finance and Operations – Deborah Piesz

Final Reading Resolutions

- **Action Item #24-08-06:** It was moved by Member Kehoe and seconded by Member Christenson to Approve a Resolution for an Elementary School Playground Three-Year Mulch Agreement. It is recommended that Superior Groundcover, Inc. of Grand Rapids, MI, be awarded a three-year agreement with a total cost of $40,957.50, including mulch and installation. This expense will be paid from the general fund maintenance budget. (Final Reading)

  Ayes: Members Christenson, Kehoe, McCoin, Picard, Westra, and Wilson
  Nays: None
  The motion was carried 6-0

- **Action Item #24-08-07**: It was moved by Member Kehoe and seconded by Member Christenson to Approve a Resolution for an ADA Audit Agreement. In February 2023, the Operations Department presented an Assistive Door Hardware Standard to the F&O Committee, which will set the standard for all new construction and renovation projects associated with the 2020 Bond and provide an enhanced level of accessibility. To address the areas that are not scheduled to have 2020 Bond updates districtwide, it is recommended that TMP Associates perform an ADA audit of all buildings. The total cost of this audit will be $52,240 and will be paid from the general fund operations budget. (Final Reading)

  Ayes: Members Christenson, Kehoe, McCoin, Picard, Westra, and Wilson
  Nays: None
  The motion was carried 6-0

D. Citizens' Comments

- Rocky Johnson spoke on Salem High School athletic facilities
- Shannon Balog spoke on the Canton High School mascot transition, flooding at Plymouth High School, and athletic facilities
- Nathan Morris spoke on board relations, athletic facilities, and district staffing
- Bob McCurdy spoke on the Canton High School Mascot

E. Action Items/Discussion

- **Action Item #24-08-08:** It was moved by Member Kehoe and seconded by Member Westra to Approve a Resolution to Appoint Anupam Chugh Sidhu, Patti McCoin, and Judy Westra as MASB Assembly Voting Delegates at the 2023 Assembly, which is held on November 9, 2023. (First and Final Reading)

  Ayes: Members Christenson, Kehoe, McCoin, Picard, Westra, and Wilson
  Nays: None
  The motion was carried 6-0

- **Action Item #24-08-09**: It was moved by Member Kehoe and seconded by Member Christenson to Adopt the Superintendent 2023-2024 Goals. (First and Final Reading)

Ayes: Members Christenson, Kehoe, McCoin, Picard, Westra, and Wilson
Nays: None
The motion was carried 6-0

F. Follow-up Board Questions

- Member Kehoe asked if the Board could be provided with historical numbers of students who have engaged in credit recovery compared to the 2023 Summer Program data.

G. Adjournment

President Wilson adjourned the Regular Meeting at 8:01 p.m.

_____
Anupam Chugh Sidhu
Secretary, Board of Education

PLYMOUTH-CANTON COMMUNITY SCHOOLS
Plymouth, Michigan

M E M O

MEMO TO: Members of the Board of Education
Monica Merritt, Superintendent

FROM: Shonta Langford, Chief Human Resource Officer

DATE: September 12, 2023

SUBJECT: **Policy 7540.03- Student Technology Acceptable Use and Safety**

Date to Administrator for review: June 2023 Reviewed by: Shonta Langford/Mark Salzer

Date reviewed and approved by the Policy Advisory Committee: August 29, 2023

This policy from NEOLA:

	reflects current state of the law and should be adopted to have accurate policies
X	is recommended but not required
	is optional

This policy is being brought to the Board of Education for first reading.

KEY IDEA:

This policy has been revised to include updated language technology and Artificial Intelligence use.

RECOMMENDED RESOLUTION

It was moved by member _____ and seconded by member _____ to approve the first reading of **Policy 7540.03** for the Plymouth-Canton Community Schools.

Ayes: _____

Nays: _____

The Motion was: _____

Attachments _X_ New/Revised/Replacement Policy

Book	Policy Manual
Section	37-2 Ready for Production 2023
Title	Vol. 37, No. 2 - Technology - February 2023 Revised STUDENT TECHNOLOGY ACCEPTABLE USE AND SAFETY
Code	po7540.03
Status	
Adopted	June 14, 2005
Last Revised	June 11, 2013

Revised Policy - Vol. 37, No. 2

7540.03 - **STUDENT TECHNOLOGY ACCEPTABLE USE AND SAFETY** ~~**Your current policy contains district specific language that needs to be reviewed to determine if it stays or gets updated with this series.**~~

Technology directly affects~~has fundamentally altered~~ the ways in which information is accessed, communicated, and transferred in society. Educators are expected to continually adapt~~As a result, educators are continually adapting~~ their means and methods of instruction, and the way they approach student learning, to incorporate the latest technologies. The Board of Education provides Information & Technology Resources (as defined in Bylaw 0100) (collectively, "District Information & Technology Resources")~~vast, diverse, and unique resources available through the Internet. The Board of Education provides Technology Resources (as defined in Bylaw 0100)~~ to support the educational and professional needs of its students and staff. With respect to students, District Information & Technology Resources afford them the opportunity to acquire the skills and knowledge to learn effectively and live productively in a digital world. The Board provides students with access to the Internet for ~~limited~~ educational purposes only and utilizes online educational services/apps to enhance the instruction delivered to its students. The District's computer network and Internet system does not serve as a public access service or a public forum, and the Board imposes reasonable restrictions on its use consistent with its stated~~limited~~ educational purpose.

The Board regulates the use of District Information & Technology Resources in a manner~~by principles~~ consistent with applicable local, State, and Federal laws, the District's educational mission, and articulated expectations of student conduct as delineated in the Student Code of Conduct. This policy and its related administrative guidelines and the Student Code of Conduct govern students' use of District Information & Technology Resources and students' personal communication devices when they are connected to District Information & Technology Resources, including online educational services/apps, regardless of whether such use takes place on or off school property~~the District computer network, Internet connection, and/or online educational services/apps, or when used while the student is on Board-owned property or at a Board-sponsored activity~~ (see Policy 5136).

Students are prohibited from using District Information & Technology Resources to engage in illegal conduct (e.g., libel, slander, vandalism, harassment, theft, plagiarism, inappropriate access, etc.) or conduct that violates this Policy and its related administrative guidelines and the Student Code of Conduct (e.g., making personal attacks or injurious comments, invading a person's privacy, etc.). Nothing herein, however, shall infringe on students' First Amendment rights~~Users are required to refrain from actions that are illegal (such as libel, slander, vandalism, harassment, theft, plagiarism, inappropriate access, and the like) or unkind (such as personal attacks, invasion of privacy, injurious comment, and the like)~~. Because its Information & Technology Resources are not unlimited, the ~~Board~~ District may institute~~has also instituted~~ restrictions aimed at preserving these resources, such as placing limits on use of bandwidth, storage space, and printers.

Students~~Users~~ have no right or expectation to privacy when using District Information & Technology Resources (including, but not limited to, privacy in the content of their personal files, messages/e-mails, and records of their online activity~~when using the District's computer network and/or Internet connection~~).

While the Board uses various technologies to limit students using its Information & Technology Resources to only use/access online educational services/apps and resources that have been pre-approved for the purpose of instruction, study, and research related to the curriculum, it is impossible to prevent students from accessing and/or coming in contact with online content that has not been pre-approved for use by students of certain ages. It is no longer possible for educators and community members~~First, the Board may not be able to technologically limit access, through its Technology Resources, to only those services and resources that have been authorized for the purpose of instruction, study and research related to the curriculum. Unlike in the past when educators and community members had the opportunity~~ to review and screen all materials to assess their appropriateness for supporting and enriching the curriculum according to adopted guidelines and reasonable selection criteria (taking into account the varied instructional needs, learning styles, abilities, and developmental

levels of the students who would be exposed to them) when significant portions of students' education take place online or through the use of online educational services/apps~~, access to the Internet, because it serves as a gateway to any publicly available file server in the world, opens classrooms and students to electronic information resources that may not have been screened by educators for use by students of various ages~~.

Pursuant to Federal law, the Board ~~implements~~implements~~has implemented~~ technology protection measures that protect against (e.g., filter or block) access to visual displays/depictions/materials that are obscene, constitute child pornography, and/or are harmful to minors, as defined by the Children's Internet Protection Act (CIPA). At the discretion of the Board or the Superintendent, or the Director of Integrated Technology Systems the technology protection measures may be configured to protect against access to other material considered inappropriate for students to access. The Board also utilizes software and/or hardware to monitor online activity of students to restrict access to child pornography and other material that is obscene, objectionable, inappropriate, and/or harmful to minors. The technology protection measures may not be disabled at any time that students may be using District Information & Technology Resources, if such disabling will cease to protect against access to materials that are prohibited under CIPA~~the Children's Internet Protection Act~~. Any student who attempts to disable the technology protection measures will be disciplined ~~subject to discipline~~.

The Superintendent or the Director of Integrated Technology Systems_____ may temporarily or permanently unblock access to websites or online educational services/apps containing appropriate material, if access to such sites has been mistakenly, improperly, or inadvertently ~~inappropriately~~ blocked by the technology protection measures. The determination of whether material is appropriate or inappropriate shall be based on the content of the material and the intended use of the material, not on the protection actions of the technology protection measures.

Parents are advised that a determined user may be able to gain access to online content and/or services/apps ~~and/or resources on the Internet~~ that the Board has not authorized for educational purposes. In fact, it is impossible to guarantee students will not gain access ~~through the Internet~~ to content~~information and communications~~ that they and/or their parents may find inappropriate, offensive, objectionable, or controversial. Parents of minors are responsible for setting and conveying the standards that their children should follow when using digital technology resources ~~the Internet.~~

~~Principals~~ ~~Adminstrators~~ Administrators ~~-~~and Building Staff are responsible for providing training so that students under their supervision are knowledgeable about this policy and its accompanying guidelines.

Pursuant to Federal law, students shall receive education about the following:

A. safety and security while using e-mail, chat rooms, social media, and other forms of direct electronic communications;

B. the dangers inherent with the online disclosure of personally identifiable information;

C. the consequences of unauthorized access (e.g., "hacking", "harvesting", "digital piracy", "data mining", etc.), cyberbullying, and other unlawful or inappropriate activities by students online;~~,~~ and

D. unauthorized disclosure, use, and dissemination of personally-identifiable information regarding minors.

Staff members shall provide guidance and instruction to their students regarding the appropriate use of District Information & Technology Resources and online safety and security as specified above. Additionally, such training shall include, but not be limited to, education concerning appropriate online behavior including interacting with others on social media, including in chat rooms, and cyberbullying awareness and response~~instruction for their students regarding the appropriate use of technology and online safety and security as specified above~~. Furthermore, staff members will monitor the online activities of students while they are ~~at school using District Information and Technology Resources.~~

x] Monitoring may include, but is not necessarily limited to, visual observations of online activities during class sessions; or use of specific monitoring tools to review browser history and network, server, and computer logs. **[END OF OPTION]**

~~Building principals are responsible for providing training so that Internet users under their supervision are knowledgeable about this policy and its accompanying guidelines. The Board expects that staff members will provide guidance and instruction to students in the appropriate use of District Technology Resources. Such training shall include, but not be limited to, education concerning appropriate online behavior, including interacting with other individuals on social media, including in chat rooms, and cyberbullying awareness and response.~~ Every student who uses District Information and Technology resources must have a parent or guardian acknowledge electronically that they abide by the terms and conditions of this policy and its accompanying guidelines, via their Parent Connect account for that student. ~~All students who use~~users of ~~District Information & Technology Resources (and their parents if they are minors) are required to sign a written agreement to abide by the terms and conditions of this policy and its accompanying guidelines. (See Form 7540.03 F1)~~

In order to keep District Information & Technology Resources operating in a safe, secure, efficient, effective, and beneficial manner to all users, students are required to comply with all District-established cybersecurity procedures ~~every student who uses District Information and Technology resources must have a parent or guardian acknowledge electronically that they abide by the terms and conditions of this policy and its accompanying guidelines, via their Parent Connect account for that student.~~( ) ~~including, but not limited to, the use of multi-factored authentication for which they have been trained [END OF OPTION].~~ Principals are responsible for providing such training on a regular basis and measuring the effectiveness of the training.

[X] Students will be assigned a District-provided school e-mail account that they are required to utilize for all school-related electronic communications, including those to staff members, peers, ~~and~~ individuals, and/or organizations outside the District with whom they are communicating for school-related projects and assignments. **( )** Further, as directed and authorized by their teachers, they shall use their school-assigned e-mail account when signing-up/registering for access to various online educational services/apps~~, including mobile applications/apps that will be utilized by the student for educational purposes~~. **[END OF OPTION]**

Students and staff are responsible for good behavior when using District Information & Technology Resources – i.e., behavior comparable to that expected of students when they are in physical classrooms and school buildings and at school-sponsored events. Because communications ~~classrooms, school hallways, and other school premises and school sponsored events. Communications~~ on the Internet are often public in nature, general~~. General~~ school rules for behavior and communication apply. The Board does not approve any use of its Information & Technology Resources that is not authorized by or conducted strictly in compliance with this policy and its accompanying guidelines.

[NOTE: If language about social media is added to Policy 7540, it is recommended that the following ~~optionalthis~~ language be added to this policy.]

[X] Students may only use District Information & Technology Resources to access or use social media if it is done for educational purposes in accordance with their teacher's approved plan for such use. **[END OF OPTION]**

~~Users who disregard this policy and its accompanying guidelines may have their use privileges suspended or revoked, and disciplinary action taken against them. Users are personally responsible and liable, both civilly and criminally, for uses of District Information & Technology Resources that are not authorized by this policy and its accompanying guidelines.~~

~~The Board designates the Superintendent and ____Director of Integrated Technology Systems_____ as the administrator(s) responsible for initiating, implementing, and enforcing this policy and its accompanying guidelines as they apply to students' use of District Information & Technology Resources.U~~

Use Of Artificial /Natural Language Processing Tools

It is the Board's policy that students are required to rely on their own knowledge, skills, and resources when completing school work. In order to ensure the integrity of the educational process and promote fair and equal opportunities for all students, except as outlined below, students are prohibited from using Artificial Intelligence and Natural Language Processing (NLP) tools collectively, "AI/NLP tools" to complete school work. The use of AI/NLP without the express permission/consent of a teacher is considered to undermine the learning and problem-solving skills that are essential to a student's academic success. Consequently, students are encouraged to develop their own knowledge, skills, and understanding of course material rather than relying solely on AI/NLP tools, and they are expected to ask their teachers when they have questions and/or need assistance. A student's unauthorized use of AI/NLP tools is considered a form of plagiarism and any student found using such tools without permission in a prohibited manner will be disciplined in accordance with the Student Code of Conduct.

Notwithstanding the preceding, students are allowed to use AI/NLP tools in an ethical and responsible manner, the AI/NLP terms of use and/or privacy terms permit their access, and no technical or security concerns preclude such access. Teachers have the discretion to authorize students to use AI/NLP tools for various uses including the following, provided the AI/NLP terms of use and/or privacy terms permit their access and technology protection measures aren't otherwise blocking said access.

Research assistants: AI/NLP tools can be used to help students quickly and efficiently search for and find relevant information for their school projects and assignments.

Data Analysis: AI/NLP tools can be used to help students to analyze, understand, and interpret large amounts of data, such as text documents or social media posts. This can be particularly useful for research projects or data analysis assignments e.g., scientific experiments and marketing research.

Language translation: AI/NLP tools can be used to translate texts or documents into different languages, which can be helpful for students who are learning a new language or for students who are studying texts written in a different language.

Writing assistance: AI/NLP tools can provide grammar and spelling corrections, as well as suggest alternative word choices and sentence structure, to help students improve their writing skills.

Accessibility: AI/NLP tools can be used to help students with disabilities access and understand written materials. For example, text-to-speech software can help students with specific learning disabilities or visual impairments to understand spoken language.

As outlined above, under appropriate circumstances, AI/NLP tools can be effectively used as a supplement to and not a replacement for traditional learning methods. Consequently, with prior teacher permission/consent, students can use AI/NLP tools to help them better understand and analyze information and/or access course materials. If a student has any questions about whether they are permitted to use AI/NLP tools for a specific class assignment, they should ask their teacher.

Users who disregard this policy and its accompanying guidelines may have their use privileges suspended or revoked, and disciplinary action taken against them. Users are personally responsible and liable, both civilly and criminally, for uses of District Information & Technology Resources that are not authorized by this policy and its accompanying guidelines.

The Board designates the Superintendent and _____Director of Integrated Technology Systems_____ as the administrator(s) responsible for initiating, implementing, and enforcing this policy and its accompanying guidelines as they apply to students' use of District Information & Technology Resources.U

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Legal

P.L. 106-554, Children's Internet Protection Act of 2000

P.L. 110-385, Title II, Protecting Children in the 21st Century Act

18 U.S.C. 1460

18 U.S.C. 2246

18 U.S.C. 2256

20 U.S.C. 6777, 9134 (2003)

20 U.S.C. 6801 et seq., Part F, Elementary and Secondary Education Act of 1965, as amended (2003)

47 U.S.C. 254(h), (1), Communications Act of 1934, as amended (2003)

47 C.F.R. 54.500 – 54.523

PLYMOUTH-CANTON COMMUNITY SCHOOLS
Plymouth, Michigan

M E M O

MEMO TO: Members of the Board of Education
Monica Merritt, Superintendent

FROM: Shonta Langford, Chief Human Resource Officer

DATE: September 12, 2023

SUBJECT: **Policy 7540.04- Staff Technology Acceptable Use and Safety**

Date to Administrator for review: June 2023 Reviewed by: Shonta Langford/Mark Salzer

Date reviewed and approved by the Policy Advisory Committee: August 29, 2023

This policy from NEOLA:

	reflects current state of the law and should be adopted to have accurate policies
X	is recommended but not required
	is optional

This policy is being brought to the Board of Education for first reading.

KEY IDEA:

This policy has been revised to include updated language technology and Artificial Intelligence use.

RECOMMENDED RESOLUTION

It was moved by member _____ and seconded by member _____ to approve the first reading of **Policy 7540.04** for the Plymouth-Canton Community Schools.

Ayes: _____

Nays: _____

The Motion was: _____

Attachments _X_ New/Revised/Replacement Policy

Book	Policy Manual
Section	37-2 Ready for Production 2023
Title	Vol. 37, No. 2 - Technology - February 2023 Revised STAFF TECHNOLOGY ACCEPTABLE USE AND SAFETY
Code	po7540.04
Status	
Adopted	December 13, 2005
Last Revised	June 11, 2013

Revised Policy - Vol. 37, No. 2

7540.04 - **STAFF TECHNOLOGY ACCEPTABLE USE AND SAFETY current policy contains district specific language for review**

Technology directly affects~~has fundamentally altered~~ the ways in which information is accessed, communicated, and transferred in society. Educators are expected to continually adapt their means and methods of instruction and the way they approach student learning to incorporate the latest technologies. The Board of Education provides District Information & Technology Resources (as defined by Bylaw 0100) (collectively, "District Information & Technology Resources")~~As a result, educators are continually adapting their means and methods of instruction, and the way they approach student learning, to incorporate the vast, diverse, and unique resources available through the Internet. The Board of Education provides Technology and Information Resources (as defined by Bylaw 0100)~~ to support the educational and professional needs of its staff and students. The Board provides staff with access to the Internet for ~~limited~~ educational purposes only and utilizes online educational services/apps to enhance the instruction delivered to its students and to facilitate the staff's work. The District's computer network and Internet system does not serve as a public access service or a public forum, and the Board imposes reasonable restrictions on its use consistent with its stated~~limited~~ educational purpose.

The Board regulates the use of District Information & Technology ~~and Information~~ Resources by principles consistent with applicable local, State, and Federal laws~~,~~ and the District's educational mission. This policy and its related administrative guidelines **( )**, ~~Policy 7544 and AG 7544~~ **[END OF OPTION]** and any applicable employment contracts and collective bargaining agreements govern the staff's~~staffs'~~ use of the District's Information & Technology ~~and Information~~ Resources and staff's personal communication devices when they are connected to District Information & Technology Resources, including online educational services/apps, regardless of whether such use takes place on or off school property~~the District's computer network, Internet connection and/or online educational services/apps, or when used while the staff member is on Board-owned property or at a Board-sponsored activity~~ (see Policy 7530.02).

[DRAFTING NOTE: Choose the option in the preceding paragraph if~~above if the Superintendent recommends and~~ the Board adopts Policy 7544.]

Staff members are prohibited from using District Information & Technology Resources to engage in illegal conduct (e.g., libel, slander, vandalism, harassment, theft, plagiarism, inappropriate access, etc.) or conduct that violates this Policy and its related administrative guidelines (e.g., making personal attacks and injurious comments, invading a person's privacy, etc.). Nothing herein, however, shall infringe on a staff member's First Amendment rights. Because District Information & Technology Resources are not unlimited, the Board may institute restrictions aimed at preserving these resources, such as placing limits on the use of bandwidth, storage space, and printers~~Users are required to refrain from actions that are illegal (such as libel, slander, vandalism, harassment, theft, plagiarism, inappropriate access, and the like) or unkind (such as personal attacks, invasion of privacy, injurious comment, and the like). Because its Technology Resources are not unlimited, the Board has also instituted restrictions aimed at preserving these resources, such as placing limits on use of bandwidth, storage space, and printers~~.

Staff members~~Users~~ have no right or expectation to privacy when using District Information & Technology ~~and Information~~ Resources (including, but not limited to, privacy in the content of their personal files, messages/e-mails, and records of their online activity~~ when using the District's computer network and/or Internet connection~~).

Staff are expected to use~~utilize~~ District Information & Technology ~~and Information~~ Resources to promote educational excellence in our schools by providing students with the opportunity to develop the resource-sharing~~resource sharing~~, innovation, and communication skills and tools that are essential to both life and work. The Board encourages the faculty to

develop the appropriate skills necessary to effectively access, analyze, evaluate, and utilize these resources in enriching educational activities. The instructional use of the Internet and online educational services/apps will be guided by Board Policy 2521 - Selection of Instructional Materials and Equipment.

The Internet is a global information and communication network that brings incredible education and information resources to our students. ~~The Internet connects computers and users in the District with computers and users worldwide.~~ Through the Internet, students and staff can access relevant information that will enhance their learning and the education process. Further, District Information & Technology Resources provide students and staff with the opportunity to communicate with ~~other~~ people ~~from~~ throughout the world. Access to such an incredible quantity and diversity of information and resources brings with it, however, certain unique challenges and responsibilities.

While the Board uses various technologies to limit the use of District Information & Technology Resources to only use/access online services/apps and resources that have been pre-approved for the purpose of instruction, study, and research related to the curriculum, it is impossible to prevent users from accessing and/or coming in contact with online content that has not been pre-approved for use by students of certain ages. It is no longer possible for educators and community members ~~The Board may not be able to technologically limit access, through its Technology Resources, to only those services and resources that have been authorized for the purpose of instruction, study and research related to the curriculum. Unlike in the past when educators and community members had the opportunity~~ to review and screen all materials to assess their appropriateness for supporting and enriching the curriculum according to adopted guidelines and reasonable selection criteria (taking into account the varied instructional needs, learning styles, abilities, and developmental levels of the students who would be exposed to them) when significant portions of students' education take place online or through the use of online educational services/apps~~, access to the Internet, because it serves as a gateway to any publicly available file server in the world, opens classrooms and students to electronic information resources that may not have been screened by educators for use by students of various ages.~~

Pursuant to Federal law, the Board has implemented technology protection measures that protect against (e.g., filter or block) access to visual displays/depictions/materials that are obscene, constitute child pornography, and/or are harmful to minors, as defined by the Children's Internet Protection Act (CIPA). At the discretion of the Board, ~~or~~ Superintendent or Director of Integrated Technology Systems ~~,~~ the technology protection measures may also be configured to protect against access to other material considered inappropriate for students to access. The Board also utilizes software and/or hardware to monitor online activity of staff members to restrict access to child pornography and other material that is obscene, objectionable, inappropriate, and/or harmful to minors. The technology protection measures may not be disabled at any time that students may be using the District Information & Technology Resources, if such disabling will cease to protect against access to materials that are prohibited under CIPA~~the Children's Internet Protection Act~~. Any staff member who attempts to disable the technology protection measures without express written consent of an appropriate administrator will be disciplined ~~subject to disciplinary action~~, up to and including termination.

The Superintendent or Director of Integrated Technology Systems_____ may temporarily or permanently unblock access to websites or online educational services/apps containing appropriate material~~,~~ if access to such sites has been inappropriately blocked by the technology protection measures. The determination of whether material is appropriate or inappropriate shall be based on the content of the material and the intended use of the material, not on the protection actions of the technology protection measures. **( )** The Superintendent or Director of Integrated Technology Systems_____ may also disable the technology protection measures to enable access for bona fide research or other lawful purposes. **[END OF OPTION]**

~~Principals are responsible for providing training so that staff under their supervision are knowledgeable about this policy and its accompanying guidelines.~~

Staff members will participate in professional development programs in accordance with the provisions of law and this policy. Training shall include:

A. the safety and security of students while using e-mail, chat rooms, social media, and other forms of direct electronic communications;

B. the inherent danger of students disclosing personally identifiable information online;

C. the consequences of unauthorized access (e.g., "hacking", "harvesting", "digital piracy", "data mining", etc.), cyberbullying, and other unlawful or inappropriate activities by students or staff online; and

D. unauthorized disclosure, use, and dissemination of personally-identifiable information regarding minors.

Staff members shall provide guidance and instruction to their students regarding the appropriate use of District Information & Technology Resources and online safety and security as specified above. Additionally, such training shall include, but not be limited to, education concerning appropriate online behavior including interacting with others on social media, including in chat rooms, and cyberbullying awareness and response. Further, staff members shall monitor students' online activities while the students are at school~~Furthermore, staff members shall provide instruction for their students regarding the appropriate use of technology and online safety and security as specified above, and staff members will monitor students' online activities while at school~~.

x] Monitoring may include, but is not necessarily limited to, visual observations of online activities during class sessions; or use of specific monitoring tools to review browser history and network, server, and computer logs. **[END OF OPTION]**

The disclosure of personally identifiable information about students online is prohibited.

~~Building principals are responsible for providing training so that Internet users under their supervision are knowledgeable about this policy and its accompanying guidelines. The Board expects that staff members will provide guidance and instruction to students in the appropriate use of the District Technology Resources. Such training shall include, but not be limited to, education concerning appropriate online behavior, including interacting with other individuals on social media including in chat rooms, and cyberbullying awareness and response. All users of District Technology~~All staff members who use District Information & Technology Resources are required to sign a written agreement to abide by the terms and conditions of this policy and its accompanying guidelines. (See Form 7540.04 F1)

In order to keep District Information & Technology Resources operating in a safe, secure, efficient, effective, and beneficial manner to all users, staff members are required to comply with all District-established cybersecurity procedures **( )** including, but not limited to, the use of multi-factored authentication (MFA), **[END OF OPTION]** for which they have been trained. ~~Principals are responsible for providing such training on a regular basis and measuring the effectiveness of the training.~~

[X] Staff will be assigned a District-provided school e-mail address that they are required to use~~utilize~~ for all school-related electronic communications, including those to students, parents and other constituents, fellow staff members, and vendors or individuals seeking to do business with the District. ~~**[END OF OPTION]**~~

[-X] With prior approval from the Superintendent or Director of Integrated Technology_____, staff may direct students who have been issued school-assigned e-mail accounts to use those accounts when signing-up/registering for access to various online educational services/apps that the student will use~~, including mobile applications/apps that will be utilized by the students~~ for educational purposes under the teacher's supervision. ~~**[END OF OPTION]**~~

Staff members are responsible for good behavior when using District Information & Technology ~~and Information~~ Resources - i.e., behavior comparable to that expected when they are in physical classrooms, school buildings, and at school-sponsored events. Because communications~~classrooms, school hallways, and other school premises and school sponsored events. Communications~~ on the Internet are often public in nature, general rules for professional behavior and communication apply. The Board does not approve any use of District Information &~~its~~ Technology ~~and Information~~ Resources that is not authorized by or conducted strictly in compliance with this policy and its accompanying guidelines~~.( ) and Policy 7544 and its accompanying procedure **[END OF OPTION].**~~

~~**[DRAFTING NOTE: Choose the preceding option ifoption above if the Superintendent recommends and the Board adopts Policy 7544.]**~~

~~**[NOTE: If the use of social media is authorized by Policy 7540 and Policy 7544, choose the appropriate following option to match that language]**~~

[X] Staff members may only use District Information & Technology Resources to access or use social media if it is done for educational or business-related purposes. **[END OF OPTION]** Employees and District-approved volunteers who access District-approved social media platforms are expected to conduct themselves in a respectful, courteous and professional manner.

~~**[ ]** Staff member**members'** use of District Information & Technology Resources**technology resources** to access or use social media is to be consistent with Policy 7544 and its accompanying procedure. **[END OF OPTION]**~~

~~**[DRAFTING NOTE: Choose the following option to provide further direction to staff regarding the appropriate versus inappropriate use of social media.]**~~

[X] An employee's personal or private use of social media may have unintended consequences. While the Board respects its employees' First Amendment rights, those rights do not include permission to post inflammatory comments that could compromise the District's mission, undermine staff relationships, or cause a substantial disruption to the school environment. This warning includes staff members' online conduct that occurs off school property, including from the employee's private computer. Postings to social media should be done in a manner sensitive to the staff member's professional responsibilities. ~~**[END OF OPTION]**~~

Employees and District-approved volunteers are prohibited from posting or engaging in communication that violates State or Federal law, Board policies or administrative guidelines. If an employee/volunteer's communication interferes with their ability to effectively perform their job or violates State and/or Federal law, Board policies or administrative guidelines, the District may impose disciplinary action and/or refer the matter to appropriate law enforcement authorities.

[X] [AI/NLP TOOLS OPTIONAL LANGUAGE]

Use of Artificial Intelligence/Natural Language Processing Tools

Staff are permitted to use Artificial Intelligence and Natural Language Processing (NLP) tools (collectively, "AI/NLP tools") to accomplish their job responsibilities so long as the use is ethical, responsible, and does not violate any provisions of this policy (e.g., it does not infringe on students' or staff members' privacy rights, violate their duty to maintain confidentiality related to personally identifiable information, etc.). ~~General school rules for behavior and communication apply.~~

With respect to students, it is the Board's policy that they are required to rely on their own knowledge, skills, and resources when completing school work. In order to ensure the integrity of the educational process and to promote fair and equal opportunities for all students, except as outlined below, students are prohibited from using AI/NLP tools to complete school work. The use of AI/NLP tools without the express permission/consent of a teacher is considered to undermine the learning and problem-solving skills that are essential to a student's academic success and that the staff is tasked to develop in each student. Consequently, students are encouraged to develop their own knowledge, skills, and understanding of course material rather than relying solely on AI/NLP tools, and they are expected to ask their teachers when they have questions and/or need assistance. A student's unauthorized use of AI/NLP tools is considered a form of plagiarism and any student found using such tools without permission or in a prohibited manner will be disciplined in accordance with the Student Code of Conduct.

Notwithstanding the preceding, students are allowed to use AI/NLP tools in the school setting if they receive prior permission/consent from their teacher, so long as they use the AI/NLP tools in an ethical and responsible manner, and the AI/NLP terms of use and/or privacy terms permit their access. Teachers have the discretion to authorize students to use AI/NLP tools for the following uses, provided the AI/NLP terms of use and/or privacy terms permit their access and technology protection measures aren't otherwise blocking said access: ~~:~~

A. Research assistance: AI/NLP tools can be used to help students quickly and efficiently search for and find relevant information for their school projects and assignments.

B. Data Analysis: AI/NLP tools can be used to help students to analyze, understand, and interpret large amounts of data, such as text documents or social media posts. This can be particularly useful for research projects or data analysis assignments – e.g., scientific experiments and marketing research.

C. Language translation: AI/NLP tools can be used to translate texts or documents into different languages, which can be helpful for students who are learning a new language or for students who are studying texts written in a different language.

D. Writing assistance: AI/NLP tools can provide grammar and spelling corrections, as well as suggest alternative word choices and sentence structure, to help students improve their writing skills.

E. Accessibility: AI/NLP tools can be used to help students with disabilities access and understand written materials. For example, text-to-speech software can help students with specific learning disabilities or visual impairments to read texts and AI-powered translation tools can help students with hearing impairments to understand spoken language.

As outlined above, under appropriate circumstances, AI/NLP tools can be effectively used as a supplement to and not a replacement for traditional learning methods. Consequently, with prior teacher permission/consent, students can use AI/NLP tools to help them better understand and analyze information and/or access course materials. If a student has any questions about whether they are permitted to use AI/NLP tools for a specific class assignment, they should ask their teacher.

[END OF OPTIONAL LANGUAGE]

Users who disregard this policy and its accompanying guidelines may have their use privileges suspended or revoked, and disciplinary action taken against them. Users are personally responsible and liable, both civilly and criminally, for uses of District Information & Technology ~~and Information~~ Resources that are not authorized by this policy and its accompanying guidelines.

The Board designates the Superintendent and ~~__~~Director of Integrated Technology Systems~~_____~~ as the administrator(s) responsible for initiating, implementing, and enforcing this policy and its accompanying guidelines as they apply to staff member~~members'~~ use of District Information & Technology ~~and Information~~ Resources.

In addition, Federal and State confidentiality laws forbid schools and their employees from using or disclosing student education records without parental consent. See Policy 8330. Education records include a wide variety of information; posting personally identifiable information about students is not permitted. Staff members who violate State and Federal confidentiality and/or~~laws or~~ privacy laws related to the disclosure of student or employee personally identifiable ~~confidential employee~~ information may be disciplined.

Staff members retain rights of communication for collective bargaining purposes and union organizational activities.

© Neola 2023~~2018~~

Legal P.L. 106-554, Children's Internet Protection Act of 2000

P.L. 110-385, Title II, Protecting Children in the 21st Century Act

18 U.S.C. 1460

18 U.S.C. 2246

18 U.S.C. 2256

20 U.S.C. 6801 et seq., Part F, Elementary and Secondary Education Act of 1965, as amended (2003)

47 U.S.C. 254(h), (1), Communications Act of 1934, as amended (2003)

47 C.F.R. 54.500 – 54.523

Plymouth-Canton Community Schools

2023 Summer Construction Update

PROJECT STATUS UPDATE

Plymouth-Canton Community Schools

Bid Package EL-2

Miller, Bird & Smith

McCarthy & Smith, Inc. Construction Services

September 12th, 2023

2020 BOND A Change You Can See Plymouth-Canton Community Schools

Miller Elementary School – Summer Overview

Summer Overview:

- Metal panel installation
- Parking lot paving
- Parking lot painting
- Gymnasium wood flooring



Miller Elementary School

- The metal panels on the main office addition and the gymnasium/classroom addition have been installed





Miller Elementary School

- The parking lot has been paved and painted





Miller Elementary School

- Gymnasium flooring has been installed







McCarthy & Smith, Inc. Construction Services

September 12th, 2023

2020 BOND A Change You Can See Plymouth-Canton Community Schools

Bird Elementary School – Summer Overview

Summer Overview:

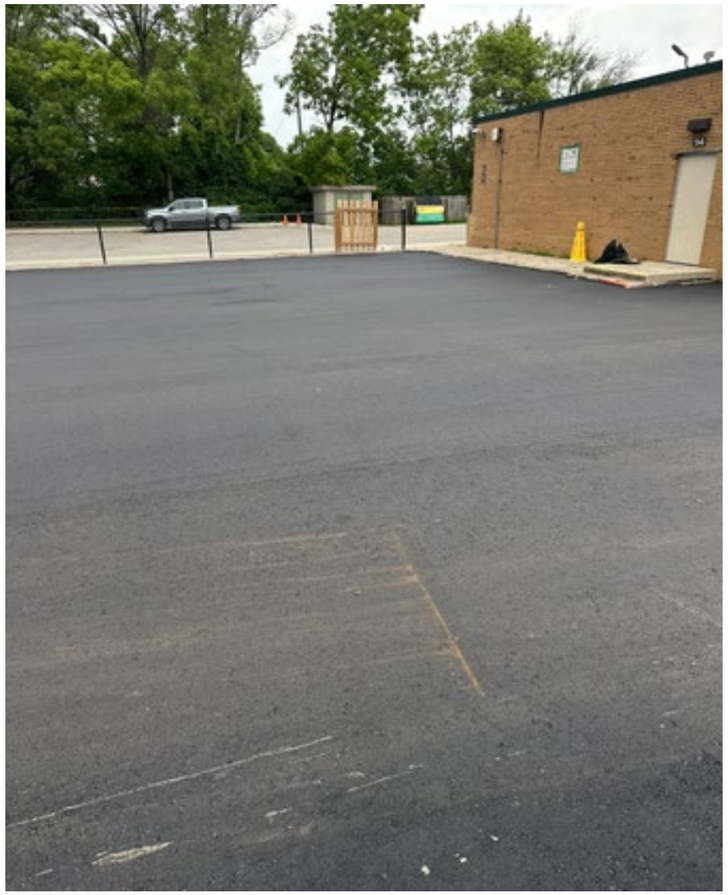
- Asphalt paving
- Metal lockers
- Gymnasium flooring



Bird Elementary School

- The asphalt paving around the addition has been completed







McCarthy & Smith, Inc.
Construction Services

September 12th, 2023

2020 BOND
A Change You Can See
Plymouth-Canton Community Schools

Bird Elementary School

- The new metal student lockers have been installed

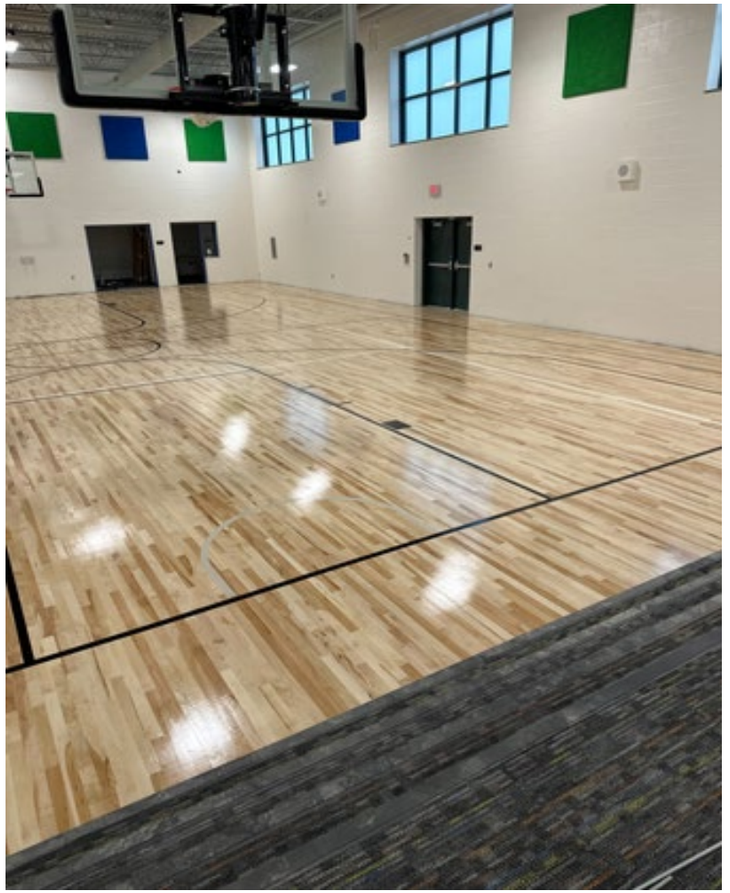




Bird Elementary School

- The New metal student lockers have been installed





Smith Elementary School – Summer Overview

Summer Overview:

- Asphalt paving
- Landscaping
- Gymnasium flooring



Smith Elementary School

- Asphalt paving has been installed







McCarthy & Smith, Inc. Construction Services

September 12th, 2023

2020 BOND A Change You Can See Plymouth-Canton Community Schools

Smith Elementary School

- Grading and hydroseeding has been completed at the addition







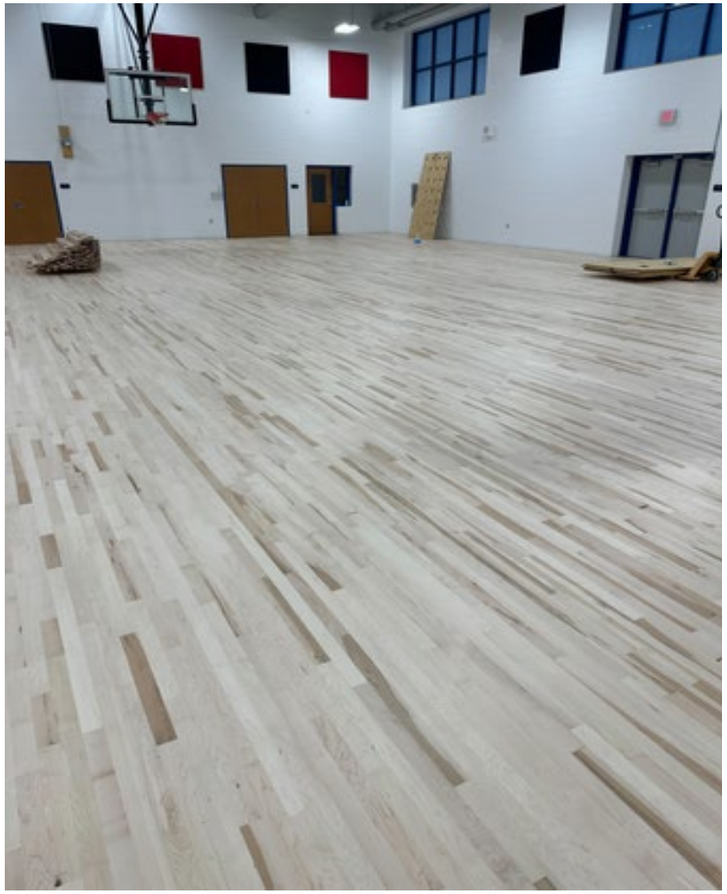
McCarthy & Smith, Inc. Construction Services

September 12th, 2023

2020 BOND A Change You Can See Plymouth-Canton Community Schools

Smith Elementary School

- The new gymnasium flooring has been completed





PROJECT STATUS UPDATE

Plymouth-Canton Community Schools

Bid Package EL-3

Isbister E.S. Addition & Renovation

McCarthy & Smith, Inc. Construction Services

September 12th, 2023

2020 BOND A Change You Can See Plymouth-Canton Community Schools

Isbister Elementary School – Summer Overview

Summer Overview:

- Parking lot work
- Bathroom tiling
- Playground installation
- Addition brickwork
- Addition roofing



Isbister Elementary School

- Parking lot rework has been completed and striped







McCarthy & Smith, Inc. Construction Services

September 12th, 2023

2020 BOND A Change You Can See Plymouth-Canton Community Schools

Isbister Elementary School

- Bathroom renovation has been complete with new floor tile and selective wall tile replacements







Isbister Elementary School

- The new playground equipment has been installed and woodchips have been spread







McCarthy & Smith, Inc.
Construction Services

September 12th, 2023

2020 BOND
A Change You Can See
Plymouth-Canton Community Schools

Isbister Elementary School

- The brick on the addition has been completed

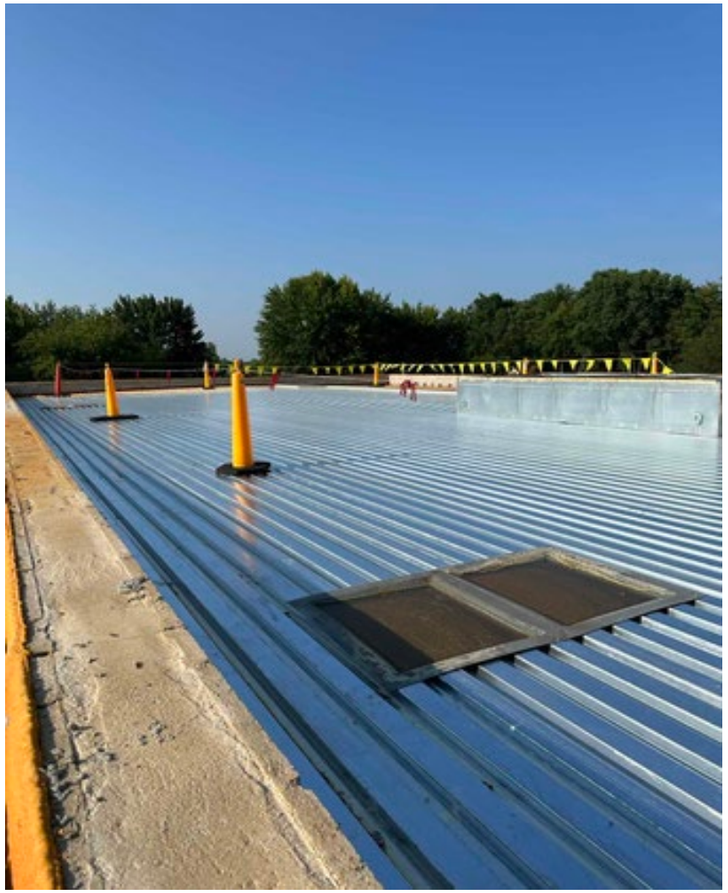






Isbister Elementary School

- The new roof on the addition has been completed







McCarthy & Smith, Inc. Construction Services

September 12th, 2023

2020 BOND A Change You Can See Plymouth-Canton Community Schools

PROJECT STATUS UPDATE

Plymouth-Canton Community Schools

Bid Package HS-2

Plymouth Natatorium & Multi-Purpose Room Addition

McCarthy & Smith, Inc. Construction Services

September 12th, 2023

2020 BOND A Change You Can See Plymouth-Canton Community Schools

Plymouth HS – Natatorium & Multi-Purpose Room

Summer Overview:

- Masonry
  - Closing in multi-purpose gym
- Roofing
  - Corridor and low level roofing
- Pool
  - Excavating



Plymouth HS – Natatorium & Multi-Purpose Room



East Entrance Framing



West Entrance Framing

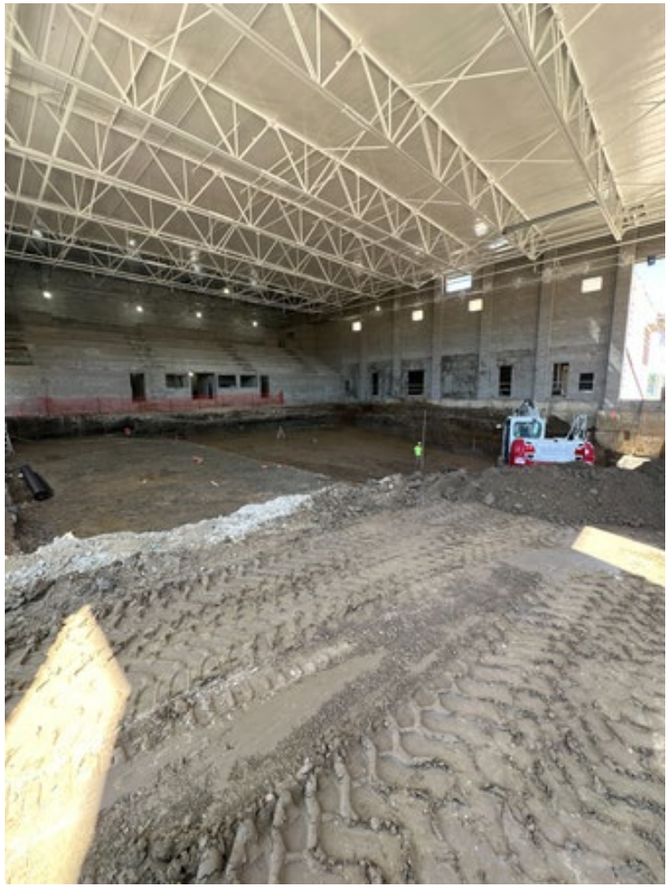


West Entrance Framing

Plymouth HS – Natatorium & Multi-Purpose Room



Multi-Purpose Room (Exterior Block)



Pool Excavation



Pool Excavation

PROJECT STATUS UPDATE

Plymouth-Canton Community Schools

Bid Package HS-3

Starkweather Academy

McCarthy & Smith, Inc.
Construction Services

September 12th, 2023

2020 BOND
A Change You Can See
Plymouth-Canton Community Schools

Starkweather Academy – Summer Overview

Summer Overview:

- Demo of (4) existing classrooms to create (2) new STEM rooms
- Kitchen flooring replacement
- New food service equipment
- Library flooring replacement
- Addition concrete masonry units



McCarthy & Smith, Inc.
Construction Services

September 12th, 2023

2020 BOND
A Change You Can See
Plymouth-Canton Community Schools

Starkweather Academy

- Demolition is complete for the four (4) existing rooms and the two (2) new STEM rooms have been completed



Before



After

Starkweather Academy

- New kitchen flooring has been installed and the kitchen equipment is reinstalled



Before



After

Starkweather Academy

- The new food serving line has been installed and inspected



Before



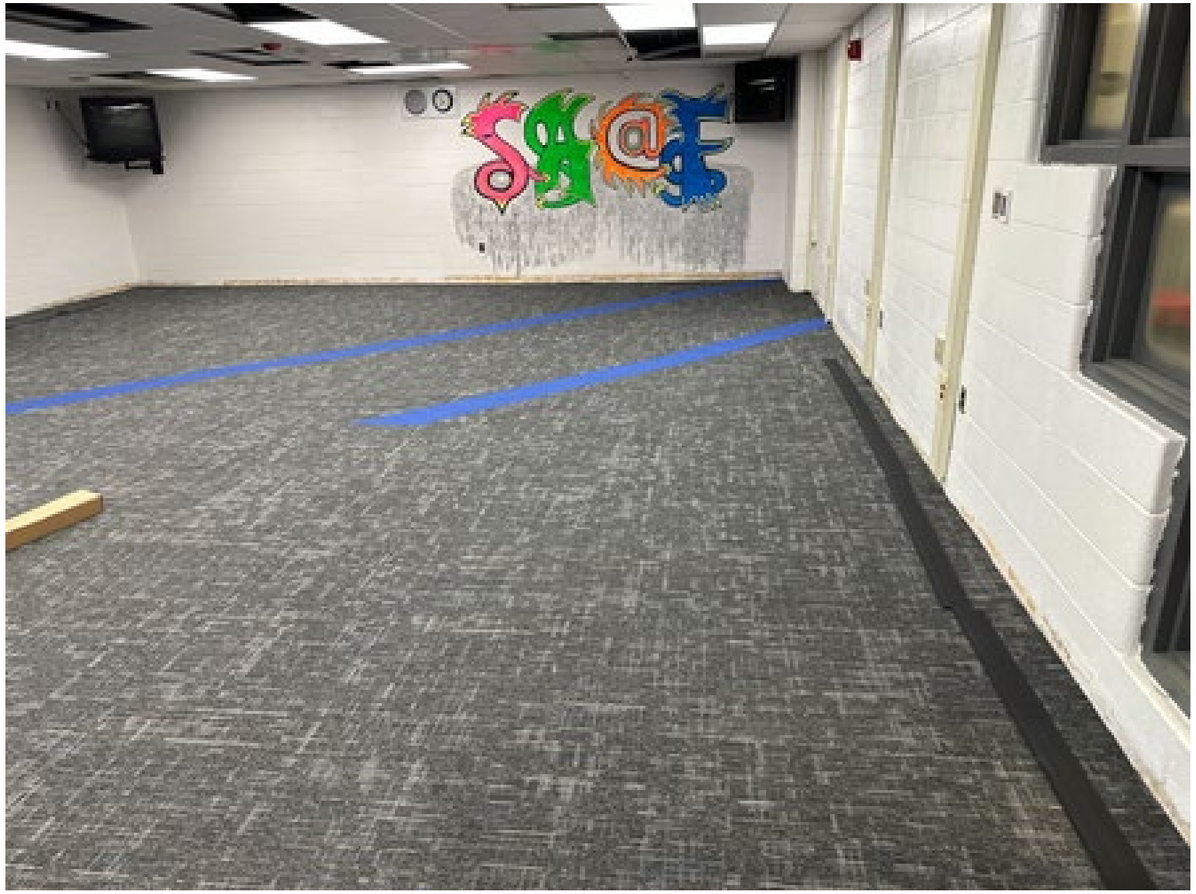
After

Starkweather Academy

- The library flooring replacement has been completed



Before



After

McCarthy & Smith, Inc. Construction Services

September 12th, 2023

2020 BOND A Change You Can See Plymouth-Canton Community Schools

Starkweather Academy

- The construction of the gymnasium addition concrete masonry units is ongoing





McCarthy & Smith, Inc. Construction Services

September 12th, 2023

2020 BOND A Change You Can See Plymouth-Canton Community Schools

PROJECT STATUS UPDATE

Plymouth-Canton Community Schools

Bid Package MS-1

Pioneer Middle School

McCarthy & Smith, Inc. Construction Services

September 12th, 2023

2020 BOND A Change You Can See Plymouth-Canton Community Schools

Pioneer Middle School – Summer Overview

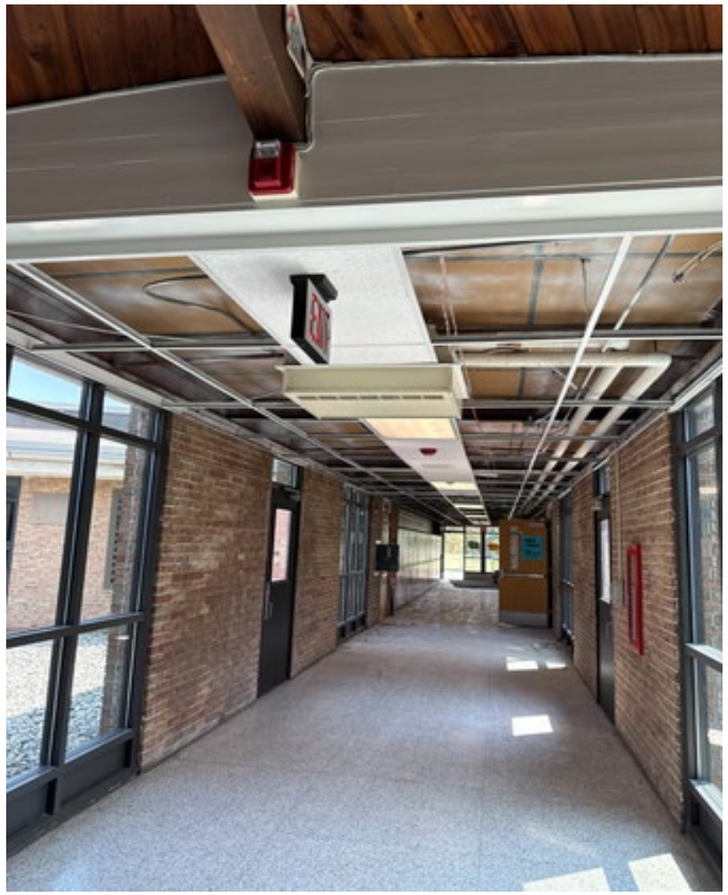
Summer Overview:

- Demolition and replacement of ceiling grid & tile
- Demolition and replacement of locker room lockers
- Demolition and replacement of serving room floor tile
- Install new walk-in fridge/freezer
- Demolition and replacement of bus loop and parking lot asphalt
- Demolition and replacement of Life Skills room flooring and cabinetry



Pioneer Middle School

- The old ceilings have been demolished and the new ceiling grid and tiles have been reinstalled



Before





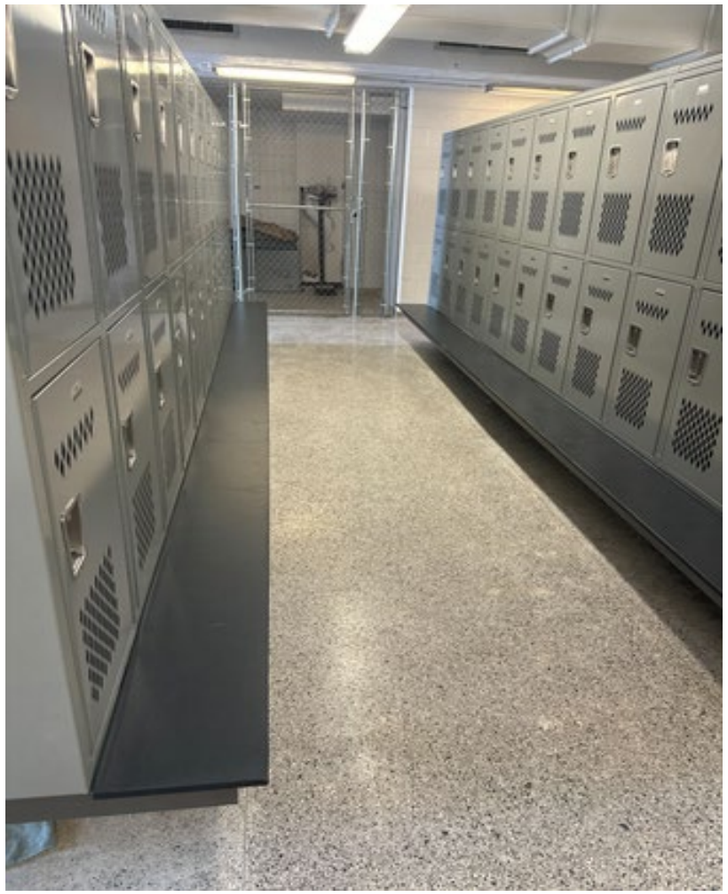
After

Pioneer Middle School

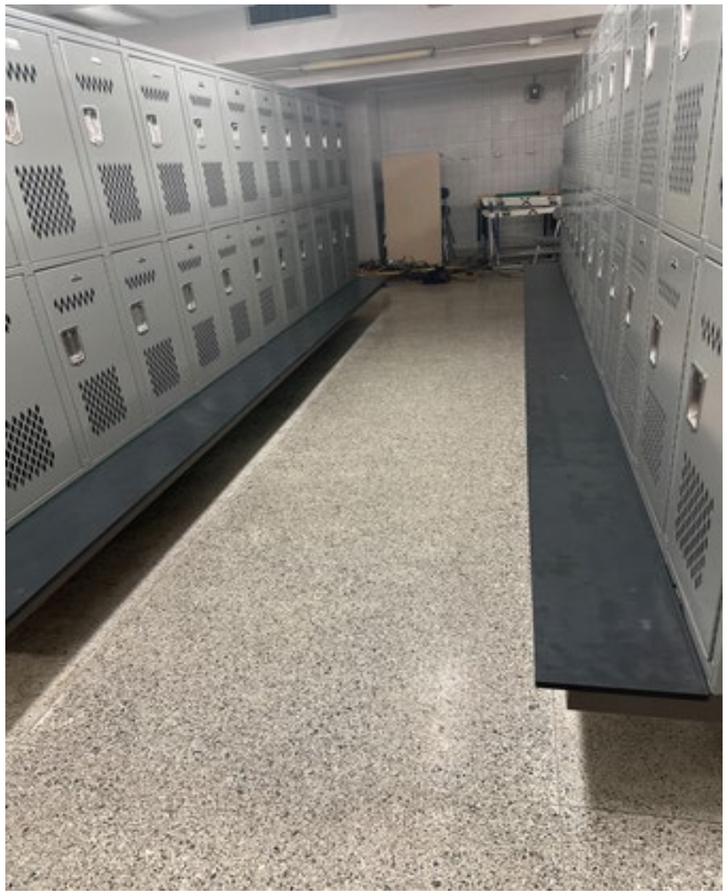
- The locker room lockers have been removed and replaced with new lockers and bench tops



Before



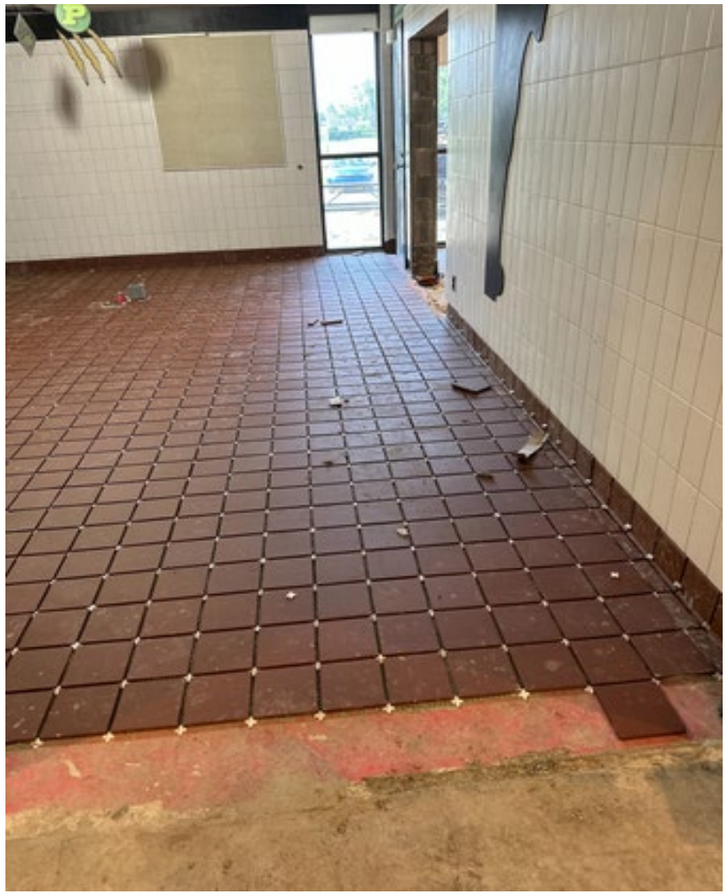
After



After

Pioneer Middle School

- The existing kitchen floor was removed and replaced







McCarthy & Smith, Inc. Construction Services

September 12th, 2023

2020 BOND A Change You Can See Plymouth-Canton Community Schools

Pioneer Middle School

- A new walk in cooler/freezer has been delivered and installed







Pioneer Middle School

- The asphalt has been removed and replaced within the main parking lot as well as the bus loop







Pioneer Middle School

- New casework, flooring, lighting, and vent hoods were installed





Pioneer Middle School

- New main office addition footings have been completed and are now working on the concrete masonry unit frame







McCarthy & Smith, Inc. Construction Services

September 12th, 2023

2020 BOND A Change You Can See Plymouth-Canton Community Schools

Project Completion

• P-CCS EL-2 Bird Miller, and Smith	Currently Occupied
• P-CCS EL-3 Isbister Addition	Spring 2024
• P-CCS MS-1 Pioneer Addition	Summer 2024
• P-CCS HS-2 Plymouth HS Natatorium Addition	Summer 2024
• P-CCS HS-3 Starkweather Academy Addition	Summer 2024

PLYMOUTH-CANTON COMMUNITY SCHOOLS

Office of the Chief Finance & Operations Officer

TO: Monica Merritt, Superintendent
Board of Education

FROM: Deborah J. Piesz, Chief Finance & Operations Officer

DATE: September 12, 2023

RE: Approval to Purchase two GMC Terrain SUVs for the Safety & Security Department- First Reading

---

Background:

The Safety & Security Department would like to purchase two GMC Terrain SUVs. One to replace a 2015 GMC truck that is currently in use, but in disrepair. The second would be an addition to the Security fleet to replace an existing single-cab truck that does not accommodate the transport of students. The two vehicles being replaced may be repurposed elsewhere in the district.

The two GMC Terrain SUVs would be purchased from Todd Wenzel Buick GMC in Westland, MI at an amount not to exceed $60,388 based on state bid pricing. In addition, for a cost not to exceed $10,000, these vehicles will be outfitted with lights, radios and security reflective lettering, as well as adding matching reflective lettering to all vehicles in the security fleet.

This item was presented at the Finance & Operations Committee meeting held on September 7, 2023.

Recommended Resolution:

It was moved by member _____ and seconded by member _____ to approve the purchase of two GMC Terrain SUVs from Todd Wenzel Buick GMC in Westland, MI for an amount not to exceed $70,388 including lights, radios, and reflective lettering for all vehicles. The cost of this will be paid with funds from the Michigan School Aid Act Section 97.

Ayes: _____

Nays: _____

Passed: _____

PLYMOUTH-CANTON
COMMUNITY SCHOOLS
GLOBALLY FOCUSED. LOCALLY CONNECTED.

Joshua Meier
Director of School Safety & Security
454 S. Harvey, Plymouth, MI 48170
Phone: 734.416.3015
Joshua.meier@pccsk12.com

Memorandum

DATE: August 29, 2023

TO: Kurt Tyszkiewicz, Assistant Superintendent

CC: Debbie Piesz, Chief Finance & Operations Officer

FROM: Joshua Meier, Director of School Safety & Security

RE: Board Resolution for Purchase of 2 GMC Terrains

Plymouth-Canton Community Schools (P-CCS) has identified a need to replace a 2015 GMC truck used by the security department with a GMC Terrain SUV. In addition to the replacement we are requesting board approval to purchase a 2nd GMC Terrain to add to the security fleet. With the addition positions and expansion of the security department bringing back the 4th vehicle is warranted. The 2 current GMC trucks have significant limitations for everyday use as they are single cab trucks making them difficult to safely transport students and/or staff when approved by an administrator. Furthermore we have had a significant amount of maintenance issues over the past 2 years on the 2015 GMC truck.

The P-CCS Department of Safety and Security is requesting approval from the Finance and Operations Committee and School Board to purchase two (2) GMC Terrain SUVs from Todd Wenzel Buick GMC in Westland, MI under the current state bid pricing in an amount not to exceed $60,388. The 2015 GMC truck will be evaluated by the district to determine if it can be repurposed or if it should be sold. The 2018 GMC truck will be used as a backup and by the midnight shift. See attached invoice for specifics on the pricing from Todd Wenzel Buick GMC.

The scope of work for this project also includes outfitting the 2 GMC Terrains with lighting, radios, and security lettering. We are also requesting to letter the remaining security vehicles with reflective graphics to match. The cost of outfitting the 2 GMC Terrains and updating the graphics of the fleet will not exceed $10,000. Funds are available for this purchase through State of Michigan School Aid Act Section 97.

This purchase and safety enhancement aligns with the P-CCS dynamic plan Strategic Goal B.

Recommended Resolution

It was moved by member _____ and seconded by member _____ of the P-CCS Board of Education to approve the resolution to award contracts to Todd Wenzel Buick GMC in and amount not to exceed $60,388.00 with an additional $10,000 in equipment and installation costs for a total not to exceed $70,388.00. This project will be funded through 2022/23 State School Aid Act Section 97 and security department operating funds.

Todd Wenzel Buick-GMC and Chevrolet
Albert Li | (734) 713-1065 | ali@toddwenzel.com

Plymouth-Canton Community Schools

Prepared For: Kurt Tyszkiewicz

(734) 416-2700

kurt.tyszkiewicz@pccsk12.com

Vehicle: [Fleet] 2024 GMC Terrain (TXL26) FWD 4dr SLE

TODD WENZEL BUICK GMC of WESTLAND

35100 FORD RD
WESTLAND, MI 48185

State of Michigan MiDeal Contract # 071B7700184
MiDeal Spec # 0040-2WDU

Plymouth-Canton Comm Schools Pricing **(MiDeal Pricing)**

2024 GMC Terrain FWD SLE Utility

Gas / Auto Trans **5-Passenger Utility**

SPEC 0040 – 2024 GMC Terrain FWD SLE Utility **$ 29,445.00**

Prices Quoted are for a 2024MY MiDeal GM Dealer Stock Purchase.
Availability Subject to Prior Sale.
FOB Canton, MI

Todd Wenzel Buick-GMC and Chevrolet

Albert Li | (734) 713-1065 | ali@toddwenzel.com

Vehicle: [Fleet] 2024 GMC Terrain (TXL26) FWD 4dr SLE (Complete)

Selected Model and Options

MODEL

CODE	MODEL
TXL26	2024 GMC Terrain FWD 4dr SLE

COLORS

CODE	DESCRIPTION
GAZ	Summit White

OPTIONS

CODE	DESCRIPTION
FE9	Emissions, Federal requirements
LSD	Engine, 1.5L Turbo DOHC 4-cylinder, SIDI, VVT
M3U	Transmission, 9-speed automatic 9T45, electronically-controlled with overdrive
FHB	Axle, 3.47 final drive ratio
3SA	SLE Preferred Equipment Group
RSB	Wheels, 17" x 7" (43.2 cm x 17.8 cm) Silver painted aluminum
5CX	Tires, P225/65R17 all-season blackwall
GAZ	Summit White
AR9	Seats, front bucket
HEW	Jet Black, Premium cloth seat trim
IOR	Audio system, 7" diagonal GMC Infotainment System
ZQ2	Driver Convenience Package
PEF	LPO, Floor Liner Package
V2P	Luggage rack, side rails, roof-mounted
TB5	Liftgate, rear power programmable
KA1	Seats, heated driver and front passenger
AG1	Seat, driver 8-way power with 2-way power lumbar
AL9	Seat, power driver lumbar control
RIA	LPO, All-weather floor liners, front and rear
CAV	LPO, Integrated cargo liner
BTV	Remote Start

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Data Version: 20320. Data Updated: Aug 29, 2023 6:52:00 PM PDT.

Todd Wenzel Buick-GMC and Chevrolet

Albert Li | (734) 713-1065 | ali@toddwenzel.com

Vehicle: [Fleet] 2024 GMC Terrain (TXL26) FWD 4dr SLE (✓ Complete)

OPTIONS

CODE	DESCRIPTION
CJ2	Air conditioning, dual-zone automatic climate control
	Options Total

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Data Version: 20320. Data Updated: Aug 29, 2023 6:52:00 PM PDT.

Vehicle: [Fleet] 2024 GMC Terrain (TXL26) FWD 4dr SLE (✓ Complete)

Standard Equipment

Package	
	GMC Pro Safety includes (UHY) Automatic Emergency Braking, (UEU) Forward Collision Alert, (UHX) Lane Keep Assist with Lane Departure Warning, (UE4) Following Distance Indicator, (UKJ) Front Pedestrian Braking and (TQ5) IntelliBeam headlamps
Mechanical	
	Engine, 1.5L Turbo DOHC 4-cylinder, SIDI, VVT (175 hp [131.3 kW] @ 5800 rpm, 203 lb-ft of torque [275.0 N-m] @ 2000 - 4000 rpm) (STD)
	Transmission, 9-speed automatic 9T45, electronically-controlled with overdrive (STD)
	Axle, 3.47 final drive ratio
	Keyless Start, push-button
	Automatic Stop/Start
	Engine control, stop/start system disable switch
	Driver Shift Controls
	Electronic Precision Shift, button and trigger based transmission interface
	Fuel, gasoline, E15
	Front wheel drive
	Suspension, front MacPherson strut
	Suspension, rear 4-link, non-isolated
	Brakes, 4-wheel antilock, 4-wheel disc, 11.8" front and 11.3" rear rotor size
	Brakes, front and rear with e-boost
	Brake, electronic parking
	Brake lining, high-performance, Duralife
	Trailering provisions, 1500 lbs. (680 kg)
	Capless fuel fill
	Exhaust, single-outlet stainless-steel with hidden, turned-down tip
	Mechanical jack with tools
Exterior	
	Wheels, 17" x 7" (43.2 cm x 17.8 cm) Silver painted aluminum (STD)
	Tires, P225/65R17 all-season blackwall (FWD models only.) (STD)
	Tire, spare, T135/70R16 blackwall
	Wheel, spare, 16" (40.6 cm) steel

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Data Version: 20320. Data Updated: Aug 29, 2023 6:52:00 PM PDT.

Todd Wenzel Buick-GMC and Chevrolet

Albert Li | (734) 713-1065 | ali@toddwenzel.com

Vehicle: [Fleet] 2024 GMC Terrain (TXL26) FWD 4dr SLE (✓ Complete)

Exterior	
	Trim, Black lower body
	Headlamps, LED with C-shaped lighting
	Headlamps, automatic delay
	Headlamp control, automatic on and off
	Daytime Running Lamps, LED signature
	Tail lamps, LED signature
	Glass, acoustic, laminated windshield
	Glass, deep-tinted, rear
	Mirrors, outside heated power-adjustable, manual-folding
	Mirror caps, body-color
	Door handles, body-color
	Liftgate, rear manual
	Active Noise Cancellation, noise control system
Entertainment	
	Audio system, 7" diagonal GMC Infotainment System includes multi-touch display, AM/FM stereo, includes Bluetooth streaming audio for music and most phones; featuring Android Auto and Apple CarPlay capability for compatible phones (STD)
	Audio system feature, 6-speaker system
	SiriusXM enjoy a Platinum Plan trial subscription (IMPORTANT: The SiriusXM trial package is not provided on vehicles that are ordered for Fleet Daily Rental ("FDR") use. Trial subscription is subject to the SiriusXM Customer Agreement and privacy policy, visit www.siriusxm.com which includes full terms and how to cancel. All fees, content, features, and availability are subject to change.)
	Bluetooth for phone, personal cell phone connectivity to vehicle audio system
	Wi-Fi Hotspot capable (Terms and limitations apply. See onstar.com or dealer for details.)
	Antenna, roof-mounted shark fin
	Wireless Apple CarPlay/Wireless Android Auto
Interior	
	Seats, front bucket (STD)
	Seat trim, premium cloth
	Seating, 5-passenger
	Seat, driver 4-way manual, fore/aft, up/down with recline
	Seat, front passenger 4-way manual, fore/aft, up/down with recline

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Todd Wenzel Buick-GMC and Chevrolet

Albert Li | (734) 713-1065 | ali@toddwenzel.com

Vehicle: [Fleet] 2024 GMC Terrain (TXL26) FWD 4dr SLE (✓ Complete)

Interior	
	Seatback, passenger side, flat-folding
	Head restraints, 2-way adjustable (up/down), front
	Seat, rear 60/40 split-folding with center armrest
	Seat release levers, 2nd row mechanical release levers in cargo area
	Rear Seat Reminder
	Floor mats, carpeted front (Deleted when LPO floor mats or LPO floor liners are ordered.)
	Floor mats, carpeted rear (Deleted when LPO floor mats or LPO floor liners are ordered.)
	Steering wheel, urethane
	Steering wheel controls, mounted audio and phone interface
	Speedometer, miles/kilometers
	Display, 4.2" diagonal multi-color driver information screen (When (Y29) Infotainment Package I is ordered, includes enhanced capability with audio, phone and navigation.)
	Driver Information Center monitors 26 various systems including, Vehicle Information Menu (oil life, tire pressure, standard/metric units) and Trip Information Menu (trip 1, trip 2, fuel range, average fuel economy, instant fuel economy, average vehicle speed) and compass display
	Compass display, located in the Driver Information Center
	Window, power with driver Express-Up/Down
	Windows, power with front passenger Express-Down
	Windows, power with rear Express-Down
	Door locks, power programmable with lockout protection
	Keyless Open, includes extended range Remote Keyless Entry
	Remote panic alarm
	Cruise control, electronic with set and resume speed
	Theft-deterrent system, unauthorized entry
	Power outlet, front auxiliary, 12-volt
	Power outlet, cargo area auxiliary, 12-volt
	USB data ports, 2, one type-A and one type-C includes auxiliary input jack, located in front center storage bin
	USB charging-only ports, 2, located on the rear of the center console
	Air conditioning, single-zone automatic climate control
	Air vents, 2nd row
	Sunglass storage, overhead

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Data Version: 20320. Data Updated: Aug 29, 2023 6:52:00 PM PDT.

Vehicle: [Fleet] 2024 GMC Terrain (TXL26) FWD 4dr SLE (Complete)

Interior	
	Map pocket, front passenger seatback
	Mirror, inside rearview auto-dimming
	Assist handle, driver
	Assist handle, front passenger
	Assist handles, rear outboard
	GMC Connected Access capable (Subject to terms. See onstar.com or dealer for details.)
Safety-Exterior	
	Headlamp control, IntelliBeam auto high beam
Safety-Mechanical	
	Automatic Emergency Braking
	StabiliTrak, stability control system with Traction Control
	Hill Descent Control
	Front Pedestrian Braking
Safety-Interior	
	Airbags, dual-stage frontal, and thorax side-impact driver and front passenger, and roof-rail side-impact, front and rear outboard seating positions (Always use seat belts and the correct child restraints. Children are safer when properly secured in a rear seat in the appropriate child restraint. See the Owner's Manual for more information.)
	Passenger Sensing System sensor indicator inflatable restraint, front passenger/child presence detector (Always use seat belts and the correct child restraints. Children are safer when properly secured in a rear seat in the appropriate child restraint. See the Owner's Manual for more information.)
	Rear Vision Camera, integrated into audio system display
	OnStar and GMC Connected Services capable (Terms and limitations apply. See onstar.com or dealer for details.)
	Forward Collision Alert
	Following Distance Indicator
	Lane Keep Assist with Lane Departure Warning
	Teen Driver a configurable feature that lets you activate customizable vehicle settings associated with a key fob, to help encourage safe driving behavior. It can limit certain available vehicle features, and it prevents certain safety systems from being turned off. An in-vehicle report card gives you information on driving habits and helps you to continue to coach your new driver
	Tire Pressure Monitor manual learn with Tire Fill Alert
	Horn, dual-note

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Data Version: 20320. Data Updated: Aug 29, 2023 6:52:00 PM PDT.

Vehicle: [Fleet] 2024 GMC Terrain (TXL26) FWD 4dr SLE (Complete)

Safety-Interior

3 Years of Remote Access The Remote Access Plan gives you simplified remote control of your properly equipped vehicle and unlocks a variety of great features in your myGMC mobile app. See dealer for details. (Remote Access Plan does not include emergency or security services. See onstar.com for details and limitations. Available on select Apple and Android devices. Service availability, features and functionality vary by vehicle, device, and the plan you are enrolled in. Terms apply. Device data connection required.)

WARRANTY

Warranty Note: <<< Preliminary 2024 Warranty >>>
Basic Years: 3
Basic Miles/km: 36,000
Drivetrain Years: 5
Drivetrain Miles/km: 60,000
Drivetrain Note: Qualified Fleet Purchases: 5 Years/100,000 Miles
Corrosion Years (Rust-Through): 6
Corrosion Years: 3
Corrosion Miles/km (Rust-Through): 100,000
Corrosion Miles/km: 36,000
Roadside Assistance Years: 5
Roadside Assistance Miles/km: 60,000
Roadside Assistance Note: Qualified Fleet Purchases: 5 Years/100,000 Miles
Maintenance Note: 1 Year/1 Visit

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Todd Wenzel Buick-GMC and Chevrolet
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Plymouth-Canton Community Schools

Prepared For: Kurt Tyszkiewicz

(734) 416-2700

kurt.tyszkiewicz@pccsk12.com

Vehicle: [Retail] 2024 GMC Terrain (TXB26) AWD 4dr SLE

TODD WENZEL BUICK GMC of WESTLAND

35100 FORD RD
WESTLAND, MI 48185

State of Michigan MiDeal Contract # 071B7700184
MiDeal Spec # 0050-4WDU

Plymouth-Canton Comm Schools Pricing **(MiDeal Pricing)**

2024 GMC Terrain AWD SLE Utility

Gas / Auto Trans **5-Passenger Utility**

SPEC 0050 – 2024 GMC Terrain AWD SLE Utility **$ 30,943.00**

Prices Quoted are for a 2024MY MiDeal GM Dealer Stock Purchase.
Availability Subject to Prior Sale.
FOB Canton, MI

Todd Wenzel Buick-GMC and Chevrolet

Albert Li | (734) 713-1065 | ali@toddwenzel.com

Vehicle: [Retail] 2024 GMC Terrain (TXB26) AWD 4dr SLE (Complete)

Selected Model and Options

MODEL

CODE	MODEL
TXB26	2024 GMC Terrain AWD 4dr SLE

COLORS

CODE	DESCRIPTION
GAZ	Summit White

OPTIONS

CODE	DESCRIPTION
FE9	Emissions, Federal requirements
LSD	Engine, 1.5L Turbo DOHC 4-cylinder, SIDI, VVT
M3U	Transmission, 9-speed automatic 9T45, electronically-controlled with overdrive
FHB	Axle, 3.47 final drive ratio
3SA	SLE Preferred Equipment Group
RSB	Wheels, 17" x 7" (43.2 cm x 17.8 cm) Silver painted aluminum
5CY	Tires, P225/65R17 all-season blackwall
GAZ	Summit White
AR9	Seats, front bucket
HEW	Jet Black, Premium cloth seat trim
IOR	Audio system, 7" diagonal GMC Infotainment System
ZQ2	Driver Convenience Package
PEF	LPO, Floor Liner Package
V2P	Luggage rack, side rails, roof-mounted
TB5	Liftgate, rear power programmable
KA1	Seats, heated driver and front passenger
AG1	Seat, driver 8-way power with 2-way power lumbar
AL9	Seat, power driver lumbar control
RIA	LPO, All-weather floor liners, front and rear
CAV	LPO, Integrated cargo liner
BTV	Remote Start
CJ2	Air conditioning, dual-zone automatic climate control

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Data Version: 20125. Data Updated: Aug 6, 2023 6:40:00 PM PDT.

Todd Wenzel Buick-GMC and Chevrolet

Albert Li | (734) 713-1065 | ali@toddwenzel.com

Vehicle: [Retail] 2024 GMC Terrain (TXB26) AWD 4dr SLE (Complete)

OPTIONS

CODE	DESCRIPTION
	Options Total

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Data Version: 20125. Data Updated: Aug 6, 2023 6:40:00 PM PDT.

Todd Wenzel Buick-GMC and Chevrolet

Albert Li | (734) 713-1065 | ali@toddwenzel.com

Vehicle: [Retail] 2024 GMC Terrain (TXB26) AWD 4dr SLE (Complete)

Standard Equipment

Package	
	GMC Pro Safety includes (UHY) Automatic Emergency Braking, (UEU) Forward Collision Alert, (UHX) Lane Keep Assist with Lane Departure Warning, (UE4) Following Distance Indicator, (UKJ) Front Pedestrian Braking and (TQ5) IntelliBeam headlamps
Mechanical	
	Engine, 1.5L Turbo DOHC 4-cylinder, SIDI, VVT (175 hp [131.3 kW] @ 5800 rpm, 203 lb-ft of torque [275.0 N-m] @ 2000 - 4000 rpm) (STD)
	Transmission, 9-speed automatic 9T45, electronically-controlled with overdrive (STD)
	Axle, 3.47 final drive ratio
	Keyless Start, push-button
	Automatic Stop/Start
	Engine control, stop/start system disable switch
	Driver Shift Controls
	Electronic Precision Shift, button and trigger based transmission interface
	Fuel, gasoline, E15
	Chassis, All-Wheel Drive System (All-wheel drive models only.)
	Suspension, front MacPherson strut
	Suspension, rear 4-link, non-isolated
	Brakes, 4-wheel antilock, 4-wheel disc, 11.8" front and 11.3" rear rotor size
	Brakes, front and rear with e-boost
	Brake, electronic parking
	Brake lining, high-performance, Duralife
	Trailering provisions, 1500 lbs. (680 kg)
	Capless fuel fill
	Exhaust, single-outlet stainless-steel with hidden, turned-down tip
	Mechanical jack with tools
Exterior	
	Wheels, 17" x 7" (43.2 cm x 17.8 cm) Silver painted aluminum (STD)
	Tires, P225/65R17 all-season blackwall (AWD models only.)
	Tire, spare, T135/70R16 blackwall
	Wheel, spare, 16" (40.6 cm) steel
	Trim, Black lower body

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Data Version: 20125. Data Updated: Aug 6, 2023 6:40:00 PM PDT.

Vehicle: [Retail] 2024 GMC Terrain (TXB26) AWD 4dr SLE (✓ Complete)

Exterior	
	Headlamps, LED with C-shaped lighting
	Headlamps, automatic delay
	Headlamp control, automatic on and off
	Daytime Running Lamps, LED signature
	Tail lamps, LED signature
	Glass, acoustic, laminated windshield
	Glass, deep-tinted, rear
	Mirrors, outside heated power-adjustable, manual-folding
	Mirror caps, body-color
	Door handles, body-color
	Liftgate, rear manual
	Active Noise Cancellation, noise control system
Entertainment	
	Audio system, 7" diagonal GMC Infotainment System includes multi-touch display, AM/FM stereo, includes Bluetooth streaming audio for music and most phones; featuring Android Auto and Apple CarPlay capability for compatible phones (STD)
	Audio system feature, 6-speaker system
	SiriusXM enjoy a Platinum Plan trial subscription (IMPORTANT: The SiriusXM trial package is not provided on vehicles that are ordered for Fleet Daily Rental ("FDR") use. Trial subscription is subject to the SiriusXM Customer Agreement and privacy policy, visit www.siriusxm.com which includes full terms and how to cancel. All fees, content, features, and availability are subject to change.)
	Bluetooth for phone, personal cell phone connectivity to vehicle audio system
	Wi-Fi Hotspot capable (Terms and limitations apply. See onstar.com or dealer for details.)
	Antenna, roof-mounted shark fin
	Wireless Apple CarPlay/Wireless Android Auto
Interior	
	Seats, front bucket (STD)
	Seat trim, premium cloth
	Seating, 5-passenger
	Seat, driver 4-way manual, fore/aft, up/down with recline
	Seat, front passenger 4-way manual, fore/aft, up/down with recline
	Seatback, passenger side, flat-folding
	Head restraints, 2-way adjustable (up/down), front

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Data Version: 20125. Data Updated: Aug 6, 2023 6:40:00 PM PDT.

Vehicle: [Retail] 2024 GMC Terrain (TXB26) AWD 4dr SLE (✓ Complete)

Interior	
	Seat, rear 60/40 split-folding with center armrest
	Seat release levers, 2nd row mechanical release levers in cargo area
	Rear Seat Reminder
	Floor mats, carpeted front (Deleted when LPO floor mats or LPO floor liners are ordered.)
	Floor mats, carpeted rear (Deleted when LPO floor mats or LPO floor liners are ordered.)
	Steering wheel, urethane
	Steering wheel controls, mounted audio and phone interface
	Speedometer, miles/kilometers
	Display, 4.2" diagonal multi-color driver information screen (When (Y29) Infotainment Package I is ordered, includes enhanced capability with audio, phone and navigation.)
	Driver Information Center monitors 26 various systems including, Vehicle Information Menu (oil life, tire pressure, standard/metric units) and Trip Information Menu (trip 1, trip 2, fuel range, average fuel economy, instant fuel economy, average vehicle speed) and compass display
	Compass display, located in the Driver Information Center
	Window, power with driver Express-Up/Down
	Windows, power with front passenger Express-Down
	Windows, power with rear Express-Down
	Door locks, power programmable with lockout protection
	Keyless Open, includes extended range Remote Keyless Entry
	Remote panic alarm
	Cruise control, electronic with set and resume speed
	Theft-deterrent system, unauthorized entry
	Power outlet, front auxiliary, 12-volt
	Power outlet, cargo area auxiliary, 12-volt
	USB data ports, 2, one type-A and one type-C includes auxiliary input jack, located in front center storage bin
	USB charging-only ports, 2, located on the rear of the center console
	Air conditioning, single-zone automatic climate control
	Air vents, 2nd row
	Sunglass storage, overhead
	Map pocket, front passenger seatback
	Mirror, inside rearview auto-dimming
	Assist handle, driver

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Data Version: 20125. Data Updated: Aug 6, 2023 6:40:00 PM PDT.

Vehicle: [Retail] 2024 GMC Terrain (TXB26) AWD 4dr SLE (Complete)

Interior	
	Assist handle, front passenger
	Assist handles, rear outboard
	GMC Connected Access capable (Subject to terms. See onstar.com or dealer for details.)
Safety-Exterior	
	Headlamp control, IntelliBeam auto high beam
Safety-Mechanical	
	Automatic Emergency Braking
	StabiliTrak, stability control system with Traction Control
	Hill Descent Control
	Front Pedestrian Braking
Safety-Interior	
	Airbags, dual-stage frontal, and thorax side-impact driver and front passenger, and roof-rail side-impact, front and rear outboard seating positions (Always use seat belts and the correct child restraints. Children are safer when properly secured in a rear seat in the appropriate child restraint. See the Owner's Manual for more information.)
	Passenger Sensing System sensor indicator inflatable restraint, front passenger/child presence detector (Always use seat belts and the correct child restraints. Children are safer when properly secured in a rear seat in the appropriate child restraint. See the Owner's Manual for more information.)
	Rear Vision Camera, integrated into audio system display
	OnStar and GMC Connected Services capable (Terms and limitations apply. See onstar.com or dealer for details.)
	Forward Collision Alert
	Following Distance Indicator
	Lane Keep Assist with Lane Departure Warning
	Teen Driver a configurable feature that lets you activate customizable vehicle settings associated with a key fob, to help encourage safe driving behavior. It can limit certain available vehicle features, and it prevents certain safety systems from being turned off. An in-vehicle report card gives you information on driving habits and helps you to continue to coach your new driver
	Tire Pressure Monitor manual learn with Tire Fill Alert
	Horn, dual-note
	3 Years of Remote Access The Remote Access Plan gives you simplified remote control of your properly equipped vehicle and unlocks a variety of great features in your myGMC mobile app. See dealer for details. (Remote Access Plan does not include emergency or security services. See onstar.com for details and limitations. Available on select Apple and Android devices. Service availability, features and functionality vary by vehicle, device, and the plan you are enrolled in. Terms apply. Device data connection required.)

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Data Version: 20125. Data Updated: Aug 6, 2023 6:40:00 PM PDT.

Vehicle: [Retail] 2024 GMC Terrain (TXB26) AWD 4dr SLE (✓ Complete)

WARRANTY

Warranty Note: <<< Preliminary 2024 Warranty >>>
Basic Years: 3
Basic Miles/km: 36,000
Drivetrain Years: 5
Drivetrain Miles/km: 60,000
Drivetrain Note: Qualified Fleet Purchases: 5 Years/100,000 Miles
Corrosion Years (Rust-Through): 6
Corrosion Years: 3
Corrosion Miles/km (Rust-Through): 100,000
Corrosion Miles/km: 36,000
Roadside Assistance Years: 5
Roadside Assistance Miles/km: 60,000
Roadside Assistance Note: Qualified Fleet Purchases: 5 Years/100,000 Miles
Maintenance Note: 1 Year/1 Visit

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Data Version: 20125. Data Updated: Aug 6, 2023 6:40:00 PM PDT.

PLYMOUTH-CANTON COMMUNITY SCHOOLS
Office of the Chief Finance & Operations Officer

TO: Monica Merritt, Superintendent
Board of Education

FROM: Deborah J. Piesz, Chief Finance & Operations Officer

DATE: September 12, 2023

RE: Voice-Over IP (VoIP) Equipment Purchase and Implementation – First Reading

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Background:

AT&T Is retiring their copper-wired technology networks across the nation. P-CCS elevators have been using the AT&T network for emergency communication functions. This means that emergency elevator communications must be transitioned over to VoIP phone lines to be in compliance with current state elevator requirements.

Please see the following detailed information and recommendation that we award this work to Kone, Inc. of Livonia, MI. This proposal is for Kone, Inc. to supply and install a VoIP line verifier for each of the 9 elevators located throughout the district at a cost of $35,083.64, which is consortium pricing.

This item was presented at the Finance & Operations Committee meeting held on September 7, 2023.

Recommended Resolution:

It was moved by member _____ and seconded by member _____ to award the purchase and implementation of VoIP connections for the nine elevators located in the district. This cost will be paid from the Maintenance Department budget.

Ayes: _____

Nays: _____

Passed: _____

PLYMOUTH-CANTON COMMUNITY SCHOOLS
Operations Department

TO: Deborah J. Piesz, Chief Finance & Operations Officer

FROM: Tim Gruszczynski, Director of Facilities & Capital Projects

DATE: September 4, 2023

RE: Emergency Elevator Communication Code Requirements

Due to AT&T retiring their copper-wired technology networks across the nation, the district's emergency communication methods are transitioning to VoIP connections.

District emergency elevator communications will now take place over VoIP telephone lines. Current state elevator regulations require a VoIP verification system to report functionality of the communication system back to the elevator control panel before operation is allowed.

Therefore, we are recommending KONE, Inc. be awarded a contract to supply and install VoIP verifiers on all 9 district elevators for total cost of $33,083.64. This quote was derived from the U.S. Communities Program Master Contract (GENRL-EV2516) purchasing consortium. This project will be funded through the General Fund Operations and Maintenance budget.

Vendor	Bid Consortium	Contingency	Base Bid	PRICE
KONE	US Communities	$2,000	$33,083.64	$35,083.64

- Canton High School, 8415 Canton Center Rd, Canton, MI 48187 – 2 Elevators
- Salem High School, 46181 Joy Rd., Canton MI 48187 - 1 Elevator
- Plymouth High School, 8400 North Beck Rd, Canton, MI 48187 -3 Elevators
- Administration Building, 454 S. Harvey, Plymouth, MI 48170 - 1 Elevator
- Liberty Middle School, 46250 Cherry Hill Rd, Canton, MI 48187- 1 Elevator
- West Middle School, 44401 West Ann Arbor Trail, Plymouth, MI 48170 - 1 Elevator

08/2/2023

Plymouth Canton Community Schools
454 South Harvey St
Plymouth, MI 48170

KONE Inc.
11864 Belden Court
Livonia, MI 48150
Tel 313-909-8173 mobile
Fax 734-513-6948
www.kone.com
mick.benka@kone.com

RE: VOIP Elevator phone verifier installations

Exhibit 4

KONE Inc. Proposal to Supply Elevator, Escalator, Moving Walkway Maintenance, Repair, Modernization and Related, Products, Services and Solutions under the U.S. Communities Program utilizing the Terms and Conditions of the City of Kansas City Master Contract (Reference GENRL-EV2516 dated December 1st, 2018)

The parties hereby agree to be bound to the Terms and Conditions of the City of Kansas City Master Contract (Reference GENRL-EV2516 dated December 1st, 2018) ("Contract"), together with those terms and conditions contained in this Exhibit 4 (collectively, "Service Agreement"). In the event of conflict between the terms and conditions contained contained in the Contract and this Exhibit 4, the terms in this Exhibit 4 shall supersede and prevail.

Description of Work

Kone proposes to install a VOIP line verifier for each of the 9 elevators located throughout the district located at the following:

- Canton High School, 8415 Canton Center Rd, Canton, MI 48187 - 2 Elevators
- Plymouth High School, 8400 North Beck Rd, Canton, MI 48187 -3 Elevators
- Administration Building, 454 S. Harvey, Plymouth, MI 48170 -1 Elevator
- Salem High School, 46181 Joy Road, Canton, MI 48187- 1 Elevator
- Liberty Middle School, 46250 Cherry Hill Rd, Canton, MI 48187- 1 Elevator
- West Middle School, 44401 West Ann Arbor Trail, Plymouth, MI 48170 - 1 Elevator

Price

Our total price to perform the above-mentioned work amounts to: ***$33,083.64** (Thirty Three Thousand Eighty Three & 64/100 Dollars). A 50% deposit is required. Any additional work required or requested will be provided at additional costs.

***US Community Rates applied.**

Our price includes applicable labor, materials, permit & inspection fee. This proposal is not binding on KONE until approved by an authorized KONE representative. Pricing is subject to KONE's attached

Terms and Conditions for tendered repairs and, by signing below, Purchaser hereby agrees to these Terms and Conditions. Price is valid for 30 days from the date of this proposal.

Down Payment
The above quoted price is based on a fifty percent (50%) down payment, due before the order will be processed. No material will be ordered and work shall not commence until applicable down payment is received. Once the proposal is signed and loaded into our system a down payment invoice will be issued.

ACCEPTANCE: The foregoing Agreement is hereby signed and accepted in duplicate on behalf of Plymouth Canton Schools

_____
(Signature)

_____
(Print Name)

_____
(Print Title)

Date: _____ / _____ / _____

Respectfully submitted by,
KONE Inc.

Mick Benka
_____
Mick Benka, Sr. Service Sales Executive

_____
(Approved By) Authorized Representative

_____
Title

Date: _____ / _____ / _____

TERMS AND CONDITIONS

This proposal is subject to the following terms and conditions, all of which are hereby agreed to:

KONE shall submit a progress billing in advance for the value of material delivered and/or labor to be performed during the forthcoming month, less the down payment at the time of proposal acceptance. A final invoice shall be issued by KONE upon completion of the work and shall include all remaining balances due. Purchaser agrees to pay the amount of any tax imposed by any existing law, or by any law enacted after the date of this Agreement, based upon the transfer, use, ownership or possession of the equipment involved in the services rendered herein. KONE reserves the right to discontinue our work at anytime until we have assurance, satisfactory to us, that payments will be made as agreed. Upon completion of the work, KONE may require Purchaser to sign the Uniform Final Acceptance form, which form is attached hereto and incorporated herein by reference. Final payment shall become due and payable upon completion of the work described in this Agreement. Failure to pay any sum due to KONE within thirty (30) days of the invoice will be a material breach. A delinquent payment charge calculated at the rate of 1½ % per month, or if such rate is usurious then at the maximum rate under applicable law, shall be applied to the delinquent payments. In the event of default on the payment provisions herein, Purchaser agrees to pay, in addition to any defaulted amount, all attorney fees, collection cost or court costs in connection therewith. The machinery, implements and apparatus furnished hereunder remain KONE's personal property and KONE retains title thereto until final payment is made, with right to retake possession of the same at the cost of the Purchaser if default is made in any of the payments, irrespective of the manner of attachment to the realty, the acceptance of notes, or the sale, mortgage or lease of the premises.

The states requiring notice prior to filing a lien, this notice requirement is hereby complied with.

KONE shall not be liable for damage or delay caused directly or indirectly by accidents, embargoes, strikes, lockouts, work interruption or other labor dispute, fire, theft, floods, or any cause beyond KONE's control. Regardless of the type of delay, KONE shall not be liable for any indirect, consequential, or special damages including but not limited to fines, penalties, loss of profits, goodwill, business or loss of use of equipment or property.

Purchaser agrees to provide safe access to the equipment and machine room areas. Should conditions develop beyond KONE's control, making the building or premises in which KONE's personnel are working unsafe, KONE reserves the right to discontinue work until such unsafe conditions are corrected. Should damage occur to KONE's material or work on the premises, by fire, theft or otherwise, Purchaser shall compensate us therefore.

Any asbestos removal necessitated by work described in this Proposal will be the Purchaser's responsibility. Purchaser shall provide documentation that the asbestos has been abated from the KONE work area and air clearance reports shall be made available upon request. Purchaser is responsible for all costs of oil disposal should it be determined that oil from Purchaser's equipment is contaminated.

KONE undertakes to perform this work in conformity with the usual applied codes and standards, however, no guarantee can be made that all code violations or defects have been found. This work is not intended as a guarantee against failure or malfunction of equipment at any future time.

It is agreed and understood that KONE is not responsible for damages, either to the vertical transportation equipment or to the building, or for any personal injury or death, arising from or resulting from any code required safety tests performed on this equipment.

Nothing in this agreement shall be construed to mean that KONE assumes any liability of any nature whatsoever arising out of, relating to or in any way connected with the use or operation of the equipment described above. Purchaser shall be solely responsible for the use, repair and maintenance of the equipment and for taking such steps including but not limited to providing attendant personnel, warning signs and other controls necessary to ensure the safety of the user or safe operation of the equipment.

Neither KONE nor its affiliates, subsidiaries or divisions shall be responsible or liable for any damages, claims, suits, expenses and payments on account of or resulting from any injury, death or damage to property arising or resulting from the misuse, abuse or neglect of the equipment herein named or any other device covered by this contract.

Purchaser shall at all times and at Purchaser's own cost, maintain a commercial general liability policy covering bodily injury and property damage with the limits of liability Purchasers customarily carry (naming KONE as additional insured) arising out of the services provided under this Authorization and/or the ownership, maintenance, use or operation of the equipment described herein.

It is agreed and understood that Purchaser is solely responsible for ongoing maintenance and care of the equipment described above. IT IS EXPRESSLY UNDERSTOOD, IN CONSIDERATION OF OUR PERFORMANCE OF THIS WORK THAT PURCHASER ASSUMES ALL LIABILITY FOR THE USE, MAINTENANCE OR OPERATION OF THE EQUIPMENT DESCRIBED ABOVE AND FOR ANY INJURY, INCLUDING DEATH, TO ANY PERSON OR PERSONS AND FOR DAMAGE TO PROPERTY OR LOSS OF USE THEREOF, ON ACCOUNT OF OR RESULTING FROM THE PERFORMANCE OF THE WORK TO BE DONE HEREIN, AND AGREES TO THE EXTENT PERMITTED BY LAW TO DEFEND, INDEMNIFY AND HOLD HARMLESS KONE, ITS OFFICERS, DIRECTORS AND EMPLOYEES FROM ALL DAMAGES, CLAIMS, SUITS, EXPENSES AND PAYMENTS ON ACCOUNT OF OR RESULTING FROM ANY SUCH INJURY, DEATH OR DAMAGE TO PROPERTY, EXCEPT THAT
RESULTING FROM THE SOLE NEGLIGENCE OF KONE INC. Purchaser hereby waives any and all rights of recovery, arising as a matter of law or otherwise, which Purchaser might now or hereafter have against KONE Inc.

KONE warrants the materials and workmanship of the equipment for 90 days after completion. Purchaser's remedy is limited to repair or replacement of a defective part, in KONE's sole discretion. The warranty is limited to the replacement or repair of the part itself, and excludes labor. In no event shall KONE be responsible for damage due to normal wear and tear, vandalism, abuse, misuse, neglect, work or repairs or modifications by others, or any other cause beyond the control of KONE. KONE disclaims any other warranty of any kind, either expressed or implied, including without limitation the implied warranties of merchantability or fitness for a particular purpose, or noninfringement.

Unless otherwise agreed, it is understood that the work shall be performed during regular working hours of regular working days of the elevator trade. If overtime work is mutually agreed upon and performed, the additional price, at KONE's usual rates for such work, shall be added to the contract price herein named.

It is expressly understood and agreed all prior agreements written or verbal regarding the subject matter herein are void and the acceptance of this Agreement shall constitute the contract for the material and work specified in this Agreement. Any changes to this Agreement must be made in writing and signed by both parties.

The terms and conditions set forth herein shall constitute the complete agreement for any work performed, AND shall prevail over and supersede any terms and conditions contained in any documents provided by the Purchaser.

The Purchaser does hereby agree the exclusive venue for any dispute between the parties shall be in the county of Rock Island, IL.

PLYMOUTH-CANTON COMMUNITY SCHOOLS
Office of the Chief Finance & Operations Officer

TO: Dr. Monica Merritt, Superintendent
Board of Education

FROM: Deborah J. Piesz, Chief Finance & Operations Officer

DATE: September 12, 2023

RE: **Purchase new Athletic Sound System for Junior Varsity Field – First and Final Reading**

OVERVIEW:

The sound system at the Junior Varsity football field near Beck Road is no longer working and has been deemed unrepairable. Three vendors supplied quotes for the replacement of this equipment. In addition, the audio system at the Canton Center Road Soccer field is using is borrowed from TelSystems, and we need to return it. The three quotes we received included the replacement of that equipment as well.

This issue was discussed with the three Assistant Principals of Activities and Athletics (APAAs), as well as Technology, Security, and Maintenance, and it is the recommendation of these departments to award the replacement of this equipment to Rauland SoundCom of Farmington Hills, MI.

Please see that attached recommendation and quotes for details on the proposals. The cost of this purchase will be shared by athletics, technology, security, and maintenance department budgets.

This item was presented at the Finance & Operations Committee meeting held on September 7, 2023.

RECOMMENDED RESOLUTION:

It was moved by member _____ and seconded by member _____ to approve the resolution to purchase sound system equipment from SoundCom Systems in an amount not to exceed $35,450, to be funded by athletics, technology, security, and maintenance department budgets.

Ayes: _____

Nays: _____

The motion was: _____

PLYMOUTH-CANTON COMMUNITY SCHOOLS
TECHNOLOGY DEPARTMENT

TO: Monica Merritt, Superintendent

FROM: Mark Salzer, Director of Integrated Technology Systems

DATE: September 12, 2023

RE: Resolution for Athletic Sound System Replacement Equipment

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OVERVIEW:

The Beck Road Junior Varsity football field audio system is no longer functioning. Speaker wire is exposed at pole conduits, three of its four speakers are blown and the main amplifier is dead. Three different sound system companies were contacted to explore our repair options. Each of their onsite reviews relayed that due to the age and condition of the equipment, repairing these components was unfortunately not an option. Each made proposals for equipment replacement to restore the system to an operational level.

In addition, the Canton Center Road Soccer field audio system has loaner equipment that needs to be swapped out and returned to TelSystems. We solicited those costs as well within this project.

Our department discussed with the athletic directors the three proposals and it is our collective recommendation that we award the equipment refresh project to Rauland SoundCom and furthermore, include the work described in their recommended upgrade, as better quality speakers, an additional speaker to cover the concession stand and gate, and redone cabling were all found very appealing. Additionally, by opting for the recommended upgrade, equipment lead time to deployment will be cut by one to two months when compared to the other proposals, as the VT110 and VT112 speakers are made in state and have been shipping only a week or two after being ordered.

Company	Affiliations MBE/SBE	Proposal for Equipment Replacement	Recommended upgrade
Rauland SoundCom	None	**$27,498.00**	**$7,952.00**
TelSystems	None	$28,342.00	
Torrence Sound	None	$29,822.68	

RECOMMENDED RESOLUTION:

It was moved by member _____ and seconded by member _____ to approve the resolution to award a contract to Rauland SoundCom, in an amount not to exceed $35,450 that will be funded by athletic and general fund monies.

Ayes: _____

Nays: _____

The motion was: _____

SoundCom Systems Custom Design Proposal

SoundCom Systems is proud to present this proposal for the Upgrade Sound System Project.

This summary is intended to provide a simple and brief overview of our approach to the project ... **Installation of a new Sound System for the Plymouth High School - JV Football Field. We will replace the speakers with four (4) new Community R55-66Z speakers; one on each light pole. We will provide all new headend equipment with a new AV equipment rack to house the new headend equipment. A wireless mircophone system for the referee and two hand-held wireless microphone with desk-top stands will be installed at the football field. At the Soccer Field we will replace the existing amplifier with a new a Ashley amplifier and also install a new wireless referee microphone system. Quote assume existing conduit pathways are accessible and able to pull new speaker cable through if existing cabling can not be reused. 2- 20 amp outlets are reccomended at the football field equpment rack location and assumed to be existing.**

August 18, 2023 — SoundCom Proposal # **FJ-23-7745-H**

Client
Plymouth High School
8400 N. Beck Rd.
Canton, MI 48187

Project
Installation of A New High Definition ISP Sound System At Plymouth High School JV Football F

All Prices USD

Quantity	Description	
	(JV Football Field New Sound System & Soccer Field Headend Equipment Upgrade)	
1	Installation of a new Football Field Sound System with Community Speakers. (See Bill of Materials List)	
1	Installation of a new Amplifier and Wireless Referee Microphone System For The Soccer Field Sound System.	
	JV Football Field Reccommended Upgrade:	$7,950.00
	1. Upgrade speakers to ISP - VT112 Weatherized speakers with a True RMS **1,000W** Speaker with a **90x80** speaker coverage pattern, a **5-year speaker warranty** & better sound quality.	
	2. Upgrade new speaker cable to a 12G - 4 conductor aqua seal cable to each light pole.	
	3. Add Additional ISP - VT110 Speaker, for coverage of the conession stand and gate entrance area.	
	4. Upgrade to ISP High preformance amplifiers to provide power to the 5 new ISP speakers.	

MATERIAL TOTAL	$17,738.00
Installation, Commissioning, Shop Fabrication, and Programing Services	$8,064.00
Design, Documentation, Training, and other Professional Services	$1,696.00
PROJECT TOTAL	**$27,498.00**
With Upgrade:	**$35,450.00**

Proposal Originating Office

SoundCom - Office
24600 N. Industrial Dr.
Farmington Hills, MI 48335
248-960-3700

Proposal Created By:

Joe Samborski
Account Executive
Joe.Samborski@Ametek.com
Mobile (248) 787-2317

Client Acceptance

Company Name
Printed Name
Signature
Date

This proposal is subject to SoundCom System's Standard Payment Terms & Conditions of Sale - available at: http://www.soundcom.net/info/terms-conditions.asp

SoundCom Systems Custom Design Proposal

SoundCom Systems is proud to present this proposal for the Upgrade Sound System Project.

This summary is intended to provide a simple and brief overview of our approach to the project ... **Installation of a new ISP Hi-Fidelity, High Powered Sound System for the Plymouth High School - JV Football Field. We will replace the speakers with four (4) new ISP VT-112 speakers; one on each light pole. We will also provide an addition speaker on the home-field light pole to provide audio coverage to the concession/gate entrance to field. We will provide all new headend equipment with a new AV equipment rack to house the new headend equipment. A wireless mircophone system for the referee and two hand-held wireless microphone with desk-top stands will be installed at the football field. At the Soccer Field we will replace the existing amplifier with a new a Ashley amplifier and also install a new wireless referee microphone system. Quote assume existing conduit pathways are accessible and able to pull new speaker cable through. 2- 20 amp outlets are reccomended at the football field equpment rack location and assumed to be existing.**

August 18, 2023

SoundCom Proposal # **FJ-23-7745-H**

Client
Plymouth High School
8400 N. Beck Rd.
Canton, MI 48187

Project
Installation of A New High Definition ISP Sound System At Plymouth High School JV Foc

All Prices USD

Quantity	Description
	(JV Football Field New Sound System & Soccer Field Headend Equipment Upgrade)
4	ISP | VT112 - Weatherized 12" Speaker With Safety eyebolt & flyware
1	ISP | VT110 - Weatherized 10" Speaker With Safety eyebolt & flyware
3	ISP | External Amplifers VT
1	ISP | Tariff
1	DM - DN312X, Mixer
1	DBX | DBXVNEU360-V
1	EVI | RE3-BPCL-5L
2	EVI | RE3-ND86-5L
3	EVI | ACC-RMK-1
1	EVI | ACC-AASP
1	EVI | RSB-2
3	EVI | RE3-ACC-PLPA
1	Custom wall plate (TBD)
3	EVI | RE3-ACC-CXU50
1	EVI | RE3-ACC-PASP
2	SHURE | SM58S
2	TECNEC | ATLAS DS7E (MAC STAND)

Scope Overview

Every project is unique and we strive to deliver clear definitions of scope for every project. Our project managers are highly trained to clearly understand where scope breaks occur between trades on any given project so that the installation runs smoothly and on time while keeping the customer accurately informed, removing any mystery about our delivery commitment.

Engineering

Drawings

All drawings are engineered in AutoCAD and delivered in electronic (PDF) format and are archived at SoundCom. *All D/C drawings require accurate floorplan files (backgrounds) delivered to SoundCom in AutoCAD format (DWG with applicable X-refs). ** Specialty detail drawings may require source files supplied by a third-party.		SoundCom	N/A
Functional	Engineered technical drawing(s) showing the schematic design of the system including device connections, signal types, and equipment parts.		X
Device & Cable* D/C	Engineered technical drawing(s) detailing the wiring and locations of all devices and equipment racks outlined on a floor plan.		X
Rack Elevation	Engineered technical drawing(s) detailing the layout of any equipment racks,		X
Plate Details	Engineered technical drawing(s) detailing any connection plates for the project to		X
Specialty Details**	Engineered technical drawing(s) detailing any custom or specialty work, including but not limited to custom mounts, rigging, console design, lectern layout, furniture, etc.		X
Trade Coordination	Engineered technical drawing(s) most often detailing conduit, rough-in, blocking, etc. requirements for the project for use by other trades in coordination with the system(s) being provided by SoundCom.		X
As-Builts	A complete set of all SoundCom engineered drawings reflecting the complete system as installed, which may have varied from the originally engineered set of drawings based on unique changes/adds/deletions during the installation period.		X

Documents

All engineering documents are delivered in electronic (PDF) format and are archived at SoundCom Systems.

Submittals	A complete set of data/cut-sheets for all primary/major pieces of equipment being supplied for the project showing brand/make & model along with the detailed technical specifications submitted prior to project deployment.		X
O/M's	A complete set of manufacturer's operation and/or owner's manuals for all primary / major pieces of equipment submitted during the closeout period of the project.		X

Additional Scope Clarifications

Rauland SoundCom SYSTEMS

Scope Overview Installation Services

Field Installation		SoundCom	E.C.	G.C.	Owner	Existing	N/A
Demolition	Removal of any existing equipment and/or wire as specified and required for the project. Any wire and/or equipment to be reused must be properly protected by others during demo.	X					
Power	Provide power as specified at all required locations including equipment racks and field devices.		X		X		
Rough-In & Conduit	Provide rough-in and conduit (with pull string) as specified at all required locations including equipment racks and field devices, plate locations, floor boxes, etc.		X		X		
Backboxes	Provide backboxes as specified at all locations as required for the project. Unless otherwise noted backboxes are assumed to be installed by E.C.		X		X		
Floor Boxes	Provide floor boxes as specified at all locations as required for the project. Unless otherwise noted backboxes are assumed to be installed by E.C.		X		X		
Table Interfaces	Specialty interface boxes and/or "cubbies" designed to accommodate AV connections, & other cables including data & AC power. Unless otherwise noted any required table cutting or modification is by others.				X		
Lift / Scaffolding	If necessary, provide a lift and/or scaffolding capable of safely reaching and lifting required personnel and equipment to correct mounting/wiring positions.	X					
Provide Wire	Provide all cable for complete and functional system as required for the project.	X				X	
Pull (Install) Wire	Pull (install) and tag (label) all cable for complete and functional system as required for the project and as directed by D/C drawings.	X					
Blocking	Provide appropriate blocking and/or structural support for wall mounted equipment cabinets and/or specialty field devices like LCD flat panels, large format speakers, projectors, etc. as specified and required by the project						X
Cutting & Patching	Cutting, patching, and painting of walls and/or ceilings, including ceiling tiles and grid.	X					
Install Field Devices	Install all field devices including, but not necessarily limited to speakers, cameras, projectors, screens, displays, TV's, custom plates, etc.	X					
Install Headend	Install system headend which could include floor standing equipment racks, wall mounted equipment cabinets, plywood backboard mounted headends, etc.	X				X	

Additional Scope Clarifications

Rauland SoundCom SYSTEMS



Scope Overview Specialty Services

Shop & Fabrication		SoundCom	E.C.	G.C.	Owner	Existing	N/A
Rack Assembly	The assembly of, and equipment loading of any and all equipment racks, cabinets, lecterns, podiums, and/or furniture as required for the project.	X					
Rack Plate Fab	The fabrication and labeling of any connection plates to be installed in an equipment rack, cabinet, lectern, podium, and/or furniture as required for the project.	X					
Setup & Programming							
Programming & Configuration	Configure system equipment and develop and test any custom system programming for proper operation as coordinated with customer and/or specifications.	X					

Testing & Commissioning		SoundCom	N/A
System Commissioning	Verification of system functionality, operation, completeness, and system configuration including verification of software version(s).	X	
Configuration Backup	Backup and archive of all system programming, configuration settings, and setup files as specified and required by the project.	X	

Training & Support		SoundCom	N/A
On-Site Training	Provide on-site training with key customer personnel as specified and required by the project.	X	
Off-Site Training	Provide off-site training with key customer personnel as specified and required by the project.		X
Online Training	Provide online training, either self-paced or instructor-guided as specified and required by the project.		X
Training Materials	Provide comprehensive user training materials, typically in electronic (PDF) format, as specified and required by the project.		X

Information Technology (IT)		Yes	No
Network Connectivity	Data network drops are required to be provided by the owner or others at locations as directed by I.COMM. This proposal assumes the client's IT staff will coordinate network access and configuration closely with I.COMM field technicians and engineers. This includes configurations for remote access where possible.		X
Advanced Network Configurations	Additional pre-installation coordination with the client's IT staff may be required for specialized system integrations involving video conferencing, audio conferencing (VoIP), control systems, streaming, digital signage, and other similar technologies.		X

Additional Scope Clarifications

Plymouth High School - JV Football

Upgrade Sound System

Qty	Description	Sell-Unit	Sell-Extended
	all Field New Sound System & Soccer Field Headend Equipment		
4	| VT112 - Weatherized 12" Speaker With Safety eyebolt & flyware		
1	| VT110 - Weatherized 10" Speaker With Safety eyebolt & flyware		
3	ISP | External Amplifers VT		
1	ISP | Tariff		
1	DM - DN312X, Mixer		
1	DBX | DBXVNEU360-V		
1	EVI | RE3-BPCL-5L		
2	EVI | RE3-ND86-5L		
3	EVI | ACC-RMK-1		
1	EVI | ACC-AASP		
1	EVI | RSB-2		
3	EVI | RE3-ACC-PLPA		
1	Custom wall plate (TBD)		
3	EVI | RE3-ACC-CXU50		
1	EVI | RE3-ACC-PASP		
2	SHURE | SM58S		
2	TECNEC | ATLAS DS7E (MAC STAND)		
1	Mid-Atl - DWR-21-22PD, Wall Rack		
2	MID | PD-915R		
1500	FSWC Wire		
1	Misc Material & Wire		
1	lift Rental		
1	ASHLEY | KLR3200 (Soccer Field replacement)		

VT110 POWERED SPEAKER

P R E L I M I N A R Y

Main Features





Low Profile high output powered cabinet

2-way bi-amped internally powered design

600 watts RMS internal or external power amplifier

Internal fly-points for easy rigging

Designed to fly horizontally, ideal for low ceiling installs

LF, 10” High performance 500 watt woofer

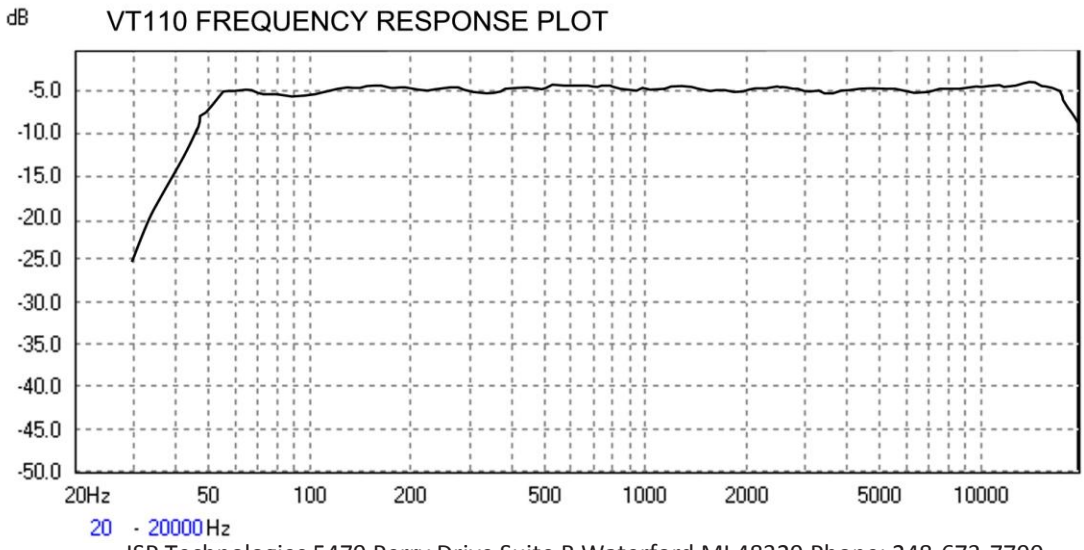
HF, 1.4” HF compression driver on 80 x 90 horn

132dB peak, 128dB long term output level

20”W x 12”H x 12”D 40LBS

Application

The VT110 is a flyable high output speaker providing high fidelity sound that ISP has become so well known for. The VT110 works excellently for Front of House systems, foreground and background music plus music-plus-paging systems. These speakers are ideally suited for a wide variety of applications including church installs, nightclubs, restaurants and any installation requiring a low profile high output cabinet. Many church application require a low profile cabinet due to low ceiling heights. Choices are limited for a speaker capable of high output high definition with excellent clarity. The VT110 is the perfect answer and ships standard with internal fly-points on top and also includes a lower pull-back rig point. The VT110 has excellent vocal clarity and dynamic impact. Combined with a subwoofer the VT110 provides a very high performance audio system.



ISP Technologies 5479 Perry Drive Suite B Waterford MI 48329 Phone: 248-673-7790
www.isptechnologies.com

VT112 POWERED SPEAKER

ISP TECHNOLOGIES VT112



KEY FEATURES:

- Compact high output powered cabinet
- 2-way bi-amped internally powered design
- 1000 watts RMS internal power amplifier
- Internal fly-points for easy rigging
- Designed to fly horizontally or vertically, ideal for low ceiling installs
- LF, 12” High performance 500 watt woofer
- HF, 2” HF compression driver on 90° x 80° horn
- 132dB peak, 129dB long term output level
- 25-1/4” H x 17-5/8” W x 15” D 60LBS

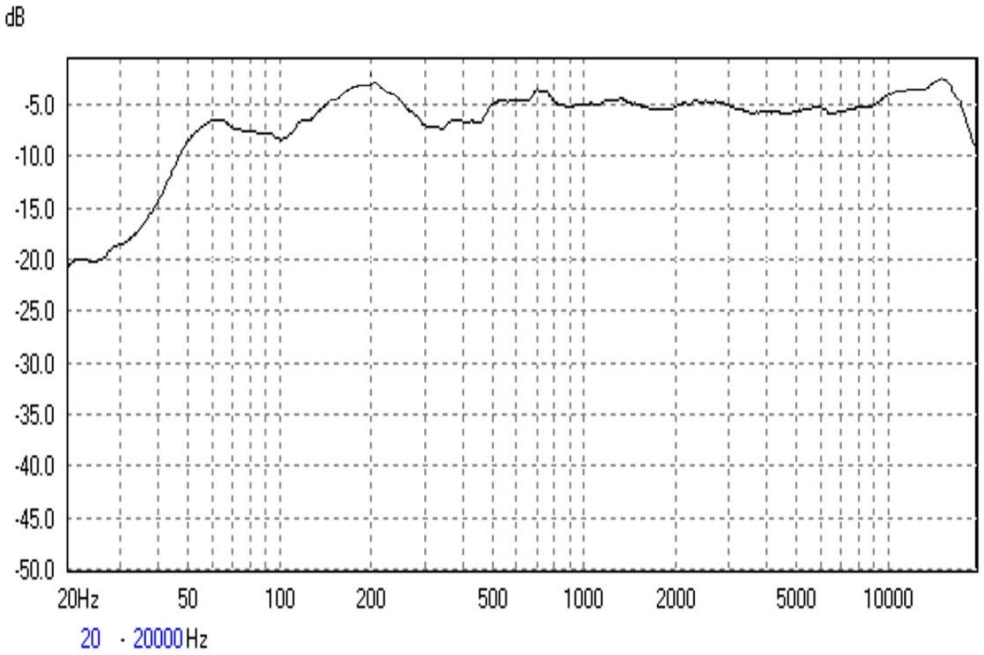
APPLICATION:

The VT112 is a flyable high output speaker providing high fidelity sound that ISP has become so well known for. The VT112 works excellently for Front of House systems foreground and background music plus music-plus-paging systems. These speakers are ideally suited for a wide variety of applications including church installs, nightclubs, restaurants and any installation requiring a low profile high output cabinet. Many church applications require a low profile cabinet due to low ceiling heights. Choices are limited for a speaker capable of high output high definition with excellent clarity. The VT112 is the perfect answer and ships standard with internal fly-points on top and also includes a lower pull-back rig point. This cabinet can be ordered with either a vertical or horizontal orientation. The VT112 has excellent vocal clarity and dynamic impact. Combined with a subwoofer the VT112 provides a very high performance audio system.

ISP TECHNOLOGIES VT112 SPECIFICATIONS

Configuration:	2-way
LF Driver:	1 x 12 inch, high sensitivity, 800 WATT RMS, reflex loaded
HF Driver:	1 x 2 inch Titanium compression driver, horn loaded
Pattern:	90° x 80° HF Horn:
Frequency Resp:	55 Hz to 18 KHz -3bd
Construction:	Baltic Birch Plywood
Dimensions:	25-1/4” H x 17-5/8” W x 15” D
Weight:	60 lbs.
Amplifier:	1000 W RMS, 2 channel, high current DAA™, fan cooled
Power Required:	6 Amps x 120 VAC
Crossover:	Internal 4th order Linkwitz-Riley 24db per octave
Peak SPL:	132db peak output level





MADE IN U.S.A.

ISP Technologies 5479 Perry Dr, Suite B. Waterford, MI 48329
Phone # (248)673-7790 Fax # (248) 673-7696
www.isptechnologies.com

VM/VT Series may be covered under one or more patents
Other Patents Pending

Thalner Electronic Laboratories Inc.
telsystems
Audio & Video Solutions Company

QUOTATION: 17429

Thalner Electronic Laboratories, Inc.
d/b/a TEL Systems
7235 Jackson Rd.
Ann Arbor MI 48103
734-761-4506

BILL TO		JOB LOCATION			
Company:	Plymouth Canton Community Schools	**Company:**	Plymouth Canton Community Schools	**Date:**	2023-05-04
Address:	454 S. Harvey	**Address:**	454 S. Harvey	**Sales Rep:**	RON RUTH
	Plymouht, MI 48170		Plymouht, MI 48170	**Phone:**	(248)202-8468
				Email:	RRUTH@THALNER.COM
Contact:	Mark Salzer	**Contact:**			
Phone:		**Phone:**			

TITLE

Athletic Field Audio

PART NUMBER	MANUFACTURER	DESCRIPTION	QTY	UNIT PRICE	TOTAL PRICE
Soccer Field					
C1300FDI-US	Dynacord	DSP power amplifier 2x650W, install. With FIR drive, Phoenix connectors.	1.00	$979.00	$979.00
RE3-ND86-5L	Electro-Voice	Handheld set with ND86 head 488-524 MHz	1.00	$621.00	$621.00
RE3-ACC-RMK1	Electro-Voice	Rack mount kit for single RE3 receiver	1.00	$63.00	$63.00
MISC-EXPENSE		Antenna wire & misc.	1.00	$94.00	$94.00
INSTALLATION - I		Installation Services	1.00	$825.00	$825.00
				Soccer Field Total:	$2,582.00
JV Football Field					
R.5-66Z	Biamp	Community R.5-66Z Full-Range 2-Way 12-Inch Horn Loaded 60 X 60 Grey	4.00	$928.00	$3,712.00
PMB-BAND	Biamp	Community PMB-BAND Pole Mount Bracket Banding, 92 Inches (234 Cm)	8.00	$40.00	$320.00
PMB-1RR	Biamp	Community PMB-1RR Pole Mount Bracket, Single Loudspeaker	4.00	$141.00	$564.00
ALC-404D	Biamp	Community ALC-404D Amplified Loudspeaker Controller - 4 Channels X 400W + DSP Dante	1.00	$2,245.00	$2,245.00
RE3-BPCL-5L	Electro-Voice	Bodypack set, cardioid mic 488-524 MHz	1.00	$578.00	$578.00
RE3-ND86-5L	Electro-Voice	Handheld set with ND86 head 488-524 MHz	1.00	$605.00	$605.00
RE3-ACC-RMK1	Electro-Voice	Rack mount kit for single RE3 receiver	2.00	$63.00	$126.00
RE3-ACC-AASP	Electro-Voice	2-in x 8-out active antenna splitter, 470-960 MHz	1.00	$532.00	$532.00
RSB-2	Electro-Voice	Referee switch box for beltpack transmitters with a TA4 mic connector for use with WT-1000-REF, BPU2	1.00	$450.00	$450.00
BUDGET		Wingard Elite 7550 antenna	2.00	$187.00	$374.00
RM82	Rolls Corporation	Rolls RM82 8 XLR & 1/4 Input Rackmount Mic Line Mixer with Tone Controls	1.00	$316.00	$316.00
SM58S	Shure	Cardioid Dynamic, On-Off Switch	2.00	$105.00	$210.00
C25J	Shure	25' Hi-Flex Cable®, Chrome XLR Connectors	2.00	$17.00	$34.00
DS7	Atlas IED	Adjustable Height Desktop Mic Stand 8-13 inch	2.00	$37.00	$74.00
RCI-CUSTOM	RCI Custom	Audio input plate	1.00	$62.00	$62.00
AQC227GY0500	West Penn	1P 12G STRD UNSHLD WBLOCK	1.00	$585.00	$585.00
AQC227GY1000	West Penn	1P 12G STRD UNSHLD WBLOCK	1.00	$1,091.00	$1,091.00
MISC-EXPENSE		Misc Material	1.00	$477.00	$477.00
MISC-EXPENSE		Freight	1.00	$701.00	$701.00
LIFT RENTAL		Lift, Scaffolding, Hoists, Ladders	1.00	$1,888.00	$1,888.00
INSTALLATION - I		Installation Services	1.00	$10,816.00	$10,816.00
				JV Football Field Total:	$25,760.00
				Subtotal:	$28,342.00
				Tax:	$0.00
				Total:	$28,342.00

Thalner Electronic Laboratories Inc.
telsystems
Audio & Video Solutions Company

QUOTATION: 17429

Thalner Electronic Laboratories, Inc.
d/b/a TEL Systems
7235 Jackson Rd.
Ann Arbor MI 48103
734-761-4506

IF YOU WISH TO ACCEPT THIS PROPOSAL AND RELATED STATEMENT OF WORK, PLEASE SIGN AND RETURN
BUYER:_____ (Print Name) SIGNATURE:_____ DATE:_____

Thalner Electronic Laboratories Inc.
telsystems
Audio & Video Solutions Company

QUOTATION: 17429

Thalner Electronic Laboratories, Inc.
d/b/a TEL Systems
7235 Jackson Rd.
Ann Arbor MI 48103
734-761-4506

General Terms and Conditions

Thalner Electronic Laboratories Inc.
telsystems
Audio & Video Solutions Company

QUOTATION: 17429

Thalner Electronic Laboratories, Inc.
d/b/a TEL Systems
7235 Jackson Rd.
Ann Arbor MI 48103
734-761-4506

These Terms & Conditions are by and between Thalner Electronic Laboratories, Inc. d/b/a TEL Systems, Inc. and the undersigned Customer (the "Customer")

1. PRICING All prices good up to 15 days after quote date, and all sales are considered final.
2. STORED MATERIAL: Equipment is ordered promptly when project is approved. Client will be charged for Stored Material as product is received here at our facility. The material is fully insured in a climate controlled storage area at our facility. Photos, suppliers packing slips, etc. will be supplied upon request.
3. INSTALLATION: Customer hereby grants to TEL Systems the right to install the equipment, and represents and warrants that all necessary governmental and third-party approvals for installation have been obtained. Delays in installation caused by public agencies, manufacturers, suppliers, acts of God, strikes or other union bargaining, and all acts not directly attributable to TEL Systems shall not in any way affect the obligations of Customer. TEL Systems shall not be responsible for damages for any such delay.
4. TAXES, FEES, AND PERMITS: Customer agrees to pay TEL Systems all State and Local taxes, excises, permits, and fees if required. All dollars in this agreement are pretax unless otherwise stipulated.
5. PAYMENT: Payment accepted in the form of cash, cleared business or personal check or other pre-approved electronic payment options. Financing options are available and must be agreed upon before sale.
6. SHIPPING: All shipments of Equipment are FOB TEL Systems' distribution facilities, unless otherwise noted in quotation.
7. RESPONSIBILITY: Please reference the proposal number on purchase orders or correspondence. Until balance is paid, Customer agrees to take proper care of the Equipment on premises and to be responsible for its damage or loss by fire, theft, casualty or any other cause whatsoever, and will not permit or suffer same to be removed from the place of its location at address of Customer, without written consent of TEL Systems or assigns.
8. GENERAL: This Agreement constitutes the sole and entire understanding between the parties with respect to the subject matter hereof and supersedes all prior conversations, agreements, representations and promises, whether verbal or written. No modification of this Agreement shall be valid unless made in writing and properly signed by each party.
9. INFRASTRUCTURE: In the event that TEL Systems is installing equipment or systems that require connectivity to the Customer network including, but not limited to, VOIP / SIP / POTs connectivity, Internet Access, Wireless Network Access, firewall traversal, port forwarding, and/or RF COAX, TEL Systems may advise Customer as to the network requirements. Any responsibility for infrastructure on the part of TEL Systems stops at the installed equipment's network jack or wireless connection; and configuration of the network settings on the device sold. TEL Systems is not responsible for updating network settings in the event the Customer's network changes. If the Customer's network is not "Plug and Play" then any custom network settings must be supplied by the Customer to TEL Systems before the completion of installation.
10. INSTALLATION AND SITE PREPARATION: Installation (field assembly, interconnection, equipment calibration and checkout) is to be performed by the TEL System's trained technical employees. There may be times that TEL Systems will find it necessary to employ sub-contractors to assist in or carry out, in whole or in part, the installation. TEL Systems shall coordinate and cooperate with other trades to facilitate satisfactory work progress. If the TEL System's work in progress is impeded by other trades and/or contractors (excluding TEL System's own subcontractors) or by scheduling delays due to the Customer, time delays in the final installation as well as additional charges including labor, travel and reasonable expenses may result.
11. The Customer shall be responsible for preparing, at its own expense, the installation site in accordance with the TEL Systems' instructions, including the requirements specified in the quotation. TEL Systems shall not be responsible for any high voltage electrical work, conduits, raceways, cable trays, ceiling modifications, structural modifications, or mechanical systems modifications. Unless otherwise specified, Customer shall provide TEL Systems with source code (uncompiled) including GUI touch panel files for any non-TEL Systems programmed remote control systems required to be modified under the terms of this agreement. All building renovations, structural, aesthetic, trim, finish work or otherwise are not included in TEL Systems' pricing.
12. Installation price reflects work performed during normal business hours only, unless specified in writing.
13. The Customer shall provide TEL Systems with reasonable access to the installation site before delivery, for purposes of determining site readiness for installation, and shall designate an individual on Customer's staff to serve as a contact person for all site preparation and installation issues. The installation will be scheduled through this single point of contact. If the Customer needs to move the pre-scheduled installation date 10 business days or closer before the pre-scheduled install date, additional fees may incur.
14. Customer shall provide TEL Systems with access to the installation site to prepare for installation. The Customer shall indemnify the TEL Systems against any loss, damage or claim arising out of the condition of the storage and installation premises. Customer shall obtain at its expense and keep effective all permissions, licenses, and permits whenever required for the installation and/or use of the Equipment and the premises where the Equipment shall be situated.
15. LIMITATIONS OF WARRANTY– PRODUCTS OF OTHERS: This proposal will include a limited one-year, on-site parts and labor warranty against defective workmanship on the installation and on the products included in the system. The system warranty is initiated at the time of substantial system completion. Please see the TEL Systems Warranty/Implementation Agreement for more details and clarifications.
16. Unless otherwise specified, no warranty is provided for "consumables" including batteries, lamps, glassware and evacuated devices. TEL Systems' obligation with respect to any material or part identified in the quotation, literature, or specifications furnished to the Customer as manufactured or supplied by others, shall be to pass on to the Customer the applicable manufacturer's warranties, if any. TEL Systems makes no implied or assumed claims regarding performance, capabilities or interface capability of the equipment listed unless otherwise noted.
17. CHOICE OF LAW AND SEVERABILITY: This agreement shall be interpreted in accordance with and governed in all respects by the law of the State of Michigan. Should any provision of this agreement be found invalid or unenforceable by a court of law, it shall not affect the validity of any other provision contained herein.
18. RESTOCKING FEES: Equipment returns must be authorized in writing by TEL Systems and may incur a re-stocking fee plus total freight.
19. Additional Freight Charges and/or Surcharges may be applied to the Final Invoice.
20. CHANGE ORDERS: Any changes made to the design of the system or the contractual agreements in implementation or functionality may result in a price change and will require a "Change Order" form signed by an authorized decision maker for the Customer.
21. CONFIDENTIALITY: This Entire Document and all information enclosed including drawings, specifications and designs is the property of TEL Systems. Proprietary information provided to Customer (or agents) is for the sole purpose of demonstrating TEL Systems' capabilities and shall be held in confidence. These Materials may not be copied, distributed or disclosed in any way without the sole written permission of an authorized representative of TEL Systems.

QUOTE ID: 119678REV1

5/10/2023

QUOTATION

JV Stadium Sound System

Plymouth High School
8400 Beck Road
Canton, MI 48187

Tel: (734) 582-5500

Qty	Description	Unit Price	Extended

[STADIUM SOUND SYSTEM DESIGN, PROJECT MANAGEMENT & SYSTEM COMMISSIONING]

In the Junior Varsity football stadium, Torrence will supply the design, programming, and commission for the new stadium sound system. This system design will include final tuning and end-user training. ALL 120 VAC Power, building network cabling, rough-in box and raceway requirements NOT included and furnished by Owner (F.B.O.). This startup design proposal includes the following;

--- Diagrams, rack, and device layout drawings.
--- Bill of Materials and Manual Booklet.
--- Programming and Commissioning.
--- On-site End-user Training (between 8am-5pm M-F, excluding holidays)
--- On-site System installation inspection, coordination, and project management
--- On-site One (1) Year Warranty on new equipment.
--- Equipment and termination NOT included in base design
--- Cabling and termination NOT included in base design

[----: DESIGN OBJECTIVES ----:]

---- The Main equipment amplifier system will be upgraded for better speaker control. This will include built-in wireless handheld and referee microphones. The wireless antenna system will be mounted on the outside of the press box for better reception.
---- Upgrade existing pole mounted speakers with new and cabling to be replaced if needed.
---- Main announcer microphone will be new with on/off switch. There will also be a music input near announcer microphone.
---- Project is estimated for late fall of 2023 installation.

BASE DESIGN STARTUP COSTS. >>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>>> **8,256.00**

Continue Next Page...

Qty	Description	Unit Price	Extended
	[PRELIMINARY BILL OF MATERIALS]		
	[----: RACK :----]		
1	18SP/20D RACK W/RD AND TO	564.40	564.40
1	18SP SOLID FRONTDR UNIV.	180.31	180.31
1	12SP SOLID COPPER BUSSBAR	95.10	95.10
1	6 OUT SEQUENCED 20A POWER	532.35	532.35
1	3SP ANODIZED DRAWER	196.37	196.37
1	FOAM INSERT 3 SPACE	44.15	44.15
2	1SP FINE PERF VENT PANEL	16.67	33.34
2	4SP FLANGED ECONO BLANK	21.92	43.84
1	8 CH Mic/Line Mixer	283.40	283.40
1	4-Channel 700w per CHA Amplifier w/DSP	2,126.62	2,126.62
1	RE-3BPCL-5L Bodypack set, cardioid mic 488-524 MHz	573.30	573.30
1	RE-3-ND76-5L Handheld set with ND76 head 488-524 MHz	573.30	573.30
1	RE3-ACC-RMK2 Rack mount kit for two RE3 receivers	61.54	61.54
1	RE3-ACC-AASP 2-in x 8-out active antenna splitter, 470-960 MHz	526.50	526.50
1	RSB-2 Referee switch box for beltpack transmitters	446.16	446.16
1	SM58S Cardioid Dynamic, On-Off Switch	109.20	109.20
1	C25J 25' Hi-Flex Cable, Chrome XLR Connectors	18.20	18.20
1	Mic/Line Input Assembly - XLR, RCA, Input Plate	70.08	70.08
1	Back box and Raceway for Input Plate	65.00	65.00
4	R.5-66Z Full-Range 2-Way 12-Inch Horn Loaded 60 X 60 Grey	965.90	3,863.60
4	Pole Mount Bracket with banding	168.38	673.52
1500	AQ227 1P 12G STRD UNSHLD CABLE (if needed)	1,196.00 M	1,794.00
1	Patch Cables	130.00	130.00
1	LIFT RENTAL	1,170.40	1,170.40
	CABLE INSTALLATION		2,688.00
	SPEAKER INSTALLATION		2,688.00
	RACK INSTALLATION		1,344.00
	PRESS BOX DEVICE TERMINATION		672.00

Due to product availability and manufacture pricing fluctuation, this quote is subject to change. Above pricing reflects a project discount. Some items may not qualify for the discount and require shipping costs when purchased separately. Please contact Torrence Sound for details. The content on this estimate is confidential and intended for the recipient specified in the top header. It is strictly forbidden to share any part of this estimate with any third party, without a written consent from Torrence Sound Equipment Company. If you received this estimate by mistake, please contact Torrence and followed with its deletion, so that we can ensure such a mistake does not occur in the future.

[tax NOT included]

Payment Terms, Refer to Terms and Conditions

Due to product availability and manufacture pricing, quote is subject to change.

Legend: M=1000Ft

Terms: Net 10 Days

Signature: _____ Date: _____ Project Total: $ 29,822.68

Fred Lammers, Technology Sales Engineer, flammers@torrencesound.com

Accepted: (Customer) _____ By _____ Date: _____

TERMS AND CONDITIONS OF SALE

These terms and conditions shall be part of the Contract of Sale for any products and services ordered by the Buyer from Torrence Sound.

ACCEPTANCE: All orders, quotations, shipments and deliveries shall, at all times, be subject to approval by Torrence Sound's Credit Department.

TERMS OF SALE: If the Buyer cancels this order in whole or in part after written acceptance, the Buyer agrees to reimburse Torrence Sound for any costs incurred by Torrence Sound prior to receiving notice of cancellation.

All material returned for credit is subject to a 20% restocking charge.

Orders canceled after acceptance in good faith by Torrence Sound will be subject to cancellation charges.

All verbal orders must be confirmed in writing and must be clearly identified as a "confirming" order.

CREDIT: Accounts will be opened only with firms or individuals on approved credit. Torrence Sound reserves the privilege of declining to make delivery of goods or services except for cash whenever, for any reason, doubt as to the Buyer's responsibility develops.

TERMS OF PAYMENT: Payment terms are Net 10 unless an amendment or waiver is in writing and is signed by a duly authorized representative of Torrence Sound.

Discounts, retainages and partial payments are not allowed unless such amendment is in writing on a date subsequent to the effective date hereof and is signed by a duly authorized representative of Torrence Sound.

Upon the failure of the Buyer to provide satisfactory security to fully satisfy Torrence Sound's demands, Torrence Sound reserves the right to discontinue making shipments, performing work and to cancel the balance of the sale, thereby terminating all obligation on the part of Torrence Sound for delivery of the goods or any part of the goods sold. Such cancellation, however, shall not affect the Buyer's obligation to pay for any part of the products or services previously sold, delivered or installed.

A late payment charge of one and one-half per cent (1.5%) per month will be applicable and charged on the 31st day from invoice date. Torrence Sound will add a service charge automatically on all invoices requiring the services of a collection agency.

The Buyer agrees to reimburse Torrence Sound for all expenses incurred including collection fees, court costs, and reasonable attorney fees.

CHANGE IN TERMS: No amendment or waiver of the terms contained herein shall be effective unless such amendment or waiver is in writing on a date subsequent to the effective date hereof and is signed by a duly authorized representative of Torrence Sound.

PAYMENT FOR SHIPMENTS: The Buyer shall pay Torrence Sound for each shipment even if such shipment represents only a portion of the products or services purchased under the Buyer's purchase order unless such amendment is in writing on a date subsequent to the effective date hereof and is signed by a duly authorized representative of Torrence Sound.

SUSPENSION OF PERFORMANCE: If, in Torrence Sound's judgment, reasonable doubt exists as to the Buyer's financial responsibility, or if the Buyer is past due in payment of any amount owing to Torrence Sound, Torrence Sound reserves the right, without liability and without prejudice to any other remedies, to suspend performance, decline to ship, stop any material in transit, until Torrence Sound receives payment of all amounts, whether or not due, owing to Torrence Sound, or adequate assurances of such payment.

PRICING: All prices are F.O.B. Torrence Sound, Perrysburg, Ohio unless otherwise specified.

TAXES: The amount of any sales, revenue, excise or other taxes applicable to the sale of the products and services described herein shall be added to the purchase price and shall be paid by the Buyer, or in lieu thereof the Buyer shall provide Torrence Sound with an applicable tax exemption certificate.

RISK OF LOSS: Risk of loss on all products ordered from Torrence Sound shall pass to the Buyer upon delivery of the product to the Buyer or the job site.

RETURN GOODS POLICY: Custom manufactured orders or non-standard products are not subject to cancellation by the Buyer.

STORAGE: In the event the Buyer is unable to accept delivery of equipment, Torrence Sound may invoice the Buyer for material stored in its own facility.

CONFIDENTIAL INFORMATION: All drawings, diagrams, specifications, devices and other information furnished by Torrence Sound are proprietary. Such information has been developed at great expense and contains trade secrets of Torrence Sound. The Buyer may not reproduce or distribute such information except to the Buyer's employees who may use the articles as part of their duties.

MISCELLANEOUS: The Buyer may not assign its rights and obligations under this contract without the express written consent of Torrence Sound.

PLYMOUTH-CANTON COMMUNITY SCHOOLS
Plymouth, Michigan

TO: Members of the Board of Education

FROM: Dr. Monica L. Merritt, Superintendent

DATE: September 12, 2023

RE: **Consider Approval of a Memorandum of Understanding for a School Resource Officer between the Charter Township of Plymouth and Plymouth-Canton Community Schools**

Recommended Resolution

It was moved by Member _____ and seconded by Member _____ to Approve a Memorandum of Understanding for a School Resource Officer between the Charter Township of Plymouth and Plymouth-Canton Community Schools.

Ayes: _____

Nays: _____

The Motion was _____

STATE OF MICHIGAN
COUNTY OF WAYNE
CHARTER TOWNSHIP OF PLYMOUTH AND
PLYMOUTH-CANTON COMMUNITY SCHOOL DISTRICT

DRAFT MEMORANDUM OF UNDERSTANDING FOR SCHOOL RESOURCE OFFICERS

The MEMORANDUM OF UNDERSTANDING FOR SCHOOL RESOURCE OFFICERS is entered into by and between the **CHARTER TOWNSHIP OF PLYMOUTH** ("Township") and the **PLYMOUTH-CANTON COMMUNITY SCHOOL DISTRICT** ("School District").

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the Parties agree as follows:

SECTION 1. PURPOSE OF MOU

The purpose of this MOU shall be to formalize and clarify the partnership between the Township and the School District for the assignment of a School Resource Officer ("SRO") to the School District's five schools located within the Township and to foster a positive relationship between law enforcement and the youth of the community, while lessening the impact of the criminal justice system on students and promoting fundamental fairness. Further, this partnership will promote school safety; help maintain a positive school climate for all students, families, and staff; enhance cultural understanding between students and law enforcement; and facilitate appropriate information sharing as outlined in the by this MOU and in accordance with the Michigan Statewide School Safety Information Policy MCL 380.1308

SECTION 2. ASSIGNMENT OF PERSONNEL

The Township shall assign one full-time police officer as a School Resource Officer ("SRO") to provide service to the following schools:

Starkweather Academy, 3975 Joy Road, Plymouth, Michigan
Pioneer Middle School, 46081 Ann Arbor Road, Plymouth, Michigan
West Middle School, 44401 W. Ann Arbor Trail, Plymouth, Michigan
Bird Elementary School, 220 Sheldon Road, Plymouth, Michigan
Farrand Elementary School, 41400 Greenbriar Lane, Plymouth, Michigan

SECTION 3. TOWNSHIP RESPONSIBILITIES

The Township's responsibilities with respect to the assignment of an SRO to the School District and with respect to the provisions of this MOU shall be as follows:

A. **Employment of Personnel:** The Township shall have sole discretion in the hiring, firing, and discipline of the SRO. Nothing in this MOU shall create or imply an agency relationship between the Township and the School District. The Township is the sole

employer of the SRO assigned to the School District, and the School District shall not be deemed to be an employer or joint employer of the SRO for purposes of any services performed pursuant to this MOU. However, should the School District have any issues or concerns with the performance or fit of an assigned SRO, or the services they provide, the School District shall have the right to notify the Police Chief of those issues or concerns with respect to the performance or fit, and make recommendations to resolve them. Such recommendations may include, but not limited to, the immediate reassignment of an SRO during the investigation of a complaint made against an SRO, as addressed in Subparagraph F, below. Moreover, the School District may recommend the reassignment of an SRO for performance or fit purposes, after applicable due process. In such cases where the recommendation violates the obligations listed herein, the Police Chief shall immediately notify the Superintendent. If the Police Chief notifies the Superintendent that such reassignment cannot take place for the reasons stated herein, the School District may elect to terminate this Agreement pursuant to Section 15. The Township, however, exclusively retains all rights and responsibilities inherent in the employment relationship, including but not limited to, the right to hire, fire, discipline, supervise, and otherwise control the terms and conditions of employment.

B. **Training and Equipment:** The Township shall provide the SRO with the appropriate training required both to be employed as a duly sworn law enforcement officer and a school resource officer in the State of Michigan. The Township shall provide the SRO with the department-issued uniform and all related implements, including the department-issued duty weapon.

C. **Assignment of Personnel:** Following input from the School District, the Township Police Chief shall assign a police officer to the SRO position who best demonstrates the requisite personality and character to work in a school environment. Barring any change in employment status, grounded on management rights as a police department or contractual obligations for the police officers, of the police officer during their respective SRO assignment, assigned SRO shall serve in that capacity as set forth by the Township.

D. **Reporting Obligation:** Each year, the Township Police Chief or designee shall prepare a report summarizing data from formal police contacts, including juvenile diversion incidents, arising from interactions between the SRO and students at P-CCS schools.

E. **Reporting of Complaints:** Performance and/or conduct complaints against an SRO while working within a P-CCS school shall be directed to the Police Chief for investigation in accordance with the Plymouth Township Police Department policies. The Police Chief shall immediately notify the Superintendent of any performance and/or conduct complaints which are made against the SRO assigned to the School District that directly relate to the SRO's assignment with the School District, and of the outcome of all such conduct complaints. At the request of the School District, the Police Chief may reassign the SRO during the pendency of an investigation into a complaint. The Township may assign another SRO to the School District during such reassignment of the original SRO.

F. **SRO Training and Professional Development:** The Township Police Chief or designee will ensure the SRO receives appropriate training for a school resource officer in the State of Michigan. The Township Police Chief or Designee will coordinate with the School District on professional development opportunities for the SRO that may include restorative practices, child and adolescent development, conflict resolution, and any school-specific approaches to topics such as threat assessments, cyber safety, emergency management, crisis response, and social-emotional learning.

SECTION 4. SCHOOL DISTRICT RESPONSIBILITIES

The parties agree that school officials and the SRO play important and distinct roles in responding to student conduct to ensure school safety and promote a positive and supportive learning environment for all students.

The school administrator or designee shall be responsible for investigation and enforcement of all student code of conduct violations and routine disciplinary violations.

Where practicable, the Township and School District shall also encourage the SRO to work with school administrators and staff to undergo training alongside school administrators and staff to enhance their understanding of the SRO's and administrators' role and the issues encountered by both.

SECTION 5. HOURS OF WORK

SRO will provide services within the Township schools on days and times as determined by the Township's SRO Unit Supervisor. It is a best practice that the SRO work hours that generally conform to the school day. However, it is understood and agreed to by the School District that the SRO may need to leave their assigned school duties for the purposes of attending court hearings, mandatory Police Department training, union activities, or other law enforcement-related activities.

In the case of an emergency, the Township reserves the right, as determined in the sole discretion of the Police Department, to utilize the SRO for the policing needs of the Township.

SECTION 6. SRO RESPONSIBILITIES

The parties agree that school officials and the SRO play important and distinct roles in responding to student conduct to ensure school safety and promote a positive and supportive learning environment for all students.

The SRO's responsibilities will include, but not be limited to, the following:

A. The SRO shall not serve as a school disciplinarian, enforcer of school code of conduct, or in place of licensed school psychologists, psychiatrists, or counselors; or use police powers to address traditional school discipline issues, including non-violent disruptive behavior.

B. Presenting information to administrators, faculty, staff, and students on criminal justice topics, including law enforcement and community engagement functions. Topics may include student safety, understanding laws that impact students, responsible social media use, and requirements for students who may have an interest in a law enforcement career. These presentations are intended to build positive relationships between student(s)/staff and law enforcement while also providing useful information.

C. Notifying school administration about issues that may concern students' physical, emotional, or psychological well-being.

D. Taking action consistent with their training, law, ordinance, and Plymouth Township Police policy and procedures to enforce the law when necessary to protect public safety.

E. Responding to and investigating potential criminal, delinquency, and status offenses when the probable cause of criminal activity is determined by an investigation. This is inclusive of necessary criminal investigations outside of School District property. The response to status offenses shall not result in arrest or a recommendation to detain the juvenile in a detention facility but may include other responses such as a call home to parents, guardians or other relatives of the child. The SRO will be the primary investigator for school-related incidents unless otherwise directed by Plymouth Township Police Command.

F. Assisting the superintendent, administrators, staff, students, and parents in providing a positive and safe learning environment. The SRO shall not be involved in school discipline at any level, including investigating or enforcing alleged violations of the student code of conduct. The SRO is authorized to take necessary action to prevent or dissipate or de-escalate any situation endangering public safety or creating a general safety hazard. In such instances, the guiding principle is whether the conduct rises to the level of criminal and delinquent conduct that (1) poses substantial harm to the physical well-being of another person or (2) is willful and malicious and causes substantial harm to school property or (3) constitutes the taking of property of substantial value belonging to another with intent to permanently deprive the property owner of the property.

G. Reporting all crimes and incidents occurring at P-CCS schools within Plymouth Township consistent with the Statewide School Safety Information policy (380.1308). Information on cases related to non-school matters involving P-CCS students may be provided to the SRO, however, the SRO may not necessarily be involved in the off-campus investigation(s).

SECTION 7. TRANSPORT OF STUDENTS

A. SROs shall not transport students in Plymouth Township Police Department vehicles except:

(1) When a student has been the victim of a crime, is under arrest, or some other emergency circumstance exists;

(2) A student's parent or guardian requests police assistance regarding their child.

B. Outside of above letter A, students shall not be transported to any location from a school unless it is determined that the student's parent or guardian is at the destination to which the student is being transported.

Under no circumstances should the SRO transport a student in the SRO's personal vehicle. The SRO shall notify a school administrator(s) upon removing a student from Campus.

SECTION 8. INFORMATION SHARING AND ACCESS TO EDUCATION RECORDS

A. Authorized school administrators shall allow the SRO and the SRO Unit Supervisor access to inspect and copy student records maintained by the School District to the extent permissible by law and in accordance with the Family Educational Resources and Privacy Act (FERPA) and specifically for legitimate police service issues and consistent with the Statewide School Safety Information Policy (380.1308).

B. Information from a student's record that is needed in an emergency to protect the health or safety of the student or others shall be disclosed to the SRO or Plymouth Township Police Officers by authorized school administrators, but only that information necessary to respond to the emergency.

SECTION 9. STUDENT INTERVIEWS

A. The SRO is expected to regularly interact and converse with students. These interactions are critical to establishing a rapport with students, advancing community policing methods, and meeting the goals of the SRO program.

B. The parties agree the preferred location for the SRO to conduct student interviews regarding criminal activity is outside the educational setting and with the parents' consent. The SRO should conduct student interviews about illegal activity at a location agreed upon with the parent or guardian. As afforded by law, the SRO may conduct student interviews anywhere when public safety is in question. As appropriate, the SRO shall ensure school administrators are notified of student interviews as long as doing so does not impede the criminal investigation and/or create unnecessary witnesses.

SECTION 10. SEARCHES

The SRO may search a student's person, possessions, locker, or vehicle where law supports the search and the search is based on public safety rationale and preferably outside the view of other students. Searches of students outside these parameters shall be conducted outside the educational setting. There may be searches that are considered emergent, these involve potential

weapon offenses, an allegation of a serious crime, or when public safety is in question. These situations are considered an exception to this policy. In instances where the search of a student on school property is necessary the school administrator shall be notified as soon as practical and shall be present for the search if feasible.

Property-related crime allegations are not considered a public safety issue. At no time does this policy intend on increasing risk to police employees or hampering their personal safety and/or limiting searches afforded to them by law. To be clear, searches conducted on school property, whether during school hours or otherwise, shall be based on a public safety rationale and not related to the investigation of a property based crime.

The SRO shall not ask a school employee to conduct a search for law enforcement purposes. Similarly, school employees shall not ask the SRO to conduct searches related to investigations of violations of the student code of conduct. School administrators may request the presence of the SRO when they have a reasonable and articulable fear of an imminent threat to their safety or the safety of students or other school staff.

SECTION 11. ARREST/APPEARANCE CITATIONS/CIVIL INFRACTIONS

A. Unless there is a serious and imminent threat to students, staff, or public safety, or where required by law, a student shall not be arrested on school property.

B. Appearance tickets or civil infraction citations should be written and given in the presence of the parent or legal guardian unless required by law. If legally permissible, appearance tickets or civil infraction citations should be issued outside of school hours and in the presence of the student's parent or legal guardian. The issuing of civil infractions for general traffic-related issues on and around school property shall be an exception to the aforementioned language and the citation may be given at the time of the traffic stop.

C. The SROshould only make emergency-related arrests in the interest of public safety. In the event, the arrest of a student is necessary on school property the school administrator and student's parent or legal guardian shall be notified of the arrest immediately or as soon as practical.

SECTION 12. CHAIN OF COMMAND

The SRO shall report to and shall be subject to the chain of command of the Plymouth Township Police Department. While present within P-CCS schools, the SRO shall maintain regular communication with school administrators and/or their designee.

SECTION 13. TERMINATION

This MOU may be terminated by either party upon 60 days' advance written notice. At the request of the School District, or if the School District has terminated this agreement for the

Township's failure to follow a recommendation of the School District, as stated in Section 3(A), the Township shall immediately reassign an SRO during the notice period defined herein.

SECTION 16. RELATIONSHIP

The Township shall determine the methods and manner by which the SRO shall provide their police services under this Memorandum of Understanding, subject to the policies and rules established by the School District, as same may be amended from time to time. The police officer assigned to the above-listed SRO position shall at no time represent or hold themselves out to be employees or agents of the School District. The police officer is and shall remain an employee of the Township and not of the School District while acting in the capacity of an SRO.

SECTION 17. INSURANCE

The Township represents that it is a member in good standing of the (list insurance agency) and that all police officers assigned to the schools as an SRO are and will be covered by liability coverage. The Township agrees to notify the School District of any changes in its liability coverage, and the Plymouth - Canton Community School District agrees to have the appropriate level of liability coverage.

SECTION 18. GOVERNING LAW

This MOU shall be governed by the laws of the State of Michigan.

SECTION 19. NOTICES

Written notices under this MOU shall be given to the following parties at the addresses listed below, by personal delivery or first class mail:

TOWNSHIP: Charter Township of Plymouth
ATTN: James H. Knittel, Police Chief
9955 N. Haggerty Road
Plymouth, MI 48170.

SCHOOL DISTRICT: Plymouth-Canton Community Schools
ATTN: Dr. Monica Merritt, Superintendent
454 S. Harvey St.
Plymouth, MI 48170

SECTION 20. CHANGES AND WAIVERS

Any changes in the provisions of this MOU must be in writing and signed by the Township and School District. No waiver of any term or condition of this MOU shall be binding and effective unless in writing and signed by all the parties, with any such waiver being limited to that circumstance only and not applicable to subsequent actions or events.

SECTION 21. COUNTERPARTS

This Agreement may be executed in counterparts, each of which shall be deemed an original, but all of which together shall be deemed to be one and the same agreement. A signed copy of this Agreement delivered by facsimile, e-mail, or other means of electronic transmission shall be deemed to have the same legal effect as delivery of an original signed copy of this Agreement.

SECTION 22. NO THIRD-PARTY BENEFICIARIES

This Agreement is for the sole benefit of the parties and their respective successors and permitted assigns, and nothing in this Agreement, express or implied, is intended to or shall confer on any other person or entity any legal or equitable right, benefit, or remedy of any nature whatsoever under or by reason of this Agreement.

CHARTER TOWNSHIP OF PLYMOUTH

_____
By: Kurt Heise
Its: Township Supervisor

Dated: _____

_____
By: James Knittel
Its: Police Chief

Dated: _____

PLYMOUTH-CANTON COMMUNITY SCHOOL DISTRICT

_____
By: Dr. Monica L. Merritt
Its: Superintendent

Dated: _____

_____
By: Deborah J. Piesz
Its: Chief Finance and Operations Officer

Date:_____

Follow-up Board Questions (as of 8-29-23)

- Member Kehoe asked for the Board to be provided with historical numbers of students who have engaged in credit recovery as compared to data provided in the 2023 Summer Program Update.