

# Policy Committee

Wednesday, November 20th, 2024

[Policy Committee Google Drive](#)  
[Draft Policy Spreadsheet Tracker](#)

**Attendees:** Dr. Toni Jones, Karen Hirsh,  
Sophie Coven, MJ Mercanti-Anthony  
**Facilitator:** MJ Mercanti-Anthony

## Meeting Objectives:

- Review areas of compliance in Student Personal Device Policy ([6142.101](#))
- Review Draft Policy on Substitute Teachers
- Identify next policy steps

**Total Time: 50 Minutes**

Time	Min	Activity / Notes				
3:30	3	<p><b><u>Feedback from last meeting:</u></b></p> <table border="1"><thead><tr><th>Pluses</th><th>Deltas</th></tr></thead><tbody><tr><td><ul style="list-style-type: none"><li>● We all came prepared and ready to work.</li><li>● Robust conversation</li><li>●</li></ul></td><td><ul style="list-style-type: none"><li>● Google access issues</li></ul></td></tr></tbody></table> <p><b>Next Steps from last meeting:</b></p> <ul style="list-style-type: none"><li>● Return to Substitute Teacher policy 4121</li><li>● Committee to review two policies currently not being followed<ul style="list-style-type: none"><li>○ BYOD</li><li>○ Politicking on School-Grounds</li></ul></li><li>● Return to cell phone conversation to see what other high schools are doing in the region.</li></ul> <p>Approve Minutes from 10/16/24 <a href="#">meeting</a> and 10/30 <a href="#">meeting</a></p> <ul style="list-style-type: none"><li>● Approved 3-0</li></ul>	Pluses	Deltas	<ul style="list-style-type: none"><li>● We all came prepared and ready to work.</li><li>● Robust conversation</li><li>●</li></ul>	<ul style="list-style-type: none"><li>● Google access issues</li></ul>
Pluses	Deltas					
<ul style="list-style-type: none"><li>● We all came prepared and ready to work.</li><li>● Robust conversation</li><li>●</li></ul>	<ul style="list-style-type: none"><li>● Google access issues</li></ul>					

<p>3:35</p>	<p>20</p>	<p>Objective 1: Review Draft Policy on <a href="#">Substitute Teachers</a></p> <ol style="list-style-type: none"> <li>1. Case manager (SK) will review suggested changes and analysis</li> <li>2. Open Discussion on revisions: <ol style="list-style-type: none"> <li>a. Maintain current 2nd paragraph red-lined in CABE revision</li> <li>b. Maintain current 3rd paragraph red-lined in Caba Revision</li> <li>c. Include new CABE language in paragraph 7, "The board of education is permitted to employ a person who lacks..."</li> <li>d. Change every reference of 40 days to 60 days (paragraph 8 and 9).</li> <li>e. Remove "and welfare" from the final paragraph</li> <li>f. Add new final paragraph, "It is the intent to use only certified teachers as substitutes, whenever possible."</li> <li>g. Add new legal references: <ol style="list-style-type: none"> <li>i. (cf. 4112.51 / 4212.51 - Employment/Reference Checks)</li> <li>ii. PA 23-159 (Section 18)</li> </ol> </li> </ol> </li> <li>3. Approval Vote pending review of draft changes as above: <ol style="list-style-type: none"> <li>a. Approve 3-0</li> </ol> </li> <li>4. Vote to recommend the revised version of 4121 to BOE as revised for approval: <ol style="list-style-type: none"> <li>a. Approve 3-0</li> </ol> </li> </ol>
<p>3:55</p>	<p>20</p>	<p>Objective 2: Review areas of compliance in Student Personal Device Policy (<a href="#">6142.101</a>)</p> <ol style="list-style-type: none"> <li>1. Dr. Jones will clarify where the current practice is and is not in compliance with the current policy. <ol style="list-style-type: none"> <li>a. Impacted Policies: <ol style="list-style-type: none"> <li>i. 5131.81 Use of Personal Technology</li> <li>ii. 6141.328 Bring Your Own Device</li> <li>iii. 5142 Student Safety</li> <li>iv. 6141.326 Electronic Resources</li> </ol> </li> </ol> </li> <li>2. Open Discussion on revisions <ul style="list-style-type: none"> <li>● Committee suggested admin review where we are following current approved policy</li> </ul> </li> <li>3. Approval Vote</li> </ol>

4:15

5

Next Steps:

- FAFSA Policy (KK)
- Political Activities in the Schools (1311.2)
- Admin to review policies in Objective 2
  - Should we review Electronic Resources (6141.326)?
- Confirm approved changes to 4121 and refer to full BOE

Pluses	Deltas
<ul style="list-style-type: none"><li>● KH red-lining was helpful!</li><li>● Handle d Sophie' s Dog</li></ul>	<ul style="list-style-type: none"><li>●</li></ul>

Next Meeting: December 11th at 3:30

Motion to adjourn:  
3-0