

SOUTHWESTERN ILLINOIS CAREER & TECHNICAL EDUCATIONAL (CTE) SYSTEM #460

October 16, 2024

BOARD OF CONTROL MINUTES

CALL TO ORDER:

The Board Chair, Ms. Filyaw, called the Board of Control (BOC) meeting to order at 9:34 a.m.

ROLL CALL:

Present:

Cahokia #187	Mr. Curtis McCall Jr, Superintendent
Freeburg #77	Dr. Sarah Gass, Superintendent
Lebanon #9	Dr. Matt Noyes, Superintendent
Mascoutah #19	Ms. Amy Kelly Johnson, Principal
O'Fallon #203	Mr. Ethan Graham, Director of Academics and Special Projects
Wesclin #3	Ms. Jennifer Filyaw, Superintendent
System Director #460	Ms. Gayle Appel
System Bookkeeper	Ms. Shelly Ettling

Absent:

Belleville #201	Mr. Jacob Strausbaugh, CAVE Assistant Principal
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Guests:

None

> Enclosed in the electronic Board Packet

APPROVAL OF MINUTES:

>Mr. Curtis McCall Jr. moved to approve the August 2024 Public Hearing Meeting Minutes. Dr. Sarah Gass seconded the motion. A voice vote was taken. The motion carried.

The August 2023 Public Hearing Meeting Minutes were distributed to Ms. Filyaw for signature.

>Mr. Curtis McCall Jr. moved to approve the August 2024 Board of Control Meeting minutes. Dr. Sarah Gass seconded the motion. A voice vote was taken. The motion carried.

The August 2024 Board Meeting Minutes were distributed to Ms. Filyaw for signature.

CORRESPONDENCE: None

INTRODUCTION OF GUESTS/AUDIENCE PARTICIPATION: None

APPROVAL OF BILLS:

A. >Ratification of September bills since the August Board Meeting

> Dr. Sarah Gass made a motion to ratify September bills since the August Board Meeting. Dr. Matt Noyes seconded the motion. A roll call vote was taken.

Belleville #201	n/a	Mascoutah #19	yes
Cahokia #187	yes	O'Fallon #203	yes
Freeburg #77	yes	Wesclin #3	yes
Lebanon #9	yes		

The motion carried.

The September 2024 Board Bills were distributed to Ms. Filyaw for signature.

B. >Approval of October Bills

> Dr. Sarah Gass made a motion to ratify October bills since the August Board Meeting. Dr. Matt Noyes seconded the motion. A roll call vote was taken.

Belleville #201	n/a	Mascoutah #19	yes
Cahokia #187	yes	O'Fallon #203	yes
Freeburg #77	yes	Wesclin #3	yes
Lebanon #9	yes		

The motion carried.

The October 2024 Board Bills were distributed to Ms. Filyaw for signature.

C. >FY25 CTEI & Perkins Financial Reports

The FY24 Financial Reports through September 2024 were provided for review.

D. Other - None

OLD BUSINESS: - None

NEW BUSINESS:

A. >FY24 Audit

An electronic copy of the FY24 Audit was emailed along with the Board Packet prior to this meeting. Dennis Rose and Associates were the auditing agents. There were no findings, and all financial documents are in order and recorded properly.

Mr. Curtis McCall Jr. made a motion to approve the FY24 Audit. Mr. Ethan Graham seconded the motion. A roll call vote was taken.

Belleville #201	n/a	Mascoutah #19	yes
Cahokia #187	yes	O'Fallon #203	yes
Freeburg #77	yes	Wesclin #3	yes
Lebanon #9	yes		

The motion carried.

Copies of the FY24 SWIL CTE System #460 Audit were distributed to Ms. Filyaw for signature.

B. >Approval of FY25 CTE CIPS/Programs

Ms. Appel gave a summary of the approved System CTE CIPS (Classification of Instructional Programs). The System has 38 unique programs. An explanation was given regarding the charts included in the Board Packet.

Dr. Sarah Gass made a motion to approve the FY25 CTE CIPS/Programs. Mr. Curtis McCall Jr. seconded the motion. A roll call vote was taken.

Belleville #201	n/a	Mascoutah #19	yes
Cahokia #187	yes	O'Fallon #203	yes
Freeburg #77	yes	Wesclin #3	yes
Lebanon #9	yes		

The motion carried.

C. Course Credit/Student Count Comparison Update

Ms. Appel presented information to the Board relating to course credit and student counts, providing data as follows:

- i. Table 1 in the board packet illustrated the number of unique students who were enrolled in CTE courses. The System had an increase of 290 students compared to last year.
- ii. Table 2 reported the number of duplicated students in CTE courses. Ms. Appel reported that students are taking an average of two CTE courses.
- iii. Table 3 showed the number of unique courses at each school which generates the CTE numbers.

Ms. Appel discussed the importance of enrollment accuracies as this data is used in the new funding formula.

D. >FY24 Annual Report

Ms. Appel presented a copy of the FY24 Annual Report – Part I. EFE Systems are required to submit an annual report each year, reflecting on the grant for the previous fiscal year. The principal consultant reviewed and confirmed the report’s approval.

E. >FY25 CTE Monitoring Risk Assessment Overview

Ms. Appel presented a copy of the FY25 CTE Monitoring Risk Assessment Overview and stated that the monitoring review will occur on October 28.

F. Invest Illinois – ISBE Budget Hearing

Ms. Appel mentioned ISBE has opened hearings for the FY’26 budget. These hearings present an opportunity to advocate for CTE programs and provide direct testimony on how additional funds can positively impact students. Guidance on how to submit live or written comments was included in the board packet.

Other – None

IX. CLOSED SESSION:

Mr. Curtis McCall Jr made a motion to go into a Closed session. Dr. Matt Noyes seconded the motion. A roll call vote was taken.

Belleville #201	n/a	Mascoutah #19	yes
Cahokia #187	yes	O’Fallon #203	yes
Freeburg #77	yes	Wesclin #3	yes
Lebanon #9	yes		

The motion carried.

The regular Board of Control meeting was suspended at 10:06 am to go into a Closed Session to meet on employment of personnel.

A. Employment of Personnel

Dr. Sarah Gass made a motion to come out of the closed session and reconvene to a regular session. Dr. Matt Noyes seconded the motion. A roll call vote was taken.

Belleville #201	n/a	Mascoutah #19	yes
Cahokia #187	yes	O’Fallon #203	yes

Freeburg #77
Lebanon #9

yes
yes

Wesclin #3

yes

The motion carried.

The closed session ended, and the regular Board of Control meeting was reconvened at 10:18 am.

X. ACTION FROM CLOSED SESSION

No formal action or decision was made during the closed session.

DIRECTOR'S REPORT:

Ms. Appel discussed the following items:

- A. Entity Profile System – Title IX and 504 Coordinators
- B. FY25 CTEI & Perkins Funding/Status
- C. College and Career Pathway Endorsement Update
- D. Microburst Learning Workshop Evaluation – August 20, 2024
- E. Alton Steel, Inc Facility Tour – September 11, 2024
- F. CTE Program Committee – Fall Meeting
- G. Manufacturing Day – October 4, 2024
- H. Metro-East Construction Expo (Counselors Session) – October 21, 2024
- I. Metro-East Construction Expo – October 22-24, 2024
- J. Fall Counselor Workshop – November 22, 2024
- K. Peer Observations – new and Nearly New Teachers
- L. Career and Technical Education Showcase Day – February 28, 2025
- M. Career Guides
- N. Other - None

NEXT BOARD MEETING: The next Board meeting will be held at BASSC on Wednesday, December 18, 2024, at 9:30 a.m.

Ms. Filyaw adjourned the meeting at 10:30 a.m.

Respectfully submitted: Shelly Ettling, CTE System #460 Bookkeeper

Signature of Board Chair

Date