



PLYMOUTH-CANTON
COMMUNITY SCHOOLS

GLOBALLY FOCUSED. LOCALLY CONNECTED.

**454 S. Harvey
Plymouth, Michigan**

This meeting is a meeting of the Board of Education in public for the purpose of conducting the
School District's business and is not to be considered a public community meeting.

There is a time for public participation during the meeting as indicated in the agenda item Citizens' Comment.

Citizens' Comment Cards must be submitted before the start of the Board meeting per district policy #0167.3

Regular Meeting - Tuesday, December 10, 2024 - 7 p.m.

2024-2025 Meeting Calendar

[Calendar of Board Meetings 2024-2025 \(p. 4\)](#)

Call The Meeting to Order

- o Roll Call
- o Pledge of Allegiance

A. Adoption of Agenda/Approval of Consent Agenda

Action Item #25-12-36

1. Human Resources

New Hires

[New Hires \(p. 5\)](#)

Resignations

[Resignations \(p. 16\)](#)

2. Approval of Minutes

[Regular Meeting Minutes - November 26, 2024 \(p. 17\)](#)

3. Out-of-Country Field Trips

[Out-of-Country Field Trips \(p. 21\)](#)

B. Celebrating Success

Pam Morgan - VFW 2024 Teacher of the Year

Presenter: Joe Tebor, VFW Commander

Mike Hurley - Hoben Elementary Volunteer

Presenter: Member Ahmed

C. Board Committee Reports/Action

1. President's Report

2. Student Performance & Achievement Committee (SPA)-Anupam Sidhu

Next Meeting: Wednesday, January 8, 2025 - 5 p.m.

3. Policy Committee-Patti McCoin

Next Meeting: Tuesday, January 28, 2024 - 5:30 p.m.

4. Finance and Operations Committee-Patrick Kehoe

Next Meeting: Thursday, December 19, 2024 - 5 p.m.

5. Student Voice in Action Committee (SVA)-Lauren Christenson

Next Meeting: Monday, December 16, 2024 - 4:30 p.m.

D. Administrative Reports/Recommendations

1. Superintendent's Report

Suicide Prevention Coalition - Brian Galdes (Presentation)

[Suicide Prevention Coalition Presentation \(p. 22\)](#)

2. Teaching and Learning - Bethany Rayl

High School Program Highlights (Goal A & B) (Presentation)

[P-CCS High School Program Highlights 2024-2025 \(p. 34\)](#)

Action Item #25-12-37: Consider Approval of a Resolution for a New Course Proposal (Evolution of Music) (Final Reading)

[Resolution New Course \(Evolution of Music\) \(p. 54\)](#)

Action Item #25-12-38: Consider Approval of a Resolution for a New Course Proposal (Soundscapes) (Final Reading)

[Resolution New Course \(Soundscapes\) \(p. 55\)](#)

3. Finance and Operations - Jill Minnick

Action Item #25-12-39: Consider Approval of a Resolution to Purchase Elevator Lowering Units at Six Buildings (Final Reading)

[Resolution-Purchase of Elevator Lowering Units \(p. 56\)](#)

Action Item #25-12-40: Consider Approval of a Resolution to Purchase Fourteen (14) School Buses (First and Final Reading)

4. Student Services - Kurt Tyszkiewicz

Consider Approval of a Resolution for the Enrollment of Non-Resident Applicants for the 2025-2026 School Year Pursuant to Schools of Choice, Section 105 and 105c (First Reading)

[Resolution-Enrollment Non-Resident Applicants for the 2025-2026 SY Schools of Choice \(p. 94\)](#)

Consider Approval of a Resolution for the Enrollment of Non-Resident Students for P-CCS Employees for the 2025-2026 School Year (First Reading)

[Resolution-Enrollment of Non-Resident Students of P-CCS Employees 2025-2026 SY \(p. 95\)](#)

E. Citizens' Comments

F. Action Items/Discussion

Action Item #25-12-41: Consider Approval of a Resolution of Support - Protect MI Kids Bill Package to Address the Lack of Effective Statewide Tobacco Prevention Policies (Final Reading)

[Resolution-Protect Mi Kids Bill Package Tobacco Prevention Policies \(p. 96\)](#)

G. Follow-up Board Questions

H. Adjournment

District Vision: P-CCS will deliver an innovative educational experience which propels each student to excellence.

District Mission: P-CCS will develop capable, involved citizens who recognize that they are citizens of the world, use critical thinking skills, and are lifelong learners.

Meeting of the Board of Education
2024-2025
(subject to change)

DATE	TIME	MEETING TOPIC	LOCATION
December 10, 2024	7 p.m.	Regular Meeting	E.J. McClendon Center
January 13, 2025	5:30 p.m.	Special Meeting	E.J. McClendon Center
January 14, 2025	7 p.m.	Regular Meeting	E.J. McClendon Center
January 28, 2025	7 p.m.	Regular Meeting	E.J. McClendon Center
February 6, 2025	6:30 p.m.	Special Meeting	E.J. McClendon Center
February 11, 2025	7 p.m.	Regular Meeting	E.J. McClendon Center
February 25, 2025	7 p.m.	Regular Meeting	E.J. McClendon Center
March 11, 2025	7 p.m.	Regular Meeting	E.J. McClendon Center
April 8, 2025	5:30 p.m.	Special Meeting	E.J. McClendon Center
April 8, 2025	7 p.m.	Regular Meeting	E.J. McClendon Center
April 22, 2025	7 p.m.	Regular Meeting	E.J. McClendon Center
May 13, 2025	7 p.m.	Regular Meeting	E.J. McClendon Center
May 27, 2025	7 p.m.	Regular Meeting	E.J. McClendon Center
June 10, 2025	7 p.m.	Regular Meeting	E.J. McClendon Center
June 24, 2025	7 p.m.	Regular Meeting	E.J. McClendon Center

Regular meetings of the Board of Education of the Plymouth-Canton Community Schools, Wayne and Washtenaw Counties, Michigan, shall be held on the second and fourth Tuesdays of each month. Exceptions: There will only be one meeting in July (7-23-24), one meeting in December (12-10-24), and one meeting in March (3-11-25).

The Board shall comply with Subtitle A of Title II of the Americans with Disabilities Act of 1990, being Public Law 101-336, 42 USC 12101 et. Seq. or successor law. Requests for reasonable accommodation to participate in the meeting may be made by calling Diane Robertson, Executive Assistant to the Superintendent, at 734-416-3048 for voice & TDD calls or email to diane.robertson@pccsk12.com five days in advance of the meeting. Video recording of any open meeting is permitted with prior approval of the Superintendent. 12-4-24

MEMORANDUM

TO: Dr. Monica Merritt, Superintendent
Board of Education Members

FROM: Abdul Madyun
Chief Human Resource Officer

RE: Christopher Camilleri

DATE: December 10, 2024

Attached is the resume of Christopher Camilleri, who is being recommended for the Supervisor for Center-Based ASD program. It is the consensus of the committee that Christopher Camilleri be appointed to the position.

BOARD RESOLUTION

It was moved by _____ and seconded by _____ that the Board of Education approves the appointment of Christopher Camilleri to the position of Supervisor for Center-Based ASD program.

Ayes _____ Nays _____

Christopher Camilleri

Certifications:

- Michigan Standard Certificate (K-5)
 - SE - Endorsement in Special Education Emotional Impairment (K-12)
 - Teacher Consultant Endorsement
- School Administrator Certificate

EDUCATION

- Eastern Michigan University, Ypsilanti, Michigan
Elementary Teaching Certificate w/Special Education Endorsement
- Eastern Michigan University, Ypsilanti, Michigan
Masters Degree in Educational Leadership
- Western Governors University, Utah
Masters of Arts, English Language Learning
- Thomas M. Cooley Law School, Lansing, Michigan
Juris Doctorate

SPECIAL SKILLS

- Utilizing technology
- Knowledge of the SpEd process
- Differentiating instruction
- Classroom management
- Effective communication
- PBIS Team member

REFERENCES

Available upon request

TEACHING EXPERIENCES

Mel-NAP Public School District 2023 - 2024

Position: Teacher Consultant

Duties: Coordinate special education services in the general education classroom setting. Monitor progress and help implement student's IEP. Coordinate wrap around meetings, BIP reviews, and MDRs.

Mel-NAP Public School District 2018 - 2023

Position: Resource Room Teacher

Duties: Planned and implemented modified lessons to meet the needs of students in Kindergarten through fifth grade. Progress monitored IEP goals, tracked student performance. Drafted IEPs, planned parent and team meetings. Implemented virtual reading instructional classes.

Most Holy Trinity School 2014 - 2017

Position: Third Grade Teacher

Duties: Planned and implemented lessons that match the AOD curriculum in all subject areas. Administered and proctored the IOWA and NWEA assessments. Differentiated instruction to meet the needs of various learning styles and ability levels. Coordinated school wide special education services with Detroit Public Schools. Helped to create a curriculum map for AOD standards. Helped to write the new AOD Social Studies standards for third, fourth and fifth grade.

ADMINISTRATOR EXPERIENCES

Most Holy Trinity School 2017 - 2018

Position: Principal

Duties: Planned professional development for teachers. Developed an annual calendar for the school year. Implemented management procedures to ensure a balanced school budget. Secured grant funding from public sources. Administered discipline throughout the school. Evaluated teachers using the Charlotte Danielson model. Ensured all state mandated record keeping is performed in a timely fashion. Directed the expenditures and record keeping of Title funds including (Title I, II, and III). Advocated for special needs students to receive services from the LEA. Supervised curricular alignment, to ensure scaffolded instruction from kindergarten through eighth grade.

MEMORANDUM

TO: Dr. Monica Merritt, Superintendent
Board of Education Members

FROM: Abdul Madyun
Chief Human Resource Officer

RE: James Herrmann

DATE: December 10, 2024

Attached is the resume of James Herrmann who is being recommended for the Computer Technician position. It is the consensus of the committee that James Herrmann be appointed to the position.

BOARD RESOLUTION

It was moved by _____ and seconded by _____ that the Board of Education approves the appointment of James Herrmann to the position of Computer Technician.

Ayes _____ Nays _____

James D. Herrmann

Computer Technician

Proven Success in Systems Optimization and Strategic IT Solutions

- Stable and experienced Computer Technician, managing TCP/IP infrastructures and data-center operations, user support to achieve high availability and optimized performance.
- Experienced systems administrator with cloud computing and hardware connectivity for physical and virtual servers and SAN storage and backups. Configured Servers, Active Directory, DHCP, DNS and Azure.

Highlights of Server Skills

LAN/WAN/NOC Engineer
System installation Configuration
Wiring Patch Panel & POE

Technical Support
Training and Documentation
Security Solutions

VOIP Solutions
Project Management
Wireless LAN

Professional Experience

- 8/2023 **Computer Technician at MicroWise of Southfield.**
to Support 500 medical clinics with hardware, software on both Windows and Apple desktops.
5/2024 Manage office's network and internet connections by blocking websites and Barracuda email security devices for SPAM protection. Field hardware installation including cabling, wiring racks Unifi Firewalls, switches, HP printers, servers and workstations.
- 04/2018 **CRT Analyst at Ascension Technologies contract through HCL.**
To Member of 24/7 Ascension Reliability Center. Monitoring of network devices as well as
8/2023 company applications using the cloud based ticketing system. Communicate with vendors and facilitate urgent troubleshooting for time sensitive outages.
 - Device monitoring with SolarWinds, SCOM, Google Analytics.
 - Incident monitoring with ServiceNow and SendWordNow.
- 05/2016 **Network Engineer at Chrysler of Auburn Hills, Michigan.**
To Member of 24/7 Network Operations Center. Monitoring of 5000 devices, troubleshoot
04/2018 performance, preventive maintenance, backup/restore configurations, hardware and software upgrade of switches, routers, firewalls, load balancers and telecommunication circuits.
 - Networking tools; Cisco Prime, Avaya Com, HP NMM, Qradar, NetScout, SPLUNK
 - Hardware; Cisco routers models ISR4000 series, Avaya switches, FortiGate firewalls, F5
- 08/2014 **Network Engineer at SEEL, LLC of Detroit, Michigan.**
To Design and maintain network and telecom infrastructure for 5 locations.
05/2016
 - MS Server 2012 LAN/WAN Active directory/Group Policy, domain administration
 - MS Exchange 2010 individual/group mailboxes, public DNS settings to facilitate Outlook Web Access for remote email users for tablets, smart phones, and laptops.
 - Managed company WAN providing IPSEC connectivity Fortigate and Meraki Firewalls
 - Managing Barracuda Networks email security, internal DNS, DHCP and MS SQL servers

- System tools; VMWare, Symantec End Point Protection, SolarWinds remote desktop
- Hardware; IBM, HP servers, SAN and NAS storage, Cisco access points

12/1999 **Network Engineer at James Group International of Detroit. Michigan.**

To Supporting multiple companies' data communications systems. Managing warehouse
08/2014 management software and hardware for automotive supply company.

- Manage users, file system, database environment for SAP and server migrations
- MS Exchange, build server, design SAN storage, maintain database, 2 server migrations
- Telecom Design; convert Seimen PBX to Shoretel VOIP
- Data Circuit; upgrade AT&T bonded T1 to Ethernet 50 Mbps
- Wireless installation; coverage for 400,000 sq/ft warehouse with Rukus/Zone Director
- Warehouse management; Intermec scanners, barcode printers and handheld tablets

Technical Expertise

NETWORKING

Monitor, configure, backup/restore of router and switch configurations. Experienced with Cisco, Meraki, Avaya, Palo Alto, Checkpoint, Fortinet, Dell and HP hardware. Diagnostics and troubleshooting using tools; HP Network Node Manager, Engenius, Cisco Prime, Extreme Cloud, Panorama.

TELECOM

Administrator of corporate Internet/Intranet connections. Managing data circuits copper, fiber and cellular as well as ANX services, Merit network, Web hosting, FTP services.

VOIP

Design, install, and maintain multisite Voice Over IP phone system with centralized management of all phone switches including traffic segmenting with VLAN. Experienced support for Cisco, Avaya, Shoretel, Yealink phones, managing SIP, RTP protocol over LAN, WAN networks.

SERVERS

Design, install and maintain as well as migrate both physical and virtual servers; MS Hyper-V, Vmware, MS Active Directory, Group Policy, Print servers, MS Exchange 2019, MS SQL 2019, and Linux. Server based antivirus, data backup, NAS and SAN also remote desktop management.

EDUCATION

Associates Degree in Computer Information Technology Programming, from Lansing Community College, Lansing MI.

REFERENCES AND TRANSCRIPTS AVAILABLE UPON REQUEST

MEMORANDUM

TO: Dr. Monica Merritt, Superintendent
Board of Education Members

FROM: Abdul Madyun
Chief Human Resource Officer

RE: Jenavieve Petitpren-Hayes

DATE: December 10, 2024

Attached is the resume of Jenavieve Petitpren-Hayes, who is being recommended for the Accounting Specialist - Payroll position. It is the consensus of the committee that Jenavieve Petitpren-Hayes be appointed to the position.

BOARD RESOLUTION

It was moved by _____ and seconded by _____ that the Board of Education approves the appointment of Jenavieve Petitpren-Hayes to the position of Accounting Specialist – Payroll.

Ayes _____ Nays _____

Jenavieve Petitpren-Hayes

OBJECTIVE STATEMENT

As a recent accounting graduate, seeking an entry-level accounting position to apply my academic knowledge in a real-world setting. Excited to apply my strong work ethic and analytical skills to effectively fill the needs of a position.

EDUCATION

Bachelor of Science in Accounting | Anticipated December 2024

Purdue University Global

- Micro-credential: Accounting & Business

Relevant Coursework

- | | |
|-------------------------|---------------------------------------|
| • Accounting I & II | • Intermediate Accounting I, II & III |
| • Microeconomics | • Business Law |
| • Marketing | • Auditing |
| • Finance | • Advanced Tax- Corporate |
| • Managerial Accounting | • Advanced Forensic Accounting |
| • Federal Tax | |

WORK EXPERIENCE

Roses' Restaurant

Server | May 2023-Present

- Quickly developed relationships with customers and maintained positivity while servicing up to seven tables during prime-time hour.
- Acted as a team player and helped bar or service staff depending on which side was busiest.
- Maintained time management and positivity during stressful hours.

Hostess | August 2018– August 2020

- Presented menus, created personal dining experience, answered questions, and offered information on menu items, beverages, and specials.
- Scheduled dining room reservations, arranged parties, special events, or special services for dinners, received and recorded dining reservations.
- Communicated with kitchen staff, management, serving staff, and customers to ensure dining details were handled properly and guest concerns promptly addressed.

CVS

Shift Supervisor | March 2022– May 2023

- Set and enforced performance and service standards to keep consistent, high-quality environment devoted to customer satisfaction.
- Managed and balanced drawers. This involved counting the total amount at the end of the night and handling the deposit. Handled all issues when drawers were not accurate.
- Maintained compliance with company policies, objectives, and communication goals.

CORE COMPETENCIES AND SKILLS

- | | |
|--------------------------|-------------------|
| • Quantitative reasoning | • Detail-oriented |
| • Critical thinking | • Teamwork |
| • Communication | |

COLLEGE EXTRACURRICULARS

University of Iowa, Iowa City, IA

Delta Delta Delta | October 2019-December 2021

- Wrote letters to the children at St. Jude Children's Hospital.
- Raised money and awareness for our philanthropy St. Jude.
- Held a volunteer position on the Community Service Clean Up Committee within our chapter.
- Handled organizing the groups and working with the University.

VOLUNTEER WORK

Bickford Senior Living, Iowa City, IA | October 2021

- Participated in daily planned activities with the residents
- Spent time with the residents by talking with them, playing board games, and going on walks with them

MEMORANDUM

TO: Dr. Monica Merritt, Superintendent
Board of Education Members

FROM: Abdul Madyun
Chief Human Resource Officer

RE: Chrystelle Rasolonjatovo

DATE: December 10, 2024

Attached is the resume of Chrystelle Rasolonjatovo, who is being recommended for the Curriculum Coordinator – Science/STEM/PE position. It is the consensus of the committee that Chrystelle Rasolonjatovo be appointed to the position.

BOARD RESOLUTION

It was moved by _____ and seconded by _____ that the Board of Education approves the appointment of Chrystelle Rasolonjatovo to the position of Curriculum Coordinator – Science/STEM/PE.

Ayes _____ Nays _____

Chrystelle Rasolonjatovo, Ph.D

Culturally responsive and highly effective educator with demonstrated proficiency in teaching Science, curriculum development and professional learning in K-12 Science and Physical Education/Health. Skilled at collaborating with school leaders and educators utilizing assessment data and evidence-based practices to enhance instructional strategies, promote student-centered learning, and implement equity-focused initiatives.

CERTIFICATIONS

Administrative Certification- Central Office endorsement	2024
Teaching certification- Secondary Integrated Science (DI) and Biology (DA)	2019-present

Clinical Internship - Horizon Leadership Academy (Michigan Association of Superintendents and Administrators)

300 hours with an emphasis in curriculum and instruction, professional development, school climate and culture and PBIS including 100 hours on a Capstone Action Research project on Professional Learning Communities which rendered actionable recommendations to the district.

EDUCATION

Educational Specialist	Western Michigan University	2025 (Expected)
Doctorate in Neuroscience	University of Lyon (France)	2011
Master of Science, Physiology & Neuroscience	University of Lyon (France)	2007
Bachelor of Science, Physiology & Pathophysiology	University of Grenoble (France)	2005
Associate degree, Biological Engineering Technology	University of Lyon (France)	2004

PROFESSIONAL EXPERIENCE

Science teacher/ PLC leader- Canton High School Plymouth-Canton Community Schools, MI	2019-Present
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- Effectively develop and deliver culturally-responsive, student-centered and data-driven instruction in Biology and Chemistry both in-person and online (Virtual Academy)
- Successfully used assessment data to evaluate, assess, design and implement NGSS-aligned curricula and common assessments supporting the P-CCS dynamic plan
- Successfully lead the Science Professional Learning Community by collaborating with teachers to support student learning, assessing evidence-based practices and data, and facilitating professional development sessions.
- Collaborated with the Physical Education/Health department to align the current P-CCS curriculum to state-standards and facilitated professional development sessions.
- Strategically developed and implemented data-driven professional development for K-12 Science and PE/Health departments.
- Collaborated closely with school leaders to enhance culturally responsive instructional practices among teachers
- Exemplify strong leadership qualities through a lens of Diversity, Equity and Inclusion by implementing equitable teaching and assessment practices (Standards-Based Grading) in Science classes
- Designed and facilitated professional development opportunities to foster and improve school climate and culture across K-12 settings for both in-person and virtual platforms
- Effectively aligned K-5 STEM lessons to elementary science standards and science lessons
- Mentored and evaluated a science student teacher

Adjunct Faculty- Baker College, MI	2017-2019
Running Start (Early College) Program- Lapeer High School, Lapeer, MI	
Henry Ford College, Dearborn, MI	

- Taught several Biology classes to high school and college students from diverse background using a variety of

teaching strategies in the classroom including cooperative learning, scientific research projects, lab activities, inquiry-based learning activities and lectures

- Designed, administered and graded both formative and summative assessments and timely reported students' progress to the program director
- Created a safe and secure learning environment by establishing positive rapport with students and enforcing management plan
- Effectively used technology to engage students and managed online learning management systems (Blackboard, Canvas and Moodle) to deliver online classes, assignments and encourage productive discussions.

Senior Associate Scientist / Project manager , MI Bioresearch - Ann Arbor, MI

2015-2017

- Effectively designed, executed and interpreted preclinical oncology studies for multiple clients.
- Served as primary customer interface: supported 10+ clients and managed up to 15 pre-clinical oncology studies simultaneously: created and maintained project timelines, allocated resources, communicated directly with customers to align timing plans, shared schedule risk information, escalated critical issues, resolved issues and conducted final presentations to clients.
- Effectively used excellent communication skills to write scientific reports and orally deliver technical messages, resulting in new and repeat studies from clients.
- Successfully mentored 2 technicians: taught challenging laboratory techniques and helped scheduling workflow.

Research Associate - Neuroscience, Dartmouth College - Hanover, NH

2012-2015

- Designed, executed, coordinated and troubleshooted scientific projects with the aim to study rodent neurophysiology and neuroanatomy resulting in various scientific publications and several international meeting presentations.
- Demonstrated strong communication and interpersonal skills by effectively supervising 6 staff members and students from various backgrounds.
- Orally presented findings at several conferences and internal meetings resulting in external and internal collaborations.
- Self-learned, implemented and used new challenging techniques (molecular biology), obtained data and trained peers and junior staff.

Postdoctoral Fellow Neuroscience, The University of Michigan - Ann Arbor, MI

2011-2012

- Designed and executed scientific projects to investigate small animal neurophysiology.
- Presented complex data to scientific experts; quickly adapted and independently learned and executed new and challenging techniques and obtained data.

Ph.D Student - Neuroscience, The University of Lyon – France

2007-2011

- Designed, planned and executed a large series of experiments to investigate the role of the lateral paraventricular nucleus in the genesis of REM sleep in rats, resulting in a completed doctoral thesis and PhD.
- Demonstrated successful project management and troubleshooting skills resulting in multiple meeting presentations and a publication.
- Mentored and trained six students from various backgrounds in experimental design, scientific approach and dissertation writing.

Teaching Assistant in Neuroscience, The University of Lyon - France

2007-2010

- Prepared and instructed science courses (lectures and lab) at undergraduate and graduate levels.
- Actively involved in the development of course syllabus.
- Designed exams, performed, analyzed and reported assessment of student learning.
- Participated in Master's thesis committees.
- Communicated effectively to diverse student populations.

2024/25 SCHOOL YEAR

RESIGNATIONS

NAME, ASSIGNMENT, DATE OF HIRE

REASON, EFFECTIVE DATE

JOHNSON, CAROLANNE
ECDD - SPECIAL EDUCATION TEACHER
ALLEN
08/29/2016

Resignation effective December 2, 2024.

MOTION:

AUTOMATICALLY ACCEPT AS PART OF THE CONSENT AGENDA ACTION.

"Move that the Board of Education approve the above Leaves, Resignations and Retirements as listed above."

PLYMOUTH-CANTON COMMUNITY SCHOOLS

GLOBALLY FOCUSED. LOCALLY CONNECTED.

BOARD OF EDUCATION REGULAR MEETING MINUTES

November 26, 2024

The Board of Education of the Plymouth-Canton Community Schools, Wayne and Washtenaw Counties, Michigan, met in a Regular Meeting on Tuesday, November 26, 2024, at 7 p.m. at the E. J. McClendon Educational Center, 454 S. Harvey Street, Plymouth, Michigan, 48170.

President Christenson called the Regular Meeting to order at 7 p.m. in the Boardroom.

Present: Members Ahmed, Christenson, Kehoe, Picard, and Westra

Absent: Members McCain and Sidhu

Administrators Present: Dr. Monica Merritt, Superintendent of Schools
Dr. Liz Vartanian-Gibbs, Assistant Superintendent of Student & Family Engagement
Mr. Kurt Tyszkiewicz, Assistant Superintendent of Student Services
Ms. Bethany Rayl, Chief Academic and Innovation Officer
Mr. Abdul Madyun, Chief Human Resource Officer

Others Present: Ms. Diane Robertson, Executive Assistant to the Superintendent and Board
Ms. Sae Pawar, SVA Student Co-Chair
Mr. Josh Patterson, SVA Student Co-Chair

President Christenson led the Pledge of Allegiance.

A. Adoption of the Agenda/Approval of the Consent Agenda

Action Item #25-11-34: It was moved by Member Kehoe and seconded by Member Westra to Adopt the Agenda and the Consent Agenda as presented. The Consent Agenda consisted of Leaves, Resignations, Retirements, Special Meeting Minutes of November 12, 2024, Regular Meeting Minutes of November 12, 2024, and a Resolution for a Superintendent Salary Schedule.

Ayes: Members Ahmed, Christenson, Kehoe, Picard, and Westra

Nays: None

The motion was carried 5-0

Leaves

Stewart, Lia	Early-On Service Provider Allen Early Learning Academy	Childcare Leave of Absence Effective 11-7-24 to 2-11-25
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Resignation

Bosanko, Tracy	Nurse Salem High School	Resignation Effective 12-20-24
Boulos, Linda	CI - High School Canton High School	Resignation Effective 11-27-24
Cornelio, Kami	Resource Room Eriksson Elementary School	Resignation Effective 11-29-24
Knezek, Matthew	Math Canton High School	Resignation Effective 11-26-24
Siegel, Shelly	Speech Pathologist Hoben Elementary School	Resignation Effective 12-6-24

Retirement

Milo, Julie	Elementary Classroom- MLL Teacher Dodson Elementary School	Retirement Effective 11-30-24
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Approval of Minutes

The Special Meeting Minutes of November 12, 2024, and the Regular Meeting Minutes of November 12, 2024, were approved as presented.

Action Items

Approved a Resolution for a Superintendent Salary Schedule (First and Final Reading)

B. Celebrating Success

Member Kehoe presented the STARS (Students with Tenacity Achieving and Reaching Success) Award to the Plymouth Boys Soccer Teams. This prestigious recognition celebrates their exceptional generosity and community spirit, demonstrated through their fundraising efforts to support beloved Plymouth High School teacher Sharon Mackey in her battle against cancer. Raising over \$10,000, the team demonstrated a remarkable sense of unity and compassion that truly embodies the spirit of our community, making them highly deserving of the STARS award.

C. Board Committee Reports/ActionPresidents Report – Lauren Christenson

President Christenson shared that the Board will soon open an application window to invite community members to serve on one of its four Board subcommittees. Each committee can include up to three community members, providing a valuable opportunity for individuals to engage and contribute to the district's work. Additional information will be shared on the district website in the coming weeks. She also expressed heartfelt thanks on behalf of the Board of Education to all students, staff, and community members and wished everyone a joyful and restful Thanksgiving holiday.

Student Performance and Achievement Committee (SPA) - Anupam Chugh Sidhu

Member Westra shared that the SPA Committee has not met since the last Board meeting. The next SPA meeting is scheduled for December 4, 2024, at 5 p.m. in the Boardroom, and everyone is encouraged to attend.

Policy Advisory Committee - Patti McCoin

Member Ahmed shared that the Policy Committee met this evening to review multiple policies. She encouraged community members to consider serving on the Policy Committee when the application window opens. The following Policy meeting is scheduled for December 10, 2024, at 5:30 p.m. in the Collaboration Room at the E.J. McClendon Educational Center, and everyone is encouraged to attend.

Finance and Operations Committee - Patrick Kehoe

Member Kehoe shared that the F&O Committee has not met since the last Board meeting. He encouraged community members to consider serving on the F&O committee. The next F&O meeting is scheduled for December 5, 2024, at 5 p.m. in the Boardroom at the E.J. McClendon Educational Center, and everyone is encouraged to attend.

Student Voice in Action Committee (SVA) - Lauren Christenson

Sae Pawar and Josh Patterson, SVA student co-chairs, shared that the SVA committee met on November 18, 2024, and reviewed the Student and Family Engagement. The committee also discussed which SVA members will attend other board committee meetings and discussed ways to tackle student mental health and wellness. The next SVA committee meeting will be held on December 16, 2024, at 4:30 p.m. at Discovery MS auditoria, and everyone is encouraged to attend.

D. Administrative Reports/Recommendations**Superintendent's Report**

Superintendent Merritt proudly announced that all P-CCS elementary and middle schools have been recognized among Michigan's top schools in 2024 for their excellence in the recently released *US News and World Report* 2024 rankings. These rankings highlight schools' achievements based on high proficiency in math, reading, and language arts state assessments. She also shared the exciting news that Gallimore Elementary School has been named Michigan's #1 top-ranked elementary school for the second year in a row. Superintendent Merritt expressed her heartfelt appreciation to the incredible teachers, staff, and administrators whose dedication provides students with a world-class education.

She also announced that the Michigan Department of Health and Human Services (MDHHS) has recognized P-CEP's three high schools and Tonda Elementary School with the prestigious Heart Safe School designation. This program honors schools that are well-prepared to provide the best possible response to cardiac emergencies,

have staff and students on-site trained in CPR, and have AEDs readily available. These schools join the district's five middle schools, which previously earned this important designation.

In closing, Superintendent Merritt wished everyone a restful and joyful Thanksgiving break. She expressed her gratitude to the entire P-CCS community for their unwavering dedication and commitment to supporting students every day.

Student and Family Engagement – Liz Vartanian-Gibbs

Student and Family Engagement Department Updates (Strategic Goals B & C) (Presentation)

Ms. Liz Vartanian-Gibbs, Assistant Superintendent of Student and Family Engagement (SFE) presented an overview of the extensive resources the SFE Department offers to support P-CCS students and families. The presentation highlighted an impressive list of wraparound services, Family Academy programming, health and wellness initiatives, community partnerships, early childhood education options, tutoring opportunities, and classroom support programs.

Finance and Operations – Jill Minnick

First Reading Resolutions

- Consider Approval of a Resolution to Purchase Elevator Lowering Units. Mr. Kurt Tyszkiewicz, Assistant Superintendent-Student Services, provided an overview of this recommendation to install emergency down backup systems on all district elevators to ensure that elevators return to the main floor and doors open during power outages. Kone Elevators is the recommended vendor at a cost of \$130,011.12, to be paid from the district's general fund or capital improvement fund. (First Reading)

Board members were given an opportunity to comment and ask questions.

Final Reading Resolutions

- Action Item #25-11-35:** It was moved by Member Kehoe and seconded by Member Picard to Approve a Resolution for a Fire Alarm System Expansion for Allen Early Learning Academy. National Time and Signal (NT&S) is the recommended vendor at a cost of \$47,234. This expense will be funded using the facility maintenance and operations budget. (Final Reading)

Ayes: Members Ahmed, Christenson, Kehoe, Picard, and Westra

Nays: None

The motion was carried 5-0

Teaching and Learning - Beth Rayl

First Reading Resolutions

- Consider Approval of a Resolution for a New Course Proposal (Evolution of Music). The P-CEP music team proposes adding this new one-semester elective course for 10-12 grade students. Student feedback and enrollment requests have indicated that students would like more opportunities to learn music concepts without a performance requirement. The total proposed cost for course development is \$640. No new course materials would be required. This new course will be implemented during the 2025-2026 school year and beyond.
- Consider Approval of a Resolution for a New Course Proposal (Soundscapes). The P-CEP music team proposes adding this new one-semester course for 10-12th grade students. Student feedback and enrollment requests have indicated that students would like more opportunities to learn music concepts without a performance requirement. In this course, students will learn to compose original music and arrange the work of established composers. Through hands-on projects, collaborative work, and critical analysis, students will gain a deeper understanding of how music is composed and arranged. The total proposed cost for materials for this course is \$1,174, and course development will be \$640 for a total cost of \$1,814. This new course will be implemented in the 2025-2026 school year and beyond.

Board members were given an opportunity to comment and ask questions.

E. Citizens' Comments

- Natalie Sharpe spoke on cultivating student respect for facilities
- Randy Regal and Janice Regal spoke on elementary class sizes

F. Action Items

- Consider Approval of a Resolution of Support: Protect MI Kids Bill Package to Address the Lack of Effective Statewide Tobacco Prevention Policies. Board members discussed this resolution and reviewed additional language that was presented. A section of the new language will be added to the resolution for Board members to review in Board notes prior to the final reading at the next meeting. (First Reading)

G. Follow-up Board Questions

- None

H. Adjournment

President Christenson adjourned the Regular Meeting at 8:26 p.m.

Judy Westra
Secretary, Board of Education

Out-of-Contiguous United States Field Trips - December 10, 2024 Board of Education Meeting

Grade Levels	Building	Destination of Trip	Purpose	# of students	# of chaperones	Date of Student Performance and Achievement Committee Review
9-12	Canton	Vietnam, Cambodia and Thailand	Students will learn about countries that were affected by the U.S. involvement in the Vietnam War.	Approx 20	Approx 3	December 4, 2024
9-12	Salem	Costa Rica	The landscapes, ecosystems and animals that will provide ideas and inspiration to our students for current and future art projects	Approx 40	Approx 6-10	December 4, 2024

*Brian Galdes
Suicide Prevention
Coordinator
Growth Works*

Suicide Prevention Coalition

We are: a coalition of school districts, hospitals, and service agencies dedicated to battling adolescent depression and suicide.

**Together Battling Adolescent
Depression, Suicide and the
Stigma Associated with Mental
Health**



Coalition Members

School Districts



Plymouth-Canton

Northville

Redford Union

Livonia

South Redford

Wayne-Westland

Garden City

Taylor

Clarenceville



Healthcare



Trinity Health - Livonia

Corewell Health



Suicide Prevention Coalition

How do we make a difference?

**Plymouth Canton Steering Team
Leaders**

**Kathy Grodus
Patrice Williams**

2022 CDC

Suicide

Statistics

- 2nd leading cause of death for children ages 10-14 in the US



Center for Disease Control

Youth Risk Behavior Survey - 2022

Risk
6200 Plymouth
Canton High
School Students

National

State

Sad/Hopeless

42.5%

40.4%

2,505 P/C Park
High School
Students

**Considered
Attempt**

19%

22.2%

1,376 P/C
Park High
School Students

Made a Plan

16.9%

17.6%

1,091 P/C
Park High
School Students

**Made an
Attempt**

10.2%

9.0%

558 P/C Park



A map of Michigan is shown within a hexagonal frame. A red dot is located in the center of the Lower Peninsula, representing the study area. The map is color-coded by county, with various shades of purple and blue.

A silhouette of a person hunched over, surrounded by a word cloud of negative terms like 'UNIMPORTANT', 'BROKEN', 'WORTHLESS', and 'ALONE'. The words are in various sizes and orientations, creating a dense, chaotic background. The entire image is framed by a thick black border.

- Stigma
- Access
- Affordability

Suicide Prevention Coalition

How do we make a difference?

2023-2024 focus

1. Student in Crisis Screener 2023-2024 focus

- The Coalition Identified a common screener for students in crisis throughout the coalition districts

2. Student and Staff Suicide Prevention Training QPR (Question, Persuade, Refer)

- Since 2021: The Coalition has trained over 5500 adults in participating districts and many Coalition districts started training high school students in the QPR protocol

3. Data

- The Coalition is establishing a data collection system that can effectively collect specific data from all Coalition districts. The aggregate data helps measure the effectiveness of our programs as well as garner the funding/grants that support our ongoing work

4. Research and Recommendations

- The Coalition has had several subcommittees charged with the task of researching possible solutions for common issues and concerns. Our work begins by evaluating research-based best practices, then the subcommittees report back to the group as a whole, making a recommendation so that the Coalition can arrive at a consensus.

5. Coalition District Mutual Support

- The Coalition steering committee members have created a network of support which has been critical for districts dealing with difficult student mental health issues. They share best practices and experience for the benefit of other team members as well as sharing awareness and access to area resources.

Suicide Prevention Coalition

How do we make a difference?

- **School Based Mental Health Practitioner's Professional Development**

- Second Annual Fall Conference
 - **Disrupting the Narrative on Youth Suicide and Mental Health**
 - Attendance: 371
- Mini Conference
 - **Student Safety Plans** – January | Trinity Health Livonia Hospital
 - Presenter: Kelly Mays, Hegira Health
 - Attendance: 124
- Mini Conference
 - **Transitioning Back to School Following an Acute Crisis** / January | Trinity Health Livonia Hospital
 - Laura Condit & MaryAnn Duchene with representatives from residential treatment centers
 - Attendance: 114
- Mini Conference
 - **Let's Talk About It** – March | Trinity Health Livonia Hospital
 - Presenters: Kate Hardy & Sam McCollough, Six Feet Over
 - Attendance: 106
- Mini Conference
 - **Releasing Guilt and Shame to Reveal Your Inner change maker.**
 - Presenter: Megan Fuciarelli
 - Attendance: 93
- Third Annual Conference
 - **Empowering Providers: Crisis, Resilience and Mental Health**
 - Anticipated attendance 450

Suicide Prevention Coalition

How do we make a difference?

2024-2025 and Beyond

Coalition Work

1. Supporting Students and Families in Acute Crisis 2024-2025 focus: How schools can be proactive, meet family needs, and transition students back to school following an acute crisis

2. Empowering Student Mental Health: Student Leadership Programs

- To reach our goal of reducing student suicides to zero, it is vital to engage student leadership. After research and collaboration, the Coalition Steering Team has identified three evidence-based, peer-to-peer student mental health awareness and suicide prevention program: **Be Nice**. Starting in the 2024-2025 school year Coalition districts will select one of these programs to begin implementing in each of its high schools and/or middle schools.

- Grant funded

3. Student Voice

- The Coalition will bring together student leaders from each district to collaborate on how to best foster strong mental wellness cultures in all Coalition districts.

- Grant funded

Suicide Prevention Coalition

How do we make a difference?

- **Statewide Recognition for the Coalition**
 - The work of the Coalition was recognized by the Michigan Hospital Association by awarding Trinity Health Livonia Hospital with the prestigious 2023 Ludwig Award.
 - Because of the work of the Coalition, I have been appointed by Governor Gretchen Whitmer to sit on the State of Michigan Suicide Prevention Commission.

Suicide Prevention Coalition

How do we make a difference?

Legislative Activities

Participated in planning legislative town hall event in Redford Township.

The Coalition is represented on the Governor's State Suicide Prevention Commission.

Participated in many Coalition district mental health school community events.

Organized a legislative tour and discussion of Trinity Health Emergency Room facilities focusing on adolescent crisis care.

Organized and facilitated legislative tour and discussion at Livonia Churchill High School. □

Presented to the Conference of Western Wayne, composed of the top elected officials from each of the communities represented in the Coalition.

Presented to each of the School Boards represented in the Coalition. □ Presented to several City Councils and Township Boards.

Participated in several media events.

Suicide Prevention Coalition

Thank you
Questions



P-CCS High School Program Highlights 2024-2025

***P-CCS Board of Education Meeting
December 10, 2024***



Purpose of Today's Presentation

- Share highlights from P-CCS high school programming during the fall of the 2024-2025 school year that support the [P-CCS Dynamic Plan](#) and [Learner Profile](#).
- Highlight the impact of Sense of Belonging, Behavior, and Attendance on overall academic performance



Plymouth-Canton Community Schools (P-CCS)

Dynamic Plan Goals

- A. P-CCS will increase achievement for all students and close achievement gaps.
- B. All P-CCS students and staff will report they feel physically, psychologically, and emotionally safe and represented at school.
- C. P-CCS will increase, enhance, and sustain community partnerships to improve student outcomes, student and family engagement, student enrollment, and opportunities.
- D. P-CCS will incorporate student voice and input throughout the educational experience.
- E. P-CCS will be recognized as a leader and innovator for student learning and growth.



Common High School Vision

All P-CCS high school students will:

- have equitable access to a positive and collaborative school culture with multiple varied opportunities.
- be supported in a safe environment that values diversity, excellence, and honors flexibility in learning.
- become strong independent and adaptive learners in achieving excellence in their unique goals through their high school experience and beyond.



Logic Model

Purpose Statement: The high school program will enhance academic achievement by strengthening three interconnected areas: student sense of belonging through inclusive practices, positive behavioral support systems, and consistent attendance initiatives - creating an environment where every student can thrive academically and personally.

Inputs:

Student feedback groups

Attendance tracking and early warning systems

Behavior intervention team

Data analysis tools for tracking progress

Family engagement coordinator
@Starkweather

Activities:

Implement student-led belonging initiatives (clubs, mentoring, cultural celebrations)

Create attendance incentive program and systematic follow-up procedures

Establish clear behavior expectations and recognition system

Provide targeted professional development on inclusive practices

Develop opportunities for family partnerships

Outputs:

More student input and buy-in

More equitable practices and culturally responsive environment

Enhanced teacher skills to support all students

Reduced discipline issues through Student Success Room

At-risk students identified and receiving tailored interventions

Outcomes:

Improved academic performance across all student groups with reduced achievement gaps

Increased student attendance rates and reduced chronic absenteeism

Decreased behavioral incidents and increased positive behavior recognition

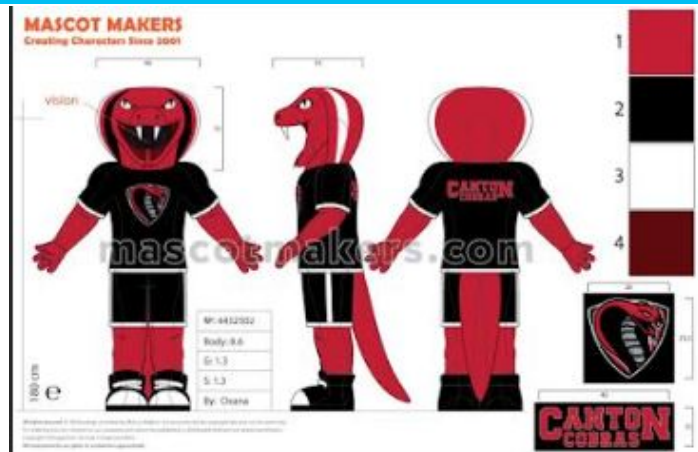
Enhanced sense of belonging as measured by student climate surveys

Strengthened student engagement in both academic and extracurricular activities

High School Program Highlights

*Focus on Sense of Belonging,
Behavior and Attendance*

Sense of Belonging

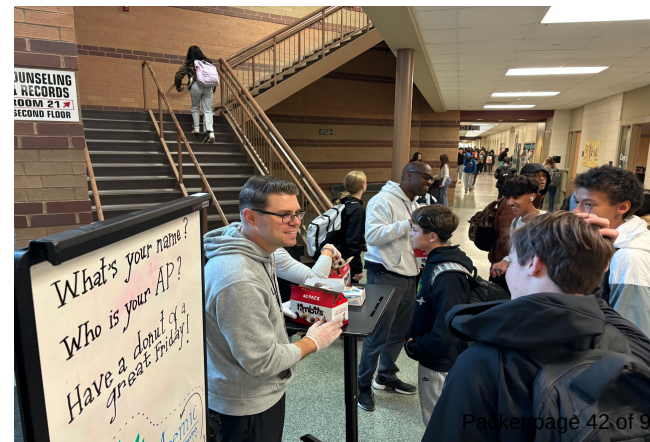
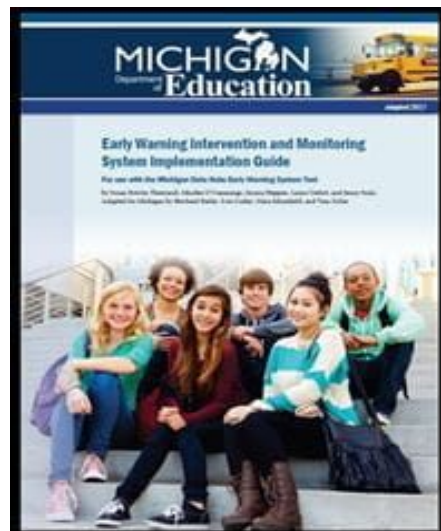


Sense of Belonging

	Fall 2023	Fall 2024	Change
Sense of Belonging			
PCEP	45%	51%	+6
Starkweather	39%	49%	+10



Behavior

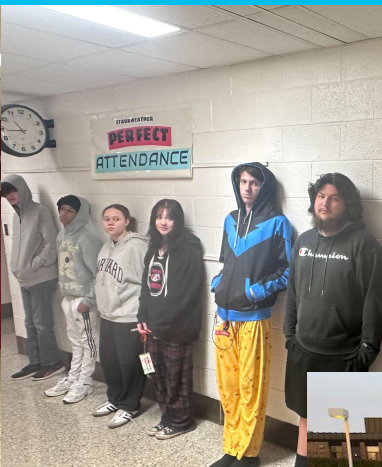


Behavior

	Fall 2023	Fall 2024	Change
Behavior - Percent with 0 incidents			
PCEP	75%	96%	+21
Starkweather	49%	88%	+39



Attendance



Attendance

	Fall 2023	Fall 2024	Change
Attendance - Percent <u>Not</u> Chronically Absent			
PCEP	87%	88%	+1
Starkweather	31%	37%	+6



Panorama Survey & Q1 Data Highlights

Fall 2023 Fall 2024 Change

Sense of Belonging

PCEP	45%	51%	+6
Starkweather	39%	49%	+10

Diversity & Inclusion

PCEP	81%	83%	+2
Starkweather	75%	80%	+5

Fall 2023 Fall 2024 Change

Attendance - Percent Chronically Absent

PCEP	13%	12%	-1
Starkweather	69%	63%	-6

Academics - Percent A/B

PCEP	37%	45%	+8
Starkweather	23%	43%	+20

Behavior - Percent with 0 incidents

PCEP	75%	96%	+21
Starkweather	49%	88%	+39

“

*Additional
High School
Level
Highlights*



Dual Enrollment Highlights

	2020-21	2023-24	Change
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Dual Enrollment Numbers

All High Schools	135	373	176%
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Academics - Percent A/B

Canton	36	112	211%
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Plymouth	36	111	208%
----------	----	-----	------

Salem	59	145	145%
-------	----	-----	------

Starkweather	4	5	25%
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Semester Distribution Trends:

- Spring semester dual enrollment has grown more dramatically than fall
- From 2020-21 to 2023-24, spring dual enrollment increased from 56 to 202 students (260.7% increase)
- Fall dual enrollment grew from 79 to 171 students (116.5% increase)

Annual Growth Patterns:

- Consistent year-over-year growth:
 - 2021-22: 17.04% increase
 - 2022-23: 44.30% increase
 - 2023-24: 63.60% increase
- Each year's growth rate has been larger than the previous year

Early Middle College Highlights

P-CCS Early Middle College is a five-year program where students earn both a high school diploma and up to 60 college credits or an associate degree through Schoolcraft and Washtenaw Community Colleges. The 2024/2025 inaugural cohort of 25 students begins college courses between 10th-12th grade, with eight students currently pursuing programs at Schoolcraft College. Students and families receive ongoing support from program coordinators throughout their academic journey.

1st Cohort

25 total students admitted
(2024/2025 school year)

8 students started at Schoolcraft

3 Computer Science (10th grade)

1 Business Administration (11th
grade)

4 General Business (10th grade)

Students take 2 courses in
fall/winter, 1 in spring

Partner College Program: Schoolcraft College

General Business (10th) - Associate in Applied
Science/Certification

Computer Information Systems (10th) - Associate in
Applied Science/Certification

Criminal Justice (10th) - Associate in Applied Science

Advanced Manufacturing (11th) - Associate in
Advanced Manufacturing

Liberal Arts/General Education (11th) - Associate in Arts

Business Administration (11th) - Associate in Business
Administration

Partner College Program: Washtenaw Community College

Mechatronics/Robotics (11th) - Associate in Applied
Science

Supply Chain Management (11th) - Associate in
Applied Science

Health Sciences (12th) - Associate in Science

Graphic Design (11th) - Associate in Applied
Science

Pre-Engineering (12th) - Associate in Science

Elementary/Secondary Education (12th) - Associate
in Arts

Academies at the Park

Academies at The Park offers four specialized pathways - Arts, Business, International, and STEM - each providing unique curriculum, real-world experiences, and community partnerships. Through these four-year programs, students develop skills and knowledge aligned with their interests while preparing for college and career success.

Arts Academy:

Arts-integrated core curriculum

Partnerships with UM Musical Society, Michigan Philharmonic

Performance events and community work

Specializations in music, photography, acting, visual arts, dance

Business Academy:

Four-year College and Career Readiness pathway

Focus on critical thinking, research, and communication

Workplace visits and career exploration

Senior service learning practicum

International Academy:

Global perspective and cultural appreciation

International Baccalaureate (IB) Diploma opportunity

Strong world languages focus

Interdisciplinary and advanced studies

STEM Academy:

Project Lead the Way curriculum

Engineering, Biomedicine, Computer Science focus

Project-based learning

Industry partnerships and field experiences

Career and Technical Education Programs

15 Program Offerings

- | | |
|--|---|
| <ul style="list-style-type: none">● Engineering/CAD● Computer Programming● Systems Administration● Cybersecurity● Digital Multimedia● Health Sciences● Culinary Arts● Marketing Sales | <ul style="list-style-type: none">● Finance● Hospitality/Tourism● Automotive Technology● Auto Body Repair● Business Management● Educational Careers● Graphic Design |
|--|---|



Student Organizations:

- DECA
- HOSA
- CYBERPATRIOT
- SKILLS USA
- PROSTART
- FCCLA



High School Highlights



- Student Success Room Initiative
- 24 students earned National Merit Semi-finalist recognition



“

Questions





PLYMOUTH-CANTON
COMMUNITY SCHOOLS
GLOBALLY FOCUSED. LOCALLY CONNECTED.

Board Meeting 12-10-2024
Final Reading
Action Item # 25-12-37

MEMO

To: Members of the P-CCS Board of Education
Dr. Monica Merritt, Superintendent

From: Beth Rayl, Chief Academic and Innovation Officer

Subject: Evolution of Music - New one-semester Visual and Performing Arts (VAPA)
elective course proposal (FINAL READING)

Date: December 10, 2024

The P-CEP music team proposes adding a new one-semester Evolution of Music elective course for 10th through 12th-grade students. Student feedback and enrollment requests have indicated that students would like more opportunities to learn music concepts without a performance requirement. This course would be a unique high school offering developed by P-CCS teaching staff.

In the course, students will engage in innovative experiences to explore how music changes over time (from early civilization to the present) and is influenced by cultural, historical, and societal events, as well as learn basic music theory and history. The course will include the history and theory of music worldwide and demonstrate how music elements such as melody, harmony, and rhythm react to global changes in society and technology. Leaving this course, students will better appreciate how music is constructed, understand music genres, and recognize how music impacts and reflects the world. The course outcomes align with Michigan Academic Standards for Visual and Performing Arts.

The total proposed cost for course development is \$640.00. No new course materials would be required. The development cost is four days of substitute coverage (\$640) for teachers to work with the Curriculum Coordinator to develop all units and assessments.

RECOMMENDED RESOLUTION:

It was moved by member _____ and seconded by member _____ to approve the addition of a one-semester Visual and Performing Arts (VAPA) elective *Evolution of Music* course in the Plymouth-Canton Community Schools. This change would be implemented during the 2025-26 school year and beyond. FINAL READING at the Board of Education meeting on December 10, 2024.



PLYMOUTH-CANTON
COMMUNITY SCHOOLS
GLOBALLY FOCUSED. LOCALLY CONNECTED.

Board Meeting 12-10-2024
Final Reading
Action Item # 25-12-38

MEMO

To: Members of the P-CCS Board of Education
Dr. Monica Merritt, Superintendent

From: Beth Rayl, Chief Academic and Innovation Officer

Subject: Soundscapes: Composing and Arranging - New one-semester Visual and Performing Arts (VAPA) elective course proposal (FINAL READING)

Date: December 10, 2024

The P-CEP music team proposes adding a new one-semester Soundscapes: Composing and Arranging elective course for 10th through 12th-grade students. This course would expand the non-performance-based music course offerings at P-CEP.

In the course, students will learn to compose original music and arrange the work of established composers in alignment with the Michigan Academic Standards for Visual and Performing Arts. Students will explore music from traditional and digital perspectives as the class fosters creativity, technical skills, and an appreciation for the diverse sounds that shape our lives. Through hands-on projects, collaborative work, and critical analysis, students will gain a deeper understanding of how music is composed and arranged. Examples include digital composition using Noteflight software and blending pieces of acoustic and digital music using Soundtrap software. There are also opportunities for traditional music-making, including writing arrangements for choral ensembles or string quartets. Student feedback and enrollment requests have indicated that students would like more opportunities to learn music concepts without a performance requirement.

The total proposed cost for materials for the course (\$1174.00) and course development (\$640.00) is \$1814.00. The materials purchased would include digital subscriptions (\$702) and percussion instruments (\$472). The development cost includes four days of substitute coverage (\$640) for teachers to work with the Curriculum Coordinator to develop all units and assessments.

RECOMMENDED RESOLUTION:

It was moved by member _____ and seconded by member _____ to approve the addition of a one-semester Visual and Performing Arts (VAPA) elective *Soundscapes: Composing and Arranging* course in the Plymouth-Canton Community Schools. This change would be implemented during the 2025-26 school year and beyond. FINAL READING at the Board of Education meeting on December 10, 2024.



PLYMOUTH-CANTON COMMUNITY SCHOOLS

Office of the Chief Finance & Operations Officer

TO: Monica Merritt, Superintendent
Board of Education

FROM: Jill Minnick, Chief Finance & Operations Officer

DATE: December 10, 2024

RE: **Elevator Lowering Units Purchase Recommendation– Final Reading**

Background:

Plymouth-Canton Community Schools (P-CCS) has determined the need to install emergency down backup systems on all district elevators. These systems will ensure that elevators return to the main floor and doors open during power outages. Currently, no elevators in the district are equipped with this feature. KONE Elevator, the district's service provider, will complete the installation.

The total cost of the project is \$130,011.12. The scope of work includes installing and integrating the emergency down backup systems for all district elevators. Please refer to the attached KONE Elevator quotes and the Safety and Security Department's recommendation for a detailed breakdown of the cost and scope of the project.

This item was presented for a first Reading at the Board of Education meeting held on November 26, 2024.

Recommended Resolution:

It was moved by member _____ and seconded by member _____ to approve the purchase of elevator lowering units at 6 locations within the district by Kone Elevators at a cost of \$130,011.12, to be paid through the district's General Fund or Capital Improvement Fund.

Ayes: _____

Nays: _____

Passed: _____

Memorandum

DATE: November 18, 2024

TO: Kurt Tyszkiewicz, Assistant Superintendent

CC: Jill Minnick, Chief Finance & Operations Officer

FROM: Joshua Meier, Director of School Safety & Security

RE: **Recommendation of the Purchase and Installation of District-Wide Emergency Elevator Lowering Systems**

To enhance the safety of students, staff and visitors, Plymouth-Canton Community Schools (P-CCS) has identified the need to add emergency elevator lowering systems to all district elevators. These systems automatically respond to power outages by lowering the elevator to the main floor and opening the elevator doors in the event of a power outage. This feature is available for all of the district's Kone elevators, through the district's elevator service provider, KONE Elevator.

The P-CCS Departments of Safety & Security and Facilities secured quotes for the purchase and installation of the emergency lowering feature on each district elevator by KONE Elevator. Please see attached quotes from KONE Elevator for a detailed breakdown of the scope and costs:

Canton High School: \$28,891.36	Liberty Middle School: \$14,445.68
Plymouth High School: \$43,337.04	West Middle School: \$14,445.68
Salem High School: \$14,445.68	Board of Education: \$14,445.68

The scope of work for this project includes the installation and tie-in of emergency lowering systems for all district elevators by KONE Elevator and totals \$130,011.12 to be funded by the General Fund or Capital Improvement Fund.

October 16, 2024

Plymouth Canton Community School
454 S Harvey St
Plymouth, 48170-1717

ATTN: Joshua Meier

Re: Canton High School -Emergency Battery Lowering x 2

Dear Joshua Meier,

The safety, performance and reliability of your vertical transportation equipment are important to us. We understand the value of the equipment to your building and know that the following areas are important to you:

- Passenger and employee safety
- Code compliance
- Performance and reliability
- Accessibility
- Aesthetics
- Eco-efficiency

Therefore, based on our detailed equipment evaluation, we thank you for the opportunity to submit the following proposal to you which will help improve your equipment in one or more of the above areas. Our trained service technicians will follow proven performance procedures to perform the recommended work in a safe, professional manner designed specifically for each piece of equipment.

Upon your approval, please sign and return the following proposal to our local Branch Office for processing.

Should you have any questions regarding this agreement, or if we can be of any further assistance, please contact me at 734-513-6944.

Sincerely,

Mick Benka
Sr. Sales Executive
KONE Inc.





October 16, 2024

Plymouth Canton Community School
454 S Harvey St
Plymouth, 48170-1717

ATTN: Joshua Meier

Re: Canton High School -Emergency Battery Lowering x 2

KONE
Detroit
11864 Belden Ct.
Livonia, MI 48150
Phone: 734-513-6944
Fax: 734-513-6948
mick.benka@kone.com

Description of Work

We propose to furnish and install the labor, materials, tools and supervisions to perform the following work on the Kone Equipment #20286656 / #20286657 located at CANTON HIGH SCHOOL.

In the event of a power failure, elevators stop wherever they are when the power stops, leaving passengers trapped in the elevator until the power is restored or emergency help arrives to rescue the passengers from the stopped elevator. To help prevent entrapments in the event of a power loss we propose to add an emergency battery back-up lowering unit on the elevators designated above. In the case of a power failure, these units are automatically activated and designed to lower the elevator to the designated floor and open the doors allowing passengers to exit the elevator.

- Perform detailed survey of elevators to ensure proper sizing for emergency lowering units.
- Provide and install emergency lowering units.
- Test units for proper operations
- Includes alteration permits and inspection as required by the State of Michigan Elevator Safety Division.

Any additional work required or requested will be provided at additional costs. If software changes are needed, then additional costs will apply as well.

This quote reflects utilizing discounted 2024 hourly rates for OMNIA (previously US Communities) at the agreed-to hourly rates from this purchasing Cooperative for municipalities and schools. If this work is authorized for 2025 work, additional costs will apply.

Price

Our total price to perform the above-mentioned work amounts to: \$28,891.36 plus applicable taxes.

Our price includes applicable labor, material and permit fees. This proposal is not binding on KONE until approved by an authorized KONE representative. Pricing is subject to KONE's attached Terms and Conditions for tendered repairs and, by signing below, Purchaser hereby agrees to these Terms and Conditions. Price is valid for 30 days from the date of this proposal.

THE CUSTOMER UNDERSTANDS THAT THIS IS A FIXED PRICE PROPOSAL. SUPPORTING DOCUMENTATION FOR MATERIALS AND/OR LABOR SHALL NOT BE A CONDITION PRECEDENT IN ORDER FOR PAYMENT IN FULL TO BE MADE TO KONE.

Down Payment

The above quoted price is based on a \$14,446.00 down payment, due before the order will be processed. Once the proposal is signed and loaded into our system a down payment invoice will be issued. KONE reserves the right to delay ordering of material or commencing work until down payment is received. In the event the order is cancelled by the Customer, Customer shall reimburse KONE for all work performed and materials ordered as of the date of cancellation and Customer shall pay KONE a cancellation fee of 50% of the order value.

ACCEPTANCE: The foregoing Agreement is hereby signed and accepted in duplicate on behalf of Plymouth Canton Community School

(Signature)

(Print Name)

(Print Title)

Date

Respectfully submitted by,
KONE Inc.

Mick Benka

Mick Benka, Sr. Sales Executive

(Approved by) Authorized Representative

(Title)

Date

TERMS AND CONDITIONS

This proposal is subject to the following terms and conditions, all of which are hereby agreed to:

KONE shall submit invoices for the value of material delivered and/or labor performed, less the down payment paid at the time of proposal acceptance. A final invoice shall be issued by KONE upon completion of the work and shall include all balances due. Purchaser agrees to pay the amount of any tax imposed by any existing law, or by any law enacted after the date of this Agreement, based upon the transfer, use, ownership or possession of the equipment involved in the services rendered herein. KONE reserves the right to discontinue our work at anytime until we have assurance, satisfactory to us, that payments will be made as agreed. Final payment shall become due and payable upon completion of the work described in this Agreement. KONE imposes a surcharge for payment made via credit card that is not greater than our cost of acceptance. The surcharge that we impose for this type of transaction is a percentage of the amount paid via credit card, which will be notified to the customer at the payment portal. Failure to pay any sum due to KONE within thirty (30) days of the invoice will be a material breach. A delinquent payment charge calculated at the rate of 1½ % per month, or if such rate is usurious then at the maximum rate under applicable law, shall be applied to the delinquent payments. In the event of default on the payment provisions herein, Purchaser agrees to pay, in addition to any defaulted amount, all attorney fees, collection cost or court costs in connection therewith. The machinery, implements and apparatus furnished hereunder remain KONE's personal property and KONE retains title thereto until final payment is made, with right to retake possession of the same at the cost of the Purchaser if default is made in any of the payments, irrespective of the manner of attachment to the realty, the acceptance of notes, or the sale, mortgage or lease of the premises.

The states requiring notice prior to filing a lien, this notice requirement is hereby complied with.

A party is not liable for failure to perform its obligations under the Agreement if such failure results from Acts of God, fire, flood, unusual delay in deliveries, unavoidable casualties, terrorist activities, government sanction, blockage, embargo, labor dispute, strike, or lockout, concealed conditions, shortage or unavailability of materials, supplies, labor, equipment or systems, interruption or failure of electricity or telephone service or any other causes beyond the party's control. The non-performing party must promptly notify the other party in writing of the force majeure event and resume performance immediately upon cessation of the event.

Purchaser agrees to provide safe access to the equipment and machine room areas. Should conditions develop beyond KONE's control, making the building or premises in which KONE's personnel are working unsafe, KONE reserves the right to discontinue work until such unsafe conditions are corrected. Should damage occur to KONE's material or work on the premises, by fire, theft or otherwise, Purchaser shall compensate us therefore. Any asbestos removal necessitated by work described in this Proposal will be the Purchaser's responsibility. Purchaser shall provide documentation that the asbestos has been abated from the KONE work area and air clearance reports shall be made available upon request. Purchaser is responsible for all costs of oil disposal should it be determined that oil from Purchaser's equipment is contaminated.

KONE undertakes to perform this work in conformity with the usual applied codes and standards, however, no guarantee can be made that all code violations or defects have been found. This work is not intended as a guarantee against failure or malfunction of equipment at any future time.

It is agreed and understood that KONE is not responsible for damages, either to the vertical transportation equipment or to the building, or for any personal injury or death, arising from or resulting from any code required safety tests performed on this equipment.

Nothing in this agreement shall be construed to mean that KONE assumes any liability of any nature whatsoever arising out of, relating to or in any way connected with the use or operation of the equipment described above. Purchaser shall be solely responsible for the use, repair and maintenance of the equipment and for taking such steps including but not limited to providing attendant personnel, warning signs and other controls necessary to ensure the safety of the user or safe operation of the equipment. Neither KONE nor its affiliates, subsidiaries or divisions shall be responsible or liable for any damages, claims, suits, expenses and payments on account of or resulting from any injury, death or damage to property arising or resulting from the misuse, abuse or neglect of the equipment herein named or any other device covered by this contract. Purchaser shall at all times and at Purchaser's own cost, maintain a commercial general liability policy covering bodily injury and property damage with the limits of liability Purchasers customarily carry (naming KONE as additional insured) arising out of the services provided under this Authorization and/or the ownership, maintenance, use or operation of the equipment described herein.

It is agreed and understood that Purchaser is solely responsible for ongoing maintenance and care of the equipment described above. IT IS EXPRESSLY UNDERSTOOD, IN CONSIDERATION OF OUR PERFORMANCE OF THIS WORK THAT PURCHASER ASSUMES ALL LIABILITY FOR THE USE, MAINTENANCE OR OPERATION OF THE EQUIPMENT DESCRIBED ABOVE AND FOR ANY INJURY, INCLUDING DEATH, TO ANY PERSON OR PERSONS AND FOR DAMAGE TO PROPERTY OR LOSS OF USE THEREOF, ON ACCOUNT OF OR RESULTING FROM THE PERFORMANCE OF THE WORK TO BE DONE HEREIN, AND AGREES TO THE EXTENT PERMITTED BY LAW TO DEFEND, INDEMNIFY AND HOLD HARMLESS KONE, ITS OFFICERS, DIRECTORS AND EMPLOYEES FROM ALL DAMAGES, CLAIMS, SUITS, EXPENSES AND PAYMENTS ON ACCOUNT OF OR RESULTING FROM ANY SUCH INJURY, DEATH OR DAMAGE TO PROPERTY, EXCEPT THAT RESULTING FROM THE SOLE NEGLIGENCE OF KONE INC. Purchaser hereby waives any and all rights of recovery, arising as a matter of law or otherwise, which Purchaser might now or hereafter have against KONE Inc.

In no event will either party be liable to the other party for indirect, incidental, consequential, special, exemplary, or punitive damages of any kind or nature arising from or related to performance of the Agreement, including without limitation loss of profits, loss or inaccuracy of data, or loss of use damages, even if the party has been advised of the possibility of such damages and even if under applicable law such damages would not be considered for indirect, incidental, punitive, special, or consequential damages. Each party hereby waives its rights to such damages to the fullest extent permitted by applicable law.

KONE warrants the materials and workmanship of the equipment for 90 days after completion. Purchaser's remedy is limited to repair or replacement of a defective part, in KONE's sole discretion. The warranty is limited to the replacement or repair of the part itself, and excludes labor. In no event shall KONE be responsible for damage due to normal wear and tear, vandalism, abuse, misuse, neglect, work or repairs or modifications by others, or any other cause beyond the control of KONE. KONE disclaims any other warranty of any kind, either expressed or implied, including without limitation the implied warranties of merchantability or fitness for a particular purpose, or noninfringement.

In no event will either party be liable to the other party for indirect, incidental, consequential, special, exemplary, or punitive damages of any kind or nature arising from or related to performance of the Agreement, including without limitation loss of profits, loss or inaccuracy of data, or loss of use damages, even if the party has been advised of the possibility of such damages and even if under applicable law such damages would not be considered for indirect, incidental, punitive, special, or consequential damages. Each party hereby waives its rights to such damages to the fullest extent permitted by applicable law.

Unless otherwise agreed, it is understood that the work shall be performed during regular working hours of regular working days of the elevator trade. If overtime work is mutually agreed upon and performed, the additional price, at KONE's usual rates for such work, shall be added to the contract price herein named.

It is expressly understood and agreed all prior agreements written or verbal regarding the subject matter herein are void and the acceptance of this Agreement shall constitute the contract for the material and work specified in this Agreement. Any changes to this Agreement must be made in writing and

signed by both parties.

The terms and conditions set forth herein shall constitute the complete agreement for any work performed, AND shall prevail over and supersede any terms and conditions contained in any documents provided by the Purchaser.

The Purchaser does hereby agree the exclusive venue for any dispute between the parties shall be in the county of Rock Island, IL.

October 16, 2024

Plymouth Canton Community School
454 S Harvey St
Plymouth, 48170-1717

ATTN: Joshua Meier

Re: EJ MCCLENDON ADMIN BLDG HP- Emergency Battery Lowering

Dear Joshua Meier,

The safety, performance and reliability of your vertical transportation equipment are important to us. We understand the value of the equipment to your building and know that the following areas are important to you:

- Passenger and employee safety
- Code compliance
- Performance and reliability
- Accessibility
- Aesthetics
- Eco-efficiency

Therefore, based on our detailed equipment evaluation, we thank you for the opportunity to submit the following proposal to you which will help improve your equipment in one or more of the above areas. Our trained service technicians will follow proven performance procedures to perform the recommended work in a safe, professional manner designed specifically for each piece of equipment.

Upon your approval, please sign and return the following proposal to our local Branch Office for processing.

Should you have any questions regarding this agreement, or if we can be of any further assistance, please contact me at 734-513-6944.

Sincerely,

Mick Benka
Sr. Sales Executive
KONE Inc.





October 16, 2024

Plymouth Canton Community School
454 S Harvey St
Plymouth, 48170-1717

ATTN: Joshua Meier

Re: EJ MCCLENDON ADMIN BLDG HP- Emergency Battery Lowering

KONE
Detroit
11864 Belden Ct.
Livonia, MI 48150
Phone: 734-513-6944
Fax: 734-513-6948
mick.benka@kone.com

Description of Work

We propose to furnish and install the labor, materials, tools and supervisions to perform the following work on the Kone Equipment #20286670 located at EJ MCCLENDON ADMINISTRATION BLDG.

In the event of a power failure, elevators stop wherever they are when the power stops, leaving passengers trapped in the elevator until the power is restored or emergency help arrives to rescue the passengers from the stopped elevator. To help prevent entrapments in the event of a power loss we propose to add an emergency battery back-up lowering unit on the elevator designated above. In the case of a power failure, these units are automatically activated and designed to lower the elevator to the designated floor and open the doors allowing passengers to exit the elevator.

- Perform detailed survey of elevator to ensure proper sizing for emergency lowering unit.
- Provide and install emergency lowering unit.
- Test unit for proper operations
- Includes alteration permit and inspection as required by the State of Michigan Elevator Safety Division.

Any additional work required or requested will be provided at additional costs. If software changes are needed, then additional costs will apply as well.

This quote reflects utilizing discounted 2024 hourly rates for OMNIA (previously US Communities) at the agreed-to hourly rates from this purchasing Cooperative for municipalities and schools. If this work is authorized for 2025 work, additional costs will apply.

Price

Our total price to perform the above-mentioned work amounts to: \$14,445.68 plus applicable taxes.

Our price includes applicable labor, material and permit fees. This proposal is not binding on KONE until approved by an authorized KONE representative. Pricing is subject to KONE's attached Terms and Conditions for tendered repairs and, by signing below, Purchaser hereby agrees to these Terms and Conditions. Price is valid for 30 days from the date of this proposal.

THE CUSTOMER UNDERSTANDS THAT THIS IS A FIXED PRICE PROPOSAL. SUPPORTING DOCUMENTATION FOR MATERIALS AND/OR LABOR SHALL NOT BE A CONDITION PRECEDENT IN ORDER FOR PAYMENT IN FULL TO BE MADE TO KONE.

Down Payment

The above quoted price is based on a \$7,223.00 down payment, due before the order will be processed. Once the proposal is signed and loaded into our system a down payment invoice will be issued. KONE reserves the right to delay ordering of material or commencing work until down payment is received. In the event the order is cancelled by the Customer, Customer shall reimburse KONE for all work performed and materials ordered as of the date of cancellation and Customer shall pay KONE a cancellation fee of 50% of the order value.

ACCEPTANCE: The foregoing Agreement is hereby signed and accepted in duplicate on behalf of Plymouth Canton Community School

(Signature)

(Print Name)

(Print Title)

Date

Respectfully submitted by,
KONE Inc.

Mick Benka

Mick Benka, Sr. Sales Executive

(Approved by) Authorized Representative

(Title)

Date

TERMS AND CONDITIONS

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It is agreed and understood that KONE is not responsible for damages, either to the vertical transportation equipment or to the building, or for any personal injury or death, arising from or resulting from any code required safety tests performed on this equipment.

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Unless otherwise agreed, it is understood that the work shall be performed during regular working hours of regular working days of the elevator trade. If overtime work is mutually agreed upon and performed, the additional price, at KONE's usual rates for such work, shall be added to the contract price herein named.

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signed by both parties.

The terms and conditions set forth herein shall constitute the complete agreement for any work performed, AND shall prevail over and supersede any terms and conditions contained in any documents provided by the Purchaser.

The Purchaser does hereby agree the exclusive venue for any dispute between the parties shall be in the county of Rock Island, IL.

October 16, 2024

Plymouth Canton Community School
454 S Harvey St
Plymouth, 48170-1717

ATTN: Joshua Meier

Re: LIBERTY MIDDLE SCHOOL - #1 PASS ELEV- Emergency Battery Lowering

Dear Joshua Meier,

The safety, performance and reliability of your vertical transportation equipment are important to us. We understand the value of the equipment to your building and know that the following areas are important to you:

- Passenger and employee safety
- Code compliance
- Performance and reliability
- Accessibility
- Aesthetics
- Eco-efficiency

Therefore, based on our detailed equipment evaluation, we thank you for the opportunity to submit the following proposal to you which will help improve your equipment in one or more of the above areas. Our trained service technicians will follow proven performance procedures to perform the recommended work in a safe, professional manner designed specifically for each piece of equipment.

Upon your approval, please sign and return the following proposal to our local Branch Office for processing.

Should you have any questions regarding this agreement, or if we can be of any further assistance, please contact me at 734-513-6944.

Sincerely,

Mick Benka
Sr. Sales Executive
KONE Inc.





October 16, 2024

Plymouth Canton Community School
454 S Harvey St
Plymouth, 48170-1717

ATTN: Joshua Meier

Re: LIBERTY MIDDLE SCHOOL - #1 PASS ELEV- Emergency Battery Lowering

KONE
Detroit
11864 Belden Ct.
Livonia, MI 48150
Phone: 734-513-6944
Fax: 734-513-6948
mick.benka@kone.com

Description of Work

We propose to furnish and install the labor, materials, tools and supervisions to perform the following work on the Kone Equipment #42594815 located at LIBERTY MIDDLE SCHOOL.

In the event of a power failure, elevators stop wherever they are when the power stops, leaving passengers trapped in the elevator until the power is restored or emergency help arrives to rescue the passengers from the stopped elevator. To help prevent entrapments in the event of a power loss we propose to add an emergency battery back-up lowering unit on the elevator designated above. In the case of a power failure, these units are automatically activated and designed to lower the elevator to the designated floor and open the doors allowing passengers to exit the elevator.

- Perform detailed survey of elevator to ensure proper sizing for emergency lowering unit.
- Provide and install emergency lowering unit.
- Test unit for proper operations
- Includes alteration permit and inspection as required by the State of Michigan Elevator Safety Division.

Any additional work required or requested will be provided at additional costs. If software changes are needed, then additional costs will apply as well.

This quote reflects utilizing discounted 2024 hourly rates for OMNIA (previously US Communities) at the agreed-to hourly rates from this purchasing Cooperative for municipalities and schools. If this work is authorized for 2025 work, additional costs will apply.

Price

Our total price to perform the above-mentioned work amounts to: \$14,445.68 plus applicable taxes.

Our price includes applicable labor, material and permit fees. This proposal is not binding on KONE until approved by an authorized KONE representative. Pricing is subject to KONE's attached Terms and Conditions for tendered repairs and, by signing below, Purchaser hereby agrees to these Terms and Conditions. Price is valid for 30 days from the date of this proposal.

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ACCEPTANCE: The foregoing Agreement is hereby signed and accepted in duplicate on behalf of Plymouth Canton Community School

(Signature)

(Print Name)

(Print Title)

Date

Respectfully submitted by,
KONE Inc.

Mick Benka

Mick Benka, Sr. Sales Executive

(Approved by) Authorized Representative

(Title)

Date

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October 16, 2024

Plymouth Canton Community School
454 S Harvey St
Plymouth, 48170-1717

ATTN: Joshua Meier

Re: PLYMOUTH HIGH SCHOOL -Emergency Battery Lowering x 3

Dear Joshua Meier,

The safety, performance and reliability of your vertical transportation equipment are important to us. We understand the value of the equipment to your building and know that the following areas are important to you:

- Passenger and employee safety
- Code compliance
- Performance and reliability
- Accessibility
- Aesthetics
- Eco-efficiency

Therefore, based on our detailed equipment evaluation, we thank you for the opportunity to submit the following proposal to you which will help improve your equipment in one or more of the above areas. Our trained service technicians will follow proven performance procedures to perform the recommended work in a safe, professional manner designed specifically for each piece of equipment.

Upon your approval, please sign and return the following proposal to our local Branch Office for processing.

Should you have any questions regarding this agreement, or if we can be of any further assistance, please contact me at 734-513-6944.

Sincerely,

Mick Benka
Sr. Sales Executive
KONE Inc.





October 16, 2024

Plymouth Canton Community School
454 S Harvey St
Plymouth, 48170-1717

ATTN: Joshua Meier

Re: PLYMOUTH HIGH SCHOOL -Emergency Battery Lowering x 3

KONE
Detroit
11864 Belden Ct.
Livonia, MI 48150
Phone: 734-513-6944
Fax: 734-513-6948
mick.benka@kone.com

Description of Work

We propose to furnish and install the labor, materials, tools and supervisions to perform the following work on the Kone Equipment #20286706 / #20286707 / #20286708 located at PLYMOUTH HIGH SCHOOL.

In the event of a power failure, elevators stop wherever they are when the power stops, leaving passengers trapped in the elevator until the power is restored or emergency help arrives to rescue the passengers from the stopped elevator. To help prevent entrapments in the event of a power loss we propose to add an emergency battery back-up lowering unit on each of the elevators designated above. In the case of a power failure, these units are automatically activated and designed to lower the elevator to the designated floor and open the doors allowing passengers to exit the elevator.

- Perform detailed survey of each elevator to ensure proper sizing for emergency lowering units.
- Provide and install emergency lowering unit on each elevator.
- Test each unit for proper operations
- Includes alteration permits and inspection as required by the State of Michigan Elevator Safety Division.

Any additional work required or requested will be provided at additional costs. If software changes are needed, then additional costs will apply as well.

This quote reflects utilizing discounted 2024 hourly rates for OMNIA (previously US Communities) at the agreed-to hourly rates from this purchasing Cooperative for municipalities and schools. If this work is authorized for 2025 work, additional costs will apply.

Price

Our total price to perform the above-mentioned work amounts to: \$43,337.04 plus applicable taxes.

Our price includes applicable labor, material and permit fees. This proposal is not binding on KONE until approved by an authorized KONE representative. Pricing is subject to KONE's attached Terms and Conditions for tendered repairs and, by signing below, Purchaser hereby agrees to these Terms and Conditions. Price is valid for 30 days from the date of this proposal.

THE CUSTOMER UNDERSTANDS THAT THIS IS A FIXED PRICE PROPOSAL. SUPPORTING DOCUMENTATION FOR MATERIALS AND/OR LABOR SHALL NOT BE A CONDITION PRECEDENT IN ORDER FOR PAYMENT IN FULL TO BE MADE TO KONE.

Down Payment

The above quoted price is based on a \$21,669.00 down payment, due before the order will be processed. Once the proposal is signed and loaded into our system a down payment invoice will be issued. KONE reserves the right to delay ordering of material or commencing work until down payment is received. In the event the order is cancelled by the Customer, Customer shall reimburse KONE for all work performed and materials ordered as of the date of cancellation and Customer shall pay KONE a cancellation fee of 50% of the order value.

ACCEPTANCE: The foregoing Agreement is hereby signed and accepted in duplicate on behalf of Plymouth Canton Community School

(Signature)

(Print Name)

(Print Title)

Date

Respectfully submitted by,
KONE Inc.

Mick Benka

Mick Benka, Sr. Sales Executive

(Approved by) Authorized Representative

(Title)

Date

TERMS AND CONDITIONS

This proposal is subject to the following terms and conditions, all of which are hereby agreed to:

KONE shall submit invoices for the value of material delivered and/or labor performed, less the down payment paid at the time of proposal acceptance. A final invoice shall be issued by KONE upon completion of the work and shall include all balances due. Purchaser agrees to pay the amount of any tax imposed by any existing law, or by any law enacted after the date of this Agreement, based upon the transfer, use, ownership or possession of the equipment involved in the services rendered herein. KONE reserves the right to discontinue our work at anytime until we have assurance, satisfactory to us, that payments will be made as agreed. Final payment shall become due and payable upon completion of the work described in this Agreement. KONE imposes a surcharge for payment made via credit card that is not greater than our cost of acceptance. The surcharge that we impose for this type of transaction is a percentage of the amount paid via credit card, which will be notified to the customer at the payment portal. Failure to pay any sum due to KONE within thirty (30) days of the invoice will be a material breach. A delinquent payment charge calculated at the rate of 1½ % per month, or if such rate is usurious then at the maximum rate under applicable law, shall be applied to the delinquent payments. In the event of default on the payment provisions herein, Purchaser agrees to pay, in addition to any defaulted amount, all attorney fees, collection cost or court costs in connection therewith. The machinery, implements and apparatus furnished hereunder remain KONE's personal property and KONE retains title thereto until final payment is made, with right to retake possession of the same at the cost of the Purchaser if default is made in any of the payments, irrespective of the manner of attachment to the realty, the acceptance of notes, or the sale, mortgage or lease of the premises.

The states requiring notice prior to filing a lien, this notice requirement is hereby complied with.

A party is not liable for failure to perform its obligations under the Agreement if such failure results from Acts of God, fire, flood, unusual delay in deliveries, unavoidable casualties, terrorist activities, government sanction, blockage, embargo, labor dispute, strike, or lockout, concealed conditions, shortage or unavailability of materials, supplies, labor, equipment or systems, interruption or failure of electricity or telephone service or any other causes beyond the party's control. The non-performing party must promptly notify the other party in writing of the force majeure event and resume performance immediately upon cessation of the event.

Purchaser agrees to provide safe access to the equipment and machine room areas. Should conditions develop beyond KONE's control, making the building or premises in which KONE's personnel are working unsafe, KONE reserves the right to discontinue work until such unsafe conditions are corrected. Should damage occur to KONE's material or work on the premises, by fire, theft or otherwise, Purchaser shall compensate us therefore. Any asbestos removal necessitated by work described in this Proposal will be the Purchaser's responsibility. Purchaser shall provide documentation that the asbestos has been abated from the KONE work area and air clearance reports shall be made available upon request. Purchaser is responsible for all costs of oil disposal should it be determined that oil from Purchaser's equipment is contaminated.

KONE undertakes to perform this work in conformity with the usual applied codes and standards, however, no guarantee can be made that all code violations or defects have been found. This work is not intended as a guarantee against failure or malfunction of equipment at any future time.

It is agreed and understood that KONE is not responsible for damages, either to the vertical transportation equipment or to the building, or for any personal injury or death, arising from or resulting from any code required safety tests performed on this equipment.

Nothing in this agreement shall be construed to mean that KONE assumes any liability of any nature whatsoever arising out of, relating to or in any way connected with the use or operation of the equipment described above. Purchaser shall be solely responsible for the use, repair and maintenance of the equipment and for taking such steps including but not limited to providing attendant personnel, warning signs and other controls necessary to ensure the safety of the user or safe operation of the equipment. Neither KONE nor its affiliates, subsidiaries or divisions shall be responsible or liable for any damages, claims, suits, expenses and payments on account of or resulting from any injury, death or damage to property arising or resulting from the misuse, abuse or neglect of the equipment herein named or any other device covered by this contract. Purchaser shall at all times and at Purchaser's own cost, maintain a commercial general liability policy covering bodily injury and property damage with the limits of liability Purchasers customarily carry (naming KONE as additional insured) arising out of the services provided under this Authorization and/or the ownership, maintenance, use or operation of the equipment described herein.

It is agreed and understood that Purchaser is solely responsible for ongoing maintenance and care of the equipment described above. IT IS EXPRESSLY UNDERSTOOD, IN CONSIDERATION OF OUR PERFORMANCE OF THIS WORK THAT PURCHASER ASSUMES ALL LIABILITY FOR THE USE, MAINTENANCE OR OPERATION OF THE EQUIPMENT DESCRIBED ABOVE AND FOR ANY INJURY, INCLUDING DEATH, TO ANY PERSON OR PERSONS AND FOR DAMAGE TO PROPERTY OR LOSS OF USE THEREOF, ON ACCOUNT OF OR RESULTING FROM THE PERFORMANCE OF THE WORK TO BE DONE HEREIN, AND AGREES TO THE EXTENT PERMITTED BY LAW TO DEFEND, INDEMNIFY AND HOLD HARMLESS KONE, ITS OFFICERS, DIRECTORS AND EMPLOYEES FROM ALL DAMAGES, CLAIMS, SUITS, EXPENSES AND PAYMENTS ON ACCOUNT OF OR RESULTING FROM ANY SUCH INJURY, DEATH OR DAMAGE TO PROPERTY, EXCEPT THAT RESULTING FROM THE SOLE NEGLIGENCE OF KONE INC. Purchaser hereby waives any and all rights of recovery, arising as a matter of law or otherwise, which Purchaser might now or hereafter have against KONE Inc.

In no event will either party be liable to the other party for indirect, incidental, consequential, special, exemplary, or punitive damages of any kind or nature arising from or related to performance of the Agreement, including without limitation loss of profits, loss or inaccuracy of data, or loss of use damages, even if the party has been advised of the possibility of such damages and even if under applicable law such damages would not be considered for indirect, incidental, punitive, special, or consequential damages. Each party hereby waives its rights to such damages to the fullest extent permitted by applicable law.

KONE warrants the materials and workmanship of the equipment for 90 days after completion. Purchaser's remedy is limited to repair or replacement of a defective part, in KONE's sole discretion. The warranty is limited to the replacement or repair of the part itself, and excludes labor. In no event shall KONE be responsible for damage due to normal wear and tear, vandalism, abuse, misuse, neglect, work or repairs or modifications by others, or any other cause beyond the control of KONE. KONE disclaims any other warranty of any kind, either expressed or implied, including without limitation the implied warranties of merchantability or fitness for a particular purpose, or noninfringement.

In no event will either party be liable to the other party for indirect, incidental, consequential, special, exemplary, or punitive damages of any kind or nature arising from or related to performance of the Agreement, including without limitation loss of profits, loss or inaccuracy of data, or loss of use damages, even if the party has been advised of the possibility of such damages and even if under applicable law such damages would not be considered for indirect, incidental, punitive, special, or consequential damages. Each party hereby waives its rights to such damages to the fullest extent permitted by applicable law.

Unless otherwise agreed, it is understood that the work shall be performed during regular working hours of regular working days of the elevator trade. If overtime work is mutually agreed upon and performed, the additional price, at KONE's usual rates for such work, shall be added to the contract price herein named.

It is expressly understood and agreed all prior agreements written or verbal regarding the subject matter herein are void and the acceptance of this Agreement shall constitute the contract for the material and work specified in this Agreement. Any changes to this Agreement must be made in writing and

signed by both parties.

The terms and conditions set forth herein shall constitute the complete agreement for any work performed, AND shall prevail over and supersede any terms and conditions contained in any documents provided by the Purchaser.

The Purchaser does hereby agree the exclusive venue for any dispute between the parties shall be in the county of Rock Island, IL.

October 16, 2024

Plymouth Canton Community School
454 S Harvey St
Plymouth, 48170-1717

ATTN: Joshua Meier

Re: SALEM HIGH SCHOOL HP #13085 -Emergency Battery Lowering

Dear Joshua Meier,

The safety, performance and reliability of your vertical transportation equipment are important to us. We understand the value of the equipment to your building and know that the following areas are important to you:

- Passenger and employee safety
- Code compliance
- Performance and reliability
- Accessibility
- Aesthetics
- Eco-efficiency

Therefore, based on our detailed equipment evaluation, we thank you for the opportunity to submit the following proposal to you which will help improve your equipment in one or more of the above areas. Our trained service technicians will follow proven performance procedures to perform the recommended work in a safe, professional manner designed specifically for each piece of equipment.

Upon your approval, please sign and return the following proposal to our local Branch Office for processing.

Should you have any questions regarding this agreement, or if we can be of any further assistance, please contact me at 734-513-6944.

Sincerely,

Mick Benka
Sr. Sales Executive
KONE Inc.





October 16, 2024

Plymouth Canton Community School
454 S Harvey St
Plymouth, 48170-1717

ATTN: Joshua Meier

Re: SALEM HIGH SCHOOL HP #13085 -Emergency Battery Lowering

KONE
Detroit
11864 Belden Ct.
Livonia, MI 48150
Phone: 734-513-6944
Fax: 734-513-6948
mick.benka@kone.com

Description of Work

We propose to furnish and install the labor, materials, tools and supervisions to perform the following work on the Kone Equipment #20286713 located at SALEM HIGH SCHOOL.

In the event of a power failure, elevators stop wherever they are when the power stops, leaving passengers trapped in the elevator until the power is restored or emergency help arrives to rescue the passengers from the stopped elevator. To help prevent entrapments in the event of a power loss we propose to add an emergency battery back-up lowering unit on the elevator designated above. In the case of a power failure, these units are automatically activated and designed to lower the elevator to the designated floor and open the doors allowing passengers to exit the elevator.

- Perform detailed survey of elevator to ensure proper sizing for emergency lowering unit.
- Provide and install emergency lowering unit.
- Test unit for proper operations
- Includes alteration permit and inspection as required by the State of Michigan Elevator Safety Division.

Any additional work required or requested will be provided at additional costs. If software changes are needed, then additional costs will apply as well.

This quote reflects utilizing discounted 2024 hourly rates for OMNIA (previously US Communities) at the agreed-to hourly rates from this purchasing Cooperative for municipalities and schools. If this work is authorized for 2025 work, additional costs will apply.

Price

Our total price to perform the above-mentioned work amounts to: \$14,445.68 plus applicable taxes.

Our price includes applicable labor, material and permit fees. This proposal is not binding on KONE until approved by an authorized KONE representative. Pricing is subject to KONE's attached Terms and Conditions for tendered repairs and, by signing below, Purchaser hereby agrees to these Terms and Conditions. Price is valid for 30 days from the date of this proposal.

THE CUSTOMER UNDERSTANDS THAT THIS IS A FIXED PRICE PROPOSAL. SUPPORTING DOCUMENTATION FOR MATERIALS AND/OR LABOR SHALL NOT BE A CONDITION PRECEDENT IN ORDER FOR PAYMENT IN FULL TO BE MADE TO KONE.

Down Payment

The above quoted price is based on a \$7,223.00 down payment, due before the order will be processed. Once the proposal is signed and loaded into our system a down payment invoice will be issued. KONE reserves the right to delay ordering of material or commencing work until down payment is received. In the event the order is cancelled by the Customer, Customer shall reimburse KONE for all work performed and materials ordered as of the date of cancellation and Customer shall pay KONE a cancellation fee of 50% of the order value.

ACCEPTANCE: The foregoing Agreement is hereby signed and accepted in duplicate on behalf of Plymouth Canton Community School

(Signature)

(Print Name)

(Print Title)

Date

Respectfully submitted by,
KONE Inc.

Mick Benka

Mick Benka, Sr. Sales Executive

(Approved by) Authorized Representative

(Title)

Date

TERMS AND CONDITIONS

This proposal is subject to the following terms and conditions, all of which are hereby agreed to:

KONE shall submit invoices for the value of material delivered and/or labor performed, less the down payment paid at the time of proposal acceptance. A final invoice shall be issued by KONE upon completion of the work and shall include all balances due. Purchaser agrees to pay the amount of any tax imposed by any existing law, or by any law enacted after the date of this Agreement, based upon the transfer, use, ownership or possession of the equipment involved in the services rendered herein. KONE reserves the right to discontinue our work at anytime until we have assurance, satisfactory to us, that payments will be made as agreed. Final payment shall become due and payable upon completion of the work described in this Agreement. KONE imposes a surcharge for payment made via credit card that is not greater than our cost of acceptance. The surcharge that we impose for this type of transaction is a percentage of the amount paid via credit card, which will be notified to the customer at the payment portal. Failure to pay any sum due to KONE within thirty (30) days of the invoice will be a material breach. A delinquent payment charge calculated at the rate of 1½ % per month, or if such rate is usurious then at the maximum rate under applicable law, shall be applied to the delinquent payments. In the event of default on the payment provisions herein, Purchaser agrees to pay, in addition to any defaulted amount, all attorney fees, collection cost or court costs in connection therewith. The machinery, implements and apparatus furnished hereunder remain KONE's personal property and KONE retains title thereto until final payment is made, with right to retake possession of the same at the cost of the Purchaser if default is made in any of the payments, irrespective of the manner of attachment to the realty, the acceptance of notes, or the sale, mortgage or lease of the premises.

The states requiring notice prior to filing a lien, this notice requirement is hereby complied with.

A party is not liable for failure to perform its obligations under the Agreement if such failure results from Acts of God, fire, flood, unusual delay in deliveries, unavoidable casualties, terrorist activities, government sanction, blockage, embargo, labor dispute, strike, or lockout, concealed conditions, shortage or unavailability of materials, supplies, labor, equipment or systems, interruption or failure of electricity or telephone service or any other causes beyond the party's control. The non-performing party must promptly notify the other party in writing of the force majeure event and resume performance immediately upon cessation of the event.

Purchaser agrees to provide safe access to the equipment and machine room areas. Should conditions develop beyond KONE's control, making the building or premises in which KONE's personnel are working unsafe, KONE reserves the right to discontinue work until such unsafe conditions are corrected. Should damage occur to KONE's material or work on the premises, by fire, theft or otherwise, Purchaser shall compensate us therefore. Any asbestos removal necessitated by work described in this Proposal will be the Purchaser's responsibility. Purchaser shall provide documentation that the asbestos has been abated from the KONE work area and air clearance reports shall be made available upon request. Purchaser is responsible for all costs of oil disposal should it be determined that oil from Purchaser's equipment is contaminated.

KONE undertakes to perform this work in conformity with the usual applied codes and standards, however, no guarantee can be made that all code violations or defects have been found. This work is not intended as a guarantee against failure or malfunction of equipment at any future time.

It is agreed and understood that KONE is not responsible for damages, either to the vertical transportation equipment or to the building, or for any personal injury or death, arising from or resulting from any code required safety tests performed on this equipment.

Nothing in this agreement shall be construed to mean that KONE assumes any liability of any nature whatsoever arising out of, relating to or in any way connected with the use or operation of the equipment described above. Purchaser shall be solely responsible for the use, repair and maintenance of the equipment and for taking such steps including but not limited to providing attendant personnel, warning signs and other controls necessary to ensure the safety of the user or safe operation of the equipment. Neither KONE nor its affiliates, subsidiaries or divisions shall be responsible or liable for any damages, claims, suits, expenses and payments on account of or resulting from any injury, death or damage to property arising or resulting from the misuse, abuse or neglect of the equipment herein named or any other device covered by this contract. Purchaser shall at all times and at Purchaser's own cost, maintain a commercial general liability policy covering bodily injury and property damage with the limits of liability Purchasers customarily carry (naming KONE as additional insured) arising out of the services provided under this Authorization and/or the ownership, maintenance, use or operation of the equipment described herein.

It is agreed and understood that Purchaser is solely responsible for ongoing maintenance and care of the equipment described above. IT IS EXPRESSLY UNDERSTOOD, IN CONSIDERATION OF OUR PERFORMANCE OF THIS WORK THAT PURCHASER ASSUMES ALL LIABILITY FOR THE USE, MAINTENANCE OR OPERATION OF THE EQUIPMENT DESCRIBED ABOVE AND FOR ANY INJURY, INCLUDING DEATH, TO ANY PERSON OR PERSONS AND FOR DAMAGE TO PROPERTY OR LOSS OF USE THEREOF, ON ACCOUNT OF OR RESULTING FROM THE PERFORMANCE OF THE WORK TO BE DONE HEREIN, AND AGREES TO THE EXTENT PERMITTED BY LAW TO DEFEND, INDEMNIFY AND HOLD HARMLESS KONE, ITS OFFICERS, DIRECTORS AND EMPLOYEES FROM ALL DAMAGES, CLAIMS, SUITS, EXPENSES AND PAYMENTS ON ACCOUNT OF OR RESULTING FROM ANY SUCH INJURY, DEATH OR DAMAGE TO PROPERTY, EXCEPT THAT RESULTING FROM THE SOLE NEGLIGENCE OF KONE INC. Purchaser hereby waives any and all rights of recovery, arising as a matter of law or otherwise, which Purchaser might now or hereafter have against KONE Inc.

In no event will either party be liable to the other party for indirect, incidental, consequential, special, exemplary, or punitive damages of any kind or nature arising from or related to performance of the Agreement, including without limitation loss of profits, loss or inaccuracy of data, or loss of use damages, even if the party has been advised of the possibility of such damages and even if under applicable law such damages would not be considered for indirect, incidental, punitive, special, or consequential damages. Each party hereby waives its rights to such damages to the fullest extent permitted by applicable law.

KONE warrants the materials and workmanship of the equipment for 90 days after completion. Purchaser's remedy is limited to repair or replacement of a defective part, in KONE's sole discretion. The warranty is limited to the replacement or repair of the part itself, and excludes labor. In no event shall KONE be responsible for damage due to normal wear and tear, vandalism, abuse, misuse, neglect, work or repairs or modifications by others, or any other cause beyond the control of KONE. KONE disclaims any other warranty of any kind, either expressed or implied, including without limitation the implied warranties of merchantability or fitness for a particular purpose, or noninfringement.

In no event will either party be liable to the other party for indirect, incidental, consequential, special, exemplary, or punitive damages of any kind or nature arising from or related to performance of the Agreement, including without limitation loss of profits, loss or inaccuracy of data, or loss of use damages, even if the party has been advised of the possibility of such damages and even if under applicable law such damages would not be considered for indirect, incidental, punitive, special, or consequential damages. Each party hereby waives its rights to such damages to the fullest extent permitted by applicable law.

Unless otherwise agreed, it is understood that the work shall be performed during regular working hours of regular working days of the elevator trade. If overtime work is mutually agreed upon and performed, the additional price, at KONE's usual rates for such work, shall be added to the contract price herein named.

It is expressly understood and agreed all prior agreements written or verbal regarding the subject matter herein are void and the acceptance of this Agreement shall constitute the contract for the material and work specified in this Agreement. Any changes to this Agreement must be made in writing and

signed by both parties.

The terms and conditions set forth herein shall constitute the complete agreement for any work performed, AND shall prevail over and supersede any terms and conditions contained in any documents provided by the Purchaser.

The Purchaser does hereby agree the exclusive venue for any dispute between the parties shall be in the county of Rock Island, IL.

October 16, 2024

Plymouth Canton Community School
454 S Harvey St
Plymouth, 48170-1717

ATTN: Joshua Meier

Re: WEST MIDDLE SCHOOL -Emergency Battery Lowering

Dear Joshua Meier,

The safety, performance and reliability of your vertical transportation equipment are important to us. We understand the value of the equipment to your building and know that the following areas are important to you:

- Passenger and employee safety
- Code compliance
- Performance and reliability
- Accessibility
- Aesthetics
- Eco-efficiency

Therefore, based on our detailed equipment evaluation, we thank you for the opportunity to submit the following proposal to you which will help improve your equipment in one or more of the above areas. Our trained service technicians will follow proven performance procedures to perform the recommended work in a safe, professional manner designed specifically for each piece of equipment.

Upon your approval, please sign and return the following proposal to our local Branch Office for processing.

Should you have any questions regarding this agreement, or if we can be of any further assistance, please contact me at 734-513-6944.

Sincerely,

Mick Benka
Sr. Sales Executive
KONE Inc.





October 16, 2024

Plymouth Canton Community School
454 S Harvey St
Plymouth, 48170-1717

ATTN: Joshua Meier

Re: WEST MIDDLE SCHOOL -Emergency Battery Lowering

KONE
Detroit
11864 Belden Ct.
Livonia, MI 48150
Phone: 734-513-6944
Fax: 734-513-6948
mick.benka@kone.com

Description of Work

We propose to furnish and install the labor, materials, tools and supervisions to perform the following work on the Kone Equipment #20286726 located at WEST MIDDLE SCHOOL.

In the event of a power failure, elevators stop wherever they are when the power stops, leaving passengers trapped in the elevator until the power is restored or emergency help arrives to rescue the passengers from the stopped elevator. To help prevent entrapments in the event of a power loss we propose to add an emergency battery back-up lowering unit on the elevator designated above. In the case of a power failure, these units are automatically activated and designed to lower the elevator to the designated floor and open the doors allowing passengers to exit the elevator.

- Perform detailed survey of elevator to ensure proper sizing for emergency lowering unit.
- Provide and install emergency lowering unit.
- Test unit for proper operations
- Includes alteration permit and inspection as required by the State of Michigan Elevator Safety Division.

Any additional work required or requested will be provided at additional costs. If software changes are needed, then additional costs will apply as well.

This quote reflects utilizing discounted 2024 hourly rates for OMNIA (previously US Communities) at the agreed-to hourly rates from this purchasing Cooperative for municipalities and schools. If this work is authorized for 2025 work, additional costs will apply.

Price

Our total price to perform the above-mentioned work amounts to: \$14,445.68 plus applicable taxes.

Our price includes applicable labor, material and permit fees. This proposal is not binding on KONE until approved by an authorized KONE representative. Pricing is subject to KONE's attached Terms and Conditions for tendered repairs and, by signing below, Purchaser hereby agrees to these Terms and Conditions. Price is valid for 30 days from the date of this proposal.

THE CUSTOMER UNDERSTANDS THAT THIS IS A FIXED PRICE PROPOSAL. SUPPORTING DOCUMENTATION FOR MATERIALS AND/OR LABOR SHALL NOT BE A CONDITION PRECEDENT IN ORDER FOR PAYMENT IN FULL TO BE MADE TO KONE.

Down Payment

The above quoted price is based on a \$7,223.00 down payment, due before the order will be processed. Once the proposal is signed and loaded into our system a down payment invoice will be issued. KONE reserves the right to delay ordering of material or commencing work until down payment is received. In the event the order is cancelled by the Customer, Customer shall reimburse KONE for all work performed and materials ordered as of the date of cancellation and Customer shall pay KONE a cancellation fee of 50% of the order value.

ACCEPTANCE: The foregoing Agreement is hereby signed and accepted in duplicate on behalf of Plymouth Canton Community School

(Signature)

(Print Name)

(Print Title)

Date

Respectfully submitted by,
KONE Inc.

Mick Benka

Mick Benka, Sr. Sales Executive

(Approved by) Authorized Representative

(Title)

Date

TERMS AND CONDITIONS

This proposal is subject to the following terms and conditions, all of which are hereby agreed to:

KONE shall submit invoices for the value of material delivered and/or labor performed, less the down payment paid at the time of proposal acceptance. A final invoice shall be issued by KONE upon completion of the work and shall include all balances due. Purchaser agrees to pay the amount of any tax imposed by any existing law, or by any law enacted after the date of this Agreement, based upon the transfer, use, ownership or possession of the equipment involved in the services rendered herein. KONE reserves the right to discontinue our work at anytime until we have assurance, satisfactory to us, that payments will be made as agreed. Final payment shall become due and payable upon completion of the work described in this Agreement. KONE imposes a surcharge for payment made via credit card that is not greater than our cost of acceptance. The surcharge that we impose for this type of transaction is a percentage of the amount paid via credit card, which will be notified to the customer at the payment portal. Failure to pay any sum due to KONE within thirty (30) days of the invoice will be a material breach. A delinquent payment charge calculated at the rate of 1½ % per month, or if such rate is usurious then at the maximum rate under applicable law, shall be applied to the delinquent payments. In the event of default on the payment provisions herein, Purchaser agrees to pay, in addition to any defaulted amount, all attorney fees, collection cost or court costs in connection therewith. The machinery, implements and apparatus furnished hereunder remain KONE's personal property and KONE retains title thereto until final payment is made, with right to retake possession of the same at the cost of the Purchaser if default is made in any of the payments, irrespective of the manner of attachment to the realty, the acceptance of notes, or the sale, mortgage or lease of the premises.

The states requiring notice prior to filing a lien, this notice requirement is hereby complied with.

A party is not liable for failure to perform its obligations under the Agreement if such failure results from Acts of God, fire, flood, unusual delay in deliveries, unavoidable casualties, terrorist activities, government sanction, blockage, embargo, labor dispute, strike, or lockout, concealed conditions, shortage or unavailability of materials, supplies, labor, equipment or systems, interruption or failure of electricity or telephone service or any other causes beyond the party's control. The non-performing party must promptly notify the other party in writing of the force majeure event and resume performance immediately upon cessation of the event.

Purchaser agrees to provide safe access to the equipment and machine room areas. Should conditions develop beyond KONE's control, making the building or premises in which KONE's personnel are working unsafe, KONE reserves the right to discontinue work until such unsafe conditions are corrected. Should damage occur to KONE's material or work on the premises, by fire, theft or otherwise, Purchaser shall compensate us therefore. Any asbestos removal necessitated by work described in this Proposal will be the Purchaser's responsibility. Purchaser shall provide documentation that the asbestos has been abated from the KONE work area and air clearance reports shall be made available upon request. Purchaser is responsible for all costs of oil disposal should it be determined that oil from Purchaser's equipment is contaminated.

KONE undertakes to perform this work in conformity with the usual applied codes and standards, however, no guarantee can be made that all code violations or defects have been found. This work is not intended as a guarantee against failure or malfunction of equipment at any future time.

It is agreed and understood that KONE is not responsible for damages, either to the vertical transportation equipment or to the building, or for any personal injury or death, arising from or resulting from any code required safety tests performed on this equipment.

Nothing in this agreement shall be construed to mean that KONE assumes any liability of any nature whatsoever arising out of, relating to or in any way connected with the use or operation of the equipment described above. Purchaser shall be solely responsible for the use, repair and maintenance of the equipment and for taking such steps including but not limited to providing attendant personnel, warning signs and other controls necessary to ensure the safety of the user or safe operation of the equipment. Neither KONE nor its affiliates, subsidiaries or divisions shall be responsible or liable for any damages, claims, suits, expenses and payments on account of or resulting from any injury, death or damage to property arising or resulting from the misuse, abuse or neglect of the equipment herein named or any other device covered by this contract. Purchaser shall at all times and at Purchaser's own cost, maintain a commercial general liability policy covering bodily injury and property damage with the limits of liability Purchasers customarily carry (naming KONE as additional insured) arising out of the services provided under this Authorization and/or the ownership, maintenance, use or operation of the equipment described herein.

It is agreed and understood that Purchaser is solely responsible for ongoing maintenance and care of the equipment described above. IT IS EXPRESSLY UNDERSTOOD, IN CONSIDERATION OF OUR PERFORMANCE OF THIS WORK THAT PURCHASER ASSUMES ALL LIABILITY FOR THE USE, MAINTENANCE OR OPERATION OF THE EQUIPMENT DESCRIBED ABOVE AND FOR ANY INJURY, INCLUDING DEATH, TO ANY PERSON OR PERSONS AND FOR DAMAGE TO PROPERTY OR LOSS OF USE THEREOF, ON ACCOUNT OF OR RESULTING FROM THE PERFORMANCE OF THE WORK TO BE DONE HEREIN, AND AGREES TO THE EXTENT PERMITTED BY LAW TO DEFEND, INDEMNIFY AND HOLD HARMLESS KONE, ITS OFFICERS, DIRECTORS AND EMPLOYEES FROM ALL DAMAGES, CLAIMS, SUITS, EXPENSES AND PAYMENTS ON ACCOUNT OF OR RESULTING FROM ANY SUCH INJURY, DEATH OR DAMAGE TO PROPERTY, EXCEPT THAT RESULTING FROM THE SOLE NEGLIGENCE OF KONE INC. Purchaser hereby waives any and all rights of recovery, arising as a matter of law or otherwise, which Purchaser might now or hereafter have against KONE Inc.

In no event will either party be liable to the other party for indirect, incidental, consequential, special, exemplary, or punitive damages of any kind or nature arising from or related to performance of the Agreement, including without limitation loss of profits, loss or inaccuracy of data, or loss of use damages, even if the party has been advised of the possibility of such damages and even if under applicable law such damages would not be considered for indirect, incidental, punitive, special, or consequential damages. Each party hereby waives its rights to such damages to the fullest extent permitted by applicable law.

KONE warrants the materials and workmanship of the equipment for 90 days after completion. Purchaser's remedy is limited to repair or replacement of a defective part, in KONE's sole discretion. The warranty is limited to the replacement or repair of the part itself, and excludes labor. In no event shall KONE be responsible for damage due to normal wear and tear, vandalism, abuse, misuse, neglect, work or repairs or modifications by others, or any other cause beyond the control of KONE. KONE disclaims any other warranty of any kind, either expressed or implied, including without limitation the implied warranties of merchantability or fitness for a particular purpose, or noninfringement.

In no event will either party be liable to the other party for indirect, incidental, consequential, special, exemplary, or punitive damages of any kind or nature arising from or related to performance of the Agreement, including without limitation loss of profits, loss or inaccuracy of data, or loss of use damages, even if the party has been advised of the possibility of such damages and even if under applicable law such damages would not be considered for indirect, incidental, punitive, special, or consequential damages. Each party hereby waives its rights to such damages to the fullest extent permitted by applicable law.

Unless otherwise agreed, it is understood that the work shall be performed during regular working hours of regular working days of the elevator trade. If overtime work is mutually agreed upon and performed, the additional price, at KONE's usual rates for such work, shall be added to the contract price herein named.

It is expressly understood and agreed all prior agreements written or verbal regarding the subject matter herein are void and the acceptance of this Agreement shall constitute the contract for the material and work specified in this Agreement. Any changes to this Agreement must be made in writing and

signed by both parties.

The terms and conditions set forth herein shall constitute the complete agreement for any work performed, AND shall prevail over and supersede any terms and conditions contained in any documents provided by the Purchaser.

The Purchaser does hereby agree the exclusive venue for any dispute between the parties shall be in the county of Rock Island, IL.

PLYMOUTH-CANTON COMMUNITY SCHOOLS
Office of Chief Finance & Operations Officer

TO: Monica Merritt, EdD, Superintendent
Board of Education

FROM: Jill Minnick, Chief Finance & Operations Officer

DATE: December 10, 2024

**RE: Resolution for Purchase of Fourteen (14) School Buses from 2023 Bond Fund -
First and Final Reading**

BUS PURCHASE OVERVIEW

At the Finance & Operations Committee meeting on December 5, 2024, we reviewed a recommendation for the 2024-2025 school bus purchase. We recommend adding fourteen 84-passenger, diesel-powered general education buses from Holland Bus Company to best support the district's bus fleet. The pricing for all buses is based on the Michigan School Business Official purchasing consortium.

Please see the attached recommendation memo for a detailed description of the All American Rear Engine (RE) school bus model. This bus offers enhanced driver comfort, efficiency, safety, ease of maintenance, and passenger experience. The rear-mounted engine improves service access, cooling, and power. The recommended model combines excellent horsepower, torque, reliability, durability, and fuel economy, and includes features such as a heater booster pump, front door lock, third defrost fan, stainless steel step well and battery tray, front and backup cameras, and Colorado Rack Test compliance. Additionally, it comes with a 5-year, 100,000-mile warranty on the engine, transmission, and fuel system.

The total purchase price for all fourteen buses is \$2,585,226.00 to be funded by 2023 Bond funds.

This item was presented at the Finance & Operations Committee meeting on December 5, 2024. Due to an anticipated price increase in January, we are asking for expedited approval in order to place the order before the end of the year.

RECOMMENDED RESOLUTION

It was moved by member _____ and seconded by member _____ to approve a resolution to purchase fourteen (14) buses totaling \$2,585,226.00 from Holland Bus Company of Holland, MI. We will fund this purchase with 2023 bond funds.

Ayes: _____

Nays: _____

The motion was: _____

PLYMOUTH-CANTON COMMUNITY SCHOOLS
Maintenance & Operations Department

TO: Jill Minnick, Chief Finance & Operations Officer

FROM: Matt Lents, Director of Capital Projects & Facilities

DATE: December 5, 2024

RE: Recommendation for Purchase of Fourteen Buses from the 2023 Bond Fund

BUS PURCHASE OVERVIEW:

Below is a list of the buses we are recommending for purchase this year. The pricing for all units is based on the Michigan School Business Official (MSBO) purchasing consortium. We are recommending the following bus fleet additions, as they will best meet the district's needs:

- Fourteen (14) Transit Rear Engine (RE), 84 passenger, diesel powered, regular education school buses from Holland Bus Company.

The All American Rear Engine (RE) school bus sets new industry standards for driver ergonomics, efficiency, safety, serviceability, and passenger comfort and life-cycle value. The engine's rear location provides exceptional serviceability, allows for extra cooling and consequently higher power ratings.

The [All American Rear Engine \(RE\) Diesel](#) offers the best combination of horsepower, torque, reliability, durability, and fuel economy, as well as these features:

- Heater Booster Pump
- Front door bus lock up
- 3rd defrost fan for keeping the windshield clear (safety)
- Stainless Steel Step well
- Stainless Steel Battery Tray
- Front and Back up camera – standard with all Bluebird products (safety)
- Colorado Rack test compliance- standard with all Blue Bird products (safety)
- A standard 5-year, 100,000 mile warranty on the engine, transmission, and entire fuel system

Maintaining continuity in our vehicle platforms enhances the efficiency of bus repairs and maintenance. For this reason, I recommend the purchase of Bluebird buses. Holland Bus Company has submitted the lowest bid as a Bluebird distributor.

VENDOR	Bus Brand	STYLE	Per Unit	PRICE
Hoekstra	Thomas	Rear Transit	\$ 184,795	\$ 2,587,130
Holland	Bluebird	Rear Transit	\$ 184,659	\$ 2,585,226

RESOLUTION:

We recommend the purchase of 14 rear-engine regular education buses from Holland Bus Company. The total cost of this purchase is \$2,585,226.00, which will be paid for through the 2023 bond funds.

Michigan Bus Purchasing
Price Comparison Report - Spec #23056
Dec 03, 2024 12:46 PM

Buying Organization

Holland
670 E 16th St
Holland MI 49423-3738

Notes

Plymouth Canton 84 pass Transit RE

Product Category

Transit Rear (2024-25 Phase 1)

Product

84 Passenger

Quantity

14

Option

Option SKU

Buyer Comments

Hoekstra

Holland

Product Base Price

\$173,024.00

\$178,012.00

Chassis Options

Air Dryer

Bendix AD-IP dryer w/spin-on filter

C101

\$37.00

(\$267.00)

Alternator

240-amp, Leece-Neville

C123

S/E

N/C

Axle, Front: minimum load

14,000 lbs.

C143

N/A

S/E

Axle, Rear: minimum load

23,000 lbs.

C153

S/E

S/E

Batteries

3 12-volt, 950-CCA each

C163

S/E

S/E

Brake Dust Shield

Brake dust shield on all wheels

C170

S/E

S/E

Brakes, ESC

Electronic Stability Control for Air Brakes

C172

S/E

S/E

Brakes, Traction Control

For air brakes

C184

S/E

S/E

Engine

Cummins ISB 260 hp w/PTS3000 trans

C205

S/E

S/E

Fan Drive

Electromagnetic On/Off Type

C195

S/E

S/E

Full Instrumentation Package (Engine)

Low Coolant indicator with audible alarm

C260

S/E

S/E

Heater Block, Internal (Engine)

Delete block heater	C273	(\$70.00)	(\$103.00)
Heater Block, Receptacle			
Rear receptacle (replaces front block)	C275	S/E	S/E
Idle Management Control			
Programmable	C280	\$3.00	S/E
Motor, Starting			
Thermal overcrank protection	C290	S/E	S/E
Steering			
Telescoping steering wheel	C320	S/E	S/E
Switches, Ignition			
Keyed alike	C350	N/C	\$5.00
Tires			
11R22.5 steer front/rear, Bridgestone	C392	\$115.00	(\$1,242.00)
Turn Signals			
Side-mounted	C420	S/E	S/E
Warranty, Extended			
5 year/100,000 miles	C452	\$5,059.00	\$3,695.00
Wheels			
Iron hub	C480	N/A	S/E
Body Options			
Aisle Strips			
Stainless steel	B151	\$125.00	\$350.00
All Light Monitor System			
Add all light monitor system	B160	S/E	S/E
Antenna			
Flexible rubber radio antenna	B170	N/A	S/E
Battery Cut Off Switch			
Add battery cut off switch	B190	S/E	S/E
Battery Slide Out Tray			
Stainless steel	B200	N/A	\$150.00
Booster Pump			
MP Brand, high output	B211	N/A	N/A
Bus Lock Up System			
Front only	B221	N/A	\$70.00
Color, Interior			
Walls white	B234	N/A	S/E
Defogger Fans			
Increase from 2 to 3	B250	N/A	\$70.00
Exit, Emergency Door, left side			

28" door opening, flip seat	B280	S/E	S/E
Exit, Emergency Window			
Increase from 2 to 4	B290	S/E	S/E
Exit, Emergency Door Latch			
3-point latch	B300	\$58.00	S/E
Fenderettes			
Metal fenderettes	B350	S/E	S/E
Fuel Filler Door			
Latching	B392	S/E	S/E
Heater, Auxiliary			
Webasto D5LC, 45,000 BTU, quartz timer	B411	\$2,297.00	\$2,194.00
Heater, Hoses			
Reroute hoses under side "E" door	B420	S/E	S/E
Heater, Mid-body Rear			
80,000 BTU	B431	S/E	S/E
Heater, Shut-Off Valve			
Locate valve on engine block	B440	S/E	S/E
Lights, Overhead Warning			
8-light non strobing LED system	B482	N/C	(\$15.00)
Mirror, Timer			
Timer for heated mirror	B525	S/E	S/E
Mirrors, Crossview			
Rosco, Eye-Max LP, heated	B537	S/E	S/E
Mirrors, Crossview, Arms			
Stainless steel arms	B555	N/A	\$38.00
Mirrors, Rearview			
Rosco Open View ES, remote, heated, split view	B575	S/E	\$90.00
Mirrors, Rearview, Arms			
Stainless steel arms	B590	N/A	\$38.00
Paint, Roof			
White, polyurethane	B605	\$409.00	\$250.00
Power Source			
12-volt power source in driver's area	B615	S/E	S/E
Radio & Public Address System			
AM/FM radio, PA system inside	B622	\$543.00	\$478.00
Rust Proofing			
All interior doors	B645	S/E	S/E
Rust Proofing, Stepwell			
Anti-corrosion spray coating, inside & outside	B647	\$244.00	S/E
Seat, Driver's			

National, air ride w/1 arm rest	B664	\$137.00	\$225.00
Seats, Passenger: Color			
Green/light green	B710	N/C	N/C
Severe Service Package			
Must meet Colorado Racking Test	B740	S/E	S/E
Stepwell			
Stainless steel	B755	\$504.00	\$570.00
Stop Arm Signals			
Air, LED lights, front & rear	B765	(\$363.00)	(\$70.00)
Storage Compartment Driver's Area			
Over drivers sash window	B781	S/E	\$105.00
Storage Pouch			
Mounted on barrier behind driver	B782	\$21.00	\$16.00
Windshield			
2-piece curved	B880	S/E	S/E
Configured Price			
		\$182,143.00	\$184,659.00
Dealer Options			
provision		\$0.00	
provision			\$0.00
led head lights		\$732.00	
camera front and back		\$1,700.00	
Battery Tray		\$150.00	
defogger fans 2 to 3		\$70.00	
no EMI			\$0.00
		<u>Hoekstra</u>	<u>Holland</u>
		Unit Price	
		\$184,795.00	\$184,659.00
		Total Price	
		\$2,587,130.00	\$2,585,226.00
		Grand Total	
		\$2,587,130.00	\$2,585,226.00

PLYMOUTH-CANTON COMMUNITY SCHOOLS
Plymouth, Michigan

TO: Members of the Board of Education

FROM: Dr. Monica L. Merritt, Superintendent

DATE: December 10, 2024

RE: **Resolution to Approve the Enrollment of Non-Resident Applicants for the 2025-2026 School Year Pursuant to Schools of Choice, Section 105 and 105c. (First Reading)**

Recommended Resolution

It was moved by member _____ and seconded by member _____ to approve the enrollment of non-resident applicants to enroll in the Plymouth-Canton Community School district pursuant to Schools of Choice, Section 105 and 105c.

Proposal for 2025-2026:

Minimum of one seat for Kindergarten through 10th grade with a maximum of 500 seats.

Ayes: _____

Nays: _____

The motion was: _____

PLYMOUTH-CANTON COMMUNITY SCHOOLS
Plymouth, Michigan

TO: Members of the Board of Education

FROM: Dr. Monica L. Merritt, Superintendent

DATE: December 10, 2024

RE: **Resolution to Approve the Enrollment of Non-Resident Students of P-CCS Employees for the 2025-2026 School Year (First Reading)**

Recommended Resolution

It was moved by member _____ and seconded by member _____ to approve the enrollment of non-resident students of Plymouth-Canton Community School district employees for the 2025-2026 school year under the provisions of the School Aid Act.

Ayes: _____

Nays: _____

The motion was: _____

Resolution of Support of *Protect Mi Kids Bill Package* in the Michigan Legislature to Address the Lack of Effective Statewide Tobacco Prevention Policies.

WHEREAS, tobacco use is the leading cause of preventable disease, disability and death in Michigan. Tobacco kills more than 16,200 Michiganders annually – more than AIDS, alcohol, car accidents, illegal drugs, murders, and suicides combined; and

WHEREAS, Michigan is one of 12 states that make up “Tobacco Nation” where the smoking prevalence is higher compared to the rest of the country. Tobacco costs Michigan over \$5.33 billion in health care expenditures and \$11.5 billion in lost productivity each year; and

WHEREAS, flavored tobacco increases youth usage. In 2023, 90.3% of high school students and 87.1% of middle school students who use e-cigarettes reported using a flavored e-cigarette. Youth who vape, use the product "because they come in flavors I like."

WHEREAS, historically, cigarette companies have disproportionately marketed menthol products in predominantly Black communities by using culturally tailored advertising images and messages. 85% of African American adult smokers use menthol products. This is three times the rate of menthol use among white adult smokers worsening tobacco-related health disparities; and

WHEREAS, Michigan state law prohibits local governments from enacting policies that regulate the sale of tobacco and nicotine products and require tobacco retailer licensure, preventing local communities from protecting kids’ health; and

WHEREAS, Senate Bill 647 restores local control and repeals state law prohibiting local governments from enacting ordinances and regulations pertaining to the sale or licensure of tobacco products. Allowing localities to pass stronger tobacco control measures and;

WHEREAS, Senate Bill 648 proposes to establish a new tax on e-cigarettes and increase taxes on cigarettes and other tobacco products, with revenue generated dedicated to tobacco prevention and cessation programs, and enforcement of tax and smoke-free air laws, aligning with evidence-based strategies to reduce tobacco use, especially among youth; and

WHEREAS, Senate Bills 649 and 650 aim to prohibit the sale of flavored tobacco products, including flavored e-cigarettes and menthol-flavored cigarettes, recognizing the significant role flavors play in driving tobacco-related inequities and youth initiation; and

WHEREAS, Senate Bills 651 and 652 establishes a statewide Tobacco Retail Licensing program, requiring all establishments selling nicotine or tobacco products to obtain a license. Improving compliance with existing tobacco sales regulations and reducing youth initiation to nicotine and;

WHEREAS, Senate Bills 653 and 654 repeal provisions in the Youth Tobacco Act that impose civil and criminal penalties on minors for purchasing, using or possessing tobacco products;

WHEREAS, Vaping and tobacco poses significant health risks for teenagers, as their bodies and brains are still developing. Nicotine, a primary ingredient in most e-cigarettes, can interfere with brain development, leading to potential long-term effects on attention, learning, mood regulation, and impulse control. Teenagers who vape are also at an increased risk for addiction, as nicotine can create a

dependency in the developing brain. Additionally, studies show that vaping can harm the lungs, causing irritation and inflammation, and may increase the risk of respiratory issues, such as coughing, wheezing, and shortness of breath. There is also evidence linking vaping to an elevated risk of cardiovascular problems such as increase in risk for heart attacks, as it can raise heart rate and blood pressure. Beyond nicotine, many e-cigarette liquids contain harmful chemicals, some of which are known to be toxic when inhaled. The risks associated with vaping are serious, especially for adolescents, whose health and development are particularly vulnerable, and these bills are key steps in protecting our kids.

NOW THEREFORE BE IT RESOLVED, that the Plymouth-Canton Community School District Board of Education supports the Protect MI Kids Bill Package (SB 647-654) and urges the Michigan Senate Committee on Regulator Affairs begin hearings on these bills as soon as possible.

Be it further Resolved, that the Plymouth-Canton Community School District Board of Education calls on the Legislature to swiftly pass these critical bills ***in their entirety*** to protect the health and well-being of Michigan's residents.

Be it Further Resolved, that a copy of this resolution be sent to the members of the Senate Committee on Regulatory Affairs, the members of the Michigan Senate who represent the Plymouth-Canton Community School District, and to the Michigan Association of School Boards.

Moved by: _____ Seconded by: _____

Ayes:

Nays:

The Motion was _____

Resolved and adopted this 10th day of December, 2024.