

BOARD MEETING

Tuesday, December 17, 2024 at 6:00pm

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AGENDA

- I. REGULAR MEETING CALLED TO ORDER – Roll Call, Flag Salute
- II. AUDIENCE PARTICIPATION/AGENDA ITEMS - Agenda items are welcome, but depending on time, these issues are at the discretion of the board chairperson as to whether or not they are added to the agenda. At the conclusion of our meeting, audience members will have the opportunity to address items not on the agenda. The board encourages constructive and solution-oriented comments.
- III. APPROVAL OF AGENDA (H000)
- IV. APPROVAL OF MINUTES
 - a. November 19, 2024 Meeting Minutes (H000.1)
- V. FINANCIAL REPORT
 - a. Budget Status Report (H001)
 - b. Cash Flow Spreadsheet (H002)
 - c. AP Invoice Spreadsheet (H003)
 - d. Enrollment Report (H004)
- VI. CONSENT AGENDA
 - a. Approve Payroll: November 2024 Final: \$122,626.76
 - b. Approve Accounts Payable Vouchers:

Vouchers pre-approved/due and released before this Board meeting:

Fund	Date	Voucher Numbers	Purpose	Amount
General	12/16/24	#4602291–4602298	Early payments due	\$ 4,782.40
General	12/19/24	#9000001277–9000001285	Direct Deposit/ACH Payments	\$ 7,836.43
TVF	12/12/24	#4699001	New Bus	\$170,247.72

Approve AP Vouchers releasing this month:

General	12/19/24	#4602299–#4602315	Current Vouchers due	\$ 16,171.20
CPF	12/31/24	#4698079	Modernization Grant #1	\$132,105.02

Pre-approve for release before next Board meeting:

General Fund AP Vouchers:

Phones, utilities, copier lease, Amazon Capital, credit card, F2S produce & delivery fees, Hood Canal Communications (e-Rate tech re-wiring project, \$36,250, if completed), OESD invoices (ACH payments), grant expenditures, process ACH payments, 4th quarter Comp Tax, PFML and WaCares payments: \$53,000.00

CPF AP Vouchers: \$10,439.22 (retainage for HKHS playground when invoice is received)

CPF	___/___/24	#46980__	HKHS Retainage (All Play)	\$10,439.22
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- c. Approve Payroll: December 2024, estimate: \$116,000.00
 - d. Purchase AED - \$2,000 - \$2,500 – A. Simmons update
 - i. Switches from pediatric to regular mode
 - ii. Lasts 8 years (warranty)
 - iii. Much more diagnostic
 - iv. Chief Manly's suggestion
 - v. Ours does not work – Chief Manly says we need to throw it away
 - e. Debi Johnston attendance at WASBO (Washington Association of School Business Officials) Annual Conference - May 7-9, 2025 in Spokane, WA - approximate cost \$3,000
 - f. Gates Grant stipends (H01)
- VII. STATUS OF THE SCHOOL – SUPERINTENDENT'S REPORT
- a. OSPI Student Growth Award
 - i. Video
 - ii. Banner
 - b. WASA (Washington Association of School Administrators) Awards Dinner – Monday, April 21 – Suquamish Clearwater Casino – 6:00 – 9:00 (H02)
 - c. West Sound STEM Legislative Breakfast update (H04)
 - d. Transition to Kindergarten (TTK) - funding is in jeopardy
 - i. Rep. Steve Tharinger is a good contact – he is chair of the House Capital Budget Committee
 - ii. Letter of concern from North Mason School District signed by OESD114 superintendents (H05)
 - iii. Meeting notes from 12.13.24 (H06)
 - e. Legislative – no Day on the Hill
 - i. You can sign up for a time, if you wish
 - f. After school activities and new custodial schedule
 - i. Basketball: 3rd/4th grade team practices 5pm-6pm on Tuesdays and Thursdays, 1st/2nd grade team practices on Wednesdays 5:30-6:15
 - g. West Sound STEM Network (WSSN) Brinnon School District Impact Report (H07)
 - h. Donation of \$700 from the Community Wellness Project for farm to school efforts (H08)
 - i. Donation of \$250 from the Quilcene/Brinnon VFW Post #3213 for gifts for 5 students.
 - j. Donation of 100 shoes from Toni & Dani and their anonymous donors
 - k. Kitchen floor installation – date change – will interfere with meals January 6-8
 - l. Thanks to Alicia Simmons for planning & managing the Winter Program
 - m. New Washington Reading Corps member – Don Kaye
 - n. PHMR email (H09)

- o. Upcoming dates
 - i. December 17 – student field trips to Pleasant Harbor Marina Resort
 - 1. Craft
 - 2. Voted on best holiday boat decorations
 - 3. Hot chocolate & pizza
 - ii. December 18 - Santa visits Brinnon School students – thanks to PTO
 - iii. December 20 – holiday parties/early release
 - iv. January 7– OESD114 team visits the Brinnon School (Olympic Educational Service District)
 - v. January 27 4:30 – 6:00 - JCEP in Port Townsend (Jefferson County Educational Partnership)
 - vi. January 28 – 4:00 board workshop on school finance/6:00 board meeting
- VIII. BOARD MEMBERS REPORTS
- IX. AUDIENCE PARTICIPATION
- X. EXECUTIVE SESSION
 - a. Discuss the performance of a public employee
- XI. ADJOURNMENT