

**MINUTES OF THE REGULAR MEETING
BOARD OF EDUCATION
UNION SCHOOL DISTRICT
Tulsa, Oklahoma
December 9, 2024**

The Union Board of Education met in regular session on Monday, December 9, 2024, at 7:00 p.m. in the Board Room of the Union Education Service Center pursuant to written notice given to the County Clerk of Tulsa County by the fifteenth day of December 2023 as required by Title 25, Oklahoma Statutes, 301-314. The time, place and agenda of this meeting were posted in prominent public view at the location of this meeting at least 24 hours in advance excluding Saturdays, Sundays, and holidays.

CALL TO ORDER

The meeting was called to order at 7:00 p.m. by Stacey Roerman, president.

FLAG SALUTE

The flag salute was led by Stacey Roerman, president.

MEMBERS PRESENT

Ms. Stacey Roerman, Mr. Joey Reyes, Ms. Heather McAdams and Mr. Steve Nguyen.

MEMBERS ABSENT

Dr. Chris McNeil

OTHERS PRESENT

Superintendent Dr. John Federline, Chief Financial Officer Dr. Trish Williams, Associate Superintendent Charlie Bushyhead, Associate Superintendent Sandi Calvin, Executive Director of Human Resources Jay Loegering, Senior Executive Director of Research-Design-Assessment Todd Nelson, Executive Director of Elementary Education Theresa Kiger, Executive Director of Secondary Education Dr. Kenneth Moore, Executive Director of Special Services Dr. Lindsay Smith, and others.

ADOPTION OF THE AGENDA

Ms. McAdams moved the Board approve the agenda as posted. Mr. Reyes seconded the motion.

Vote: Joey Reyes – aye, Stacey Roerman – aye, Heather McAdams – aye, Steve Nguyen – aye.

All voted aye – motion carried.

The agenda was adopted as posted.

CONSENT AGENDA

Mr. Reyes moved for approval of items on the consent agenda as follows:

- Minutes of the November 11, 2024 regular Board meeting and November 21, 2024 special Board meeting;
- Out of State travel request for the following:
 - Boys Varsity Soccer Team to Gatlinburg, TN – March 19- 23, 2025;

- Terms of Use Agreement with Digital Theatre, LLC/CUR8, for ticketing rights for the All-School Musical and authorize Dr. Matthew McCready, Director of Fine Arts, to execute the agreement;
- Sponsorship Agreement with DICK'S Sporting Goods, Inc. and authorize the Director of Athletics to execute the agreement;
- Sports Rewards Program Agreement with BSN Sports to be the preferred vendor and authorize the Board President, Superintendent or designee to execute the agreement;
- Sixth Renewal and Amendment Agreement with the City of Tulsa for the Vision 2025 project "Teach. Live. T-Town." and authorize the Board President, Superintendent or designee to execute the agreement;
- Contract Agreement with the Institute for Multi-Sensory Education (ISME) for professional development, in the amount of \$37,750.00 from Strong Readers Act funds and authorize the Board President, Superintendent or designee to execute the contract;
- Amendment to previously approved Memorandum of Understanding with Northeastern State University, Oklahoma State University, and Oklahoma State University Center for Health Sciences for the Project UPGAST associated activities and use Union Public Schools as a trainee placement for students in the school psychology and school counseling programs and authorize the Board President, Superintendent, or designee to execute the agreement;
- Memorandum of Agreement with Oklahoma Department of Career and Technology Education "ODCTE" for high school equivalency opportunities to DHS Empower from Union Adult Education & Family Literacy staff members for the 2024-2025 school year;
- Research Study Addendum with Renaissance Learning, Inc., and authorize the Senior Executive Director of Research, Design, and Assessment, to execute the agreement;
- Agreement with Oklahoma Statewide Charter School Board "SCSB" for a pilot of Prisms Virtual Reality learning software, equipment and software funded by SCSB and authorize the Board President, Superintendent or designee to execute the agreement;
- Master Memorandum of Understanding with Smile Doctors/Nowlin Orthodontics for Career Connect Programs and authorize the Board President, Superintendent or designee to execute the agreement;
- Personnel resignations and terminations for the 2023-2024 and 2024-2025 school years;

- Employment of certified and/or support staff, employment changes, and other payments for the 2024-2025 school year;
- Monetary donations;
- Declaration of equipment as surplus and authorize disposal of same through donation, Natural Evolution, Inc., or surplus auction;
- Change Order No. 3 with Construction Enterprise, Inc. for the Pavement Improvement at Alternative Education project, in the amount of \$507.86 from bond funds;
- Applications for School Activity Fund Sanctioning as follows:
 - Peters PTA
 - Graduation Celebration
 - 8th Grade Center PTA
 - Boevers PTA
 - Cedar Ridge PTA
 - Clark PTA
 - High School PTSA
 - Tennis
 - Ubotics
 - Jarman PTA
 - Band
 - Jefferson PTA
 - Andersen PTA
 - Moore PTA
 - Grove PTA
 - Union Council PTA
 - Leadership
 - Rho Kappa
- Approval of district financial statements and approval to issue, revise, pay, and close encumbrances and claims, PO list #22503120 through #22503400 in the amount of \$1,978,036.81.

Ms. McAdams seconded the motion.

Vote: Joey Reyes – aye, Stacey Roemerman – aye, Heather McAdams – aye, Steve Nguyen – aye.

All voted aye – motion carried.

USPA REPORT

None.

UCTA REPORT

UCTA President Kerri Gunter reported that UCTA has recently held a holiday event for all their members from different sites so they could come together, mingle and talk. They are also planning to have another one in the spring.

**HEARINGS AND
CORRESPONDENCE**

None.

COMMUNICATIONS

None.

**COMMENTS FROM THE
AUDIENCE REGARDING
THE AGENDA**

None

BUSINESS AGENDA

AUDIT REPORT

Dr. Williams presented the 2023-2024 ACFR report which includes the annual audit report and recommended the Board accept the Audit Report. The opinion of the auditors is unmodified, with no substantial deficiencies or material weaknesses. Dr. Williams presented two reports, the ACFR and Compliance Report, referred to as our Single Audit Report. The Compliance Report addresses the District's Federal Programs. The Federal Programs that were specifically examined in the audit include all of the Special Education cluster, ESSER 3 and the ARP Regular Emergency Fund, as well as the Homeless Children and Youth ARP Fund. Dr. Williams introduced Mr. Tino Robledo of RSM US, LLP. He was happy to report that everything looked good.

Ms. McAdams moved for approval. Mr. Reyes seconded the motion.

Vote: Joey Reyes – aye, Stacey Roemerman – aye, Heather McAdams – aye, Steve Nguyen – aye.

All voted aye – motion carried.

UNIFORM GUIDANCE PROCUREMENT PLAN AND PROCEDURES

Mr. Frentzel recommended the Board approve the revisions to the Uniform Guidance Procurement Plan and Procedures.

Ms. McAdams moved for approval. Mr. Nguyen seconded the motion.

Vote: Joey Reyes – aye, Stacey Roemerman – aye, Heather McAdams – aye, Steve Nguyen – aye.

All voted aye – motion carried.

CAPACITY LEVELS FOR OPEN TRANSFER

Dr. Nelson recommended the Board approve the capacity levels and the calculated open transfer capacity amounts.

Ms. McAdams moved for approval. Mr. Reyes seconded the motion.

Vote: Joey Reyes – aye, Stacey Roemerman – aye, Heather McAdams – aye, Steve Nguyen – aye.

All voted aye – motion carried.

PURCHASE OF TEACHER LAPTOPS & ACCESSORIES

Mr. Bushyhead recommended the Board approve the purchase of 350 teacher laptops and accessories for Cedar Ridge (38 units), Clark (38 units), Darnaby (39 units), Moore (40 units), Rosa Parks (45 units), Eighth Grade Center (75 units) and the Freshman Academy (75 units), from Trafera, in the amount of \$332,500.00 from bond funds.

Ms. McAdams moved for approval. Mr. Nguyen seconded the motion.

Vote: Joey Reyes – aye, Stacey Roemerman – aye, Heather McAdams – aye, Steve Nguyen – aye.

All voted aye – motion carried.

**EARLY RETIREMENT
INCENTIVE (ERI) PROGRAM**

Mr. Loegering recommended the Board approve the 2024-2025 Early Retirement Incentive (ERI) program for certified and administrative employees. He noted there were 12 certified and 1 administrator that have applied.

Ms. McAdams moved for approval. Mr. Reyes seconded the motion.

Vote: Joey Reyes – aye, Stacey Roemerman – aye, Heather McAdams – aye, Steve Nguyen – aye.

All voted aye – motion carried.

BOARD POLICY REVISIONS

Dr. Federline recommended the Board approve the proposed Board Policy revisions as presented for first reading November 11, 2024. He noted that he had not received any feedback from the public on the proposed changes.

Mr. Reyes moved for approval. Mr. Nguyen seconded the motion.

Vote: Joey Reyes – aye, Stacey Roemerman – aye, Heather McAdams – aye, Steve Nguyen – aye.

All voted aye – motion carried.

**REDHAWKS RISE INTERIOR
REMODEL AT ALTERNATIVE
EDUCATION**

Dr. Robinson recommended the Board approve the Redhawks Rise Interior Remodel at Alternative Education and award the contract to Construction Enterprises, Inc. in the amount of \$448,420.00 from bond funds. Dr. Robinson noted that this project is to Building C of the Alternative Education School where the clinic used to be, and Technology was housed for quite a while. They are making a new home for Transition Services for our Special Education Department. We are calling that the Redhawks Rise Program.

Ms. McAdams moved for approval. Mr. Reyes seconded the motion.

Vote: Joey Reyes – aye, Stacey Roemerman – aye, Heather McAdams – aye, Steve Nguyen – aye.

All voted aye – motion carried.

**WAREHOUSE/OPERATIONS
EXTERIOR IMPROVEMENTS**

Dr. Robinson recommended the Board approve the bid for the Warehouse/Operations Exterior Improvements and award the contract to Richard S. Watts dba The Watts Company in the amount of \$224,317.00 from bond funds.

Mr. Reyes moved for approval. Mr. Nguyen seconded the motion.

Vote: Joey Reyes – aye, Stacey Roemerman – aye, Heather McAdams – aye, Steve Nguyen – aye.

All voted aye – motion carried.

**OPERATIONS INTERIOR
IMPROVEMENTS PROJECT**

Dr. Robinson recommended the Board approve the bid for the Operations Interior Improvements project and award the contract to Richard S. Watts dba The Watts Company in the amount of \$162,711.00 from bond funds.

Mr. Reyes moved for approval. Ms. McAdams seconded the motion.

Vote: Joey Reyes – aye, Stacey Roemerman – aye, Heather McAdams – aye, Steve Nguyen – aye.

All voted aye – motion carried.

**LONG-RANGE PLANNING
COMMITTEE MEMBERS**

Mr. Bushyhead recommended the Board approve the following nominations to serve on the Long-Range Planning Committee:

- Zone 1- Kelley Blakney, Simon Lee, Diana Rodriguez;
- Zone 2 - Ron Comeau, Kat Durdel, Courtney Humphries;
- Zone 3 – Ann White, Kristina Varney, Jaqueline Saguilan;
- Zone 4 – Wesley Woodward, Anita Acuna, Olga Mishkova;
- Zone 5 - Ken Daily, Stefan Mecke, Allison Dickens;
- Others – Joey Reyes, Steve Nguyen, Dr. John Federline, Charlie Bushyhead, Deena Churchill, Dr. Josh Robinson and Mike Hall.

Ms. McAdams moved for approval. Mr. Nguyen seconded the motion.

Vote: Joey Reyes – aye, Steve Nguyen – aye, Heather McAdams - aye, Stacey Roemerman – aye.

All voted aye – motion carried.

NEW BUSINESS

None.

**COMMENTS FROM THE
AUDIENCE AND BOARD
MEMBERS**

Dr. Federline noted that it is always nice to celebrate a clean audit. One of the pillars of our strategic plan is Transparency. The hard work that goes into the clean audit and making sure that taxpayer money is accounted for is to be commended, and it is the action that goes behind those words. Dr. Williams, Jessica Wright, Sarah LaRue and your whole team, thank you very much for all the hard work that went into that. Another one of our pillars in the strategic plan is Inclusiveness, and we talked about Redhawks Rise and the program that we are building there, that Dr. Smith has spearheaded, is an amazing example of the actions behind those words as well, so her department as well as Dr. Robinson and his department are to be commended as well. Thank you all.

ADJOURNMENT

Mr. Reyes moved to adjourn the meeting. Ms. McAdams seconded the motion.

Vote: Joey Reyes – aye, Stacey Roemerman – aye, Heather McAdams – aye, Steve Nguyen – aye.

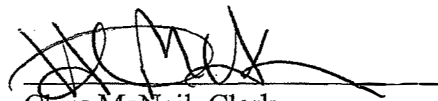
All voted aye – motion carried.

The meeting adjourned at 7:31 p.m.

Michelle Hinkle, Board Secretary

Regular Meeting
Board of Education
Union Public Schools

Minutes of the **December 9, 2024**, regular meeting were approved by a majority vote of the Union Board of Education on **January 21, 2025**.



~~Chris McNeil, Clerk~~

Union Board of Education

Heather McAdams, Deputy Clerk