

# How to Submit your CCP Permission Slip and Mature Content Questionnaire Forms to Columbus State


1. Discover your Columbus State [Username and Password](#)
2. [Go to the Submission form for CCP permission slip and questionnaire forms](#) and login with your Columbus State username/ CSCC student email (@student.csc.edu) and password:




**\*\*NOTE:** The first time you sign into a CSCC application you will be prompted to set up DUO multi-factor authentication:  
<https://www.csc.edu/employee/technology/pdf/DUO-Setup-Enrollment.pdf>

3. Fill out your personal information at the top of the form.
4. Download the CCP permission slip and Questionnaire forms:


6. Please upload your COMPLETED and SIGNED Mature Content Questionnaire.  
To download and complete form click here: <https://www.csc.edu/academics/college-credit-plus/pdfs/Student%20Questionnaire.pdf>


Reminder: You must save your completed form to your desktop before uploading.  
(Non-anonymous question) \* 

 Upload file

File number limit: 1 Single file size limit: 10MB Allowed file types: Word, Excel, PPT, PDF, Image, Video, Audio

7. Please upload your COMPLETED and SIGNED CCP Permission Slip.  
To download and complete form click here: <https://www.csc.edu/academics/college-credit-plus/pdfs/Permission%20slip.pdf>

Reminder: You must save your completed form to your desktop before uploading.  
(Non-anonymous question) \* 

 Upload file

File number limit: 1 Single file size limit: 10MB Allowed file types: Word, Excel, PPT, PDF, Image, Video, Audio

5. Complete both forms with your and your parent/guardian's signature and save as a PDF.
6. Upload your completed PDF files to question 6 and 7 in the webform.
7. Click **SUBMIT** to finish submission.



## STUDENT QUESTIONNAIRE

Any student wishing to enroll in any college course under the College Credit Plus program must complete this questionnaire.

A student eligible to participate in College Credit Plus and admitted to a college/university will enroll in actual college courses, which *may* include "mature subject matter" as defined in Ohio Revised Code 3365.035.

### Circle or choose one response to each question:

1. Do you possess the necessary social and emotional maturity to participate in the College Credit Plus program?

☐ yes

☐ no

2. Are you ready to accept the responsibility and independence that a college classroom demands?

☐ yes

☐ no

#### Student Information – PLEASE TYPE OR PRINT:

Student Name: \_\_\_\_\_

CougarID number: \_\_\_\_\_

Name of High School (Students who are homeschooled may write "homeschooled"): \_\_\_\_\_

Student Signature: \_\_\_\_\_

Date: \_\_\_\_\_



Upload your completed form here: <https://forms.office.com/r/cj0tZB7cTZ> or

**PLEASE ENSURE THAT YOU HAVE ANSWERED BOTH REQUIRED QUESTIONS. FORMS WITH UNANSWERED QUESTIONS CANNOT BE ACCEPTED.**

This permission slip must be completed and signed by the student and his or her parent or guardian in order for the student to enroll in college courses under the College Credit Plus program.

A student eligible to participate in College Credit Plus and admitted to a college or university will enroll in actual college courses, which *may* include “mature subject matter” as defined in Ohio Revised Code 3365.035.

**PLEASE TYPE OR PRINT:**

We \_\_\_\_\_ (Student Name) and \_\_\_\_\_ (Parent/Guardian Name) hereby understand that by enrolling in College Credit Plus courses:

- Content *may* include mature subject matter that will not be modified based upon College Credit Plus enrollee participation regardless of where course instruction occurs; and
- State law requires this signed form be submitted in the student's application to the college or university following that college or university's instructions for submission of application materials.

The signatures below indicate permission is granted to participate in College Credit Plus. It is the parent's or guardian's responsibility to be aware of and monitor the student's enrollment based on information provided by the college.

Student Information – **PLEASE TYPE OR PRINT:**

Student Name: \_\_\_\_\_

Email Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Name of High School (Students who are homeschooled may write "homeschooled"): \_\_\_\_\_

CougarID number: \_\_\_\_\_

Parent Information – **PLEASE TYPE OR PRINT:**

Parent Name: \_\_\_\_\_

Email Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Student Signature: \_\_\_\_\_

Date:

Parent Signature: \_\_\_\_\_

Date: \_\_\_\_\_



**Upload your completed form to <https://forms.office.com/r/cj0tZB7cTZor>**

**PLEASE CONTINUE TO PAGE 2 OF THIS DOCUMENT TO  
REVIEW FURTHER CONSIDERATIONS FOR PARTICIPATING  
IN THE CCP PROGRAM AT CSCC:**

**Please review the items below:**

1. Students are enrolling in college level courses. These courses become part of the student's permanent academic record, including both the high school and college transcripts and GPAs. Courses taken for high school graduation credit may impact a student's ability to graduate high school.
2. Students who fail and/or withdraw from course(s) after the 14<sup>th</sup> day of the semester may be billed by their school district for all tuition and fees associated with those courses. A student may withdraw from a class prior to the college's withdrawal date and receive a "W" on the college transcript, which will not affect the college GPA. Students who wish to drop a college class should consult with their school counselor and Columbus State Community College academic advisor before doing so.
3. Students may not register for more hours than indicated by the school counselor/principal, in alignment with State regulations. If a student registers for more hours than allotted, they will be considered self-pay and will be billed by Columbus State Community College for all tuition and fees associated with those courses. Unpaid balances may be referred to the Attorney General's office for collection.
4. Students who were biologically male at birth and turn 18 after completing an admissions application are required to provide the Selective Service number within 30 days of their 18th birthday to the Records and Registration Department. If the student does not submit their assigned Selective Service number, the student will be billed a surcharge equivalent to the nonresident tuition rates. This surcharge will be billed until the Selective Service number is provided.
5. Parents should never contact instructors regarding student progress, attendance, assignments, etc. All communication regarding the student must be handled through the College Credit Plus Office and/or the school counselor in accordance with the Family Education Rights and Privacy Act (FERPA).
6. Parents are not permitted to attend courses with students unless the parent is registered for the course as a paying student.
7. If the student is taking course(s) on a CSCC campus or Regional Learning Center, the student may be in class with adults who come from a variety of backgrounds, ages, and criminal histories. Students may be required to interact with classmates on group work/projects inside and outside the classroom.
8. Course subject matter may include mature themes and materials and will not be modified based upon College Credit Plus student participation.
9. If the student has a documented disability, it is the student's responsibility to request necessary accommodations through the college's Office of Disability Services.
10. Completion of this consent form does not guarantee admission to a specific program or course. To add courses, students must meet course placement and/or prerequisites and submit a registration form.

**Questions or concerns about any of the above information may be sent to your assigned CCP advisor. You can discover your advisor at <https://www.csc.edu/academics/college-credit-plus/contact-us.shtml>**

## COURSE REGISTRATION FORM

☐ Summer \_\_\_\_\_ ☐ Fall \_\_\_\_\_ ☐ Spring \_\_\_\_\_

Student Full Name (Print) \_\_\_\_\_

Cougar ID# \_\_\_\_\_

School Name: \_\_\_\_\_ School Counselor Name: \_\_\_\_\_

SSID here: \_\_\_\_\_ (Your SSID can be found on your HS transcript. Do not list your social security number.)

**STUDENT MUST RESPOND:** Do you possess the necessary social and emotional maturity to participate in the CCP program at CSCC?Yes ☐ No ☐**STUDENT MUST RESPOND:** Are you ready to accept the responsibility/independence that a college classroom (either in person or online) demands?Yes ☐ No ☐**Student's Maximum Credit Hours:**

Line A: # of high school based credits taken during academic year    Line B: Multiply number from A by 3    Line C: Number from line B, subtracted from 30

(a) \_\_\_\_\_ X3 = (b) \_\_\_\_\_, then 30 - (b) \_\_\_\_\_ = (c) \_\_\_\_\_

**If maximum credit hours are not listed, registration will not be completed****Please contact your high school counselor, if you need assistance.**

Class Name (i.e. ENGL xxxx)	Section # (3 digits)	Synonym # (5 digits)	Cred Hrs.	Course Title (i.e. Composition I)	Section days/times

**Forms cannot be processed without section, synonym information, and max credits listed**

If the student has a documented disability, it is the student's responsibility to request necessary accommodations through the college's Office of Accessibility Services ([www.csc.edu/disability](http://www.csc.edu/disability)). In compliance with OAC 3333-1-19, any student who was born male and turns 18 years old at any point in a semester in which they are taking College Credit Plus courses, must register for Selective Service ([www.sss.gov](http://www.sss.gov)) and provide their Selective Service number to Columbus State Community College.

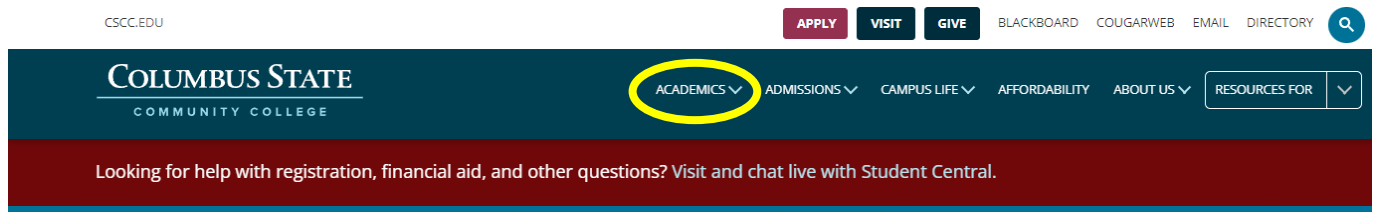
\_\_\_\_\_  
Student's Name (Print)\_\_\_\_\_  
Signature\_\_\_\_\_  
Date\_\_\_\_\_  
Parent's/Guardian's Name (Print)\_\_\_\_\_  
Signature\_\_\_\_\_  
Date

**Students must submit separate forms for each semester in which they intend to enroll in courses AND a new form for each schedule change**

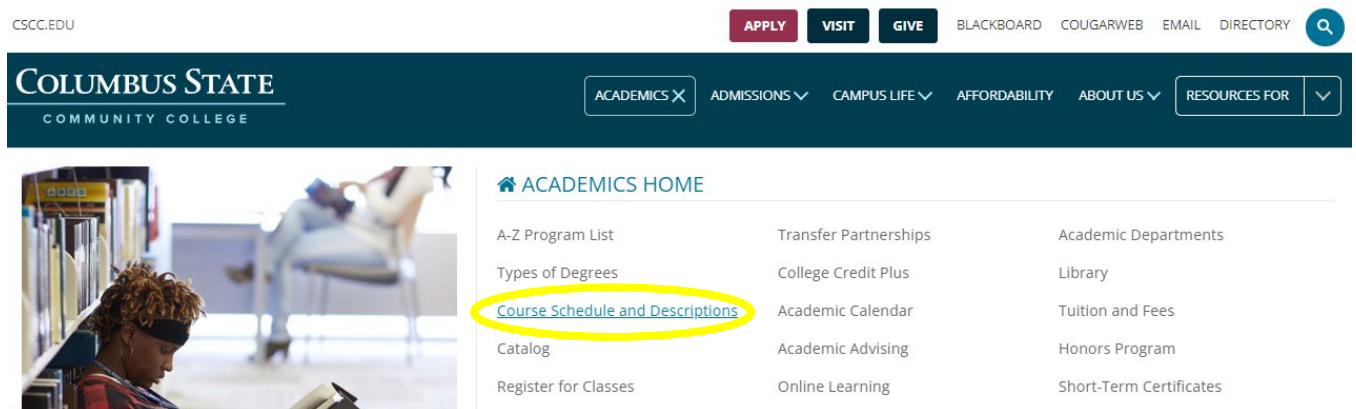
Please send completed forms to your CCP Advisor, Amber Spiegel at [aspiegel1@csc.edu](mailto:aspiegel1@csc.edu)

# How to Search for Classes

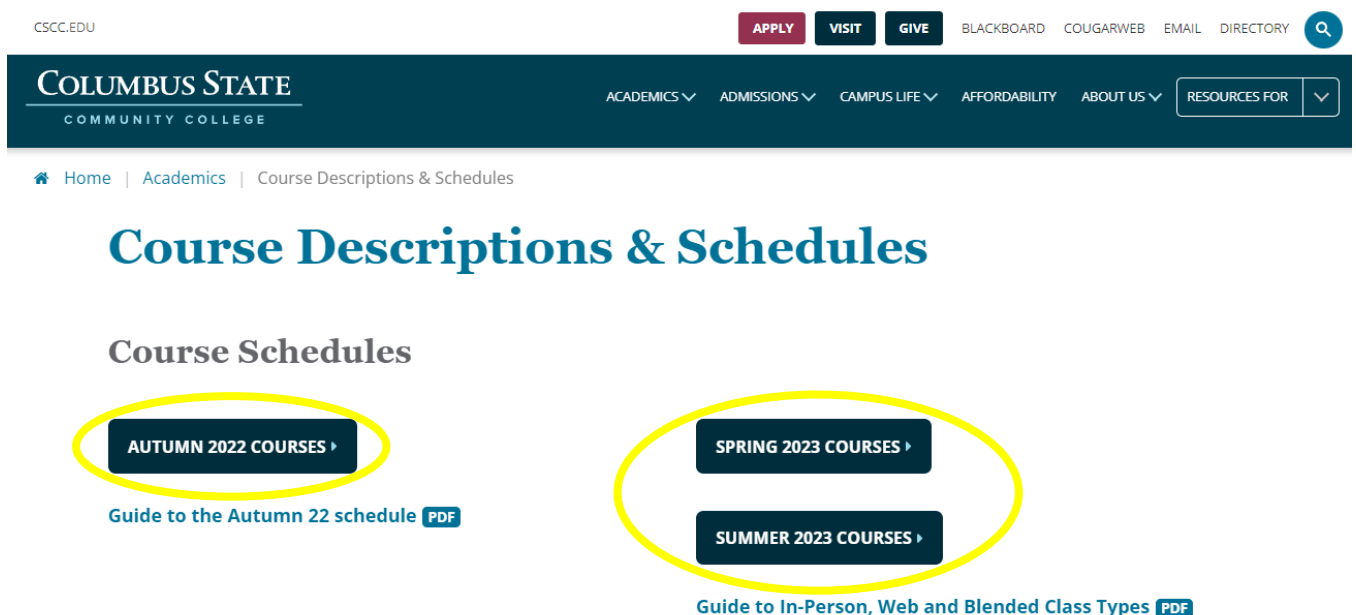
1. Visit [www.csc.edu](http://www.csc.edu) and click on **ACADEMICS**



2. Select **Course Schedule and Descriptions**



3. Click the link for your chosen semester



- When viewing the search menu for your chosen semester, use the **Subject Search drop-down menu (1)** to select a course subject. You can search for all courses within a specific subject, or you can enter the **Course Number (2)** to search for a specific course. Below the subject and course area, you will see search and location options. Be sure to check “show distance learning” under **Options (3)** if you want to search for online courses. If you do not wish to see courses offered at a certain location, simply uncheck the box next to it in the **location search options (4)**.

**COLUMBUS STATE**  
COMMUNITY COLLEGE

**Class Schedules**

Get Textbooks & Course Materials

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[Delaware Campus](#)
[Regional Learning Centers](#)
[Distance Learning Courses](#)
[Non-Credit Offerings](#)
[Book Store](#)
[Legend \(pdf\)](#)

## Summer Semester 2023

**Please note:** Columbus State is changing the way course modalities (In-Person, Online, Blended, etc.) are listed in the course schedule. Use this [guide to the Summer 22 schedule](#). Use this [guide to the Autumn 22 schedule](#). For a complete explanation of all abbreviations in the course listings, please use [this legend](#).

Please select a subject and click 'Go' to view class availability.

**1**

**SUBJECT SEARCH**

Subject/Term Lists

Select Subject

**2**

**Course Number**

Go

Campus Maps

**3**

**Options:**

☐ Show All Locations
☐ Hide All Locations
☒ Show Distance Learning

**4**

**Select the location(s) you wish to include in the course listing.**

☒ Columbus Campus
☒ Delaware Campus
☒ Dublin Center
☒ Goodale\Electrical Trades

☒ Marysville Early College
☒ Reynoldsburg Center
☒ Southwest (Bolton)
☒ South-Western (Grove City)

☒ Westerville Center @ Otterbein

Please note: "Hybrid" courses are now called "Blended" courses.

- Click “Go” when you are ready to search. Once you do so, you should see a list of courses that match your search criteria.
- For each course, you will see the **course name, section number, synonym number, and course title** (these must all be included on the registration form). You will also see the **instructional method, days offered, meeting times, start/end dates, number of credit hours, location, number of seats available, and the instructor’s name**.

History (HIST)										
Course Name, Section, and Synonym Number	Course Title	Inst Meth	Days Offered	Meeting Time	Start Date End Date	Cred Hours	Bldg Room	Location	Seats Avail	Faculty
HIST-1152-001-75503	Amer History Since 1877	LE	MW	12:30-2:35 PM	5/29-8/12	3.00000		Columbus	24	Not Assigned
HIST-1152-002-75504	Amer History Since 1877	LE	TTh	10:15-12:20 PM	5/29-8/12	3.00000		Columbus	26	S George
HIST-1152-003-75505	Amer History Since 1877	LE	TTh	12:30-2:35 PM	5/29-8/12	3.00000		Columbus	28	S George
HIST-1152-004-75506	Amer History Since 1877	LE	TTh	5:30-7:35 PM	5/29-8/12	3.00000		Columbus	26	Not Assigned
HIST-1152-901-75510	Amer History Since 1877	LE	TTh	12:30-2:35 PM	5/29-8/12	3.00000		Delaware	27	Not Assigned
HIST-1152-W01-75507 <a href="#">Web</a>	Amer History Since 1877	OT		00:00-00:00	5/29-8/12	3.00000		Web	18	P Graves
HIST-1152-W02-75508 <a href="#">Web</a>	Amer History Since 1877	OT		00:00-00:00	5/29-8/12	3.00000		Web	14	J Nardone
HIST-1152-W04-77018 <a href="#">Web</a>	Amer History Since 1877	OT		00:00-00:00	5/29-8/12	3.00000		Web	23	S George

a) Below is an example of how to add a course to the registration form. Please double check that the synonym number is listed correctly.

Class Name (i.e. ENGL xxxx)	Section # (3 digits)	Synonym # (5 digits)	Cred Hrs.	Course Title (i.e. Composition I)	Section days/times
HIST 1152	001	75503	3	Amer History Since 1877	MW 12:30-2:35 PM

7. Courses may have different labels based on their delivery method; full descriptions of each delivery method may be found at [csc.edu/academics/docs.10102022-SP23chart.pdf](https://csc.edu/academics/docs.10102022-SP23chart.pdf)

- a) In-person courses have **meeting days and times** listed, but no additional labels. The **campus on which the class meets** is included to the right of the screen.

ENGL-1100-001-75348	Composition I	LE	MW	10:15-12:20 PM	5/29-8/12	3.00000	Columbus	9	R Brooks-Pannell
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- b) Online/asynchronous courses will be labeled “**Web**” and will include a “**W**” in the section number. They’ll also have “**00:00-00:00**” listed for all meeting times—no days will be listed. **If days and times are listed, the course is not considered online/asynchronous.**

ENGL-1100-W01-75375	Composition I	OT		00:00-00:00	5/29-8/12	3.00000	Web	9	J Anderson
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- c) Web courses labeled with “**On Campus Assessments**” or “**OA**” are considered online/asynchronous classes but **will require students to come to campus to complete course exams.**

BIO-1111-W01-75990	Intro to Biology	OT		00:00-00:00	5/29-8/12	4.00000	Web	24	R Romain
				00:00-00:00	5/29-8/12		Web		

- d) Web courses labeled with “**Virtual Assessments**” or “**VA**” are considered online/asynchronous classes, but **will require students to schedule virtual testing appointments to take course exams.**

BIO-1107-W01-71637	Human Biology			00:00-00:00	1/16-5/13	4.00000	Web	6	M Sellars
				00:00-00:00	1/16-5/13		Web		

- e) Courses labeled “**LO**” or that include an “**L**” in the section number are **Live Online** courses **that require students to attend a virtual class meeting during the listed meeting times.**

LATN-1101-W01L-75532	Beginning Latin I			MW	8:00-10:40 AM	5/29-8/12	4.00000	Web	19	J Dann
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- f) Courses labeled “**Blended**” or that include a “**B**” in the section number **will require in-person meetings** but some of the course work will be completed online. The **campus on which the class meets** is included to the right of the screen.

MATH-1146-B01-77113	College Algebra Plus	OT		00:00-00:00	5/29-8/12	5.00000	Columbus Blended	25	R Chan
		LE	T	12:00-3:50 PM	5/29-8/12		Columbus Blended		

**One final tip:** If a course section has a **zero (0)** listed in the Seats Available column, that course section is full. Instructor permission is required to register for a full course section.

Course Name, Section, and Synonym Number	Course Title	Inst Meth	Days Offered	Meeting Time	Start Date End Date	Cred Hours	Bldg Room	Location	Seats Avail	Faculty
ASL-1101-001-75194	Beginning ASL I	LE	MW	10:00-10:40 AM	5/29-8/12	3.00000		Columbus	0	M Moore
		LB	MW	10:40-12:40 PM	5/29-8/12			Columbus		



## College Building Blocks: Which block is right for me?

The College Building Blocks are a series of suggested courses based on popular degree or career paths. Students can use the blocks as a guide as they begin exploring their College Credit Plus options. The College Building Blocks give students the flexibility to choose courses that best fit their needs and create individualized 15 - 30 hour college pathways.

To ensure the transferability of courses, students can refer to the Transfer Assurance Guides (TAG) and the Ohio Transfer Module (OTM). TAG\*\* and OTM\*\* courses are approved by the Ohio Legislature to transfer to any in-state, public institution. Courses may transfer out of state and to private colleges but are not guaranteed to transfer by the state.

Columbus State also offers many lucrative career and technical degree opportunities for students who may not feel that traditional 4-year programs best fit their educational and career goals. Some career and technical programs do have age restrictions that exclude students in CCP from gaining admission. Students should meet with their Columbus State CCP advisor prior to choosing career and technical courses to ensure their eligibility as well as match their educational and career goals.

Below are several popular degree “blocks” and their suggested courses. These interest areas do not encompass all potential degrees. If students do not see their anticipated degree area, a CSCC advisor can help determine which path may best suit their goals.

Students must meet course prerequisites for all courses listed in the College Building Blocks.

**\*\*Full list of CCP approved level 1 Ohio transfer module (OTM) eligible courses can be found [here](#).**

### **Business Block:**

<b>ENGL 1100-</b> Composition I	3 credits
<b>ENGL 2367-</b> Composition II	3 credits
<b>MATH 1130*-</b> Business Algebra	5 credits
<b>MATH 1131*-</b> Business Calculus	6 credits
<b>ECON 2200-</b> Microeconomics	3 credits
<b>ECON 2201-</b> Macroeconomics	3 credits
<b>ACCT 1211-</b> Financial Accounting	3 credits
<b>ACCT 1212-</b> Managerial Accounting	3 credits
<b>LEGL 2064-</b> Legal Envir of Business	3 credits
<b>MKTG 1110-</b> Marketing Principles	3 credits
<b>Total:</b>	<b>35 credits</b>

### **Nursing Block:**

<b>ENGL 1100-</b> Composition I	3 credits
<b>ENGL 2367-</b> Composition II	3 credits
<b>STAT 1350*-(not OTM) or STAT 1450*</b>	3-4 credits
<b>PSY 1100-</b> Intro to Psychology	3 credits
<b>PSY 2340-</b> Human Growth & Dev	3 credits
<b>SOC 1101-</b> Intro to Sociology	3 credits
<b>BIO 2300-</b> Human Anatomy	3 credits
<b>BIO 2301-</b> Human Physiology	3 credits
<b>PHIL 1130-</b> Ethics	3 credits
<b>CHEM 1200-</b> gen & organic chem	5 credits
<b>HNTR 1153-</b> Nutr for Healthy Life	3 credits
<b>OTM History-</b> any course	3 credits
<b>Total:</b>	<b>38 -39 credits</b>

### **Computer Science\*\* Block:**

<b>ENGL 1100-</b> Composition I	3 credits
<b>ENGL 2367-</b> Composition II	3 credits
<b>MATH 1151*-</b> Calculus I	5 credits
<b>MATH 1152*-</b> Calculus II	5 credits
<b>PHYS 1250 -</b> Calculus based physics I	5 credits
<b>CSCI 1101-</b> Computer Concepts & Applications	3 credits
<b>CSCI 1103-</b> Introduction to Programming Logic	3 credits
<b>CSCI 2467-</b> Java Programming I	3 credits
<b>OTM Social Science-</b> any course	6 credits
<b>OTM History-</b> any course	3 credits
<b>Total:</b>	<b>39 credits</b>

### **Engineering Block:**

<b>ENGL 1100-</b> Composition I	3 credits
<b>ENGL 2367-</b> Composition II	3 credits
<b>MATH 1151*-</b> Calculus I	5 credits
<b>MATH 1152*-</b> Calculus II	5 credits
<b>PHYS 1250-</b> Calculus-based I	5 credits
<b>PHYS 1251-</b> Calculus-based II	5 credits
<b>ENGR 1181-</b> Fund of Engineering I	3 credits
<b>OTM Humanities-</b> any course	3 credits
<b>OTM Social Science-</b> any course	3 credits
<b>OTM History-</b> any course	3 credits
<b>Total:</b>	<b>38 credits</b>

### **Pre-Health Block: (medical/dental/veterinary)**

<b>ENGL 1100-</b> Composition I	3 credits
<b>ENGL 2367-</b> Composition II	3 credits
<b>MATH 1148*-</b> College Algebra	4 credits
<b>PSY 1100-</b> Intro to Psychology	3 credits
<b>CHEM 1171-</b> General Chemistry I	5 credits
<b>CHEM 1172-</b> General Chemistry II	5 credits
<b>BIO 1113-</b> Biological Sciences I	4 credits
<b>BIO 1114-</b> Biological Sciences II	4 credits
<b>SOC 1101-</b> Intro to Sociology	3 credits
<b>PHIL 1130-</b> Ethics	3 credits
<b>Total:</b>	<b>37 credits</b>

## **Education Block:**

ENGL 1100- Composition I	3 credits
ENGL 2367- Composition II	3 credits
MATH 1146* or 1148*- College algebra	4-5 credits or
MATH 1125* Concept MATH for Teachers I	5 credits (early childhood education only)
MATH 1126* Concept MATH for Teachers II	5 credits (early childhood education only)
PSY 1100- Intro to Psychology	3 credits
PSY 2200- Educational Psychology	3 credits
PSY 2551- Adolescent Psychology	3 credits
EDUC 2210- Introduction to Education	3 credits
SOC 1101- Introduction to Sociology	3 credits
OTM History- any course	3 credits
OTM Natural Science- any courses	7 credits
Total:	35 – 42 credits

## **General Liberal Arts or Science Block^:**

ENGL 1100- Composition I	3 credits
ENGL 2367- Composition II	3 credits
MATH 1146* or 1148* or higher*	3-8 credits
OTM Social Science- any courses	9 credits
OTM History- any courses	6 credits
OTM Humanities- any courses	6 credits
OTM Natural Science any courses	7-10 credits
Total:	37 – 45 credits

*\*Students should speak with their CCP advisor to determine which MATH sequence is appropriate for their degree. MATH requirements vary by 4 year school and education specialization; students should speak with their CCP advisor prior to registering for MATH courses.*

*\*\*The Computer Science department offers several certificates that can be completed while students participate in CCP. The transferability of those courses may be limited. However, the certificates are useful in the industry. Students who are interested in obtaining a CSCI certificate should speak with their CCP advisor about which certificate is right for them.*

*^This track is designed for students who plan to transfer and are unsure of their major, or whose major falls outside of the other blocks listed. Students choosing this block have the flexibility to choose from a variety of courses on the TAG and OTM guides.*

*\*\*Full list of CCP approved level 1 Ohio transfer module (OTM) eligible courses can be found [here](#).*