

**RSU 63 Board of Directors**  
**Monday, September 26, 2022**  
**6:15pm Meeting**  
**Holden Elementary School**  
**Google Meet:** [meet.google.com/ozr-ytwr-wfs](https://meet.google.com/ozr-ytwr-wfs)  
**Phone In:** 1-405-498-2743 **PIN:** 1509247134#

**Agenda**

*Phone and video link above are available to members of the public for the purpose of listening/viewing only. If you would like to speak, current law requires that you attend the meeting in-person.*

**Call Meeting to Order**

**Executive Session at 6:15pm:** Discussion of appointment, assignment, compensation of officials/appointees/employee pursuant to 1 M.R.S.A. § 405(6)(A)

**Public Session Resuming at Approximately 6:30pm**

**Flag Salute/Moment of Silence**

**Action Regarding Executive Session**

**Acceptance of Board Member Resignation**

**Approval of Minutes for August 22, 2022 Board Meeting**

**Recognition and/or Awards of Students, Staff, and Others**

**Acceptance of Gifts/Donations**

1. \$250 Donation from Stompers for Snack Milk & Milk Balances
2. \$250 Donation from G & M Market for Snack Milk and Milk Balances
3. \$20 Anonymous Donation for Milk
4. \$1,500 Donation from the Seminary Hill Daylight Lodge #220 for Snacks
5. \$100 Donation from Mr. and Mrs. Conn for Student Supplies at Holbrook
6. \$250 Donation from Donors Choose Sensory Path for Eddington Elementary

**Presentation – None**

**Questions and Comments from the Public**

**Dates of Next Meetings**

1. **Strategic Planning Committee Meeting with Judy Sanders:** Tuesday, October 4, 2022 from 6:00pm until 8:00pm, Holbrook Middle School
2. **Budget and Finance Committee Meeting:** Tuesday, October 11, 2022 at 5:00pm, Holbrook Middle School
3. **Board Meeting:** Monday, October 17, 2022 at 6:30pm, Eddington Elementary School
4. **Policy Committee Meeting:** TBD

**Budget and Finance**

1. Business Manager Report
2. Budget and Finance Committee Report

**Superintendent's Report**

**RSU #63 Chair's Report**

**Acceptance of Reports**

(written and verbal Budget and Finance, Superintendent Search Committee, Administrators, Superintendent, and Board Chair's Reports)

**Old Business**

### **New Business**

1. MSBA Delegate Assembly Representative and Alternate (Vote)
2. Heating Oil Bid
3. Policies to Approve
  - a. IHBEA – LAU-Plan – English as a Second Language
  - b. BEA – School Board Meetings, Procedures, and By Laws
  - c. BDE – Committee Structure, Assignment, and Reporting
  - d. EFC – Food Services Program
  - e. KF – Community Use of RSU #63 Facilities and Equipment
  - f. JG – Student Placement
  - g. JFCK – Student Use of Personal Electronic Devices at School

### **Personnel Actions**

1. Appointments
  - a. James Spencer – Ed Tech III, Holbrook
  - b. Allison Blais – Ed Tech III Library
  - c. David Johnson – Bus Driver
  - d. Leslie Brundage – Van Driver
  - e. Michele Archambault – Athletic Director
  - f. Dennis Whitney – Cross Country Coach
  - g. Dan Duran – Boys A Soccer Coach
  - h. James Spencer – Girls A Soccer Coach
  - i. Mentors
    - i. Nathan Dusablon
    - ii. Michele Archambault
    - iii. Deborah Nadeau
    - iv. Nikki Goss
    - v. Ashley Perry
2. Resignations
  - a. David Luciano – Ed Tech III, Holbrook
  - b. Amy Chandler – Ed Tech III Life Skills, Holden
  - c. Melissa Egolf – Ed Tech III, Eddington
  - d. Donnette Cameron – Van Driver
3. Retirements
4. Reassignments
  - a. Kelly Davis – Pre-K Ed Tech III, Eddington to Life Skills Ed Tech III, Holden
  - b. Kim Khoury Kelley – Ed Tech III Life Skills, Holbrook to Pre-K Ed Tech III, Eddington
  - c. Mary Beth Churchill – On Call Substitute to Every Day Substitute, Holden and Eddington
5. Elections
  - a. Lauren Moulton – Elementary School Counselor
6. Searches
  - a. Superintendent
  - b. Library Media Specialist
  - c. Holbrook Resource Room Teacher
  - d. Ed Tech III, Math/Literacy – Eddington
  - e. Bus Drivers
  - f. Speech/Language Pathologist – Holden
  - g. Substitutes (Teachers, Ed Techs, Drivers, Custodians)

### **Questions and Comments from the Public**

### **Adjournment**

In compliance with the Americans with Disabilities Act, if you require any kind of assistance to fully participate in this meeting, please notify the Superintendent's Office at 843-7851 or write to Superintendent of Schools, 202 Kidder Hill Road, Holden, ME 04429.

# RSU63

Jared Fulgoni <jfulgoni@rsu63.org>

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## Resignation

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Steve Carr <stevecarrx@gmail.com>

Wed, Sep 14, 2022 at 3:26 PM

To: jfulgoni@rsu63.org

Hi Jared,

I am sorry to tell you I need to resign from the RSU 63 school board. I unfortunately have become overextended and won't be able to give the district the time and focus it deserves. Hopefully down the road I will be able to rejoin the board when life is less chaotic. Thank you for all your work and best wishes.

Cheers,

Steve

--

Steve Carr Pharm. D

207-356-5320

SteveCarrRx@gmail.com

**RSU #63 Board Meeting  
Date: August 22, 2022  
Location: Holbrook Middle School  
Minutes**

**RSU 63 Board Member(s) Present:**

*Town of Holden:* Cherie Faulkner, Tracy Roberts, Matthew Campbell, and Heather Lander

*Town of Clifton:* Linda Graban

*Town of Eddington:* Heather Grass, Steven Carr, and Tracy Bigney

Board Chair, Tracy Roberts called the meeting to order at 6:31pm. The pledge of allegiance and a moment of silence followed.

Motion by Matthew Campbell with a second by Linda Graban to approve the June 27, 2022 Board Meeting Minutes.

**Discussion:** None

**Vote:** 8 Approved; 0 Opposed

Motion by Linda Graban with a second by Cherie Faulkner to approve the July 28, 2022 Board Meeting Minutes.

**Discussion:** None

**Vote:** 8 Approved; 0 Opposed

**Recognition and/or Awards of Students, Staff, and Others:** Interim Superintendent Jared Fulgoni recognized the following staff for their years of service. Five Years: Ashley Bean, Sarah Lane, Aurora Stickle, Thomas Lwowski, Kelli Pollack, Debra Walsh, and Shelley Wyman. Twenty-Five Years: Dianna Porter and Cindy Smith. Thirty-Five Years: Jake Morgan. He also noted Don Spencer is starting his 35<sup>th</sup> year with RSU 63. Superintendent Fulgoni invited the Board to attend the "Welcome Back" Day on Monday, August 29<sup>th</sup> and noted Tracy Roberts, Board Chair will be welcoming staff as well.

**Acceptance of Gifts/Donations:** None

**Presentation:** Mr. Robert Meyer, Holbrook Middle School Principal, presented on changes to the schedule for Holbrook Middle School. Mr. Meyer shared he was working to move from an elementary "specials" model to a middle school/high school "elective" model and outlined the details of what this plan entailed, noting that a trimester elective provides more consistency for students. Thus far, the teachers at Holbrook have been approving and Mr. Meyer intends to have further discussions as teachers come back for the year. New electives anticipated this year are Digital Literacy, STEM opportunities, Creative Writing, and Yearbook. Other changes include a Response to Intervention (RTI) Support and/or Enrichment Block Period 8. During this time students will have opportunity for homework support, literacy support, math support, or choice of enrichment (art, music, physical education, band/chorus, or outdoor adventure). This shift in the schedule will be a work in progress and these enrichment opportunities will likely grow through community support and volunteers. Mr. Meyer answered questions from the Board regarding enrichment selection process, recess, and lunch times. The Board was very pleased with the changes.

**Questions from the Public:** None

**Dates of Next Meetings:**

Budget and Finance Committee Meeting: Tuesday, September 13, 2022 at 5:00pm, Holbrook Middle School

Policy Committee Meeting: Monday, September 12, 2022 at 6:00pm, Holbrook Middle School

Board Meeting: Monday, September 26, 2022 at 6:30pm, Holden Elementary School

Strategic Planning Committee Meeting with Judy Sanders: Tuesday, October 4, 2022 from 6:00pm until 8:00pm, Holbrook Middle School

**Budget and Finance:** Kelly Theriault, RSU 63 Business Manager had nothing to add to the Business Manager's Report. Cherie Faulkner had nothing to add to the Budget and Finance Committee Minutes.

**Superintendent's Report:** Superintendent Jared Fulgoni reported that George Cummings, RSU 63 Technology Coordinator, looked into sound quality enhancement options for remote participation at board meetings but did not find any good portable options. An option is to host the meetings at one location and then upgrade the remote feature for that specific location. Superintendent Fulgoni added the State is pushing for meetings to return to in-person and fewer remote meetings. Cherie Faulkner recommended moving to one location. Shelley Wyman,

Administrative Assistant reminded the Board the policy would need to be revised and could be added to the Policy Committee agenda.

Superintendent Fulgoni noted for the Board that the reports from school administrators will now be included under his report to the Board.

Superintendent Fulgoni also noted that Don Spencer, Principal for Holden and Eddington Elementary Schools, wished to recognize Kelly Davis, RSU #63's former Outdoor Education Coordinator, who secured a matching grant from Darlings for \$10,000 for the Outdoor Education Program. The Board and Superintendent publicly thanked Ms. Davis for her efforts on securing this grant and Darlings for their contribution. Thank You cards will be sent to Ms. Davis and Darlings on behalf of the Board.

Mr. Jake Morgan, RSU #63 Facilities and Transportation Director recognized the Eddington School custodians for getting the school ready while working around many Eddington School projects this summer and Keith Kennedy, mechanic for RSU #63, for getting all the buses ready for the school year. The Board also extended its thanks to the employees.

Superintendent Fulgoni discussed the upcoming school year in relation to COVID and stated that there had not been any updates from the Department of Education regarding COVID procedures and the plan would be to continue with optional masking. Signs will be placed throughout the schools with the message: "Masks are Optional, Respect is Mandatory".

**RSU #63 Chair's Report:** Tracy Roberts, Board Chair, thanked the administrative team for their leadership and the teachers and staff for their hard work with changes moving into the new school year.

**Acceptance of Reports:**

Motion by Cherie Faulkner with a second by Heather Grass to accept all written and verbal reports from the Budget and Finance Committee, Superintendent Search Committee, Administrators, Superintendent, and Board Chair.

**Discussion:** None

**Vote:** 8 Approved; 0 Opposed

**Old Business:**

**Superintendent Search Update:** Tracy Bigney, Committee Chair advised the Committee is making good progress. The committee has developed the rubric for screening applicants and background work has been done. Applications will be reviewed this week and interviews will begin next month. The committee is hopeful to have a candidate for the next board meeting, but unsure if that will happen as the timeline had to be revised.

**New Business:**

**Safety and Security:** Superintendent Fulgoni hosted a Safety and Security walk thru at all three schools. He invited the Holden Police Department, Holden/Eddington Fire Department, State Police, Sheriff's Department, and Channel 5 News. He advised the district is taking a proactive approach to school safety by evaluating and making improvements. All staff will participate in ALICE (Alert Lockdown Inform Counter Evacuate) training on Tuesday, August 30<sup>th</sup> and tabletop exercises will be conducted over the next few months with First Responders.

**Bus/Van Pass:** Superintendent Fulgoni explained the new Bus/Van Pass procedure and reasoning behind implementing this new process. This process will allow the district to develop more cost-effective routes and safe transportation. Superintendent Fulgoni also explained to start the year pick up procedures at the schools will remain the same and the principals will work on refining them as needed. Ryan Davis, Holden/Eddington Fire Chief, will be monitoring and assisting with traffic pattern changes over the first few days of school. Chief Greely has offered an increased presence as well.

**Personnel Actions:**

**Appointments:** Jenny-Lee Lagrange, Holden Assistant Cook

**Resignations:** Sandra Rowe, Holbrook Resource Room Teacher; Michelle Wright, Ed Tech III Library; Janet Nichols, Elementary School Counselor; and Melissa Egolf, Ed Tech III Eddington

**Retirements:** None

**Reassignment:** None

**Election:** Motion by Linda Graban with a second by Cherie Faulkner to elect Timothy Baker as Elementary Schools Assistant Principal.

**Discussion:** Superintendent Fulgoni advised the position was realigned to meet the needs of the District. This will provide an Administrator every day at each Elementary School. The Athletic Director piece will be centralized to Holbrook Middle School. Currently two qualified applicants are being interviewed.

**Vote:** 8 Approved; 0 Opposed

Motion by Matthew Campbell with a second by Tracy Bigney to elect Carmen Rioux as Holbrook Resource Room ELA Teacher.

**Discussion:** None

**Vote:** 8 Approved; 0 Opposed

**Searches:** Superintendent, Library Media Specialist, Holbrook Resource Room Special Education Teacher, Elementary School Counselor, Bus Drivers, Holden Speech Language Pathologist, Girls A Soccer Coach, Cross Country Coach, Tentative Coed B Soccer Coach, Outdoor Education Coordinator, and Substitutes.

**Discussion:** Outdoor Education Coordinator position will be re-structured to be more effective at all schools.

**Questions and Comments from the Public:** None.

**Adjournment:**

At 7:39pm, motion by Cherie Faulkner with a second by Linda Graban to adjourn the meeting.

**Discussion:** None

**Vote:** 6 Approved; 0 Opposed

Respectfully submitted by,

Jared Fulgoni  
RSU #63 Interim Superintendent

**Approved:**



## **Regional School Unit 63**

**Clifton, Eddington, and Holden**

*RSU 63 is a community of learners dedicated to providing a safe, supportive, and challenging academic environment. Our students are respectful citizens and responsible stewards of our world. They are well prepared for high school with skills and a work ethic that enables them to succeed.*

**Jared Fulgoni**  
**Interim Superintendent of Schools**

**Kelly Theriault**  
**Business Manager**

TO: RSU 63 BOARD of DIRECTORS  
FROM: JARED FULGONI, INTERIM SUPT OF SCHOOLS  
RE: REPORT TO BOARD  
DATE: 09/16/22

The school year is now underway and despite a few minor hiccups the opening was successful.

The “theme” of our Opening Day assembly for faculty and staff was ***Knowing our “Why” and Getting Good at Our “What”***. During our administrative retreat I showed the admin team a video that helped illustrate the point - that when we know our “why” our work is more meaningful and impactful.

The other focus “getting good at our what” will help drive our work with curriculum and instruction. To this end I have asked the new director of curriculum and instruction to:

- Introduce and develop a curriculum review cycle for all content areas
- Develop a plan to create and train school/grade data teams (data coaches)
- Explore/review curriculum mapping resources (with a goal of having a clearly articulated curriculum that is publicly posted)

Further, I will be working with the admin team to identify and understand the foundational components of good classroom instruction and to calibrate our lens on what this looks like in action by doing paired classroom learning walks.

The other initiative that has been a priority this year is school safety. This past month we have:

- Provided ALICE training to all faculty/staff inclusive of bus drivers, substitutes, support staff, etc.
- Revised the parent pick-up/drop-off at both Holden Elementary and Holbrook Middle School to alleviate congestion and ensure cars are not sitting idle on the roadways.
- Ordered signage and other materials as a result of our safety security audit.
- Developed a plan to revamp the Holbrook entranceway to the “front” of the school.

This year we also have a number of students who have documented medical issues that necessitate a greater level of care than we are currently staffed to support. Therefore, I am working with the Business Manager to consider how we might use ESSR funds to add additional support.

Upcoming events:

- MSMA Fall Conference: October 27<sup>th</sup> & 28<sup>th</sup>
- SEPAC (Special Education Parent Advisor Council) Meeting: October 6<sup>th</sup> at 6pm
- Strategic Planning Committee: October 4<sup>th</sup> at 6pm

# RSU #63 Special Education Parent Advisory Council

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*Thursday, October 6, 2022*

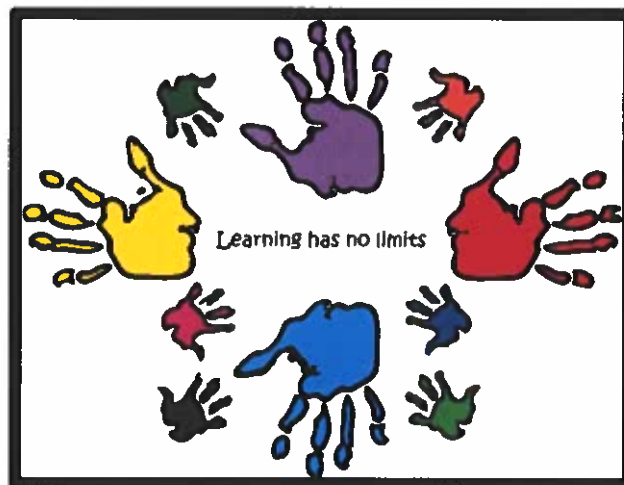
*6:00pm*

*Holbrook Middle School*

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## Please Join Us!!

RSU 63 Special Services Director, Jesse Gauthier and RSU 63 Interim Superintendent, Jared Fulgoni, invite you to collaborate with them at the RSU 63 Special Education Parent Advisory Council Meeting.



**Together, we will provide the best programs for our  
students!**



202 Kidder Hill Road

Holden, ME 04429

Tel: (207) 843-7769 Fax: (207) 843-4328

Robert Meyer, Principal [Rmeyer@rsu63.org](mailto:Rmeyer@rsu63.org)  
Ebonie Baker, School Counselor [Ebaker@rsu63.org](mailto:Ebaker@rsu63.org)

Dawna Bickford, District Nurse [Dbickford@rsu63.org](mailto:Dbickford@rsu63.org)  
Karen Everhart, Administrative Assistant [Keverhart@rsu63.org](mailto:Keverhart@rsu63.org)

## Principal's Report - 12 Sep 2022

School Year 2022-2023 is off to a good start at Holbrook School. Anecdotal reports by teachers and staff are positive and operations are running smoothly. It's great to have the students in the building and I'm finding them to be friendly, engaged, and enthusiastic.

Current student population is TOTAL: 196

5th - 38  
6th - 44  
7th - 54  
8th - 60

Our switch to electives and student choice is on track. Because this was not set up in the spring, which is more typical, we had some "catch-up" to do the first week of school in order to get student input and schedules adjusted. This made for some minor disruption for students and teachers the first couple of days, but things have settled in now. Going forward, we will handle student choice and scheduling of electives in the spring/summer to minimize these changes.

As of the time of this writing, we anticipate having our first staff meeting this Monday evening. The goal of this meeting will be for the staff to discuss and decide how to manage the 8th period. The 8th period is the support and enrichment block designed to help students that need extra support, and to offer some enrichment for those on track. Students have been briefed on this concept and a few have already indicated they are anxious for it to begin. My hope is to begin this week (12-16 Sep). We will look at student performance as well as gather student feedback on their enrichment preferences. I will provide an update on the next principal report.

**DISCIPLINE:** So far the lunch schedule has been successful in reducing the discipline issues normally associated with that time period. Having reduced size groupings seems to be helping. However, we did have one student who flippantly and loosely threatened a teacher (that she might slap him). In order to send a clear message that these sorts of things won't be tolerated, the student was suspended for a day.

**STAFFING:** We still have a SPED vacancy for math that is being covered by the substitute. We recently lost an Educational Technician and hope to fill that vacancy ASAP. Our new Ed Tech in the library, Alison Blais, seems to be a good fit. She is enthusiastic, and has received some basic library training from Annie Peterson.

Respectfully submitted,

*Robert C. Meyer*



440 Main Road | Eddington, ME 04428 | P: 207-843-6010 | F: 207-843-4317

Don Spencer, *principal* dspencer@rsu63.org  
Tina Ferrill, *secretary* tferrill@rsu63.org  
Janet Nichols, *school counselor* jnichols@rsu63.org  
Dawna Bickford, *school nurse* dbickford@rsu63.org

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**“RSU 63 is a community of learners dedicated to providing a safe, supportive, and challenging academic environment. Our students are respectful citizens and responsible stewards of our world. They are well prepared for high school with skills and a work ethic that enables them to succeed.”**

I submit my September board report on behalf of the students and staff at the Eddington & Holden Elementary Schools. As we enter the end of the 1<sup>st</sup> full month of the school year, we have **32 PK, 44 K, and 49** in 1<sup>st</sup> for a total of **125 (an increase of 15 students over last year)** in Eddington and **43 2<sup>nd</sup>, 41 3<sup>rd</sup> & 38** in 4<sup>th</sup> for a total of **122 (a decrease of 4)** in Holden for a grand total of **247. (11 more than a year ago)** We have been informed that each school will be adding one more student, a family is moving in from Las Vegas soon. Students have spent the first weeks getting into their routines and making new friends. We continue to screen our PK and new K students early and the staff feel they can collect data needed to inform their early instruction. It does appear that having students come 3 days then 4 days and then a full week is a great way to get their classes adjusting to new schedules, school rules, and so much more.

We continue to remind parents about the importance of students being in school each day. **Attendance matters!!!** We are hoping for good turn outs at our curriculum nights and thank the teachers for coming back in the evenings to host these important events. We also will have fall pictures taken along with our fund raiser kick off this coming week. It is busy as ever in the elementary schools.

Safety continues to be a high priority and both schools are off and going with fire drills happening the first few weeks of school. My thanks to the Holden & Eddington Fire Departments for their assistance in getting these done. The children do a wonderful job of exiting the buildings in a timely and orderly fashion. Well done Eddington and Holden Schools!!!

We had our first assemblies last week and were able to welcome the new students to both schools, as well as, recognizing student achievement and good behaviors!

The year promises to be an educational, exciting, and fun filled adventure; one that I look forward to each September.

Respectfully submitted,

Mr. Spencer  
Principal Eddington & Holden Elementary Schools



**Regional School Unit # 63  
Clifton – Eddington - Holden**

Tim Baker  
Assistant Principal  
(207) 843 – 6010 Eddington  
(207) 843 – 7828 Holden  
[tbaker@rsu63.org](mailto:tbaker@rsu63.org)

**RSU 63 is a community of learners dedicated to providing a safe, supportive, and challenging academic environment. Our students are respectful citizens and responsible stewards of our world. They are well prepared for high school with skills and a work ethic that enables them to succeed.**

Incredibly, we are closing in on our first whole month of school. It is great to see the atmosphere very positive among staff and students. Seeing very high numbers of students arriving on open house night, it was visible how eager students were to return to school. As someone new to this district, it is impressive to see the impact that the schools in RSU 63 have on the students in the communities they serve.

The month of September is always a busy month, helping students learn the routines and procedures, as well as helping find the right bus to get on in the afternoon. The students have also quickly picked up the routines for fire drills and did a fantastic job at both Holden and Eddington Elementary Schools. My goal is to try to be as visible as possible. I have tried to make it around to every room to step in to see the learning taking place in the classroom. I began making connections with students to help them handle difficult situations with a more positive approach.

One of my responsibilities as Assistant Principal is to find substitutes for those staff that need time for all three schools in RSU 63. We are very fortunate to have a school district that has a healthy Substitute list for when staff needs to be out. I am continuing to work on creating Substitute teacher folders for the Elementary schools that will help substitute know the procedures, and where to find help and resources to make their day more manageable.

I also keep in very close contact with the building principal on a daily basis to address concerns or situations and what he feels might be the best course of action. I am planning on attending the Assistant Principal Conference in October, "Guiding School in Turbulent Times."

Respectfully Submitted,

Timothy M. Baker



## **Regional School Unit 63** **Clifton, Eddington, and Holden**

*RSU 63 engages all students in high quality academic and co-curricular programs in a safe and supportive learning environment so they may succeed in school and reach their fullest potential in life.*

### **Director of Special Services Report – September, 2022**

The school year has gotten off to a good start for the Office of Special Services. Four students with special needs are new to RSU 63 this year. We have the services in place and the students' IEPs are being followed as we schedule transfer meetings to meet the families and plan for the rest of the year. Every time a student with a disability transfers into our district, we implement the IEP or 504 plans to the best of our ability and schedule a transfer meeting within 30 calendar days of the student's arrival. At the transfer meeting the team can determine if the plan can continue to be implemented or if additional services or personnel are needed or if an out of district placement is needed. Most of the time, the plans are implemented and executed until the plans expire, at which point we schedule an annual IEP team meeting in order to create a plan based on the services needed to meet the student's needs.

Pre-kindergarten screenings determine if there are any students that we suspect may have a disability (Child Find). If any students are discovered as possibly showing signs of having a disability through this screening, we will refer them to CDS for further evaluations and a determination of eligibility for special services. CDS will follow up with the parents and offer services as needed for the Pre-K students who are attending Eddington. All children ages 3 – 5 living in RSU 63 remain the responsibility of CDS to evaluate and determine eligibility until they enter kindergarten where we take over. CDS is supposed to notify RSU 63 of all identified students by December in order for us to program for the needs of those incoming Kindergarten students the following year.

Our kindergarten screenings found several students that we are going to follow-up with speech therapy evaluations to determine if they will need speech therapy to improve their articulation skills. These should be completed over the next couple of months and we will add those students to caseloads as their services are determined through our initial eligibility process.

Respectfully Submitted,

Jesse Gauthier,  
Director of Special Services



## Regional School Unit 63

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### 9/26/2022 Board Report

**Sharon Haskell**

**Director of Curriculum and Instruction**

### Curriculum & Instruction

Both Eddington and Holden schools opened their doors to our families for curriculum night on the 14th and 15th. A big thank you to teachers who were well-prepared to welcome each family to hear about what their child will be learning, expectations, and to answer questions.

Jennifer Fronczak, Math Learning Specialist, from the RiSE Center at the University of Maine visited our district on September 15th. She connected with all teachers in K, 1, and 5, as well as all math teachers in 6-8. She has plans to visit our schools once per week to assist with all aspects of math, including instruction, student engagement, data analysis, and formative/summative assessment. Our teachers are excited to have her as a resource.

A big thank you to our area high schools as they work to provide us with information on how our students are performing. Once all the information is received, it will be looked at to see if their experiences in our district are preparing them to thrive beyond our walls.

Aurora Stickle, our reading recovery teacher, will be hosting a series of mini professional development workshops for the Eddington school based on the learning from the book by Jan Burkins, and Kari Yates, *Shifting the Balance: 6 Ways to Bring the Science of Reading into the Balanced Literacy Classroom*. Here is an overview of the book and the focus of the mini-talks. *"Every chapter of Shifting the Balance focuses on one of the six simple and scientifically sound shifts reading teachers can make to strengthen their approach to early reading instruction in these areas:*

- *Reading Comprehension*
- *Phonemic Awareness*
- *Phonics*
- *High-Frequency Words*
- *Cueing Systems*
- *Text Selection*

*Practical Instruction for Primary Grades: Whether your students are just learning to read or building more advanced reading comprehensive skills, Shifting the Balance is designed to help teachers meet the instructional needs of K-2 students."*

In the spirit of the writing work, we are in the planning stages of reviewing all content areas to ensure they are aligned with state and local standards, and have identified assessment tools that



support and extend our student's learning. These reviews will be done through the lens of a Curriculum Review Cycle. This model will be used as a way to evaluate, write, and implement revisions to our curriculum. A Curriculum Review Cycle is a long-term model and process used to examine standards, student learning, and implement changes as necessary.

- Teams are forming to focus on reading, writing, and phonics.
- I have networked with area colleagues who are also in the review process to share ideas and resources as we work through the standards and ensure our teaching practices and curriculum are well aligned.

### **Grants**

Continuing the focus on getting students outside and active, I am in the process of applying for the Winterkids Downhill 24 Outdoor Fund Grant. The winning school is determined by community vote and will receive \$10,000 with three runners up receiving \$5,000. For more details, please visit the [Winterkids](#) website.

Our Elementary and Secondary Education Act (ESEA) Consolidated Grant was successfully submitted on August 1st and has since been approved. This federal grant provides support around ensuring all children have a significant opportunity to receive a fair, equitable, and high-quality education, and to close educational achievement gaps. For more information about this grant, please visit the [Maine Department of Education](#).

We are working on obtaining a grant to purchase materials from OSmos, who offer hands-on learning materials that are used in conjunction with technology. Here is a little snippet from their website "Tangible Play Inc. — the business behind the Osmo brand — was founded in 2013 by Pramod Sharma and Jerome Scholler, who set out to create "something awesome that inspires the youngest generation," while at the same time addressing a concern of many parents about how to have their children interact with technology without losing the value of hands-on play." <https://www.playosmo.com/en/schools/>

### **Professional Development**

Attended "Getting Started with Interdisciplinary Instruction" talks with Jaime Beal from the Maine DOE. She is spearheading the focus on interdisciplinary in our schools and will be rolling out resources on the DOE website to support teachers.

Will be attending PREP Leadership Series Part 2 of a 5 part series on Thursday, September 22nd to discuss and learn about Culturally Responsive Instructional Supervision.

Respectfully submitted,  
Sharon Haskell  
Dir of Curriculum and Instruction

*Coming together is a beginning;  
keeping together is progress;  
working together is success.*  
~Henry Ford



George Cummings  
Technology Coordinator  
p: 207.843.4316  
e: gcummings@rsu63.org  
www.rsu63.org

**To:** RSU 63 Board of Directors  
**From:** George Cummings  
**Date:** September 15, 2022  
**Re:** Monthly Report

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I submit this report to the School Board of Directors for September 2022.

#### **Student Device Rollout**

All students in grades 5-8 received their Chromebook laptops on the first day of school. A total of 198 laptops were inventoried and assigned to Holbrook students.

In addition to every middle school student having a Chromebook, all K-4 classrooms are now equipped with laptop charging towers and have enough Chromebooks for every student to use. In past years, classroom teachers had share laptops between grade levels or pull laptops from a shared cart in the library.

#### **Curriculum Management/Support**

I have all our online learning/support applications (Lexia, Learning Ally, Math in Focus, Book Creator, IXL) ready to go for teachers and students to use. This year we will continue IXL licensing to include Science and Social Studies for students in grades 5-8, as well Math and ELA for student in grades 1-8.

#### **Fall NWEA**

The test roster file for 418 students in grades K-8 has been created, uploaded, and validated to the NWEA (Northwest Evaluation Association) test servers. NWEA MAP (Measures of Academic Progress) testing will begin for students in grades K-8 on October 3<sup>rd</sup>. These challenging and adaptive MAP tests are taken on iPads or Chromebook laptops which measures achievement and growth levels in Reading, Language Usage, and Mathematics. Results from these tests, which are available 24 hours after a testing session, will help teachers identify student instructional levels, provide placement information, and guide classroom instruction and goals. Testing for students in grades K-8 will wrap up on October 28<sup>th</sup>.

#### **Student Data Management/Support**

Significant work continues with supporting secretaries, teachers, and principals with various TylerSIS questions and issues that have popped up during the start of the school year. In addition, as we move closer to October 1<sup>st</sup>, I will be testing and uploading student demographic, attendance, behavior, and enrollment data to the MDOE student information system. The MDOE requires us to upload this data every October 1<sup>st</sup>, January 1<sup>st</sup>, April 1<sup>st</sup>, and June 30<sup>th</sup>. Our TylerSIS data has to 100% match the MDOE data requirements and formats to be accepted for verification. This is always a challenge when merging data with 2 different systems.

Respectfully submitted,

R.S.U. # 63 SCHOOL BOARD  
September 2022 Board Report  
Jake Morgan Transportation/Facilities

**Transportation:** The mechanic and I have been driving almost every day. We had a person get his bus license on the 8<sup>th</sup> and in turn had a van driver resign due to medical reasons. We just can't win. We have two buses that the starters have failed, one was in line at Brewer High. One bus a coolant line rusted out and the line is on back order. Another bus had the idler pulley stick and break the belt. I need to get the mechanic back in the garage doing repair work. The runs are starting to smooth out, however the road closer on Clewleyville set us back for about 15 minutes longer per trip. Enclosed is my year end comparison for transportation.

**Facilities:**

**Holbrook School:**

On September 20<sup>th</sup> we are meeting with potential bidders for the heating and ventilation upgrade for the Holbrook School. Last time we did this we had no bidders. The work force is still very limited and contractors are scheduling out two years. This morning we discovered that one of the sections in the boiler has started to leak. They are putting together the costs for this repair.

**Holden School:**

The generator was delivered on Friday the 9<sup>th</sup>, the crew is busy hooking up everything they can before they have to shut power down to hook generator into the building grid. Both custodians have been working hard to keep the building and grounds safe and presentable for the students and staff. We are working on a hot water issue or lack of in one wing. The propane line dilemma has been repaired and I am looking into us getting reimbursed for our troubles.

**Eddington School:**

We are only able to use one boiler at this time, we have two sections of boiler # 2 that has leaks and are waiting for the parts to arrive. They estimate we should have sections by the first of December.



## School Bus Information

Year	Miles Traveled	Fuel Used	Bus Slips		
			Holbrook	Holden	Eddington
1999/2000	205,715	24,577.10	100	4	33
2000/2001	216,510	26,068.80	95	5	23
2001/2002	211,859	26,041.00	75	24	18
2002/2003	208,800	25,056.40	75	9	12
2003/2004	187,227	24,019.60	49	7	18
2004/2005	200,369	24,132.00	33	5	14
2005/2006	202,140	23,519.80	57	3	49
2006/2007	180,692	21,858.00	42	19	31
2007/2008	218,012	23,451.70	51	10	17
2008/2009	193,804	23,279.00	45	24	26
2009/2010	241,765	27,964.00	46	10	40
2010/2011	199,385	26,060.10	68	27	36
2011/2012	196,192	22,705.00	57	35	64
2012/2013	263,825	26,231.90	25	18	36
2013/2014	235,156	24,664.00	34	34	24
2014/2015	195,727	20,620.80	26	30	25
2015/2016	177,532	23,169.70	67	43	54
2016/2017	258,093	26,855.90	31	21	10
2017/2018	205,542	24,513.00	85	55	27
2018/2019	233,285	31,289.20	69	47	13
2019/2020	168,122	19,238.75	37	17	1
2020/2021	202,896	28,159.96	47	26	7
2021/2022	228,497	27,177.95	49	27	19

### Field Trips (not counting sports or swim)

1998/1999	79	2008/2009	68	2016/2017	37
1999/2000	65	2009/2010	75	2017/2018	41
2000/2001	64	2010/2011	76	2018/2019	46
2001/2002	98	2011/2012	66	2019/2020	21
2002/2003	79	2012/2013	62	2020/2021	26
2003/2004	109	2013/2014	46	2021/2022	35
2004/2005	94	2014/2015	39		
2005/2006	74	2015/2016	35		

Bus Garage	Light Bill	Heating Oil		Light Bill	Heating
2010/2011	\$3,354.85	2,700	2018/19	\$3,525.50	
2011/2012	\$2,106.41	2,170	2019/20	\$2,894.51	
2012/2013	\$2,159.54	2,086	2020/21	\$2,279.73	1740.5
2013/2014	\$3,347.97	2,449	2021/22		
2014/2015	\$2,812.31	1,725			
2017/2018	\$3,750.62				



## Regional School Unit 63

Clifton, Eddington, and Holden

*RSU 63 is a community of learners dedicated to providing a safe, supportive, and challenging academic environment. Our students are respectful citizens and responsible stewards of our world. They are well prepared for high school with skills and a work ethic that enables them to succeed.*

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Jared Fulgoni  
Interim Superintendent of Schools

Kelly Theriault  
Business Manager

**Date:** September 16, 2022  
**From:** Kelly Theriault  
**RE:** September Board Report

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- The Budget & Finance committee met August 16, 2022 & September 13, 2022. The financials were reviewed, an updated on the Holbrook SRRF, policies BDE & EFC were reviewed, the bus driver hourly rates were discussed and recommended for adjustment and the Holbrook Heating fuel bids were reviewed and recommended to award R. H Foster.
- No real budget concerns, as of yet. System Administration is an area we'll be watching, as are transportation and facilities. Currently we have leaking boiler sections in both Eddington and Holden with repair estimates of over \$12,000. Yesterday, we found out Holbrook's boiler is also having issues. The auditor(s) will be on-site next week working on the field work part of the audit. We have quite a bit of this done from the spring pre-audit work.
- After researching bus driver rates both state-wide and regionally, we recognize the bottom of our scale is quite a bit below area rates. With such a shortage of bus drivers state-wide we felt it necessary to make adjustments to the driver scale. We don't feel we have lost drivers (yet) for pay at this time, but with such a worker shortage, and so many areas in need, we need to be competitive to attract drivers. We decided to eliminate steps and create tiers, raising the base in FY23 to \$18.00 and FY24 to \$19.00. A recommendation for the board to adopt the change effective October 1. The new Schedule A: Bus Driver rates as proposed is:

Experience	FY23	FY24
0-5	\$18.00	\$19.00
6-10	\$19.50	\$20.50
11-15	\$20.5	\$21.50
16+	\$22.00	\$23.00

- Reports completed this month in the business office; MePERS, EFM45 (Actual expenses & revenue), federal reimbursements, audit.

**MSAD63**

Statement Code: ArtSummFin

**Warrant Article Summary Financial YTD**

Account Number / Description	Revised Budget 7/1/2022 - 6/30/2023	Current Period 8/1/2022 - 8/31/2022	Reported Period 7/1/2022 - 8/31/2022	Encumbrances 7/1/2022 - 8/31/2022	Amount Remaining 7/1/2022 - 8/31/2022	Percent Remaining 7/1/2022 - 8/31/2022	Last Year Period 7/1/2021 - 8/31/2021
<b>Subtotal Regular Instruction</b>	\$2,904,963	\$129,412	\$180,605	\$41,397	\$2,682,961	92%	\$102,063
<b>Subtotal REG 9-12</b>	\$2,880,168	\$0	\$0	\$0	\$2,880,168	100%	\$0
<b>Subtotal Special Education</b>	\$1,727,395	\$49,006	\$88,329	\$13,983	\$1,625,083	94%	\$66,233
<b>Subtotal Staff &amp; Student Spt</b>	\$670,481	\$49,380	\$176,578	\$15,854	\$478,049	71%	\$75,246
<b>Subtotal Facilities</b>	\$1,402,010	\$94,035	\$286,232	\$249,927	\$865,851	62%	\$255,629
<b>Subtotal Transportation</b>	\$776,956	\$33,189	\$102,109	\$43,461	\$631,386	81%	\$83,835
<b>Sub Total Trans to Other Units</b>	\$0	\$5,287	\$8,163	\$566	\$18,729	---	\$1,891
<b>Subtotal System Administration</b>	\$441,701	\$38,500	\$102,750	\$22,985	\$315,966	72%	\$93,060
<b>Subtotal School Administration</b>	\$485,715	\$41,839	\$89,038	\$3,153	\$393,524	81%	\$73,740
<b>Subtotal Other Instrn</b>	\$75,806	\$433	\$528	\$300	\$74,978	99%	\$127
<b>Subtotal All Other</b>	\$100,000	\$0	\$0	\$0	\$100,000	100%	\$26,000
<b>Subtotal CTE</b>	\$0	\$0	\$0	\$0	\$0	---	\$0
<b>TOTAL ALL EXPENSES</b>	\$1,103,222	\$80,772	\$192,316	\$26,438	\$884,468	80%	\$192,927
<b>NET REVENUE OVER EXPENSE</b>	\$11,465,195	\$441,081	\$1,034,332	\$391,626	\$10,039,237	88%	\$777,824

**RSU 63**  
**Budget & Finance Committee Meeting Minutes**  
August 16, 2022  
Holbrook School  
**6:00 p.m.**

**Members Present in Person:**

Tracy Bigney, Cherie Faulkner, and Linda Graban

**Also Present In-Person:**

Kelly Theriault, RSU 63 Business Manager and Jared Fulgoni, RSU 63 Interim Superintendent

**Call the meeting to Order:** 6:03pm

**Elect Chair/Vice Chair**

Linda Graban nominated Cherie Faulkner for the position of Chair with a second by Tracy Bigney.

Vote: Unanimous

Cherie Faulkner nominated Linda Graban for the position of Vice-Chair with a second by Tracy Bigney.

Vote: Unanimous

**FY23 Financials**

Cherie Faulkner asked if there were any questions regarding the financials. Kelly Theriault explained it is early in the year so there are no concerns right now. Ms. Theriault explained there was no Hot Lunch financial as it's summer and there is no activity. Tracy Bigney suggested the report header be updated to reflect FY23.

**Kitchen Equipment**

Kelly Theriault provided an update on the new kitchen equipment purchased, costs, and anticipated arrival times. She explained the steam table at Holbrook was put on hold. The staff requested a new mixer instead of the steam table as the mixer was leaking gear oil. The dishwasher at Eddington is expected to arrive the last week of August. Pine Tree Equipment will work around Wendy's schedule for the installation. They may need to use paper products for lunch one day. The milk cooler at Eddington is not expected to arrive until October due to manufacturer delay. Kelly Theriault shared that she spoke with the dealer and expressed frustration with the delay. He will continue to push as much as he can on his end. We have not disposed of the old one yet and will limp along with it to start the new year.

**Holbrook SRRF**

Kelly Theriault and Jake Morgan have been working with Carpenter Associates on getting the Holbrook HVAC projects back out to bid. Ms. Theriault reached out to MEDOE and received written confirmation from Anne Pinnette that our extension has been approved through August 2023. Jake Mogan and Randy Bragg (Carpenter Associates) have site visits scheduled for 9/20/22, with bids due on 10/6/22. The Budget and Finance Committee will review at the October meeting and hopefully have a recommendation for the full Board in either October or November. The plan would be for the project to get started by the first of the year understanding that things will move much slower while school is in session but to ensure completion we cannot wait until the summer for the full project to begin. Efficiency Maine recently released grant funds specifically for schools for heat pump reimbursements. We are hoping to piggy-back this grant to our Holbrook SRRF project specifically for the Superintendent's Office. The heating and cooling systems in that area are very inefficient and often not effective (in very cold temps, the electric heat cannot keep up and with high heat or humidity the small home window A/C cannot either). Valley Home Services reviewed the layout of the office and will make recommendations on what size unit(s) would be most productive for that area. They are familiar with the school efficiency Maine grant and have worked with them in the past. We should be able to tie this into the SRRF as part of Holbrook and allow that part of the project to move forward quickly. When the new specs from Carpenter go out, we will either remove the Central Office or have it as a separate item.

**Handbook Review**

Special Education Salary Scales Correction - Kelly Theriault advised there is an error in the print of the

Special Education Administrative Assistant Salary schedule. As printed, the employee would have a pay decrease this year. She explained that spreadsheet the committee used during development of the salary scales has the correct rate for the employee. The employee was given the correct rate to start the year, the handbook just needs to be updated. The committee agreed and the change will be made for FY23 re-issue.

Bus Driver Rates - Kelly Theriault shared rates from other districts and John T Cyr. Most systems have a fixed rate regardless of experience or only a few tiers. We have multiple steps. Our top experience rate is competitive but we're quite a bit off on the bottom end. Superintendent Jared Fulgoni and Ms. Theriault recommended reducing the steps and create grouped tiers to increase that lower side. Discussion occurred on whether we could implement the change this year or need to wait until next year. Ms. Theriault will run some numbers based on current staff/vacancies and see how the numbers come out.

## Policies

### **BDE – Committee Structure Assignment and Reporting**

Superintendent Fulgoni and Ms. Theriault recommend reviewing the language around the Warrant Officers of the Budget & Finance Committee (Section 1.A.3.a.). Currently, the policy delegates two members of the committee as officers and the board chair as an alternate signer. They recommended to leave the board chair as the alternate and allow all three members of the committee to be signers with two signatures required to approve the warrant. This would provide more flexibility getting the warrants signed timely. With busy schedules, getting timely signatures is sometimes difficult, especially in the summer months. Cherie Faulkner liked the idea. Tracy Bigney asked about the role/obligation of the signer. Superintendent Fulgoni explained how/why they should review the warrant as well as the "checks & balances" in place internally within the Superintendent's office before the warrant gets processed and sent to the warrant officers. Ms. Bigney pointed out the policy does not actually say both Warrant Officers have to sign to authorize the warrants, it just says both are authorized to sign. Superintendent Fulgoni suggested we table this discussion to allow time for review of other options and what is intended and/or usual for warrant approval.

### **EFC – Food Service Program**

This policy is a required annual review policy. Kelly Theriault recommended no changes. After the update of dates, this policy is ready for the Policy Committee. Linda Graban asked why all the language around rates is necessary if meals are free to everyone. Ms. Theriault explained this is required language. Ms. Graban asked why there is a fee for milk if meals are free. She expressed frustration that taking an entire meal is free, but if you bring cold lunch and want a milk it costs \$.50. Ms. Theriault agreed and said the Directors have this conversation regularly with the state, who also seems to agree, but this rule is from the Federal USDA. Milk must be part of a reimbursable meal to be free (with Federal/State dollars) however, as a district we could decide to fund it. Ms. Theriault informed the committee that while milks do have a cost, the last two years we have used donations from the Masons and/or the Brewer/Eddington Church to offset these costs for families struggling to pay.

**Other - None**

### **Next Meeting Date:**

Tuesday, September 13, 2022 at 5:00pm, Holbrook Middle School  
 Tuesday, October 11, 2022 at 5:00pm, Holbrook Middle School

**Adjourn: 7:15pm**

## **POLICY COMMITTEE MINUTES**

### **Meeting: September 12, 2022**

**Members Present:** Matthew Campbell, Heather Campbell, Heather Lander

**Also Present:** Interim Superintendent Jared Fulgoni, Tracy Roberts, RSU 63 Board Chair

1. **Call to Order:** The meeting began at 6:05pm.
2. **Elect Committee Chair:** Heather Grass nominated Matthew Campbell with second by Heather Lander. Matthew Campbell accepted.
3. **IHBEA – Lau Plan English as a Second Language:** Language changes recommended. Recommend to remove all “procedure” language. This policy is ready for the Board after review by the Special Services Director.
4. **BEA – School Board Meetings, Procedures, and By Laws:** Recommend to confirm policy with current state law regarding remote participation. Superintendent Fulgoni will check other districts for public comment time restraints. This policy is ready for the Board.
5. **BDE – Committee Structure, Assignment, and Reporting:** Small language changes recommended. This policy is ready for the Board.
6. **EFC – Food Service Program:** Recommend to remove all “procedure” language and change policy to the recommended language from Maine School Management. After these changes, this policy is ready for the Board.
7. **JFCK – Student Use of Personal Electronics:** Discussion on the school’s authority to search an electronic device. Language changes recommended to page 2, section VI. This policy is ready for the Board.
8. **JG – Student Placement:** No recommended changes. This policy is ready for the Board.
9. **KF – Community Use of RSU #63 Facilities and Equipment:** Recommend to remove all “procedure” language and change policy to the recommended language from Maine School Management. Superintendent Fulgoni will update the forms to reflect the information required for use of the buildings, grounds, and equipment. This policy is ready for the Board.
10. **Policies to Review Next:**  
For the Next Policy Meeting  
JJIBA – Hiring and Evaluation of Coaches
11. **Next Meetings:** Policy Committee: TBD
12. **Adjourn:** 7:34pm

**Approved:**



# MSMA FALL CONFERENCE

**OCTOBER 27-28, 2022**  
**AUGUSTA CIVIC CENTER**

EMBRACING THE FUTURE - TOGETHER!

TO: Superintendents, CTE Region Directors, and MCSBA Attorneys

FROM: Maine School Management Association

DATE: September 13, 2022

RE: 49<sup>th</sup> ANNUAL MSMA FALL CONFERENCE—In Person—OCTOBER 27 & 28, 2022

Attached is registration information as well as a preliminary list of clinic offerings for the 49<sup>th</sup> Annual MSMA Fall Conference.

“Embracing the Future - Together!” is the theme of this year’s Fall Conference to be held in person on Thursday and Friday, October 27 and 28, at the Augusta Civic Center. The two days being planned will be informative and inspiring. Highlights include the following:

## KEYNOTE:

- ❖ **David Horsager** - CEO of Trust Edge Leadership Institute, Trust Expert in Residence at High Point University, Podcaster, and *The Wall Street Journal* best-selling author of *The Trust Edge*, *The Daily Edge*, and *Trusted Leader*.

### Keynote: The Trust Edge: How Top Leaders and Organizations Drive Results through Trust

Trust is a fundamental, bottom-line issue. Without it, leaders lose teams and respect, and schools lose reputation, retention of good people, and relationships. But with trust, individuals, schools, and organizations enjoy greater creativity, productivity, freedom, and results. Through David’s industry-leading research, *The Trust Outlook*®, and firsthand experience working with the world’s highest-performing organizations, David reveals how top leaders, schools, and organizations drive results to become the most trusted in their industry.

### Session Outline & Key Takeaways:

- **The Case for Trust:** An overview of the Trust Edge 8-Pillar Framework™ for becoming the most successful leaders and organizations.
  - Shift thinking and see current research on trust
  - Understand the definition of trust and why it’s NOT a soft skill
  - Learn how everything of value is built on trust
  - See why a lack of trust is your biggest expense
- **Clarity:** Gain the VUCA, Strategy for getting absolutely clear
- **Commitment:** Learn the key to rebuilding trust and three questions for high-trust leaders
- **Consistency:** Discover how the little things done consistently make the biggest difference

## CONTENT:

- ❖ More than 60 clinics will be offered this year, as well as recognition of years of board service and awards of the Maine School Boards Association. Lunch entertainment will be provided by the Boothbay-Boothbay Harbor Community School District Music Department. Take time to visit over 40 vendors to see the latest products, publications, technologies, and services for use in your buildings, board meetings, classrooms, and offices. Sign up to win fabulous door prizes and be sure to attend the MSMA reception on Thursday, starting at 4:15 p.m. Winners will be announced and light refreshments will be served!

**Registration for the Fall Conference should be made through the superintendent’s office—please see online event registration instructions included in this email. \*Purchase Orders only, please—no pre-payments will be accepted this year. Your District will be billed after the Conference.**

The MSMA staff is looking forward to seeing you on October 27 and 28.

Go to <https://www.msmaweb.com/> and click on the green Fall Conference - Online Registration button, below the slideshow on the home page. OR click [here](#) to go directly to online registration.

Sign in

Username: Email address we have on file (MSMA has to grant permission)  
Password MSMA2imis (case sensitive)  
(Please contact Doug Burdin or Mary Ellen Barrett if you cannot log on)

Click on **EVENTS**

Click on **MSMA Fall Conference 2022** to register individuals for these events.

Click on **Register Someone Else**

**Select an existing contact. In the box to the right, either type in part of a contact's last name or click in the box for a drop down list of names.**

Find name of board member and click on that name.

**\*\*(If your board member's name is not on the list, please email Angie Audette at MSMA so she can make the update - [aaudette@msmaweb.com](mailto:aaudette@msmaweb.com)).**

**\*\*DO NOT ADD NEW BOARD MEMBERS AT THIS TIME!**

If the registrant is staying for meals, please click on meals for each day – this allows us to have an estimate of how many meals we will need.

Click - **Save and close**

New Screen showing the person's name that you previously selected

Click **ADD** to the left of the word **Registration**

Registration is now complete for that person. If you have more people to register at this time, go back up the page to Register Someone Else and follow the previous steps.

Once done with the final registrant:

Click **Proceed to Check-out**

Near the bottom of the page:

**Pay Later MUST be checked.**

**(Please do not pre-pay for the Conference - MSMA will send you an invoice.)**

**Bill To: Click down arrow and select the school name**

Enter a P.O. number (can be any P.O. number – but you need to enter something; i.e. 1234)



Click **Submit Order**

### **Confirmation Page**

An email will be sent to you listing those individuals whom you have just registered and the total amount due for those registrants. You can add another email address and click SEND to email this confirmation to another person.

This is the final step, you may sign out by clicking the "Sign out" at the top of the screen.

MSMA Contacts for assistance.

Doug Burdin        [dburdin@msmaweb.com](mailto:dburdin@msmaweb.com) or (207) 626-5455

Mary Ellen Barrett   [mebarrett@msmaweb.com](mailto:mebarrett@msmaweb.com) or (207) 626-5443

Angie Audette        [aaudette@msmaweb.com](mailto:aaudette@msmaweb.com) or (207) 626-5454

MSMA #: 1-800-660-8484

## REGISTRATION

49<sup>th</sup> ANNUAL MSMA FALL CONFERENCE

OCTOBER 27<sup>th</sup> & 28<sup>th</sup>, 2022 @ The Augusta Civic Center, Augusta, ME

Maine School Management Association, 49 Community Drive, Augusta, Maine 04330

Email: [msma@msmaweb.com](mailto:msma@msmaweb.com) Tel: 207-622-3473 Fax: 207-626-2968

**SCHOOL UNIT: (If AOS or Union, please specify Municipal Board)**

**NOTE:** Please reproduce and use separate forms for each Board, and indicate the school unit you wish billed.

**Presenters' registration fee/meal on the day of their clinic is waived. \$25 for a meal on the alternate day of the conference will be charged. Please record the appropriate amount under "Registration."**

The following participants will attend from our school system:

<u>ICODE</u>	<u>NAMES</u> (Please type or print)	<u>POSITION</u>	<u>EMAIL</u>	<u>MEALS(✓)</u>		<u>REGISTRATION</u>
				<u>THURS</u>	<u>FRI</u>	
_____	_____	_____	_____	_____	_____	\$ _____
_____	_____	_____	_____	_____	_____	\$ _____
_____	_____	_____	_____	_____	_____	\$ _____
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_____	_____	_____	_____	_____	_____	\$ _____
_____	_____	_____	_____	_____	_____	\$ _____
_____	_____	_____	_____	_____	_____	\$ _____
						TOTAL: \$ _____

**Registration fee for Student Board Members is waived this year! Please Note: We ask only \$25/day to cover the cost of meals.**

**\* A \$25.00 LATE FEE PER PERSON WILL BE ADDED IF RECEIVED LATER THAN OCTOBER 19, 2022.**

**\* A \$50.00 FEE PER PERSON WILL BE ASSESSED FOR CANCELLATIONS MADE AFTER OCTOBER 19, 2022.**

Purchase Order Number

TOTAL \$

Fees: Registration (no split reg. fees)

**\$235.00**

### Non-MSBA Member Registration

**\$285.00**

Late Registration Fee (after Oct. 19)

**\$ 25.00/person**

**Cancellation Fee (after Oct. 19)**

\$ 50.00/person

**You will receive an invoice AFTER Fall Conference. Please do not pre-pay.**

**If you have any questions please contact Angie Audette via email: [aaudette@msmaweb.com](mailto:aaudette@msmaweb.com).**

# HOTEL INFORMATION

Maine School Superintendents Association Annual Meeting  
Augusta Civic Center, October 26, 2022

Maine School Management Association Annual Fall Conference  
Augusta Civic Center, October 27-28, 2022

Listed below you will find some of the local area hotels.  
Please call the hotel directly to make your reservation, and please book EARLY.  
We cannot guarantee room rates or availability.

## Room Rates

### **Best Western Civic Center**

110 Community Drive

Augusta, Maine 04330

Telephone: (207) 622-4751

\*Please call to reserve a room at this special rate and mention MSMA Fall Conference

\$119.00 Limited rooms are available on a first come-first served basis\*

### **Comfort Inn Civic Center**

281 Civic Center Drive

Augusta, Maine 04330

Telephone: (207) 623-1000

\*Please call to reserve a room at this special rate and mention MSMA Fall Conference

\$119.00 Limited rooms are available on a first come-first served basis\*

### **Fairfield Inn & Suites - Marriott** *(less than a mile from ACC)*

14 Anthony Avenue

Augusta, Maine 04330

Telephone: (207) 623-2200

For online reservations please click the following link: [Fairfield Inn Augusta - MSMA Group Block Direct Booking Link](#)

\$109.00 \*Please book by October 7<sup>th</sup> to request discounted rate and for best availability.  
(Includes complimentary hot breakfast)

### **Hampton by Hilton Augusta**

338 Western Avenue

Augusta, Maine 04330

Telephone: (207) 622-4077

For online reservations please click the following link: [Hampton Inn Augusta - MSMA Group Block Direct Booking Link](#)

\$109.00 \*Please book by October 7<sup>th</sup> to request discounted rate and for best availability.  
(Includes complimentary hot breakfast)

### **Homewood Suites by Hilton**

377 Western Avenue

Augusta, Maine 04330

Telephone: (207) 480-2050

call for available rates

### **Senator Inn & Spa**

284 Western Avenue (at Interstate 95)

Augusta, Maine 04330

Telephone: (207) 622-5804

call for available rates

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65 Whitten Road

Augusta, Maine 04330

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**49<sup>th</sup> ANNUAL MSMA FALL CONFERENCE**  
**AUGUSTA CIVIC CENTER**  
**October 27 - 28, 2022**

**A G E N D A**

**THURSDAY, OCTOBER 27**

7:30 - 4:00	REGISTRATION <i>A.M. Continental Breakfast</i>	Lobby
7:30 - 8:30	VENDOR VISITS	Main Auditorium
8:30 - 9:00	WELCOME and INTRODUCTIONS	Main Auditorium
9:00 - 10:30	KEYNOTE SPEAKER: David Horsager, CEO, The Trust Edge Leadership Institute. Topic: <i>The Trust Edge: How Top Leaders and Organizations Drive Results through Trust</i> . Trust is a fundamental, bottom-line issue. Without it, leaders lose teams and respect, and schools lose reputation, retention of good people, and relationships. But with trust, individuals, schools, and organizations enjoy greater creativity, productivity, freedom, and results. Through David's industry-leading research, The Trust Outlook®, and firsthand experience working with the world's highest-performing organizations, David reveals how top leaders, schools, and organizations drive results to become the most trusted in their industry.	Main Auditorium
10:40 - 11:40	CLINICS I	
11:45 - 12:45	LUNCH/VENDOR VISITS: ENTERTAINMENT, SCHOOL BOARD SERVICE AWARDS, and WELCOME/REMARKS by Frank Henderson, President, National School Boards Association	Main Auditorium
12:45 - 1:45	CLINICS II	
1:55 - 2:55	CLINICS III	
3:05 - 4:05	CLINICS IV	
4:15 - 5:30	RECEPTION – VENDOR VISITS <i>Visit the exhibitors, mingle with other attendees, and enjoy refreshments. GREAT DOOR PRIZES donated by our exhibitors!!! You must be present to win a prize.</i>	Main Auditorium

**FRIDAY, OCTOBER 28**

7:30 - 11:00	REGISTRATION <i>A.M. Coffee/Tea</i>	Lobby
7:30 - 8:00	VENDOR VISITS	Main Auditorium
8:00 - 8:45	WELCOME: INTRODUCTION of OFFICERS/AWARDS	Main Auditorium
8:50 - 9:50	CLINICS V	
9:50 - 10:50	BRUNCH/VENDOR VISITS	Main Auditorium
11:00 - 12:00	CLINICS VI	
12:10 - 1:10	CLINICS VII	
1:20 - 2:20	CLINICS VIII	

**NOTE:** Our Thursday, Keynote Speaker Presentation is from 9:00 a.m. – 10:30 a.m. Visit our vendors in the Main Auditorium and register for Door Prizes to be awarded Thursday (4:15 p.m.).

**PRELIMINARY CLINIC PROGRAM**

**\* Please note that the date/time of clinics may change. \***

**CLINICS I — Thursday, 10:40-11:40 A.M.**

- A. The Trust Edge™ 2.0
- B. Diversity, Equity, Inclusion, Belonging (D.E.I.B.)
- C. Hot Topics in School Litigation
- D. Supporting Classroom Teachers in Uncovering their Blind Spots
- E. Expanding Student Voice via Superintendent's Student Advisory Council
- F. Special Education in Maine: Then and Now
- G. A Collaborative Approach for Keeping High Risk Youth in School
- H. Superintendent/Board Relationships

**CLINICS II — Thursday, 12:45-1:45 P.M.**

- A. Meet the Commissioner (*Repeats Clinic V.A.*)
- B. Special Education Year in Review: 2021-2022
- C. 2022 Legal Year in Review
- D. Communicating with the Public on Difficult or Controversial Topics
- E. School Meals For All: Implementation Round Table Discussion
- F. Leading with Trust
- G. Connecting Student Learning and Workforce Development
- H. Counseling School Boards in Divisive Times

**CLINICS III — Thursday, 1:55-2:55 P.M.**

- A. Supporting SAUs to Engage in Data-informed Identification of Evidence-based Practices
- B. Special Education Discipline in an Hour!
- C. Collective Bargaining 101
- D. Supporting Suicide Prevention and Resilience in Schools
- E. Boardmanship 101
- F. Equity of Access for Students in the EUT
- G. Strategic Planning without the Pain - or the Cost
- H. Walking the Tightrope: Boards, Complaints, and Employment Issues

**CLINICS IV — Thursday, 3:05-4:05 P.M.**

- A. The Top 5 Issues Schools and Boards are Expected to Face in 2022-23
- B. PreK-12 Grade CTE: Putting Trades, Technology, and Innovation Back into the Heart of Public Education
- C. Reinventing Online Learning for Success
- D. Creating Systemic Change in Public School
- E. Math as a Path: Connecting Secondary to College and Career
- F. A Policy Primer: The Basics of School Board Policy
- G. Daily Routines to Build a Positive Attendance Culture
- H. Student Rights in the Classroom and Beyond

**CLINICS V — Friday, 8:50-9:50 A.M.**

- A. Meet the Commissioner (*Repeat of Clinic II.A.*)
- B. Electric School Buses: A Way Forward for Maine
- C. Embedding Core Instruction in CTE Programs to Increase Student Success
- D. Behavioral Threat Assessment and Intervention
- E. Partnering with Junior Achievement: Engaging Students in Career Readiness
- F. Teacher Residency: Career Ladders for Teacher Recruitment and Retention
- G. Emotional Intelligence: Why Primary Prevention Begins with Us
- H. It's All About Balance: A System of Assessments

**CLINICS VI — Friday, 11:00-12:00 P.M.**

- A. Making the Learning Real Through Immersive Environments and Partnerships
- B. Surviving Controversial Book Challenges
- C. School Construction Projects: A Guide to Getting Started
- D. Understanding the ED 279 Report
- E. Labor Negotiations Update
- F. Keeping Public Comment under Control at Board Meetings
- G. The School Cyber-Puzzle
- H. Using Social Media to Tell Your School's Real Story

**CLINICS VII — Friday, 12:10-1:10 P.M.**

- A. Maine Education 2050: Designing the Future of School for Personal, Civic, and Economic Thriving
- B. Moments with Marvin: Social Emotional Learning
- C. Board Leadership and Teamwork in Challenging Times
- D. Supporting Safety and Well-being in Youth
- E. Interdisciplinary Education
- F. Beyond 2022: The 3 R's (Reality, Re-image, and Re-purpose)
- G. A Refresher on Discrimination Issues in Maine Schools

**CLINICS VIII — Friday, 1:20-2:20 P.M.**

- A. Board Power and Authority: Leadership in a Divided Community
- B. Teaching Skills that Matter for Success in Life and Work
- C. Making Schools Safer with Asset Mapping
- D. What Does Electrifying Your School Buses Actually Involve? More Than You Think!
- E. Left to Their Own Devices: Debunking the Myth of Digital Natives
- F. Maine 2021 MIYHS Data: Moving School and Community to Action
- G. Energy Efficiency and Electrification in Maine Schools
- H. Addressing Dangerous Behavior: Student Discipline Issues and Special Education