

RSU 63 Board of Directors
Monday, January 23, 2023
6:30pm Meeting
Eddington Elementary School
Google Meet: meet.google.com/ovu-hkjf-tmc
Phone In: 1-219-281-4743 **PIN:** 234733548#

Agenda

Phone and video link above are available to members of the public for the purpose of listening/viewing only. If you would like to speak, current law requires that you attend the meeting in-person.

Call Meeting to Order

Executive Session – Discussion of pending or contemplated litigation pursuant to 1 MRSA § 405 (6) (E)

Flag Salute/Moment of Silence

Approval of Minutes for November 28, 2022 Board Meeting

Recognition and/or Awards of Students, Staff, and Others

Acceptance of Gifts/Donations

1. Multiple Sponsor a Child Donations
2. \$250 for Snack Milk at Holden from the Holden Police Department
3. Hygiene and Personal Care Items (\$263) from Donors Choose Donation for Life Skills Holbrook Classroom (Brian White)
4. Library Book Donation for the Eddington Elementary School from Generations Boutique
5. \$400 Snack Donation from the Eddington Store for the Eddington Elementary School
6. \$650 Donation from G & M Market for Washer and Drier in the Holden Elementary School Life Skills Classroom
7. \$650 Donation from Stompers for Washer and Drier in the Holden Elementary School Life Skills Classroom
8. \$12,655.34 Supply Chain Assistance Grant for Food Services
9. \$800 Grant from Maine Community Foundation for Holden Elementary School Visiting Author (Sandra Brown, Holden Literacy Specialist)

Presentation – Strategic Planning Survey

Questions and Comments from the Public

Dates of Next Meetings

1. **Budget and Finance Committee Meeting:** TBD
2. **Policy Committee Meeting:** TBD
3. **Board Meeting:** Monday, February 27, 2023 at 6:30pm, Holbrook Middle School

Budget and Finance

1. Business Manager Report
2. Budget and Finance Committee Report

Superintendent's Report

Acceptance of Committees', Administrators', Superintendent's, and Board Chair's Reports

Old Business

1. Policies to Approve
 - a. IMBB – Exemption from Required Instruction
 - b. IMB-R – Teaching About Controversial/Sensitive Issues
 - c. JFCK – Student Use of Personal Electronic Devices at School
 - d. JICA – Student Dress Code
 - e. IMC – Controversial Speakers, Programs
 - f. IMDB – Flag Displays

New Business

1. Holbrook Indoor Air Quality Bid
2. Licensed Clinical Social Worker
3. Curriculum Committee

Personnel Actions

1. Resignations/Retirements
 - a. Jennifer Barker – Ed Tech III, Holbrook
2. Elections
3. Appointments
 - a. Cathleen Fortin – Bus Driver
 - b. Nathan Williams – Ed Tech III, Holbrook
 - c. Rachel Gideon - Substitute
4. Reassignments
5. Searches
 - a. Baseball B Team Coach
 - b. Softball B Team Coach
 - c. Track and Field Coach
 - d. Custodian
 - e. Holbrook Resource Room Teacher
 - f. Bus Driver
 - g. Substitutes (Teachers, Ed Techs, Drivers, Custodians)

Adjournment

In compliance with the Americans with Disabilities Act, if you require any kind of assistance to fully participate in this meeting, please notify the Superintendent's Office at 843-7851 or write to Superintendent of Schools, 202 Kidder Hill Road, Holden, ME 04429.

**RSU #63 Board Meeting
Date: November 28, 2022
Location: Holbrook Middle School
Minutes**

RSU #63 Board Member(s) Present:

Town of Holden: Cherie Faulkner, Tracy Roberts, and Heather Lander

Town of Eddington: Heather Grass and Tracy Bigney

RSU #63 Board Member(s) Present Remotely:

Town of Holden: Matthew Campbell

Town of Clifton: Linda Graban

Board Chair, Tracy Roberts called the meeting to order at 6:32pm. The pledge of allegiance and a moment of silence followed.

Tracy Roberts welcomed Karen Quimby to the Board. She was appointed and elected by the Town of Eddington Selectboard to fill the vacant seat for the Town of Eddington for the remainder of the one-year term.

Motion by Cherie Faulkner with a second by Heather Grass to approve the October 17, 2022 RSU #63 Board Meeting Minutes.

Discussion: Tracy Roberts asked for the last names of the students volunteering their time to help the Holbrook Recreation Youth Soccer Program be added to the minutes. Heather Lander announced the full names of those students and also thanked their parents to be recorded in the October meeting minutes.

Roll Call Vote: Tracy Bigney: Yes; Heather Lander: Yes; Heather Grass: Yes; Cherie Faulkner: Yes; Matthew Campbell: Yes; Linda Graban: Yes; Karen Quimby: Abstained; Tracy Roberts: Yes
7 Approved; 0 Opposed; 1 Abstention (Karen Quimby) with amendment from Heather Lander

Recognition and/or Awards of Students, Staff, and Others: Superintendent Jared Fulgoni recognized the Holbrook Boys Soccer Team on their Sportsmanship Award and Penobscot Valley Middle School League (PVML) Championship award. Superintendent Fulgoni also recognized the Holbrook Middle School Girls Soccer team on their undefeated regular season and their PVML Championship Runners-up award.

Acceptance of Gifts/Donations: Motion by Cherie Faulkner with a second by Tracy Bigney to accept \$15,000 Mobile Computer Science Lab Grant from the Maine Department of Education; Musical instrument donation from the Maine Public for Holbrook Middle School; Lunch donation from Miguel's Mexican Restaurant, Amato's (Holden), and Eddington Store for Professional Development Days in November.

Discussion: Matthew Campbell asked who applied for the grant from the Department of Education. Superintendent Fulgoni responded that Sharon Haskell and Kelly Theriault worked collaboratively on securing the grant.

Roll Call Vote: Tracy Bigney: Yes; Heather Lander: Yes; Heather Grass: Yes; Cherie Faulkner: Yes; Matthew Campbell: Yes; Linda Graban: Yes; Karen Quimby: Yes; Tracy Roberts: Yes
8 Approved; 0 Opposed

Presentation: RSU 63 Curriculum and Instruction Vision and Update by Jared Fulgoni, RSU 63 Superintendent and Sharon Haskell, RSU 63 Director of Curriculum and Instruction: Superintendent Fulgoni began the presentation by sharing an example of curriculum mapping, curriculum review cycle, and a clearly articulated curriculum overview. The goal for RSU 63 is to have a clearly articulated curriculum so teachers can focus on how to teach the content, rather than what to teach. Sharon Haskell reviewed the NWEA performance scores for RSU 63 students, including high schools and answered multiple questions regarding student performance, how we are addressing the gaps, and how we compare to area schools. Tracy Roberts noted that the Board does not want our District to be average, we want to set the bar higher. Ms. Roberts would like to see a working document, more like the example Superintendent Fulgoni shared of Triton Regional School District with a timeline of how the District will get there. The Board agreed a timeline was needed.

At 8:30pm, motion by Cherie Faulkner with a second by Heather Grass to continue the meeting past 8:30pm.

Discussion: None

Roll Call Vote: Tracy Bigney: Yes; Heather Lander: Yes; Heather Grass: Yes; Cherie Faulkner: Yes; Matthew Campbell: Yes; Linda Graban: Yes; Karen Quimby: Yes; Tracy Roberts: Yes
8 Approved; 0 Opposed

Questions from the Public: None

Dates of Next Meetings:

Budget and Finance Committee Meeting: Monday, December 19, 2022 at 5:30pm, Holden Elementary School

Policy Committee Meeting: Monday, December 5, 2022 at 6:00pm, Holbrook Middle School

Strategic Planning Committee Meeting with Judy Sanders: TBD

Board Meeting: Monday, December 19, 2022 at 6:30pm, Holden Elementary School

Budget and Finance: Nothing to add to the Business Manager Report. Budget and Finance Committee did not meet in November.

Superintendent's Report: Superintendent Jared Fulgoni gave an update on the Strategic Planning Committee. The November Community Event was cancelled due to low participation. The next steps will include surveys and smaller community visioning events.

Tracy Roberts announced Jaime Pangburn has resigned as Chair of the Strategic Planning Committee. The committee will elect a new chair at their next meeting.

RSU #63 Chair's Report: None

Tracy Roberts reminded the Board that the Athletic Director's report was included with the Administrator reports, as the Board had requested at the October Board meeting, and acknowledged Michele Archambault, RSU 63 Athletic Director was also in attendance tonight. Ms. Archambault answered questions from the Board regarding the hiring of coaches and the posting timeline for spring sports coaching needs. Superintendent Fulgoni reminded the Board Policy JJIBA – Hiring and Evaluation of Coaches was reviewed by the Policy Committee at the beginning of the month and has recommended changes to emphasize hiring the most qualified coach for the Board to approve later in the agenda tonight.

Acceptance of Reports:

Motion by Cherie Faulkner with a second by Heather Grass to accept all written and verbal reports from the Policy Committee, Administrators, Superintendent, and Board Chair.

Discussion: None

Roll Call Vote: Tracy Bigney: Yes; Heather Lander: Yes; Heather Grass: Yes; Cherie Faulkner: Yes; Matthew Campbell: Yes; Linda Graban: Yes; Karen Quimby: Yes; Tracy Roberts: Yes

8 Approved; 0 Opposed

Old Business: None

New Business:

Administrators Contract Negotiations: Tracy Roberts advised contract negotiations with Administrators will begin in January and asked for volunteers from the Board. Tracy Bigney and Matthew Campbell both volunteered. Tracy Bigney gave a brief overview of the contract negotiations process and time commitment.

Bus Lease Agreement with Carmel School District: The Carmel School Department has asked to borrow an RSU 63 handicapped equipped bus for a spare until the one they ordered arrives. Carmel will provide insurance coverage on the bus while it is in their possession and the lease will be at the rate of \$1.50 per mile. Superintendent Fulgoni announced, for full disclosure, that Jake Morgan, RSU 63 Facilities and Transportation Director serves as Vice-Chair of the Carmel School Board.

Motion by Cherie Faulkner with a second by Heather Grass to approve the lease agreement with the Carmel School District for use of a handicapped bus at the rate of \$1.50 per mile.

Discussion: Mr. Morgan was asked if this lease would leave the District short. Mr. Morgan advised the District has a few spare buses and this one is not being used.

Roll Call Vote: Tracy Bigney: Yes; Heather Lander: Yes; Heather Grass: Yes; Cherie Faulkner: Yes; Matthew Campbell: Yes; Linda Graban: Yes; Karen Quimby: Yes; Tracy Roberts: Yes

8 Approved; 0 Opposed

Policies to Approve:

Motion by Cherie Faulkner with a second by Heather Grass to approve policy JJIBA – Hiring and Evaluation of Coaches.

Discussion: None

Roll Call Vote: Tracy Bigney: Yes; Heather Lander: Yes; Heather Grass: Yes; Cherie Faulkner: Yes; Matthew Campbell: Yes; Linda Graban: Yes; Karen Quimby: Yes; Tracy Roberts: Yes
8 Approved; 0 Opposed

Motion by Cherie Faulkner with a second by Tracy Bigney to approve policy JK – Student Discipline.

Discussion: None

Roll Call Vote: Tracy Bigney: Yes; Heather Lander: Yes; Heather Grass: Yes; Cherie Faulkner: Yes; Matthew Campbell: Yes; Linda Graban: Yes; Karen Quimby: Yes; Tracy Roberts: Yes
8 Approved; 0 Opposed

Motion by Cherie Faulkner with a second by Heather Lander to approve policy BEDB-R – Agenda Format.

Discussion: Tracy Roberts expressed concern for eliminating the second Public Comment at the end of the agenda.

Matthew Campbell explained the Policy Committee felt Public Comment should be earlier in the agenda.

Cherie Faulkner withdrew her motion to approve.

Motion by Matthew Campbell with a second by Cherie Faulkner to approve policy BEDB-R – Agenda Format with amendment of Roman Numeral II to III.

Discussion: Tracy Roberts would like to see the Public Comment moved to after the Presentation. Linda Graban would like to have Public Comment prior to items that require a Board vote. Matthew Campbell called for the vote.

Roll Call Vote: Tracy Bigney: No; Heather Lander: No; Heather Grass: No; Cherie Faulkner: No; Matthew Campbell: Yes; Linda Graban: No; Karen Quimby: No; Tracy Roberts: No
1 Approved; 7 Opposed

Motion by Cherie Faulkner with a second by Karen Quimby to approve policy BEDB-R – Agenda Format with amendment of Roman Numeral II to III and E. (Public Comment) to after H (Presentation).

Discussion: None

Roll Call Vote: Tracy Bigney: Yes; Heather Lander: Yes; Heather Grass: Yes; Cherie Faulkner: Yes; Matthew Campbell: No; Linda Graban: Yes; Karen Quimby: Yes; Tracy Roberts: Yes
7 Approved; 1 Opposed

Motion by Cherie Faulkner with a second by Heather Grass to approve policy EBCC – Bomb Threats/Threats of Violence.

Discussion: None

Roll Call Vote: Tracy Bigney: Yes; Heather Lander: Yes; Heather Grass: Yes; Cherie Faulkner: Yes; Matthew Campbell: Yes; Linda Graban: Yes; Karen Quimby: Yes; Tracy Roberts: Yes
8 Approved; 0 Opposed

Motion by Cherie Faulkner with a second by Heather Grass to approve policy EBCA – Comprehensive Emergency Management Plan.

Discussion: None

Roll Call Vote: Tracy Bigney: Yes; Heather Lander: Yes; Heather Grass: Yes; Cherie Faulkner: Yes; Matthew Campbell: Yes; Linda Graban: Yes; Karen Quimby: Yes; Tracy Roberts: Yes
8 Approved; 0 Opposed

Motion by Cherie Faulkner with a second by Heather Grass to approve policy EBABA – Chemical Hygiene Plan.

Discussion: Tracy Bigney noted page 10 removes a trained custodian and asked who will replace. It was advised that after a custodian is hired and trained, the new custodian will be added to this area of the policy.

Roll Call Vote: Tracy Bigney: Yes; Heather Lander: Yes; Heather Grass: Yes; Cherie Faulkner: Yes; Matthew Campbell: Yes; Linda Graban: Yes; Karen Quimby: Yes; Tracy Roberts: Yes
8 Approved; 0 Opposed

Motion by Cherie Faulkner with a second by Matthew Campbell to approve policy IGA – Curriculum Development and Adoption.

Discussion: Tracy Bigney asked why so much of the policy was being omitted. It was advised that the changes minimize the micro management of the curriculum. The curriculum has to follow the state standard.

Roll Call Vote: Tracy Bigney: Yes; Heather Lander: Yes; Heather Grass: Yes; Cherie Faulkner: Yes; Matthew Campbell: Yes; Linda Graban: Yes; Karen Quimby: Yes; Tracy Roberts: Yes
8 Approved; 0 Opposed

Tracy Roberts, Board Chair recommended the remaining policies be tabled as there are multiple staff present and it is approaching 10:00pm.

Motion by Matthew Campbell with a second by Cherie Faulkner to table the remaining listed policies until the next Board meeting.

Discussion: None

Roll Call Vote: Tracy Bigney: Yes; Heather Lander: Yes; Heather Grass: Yes; Cherie Faulkner: Yes; Matthew Campbell: Yes; Linda Graban: Yes; Karen Quimby: Yes; Tracy Roberts: Yes

8 Approved; 0 Opposed

Personnel Actions:

Appointments: Dennis Whitney, Girls A Basketball Coach; Robert Merritt, Boys A Basketball Coach; James Spencer, Boys B Basketball Coach; John Walsh, Chess Coach; Esther Yoder, Licensed Practical Nurse (LPN); Stephen Neill, Holbrook Custodian; Michele Maybury, B Team Cheer Coach; Amber Clement, A Team Cheer Coach.

Resignations: Stephen Spann, Holbrook Custodian

Retirements: None

Reassignment: None

Election: None

Searches: Holbrook Resource Room Special Education Teacher, Ed Tech III at Holbrook, Bus Drivers, Holden Speech Language Pathologist, and Substitutes.

Questions and Comments from the Public: None

Adjournment:

At 9:44pm, motion by Tracy Roberts with a second by Heather Grass to adjourn the meeting.

Discussion: None

Roll Call Vote: Tracy Bigney: Yes; Heather Lander: Yes; Heather Grass: Yes; Cherie Faulkner: Yes; Matthew Campbell: Yes; Linda Graban: Yes; Karen Quimby: Yes; Tracy Roberts: Yes

8 Approved; 0 Opposed

Respectfully submitted by,

Jared Fulgoni
RSU #63 Superintendent

Approved:

Jared Fulgoni
Superintendent

Shelley Wyman
Administrative Assistant

RSU 63
Office of the Superintendent
202 Kidder Hill Road
Holden, ME 04429
(207) 843 – 7851
www.rsu63.org

Kelly Theriault
Business Manager

Lisa Gamblin
Bookkeeper

TO: RSU 63 BOARD of DIRECTORS
FROM: JARED FULGONI, SUPT OF SCHOOLS
RE: REPORT TO BOARD
DATE: 01/17/23

Old man winter is finally upon us, though I hope his stay is brief.

The Business Manager and I have begun the work of developing the budget for the 2023-2024 fiscal year. Our hope is to have a budget that addresses the Board's goals, supports student learning and growth, while being cost effective and demonstrates fiscal efficiency. To this end, I am recommending that the Policy Subcommittee look at our tuition agreements to address our obligation to pay for non-attending students at the high schools.

Strategic Planning Process - Attached please find a presentation regarding the District's Strategic Planning Process.

Curriculum Subcommittee - It is requested that the Chair establish an adhoc committee for the purposes of giving input on, and being apprised of, the development of the District's Curricula.

District Calendar - A draft 2023-2024 School Year Calendar will be distributed next month for the Board's consideration.

We are still on the hunt for a number of positions including:

Custodian - Holbrook

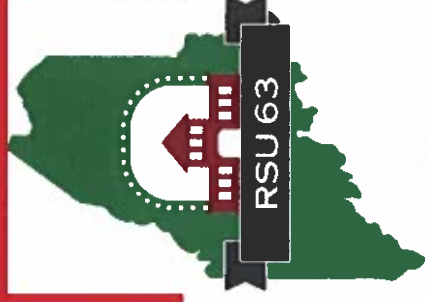
Bus Driver

Special Education Teacher - Holbrook

Ed Tech - Holbrook

RSU 63 Strategic Planning Survey Results

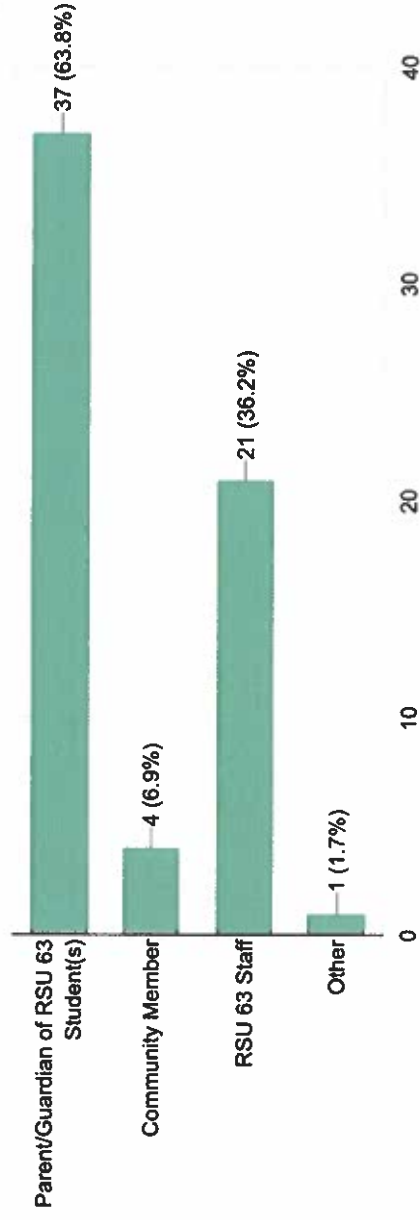
January 23, 2023



Demographic Information

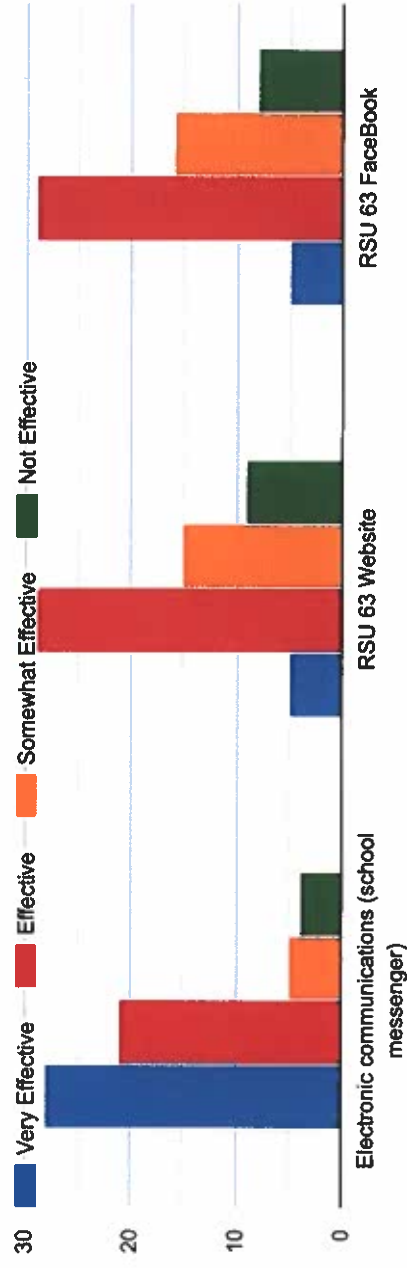
What is your primary role in RSU 63?

58 responses



Communication

In terms of getting information about the schools, how do you rate the following resources?





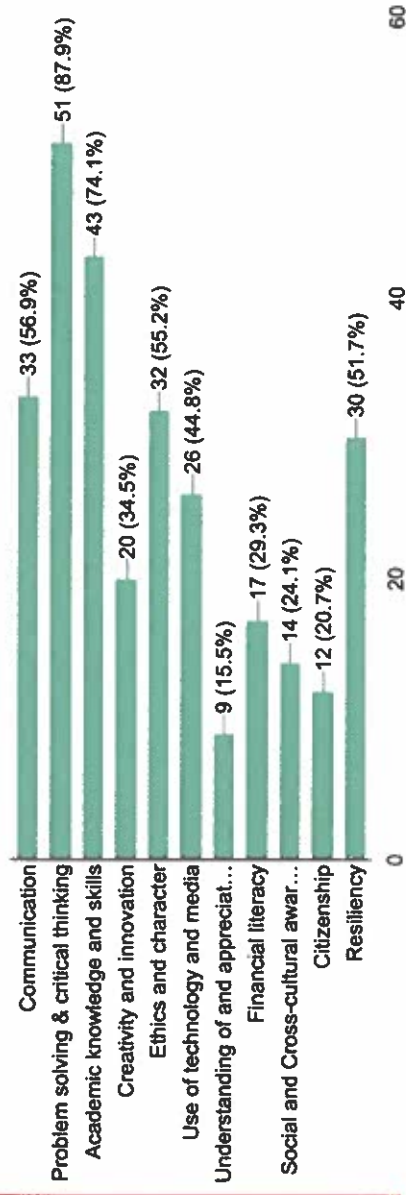
STRATEGIC PLANNING DIRECTION AND PRIORITIES

TOP 5 IMPORTANT SKILLS

1. Problem solving and critical thinking
2. Academic knowledge and skills
3. Communication
4. Ethics and Character
5. Resiliency

What do you feel are the most important skills students in RSU 63 should learn before moving on to high school? (Choose Your Top 5)

58 responses



RSU 63 STRENGTHS AND WEAKNESSES

Very Strong: Safe and Inclusive School Environment

Strong: Academic Achievement

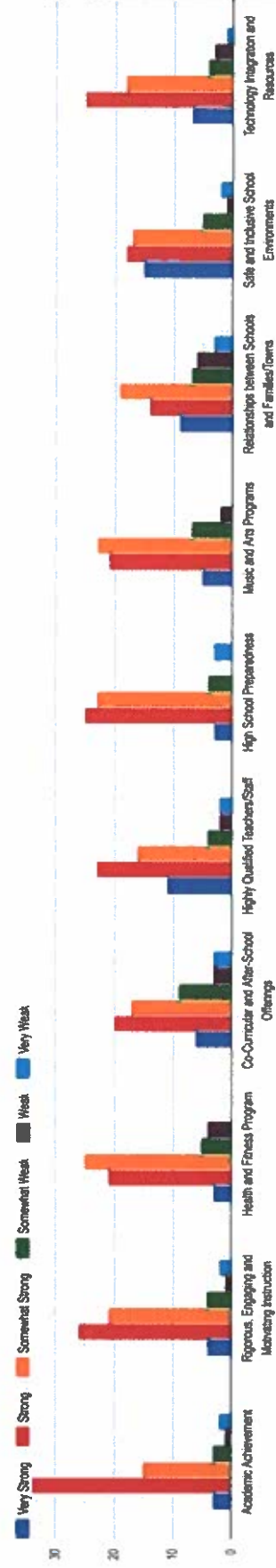
Somewhat Strong: Health and Fitness Program

Somewhat Weak: Co-Curricular and After-School Offerings

Weak: Relationships between School and Families/Towns

Very Weak: High School Preparedness; and Co-Curricular and After-School Offerings

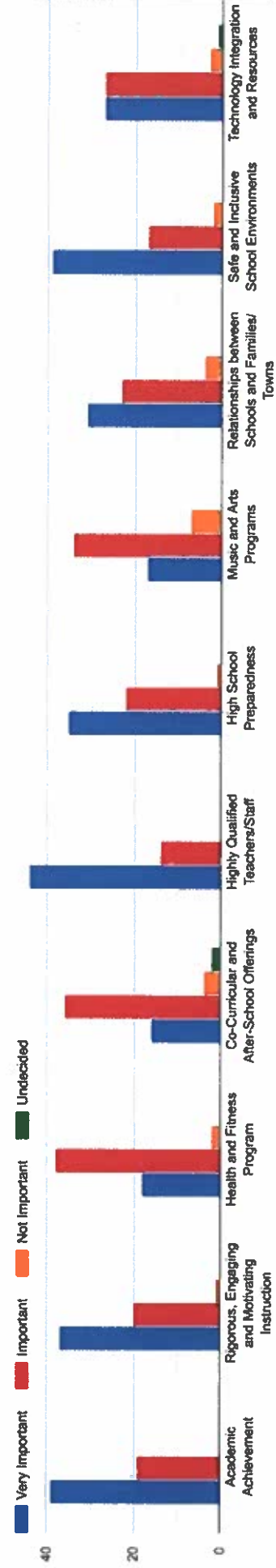
Please assess the strengths and weaknesses of our district



COMPETENCY AREA IMPORTANCE

Very Important: Highly Qualified Teachers/Staff
Important: Health and Fitness Program
Not Important: Music and Arts Programs
Undecided: Co-Curricular and After-School Offerings

Please rate the importance of each competency area for students in RSU 63



WHAT SHOULD RSU 63 BE KNOWN FOR?

First Priority: Academic Preparedness

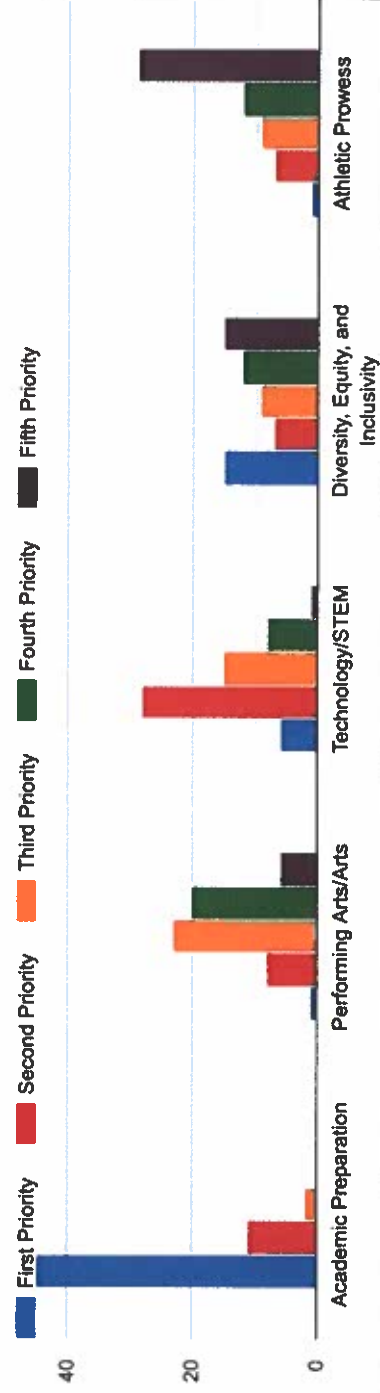
Second Priority: Technology/STEM

Third Priority: Performing Arts/Arts

Fourth Priority: Performing Arts/Arts

Fifth Priority: Athletic Prowess

Please prioritize what you would like RSU 63 to be known for



Open Ended Question

Thoughts about the
vision or ideal future
of RSU 63

Community School
that houses PK-8

Logical and useful
instruction, less
politically polarized
instruction, with a
rigorous and high
achieving curriculum

Environment that encompasses
student safety first, to encourage
growth and development in
academics

Condensed and
Concise Vision

Positive and
collaborative
environment for
students, parents,
and staff

Improved music
and fine arts
program

Academically well
prepared students
for high school

More separation
between levels of
education in grades

Clear academic plan
with integrated
technology and focus
on critical thinking

Better
Communication

More outdoor
lessons and
classrooms

Strive to be a District of
choice, where families
relocate to for the quality
education

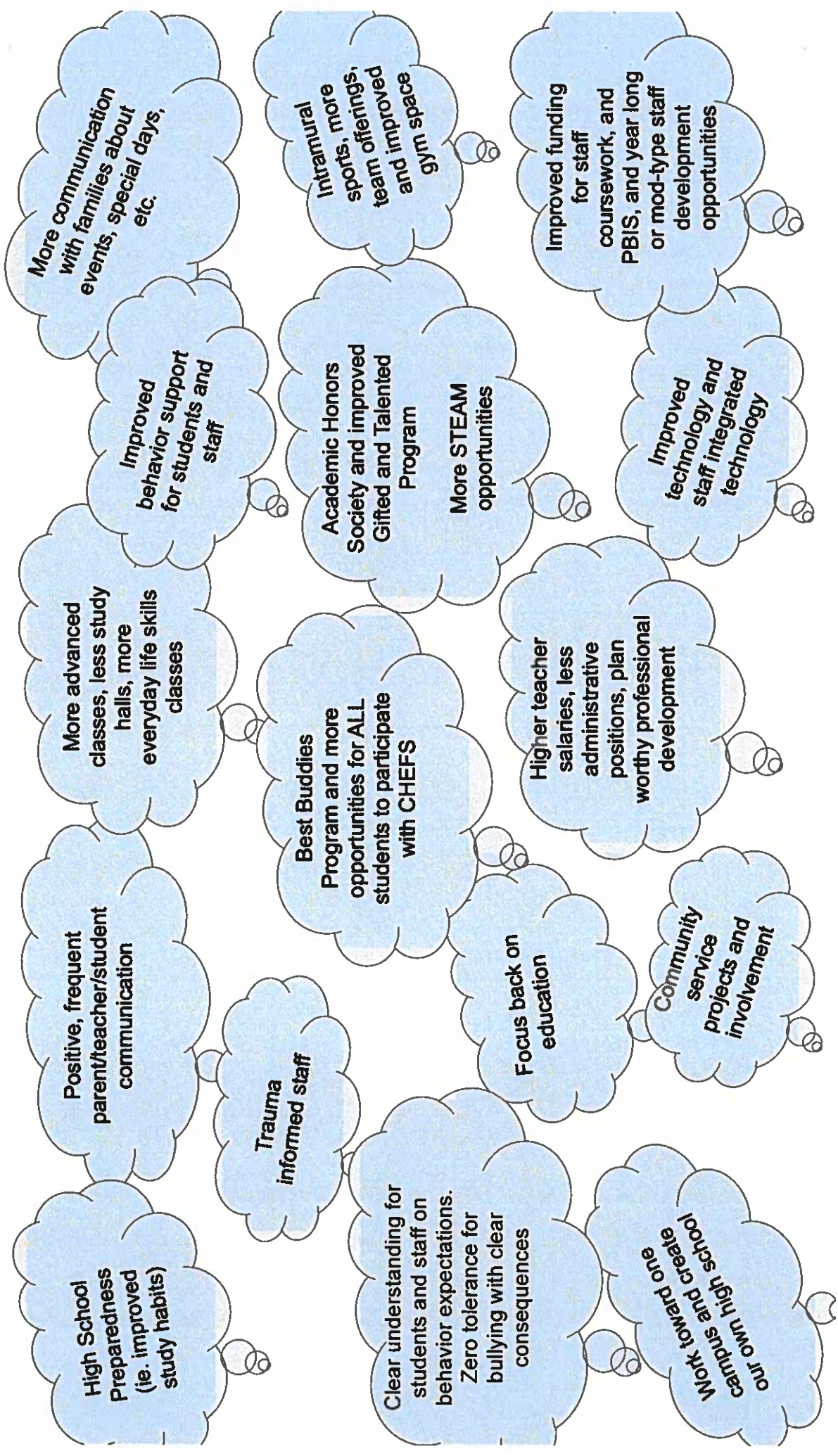
Motivated
teachers who are
excited to be in
our district

Open Ended Question

Opportunities for
improvement

OR

new opportunities for
RSU 63



Next Steps

**Develop and implement
RSU 63 Improvement
Plan with measurable
outcomes.**

Example

Goal 1

Academic Achievement

All Students will be well prepared for high school academically and with skills and a work ethic that enables them to succeed. RSU 63 will be recognized for its high-quality academic offerings as well as its supports and extensions that meet students “where they are” with respect to individual needs and capabilities.

EXAMPLE

RSU 63 DISTRICT CONTINUOUS IMPROVEMENT PLAN

2023

Goal 1: ACADEMICS

DISTRICT GOAL	SOURCE(S) OF EVIDENCE	TIME FRAME	PERSON(S) CONDUCTING ACTIVITY	PERSON ENSURING IMPLEMENTATION
Develop and implement curriculum maps		SY2023-ongoing	Staff Development	<ul style="list-style-type: none">• Director of Curriculum & Instruction• Superintendent

EXAMPLE

the proficiency gap between students in the aggregate and the high needs sub-group as measured by the Performance and Proficiency Index will be reduced by one half by 2023

Measurable Objective:

- The Composite Performance Index (CPI) for students identified as students with disabilities will increase by 4 points as measured by NWEA data

Baseline Data 2022

Math	Median	% Proficient or Advanced	CPI
Non-Disabled - Middle School	51	59	81.3
Students w/ Disabilities - Middle School	38	12	51.3

Baseline Data 2022

ELA	Median SGP	% Proficient or Advanced	CPI
Non-Disabled - Middle School	47	79	93
Students w/Disabilities - Middle School	38	25	68.3

A large red speech bubble graphic with a white outline, pointing towards the bottom right. It contains the text "Questions/Comments" in white. The background of the slide features faint, light blue concentric curved lines.

Questions/Comments

202 Kidder Hill Road

Holden, ME 04429

Tel: (207) 843-7769 Fax: (207) 843-4328

Robert Meyer, Principal Rmeyer@rsu63.org

Ebonie Baker, School Counselor Ebaker@rsu63.org

Dawna Bickford, District Nurse Dbickford@rsu63.org

Karen Everhart, Administrative Assistant Keverhart@rsu63.org

Principal's Report - 13 Jan 23

Since our last update in November we have had a relatively quiet period, with the holiday season coming at a fortuitous time to give the students and staff a well deserved break. And in the spirit of the season our school held a door decorating contest, an ugly sweater day, and supported our annual "Sponsor a Child" effort to help family members in the community.

Our librarian held the first book fair in quite a while, and it was a big success! Students enjoyed exploring all the books and trinkets and sales were high, which provided Holbrook some profit to then purchase more books for the school library. The librarian is considering hosting another in the spring in time for students to buy books for the summer recess.

As mentioned in the last report, we have begun our exploration of the Positive Behavior Interventions and Supports (PBIS) Initiative. The PBIS exploration team felt the school would benefit from re-emphasizing a few of our core values, specifically: responsibility, respect, and kindness. It is not uncommon for middle school students to overlook the need to embrace these values, and with the goal of ensuring our school is a welcoming and supportive community, we began an awareness campaign. To this end we are conducting assemblies, student surveys, student discussion groups, lessons, incentive raffles, and an upcoming winter wellness day. As I told the students and staff, Holbrook is a great school that will be made even better if we all embrace these important values.

Current student population is TOTAL: 193

5th - 39

6th - 45

7th - 50

8th - 59

STAFFING: We still have a SPED vacancy for math that is being covered by the substitute. We also have an Educational Technician vacancy. The process of hiring custodians is underway as well, with a few applicants in the system.

Respectfully submitted,

Robert C. Meyer



EDDINGTON ELEMENTARY SCHOOL

HOLDEN ELEMENTARY SCHOOL

440 Main Road | Eddington, ME 04428 | P: 207-843-6010 | F: 207-843-4317

Timothy Baker, principal tbaker@rsu63.org
Tina Ferrill, secretary tferrill@rsu63.org
Lauren Moulton, school counselor lmoulton@rsu63.org
Dawna Bickford, school nurse dbickford@rsu63.org

590 Main Road | Holden, ME 04429 | P: 207-843-7828 | F: 207-843-4329

Don Spencer, principal dspencer@rsu63.org
Heather Kiley, secretary hkiley@rsu63.org
Lauren Moulton, school counselor lmoulton@rsu63.org
Dawna Bickford, school nurse dbickford@rsu63.org

"RSU 63 is a community of learners dedicated to providing a safe, supportive, and challenging academic environment. Our students are respectful citizens and responsible stewards of our world. They are well prepared for high school with skills and a work ethic that enables them to succeed."

I submit my January board report on behalf of the students and staff at the Holden Elementary Schools. As of this very chilly morning in January, there is **43** in 2nd, **43** in 3rd, and **39** in 4th for a grand total of **125. (1 more than last year)**. The weather has been a little wild to say the least as we enter 2023!!! It is however winter time and students should be dressing in appropriate clothing for this time of the year.

I was so proud of the students, families, businesses, churches, and staff members who graciously donated so much to our families in need during the holiday season. We were able to collect over \$1,000 for the Santa's Elf Fund and provided over 40 children with gifts they were in need of along with providing a wonderful Christmas dinner. This "outreach of caring" says so much about RSU#63! Thanks again!

The staff will be busy reviewing math programs under the guidance of Mrs. Haskell and we shall also begin to look at the new "technology program", Infinite Campus, that will be used district wide for attendance, grading, behavior, and so much more. Mr. Cummings, our "tech" guy will be overseeing this educational endeavor.

I continue to keep busy doing classroom observations, in person meetings, reading to classrooms, and celebrating and recognizing students for their academic achievements and making great choices in school each day. Well done guys! Let the budget season begin as well.

We welcome the New Year and look forward to what lies ahead in 2023!

Respectfully submitted,
Mr. Spencer





EDDINGTON ELEMENTARY SCHOOL

HOLDEN ELEMENTARY SCHOOL

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RSU 63 is community of learners dedicated to providing a safe, supportive, and challenging academic environment. Our students are respectful citizens and responsible stewards of the world. They are well prepared for high school with skills and a work ethic that enables them to succeed.

With great pleasure, I submit my January board report on behalf of the students and staff at Eddington Elementary School. The current enrollment at Eddington Elementary stands at 32 students in Pre-K, 52 in Kindergarten, and 50 in first grade, for a total of 134 students.

There has been a lot happening here at Eddington Elementary school during December and January. During the second week of December, the first graders have been learning about holidays worldwide. They came together to create various decorations and activities that represent these holidays. The following week, the first graders built gingerbread houses from milk cartons, graham crackers, and candy.

On December 8, 2022, the students had their holiday concert. Under the direction of Mrs. Sarah Holsapple, the students performed beautifully and did a fantastic job. At the concert, the teachers had a wish list tree of items that would help throughout the rest of the year. We certainly appreciate those families that helped out and look forward to continuing to work with them again.

In the last two weeks of December, before winter break, the school was taken over by elves. One day the elves changed the names of all the teachers, classified the teachers as naughty or nice, placed books from the library all over the school, and various other mischievous activities. On the final day of school before winter break, the students celebrated Grinch Day. The students enjoyed multiple grinch activities and even was surprised by two volunteer grinchers. The students enjoy their time.

The Eddington Elementary School also received a generous donation of snacks from the Eddington Store. Many students come to school without snacks, which will allow the opportunity for all students to have a snack if needed.

I continue to call all substitutes regularly and encourage others to sign up to become a substitute teacher, as the need is always there. I have also been tracking attendance and truancy in the district. We currently have eight students considered Truant in RSU 63, and we are working with families to develop a plan to help their child be succeed in school.

I continue to visit classrooms on a regular basis and listen to the concerns and suggestions of staff to find solutions that they need to help their students and make their jobs more manageable.

Respectfully Submitted,

Timothy Baker
Assistant Principal



EDDINGTON ELEMENTARY SCHOOL

440 Main Road | Eddington, ME 04428 | P: 207-843-6010 | F: 207-843-4317

Timothy Baker, principal tbaker@rsu63.org

Tina Ferrill, secretary tferrill@rsu63.org

Lauren Moulton, school counselor lmoulton@rsu63.org

Dawna Bickford, school nurse dbickford@rsu63.org



HOLDEN ELEMENTARY SCHOOL

590 Main Road | Holden, ME 04429 | P: 207-843-7828 | F: 207-843-4329

Don Spencer, principal dspencer@rsu63.org

Heather Kiley, secretary hkiley@rsu63.org

Lauren Moulton, school counselor lmoulton@rsu63.org

Dawna Bickford, school nurse dbickford@rsu63.org





Regional School Unit 63
Clifton, Eddington, and Holden

RSU 63 engages all students in high quality academic and co-curricular programs in a safe and supportive learning environment so they may succeed in school and reach their fullest potential in life.

Director of Special Services Report – January, 2023

Happy New Year from the Office of Special Services!

Our team is continuing to identify and determine eligibility for students who are new to our district (kindergarten or otherwise) and creating plans to meet their needs based on the evaluations completed from screenings and general education teacher referrals. Most of the concerns were brought up during parent-teacher conferences, which is a convenient time for the conversations to begin and for parents to understand the process to determine if their child requires special services. The regular education teachers have done an excellent job documenting the Response to Intervention (RtI) classroom accommodations they are using that will be included in the finalized plans for students which will carry over with each student moving forward year to year. We are also having success with students who are achieving their goals and “graduating” out of services as they master the skills, they need to succeed in the general education setting.

Next's year's budget is another item that is in the works. Historically, the budget has been developed as fiscally conservatively as possible and I anticipate that to be the same this round of budgeting. The challenge that comes up is not during the budgeting process but, rather, during the school year when students with high needs transfer into our school district. One student can require \$75,000 - \$100,000 worth of unbudgeted services if the student needs an interpreter or an out of district placement and the receiving program needs to hire another staff member, which is often the case.

Finally, I'm awaiting information from the Maine Department of Education about the details of the RSU 63 Corrective Action Plan. I hope to have that plan from the state by mid-March at the latest. The self-assessment I completed and submitted to the state showed that we are meeting expectations 100% of the time in almost every category. There were a few minor clerical errors that brought our score down to 98% in a few areas but as long as we don't dip below 95% accuracy, the state considers our procedures highly effective. Case Managers and Related Services providers have done a fantastic job with completing goals and objectives specific to each student and their hard work shows in the quality of the Individualized Education Programs (IEPs) that we have developed for our students with special needs

Respectfully Submitted,

Jesse Gauthier,
Director of Special Services



Regional School Unit 63

RSU 63 is a community of learners dedicated to providing a safe, supportive, and challenging academic environment. Our students are respectful citizens and responsible stewards of our world. They are well prepared for high school with skills and a work ethic that enables them to succeed.

January 23, 2023

Board Report

Sharon Haskell

Director of Curriculum and Instruction

Curriculum & Instruction

Grades 1 & 2, and our reading recovery team met for a second time to discuss the creation of a scope and sequence for phonics that is aligned to the standards and follows the child's developmental progression. The team decided to test the Guided Phonics and Beyond Science of Reading for phonics instruction for the past few weeks. The data showed positive student results and have recommended this for use going forward for K-2.

In my last board report, I spoke about first grade piloting *Personal Learning Time*. Personal Learning Time, which hones in on the needs of every student in the first grade. I am pleased to say that Fourth grade is also beginning *Personal Learning Time* with their students.

Observations of our teachers are well underway. New to RSU 63 teachers have met once this year to discuss their professional learning goals and form camaraderie. We plan to meet again in Feb, April, and June.

Grades K-5 are in the process of choosing a math curriculum for next year. Teachers are meeting as grade level teams to rate each curriculum based on a criteria they have agreed upon. The criteria rated mathematical content and processes, student and teacher experience when using the program, the organization and structure of the program and how robust the digital side of the program is. Each curriculum was vetted through Ed Report, ensuring each program aligned to state standards.

I have been gathering information and samples of digital data walls. A digital data wall is a place where data is stored digitally so teams can make instructional decisions. These will house information such as NWEA data, reading assessments, math assessments, etc...

Professional Development

NWEA Using Achievement Level Descriptors to Ensure Rigor webinar. Here is the synopsis of the conversation: "Achievement level descriptors (ALDs) provide clarity about large learning goals. These valuable resources are essential to the development of standards-aligned assessments and instructional activities. Use information from the ALDs to inform teaching and learning actions that support students' success. The Learning Targets from the conversation are to: Connect the purpose of ALDs to standards, cognitive complexity, instruction, and student performance. Analyze ALDs in terms of thinking process (i.e., Bloom's Taxonomy) and level of understanding (i.e., Webb's DOK). Lastly, navigate the Maine Achievement Level Explorer tool.

Respectfully submitted,
Sharon Haskell

*Coming together is a beginning;
keeping together is progress;
working together is success. ~Henry Ford*



George Cummings
Technology Coordinator
p: 207.843.4316
e: gcummings@rsu63.org
www.rsu63.org

RSU 63 – 2023 Technology Hardware and Software Report

This report is intended to provide a detailed overview of the technology hardware and software that is currently being used throughout the district to support teaching and learning as well as the day-to-day operations of RSU 63. It is not intended to be a long-range plan but more of a current assessment.

The data in this report will also be used to guide budget conversations and decisions by indicating which hardware and software needs to be replaced or updated to ensure reliability, security, and productivity. All of the hardware and software resources outlined in this document have been acquired through local budgets, grants, and state funding (MLTI or DOE).

I have also included details on which hardware devices have current lease agreements, devices that should be replaced and will be included in the 2023-2024 budget, and which devices should be included in the following years budget.

Current Lease Agreements
To be included in 2023-2024 budget
To be included in 2024-2025 budget

• Student Devices

Chromebooks are the standard computing device for students in grades K-8 with Apple iPads being the preferred device for K-1 students and in Special Education settings at the lower grades. Teachers in grades K-1 use iPads for classroom learning centers and for the NWEA assessment. Students at the K-1 level are able to manipulate the iPad easier than the Chromebook keyboard and trackpad when it comes to the NWEA assessment and certain learning applications.

Except for the age of the current K-1 iPads, we are in great shape as far as student Chromebooks are concerned. Chromebooks should be refreshed every 4-5 years and iPads every 5-6 years.

Grade	Device	Qty.	Age	Notes
K-1	Apple iPad (5 th Generation)	36	Year 5	To be included in 2023-2024 budget
	Lenovo 100e Chromebook	75	Year 2	Donated by MDOE on 4/27/2020
	Dell Chromebook 3100	28	Year 2	
2-4	Dell Chromebook 11"	71	Year 4	Device auto-update expired June 2022. Replace with spare Dell Chromebooks (Summer 2023)
	Dell Chromebook 3100	89	Year 2	
SPED K-4	Apple iPad (6 th Generation)	9	Year 3	
	Apple iPad (6 th Generation)	3	Year 4	
	Apple iPad (9 th Generation)	3	Year 1	
5	Dell Chromebook 3100	42	Year 2	
6	CTL Chromebook NL72T	51	Year 1	MLTI project device reimbursement allocation
7-8	CTL Chromebook NL71TW	106	Year 2	MLTI project device reimbursement allocation

- **Teacher/Staff Devices**

Apple MacBook Air laptops are the standard computing device for Teachers, Ed Techs, and Administrators. Administrative Assistants and Secretaries use Apple iMac desktops.

Our MacBook Air laptops range from 1 to 8 years old. Laptops at the 8-year mark pose many issues such as battery life and general reliability but also become unsupported by the manufacturer and are no longer eligible to receive important security and operating system updates.

We currently have a two Windows computers in the District. One is needed to meet a keyboard layout requirement and the other is to run proprietary bus camera playback software.

A proposed replacement of the PK-5 teacher MacBooks will be included in the 2023-2024 budget with a plan to retire the 8-year-old devices and repurpose the 5-year-old MacBooks to Ed Techs/Cooks/Substitutes.

Grade/Dept.	Device	Qty.	Age	Notes
PK-5	Apple MacBook Air 13"	33	Year 4	To be included in 2023-2024 budget
6	Apple MacBook Air 13" 2021	4	Year 1	MLTI project device reimbursement allocation for year 1. District pays year 2 & 3
7-8	Apple MacBook Air 13" 2020	23	Year 2	MLTI project device reimbursement allocation for year 1. District pays year 2 & 3
Ed Techs/Cooks/Subs	Apple MacBook Air 13"	27	Year 8	Replace with 5-year-old PK-5 teacher MacBook Air laptops
Central Office	Apple iMac 24"	2	Year 1	
	Dell Latitude 5500	1	Year 2	
SPED Office	Apple iMac	1	Year 4	To be included in 2024-2025 budget
School Secretaries	Apple iMac 24"	3	Year 1	
Transportation	Apple iMac 24"	1	Year 1	
	Dell OptiPlex 3020	1	Year 8	To be included in 2023-2024 budget

- **Classroom Technology**

All classrooms in both elementary schools were upgraded with Cleartouch interactive touch panels over this past summer (2022). These panels replaced the very old Promethean board and projector setups in each classroom and so far, the Cleartouch interactive touch panels have proven to be reliable and easy for teachers and students to use.

A proposed replacement of the Promethean boards and projectors in the classrooms at Holbrook School will be included in the 2023-2024 budget.

The oldest Apple TV's which provide wireless laptop screen mirroring to projectors and Cleartouch panels, need to be replaced as well since they no longer accept manufacturer updates.

- **Interactive Whiteboards/Panels**

School	Make/Model	Qty.	Age	Notes
Eddington	Cleartouch 6065K+ Interactive Touch Panel	11	Year 1	
	Apple TV Digital media player (3 rd generation)	2	Year 7	To be included in 2023-2024 budget
	Apple TV Digital media player (4 th generation)	8	Year 2	
Holden	Cleartouch 6065K+ Interactive Touch Panel	13	Year 1	
	Apple TV Digital media player (3 rd generation)	5	Year 7	To be included in 2023-2024 budget
	Apple TV Digital media player (4 th generation)	8	Year 2	
Holbrook	Promethean ActivBoard 378	18	Year 12	Replace with Cleartouch interactive displays. To be included in 2023-2024 budget.
	Smart Board M600	1	Year 7	Donated by Cole Land Transportation Museum
	Epson BrightLink 595Wi	1	Year 6	Donated by Cole Land Transportation Museum
	Epson BrightLink 695Wi	1	Year 5	Donated by Cole Land Transportation Museum
	Epson BrightLink 695Wi	1	Year 4	Donated by Cole Land Transportation Museum
	Apple TV Digital media player (3 rd generation)	17	Year 7	To be included in 2023-2024 budget
	Apple TV Digital media player (4 th generation)	8	Year 2	

- **Projectors**

Make/Model	Qty.	Age	Notes
Epson PowerLite 108	5	Year 4	Holbrook School
Epson PowerLite 108	7	Year 3	Holbrook School
Epson PowerLite 118	7	Year 2	Holbrook School

- **Network Infrastructure and Security**

The network infrastructure in all RSU 63 school buildings is in excellent shape due to using allocated COVID Relief Funds to update the Servers, Firewalls, Switches, and Wireless Access Points in 2020. Prior to the update, the equipment listed below was between 7 and 11 years old.

Tyler Profund, NutriKids, and Destiny Library Manger are hosted locally on the servers located at the Holbrook School

This equipment runs 24 hours a day / 7 days a week / 365 days a year.

- **Servers**

School	Make/Model	Qty.	Age	Roles/Services
Holbrook	Dell PowerEdge R340	1	Year 2	Network Services, DNS, DHCP
	Dell PowerEdge R340	1	Year 2	File and Print, Destiny Library Manager
	Dell PowerEdge R340	1	Year 3	NutriKids, Tyler Profund , Terminal Services, Data Backup
Holden	Dell PowerEdge T340	1	Year 2	File and Print, DNS, DHCP, Data Backup
Eddington	Dell PowerEdge T340	1	Year 2	File and Print, DNS, DHCP, Data Backup

- **Firewalls/Filters - Network security and CIPA compliance**

School	Make/Model	Qty.	Age	Notes
Holbrook	Zyxel USG 1100 Unified Security Gateway	1	Year 2	Replace as needed or year 5
Holden	Zyxel USG 310 Unified Security Gateway	1	Year 2	Replace as needed or year 5
Eddington	Zyxel USG 310 Unified Security Gateway	1	Year 2	Replace as needed or year 5

- **Switches**

School	Make/Model	Qty.	Age	Notes
Holbrook	Netgear M4300-28G	1	Year 2	Replace as needed or year 7
	Netgear GS748Tv5	2	Year 2	Replace as needed or year 7
	Netgear GS724T-NAS	3	Year 2	Replace as needed or year 7
	Netgear M4300-28G-POE+	1	Year 2	Replace as needed or year 7
Holden	Netgear M4300-28G-POE+	1	Year 2	Replace as needed or year 7
	Netgear GS724T-NAS	1	Year 2	Replace as needed or year 7
Eddington	Netgear M4300-28G-POE+	1	Year 2	Replace as needed or year 7
	Netgear GS724T-NAS	1	Year 2	Replace as needed or year 7
	Netgear GS108T	1	Year 2	Replace as needed or year 7

○ **Wireless Access Points**

School	Make/Model	Qty.	Age	Notes
Holbrook	Aruba AP-505	20	Year 2	License entitlement certificate expires 5/14/2026
	Aruba AP-515	4	Year 2	License entitlement certificate expires 5/14/2026
Holden	Aruba AP-505	13	Year 2	License entitlement certificate expires 5/14/2026
	Aruba AP-515	3	Year 2	License entitlement certificate expires 5/14/2026
Eddington	Aruba AP-505	14	Year 2	License entitlement certificate expires 5/14/2026
	Aruba AP-515	2	Year 2	License entitlement certificate expires 5/14/2026
	Zyxel NWA-3550 Outside AP	1	Year 11	Provides wireless internet coverage to portable building

● **Printers/Copiers**

Most of the printers used in classrooms, libraries, and offices are relatively new with the oldest ones (17 years old), proposed to be replaced through the 2023-2024 budget.

All printers are covered by a service and cost per page contract with the cost per page for B&W at \$0.018 and Color at \$0.094.

All copiers in teacher work areas and offices are in a 5-year lease agreement and are also covered by a service and cost per page contract with a cost per page for B&W at \$.0054 and Color at \$0.06.

School/Dept.	Make/Model	Qty.	Age	Notes
Holbrook	HP LaserJet 1320nw	3	Year 17	\$0.018 per page
	HP LaserJet 1320n	1	Year 17	\$0.018 per page
	HP LaserJet 2420n	1	Year 17	\$0.018 per page
	HP LaserJet P2055dn	1	Year 14	\$0.018 per page
	Xerox C400DN Color	2	Year 3	\$0.094 per page
	HP LaserJet Pro 400	2	Year 10	\$0.018 per page
	HP LaserJet Pro M402dw	1	Year 5	\$0.018 per page
	HP LaserJet Pro M402dw	1	Year 3	\$0.018 per page
	HP LaserJet Pro M404dw	1	Year 2	\$0.018 per page
	HP LaserJet Pro M404dw	2	Year 1	\$0.018 per page
	HP LaserJet Pro 4001dwe	6	Year 1	\$0.018 per page
	Xerox WorkCentre B7035	1	Year 3	\$.0054 per page
	Xerox WorkCentre B8075	2	Year 3	\$.0054 per page

School/Dept.	Make/Model	Qty.	Age	Notes
Holden	HP LaserJet 1320n	1	Year 17	\$0.018 per page
	HP LaserJet 500 Color M551	1	Year 11	\$0.094 per page
	HP LaserJet Pro 400	2	Year 9	\$0.018 per page
	Xerox WorkCentre B8055	1	Year 3	\$0.0054 per page
	Xerox WorkCentre B8075	1	Year 3	\$0.0054 per page
Eddington	HP LaserJet 1320n	1	Year 17	\$0.018 per page
	HP LaserJet 500 Color M551	1	Year 11	\$0.094 per page
	Xerox WorkCentre B7035	1	Year 3	\$0.0054 per page
	Xerox WorkCentre B8075	1	Year 3	\$0.0054 per page
Central Office	HP LaserJet Pro 600	1	Year 8	\$0.018 per page
	HP LaserJet Pro 400	1	Year 6	\$0.018 per page
	Xerox WorkCentre C8045 Color	1	Year 3	\$0.06 per page
SPED Office	HP Color Laser CP1518	1	Year 12	\$0.094 per page
	Xerox WorkCentre 5325	1	Year 3	
Bus Garage	Xerox C405DN Color	1	Year 3	\$0.06 per page

- Software**

There are various software applications in use throughout RSU 63 but this is a list of our major licensed applications that come with annual costs unless otherwise noted.

Each software category lists the application, what it's used for and if there is an annual cost, no cost, or the cost covered by another entity.

The online learning resources that are used with students at different grade levels is the largest collection of software applications and most likely to change frequently based on student and curriculum needs. Prior to submitting my technology budget, Sharon Haskell and myself review each online learning application to view usage reports to make sure the application is used purposefully and is still effective for its intended purpose.

Assessment

- NWEA** – Local and State adaptive assessment that measures growth and proficiency in Math, Language, and Reading. Provides timely test results and insights to guide classroom instruction and learning goals.
 - Students in grades K-8 are tested twice per year (Fall/Spring)
 - Annual District cost for grades K-2
 - Maine DOE cover the cost for grades 3-8

Online Learning Resources for Instructional Support

- **Mystery Science** – Open and go standards-aligned Science lessons and curriculum
 - Grades K-3
 - Annual cost
- **Generation Genius** – Online Science lessons and instructional videos
 - Grades 4-8
 - Annual cost
- **Lexia** – Provides personalized learning and progress monitoring in the six areas of reading instruction
 - 255 Student licenses for grades K-4, SPED K-8
 - Annual Cost
- **Book Creator** – Online tool for students and teachers to make and publish digital books
 - Grades 1-3
 - Annual Cost
- **XtraMath** – Helps students improve math fact fluency
 - Grades 2-4
 - Annual Cost
- **Learning Ally** – Provides students with reading related learning disabilities support through human-read audiobooks
 - Grades 5-8
 - Annual cost
- **IXL** – Individualized and adaptive Math and ELA practice
 - 400 Student licenses for grades 1-8
 - Annual cost
- **Co-Writer** – An assistive program that analyzes student writing in real time. It deciphers phonetic and invented spellings and misspellings with reversed or missing letters then offers word choices based on grammar.
 - Grades 4-8 SPED
 - Annual cost

Communications

- **District Website**
 - Annual cost
 - District committee information, staff directories, District and school event calendars, school contact information, student registration forms, School Board policies, announcements, and general District/School information
- **SchoolMessenger**
 - Annual cost
 - Newsletters
 - Parent notification – General, Emergency
 - Low lunch balance notifications
 - Unexcused absence notifications
- **Gmail**
 - No cost
 - EDU Google Workspace License

Collaboration and Productivity

- **Google Apps for Education**
 - No Cost
 - Google Docs, Sheets, Slides, Drive, Forms, Classroom, Meet, Gmail, Calendar
 - Standard collaboration and productivity applications for Students, Teachers, Ed Techs, Administrators, Administrative Assistants, and Secretaries
- **Microsoft Office**
 - Annual cost
 - Word, Excel, PowerPoint
 - Used by Teachers, Ed Techs, Administrators, Administrative Assistants, and Secretaries as an alternative option to Google Docs and Sheets

Educator Evaluation

- **iObservation**
 - Annual cost
 - Instructional and leadership improvement system
 - Principal/Teacher evaluations
 - Collects, manages and reports longitudinal data from classroom observations

Student Information System

- **TylerSIS**
 - Maine DOE covers maintenance and support cost
 - Student personal and enrollment information
 - Parent contact information
 - Student discipline tracking
 - Student health information (health office visits, health alerts and diet restrictions, immunizations, vision and hearing screenings)
 - Student grades/schedules
 - Teacher gradebooks
 - Parent/Student portal – Access to student attendance, assignments, grades
 - Mandatory State Reporting Data – Enrollment, Attendance, SPED, Economic Status, Discipline
- **Infinite Campus**
 - Infinite Campus will be our new Student Information System starting July 1, 2023
 - Maine DOE will continue to cover maintenance and support cost
 - Will provide all of the features of TyleSIS but with an updated user interface and more efficient administrative workflow

Library Management – Holbrook/Holden

- **Follett Destiny**
 - Annual maintenance and support cost
 - Holbrook and Holden School library book inventory and catalog
 - Student – Check-in/Check-out of books
 - Overdue book tracking

Finance

- **Tyler Profund**
 - Annual maintenance and support cost
 - Accounts Payable
 - Budget Development
 - Financials
 - General Ledger
 - Purchase Orders
 - Payroll
 - Employee leave tracking – Sick, Earned Paid Leave, Vacation

Food Services

- **Nutrikids**
 - Annual maintenance and support cost
 - Student and Staff meal tracking
 - Online payment processing
 - Free/Reduced application tracking
 - Serving line tablet devices
 - Tablets are on year 2

I hope you find the information contained in this report to be informative and gives you some insight on the many pieces of technology hardware and software that support teaching and learning in RSU 63.

Respectfully submitted,

A handwritten signature in black ink, appearing to be "George Cummings", written in a cursive style.

R.S.U. # 63 SCHOOL BOARD
December / January Board Report
Jake Morgan Transportation/Facilities

Transportation: The dark rainy afternoon of December 7th we had a bus get stuck in the ditch of a turnaround. The bus had nine students on it and no one was injured. We had another bus come and take the student's home. I want to thank driver Russell Smith for coming to the rescue with his bus, Heather Grass for helping me guide the students to his bus and our Mechanic Keith for coming over to help. The bus was pulled out by leonards towing and home by 5:15 p.m. Regular bus maintenance and driving bus regularly is keeping our mechanic very busy. The enclosed photo is a part needed for one of the buses to have windshield washer. The part cos \$842.23 and took two months to arrive.

Facilities:

The retest of PFAS at Holden School that I requested came back "fine" so we are all set at this location.

The high winds of December removed our flags and ropes from the flag pole at Holbrook, after several attemps at getting them reinstalled. Theresa one of our cooks at Holbrook had a contact, and she made a call and they were flying high that afternoon. This is just another great employee looking out for our district.

The wind & rain storm of December 23 kept me busy, at about 4:30 in the afternoon the Holden Police called to inform me one of our speed control signs at Holden was laying in part of the road way. I explained how to unhook it and move it out of the road. I have submitted an insurance claim for the damages. At 7:30 the Holden custodian called me to because the basement was filling up with water because the sump pump had no power. I went to the fire department and they loaned us a generator and help hooking it up. We were able to pump the basement down and had no damages. Saturday morning, I came in and returned the generator so that they could use it at homes that was still without power. The Town of Holden is always willing to help the schools anytime I call them.

Do to the shortage in the work force, I continue to do my best at my "regular" job and drive bus regularly and help cover the custodian needs at Holbrook.



COMMERCIAL
VEHICLE
CONTROLS
MODEL CV-10-150-11A
REV. 06-1984
P/N 10073790

10073790

Location: BU1106
Part Key: 10073790-141-13-0-2
Ship From: 522
Order Reference: 06MON21
Run Number: ADO006249
Order: SP1224377
Order Line No: 13
Item: 10073790
Description: 100001 SS VINTAGE IN ACCLD TO NEW BCK
Quantity: 1 UOM: pc Date: 11/1/00





Regional School Unit 63

Clifton, Eddington, and Holden

RSU 63 is a community of learners dedicated to providing a safe, supportive, and challenging academic environment. Our students are respectful citizens and responsible stewards of our world. They are well prepared for high school with skills and a work ethic that enables them to succeed.

Jared Fulgoni
Superintendent of Schools

Kelly Theriault
Business Manager

Date: January 13, 2023

From: Kelly Theriault

RE: January Board Report

- The Budget & Finance committee met January 10, 2023. The committee reviewed the financials; no new areas of concerns. There was discussion around high school transportation (Policy JFBC & EEA). The committee asked these policies be reviewed by the policy committee. Mr. Fulgoni will take the request to the policy committee. The committee was provided updates on the Holbrook SRRF. The next meeting is set for February 14, 2023 at 5:00 p.m.
- Devoe Construction submitted a proposal for the Holbrook HVAC (SRRF) project. The proposal was broken into four sections. With the available bond funds were able to complete three of the four project sections, provided Devoe can meet the August 2023 completion deadline (he's indicated he can.) The final phase, Item 1 will be completed after August and before June (2024) with ARP-ESSR funds. Devoe will likely need to start work in while school is in session to meet the timeline, some classrooms may need temporarily relocate during this time but we'll do the best we can for the least amount of disruption.
- Champions is up and running at the elementary schools. We've had to make some adjustments due to low numbers. They have been flexible and are optimistic they can recruit more families as the program develops. We recognize mid-year is hard for families to make childcare changes.
- In November and December we had 94.4% overall attendance. Attendance breakdown: Administration-97.8%, teachers-91.3%, and support staff-95.5%. 94.5% of teacher & support staff absences were non COVID related sick leave.
- Reports completed this month in the business office; MePERS, monthly school nutrition claim, Federal reimbursement invoicing, MSMA Workers compensation renewal, MSMA Unemployment compensation quarterly reporting, 940ME quarterly report, and 941 quarterly report.



CARPENTER ASSOCIATES

CONSULTING ENGINEERS

January 10, 2023

Reed Devoe
Devoe Construction Inc.
PO Box 190
Eagle Lake, ME 04739

Re: Indoor Air Quality Improvements
Holbrook Middle School

Dear Reed:

We want to thank you for your recent bid on this project. At this time, after review of the bid and discussion with the Owner, RSU #63 would like to move forward with your bid on the project with the following completion terms.

- Item 2 (1995 Classroom Wing North ERV-2), Item 3 (1995 Wing South ERV-3), and Item 4 (Ground Level Wing ERV-4) shall be complete by August 30, 2023.
- Item 1 (2000 Classroom Wing ERV-1) shall be complete by June 30, 2024.

Please sign and return the attached Notice of Award to our office.

As per the Notice of Award, prior to a contract being executed please provide the following documents to our office:

- Certificate of Insurance with the Certificate Holder as RSU #63, 202 Kidder Hill Road, Holden, ME 04429, and the Description listing "Indoor Air Quality Improvements – Holbrook Middle School".
- Performance and Payment Bonds – 100% of Contract Amount.

Once this is received by our office, we will prepare a contract for signatures.

Feel free to call with any questions.

Sincerely,

Randy Bragg, P.E.

Attachment

Cc: Jared Fulgoni

2021009

MSAD63

Warrant Article Summary Financial YTD

Statement Code: ArtSummFin

Account Number / Description	Revised Budget	Current Period		Reported Period	Encumbrances		Amount Remaining	Percent Remaining		Last Year Period	
		12/1/2022 - 12/31/2022			7/1/2022 - 6/30/2023			7/1/2022 - 6/30/2023		7/1/2021 - 6/30/2022	
Subtotal Regular Instruction	\$2,904,963	\$225,860		\$1,093,253	\$9,260		\$1,802,450	62%		\$2,524,958	
Subtotal REG 9-12	\$2,880,168	\$84,502		\$788,884	\$0		\$2,091,284	73%		\$2,924,559	
Subtotal Special Education	\$1,727,395	\$85,549		\$486,640	\$65,359		\$1,175,396	68%		\$1,475,125	
Subtotal Staff & Student Supt	\$670,481	\$34,395		\$334,535	\$1,505		\$334,441	50%		\$493,943	
Subtotal Facilities	\$1,402,010	\$64,410		\$705,599	\$225,120		\$471,291	34%		\$1,144,066	
Subtotal Transportation	\$776,956	\$36,933		\$288,499	\$24,641		\$463,816	60%		\$689,960	
Sub Total Trans to Other Units	\$0	\$7,420		\$40,406	\$496		\$(-40,902)	---		\$83,447	
Subtotal System Administration	\$441,701	\$30,310		\$225,428	\$16,190		\$200,083	45%		\$352,463	
Subtotal School Administration	\$485,715	\$35,153		\$227,066	\$2,994		\$255,655	53%		\$434,868	
Subtotal Other Instrn	\$75,806	\$5,019		\$14,008	\$4,414		\$57,384	76%		\$48,260	
Subtotal All Other	\$100,000	\$0		\$0	\$0		\$100,000	100%		\$16,681	
Subtotal CTE	\$0	\$0		\$0	\$0		\$0	---		\$0	
TOTAL ALL EXPENSES	\$1,103,222	\$70,482		\$466,502	\$33,598		\$613,122	56%		\$852,272	
NET REVENUE OVER EXPENSE	\$11,465,195	\$609,551		\$4,204,318	\$349,979		\$6,910,898	60%		\$10,188,330	

RSU 63
Budget & Finance Committee Meeting Minutes
November 15, 2022
Holbrook School
5:00 p.m.

Members Present in Person: Tracy Bigney, Cherie Faulkner, and Linda Graban

Also Present In-Person: Kelly Theriault, RSU 63 Business Manager, Jake Morgan, RSU 63 Facilities and Transportation Director, and Jared Fulgoni, RSU 63 Superintendent

Call the meeting to Order: 5:12pm

FY23 Financials

Cost Center Summary and Financial Detail – Facilities (38%), System Admin, and Staff and Student Support (had some technology upfront costs) are still areas of concern. Heating fuel is encumbered. Carmel Electric refunded us the cost of propane lost in the Holden gas leak. We should see some savings with propane this year with the propane line leak repaired.

School Lunch - Free and reduced numbers are very low. We did not have success collecting applications (this could impact our Title I Funding). We will send out the Socio-economic Status Form (Title I) again in January as a way to collect more information to help off-set the low response to the Free and Reduced Lunch Application. Breakfast counts are a little low (typical for this type of year) and lunch counts are consistent.

Budget Planning

Budget workshops will start in early March. All Admin have been asked to turn in their documents in January for meetings with Kelly Theriault and Superintendent Fulgoni. Salary lines will see a large increase. Administrators have been asked to try to come in with a flat budget. Budget needs to be ready for the Board by May for review and approval. A timeline will be ready for the next meeting.

Facilities and Transportation

There have been boiler issues with Eddington and Holden. The Eddington IAQ is almost complete. They are working on balancing the heat through the building. The controls company will be training Jake as the final piece soon. The Holden IAQ is complete. They are working on fixing any little issues as they arise. Holbrook IAQ is back to bid as smaller pieces rather than one large project so we can use some of the grant funds. ESSER Funds could be used, however there is not enough funding available for the full project another option would be to try and change the ESSER grant to cover the boiler upgrades. Doing so would require language changes to the grant application and no guarantee of approval.

Mr. Morgan gave an update on each building and their priority items with a handout. The Holbrook boilers need to be replaced. Mr. Morgan prefers to convert to propane. This will be a very expensive upgrade, but is top priority. The floor in some classrooms and bathrooms need to be replaced.

Holden needs some floors replaced as they have been patched multiple times. The Holden freezer condensation is causing water damage underneath. The freezer needs to be lifted and suspended. The bell clock has not been working for a number of years and should be updated. The boilers need to be replaced.

Eddington still needs the front parking lot paved. Some areas of the building need siding replaced. The boiler room still needs to be updated and boilers replaced.

Other - None

Next Meeting Date:

Monday, December 19, 2022 at 5:30pm, Holden Elementary School

Adjourn: 6:26pm

APPROVED:

RSU #63

- a. NEPN/NSBA Code: IMBB
b. Title: Exemption from Required Instruction
c. Author:
d. Replaces Policy:
e. Date Approved: ~~10/25/2021~~ RSU #63
f. Previously Approved: ~~10/25/2021~~ 04/27/2015
g. Policy Expiration: Review as Needed
h. Responsible for Review: Policy Committee
i. Date Reviewed: 11/07/2022 ~~10/06/2021~~ Policy Committee
j. References: 20-A MRSA § 6209
LD 1536, Chap. 51 Resolves
Ch. 127 § 3.07 (Me. Dept. of Ed. Rules)
Ch. 131 (Me. Dept. of Ed. Rules)
Cross Reference: Policy ADF – School District Commitment to Learning Results
IJJ – Instructional and Library Material Selection
IMB – Teaching About Controversial/Sensitive Issues
~~IMB-R, IMC, IMDC, and related MRSA~~
sample policies

k. Narrative:

RSU #63's (the District's) curriculum is designed to reflect the learning expectations for all students in all content areas of the Maine Learning Results, as well as other statutory and regulatory requirements, and content areas specified by the RSU #63 Board of Directors (the Board).

The Board acknowledges that, from time to time, individual students may be exposed to some ideas and materials with which they or their parent(s)/legal guardians disagree. Students and their parent(s)/legal guardian cannot be required to adopt ideas with which they disagree, but such disagreement alone is not a sufficient basis to exempt a student from the required prescribed curriculum. Exemptions from the required curriculum should be minimized because they can detract from the overall instruction provided to the class as a whole and the educational objectives sought to be achieved by the curriculum.

- I. The Board recognizes, however, that there could be topics in the curriculum that which may be objectionable to individual students and/or parent(s)/legal guardian based on their particular sincerely held religious, moral, or philosophical beliefs. Exemption from instruction that which infringes on such beliefs may be requested by the parent(s)/legal guardian.
- II. Requests for exemption from instruction must be made in writing to the building Principal and are subject to the approval by of the building Principal. The Principal will notify the Superintendent as soon as practicable of any request for exemption from instruction and/or of their decision. If the Principal denies an exemption request, the parent(s)/legal guardian may appeal to the Superintendent. If the parent is still not satisfied, the parent may appeal to the Board, whose decision will be final.

- III.** In considering requests for exemption, factors **that** the Principal should consider **may** include:
- A.** The alignment of the curriculum with the Maine Learning Results,
 - B.** Whether the course or content area is required by state law or Board policy,
 - C.** The educational importance of the material or instruction from which exemption is requested,
 - D.** Evidence regarding the sincerity of the belief on which the request is based,
 - E.** Whether the school has a legal obligation to accommodate the exemption request,
 - F.** The effect of exemption or accommodation on the validity of the local assessment system, and
 - G.** Other factors that bear upon the particular request.
- IV.** Exemption from required instruction does not excuse the student from meeting the requirements of the Maine Learning Results.
- V.** When the Principal determines that the curriculum that has been aligned with the system of Maine Learning Results conflicts with sincerely held religious beliefs of a student or their parent(s)/legal guardian, reasonable accommodation in the curriculum will be made for the student, within the scope of existing resources. Alternative instruction may be provided by the school or through approved independent study. Any alternative instruction will be approved in advance by the Principal in consultation with appropriate instructional staff and will meet the standards and objectives of the part of the curriculum that is being replaced. When requests for exemption from required curriculum are made for religious reasons, a parent/legal guardian who is dissatisfied with the Principal's decision may appeal to the Superintendent. If the accommodation in the curriculum that is requested is so great that the validity of the local assessment system is compromised, the Superintendent will determine how to address the situation, subject to the approval of the Commissioner.
- VI.** When a student is exempted from any portion of the regular curriculum for other than religious reasons (exemption based on sincere philosophical or moral beliefs), the staff will make reasonable efforts, within the scope of existing resources, to accommodate alternative instruction for the student. Alternative instruction may be provided by the school or through approved independent study. Any alternative instruction will be approved in advance by the Principal in consultation with the classroom teacher, and will meet the standards and objectives of the part of the curriculum that is being replaced. When requests for exemption are made for philosophical or moral reasons, a parent/legal guardian who is dissatisfied with the Principal's decision may appeal to the Superintendent, whose decision is final.

RSU #63

- a. **NEPN/NSBA Code:** **IMB-R**
b. **Title:** **Teaching About Controversial/Sensitive Issues**
c. **Author:**
d. **Replaces Policy:**
e. **Date Approved:** **11/29/2021** ~~RSU #63~~
f. **Previously Approved:** **11/29/2021** ~~04/27/2015~~
g. **Policy Expiration:** **Review as Needed**
h. **Responsible for Review:** **Policy Committee**
i. **Date Reviewed:** **11/07/2022** ~~11/08/2021~~ **Policy Committee**
j. **References:** **Policies IMC – Controversial Speakers-Programs; Policy IMD – School Ceremonies and Observances; Policy IMDC – Religious Observances and Displays; Policy IA – Instructional Goals and Objectives; Policy IGA – Curriculum Development and Adoption**

k. Narrative:

Teaching about controversial/sensitive issues is impossible, or at least severely hampered, if the community does not respect the principles of freedom. ~~and recognize that dissent does not necessarily mean disloyalty. However, one form of dissent, which is incompatible with freedom, is that which attempts to end freedom. Irrational fears do this, and thereby may block the RSU #63 District (the District) in its efforts to handle controversial issues in an atmosphere of freedom and thoroughness.~~

- I.** Sensitive or controversial issues will be handled as they arise in the classroom. ~~and will not be avoided in order to restrict or restrain the academic freedom of either the teacher or the student. Neither teachers nor students in district classrooms will avoid an issue simply because it is of a sensitive or controversial nature.~~ If a teacher is unsure about ways to address a sensitive or controversial topic, they should consult the Principal.
- II.** Parents will be notified prior to the introduction of a sensitive issue in class in order to have the opportunity to choose not to have their student participate.
- III.** It is the responsibility of the schools to make provision for the study of controversial issues. Every effort should be made to see that materials and references presenting all sides of a sensitive or controversial issue are available **presented** to students. ~~in the school library and that these materials are age appropriate.~~
- A.** The policy on controversial issues should be defined in terms of the rights of students rather than in terms of the rights of teachers.
- B.** The study should be appropriate to the level of maturity of the students and their ability to reason and to comprehend the various perspectives of the subject matter

being presented.

- C. The study should be objective and scholarly with a minimum emphasis on opinion and a maximum emphasis on facts. The teacher will not suppress a student's view of the issue as long as the expression of that view is not derogatory, malicious, or abusive toward other students' views. Additionally, one student will not be permitted to dominate the discussion. In handling sensitive or controversial subjects in the classroom, teachers and students will be encouraged to keep an open mind and will be encouraged to come to their own conclusions regarding a particular problem after independent inquiry.
- IV. In the study of controversial issues, the students have the following rights:
- A. The right to study any controversial issue which has political, economic, or social significance; ~~and concerning which (at the appropriate level) they should begin to have an opinion;~~
 - B. The right to have free access to all relevant information;
 - C. The right to form and express opinions on controversial issues without thereby jeopardizing relations with the teacher or the school; and
 - D. The right to study under competent instruction in an atmosphere free from bias and prejudice.
- V. The teacher employs the same methods in handling controversial issues as characterize the best teaching at any time.
- A. The teacher, in selecting both the content and the method of instruction, is mindful of the maturity level of the students and alignment with approved curriculum.
 - B. The teacher made assurances that the controversial subject to be discussed belongs within the framework of the curriculum to be covered, that the subject is significant as well as meaningful for the students, and that through the discussion, students will have the opportunity to grow.
 - C. The teacher handles the classroom presentation in ways that will ensure a wide range of information and interpretation for the students' consideration and strives to present a balance among many points of view.
 - D. The teacher does not use the classroom as a personal forum, rather, the teacher serves as a facilitator to ensure points of view are presented in a civil manner. ~~They do not employ the techniques of the demagogue or the protagonist for attention, for control, or simply for color.~~

- E.** The teacher emphasizes keeping an open mind, basing one's judgment on known facts, looking closely at facts to evaluate them in terms of the subject under discussion, and being ready to change one's opinion should new facts come into light.
 - F.** The emphasis of student learning always is on the method of forming an opinion rather than on the opinion formed.
- VI.** Any resident of the appropriate district wishing to lodge a complaint about the use of sensitive or controversial subject matter or methods of teaching controversial subjects should direct such concerns to the Principal of the school involved. Complaints from anyone other than a district resident will be limited to the Principal and the complainant. The procedures outlined below should be followed in responding to such a complaint:
 - A.** The Principal will inform the teacher(s) involved of the nature of the complaint, and meet with the complainant to discuss the issue and to explain the review procedure.
 - B.** If the issue is not resolved with the initial discussion, the complainant will be requested to state the objection in writing, citing specific teaching methods and/or subject matter to which they object. The written objection will be submitted to the building Principal for their review.
 - C.** The building Principal will meet with the teacher(s) involved to review the teaching approach and/or subject matter as to purpose, appropriateness, and content. The findings and recommendations of the Principal will be submitted, in writing, to the Superintendent or their designee. Additionally, the Principal will inform the complainant and the teacher(s) involved.
- VII.** If the complainant and teacher(s) involved are satisfied with the decision of the building Principal, the process is complete. If the complainant or teacher(s) involved are not satisfied with the decision, the process continues.
 - A.** After receiving a formal written indication of dissatisfaction from the complainant or teacher(s) involved, the Principal will direct the appeal to the District Review Committee.
 - B.** The Committee will consist of:
 - 1.** One classroom teacher from the appropriate grade level.
 - 2.** One building administrator from the appropriate level other than the Building Principal.
 - 3.** One member from the RSU #63 Board of Directors (the Board).

4. One representative selected by the complainant.
5. One representative selected by the teacher(s).
6. A Chairperson will be selected from the Committee members listed above.

VIII. The District Review Committee will review the issues within 30 school days. The Committee will meet with both the complainant and the teacher(s) involved to review the teaching methods and/or subject matter for purpose, appropriateness, and content. The Committee should utilize the findings of the Building Principal, but is not bound by them and may conduct its own independent inquiry.

IX. Upon completion of the review, the Chairperson will present the written findings and recommendations to the Superintendent for action by the Board. This information will also be provided to both the complainant and teacher(s) involved. The complainant and teacher(s) involved will be notified by the Superintendent or their designee as to the specific date and time that the Board will consider the findings and recommendations of the District Review Committee. The Superintendent will inform, in writing, the complainant and teacher(s) involved of the final decision of the Board.

X. Either party is afforded continued due process by direct appeal of the Board decision to the Commissioner of Education.

RSU #63

- a. NEPN/NSBA Code:** JFCK
- b. Title:** Student Use of Personal Electronic Devices at School
- c. Author:** Technology
- d. Replaces Policy:**
- e. Date Approved:** 09/26/2022 RSU #63
- f. Previously Approved:** ~~09/26/2022~~ 04/25/2022
- g. Policy Expiration:** Review as Needed
- h. Responsible for Review:** Policy Committee
- i. Date Reviewed:** ~~11/07/2022~~ 09/12/2022 Policy Committee
- j. References:** IJNDB/IJNDB-R - Student Use of School-Issued Computers/Devices and the Internet
JIH – Questioning and Searches of Students
JIC – System-wide Student Code of Conduct
JICIA – Weapons, Violence and School Safety
JICK – Bullying and Cyberbullying in Schools
- k. Narrative:**

The RSU #63 Board of Directors (the Board) recognizes that many students possess cellular telephones and other electronic devices. These devices may not be used at school or during school activities in any manner that disrupts the educational process or violates Board policies or school rules. The district is not responsible for damage, loss or theft of such devices. The Superintendent is authorized to develop, with input from administrators, any school rules necessary to implement this policy.

- ~~I. — Students are prohibited from using personal electronic devices, including but not limited to cell phones, smartphones, tablets, MP3 players, and electronic games during classes and school activities, including study halls, field trips, and co-curricular/extracurricular activities.~~
- ~~II. — Students may use personal electronic devices while traveling for school activities to the extent allowed by bus drivers or employees chaperoning trips.~~
- ~~III. — During the school day, all such devices (including cell phones) must be turned off and stowed away. Exceptions to this rule are:
 - ~~A. — When a teacher specifically authorizes students to use personal electronic devices for a specific purpose (such as entering an assignment in a device).~~
 - ~~B. — When a staff member gives permission to a student to use their cell phone to call a parent/guardian.~~~~

- IV.** The use of cameras or the camera/video function on any device is strictly prohibited in locker rooms, restrooms and classrooms. In other school locations, students are required to obtain permission (from a staff member and from the individual(s) being photographed or videoed) before photographing or taking videos of any individual. Students are also required to obtain prior permission before posting any photos or videos of the individuals taken at school on social media or elsewhere.
- V.** Any use of personal electronic devices that violates any Board policy, administrative procedure, or school rule is strictly prohibited. In addition, accessing, viewing, submitting, forwarding, downloading or displaying any materials that are defamatory, abusive, obscene, vulgar, sexually explicit, sexually suggestive, threatening, discriminatory, harassing, bullying, and/or illegal is prohibited.
- VI.** With parent/guardian consent, student cell phones and other electronic devices may be subject to search if there is reasonable suspicion that a student is violating Board policies, procedures or school rules, state or federal law, or engaging in other misconduct.
- VII.** Students violating these rules will be subject to discipline, which may include:
 - A.** Loss of the device for the remainder of the school day.
 - B.** Exclusion of the device from school for an extended period;
 - C.** Sanctions ranging from detention to expulsion from school, depending upon the nature of the offense and the student's disciplinary record

RSU #63

- a. **NEPN/NSBA Code:** JICA
- b. **Title:** Student Dress Code
- c. **Author:** Superintendent/Principals
- d. **Replaces Policy:**
- e. **Date Approved:** 10/26/2015 RSU 63
- f. **Date Previously Approved:** 10/26/2015 12/06/2004 RSU #63
- g. **Policy Expiration:** Review as Needed
- h. **Responsible for Review:** Superintendent/Policy Committee
- i. **Date Reviewed:** 11/07/2022 10/01/2015 Superintendent
11/07/2022 10/05/2015 Policy Committee

j. **References:**

**Cross Referenced Policies: JI – Student Rights & Responsibilities
JIC – Student Code of Conduct**

k. **Narrative:**

The RSU #63 Board of Directors (the Board) recognize that the responsibility for the dress and appearance of students rests with individual students and their parent(s)/legal guardian(s). The Board will not interfere with this right unless the personal choices of students create a disruptive influence on the school program or affect the health or safety of others.

- I. Students are encouraged to use sound judgment and reflect respect for themselves and others in dress and grooming. In keeping with the goals of RSU #63 (the District) to provide a safe, healthy, and non-discriminatory environment for educating students for maximum academic and social development, the following restrictions on dress will be enforced.
 - A. Articles of clothing that promote the use of tobacco, alcohol or other drugs may not be worn on school grounds (when school is in session) or at school functions.
 - B. Clothing, footwear, insignia, or accessories that are intended to identify the wearer as a member of a particular gang are prohibited.
 - C. Articles of clothing with displays that are sexual, vulgar, lewd or indecent or include insulting words (e.g., racial/ethnic slurs) are impermissible.
 - D. Clothing that is destructive of school property (e.g., cleats, pants with metal inserts that scratch furniture) is not permitted.
- II. School administrators or teachers may require special clothing for health and safety reasons for students participating in physical education, certain extracurricular activities, work with or around machines or other activities. However, no particular brand may be required.
- III. The Superintendent is responsible for the development of any administrative procedures necessary to implement this policy.
- IV. ~~During school days and all school functions students should be appropriately dressed according to the day's weather condition. Dress should not be physically distracting. Clothing is to cover the student's midriff. Items that advertise, display, or represent~~

~~alcoholic beverages, drugs, tobacco, obscenities, or sex are inappropriate.~~

~~In addition to the following, students' dress attire must meet requirements stated in the appropriate student handbook.~~

- ~~V. Hats and other types of headwear intended for outside use should not be worn inside the building. Sunglasses are for outside unless prescribed by a doctor and cleared through the nurse's office.~~
- ~~VI. In addition to normal school dress (pants, slacks, dresses, skirts, etc.), appropriate dress may include loose fitting shorts, such as walking shorts and long denim shorts. Tank tops, see-through clothing, and any clothing with revealing holes are also inappropriate. Sleeveless clothing must have appropriate armholes. Blouses and shirts are to be buttoned with appropriate necklines.~~
- ~~VII. Should a question arise as to whether a student is dressed appropriately, the principal will make the final decision. If a student arrives at school dressed inappropriately, the parent will be called and asked to bring the student a change of clothing. All Students at Holbrook Middle School will **may** be required to change clothing for physical education.~~
- ~~VIII. It is the responsibility of all students, staff, teachers, and administrators to maintain a climate conducive to learning and not one of vacation leisure. Students, teachers, parents, and employees must work cooperatively with the school in order to assure the success of the dress code.~~

RSU #63

- a. NEPN/NSBA Code:** **IMC**
- b. Title:** **Controversial Speakers/Programs**
- c. Author:**
- d. Replaces Policy:**
- e. Date Approved:** **09/27/2021** ~~RSU #63~~
- f. Previously Approved:** **09/27/2021** ~~04/27/2015~~
- g. Policy Expiration:** **Review as Needed**
- h. Responsible for Review:** **Policy Committee**
- i. Date Reviewed:** **11/07/2022** ~~08/25/2021~~ **Policy Committee**
- j. References:** **Policy IMB-R – Teaching Controversial and Sensitive Issues; Policy IMDC – Religious Observances and Displays; Policy IMD – School Ceremonies and Observances**
- k. Narrative:**

A goal of education is to prepare our students to participate in a democratic, pluralistic society, a society that holds many differing opinions and espouses differing causes. It is important students develop an understanding of ideas and people who may seem alien to them. It is also important students develop judgment, a capacity to discern the difference between fact and opinion, and to weigh arguments, slogans, and appeals. Books, films, and other media are valuable for giving students exposure to many different ideas; but for effective learning, it is also useful to invite appropriate persons not on the educational staff to speak or meet with groups of students as part of the educational process.

The RSU #63 Board of Directors (the Board) believe it is important for students to have access to information; to appreciate the knowledge, experience, and accomplishments of others; to be exposed to issues upon which there may be disagreement; to learn to discriminate between facts and opinion; and to analyze and discuss different points of view and draw their own conclusions.

- I.** The Board, in an effort to uphold the students' freedom to learn while recognizing obligations which the exercise of freedom entails, establishes the following guidelines:
 - A.** The teacher/sponsor and the Building Principal will exercise judgment and investigate fully proposed resource persons.
 - B.** When appropriate, teachers/sponsors should encourage the use of resource persons representing various approaches or points of view on a given topic in order to afford the students a more comprehensive understanding of the topic/issue. At the same time, teachers are expected to use professional judgment in determining the appropriateness of an issue to the curriculum and/or maturity of the students. When unsure, the teacher should consult with the building Principal.
 - C.** The ideas presented and the resource persons invited to present them will have a demonstrable relation to the curricular or co-curricular activity in which the

participating students are involved.

- D. Teachers/sponsor will provide a fair and balance approach when choosing the resource person.**

- II.** A teacher (or staff member) who wishes to invite a speaker in relation to presentation of a controversial or sensitive subject **must:**
- A. ~~must~~ Obtain the approval of the building Principal before doing so.**
 - B. ~~Submit~~ requests for speakers must be submitted at least one week in advance; and**
 - C. ~~Notify~~ parents in advance if a speaker's presentation may be controversial.**

A teacher/staff member whose request has been denied may appeal to the Superintendent, whose decision will be final. ~~Teachers are encouraged to notify parents in advance if a speaker's presentation may be controversial. Community forums may be encouraged.~~

- III.** Principals may invite or approve speakers for school assemblies when the experience is consistent with the objective of this policy. Special assemblies should be scheduled in a way that minimizes interruption of the instructional program. Whenever practicable, teachers/staff should be given advance notice of such assemblies at least 5 school days in advance.

- ~~**IV.** Prior to the appearance or participation of any resource person(s), the resource person(s) will be given in writing and will agree to abide by the following Board regulations:~~

- ~~**A.** A copy of the district's Core Values, which is attached and considered a component of this policy.~~
- ~~**B.** The teacher/staff person who invited the speaker remains responsible for the supervision of students and must be present at all times when the speaker is in the classroom or auditorium if present for a special assembly.~~
- ~~**C.** The teacher/sponsor responsible for inviting the resource person, or any member of the school administration, has the right and duty to interrupt or suspend any proceeding if the conduct of the resource person is judged to be in poor taste or endangering to the health and safety of students and staff.~~

RSU #63 CORE VALUES

<p style="text-align: center;">HONESTY</p> <p>AN HONEST EDUCATOR:</p> <ul style="list-style-type: none"> ◆ Tells the truth, "both positive and negative" when constructive ◆ Addresses concerns directly ◆ Admits mistakes <p>AN HONEST STUDENT:</p> <ul style="list-style-type: none"> ◆ Tells the truth, "both positive and negative" when constructive ◆ Addresses concerns directly ◆ Admits mistakes <p>AN HONEST PARENT:</p> <ul style="list-style-type: none"> ◆ Tells the truth, "both positive and negative" when constructive ◆ Addresses concerns directly ◆ Admits mistakes 	<p style="text-align: center;">KINDNESS</p> <p>A KIND EDUCATOR:</p> <ul style="list-style-type: none"> ◆ Treats all students fairly as individuals ◆ Is supportive ◆ Is patient <p>A KIND STUDENT:</p> <ul style="list-style-type: none"> ◆ Accepts others ◆ Helps and seeks to understand others ◆ Is caring and supportive <p>A KIND PARENT:</p> <ul style="list-style-type: none"> ◆ Accepts limitations ◆ Is supportive ◆ Is patient and helpful
<p style="text-align: center;">RESPECT</p> <p>A RESPECTFUL EDUCATOR:</p> <ul style="list-style-type: none"> ◆ Is a good listener to others ◆ Is a positive role model ◆ Treats personal and public property and environment with care ◆ Follows the Golden Rule <p>A RESPECTFUL STUDENT:</p> <ul style="list-style-type: none"> ◆ Is a good listener to others ◆ Is a positive role model ◆ Treats personal and public property and environment with care ◆ Follows the Golden Rule <p>A RESPECTFUL PARENT:</p> <ul style="list-style-type: none"> ◆ Is a good listener to others ◆ Is a positive role model ◆ Treats personal and public property and environment with care ◆ Follows the Golden Rule 	<p style="text-align: center;">COMPASSION</p> <p>A COMPASSIONATE EDUCATOR:</p> <ul style="list-style-type: none"> ◆ Takes time to listen and talk ◆ Creates a nurturing, safe environment ◆ Demonstrates that they care ◆ Is empathetic and careful with others' feelings <p>A COMPASSIONATE STUDENT:</p> <ul style="list-style-type: none"> ◆ Takes time to listen and talk ◆ Takes opportunities to help others ◆ Is accepting of others' differences ◆ Is empathetic and careful with others' feelings <p>A COMPASSIONATE PARENT:</p> <ul style="list-style-type: none"> ◆ Takes time to listen and talk ◆ Creates a nurturing, safe environment ◆ Is willing to compromise and be open ◆ Is empathetic and careful with others' feelings
<p style="text-align: center;">RESPONSIBILITY</p> <p>A RESPONSIBLE EDUCATOR:</p> <ul style="list-style-type: none"> ◆ Communicates clear expectations and sets reasonable goals ◆ Follows through with commitments ◆ Continues to be a lifelong learner <p>A RESPONSIBLE STUDENT:</p> <ul style="list-style-type: none"> ◆ Comes to school prepared ◆ Follows through with commitments ◆ Invests time in their own learning <p>A RESPONSIBLE PARENT:</p> <ul style="list-style-type: none"> ◆ Helps students learn how to be prepared ◆ Follows through with commitments ◆ Invests time in their children's education/lives 	<p style="text-align: center;">COURAGE</p> <p>A COURAGEOUS EDUCATOR:</p> <ul style="list-style-type: none"> ◆ Will act upon his/her own beliefs ◆ Encourages individual decision-making ◆ Enforces consequences <p>A COURAGEOUS STUDENT:</p> <ul style="list-style-type: none"> ◆ Will act upon his/her own beliefs ◆ Will resist negative pressures ◆ Accepts consequences <p>A COURAGEOUS PARENT:</p> <ul style="list-style-type: none"> ◆ Will act upon his/her own beliefs ◆ Encourages individual decision-making ◆ Enforces consequences

RSU #63

- a. **NEPN/NSBA Code:** **IMDB**
- b. **Title:** **Flag Displays**
- c. **Author:**
- d. **Replaces Policy:**
- e. **Date Approved:** 02/27/2017 RSU #63
- f. **Previously Approved:** 02/27/2017 ~~08/22/2005~~
- g. **Policy Expiration:** **Review as Needed**
- h. **Responsible for Review:** **Superintendent & Policy Committee**
- i. **Date Reviewed:** 11/07/2022 ~~01/09/2017~~ Superintendent
11/07/2022 ~~01/09/2017~~ Policy Committee
- j. **References:** **20-A MRSA Chaps. 1055(6), 4085**

k. Narrative:

The RSU #63 Board of Directors (the Board) intends due respect be given to our national and state flags. In accordance with Maine state law, the United States and Maine flags will be displayed from RSU #63 (the District) school buildings every school day and on appropriate occasions. Further, the United States flag is to be displayed in every RSU 63 classroom for the pledge of allegiance.

- I. The Superintendent or ~~his/her~~ **their** designee is responsible for furnishing each school and facility accordingly, and to recommend to the Board an annual expenditure amount necessary to provide sufficient flags and flagstaffs. This amount is to be included in the annual Board-approved RSU #63 budget.
- II. It will be the duty of teaching personnel to educate students, by suitable references and observances:
 - A. the significance of the United States flag,
 - B. the cost, object and principles of our government, and the inestimable sacrifices made by the founders of our nation,
 - C. the important contribution made by all who have served in the armed services of our country since its inception, and
 - D. to love, honor, and respect the flag of our country.
- III. All RSU #63 support staff will demonstrate by both words and actions their support of the teaching provided students as reflected in Section II above.
- IV. The Pledge of Allegiance should be rendered by standing at attention, facing the flag, and

saluting the same when the National Anthem is played. Citizens not in uniform salute by placing their right hand over the heart and those with a head cover should remove it and hold it in the right hand over the heart.

- V.** The national flag will be flown at half-staff in mourning for designated, principal government leaders and upon presidential or gubernatorial order. The process of displaying the national flag at half-staff is as follows:
 - A.** It must be first raised to full staff and then lowered to half-staff.
 - B.** When the period of mourning is over, or at the time of taking the flag down, the flag must be raised to full staff and then lowered to be removed.
- VI.** No other flag representing a state or organization may be flown higher than the national flag.
- VII.** The flag should never touch the ground or any other object, but should be received by waiting hands and arms when taking it down.