

**RSU 63 Board of Directors
Monday, February 27, 2023
6:30pm Meeting
Holbrook Middle School
Google Meet: meet.google.com/eiy-bohg-rsm
Phone In: 1-218-503-1445 PIN: 574 947 961#**

Agenda

Phone and video link above are available to members of the public for the purpose of listening/viewing only. If you would like to speak, current law requires that you attend the meeting in-person.

Call Meeting to Order

Executive Session - None

Flag Salute/Moment of Silence

Approval of Minutes for January 30, 2023 Board Meeting

Recognition and/or Awards of Students, Staff, and Others

1. Boys "A" Basketball Team – B Flight Champions
2. Girls "A" Basketball Team – Sportsmanship Award

Acceptance of Gifts/Donations

Presentation – None

Questions and Comments from the Public

Dates of Next Meetings

1. **Budget and Finance Committee Meeting:** TBD
2. **FY24 Budget Workshop Meeting:** Monday, February 27, 2023 at 5:30pm, Holbrook Middle School
3. **FY24 Budget Workshop Meeting:** Wednesday, March 1, 2023 at 5:15pm, Holbrook Middle School
4. **FY24 Budget Workshop Meeting:** Monday, March 6, 2023 at 5:15pm, Holbrook Middle School
5. **FY24 Budget Workshop Meeting:** Tuesday, March 14, 2023 at 5:15pm, Holbrook Middle School
6. **Policy Committee Meeting:** TBD
7. **Board Meeting:** Monday, March 27, 2023 at 6:30pm, Holden Elementary School

Budget and Finance

1. Business Manager Report
2. Budget and Finance Committee Report

Superintendent's Report

Acceptance of Committees', Administrators', Superintendent's, and Board Chair's Reports

Old Business

New Business

1. March Board Meeting Date Change
2. 2023-2024 School Year Calendar

Personnel Actions

1. Resignations/Retirements
 - a. Norman LeBoon – Holbrook Custodian
2. Elections
3. Appointments
 - a. Darrell Pluard – Substitute
 - b. Darrell Pluard – Softball Coach

- c. Zachery Pratt – Baseball Coach
- 4. Reassignments
- 5. Searches
 - a. Baseball B Team Coach
 - b. Softball B Team Coach
 - c. Track and Field Coach
 - d. Custodian
 - e. Ed Tech III, Holbrook
 - f. Holbrook Resource Room Teacher
 - g. Bus Driver
 - h. Substitutes (Teachers, Ed Techs, Drivers, Custodians)

Adjournment

In compliance with the Americans with Disabilities Act, if you require any kind of assistance to fully participate in this meeting, please notify the Superintendent's Office at 843-7851 or write to Superintendent of Schools, 202 Kidder Hill Road, Holden, ME 04429.

**RSU #63 Board Meeting
Date: January 30, 2023
Location: Eddington Elementary School
Minutes**

RSU #63 Board Member(s) Present:

Town of Holden: Cherie Faulkner, Tracy Roberts, and Heather Lander

Town of Eddington: Heather Grass, Karen Quimby, and Tracy Bigney

Town of Clifton: Linda Graban

RSU #63 Board Member(s) Absent Excused:

Town of Holden: Matthew Campbell

Board Chair, Tracy Roberts called the meeting to order at 6:30pm.

At 6:31pm, motion by Cherie Faulkner with a second by Tracy Bigney to enter into Executive Session for discussion of contract negotiations pursuant to 1 MRSA § 405 (6) (D).

Discussion: None

Roll Call Vote: Linda Graban, Yes; Tracy Bigney, Yes; Cherie Faulkner, Yes; Heather Lander, Yes; Heather Grass, Yes; Karen Quimby, Yes; Tracy Roberts, Yes.

Vote: 7 Approved; 0 Opposed

Public session resumed at 6:53pm.

At 6:54pm, motion by Cherie Faulkner with a second by Tracy Bigney to enter into executive session for discussion of pending or contemplated litigation pursuant to 1 MRSA § 405 (6) (E).

Discussion: None

Roll Call Vote: Linda Graban, Yes; Tracy Bigney, Yes; Cherie Faulkner, Yes; Heather Lander, Yes; Heather Grass, Yes; Karen Quimby, Yes; Tracy Roberts, Yes.

Vote: 7 Approved; 0 Opposed

Public session resumed at 7:06pm. The pledge of allegiance and a moment of silence followed.

Motion by Linda Graban with a second by Cherie Faulkner to approve the November 28, 2022 RSU #63 Board Meeting Minutes.

Discussion: Tracy Bigney noted that Karen Quimby's name was missing from the RSU #63 Board Members Present at the top of the minutes and asked for her name to be added. No objection from the Board. Motion corrected to include "minutes approved with amendment".

Vote: 7 Approved; 0 Opposed

Recognition and/or Awards of Students, Staff, and Others: None

Acceptance of Gifts/Donations: Motion by Tracy Bigney with a second by Cherie Faulkner to accept donations as listed on the agenda.

Discussion: None

Vote: 7 Approved; 0 Opposed

Presentation: **Strategic Planning Survey:** Superintendent Fulgoni began the presentation by sharing a power point (*see Attachment A*) outlining the results of the Strategic Planning Survey sent out to the community and staff and a plan to move the district forward to meet the goals set by the RSU 63 Board of Directors in policy BA – Operational Goals. Superintendent Fulgoni pointed out the next step is to create a comprehensive district improvement plan to achieve the operational goals. Administrators will create a comprehensive plan for each operational goal that applies to their department. Karen Quimby asked for an anticipated completion date. Superintendent Fulgoni advised this will take some time to develop and create, but work has already started.

Questions from the Public: None

Dates of Next Meetings:

Budget and Finance Committee Meeting: Tuesday, February 14, 2023 at 5:00pm, Holbrook Middle School

Policy Committee Meeting: TBD

Board Meeting: Monday, February 27, 2023 at 6:30pm, Holbrook Middle School

RSU #63 Board Meeting Minutes

January 30, 2023

Page 1 of 4

Budget and Finance: Kelly Theriault, RSU 63 Business Manager added the preliminary ED279 Report came out and RSU 63 lost \$285,000 in revenue and need to raise an additional \$282,000. She anticipates another report will come out as many districts have requested more information and another review. Tracy Roberts asked what the discussion was regarding a reduction in teachers at Budget and Finance Committee. Kelly Theriault advised it was more of a discussion on class sizes and reduction in enrollment. Tracy Roberts asked for discussion is brought to the Board before any decisions are made. Budget and Finance Committee minutes have an amendment to remove Jake Morgan from being in attendance at the January 10, 2023 meeting, as he did not attend.

Superintendent's Report: Nothing to add.

Acceptance of Reports:

Motion by Cherie Faulkner with a second by Tracy Bigney to accept all written and verbal reports from the Budget and Finance Committee (as amended), Policy Committee, Administrators, and Superintendent.

Discussion: Tracy Roberts asked for an update on questions that were raised at the last Board meeting from Ms. Haskell. Superintendent Fulgoni responded that is the reason for the request to have a Curriculum Committee developed so the Board is up to date on the Curriculum development. Tracy Roberts asked for information on the new Math Curriculum. Sharon Haskell explained the current Math Curriculum is no longer being supported and work has been done on selecting tools to support the current curriculum while a new Math Curriculum is being reviewed. Linda Graban raised some questions from the Athletic Directors report (from November 28, 2022 Board Packet) regarding participation in Basketball. Robert Meyer, Holbrook Principal answered the questions. Karen Quimby questioned why we are using Apple products as they are by reputation the most expensive technology product. Josiah Simko, Technology Support and Kelly Theriault, RSU 63 Business Manager explained the program offering and the longevity of the product.

Vote: 7 Approved; 0 Opposed

Old Business:

Policies to Approve:

Motion by Tracy Bigney with a second by Cherie Faulkner to approve policy IMBB – Exemption from Required Instruction

Discussion: Tracy Bigney questioned the word “prescribed”. The committee recommended to use the sample policy language. The Board agreed to revert back to the word “required”. Motion amended to reflect reverting the word back to “required”.

Vote: 7 Approved; 0 Opposed

Motion by Tracy Bigney with a second by Karen Quimby to approve policy IMB-R – Teaching About Controversial/Sensitive Issues.

Discussion: Linda Graban questioned how and when parents are notified. Superintendent Fulgoni explained this is how the clearly articulated curriculum will help with transparency. Discussion on reasonable time for teachers to notify parents and having teachers teach facts rather than opinions.

Vote: 7 Approved; 0 Opposed

Motion by Tracy Bigney with a second by Karen Quimby to approve JFCK – Student Use of Personal Electronic Devices at School.

Discussion: None

Vote: 7 Approved; 0 Opposed

At 8:30pm, motion by Tracy Bigney with a second by Cherie Faulkner to continue the meeting past 8:30pm.

Discussion: None

Vote: 7 Approved; 0 Opposed

Motion by Tracy Bigney with a second by Karen Quimby to approve policy JICA – Student Dress Code.

Discussion: Cherie Faulkner voiced concern about Administrator consistency with enforcing the dress code at all schools. Superintendent Fulgoni explained the consistency comes with “appropriate for school” standard.

Vote: 7 Approved; 0 Opposed

Tracy Roberts voiced concern that policy conversation has pushed our meetings past 8:30pm and she wants to be mindful of our staff in attendance. Policy conversation should be done at the Policy Committee Meetings.

Motion by Cherie Faulkner with a second by Heather Grass to approve policy IMC – Controversial Speakers, Programs.

Discussion: Karen Quimby questioned why CORE Values was removed. She asked if the CORE Values are being removed completely or just from the policy. They are removed just from the policy. Tracy Bigney noted a small typo for correction.

Vote: 7 Approved; 0 Opposed

Motion by Tracy Bigney with a second by Heather Lander to approve policy IMDB – Flag Displays.

Discussion: Linda Graban questioned why this policy only discusses the American Flag. Karen Quimby felt flags displayed should be relative to the curriculum and only displayed during that teaching period. Tracy Roberts recommends to send back to the Policy Committee. The Board agreed. Cherie recommends discussion should be held at the Policy Committee Meeting or email recommendations to the Policy Committee Chair, Matthew Campbell.

No action on this policy. Sending back to the policy committee.

Motion by Cherie Faulkner with a second by Linda Graban to approve policy GBGBA – Workplace Bullying

Discussion: None

Vote: 7 Approved; 0 Opposed

Motion by Linda Graban with a second by Heather Grass to approve policy GBI – Staff Code of Conduct: Conflict of Interest, Gifts, and Violations.

Discussion: Linda Graban asked for clarification on section V. Solicitation. Discussion on summer camp solicitation versus selling products. Discussion on nominal value increase. Tracy Bigney asked to amend section II. “adjunct” to “ad-hoc”. Motion to include the recommended amendment.

Vote: 7 Approved; 0 Opposed

New Business:

Holbrook Indoor Air Quality Bid: Motion by Cherie Faulkner with a second by Tracy Bigney to accept the Holbrook Indoor Air Quality Bid from Devoe Construction, Inc. as written in the contract from Carpenter Associates (Attachment B).

Discussion: None

Vote: 7 Approved; 0 Opposed

Licensed Clinical Social Worker: Superintendent Fulgoni explained this position was previously filled by Community Care, but they were unable to fulfill this contract for this school year. We recently filled the position for the remainder of this school year.

Curriculum Committee: Superintendent Fulgoni recommended to the Board to re-establish the Curriculum Committee. Tracy Roberts called for a motion.

Motion by Cherie Faulkner with a second by Linda Graban to re-establish a standing Curriculum Committee.

Discussion: None

Vote: 7 Approved; 0 Opposed

Tracy Roberts asked for board volunteers to serve on the Curriculum Committee. Tracy Roberts and Linda Graban volunteered to be on the committee. Karen Quimby needs to verify if she is eligible to serve on this committee. Cherie Faulkner volunteered to be the alternate if needed.

Personnel Actions:

Resignations: Jennifer Barker, Holbrook Ed Tech III

Election: None

Appointments: Cathleen Fortin, Bus Driver; Nathan Williams, Ed Tech III at Holbrook; Rebecca Gideon, Substitute; Norman LeBoon, Holbrook Custodian.

Reassignment: None

Searches: Baseball B Team Coach, Softball B Team Coach, Track and Field Coach, Holbrook Resource Room Special Education Teacher, Ed Tech III at Holbrook, Bus Drivers, Holden Speech Language Pathologist, and Substitutes.

DRAFT

Adjournment:

At 9:07pm, motion by Cherie Faulkner with a second by Heather Grass to adjourn the meeting.

Discussion: None

Vote: 7 Approved; 0 Opposed

Respectfully submitted by,

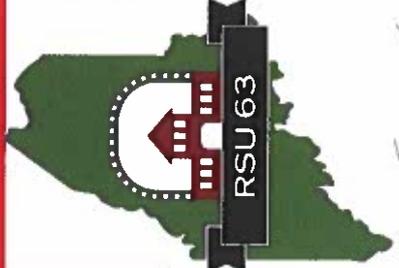
Jared Fulgoni
RSU #63 Superintendent

Approved:

January 30, 2023
Meeting Minutes
"Attachment A"

RSU 63 Strategic Planning Survey Results

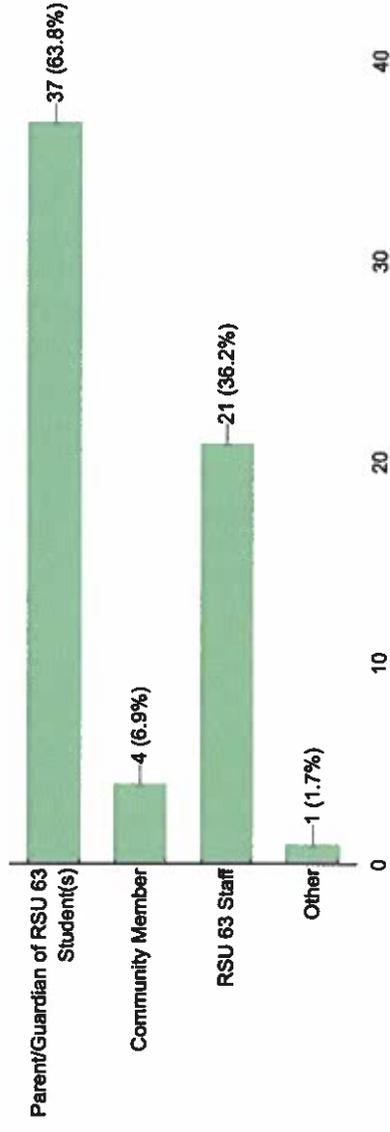
January 23, 2023



Demographic Information

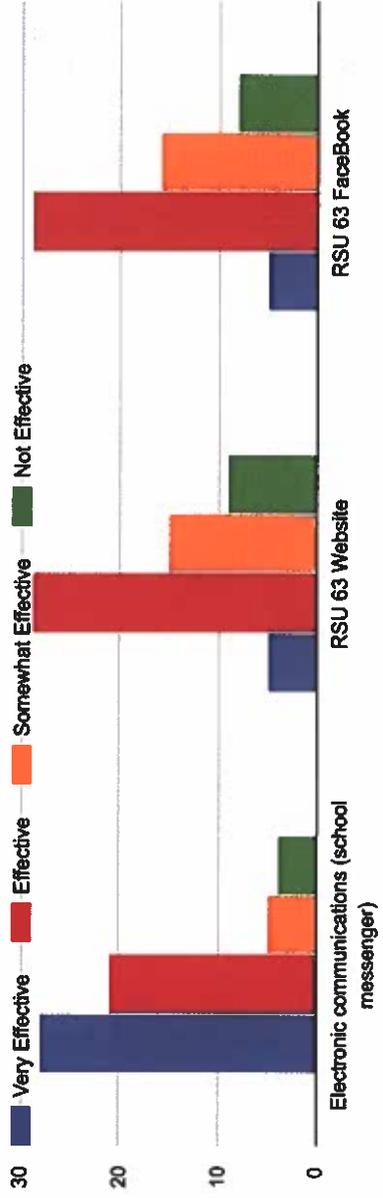
What is your primary role in RSU 63?

58 responses



Communication

In terms of getting information about the schools, how do you rate the following resources?





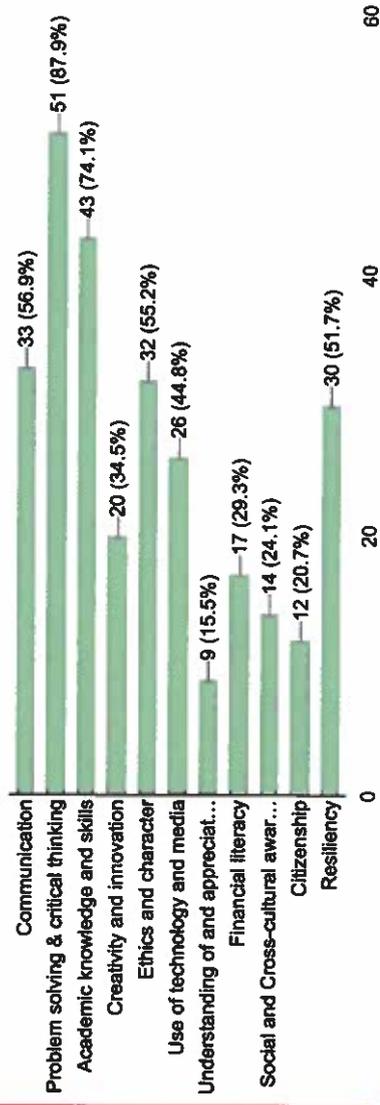
STRATEGIC PLANNING
DIRECTION AND
PRIORITIES

TOP 5 IMPORTANT SKILLS

1. Problem solving and critical thinking
2. Academic knowledge and skills
3. Communication and Character
4. Ethics and Character
5. Resiliency

What do you feel are the most important skills students in RSU 63 should learn before moving on to high school? (Choose Your Top 5)

58 responses



RSU 63 STRENGTHS AND WEAKNESSES

Very Strong: Safe and Inclusive School Environment

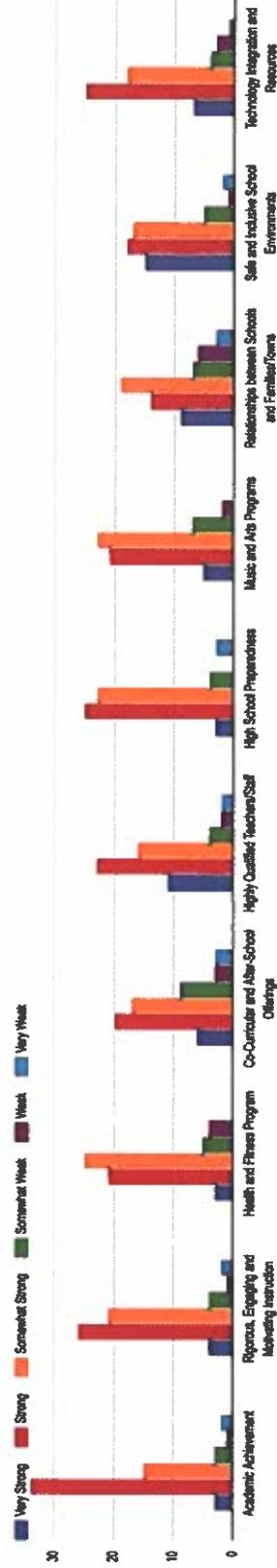
Strong: Academic Achievement

Somewhat Strong: Health and Fitness Program

Somewhat Weak: Co-Curricular and After-School Offerings

Weak: Relationships between School and Families/Towns
Very Weak: High School Preparedness; and Co-Curricular and After-School Offerings

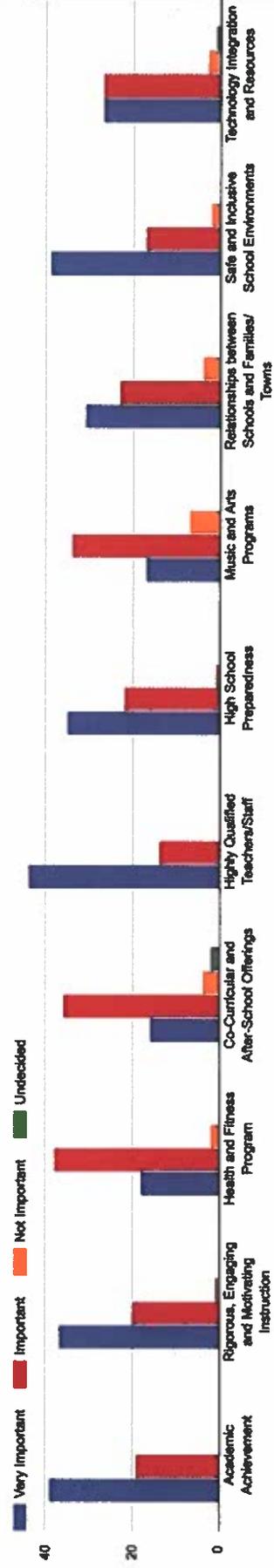
Please assess the strengths and weaknesses of our district:



COMPETENCY AREA IMPORTANCE

Very Important: Highly Qualified Teachers/Staff
Important: Health and Fitness Program
Not Important: Music and Arts Programs
Undecided: Co-Curricular and After-School Offerings

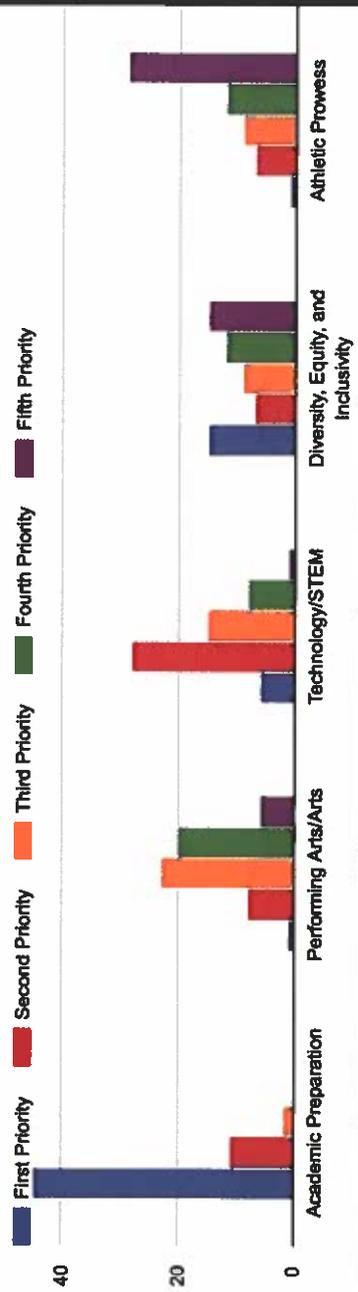
Please rate the importance of each competency area for students in RSU 63



WHAT SHOULD RSU 63 BE KNOWN FOR?

- First Priority:** Academic Preparedness
- Second Priority:** Technology/STEM
- Third Priority:** Performing Arts/Arts
- Fourth Priority:** Performing Arts/Arts
- Fifth Priority:** Athletic Prowess

Please prioritize what you would like RSU 63 to be known for



Open Ended Question

Thoughts about the
vision or ideal future
of RSU 63

Community School
that houses PK-8

Logical and useful
instruction, less
politically polarized
instruction, with a
rigorous and high
achieving curriculum

Environment that encompasses
student safety first, to encourage
growth and development in
academics

Condensed and
Concise Vision

Positive and
collaborative
environment for
students, parents,
and staff

Improved music
and fine arts
program

Academically well
prepared students
for high school

More separation
between levels of
education in grades

Clear academic plan
with integrated
technology and focus
on critical thinking

Better
Communication

More outdoor
lessons and
classrooms

Strive to be a District of
choice, where families
relocate to for the quality
education

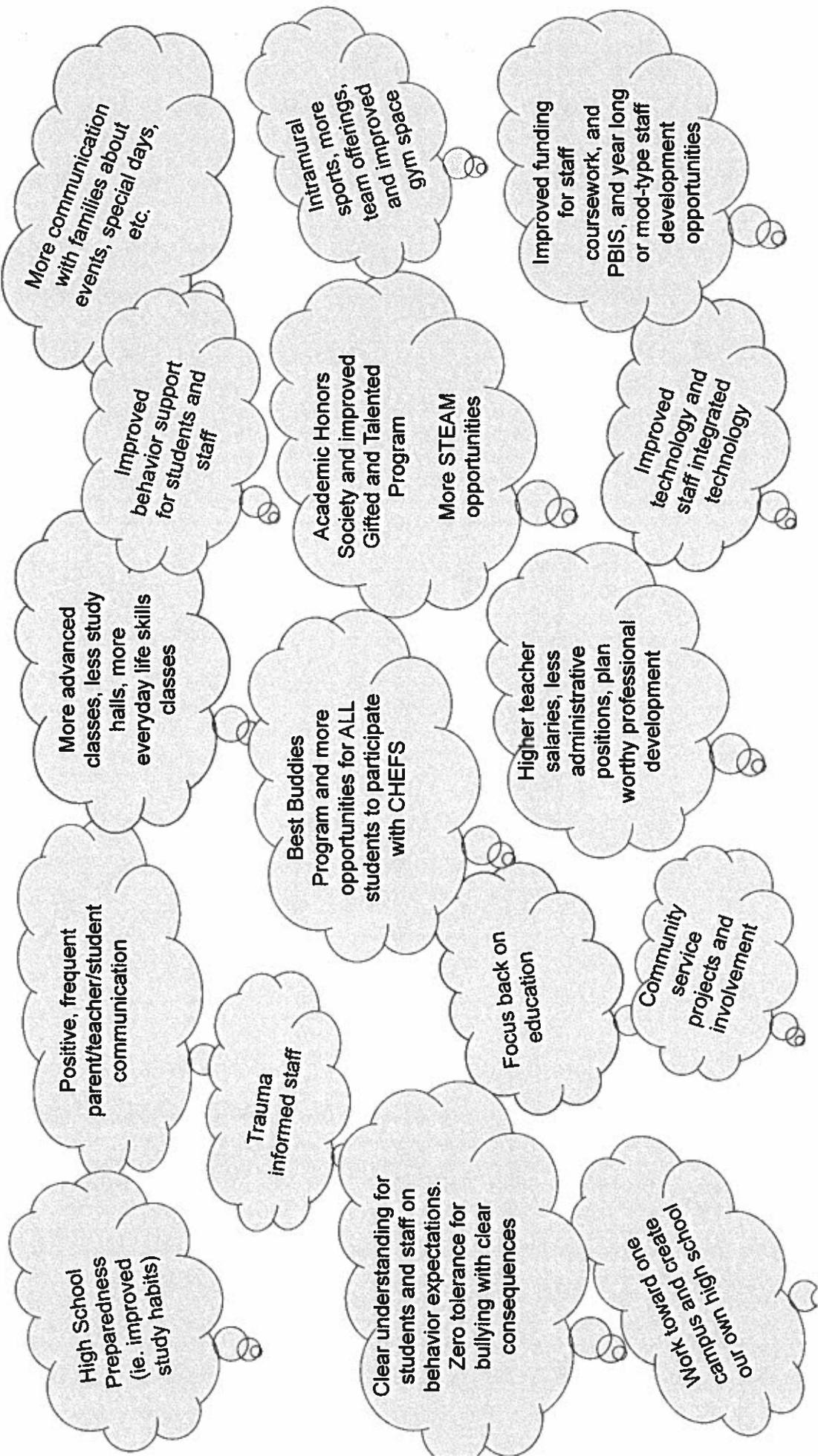
Motivated
teachers who are
excited to be in
our district

Open Ended Question

**Opportunities for
improvement**

OR

**new opportunities for
RSU 63**



Next Steps

**Develop and implement
RSU 63 Improvement
Plan with measurable
outcomes.**

Example

Goal 1

Academic Achievement

All Students will be well prepared for high school academically and with skills and a work ethic that enables them to succeed. RSU 63 will be recognized for its high-quality academic offerings as well as its supports and extensions that meet students “where they are” with respect to individual needs and capabilities.

EXAMPLE

**RSU 63 DISTRICT CONTINUOUS IMPROVEMENT PLAN
2023**

Goal 1: ACADEMICS

DISTRICT GOAL	SOURCE(S) OF EVIDENCE	TIME FRAME	PERSON(S) CONDUCTING ACTIVITY	PERSON ENSURING IMPLEMENTATION
Develop and implement curriculum maps		SY2023-ongoing	Staff Development	<ul style="list-style-type: none">• Director of Curriculum & Instruction• Superintendent

EXAMPLE

The proficiency gap between students in the aggregate and the high needs sub-group as measured by the Performance and Proficiency Index will be reduced by one half by 2023

Measurable Objective:

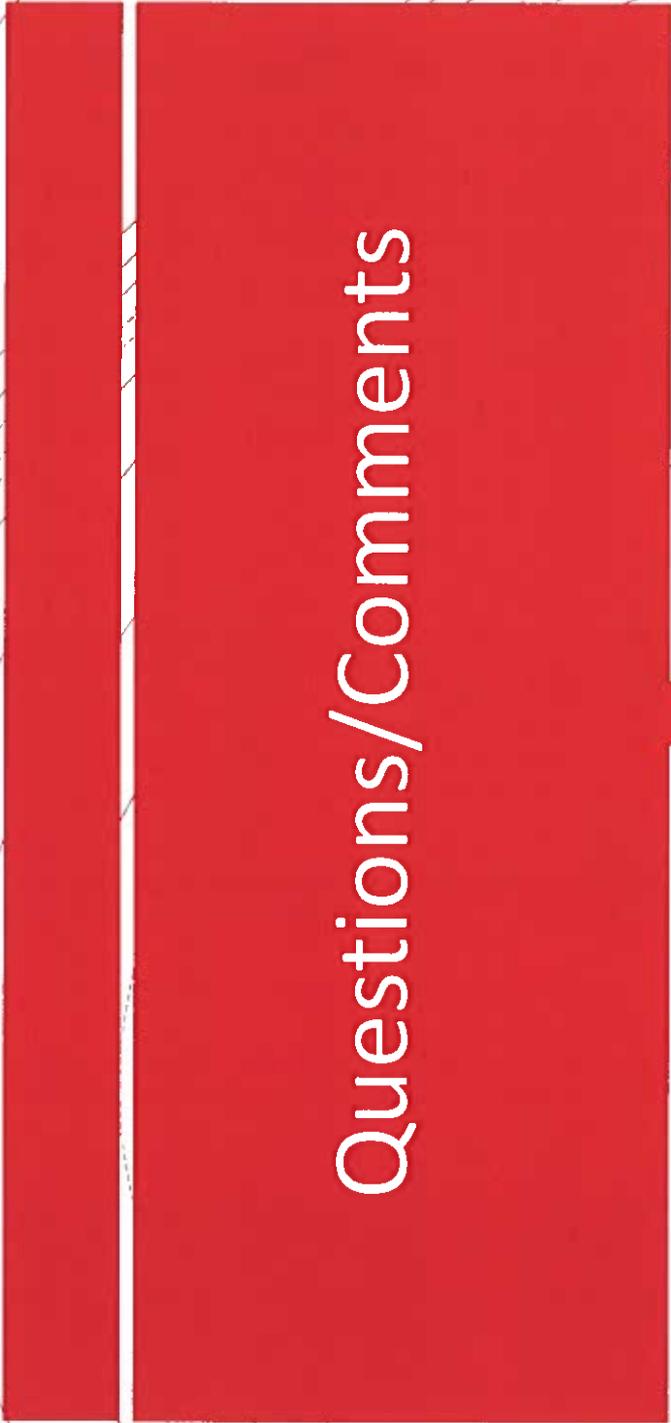
The Composite Performance Index (CPI) for students identified as students with disabilities will increase by 4 points as measured by NWEA data

Baseline Data 2022

Math	Median	% Proficient or Advanced	CPI
Non-Disabled - Middle School	51	59	81.3
Students w/ Disabilities - Middle School	38	12	51.3

Baseline Data 2022

ELA	Median SGP	% Proficient or Advanced	CPI
Non-Disabled - Middle School	47	79	93
Students w/Disabilities - Middle School	38	25	68.3



Questions/Comments



CARPENTER ASSOCIATES

CONSULTING ENGINEERS

January 30, 2023 Meeting
Minutes "Attachment B"

January 10, 2023

Reed Devoe
Devoe Construction Inc.
PO Box 190
Eagle Lake, ME 04739

Re: Indoor Air Quality Improvements
Holbrook Middle School

Dear Reed:

We want to thank you for your recent bid on this project. At this time, after review of the bid and discussion with the Owner, RSU #63 would like to move forward with your bid on the project with the following completion terms.

- Item 2 (1995 Classroom Wing North ERV-2), Item 3 (1995 Wing South ERV-3), and Item 4 (Ground Level Wing ERV-4) shall be complete by August 30, 2023.
- Item 1 (2000 Classroom Wing ERV-1) shall be complete by June 30, 2024.

Please sign and return the attached Notice of Award to our office.

As per the Notice of Award, prior to a contract being executed please provide the following documents to our office:

- Certificate of Insurance with the Certificate Holder as RSU #63, 202 Kidder Hill Road, Holden, ME 04429, and the Description listing "Indoor Air Quality Improvements – Holbrook Middle School".
- Performance and Payment Bonds – 100% of Contract Amount.

Once this is received by our office, we will prepare a contract for signatures.

Feel free to call with any questions.

Sincerely,

Randy Bragg, P.E.

Attachment

Cc: Jared Fulgoni

2021009



Regional School Unit 63 Clifton, Eddington, and Holden

RSU 63 is a community of learners dedicated to providing a safe, supportive, and challenging academic environment. Our students are respectful citizens and responsible stewards of our world. They are well prepared for high school with skills and a work ethic that enables them to succeed.

Jared Fulgoni
Superintendent of Schools

Kelly Theriault
Business Manager

TO: RSU 63 BOARD of DIRECTORS
FROM: JARED FULGONI, SUPT OF SCHOOLS
RE: REPORT TO BOARD
DATE: 02/21/23

Goal 1 - Academics: *All students will be academically prepared for high school, thru a variety of high-quality curricula and instructional practices.*

Measurable Objective 1: The proficiency gap between students in the aggregate and sub-groups as measured by the NWEA will be reduced by one half by 2027

As discussed at our last meeting I have begun formulating a District Continuous Improvement Plan. Each administrator will develop objectives and action steps in accordance with the Board and District goals and driven by data. I encourage the Board in its discussions and in its decision-making process to keep these goals in mind.

Congrats to our student athletes for their successes on the basketball court. Congratulations to Mr. Merritt for another championship. Likewise, we celebrate the Girls A team on their recognition for sportsmanship. It is a source of pride that not only are our students recognized for their proficiency on the court but also for the manner in which they compete.

I have met with Gregg Palmer, Brewer School Department Superintendent, to try to clarify the districts position on our tuition agreement. I explained to Mr. Palmer that RSU 63 holds the position that we pay tuition as defined as “a sum of money paid for instruction” and that any student receiving instruction (regular, special ed, virtual, etc) will be funded by the District. Those students who have received no instruction and have not attended a single day this school year should not be charged to the RSU 63 taxpayers. Mr. Palmer believes that RSU 63 “buys a seat” regardless of whether anyone occupies it or not. We will certainly continue discussion around this but it may be an issue that will need clarification from the Maine Dept of Ed.

New Business: In your packet, please find the proposed 2023-24 school year calendar. This has been reviewed by the administrative team and is recommended for approval.

Principal's Report - 17 Feb 23

Over the last month we have had a number of positive events occurring. We had our first pep rally in recent years, celebrating student success and participation in academics, sports, clubs, and other school activities. Zach Pratt and Ashley Enright did a nice job putting together an upbeat, fun, and on-point event acknowledging all the positive things students have been doing this year. We plan on resuming these on a regular basis, tied to the end of the trimesters.

Our school wide spelling bee was a success as well. Again, Zach Pratt, with help from Mr. Merritt and Deb Walsh, ran the event for approximately 24 students (who had won at the classroom level). It was good to see all the competitors and spectators in one place enjoying and supporting each other during the bee.

We have begun the process of adapting Infinite Campus as our new student management system for next year. Teachers and staff have been given access to the training modules and have begun exploring the new system which promises to be a more user friendly platform than the current system. More formal training is scheduled for later in the year, but these self-paced training modules are giving teachers and staff a sense of the functionality of the system and my initial impression of Infinite Campus is positive.

On a related note, in preparation for the actual implementation of Infinite Campus, I have drafted a schedule for next year that can be incorporated into the system when it is ready. The emphasis on this new schedule is to increase contact time between teachers and students, particularly in the core classes. The current draft schedule increases class time from 45 minutes to 59 minutes for core classes, and most electives will stay at 45 minutes. I am also building in opportunities to support students with extra contact time for those that need it, particularly in areas such as math and literacy. To gain the increased contact time, we will need to adjust existing practices to increase efficiency, specifically in end of day pick-up time (bus pick-up), reduced number of periods from 8 to 7, and tweaks to the lunch schedule. None of these changes are firm at this point, but momentum is in that direction.

WINTER SPORTS UPDATE: Although the wins & losses may not be quite as impressive as the fall sports, we did have another successful sporting season. Our Boys A team (12 players), had a 9 and 7 record with another "B Flight" tournament championship, giving Coach Bob Merritt a nice final feather in his cap. He has coached the team for 40 years and will be missed tremendously. Our Boys B team (12 players), had a 6 and 6 record, the Girls A team (11 players) had a tougher go of it, with a 3 and 13 season, but the girls showed true Holbrook class and earned the league's Sportsmanship Award, an accomplishment that we are all proud of. Our Girls B team (11 players) also had a tough season, but they fought hard for a 3 and 10 record, and we are proud of their effort. Throughout the season we had 14 cheerleaders bringing peppy support to the players at the games. It was fun watching them grow in their skills, abilities, and confidence throughout the season. A special thanks to Amber Clement and Michele Maybury

for stepping up and accepting the coaching roles (with a little friendly pressure from me). They did a great job and I'm grateful for them. Our chess team also represented us well in their tournaments, with 10 members on the team, they went 4-5-1 for the year, and were 3rd out of 6 in the regular season.

We also realized that we had overlooked one of the traditions associated with sports, and that is the playing of the national anthem prior to the games. Michelle Archambault, our AD, helped coordinate the introduction of that practice and it was well received.

We are turning our attention now to the spring sports season, with baseball/softball signups underway. Although the season doesn't start for some time, planning has begun to run some preseason clinics for all students in all grades, to help them develop some skills for whatever league or team they play on come regular season. We are looking forward to the warmer weather and some fun times on the diamonds.

Current student population is TOTAL: 193

5th - 39

6th - 45

7th - 50

8th - 59

STAFFING: We still have a SPED vacancy for math that is being covered by the substitute. We also have an Educational Technician vacancy. The process of hiring custodians is underway as well, with a few applicants in the system.

Respectfully submitted,

Robert C. Meyer



HOLDEN ELEMENTARY SCHOOL

Don Spencer, principal dspencer@rsu63.org
Heather Kiley, secretary hkiley@rsu63.org
Lauren Moulton, school counselor lmoulton@rsu63.org
Dawna Bickford, school nurse dbickford@rsu63.org

590 Main Road | Holden, ME 04429 | P. 207-843-7828 | F 207-843-432

RSU 63 is a community of learners dedicated to providing a safe, supportive, and challenging academic environment. Our students are respectful citizens and responsible stewards of our world. They are well prepared for high school with skills and a work ethic that enables them to succeed."



I submit my February board report on behalf of the students and staff at the Holden Elementary School. We had one new student join our 3rd grade class and one leave this past month. There is **43** in 2nd, **43** in 3rd and **38** in 4th for a grand total of **124. (3 more than last year)**. The weather has been the "talk of the school" over the last few weeks. The children are hoping for snow for break that is for sure☺

The month of February has been pretty quiet, just a lot of after-school activities. We have over 100 students participating in Outing Club, theater and ski program; so nice to see this many involved, that is for sure☺ Our grade two team have been the leaders behind some many fun activities happening at the end of each month. Students dressing up, celebrating, and receiving prizes; including the Holden staff as well. Thanks grade 2 and the Sunshine Club☺

Looking ahead, March indeed will be a busy month for sure. We will have a Maine author visit (a grant we received with the help of Mrs. Sandy Brown will pay for her visit), early release, and workshop days. March will end the 2nd semester (Wow!!!) and the PTG will be hosting a family dance. Our 3rd and 4th graders will be performing their play at the end of the month. Busy, busy, busy.....

Sincerely,

Mr. Spencer



Timothy Baker, *principal* tbaker@rsu63.org
Tina Ferrill, *secretary* tferrill@rsu63.org
Lauren Moulton, *school counselor* lmoulton@rsu63.org
Dawna Bickford, *school nurse* dbickford@rsu63.org

440 Main Road | Eddington, ME 04428 | P. 207-843-6010 | F. 207-843-431

RSU 63 is a community of learners dedicated to providing a safe, supportive, and challenging academic environment. Our students are respectful citizens and responsible stewards of the world. They are well prepared for high school with skills and a work ethic that enables them to succeed.

With great pleasure, I submit my February board report on behalf of the students and staff at Eddington Elementary School. The current enrollment at Eddington Elementary stands at 32 students in Pre-K, 48 in Kindergarten, and 52 in first grade, for a total of 131 students.

Being a short month with a vacation included, there is still plenty going on here at Eddington. February 14, 2023, not only brought Valentine's wishes, but the students here celebrated our 100th day of school. Students and staff recognized this day by dressing up as older people. Students and staff enjoyed the day with some great costumes. On February 15, Pre-k students celebrated day 101 in relation to 101 Dalmatians. Ms. Leland was dressed as Cruella Deville, and the students were dressed as Dalmatians.

My time during the month consists of continuing to call substitutes regularly for all three schools in RSU #63. I have also been conducting classroom observations on teachers to improve instructional strategies. Finally, I have also been looking at the numbers for attendance and Truancy within the district and reaching out to those families to ensure that their child has regular attendance at school. Have a safe and restful vacation.

Respectfully Submitted

Timothy M. Baker
Assistant Principal RSU #63



Regional School Unit 63
Clifton, Eddington, and Holden

RSU 63 engages all students in high quality academic and co-curricular programs in a safe and supportive learning environment so they may succeed in school and reach their fullest potential in life.

Director of Special Services Report – February, 2023

It was another busy month for the Office of Special Services with annual and reevaluation meetings and it's hard to believe that we are beginning the process of scheduling meetings to transition student services to high school for our 8th graders. The 8th graders visited their prospective high school step-up days and I have given the high school our anticipated service needs for next year's Freshmen. We will set up meetings with each high school in the coming months to give students and parents a chance to meet their high school special education teachers and to discuss any changes needed to their plans to align with high school expectations.

The biggest struggle I've seen in the transition from middle school to high school for students is understanding graduation requirements and the process of earning credits. In the middle school setting, each trimester brings with it a blank grade book and a fresh start of the student. However, that is not the case at the high school level. Students who do poorly in the first or second quarters are having to go back and complete assessments in order to get their grades up to passing and earn credit. It is quite an adjustment for students to focus on an entire academic year (and beyond) when they have become used to just focusing on the end of a trimester in middle school. It's a conversation we have at IEP team meetings and a message delivered to the 8th grade class through guidance. When a student doesn't earn a credit in a class or two, it generally can be recovered successfully through summer school or credit recovery. However, when a student doesn't earn multiple credits, it has a ripple effect that can lead to adding a 5th year onto their school plan, which is never a popular option. It also affects the student's ability to enroll in their preferred program at the United Technology Center which most students are eligible to attend beginning their Junior Year after earning enough credits to be off-campus for the morning or afternoon session.

Respectfully Submitted,

Jesse Gauthier,
Director of Special Services



Regional School Unit 63

RSU 63 is a community of learners dedicated to providing a safe, supportive, and challenging academic environment. Our students are respectful citizens and responsible stewards of our world. They are well prepared for high school with skills and a work ethic that enables them to succeed.

February 27th, 2023

Board Report

Sharon Haskell

Director of Curriculum and Instruction

Curriculum & Instruction

Our student teachers at Eddington School have been busy with their service learning project. All three have partnered together to put on a Literacy Night for their students at the Eddington School. Students will be participating in games and activities around literacy.

The 7th grade team, our IT department, and myself have worked to plan the MLTI (Maine Learning Technology Initiative 2.0) field trip to the University of Maine this coming May. The team is excited to take a small group of students to the University of Maine for a day long immersive experience in tech!

Our teachers, along with twenty-five other districts, will be attending the Penobscot River Educational Partnership (PREP) virtual conference on Friday, March 17th. Trevor Ragan, is the keynote for this event and will focus on learning as the pathway to resilience, adaptability, and innovation. Trevor will talk about the building block for better learning. Three of our own teachers will be providing a session as well. Thank you to Ms. Enright, Mrs. Perry, and Mrs. Beckwith. This year's 2023 PREP Annual In-Service is dedicated this year to the former Executive Director, Dr. Betsy McGregor Webb. Dr. Webb was well known as an educational leader in the Penquis region, always encouraging and supporting continued professional growth and development for all educators. In her memory, a donation to the Susan G. Komen Breast Cancer Foundation has been made by the PREP Executive Committee.

Digital data walls are now in place for all grade level teams. These are a place where data is stored digitally so teams can make decisions around curriculum and instruction. They house information such as NWEA data, reading assessments, math assessments, and demographic information such as services students receive. Each year these will be updated and will be accessible by teachers. For example, by the start of 5th grade, four years of data will be available on each student.

As part of the plan to achieve the goal of strong academics, committees of 3 lead teachers and Curriculum Director have been formed to map our curriculum around math and ELA. Here is the breakdown: one teacher from K-1, 2-4, and 5th will meet each month. The middle school teams will be the ELA and Math teachers at each grade level working together on the process. These committees will report to the Curriculum Committee each month on progress. Each lead teacher will work on a designated part of their curriculum map. They will bring it back to their grade level team, share progress, solicit feedback, and work together on developing standards, essential questions, and ensure classrooms have adequate support materials to achieve the essential questions. Looking ahead, a draft of dates for meetings have been set for next year.

Grants

On March 8th, Angela Oechsle from Project > Login, a program of Educate Maine, will be joining us for a day of CSforALL SCRIPT workshop for PK-12. This workshop is grant funded and guides our district with planning a Computer Science pathway. Here is information about the program, “The SCRIPT or “Strategic CSforALL Resource & Implementation Planning Tool” is a framework to guide teams of district administrators, school leaders, and educators through a series of collaborative visioning, self-assessment and goal-setting exercises to create or expand upon a computer science education implementation plan for their students. School districts and other local education organizations are the unit of change toward creating rigorous, inclusive and sustainable K-12 computer science education. The SCRIPT supports systems-level change by addressing six key areas: (1) Leadership, (2) Teacher Capacity and Development, (3) Curriculum and Materials Selection and Refinement, (4) Partners, (5) Community, and (6) Technology Infrastructure.” This workshop connects with the work around updating our resources for the 6-8 science program and with our math program. This also connects with the work being done across our district with the RiSE Center around mathematics. Please see the visual showing the connections between all three.

RELATIONSHIPS BETWEEN COMPUTER SCIENCE, SCIENCE AND ENGINEERING, AND MATH PRACTICES



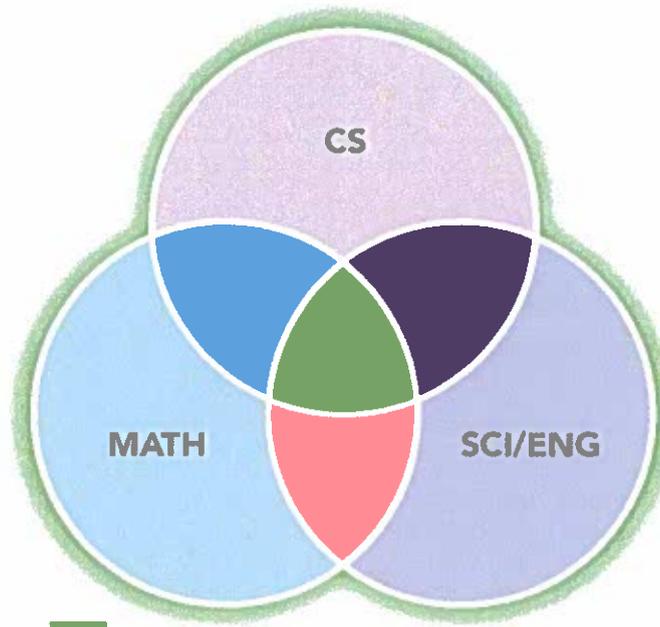
CS + Math

- **Develop and use abstractions**
M2 Reason abstractly and quantitatively
M7 Look for and make use of structure
M8 Look for and express regularity in repeated reasoning
CS4 Developing and Using Abstractions
- **Use tools when collaborating**
M5 Use appropriate tools strategically
CS2 Collaborating Around Computing
- **Communicate precisely**
M6 Attend to precision
CS7 Communicating About Computing



CS + Sci/Eng

- **Communicate with data**
S4 Analyze and interpret data
CS7 Communicating About Computing
- **Create artifacts**
S3 Plan and carry out investigations
S6 Construct explanations and design solutions
CS4 Developing and Using Abstractions
CS5 Creating Computational Artifacts
CS6 Testing and Refining Computational Artifacts



CS + Math + Sci/Eng

- **Model**
S2 Develop and use models
M4 Model with mathematics
CS4 Developing and Using Abstractions
CS6 Testing and Refining Computational Artifacts
- **Use computational thinking**
S5 Use mathematics and computational thinking
CS3 Recognizing and Defining Computational Problems
CS4 Developing and Using Abstractions
CS5 Creating Computational Artifacts
- **Define problems**
S1 Ask questions and define problems
M1 Make sense of problems and persevere in solving them
CS3 Recognizing and Defining Computational Problems
- **Communicate rationale**
S7 Engage in argument from evidence
S8 Obtain, evaluate, and communicate information
M3 Construct viable arguments and critique the reasoning of others
CS7 Communicating About Computing

* Computer science practices also overlap with practices in other domains, including English language arts. For example, CS1. *Fostering an Inclusive Computing Culture* and CS2. *Collaborating Around Computing* overlap with E7. *Come to understand other perspectives and cultures through reading, listening, and collaborations.*

Professional Development

I am currently reading *You Are #1: The Science and Reasons Behind Why We Remember Some of Our Teachers, Forever* by Holly Blair and Rick Jetter. A little about the book: You remember your favorite teacher, don't you? How about your least favorite teacher? Some were good... Some were not so good... Some were REALLY good... And, some were just plain AWFUL!

Teachers have remarkable impacts on everyone. YOUR students deserve to have the best teacher in front of them at all times. In *You Are #1*, stories and science merge in order to create an understanding about how the power of a teacher stays with everyone for the rest of their lives. See why YOU remember those individuals from YOUR days in school and learn how YOU can become the #1 best teacher and role model for each and every one of your students who learns from YOU every single day.

In *YOU ARE #1*, Blair and Jetter outline research-based characteristics and brain research to explain how teachers SHOULD be and how they WOULD WANT to be in order to improve education EVERYWHERE for all eternity!

Respectfully submitted,
Sharon Haskell

*Coming together is a beginning;
keeping together is progress;
working together is success.* ~Henry Ford



George Cummings
Technology Coordinator
p: 207.843.4316
e: gcummings@rsu63.org
www.rsu63.org

To: RSU 63 Board of Directors
From: George Cummings
Date: February 17, 2023
Re: Monthly Report

I submit this report to the School Board of Directors for February 2023.

Infinite Campus

Work continues on the migration from Tyler SIS to Infinite Campus. In addition to verifying the integrity of the data coming out of TylerSIS, I have been getting the School Secretaries, Principals, Curriculum Director, District Nurse, and Transportation Director set up with their Infinite Campus Passport accounts and learning plans.

Campus Passport is an online training portal that features role-specific, on-demand learning plans. Our training experience with Infinite Campus will be a combination of district specific setup sessions, group trainings for specific user roles, as well as access to on-demand courses (videos, interactive elements, helpful documents and links) through Campus Passport.

All trainings will be conducted virtually for increased accessibility, flexibility and convenience.

Schools, Technology & the Law

On February 2nd, I attended a Schools, Technology and the Law virtual workshop presented by Drummond Woodsum. Some of the topics discussed were:

- Students and Social Media – Freedom of speech, bullying/harassment, privacy, investigation and discipline
- Data Breaches and Ransomware – Implications, Maine's data breach law
- On-line education services – Terms of service agreements, FERPA, COPPA, CIPA
- School security cameras – Recording private conversations
- Updated sample technology policies/procedures

This was a very informative workshop and will use the information gathered to review our existing technology policies and assess our need for additional technology related policies.

Respectfully submitted,

R.S.U. # 63 SCHOOL BOARD
February Board Report
Jake Morgan Transportation/Facilities

Transportation:

This month we had to replace the radiator in van 21. We took bus 7 to O'Connors in Augusta for some warentee work. We had another major repair for a DEF system. \$5,154.09 on a 2018 Diesel bus with 76,000 miles on it. It is rediculis the amount of money spent on the diesel buses. Gas is the way to go! We have another one with the same codes and problems so that bus is parked until summer time.

Facilities:

Holbrook:

The heating/ventilation update is on track to start the end of February. Supplies are starting to come in and the contractor will be placing a storage trailer on site very soon. The water filter system that was scheduled for replacement last fall should be completed on February 21st.

Holden:

We have done the final inspection for the heating / ventaltion project. I should be receiving the final paper work and Kelly the final bill. The generator is scheduled for hook up on February 21st.

The flashing school zone light that was taken out in December has been ordered and we are just waiting for delivery, as soon as it arrives Keith and I will put it together and have it installed.

Eddington:

The heating/ventilation project is almost complete and I should receive the computerized traing soon.



Regional School Unit 63

Clifton, Eddington, and Holden

RSU 63 is a community of learners dedicated to providing a safe, supportive, and challenging academic environment. Our students are respectful citizens and responsible stewards of our world. They are well prepared for high school with skills and a work ethic that enables them to succeed.

Jared Fulgoni
Superintendent of Schools

Kelly Theriault
Business Manager

Date: February 17, 2023
From: Kelly Theriault
RE: February Board Report

- The Budget & Finance committee met February 14, 2023. The committee reviewed the financials; no new areas of concerns, transportation is improving. Areas of concern are facilities and system administration. There was discussion around high school transportation (Policy JFBC & EEA). The committee asked for some more information from Bangor and Hampden before making suggested changes to the policy. take the request to The next meeting is set for February 27, 2023 at 5:30 p.m, prior to the board meeting. Budget workshop dates are set for 3/1, 3/6, and 3/14 all at 5:15.
- In January, we averaged 7.25 staff out daily. The overall attendance was 93.6%. Attendance breakdown: Administration-100%, teachers-92.6%, and support staff-93.6%. 94% of teacher & support staff absences were non COVID related leave.
- Reports completed this month in the business office; 172 w forms, W3, W3-ME, 36 1099 forms(MISC/NEC), 1096-NEC & 1096-MISC forms, MePERS, monthly school nutrition claim, MSMA Prop & Casualty insurance renewal.

MSAD63

Warrant Article Summary Financial YTD

Account Number / Description	Revised Budget	Current Period	Reported Period	Encumbrances	Amount Remaining	Percent Remaining	Last Year Period
	7/1/2022 - 6/30/2023	1/1/2023 - 1/31/2023	7/1/2022 - 1/31/2023	7/1/2022 - 1/31/2023	7/1/2022 - 1/31/2023	7/1/2022 - 1/31/2023	7/1/2021 - 1/31/2022
Subtotal Regular Instruction	\$2,904,963	\$212,203	\$1,306,420	\$6,150	\$1,592,393	55%	\$1,161,034
Subtotal REg 9-12	\$2,880,168	\$301,443	\$1,243,642	\$0	\$1,636,526	57%	\$1,304,650
Subtotal Special Education	\$1,727,395	\$75,208	\$617,906	\$56,728	\$1,052,761	61%	\$675,072
Subtotal Staff & Student Sppt	\$670,481	\$29,042	\$363,758	\$1,068	\$305,655	46%	\$271,907
Subtotal Facilities	\$1,402,010	\$69,592	\$801,236	\$180,694	\$420,080	30%	\$768,115
Subtotal Transportation	\$776,956	\$40,252	\$339,346	\$20,015	\$417,595	54%	\$387,587
Sub Total Trans to Other Units	\$0	\$6,463	\$46,883	\$481	\$(47,364)	---	\$42,411
Subtotal System Administration	\$441,701	\$30,413	\$255,976	\$15,650	\$170,075	39%	\$223,812
Subtotal School Administration	\$485,715	\$33,246	\$260,566	\$2,539	\$222,610	46%	\$255,590
Subtotal Other Instrm	\$75,806	\$3,244	\$17,351	\$5,049	\$53,406	70%	\$14,811
Subtotal All Other	\$100,000	\$0	\$0	\$0	\$100,000	100%	\$0
Subtotal CTE	\$0	\$0	\$0	\$0	\$0	---	\$0
TOTAL ALL EXPENSES	\$1,103,222	\$66,903	\$533,893	\$23,238	\$546,091	49%	\$494,213
NET REVENUE OVER EXPENSE	\$11,465,195	\$801,106	\$5,253,084	\$288,374	\$5,923,737	52%	\$5,104,989

RSU 63
Budget & Finance Committee
Meeting Minutes
February 14, 2023
Holbrook School
5:00 p.m.

Members Present in Person: Tracy Bigney, Cherie Faulkner, and Linda Graban

Also Present In-Person: Kelly Theriault, RSU 63 Business Manager, and Jared Fulgoni, RSU 63 Superintendent

Call the meeting to Order: 5:19pm

FY23 Financials

Cost Center Summary and Financial Detail – No concerns. Cherie noted that Transportation is doing better than anticipated. Kelly Theriault advised that is due to staffing. Discussion on the town valuations and funding for schools. Kelly advised we will need to do a line item transfer for Facilities cost center.

School Lunch – January claim has not been done yet. Overall, there are no concerns. Food cost has been the biggest battle. Performance Food Group (PFG) has notified us they do not plan to extend the contract. We will start the bid process soon.

FY24 Budget

Update: Anticipated to have a first look at the budget for today's meeting, however some adjustments are still needed. Meetings with Administrators have been completed. We have some cuts to make due to loss of revenue, increased teacher salaries, and high cost special education costs. Discussion on potential schedule changes for Holbrook.

Dates: Kelly Theriault will have a draft overview of the budget for February 27, 2023 at 5:30pm. Recommended to meet prior to the Board meeting.

FY24 Budget Workshops:

- March 1st at 5:15pm
- March 6th at 5:15pm
- March 14th at 5:15pm

Transportation

Policy Review:

EEA – Student Transportation: This policy references providing transportation to 4 area high schools. To ensure our transportation aligns with operational goals set by the Board, discussion took place on student high school placement and transportation need. Discussion on mechanic agreements, written and/or verbal, with area schools. Discussion on consolidating bus stops and drivers taking buses home. Recommend to the policy committee some small language changes, recommend IV. C. "approved by the Superintendent", and asking Jake Morgan about changing the pickup for Bangor and Hampden.

JFBC – Secondary School Tuition: It is recommended to table until we have answers from Mr. Morgan.

Other - None

Next Meeting Date: Will set next meeting at the FY24 workshop.

Adjourn: 6:44pm

APPROVED:

RSU #63 2023-2024 School Calendar

JULY						
S	M	T	W	TH	F	S
						1
2	3	H	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31	Summer Vacation				

AUGUST						
S	M	T	W	TH	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	N	FX	FX	FX	P	26
27	P	FD	30	31		
Student Days = 3 Teacher Days = 5 First Day School: August 29th FX: Teacher Classroom Flex Day 8/22 - 8/24						

SEPTEMBER						
S	M	T	W	TH	F	S
					V	2
3	H	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
Student Days = 19 Teacher Days = 19						

Open House
5:30pm - 6:15pm
August 29th: Eddington
August 30th: Holden
August 31st: Holbrook

OCTOBER						
S	M	T	W	TH	F	S
1	2	3	4	5	6	7
8	H	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25*	ER*	P*	28
29	30	31				
Student Days = 20 Teacher Days = 21 *Parent Teacher Conferences: October 25th, 26th & 27th						

NOVEMBER						
S	M	T	W	TH	F	S
			1	2	3	4
5	6	7	8	9	H	11
12	13	14	15	16	17	18
19	P	P	X	H	H	25
26	27	28	29	30		
Student Days = 16 Teacher Days = 18						

DECEMBER						
S	M	T	W	TH	F	S
					1	2
3	4	5	6	7	ER*	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	H	V	V	V	V	30
31						
Student Days = 16 Teacher Days = 16 1st Trimester Ends: December 8th						

175 Pupil Days
4 Early Release Days
7 Professional Days
1 Exchange Day
1 Teacher Classroom Flex Day

JANUARY						
S	M	T	W	TH	F	S
	H	2	3	4	5	6
7	8	9	10	11	12	13
14	H	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			
Student Days = 21 Teacher Days = 21						

FEBRUARY						
S	M	T	W	TH	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	H	V	V	V	V	24
25	26	27	28	29		
Student Days = 16 Teacher Days = 16						

MARCH						
S	M	T	W	TH	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	ER*	P	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						
Student Days = 20 Teacher Days = 21 2nd Trimester Ends: March 14th						

Progress/Report Cards Out
December 18th
March 25th
Last Day of School - mailed home

APRIL						
S	M	T	W	TH	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	H	V	V	V	V	20
21	22	23	24	25	26	27
28	29	30				
Student Days = 17 Teacher Days = 17						

MAY						
S	M	T	W	TH	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	H	28	29	30	31	
Student Days = 22 Teacher Days = 22						

JUNE						
S	M	T	W	TH	F	S
						1
2	3	4	5	6	LD	8
9	P	11	12	13	14	15
16	17	18	H	20	21	22
23	24	25	26	27	28	29
30						
Student Days = 5 Teacher Days = 6						

Key	
N	New Staff Day
FD	First Day Students
V	Vacation Day
H	Holiday
ER	Early Release
X	Exchange Day
P	Professional Day
FX	Teacher Flex Day
LD	Last Day of School - Early Release

*Parent Teacher Conferences		
October 25	3:30pm-6:00pm	All Schools
October 26	12:00pm-6:00pm	All Schools
October 27	8:00am-3:00pm	Holbrook
October 27	8:00am-12:00pm	Elementary
Workshop	12:30pm-3:00pm	Elementary

No snowdays are built in.
Add one day for each snowday to the last day of school.