

REVISED AGENDA

RSU 63 Board of Directors

Monday, April 3, 2023

6:30pm Meeting

Holden Elementary School

Google Meet: meet.google.com/xbu-yixa-vow

Phone In: 1-937-506-6579 **PIN:** 317 605 944#

Agenda

Phone and video link above are available to members of the public for the purpose of listening/viewing only. If you would like to speak, current law requires that you attend the meeting in-person.

Call Meeting to Order

Executive Session – Discussion of appointment, assignment, compensation of a personnel matter pursuant to 1 M.R.S.A. § 405(6)(A)

Flag Salute/Moment of Silence

Approval of Minutes for February 27, 2023 Board Meeting

Recognition and/or Awards of Students, Staff, and Others

Acceptance of Gifts/Donations

1. Literacy Volunteers Donation – 400 Books for Students
2. Walmart (Bangor) - \$75.00 Gift Card for Literacy Night
3. Eddington Store – Chips Donation for Literacy Night
4. Busy Bee Bakery – Desserts for Literacy Night
5. In the Weeds – Desserts for Literacy Night

Presentation – None

Questions and Comments from the Public

Dates of Next Meetings

1. **Budget and Finance Committee Meeting:** Monday, April 3, 2023 at 5:15pm, Holden Elementary School
2. **Curriculum Committee:** Thursday, April 6, 2023 at 5:45pm, Holbrook Middle School
3. **Policy Committee Meeting:** Monday, April 10, 2023 at 6:30pm, Holbrook Middle School
4. **FY24 Budget Workshop Meeting:** Tuesday, April 11, 2023 at 5:30pm, Holbrook Middle School
5. **Board Meeting:** Monday, April 24, 2023 at 6:30pm, Eddington Elementary School

Budget and Finance

1. Business Manager Report
2. FY24 Budget Update
3. Budget and Finance Committee Report

Superintendent's Report

Acceptance of Committees', Administrators', Superintendent's, and Board Chair's Reports

Old Business

New Business

1. Chief Chris Greeley Day of Service
2. Policies to Approve (1st Reading)
 - a. JFBC – Secondary School Tuition
 - b. GCQC – Exit Interview Opportunities for Resigning Employees
 - c. EEA – School Transportation
3. Policies to Approve (2nd Reading)
 - a. IMDB – Flag Displays

Personnel Actions

1. Resignations/Retirements
 - a. Robert Merritt – Holbrook Teacher (Retirement June 2023)

REVISED AGENDA

- b. Sharon Haskell – Director of Curriculum and Instruction (June 2023)
 - c. Debra Walsh – Ed Tech III (Retirement June 2023)
- 2. Elections
- 3. Appointments
 - a. Samantha Proulx – Substitute
 - b. James Spencer – B Team Baseball Coach
 - c. Samantha Berube – B Team Softball Coach
- 4. Reassignments
 - a. John Landry – Eddington Evening Custodian to Holbrook Evening Custodian
 - b. Gary Ferrill – Holbrook Evening Custodian to Eddington Evening Custodian
- 5. Searches
 - a. Track and Field Coach
 - b. Custodian
 - c. Ed Tech III, Holbrook
 - d. Holbrook Resource Room Teacher
 - e. Bus Driver
 - f. Substitutes (Teachers, Ed Techs, Drivers, Custodians)

Adjournment

In compliance with the Americans with Disabilities Act, if you require any kind of assistance to fully participate in this meeting, please notify the Superintendent's Office at 843-7851 or write to Superintendent of Schools, 202 Kidder Hill Road, Holden, ME 04429.

RSU 63 Board of Directors
Monday, April 3, 2023
6:30pm Meeting
Holden Elementary School
Google Meet: meet.google.com/xbu-yixa-vow
Phone In: 1-937-506-6579 **PIN:** 317 605 944#

Agenda

Phone and video link above are available to members of the public for the purpose of listening/viewing only. If you would like to speak, current law requires that you attend the meeting in-person.

Call Meeting to Order

Executive Session - None

Flag Salute/Moment of Silence

Approval of Minutes for February 27, 2023 Board Meeting

Recognition and/or Awards of Students, Staff, and Others

Acceptance of Gifts/Donations

1. Literacy Volunteers Donation – 400 Books for Students
2. Walmart (Bangor) - \$75.00 Gift Card for Literacy Night
3. Eddington Store – Chips Donation for Literacy Night
4. Busy Bee Bakery – Desserts for Literacy Night
5. In the Weeds – Desserts for Literacy Night

Presentation – None

Questions and Comments from the Public

Dates of Next Meetings

1. **Budget and Finance Committee Meeting:** Monday, April 3, 2023 at 5:15pm, Holden Elementary School
2. **Curriculum Committee:** Thursday, April 6, 2023 at 5:45pm, Holbrook Middle School
3. **Policy Committee Meeting:** Monday, April 10, 2023 at 6:30pm, Holbrook Middle School
4. **FY24 Budget Workshop Meeting:** Tuesday, April 11, 2023 at 5:30pm, Holbrook Middle School
5. **Board Meeting:** Monday, April 24, 2023 at 6:30pm, Eddington Elementary School

Budget and Finance

1. Business Manager Report
2. FY24 Budget Update
3. Budget and Finance Committee Report

Superintendent's Report

Acceptance of Committees', Administrators', Superintendent's, and Board Chair's Reports

Old Business

New Business

1. Chief Chris Greeley Day of Service
2. Policies to Approve (1st Reading)
 - a. JFBC – Secondary School Tuition
 - b. GCQC – Exit Interview Opportunities for Resigning Employees
 - c. EEA – School Transportation
3. Policies to Approve (2nd Reading)
 - a. IMDB – Flag Displays

Personnel Actions

1. Resignations/Retirements
 - a. Robert Merritt – Holbrook Teacher (Retirement June 2023)
 - b. Sharon Haskell – Director of Curriculum and Instruction (June 2023)

- c. Debra Walsh – Ed Tech III (Retirement June 2023)
- 2. Elections
- 3. Appointments
 - a. Samantha Proulx – Substitute
 - b. James Spencer – B Team Baseball Coach
 - c. Samantha Berube – B Team Softball Coach
- 4. Reassignments
 - a. John Landry – Eddington Evening Custodian to Holbrook Evening Custodian
 - b. Gary Ferrill – Holbrook Evening Custodian to Eddington Evening Custodian
- 5. Searches
 - a. Track and Field Coach
 - b. Custodian
 - c. Ed Tech III, Holbrook
 - d. Holbrook Resource Room Teacher
 - e. Bus Driver
 - f. Substitutes (Teachers, Ed Techs, Drivers, Custodians)

Adjournment

In compliance with the Americans with Disabilities Act, if you require any kind of assistance to fully participate in this meeting, please notify the Superintendent's Office at 843-7851 or write to Superintendent of Schools, 202 Kidder Hill Road, Holden, ME 04429.

**RSU #63 Board Meeting
Date: February 27, 2023
Location: Holbrook School
Minutes**

RSU #63 Board Member(s) Present:

Town of Holden: Cherie Faulkner, Tracy Roberts, Matthew Campbell, and Heather Lander

Town of Eddington: Heather Grass, Karen Quimby, and Tracy Bigney

Town of Clifton: Linda Graban

Board Chair, Tracy Roberts called the meeting to order at 6:30pm, the pledge of allegiance and a moment of silence followed.

Motion by Tracy Bigney with a second by Cherie Faulkner to approve the January 30, 2023 RSU 63 Board Meeting Minutes.

Discussion: Karen Quimby questioned the minutes of the Executive Session. Kelly Theriault explained the process and how the notations were made following executive session procedure.

Vote: 8 Approved; 0 Opposed

Recognition and/or Awards of Students, Staff, and Others: Superintendent Jared Fulgoni recognized the Girls A Basketball Team for earning the Penobscot Valley Middle School League Sportsmanship Award and the Boys A Basketball Team for their B Flight Championship win. Superintendent Fulgoni also recognized Robert Merritt on his accomplishments as the Boys A Team Coach the past 40 years at Holbrook Middle School.

Acceptance of Gifts/Donations: None

Presentation: None

Questions from the Public: None

Dates of Next Meetings:

FY24 Budget Workshop Meeting: Monday, March 6, 2023 at 5:15pm, Holbrook Middle School

FY24 Budget Workshop Meeting: Tuesday, March 14, 2023 at 5:15pm, Holbrook Middle School

Budget and Finance Committee Meeting: TBD

Curriculum Committee: Thursday, March 9, 2023 at 5:30pm, Holbrook Middle School

Policy Committee Meeting: Monday, March 13, 2023 at 5:30pm, Holbrook Middle School

Board Meeting: Monday, March 27, 2023 at 6:30pm, Holden Elementary School

Budget and Finance: Kelly Theriault, RSU 63 Business Manager had nothing to add to her report. Karen Quimby asked if high school tuition cost will be changing. Ms. Theriault advised the District pays the amount set by the State of Maine and the state sets the rates in December. Cherie Faulkner, Budget and Finance Committee Chair had nothing to add to the Budget and Finance Committee Report.

Superintendent's Report: Superintendent Fulgoni reminded the Board to direct questions, concerns, and suggestions to the Board Chair or the Committee Chair to help aid in reducing the length of time of Board meetings.

Acceptance of Reports:

Motion by Matthew Campbell with a second by Linda Graban to accept all written and verbal reports from the Budget and Finance Committee, Administrators, and Superintendent.

Discussion: Karen Quimby asked if the water system at Holbrook Middle School and the generator at Holden Elementary School have been installed yet. Jake Morgan advised the water system is installed, and the generator has been delivered, but installation is not complete.

Vote: 8 Approved; 0 Opposed

Old Business: None

New Business:

March Board Meeting Date Change: Superintendent Fulgoni advised the Board he will not be available for the week of March 27th and asked the Board if they wanted to move the date of the March Board Meeting or hold it without him. Discussion took place on a possible new date for the Board Meeting.

Motion by Matthew Campbell with a second by Heather Grass to move the March 27, 2023 Board Meeting to April 3, 2023.

Discussion: None

Vote: 8 Approved; 0 Opposed

2023-2024 School Year Calendar: Superintendent Fulgoni explained the calendar has been reviewed by the Administrators and is in line with the required instructional days, teacher days, and United Technology Center.

Motion by Cherie Faulkner with a second by Heather Grass to approve the 2023-2024 School Year Calendar.

Discussion: Heather Grass questioned if parent teacher conferences have to be held in October as she felt the date was too soon in the school year. Superintendent Fulgoni responded they do not have to be held in October. Further discussion took place on the pros and cons of when to have parent teacher conferences. No changes are recommended.

Vote: 8 Approved; 0 Opposed

Personnel Actions:

Resignations: Norman LeBoon, Holbrook Custodian.

Election: None

Appointments: Darrell Pluard, Substitute and Holbrook A Team Softball Coach; Zachery Pratt, Holbrook A Team Baseball Coach

Motion by Heather Grass with a second by Cherie Faulkner to appoint Darrell Pluard as Substitute and Holbrook A Team Softball Coach and Zachery Pratt as Holbrook A Team Baseball Coach.

Discussion: None

Vote: 8 Approved; 0 Opposed

Reassignment: None

Searches: Baseball B Team Coach, Softball B Team Coach, Track and Field Coach, Holbrook Resource Room Special Education Teacher, Ed Tech III at Holbrook, Bus Drivers, Holden Speech Language Pathologist, and Substitutes.

Tracy Roberts asked for the coaching positions to be shared in the school newsletters as another option of reaching families that may be interested in helping.

Adjournment:

At 7:17pm, motion by Matthew Campbell with a second by Heather Grass to adjourn the meeting.

Discussion: None

Vote: 8 Approved; 0 Opposed

Respectfully submitted by,

Jared Fulgoni
RSU 63 Superintendent of Schools

Approved:



Regional School Unit 63

Clifton, Eddington, and Holden

RSU 63 is a community of learners dedicated to providing a safe, supportive, and challenging academic environment. Our students are respectful citizens and responsible stewards of our world. They are well prepared for high school with skills and a work ethic that enables them to succeed.

Jared Fulgoni
Superintendent of Schools

Kelly Theriault
Business Manager

TO: RSU 63 BOARD of DIRECTORS
FROM: JARED FULGONI, SUPT OF SCHOOLS
RE: REPORT TO BOARD
DATE: 03/24/23

We were all saddened to learn of the passing of Holden Police Chief Chris Greely. The Chief was very supportive of the District's efforts to improve the safety and security of the schools and his "kindness" to the students and community at large will be missed. I attended his memorial service as a representative of the District and sent flowers on behalf of the entire RSU 63 family.

When someone passes (especially so unexpectedly) it is a natural reaction to want to "do something" to commemorate them. There have been a variety of suggestions brought to me as how we could best honor Chief Greely. As Chris was both a model for and staunch advocate for service to others, I think it would be fitting to honor his memory by teaching our students about community service and dedicating a day of service in his name.

The budget development process is well underway. The administrators have given thoughtful consideration to the needs of their respective departments and presented these needs to the B&F Committee. I have had preliminary conversations with Ben Breadmore in Holden and the Clifton Select Board to apprise them of the preliminary potential budgetary impact. I will be attending an upcoming Eddington Selectman meeting to offer them the same information.

It's a busy spring in the district. To help ensure that the Board is properly informed of the events, we will be sending a (approximately) weekly email update with upcoming events.

Principal's Report - 24 Mar 23

Apart from the frequent snow days and water outage days, there has not been a great deal to report since our last update. We continue to work on next year's schedule, emphasizing more contact time for core classes, as well as tweaking transportation issues to make them more efficient. Administrators from all three schools, as well as the transportation coordinator met to develop a bus plan to allow for more instructional time and less waiting time for bus arrivals and departures. The meeting was productive and should improve things measurably next year.

We are finishing the trimester this week, and report cards will be out the last week of March.

Ms. Baker, the guidance counselor, coordinated a Career Fair, which, at the time of this writing had not yet occurred, but we anticipate a great community showing with careers from numerous walks of life.

Our students and staff are preparing for a spring production of "We will Rock You", a musical drama with music from the band Queen as a backdrop. There is already quite a bit of energy about this project and we look forward to the shows later this year.

We also had a successful canned food drive to support CHEFS, with over 250 cans of food raised. The 7th grade led the way with 156 of the cans raised!

SPRING SPORTS UPDATE FROM THE AD: In March students were taking part in baseball and softball clinics in the Holbrook gym. Softball met on Mondays and Thursdays with 15 students attending while baseball met on Tuesdays with 20 students attending. This is the first time we have done Spring clinics at Holbrook to get ready for the Spring sports and things worked out very well. We will look to do this again next year if we have the numbers and gym time is available.

There will be an A and B team for baseball and softball this year. Tryouts start the week of March 27th and will take place after school in the Holbrook gym. There are 25 students trying out for each team. The A baseball/softball game schedule has been released. The B baseball/softball game schedule is being worked on and should be ready by the end of next week.

The schedules for softball/baseball A teams have been sent to the assignors so they can set up the umpires for games. The B schedule will be sent out as well to the assignors once it has been completed.

Track and Field currently has 15 students signed up and Dedham has students who would like to join us as well. We have not had an official track team in a few years due to Covid and last year not finding a coach we did intramural track. Currently talking with a few candidates for the

track coach position. It is my hope that there will be a track and field team this year.

Current student population:

TOTAL: 190

5th - 39

6th - 45

7th - 50

8th - 56

STAFFING: We still have a SPED vacancy for math that is being covered by the substitute. We also have an Educational Technician vacancy. The process of hiring custodians is underway as well, with a few applicants in the system.

Respectfully submitted,

Robert C. Meyer



Don Spencer, principal dspencer@rsu63.org
Heather Kiley, secretary hkiley@rsu63.org
Lauren Mouton, school counselor lmouton@rsu63.org
Dawn Bickford, school nurse dbickford@rsu63.org

590 Main Road | Holden, ME 04429 | P. 207-843-7828 | F. 207-843-4329

"RSU 63 is a community of learners dedicated to providing a safe, supportive, and challenging academic environment. Our students are respectful citizens and responsible stewards of our world. They are well prepared for high school with skills and a work ethic that enables them to succeed."



I submit my March board report on behalf of the students and staff at this "hard working" school. We were excited to welcome three new students (same family, a set of twins and another set that are attending Eddington) to Holden School. We have **43** students in 2nd, **45** in 3rd, and **38** in 4th for a grand total of **126**, which is **5** more students than a year ago. As we "spring forward" I am certainly hoping the warmer temperatures are here to stay!

The staff spent a lot of time in early March assessing their students as the 2nd trimester ended. The progress reports will be sent home on March 27th and I encouraged any parents with questions or concerns to reach out to their child's teacher. The staff continue to be thankful for the early release days at the end of the trimesters to complete their assessments and progress reports. The staff did attend some "virtual" workshops sponsored by PREP and also was able to meet K-4 to discuss and revise the progress reports. A big thanks to Mrs. Haskell for arranging the workshop day for all our staff on St. Patrick's Day.

We celebrated Dr. Seuss Week on March 20-24 and were thrilled to have Maine author Lynn Plourde join all the classrooms on March 22. Our literacy specialist, Sandy Brown, wrote a grant that allowed the author to attend all day. A big thanks to the Holden Teachers fund for purchasing books for the children and Ms. Plourde was able to sign them all. On Thursday, we had former retired employees come and read a Dr. Seuss book to the children. (Mrs. Oliver, Mrs. Frey, Mrs. Burrill, Mr. Anderson, Mrs. Jellison, along with Mrs. Kiley, Mrs. Haskell, and Mr. Whitney) Thanks folks☺

Our 3rd and 4th grade theater students will present "The Fairytale Network" at the end of the month. I can't wait for the big show!!!

We did have lots of folks in green on "Green Eggs and Ham" Day as they missed out on St. Patty's Day due to the teacher workshop!

Respectfully submitted,

Mr. Spencer



Timothy Baker, principal tbaker@rsu63.org
Tina Ferrill, secretary tferrill@rsu63.org
Lauren Moulton, school counselor lmoulton@rsu63.org
Dawna Bickford, school nurse dbickford@rsu63.org

440 Main Road | Eddington, ME 04428 | P. 207-843-8010 | F. 207-843-4317

RSU 63 is community of learners dedicated to providing a safe, supportive, and challenging academic environment. Our students are respectful citizens and responsible stewards of the world. They are well prepared for high school with skills and a work ethic that enables them to succeed.

With great pleasure, I submit my March board report on behalf of the students and staff at Eddington Elementary School. The current enrollment at Eddington Elementary stands at 32 students in Pre-K, 51 in Kindergarten, and 52 in First grade, for a total of 135 students.

We have had a lot going on this month here at Eddington Elementary. In March, our three student teachers from the University of Maine, Jennah Geiser, Kaitlyn Kelley, and Jacqueline Hall, hosted a Literacy Night as part of their service learning project. With the support from the staff here at Eddington, they did a fantastic job. Food was provided, and various games were played with students and their parents. At the night's end, students were allowed to take home three books graciously donated by Literacy Volunteers of Maine.

The week of March 13 to March 17, the school was invaded by pesky leprechauns causing lots of mischief around the school, from changing the teachers' names to Irish leprechaun names to identifying which teachers were lucky or unlucky. The students looked around the school to find all the leprechauns they could, and if their number was correct, they could get a gold coin from the leprechauns' pot of gold.

March 16 brought a close to the 2nd trimester for RSU #63. The students finished strong and are excited to get to work in the 3rd and final trimester.

On a personal note, my work continues to get into the classrooms to conduct observations and check in with student learning. I continue to call subs for those teachers and staff who will be out. I have been busy with the attendance and truancy of students in RSU #63

Respectfully Submitted,

Timothy M. Baker
Assistant Principal RSU #63



Regional School Unit 63

Clifton, Eddington, and Holden

RSU 63 engages all students in high quality academic and co-curricular programs in a safe and supportive learning environment so they may succeed in school and reach their fullest potential in life.

Director of Special Services Report – March, 2023

It was another busy month for the Office of Special Services with annual and reevaluation meetings and it's hard to believe that we are beginning the process of scheduling meetings to transition student services to high school for our 8th graders. The 8th graders visited their prospective high school step-up days and I have given the high school our anticipated service needs for next year's Freshmen. We will set up meetings with each high school in the coming months to give students and parents a chance to meet their high school special education teachers and to discuss any changes needed to their plans to align with high school expectations.

The biggest struggle I've seen in the transition from middle school to high school for students is understanding graduation requirements and the process of earning credits. In the middle school setting, each trimester brings with it a blank grade book and a fresh start of the student. However, that is not the case at the high school level. Students who do poorly in the first or second quarters are having to go back and complete assessments in order to get their grades up to passing and earn credit. It is quite an adjustment for students to focus on an entire academic year (and beyond) when they have become used to just focusing on the end of a trimester in middle school. It's a conversation we have at IEP team meetings and a message delivered to the 8th grade class through guidance. When a student doesn't earn a credit in a class or two, it generally can be recovered successfully through summer school or credit recovery. However, when a student doesn't earn multiple credits, it has a ripple effect that can lead to adding a 5th year onto their school plan, which is never a popular option. It also effects the student's ability to enroll in their preferred program at the United Technology Center which most students are eligible to attend beginning their Junior Year after earning enough credits to be off-campus for the morning or afternoon session.

And on a personal note, my Alma Mater, Gonzaga University made it to the Elite 8 in the NCAA tournament and the Sweet 16 for the 8th tournament in a row! Go Zags!

Respectfully Submitted,

Jesse Gauthier,
Director of Special Services



Regional School Unit 63

RSU 63 is a community of learners dedicated to providing a safe, supportive, and challenging academic environment. Our students are respectful citizens and responsible stewards of our world. They are well prepared for high school with skills and a work ethic that enables them to succeed.

April 3, 2023

Board Report

Sharon Haskell

Director of Curriculum and Instruction

Curriculum & Instruction

Literacy night at the Eddington School was well attended and a huge success. Student teachers Jennah Geiser, Kaitlyn Kelley, and Jacqueline Hall offered free books for students and families as well as fun games around all things literacy. They had shaving cream spelling, a cozy reading corner, a giant butcher block of paper for drawing and writing, as well as many other spelling and phonics games. A big thank you to all who donated supplies and refreshments for this night: The Eddington Store, The Busy Bee Bakery, Abby Glidden, Mrs. Blake's mom, and Bangor Walmart.

Our teachers, along with twenty-five other districts, attended the Penobscot River Educational Partnership (PREP) virtual conference on Friday, March 17th. Trevor Ragan was well received and I have heard teachers discussing his topics in the hallways. Thank you to our own teachers, Ms. Enright, Mrs. Perry, and Mrs. Beckwith who did an amazing job with presenting. One session had over 100 participants! This year's 2023 PREP Annual In-Service was dedicated to the former Executive Director, Dr. Betsy McGregor Webb. Dr. Webb was well known as an educational leader in the Penquis region, always encouraging and supporting continued professional growth and development for all educators. In her memory, a donation to the Susan G. Komen Breast Cancer Foundation has been made by the PREP Executive Committee. PREP also distributed pink pins to wear in her honor.

The second half of our March 17th day was dedicated to middle school, where content teachers were given time to discuss their particular content, resources, and planning. Our K-4 teams worked on preparing report card standards for the switch to our new operating system, Infinite Campus.

Author Lynn Plourde visited our Holden School on March 22nd. The students and staff were thrilled to have her come! Each student received a signed copy of a book that was addressed directly to them. Thank you to Sandy Brown who found funding and organized such an awesome day with Mrs. Plourde. It was a fun day for all!

Grants

On March 8th, Angela Oechsle from Project > Login, a program of Educate Maine, joined us for a day of CSforALL SCRIPT workshop for PK-12. After the workshop day, we were informed that we were issued a mini-grant for future use around computer science-excellent news!

Angela Oechsle also had a hand in connecting us with David Perloff, the founder of the Perloff Family Foundation, whose mission is “Funding Educational Innovation in Maine – One Grant at a Time.” Mr. Perloff generously purchased a new Flashforge Finder 3 3D Printer with Direct Driver Extruder for the Eddington School. Thank you for your donation.

Respectfully submitted,
Sharon Haskell

*Coming together is a beginning;
keeping together is progress;
working together is success. ~Henry Ford*





George Cummings
Technology Coordinator
p: 207.843.4316
e: gcummings@rsu63.org
www.rsu63.org

To: RSU 63 Board of Directors
From: George Cummings
Date: March 24, 2023
Re: Monthly Report

I submit this report to the School Board of Directors for March 2023.

Maine Through Year Assessment

The MDOE announced in January that the NWEA (Northwest Evaluation Association) assessment for students in grades 3-8 will become the Maine Through Year Assessment starting this spring. The Maine Through Year Assessment is very similar to the NWEA (online and administered in the Fall and Spring) however its aligned to Maine's Common Core State Standards and complies with federal assessment and accountability requirements.

The Maine Through Year Assessment does require an additional secure browser application to be installed on all student laptops in grades 3-8. In addition to the secure browser installation, various technology readiness checks will need to be performed to verify that our student laptops meet the system requirements for testing and our network connectivity/bandwidth will be sufficient for the number of simultaneous student testers we will have.

Infinite Campus

Work continues on the migration from TylerSIS to Infinite Campus. We had our first trial 1 data review on March 16th. The first pull of TylerSIS database tables into Infinite Campus revealed that there are many data records that need to be reconciled in TylerSIS. Some of these records include duplicate students, students with no guardian flag, duplicate parent contact information, and courses with no transcript flag. Once these issues are reconciled, another data review will be scheduled.

State Data Reporting

As we move closer to April 1st, I will be testing and uploading student attendance, behavior, and enrollment data to the Department of Education's student information system. The Department of Education requires us to upload this data every October 1st, January 1st, April 1st, and July 1st. Our TylerSIS data has to 100% match the Department of Education's data requirements and formats to be accepted for verification. This is always a challenge when merging data with 2 different systems.

Respectfully submitted,

March Board Report
Jake Morgan Transportation/Facilities

Transportation:

This month we had to replace the radiator in bus 6.

Bus 2 went to Augusta for warrant work, the engine manifold bolts needed to be replaced. When this returns it will go to Forest Autobody to have the insurance work completed. We had to take Bus 7 out of service for a couple of days so that we could replace one of the rear brake canisters and brake lines. Bus 27 had a defective EGR cooler, this was replaced in December and now again in March. We supplied a shuttle bus for the funeral of Chris Greely, our driver Brian Glass did this for us and the community.

Facilities:

Holbrook:

The heating/ventilation project has started, the crew are cutting entrances to the attic spaces. They have a storage trailer on site and should be at Holbrook almost daily now.

We had to replace the water pump on March 2 & 3, and the pressure switch on March 6th. We had replaced the water pump three years ago.

Holden:

The Electrical part of the generator is done and now we are waiting for the propane to be hooked up.

During one of my early morning walk arounds. I discovered that boiler # two was leaking water. I had Mechanical Services check this and they found that one of the sections is leaking, we are hoping it's just a gasket and not a cracked section. They are putting together some quotes for us. This time of the year if it gets any worse, I can valve this boiler off and just use Boiler # one for heat and hot water.

The flashing school zone light that was taken out in December has been ordered and we are just waiting for delivery, as soon as it arrives Keith and I will put it together and have it installed.

Eddington:

The heating/ventilation project is almost complete and I should receive the computerized training soon. The custodian will be starting the spring clean up soon. We have been "un winterizing" the portable building so that the afterschool daycare can use it.



Regional School Unit 63

Clifton, Eddington, and Holden

RSU 63 is a community of learners dedicated to providing a safe, supportive, and challenging academic environment. Our students are respectful citizens and responsible stewards of our world. They are well prepared for high school with skills and a work ethic that enables them to succeed.

Jared Fulgoni
Superintendent of Schools

Kelly Theriault
Business Manager

Date: March 23, 2023

From: Kelly Theriault

RE: March Board Report

- The Budget & Finance committee met February 14, 2023. The committee reviewed the financials; no new areas of concerns. Budget meeting dates were set and a quick FY24 budget update provided. The first FY24 budget workshop was February 27 prior to the board meeting. The committee was provided Version 3 of the budget, a longer meeting was held on March 1st and another on March 16 with all the administrators present. At this point we are at version 5. The committee will have its regular B & F meeting on 4/3 prior to the board meeting. A possible budget version 6 will be discussed then. The next budget workshop is scheduled for April 11, 2023 at 5:30 p.m.
- Budget V5 summary-FY Proposed FY24 budget is a decrease of \$139,917.33 or 1.2%. State revenue sharing is a decrease from FY23 of \$318,215.90 or 6.67%. In V5 the town assessments are increasing \$406,724 or 7.2%. This is due to the reduction on state revenue sharing and the additional state subsidy from FY22 that was applied to FY23.
- In January and February we had 3,468 absences (average of 7.5 people out per day). This is an overall attendance of 89.5%. Attendance breakdown: Administration-93.4% (64% of leave was vacation time), teachers-79.3%, and support staff-77.3%. 67.85 of teacher & support staff absences were non COVID related sick leave, 12.6% was COVID leave and 17.5% was EPL.
- Reports completed this month in the business office; MePERS, monthly school nutrition claim, Federal reimbursement invoicing, MSMA P & C annual application renewal.

MSAD63

Report # 29862

Warrant Article Summary Financial YTD

Statement Code: ArtSummFin

Account Number / Description	Revised Budget 7/1/2022 - 6/30/2023	Current Period 3/1/2023 - 3/31/2023	Reported Period 7/1/2022 - 6/30/2023	Encumbrances 7/1/2022 - 6/30/2023	Amount Remaining 7/1/2022 - 6/30/2023	Percent Remaining 7/1/2022 - 6/30/2023	Last Year Period 7/1/2021 - 6/30/2022
Subtotal Regular Instruction	\$2,904,963	\$214,295	\$1,746,465	\$7,680	\$1,150,818	40%	\$2,524,958
Subtotal Reg 9-12	\$2,880,168	\$176,769	\$1,705,267	\$0	\$1,174,901	41%	\$2,924,559
Subtotal Special Education	\$1,727,395	\$85,471	\$840,528	\$65,819	\$821,048	48%	\$1,475,125
Subtotal Staff & Student Sppt	\$670,481	\$31,977	\$429,477	\$1,170	\$239,834	36%	\$493,943
Subtotal Facilities	\$1,402,010	\$41,029	\$927,030	\$143,797	\$331,183	24%	\$1,144,066
Subtotal Transportation	\$776,956	\$38,696	\$435,590	\$10,482	\$330,884	43%	\$689,960
Sub Total Trans to Other Units	\$0	\$6,405	\$60,085	\$481	\$ (60,566)	---	\$83,447
Subtotal System Administration	\$441,701	\$29,150	\$316,730	\$14,569	\$110,402	25%	\$352,463
Subtotal School Administration	\$485,715	\$31,110	\$325,342	\$2,539	\$157,834	32%	\$434,868
Subtotal Other Instrn	\$75,806	\$15,297	\$39,089	\$1,431	\$35,286	47%	\$48,260
Subtotal All Other	\$100,000	\$0	\$0	\$0	\$100,000	100%	\$16,681
Total Expenses	\$1,103,222	\$75,557	\$681,161	\$18,539	\$403,522	37%	\$852,272
Net Revenue over Expense	\$11,465,195	\$670,199	\$6,825,603	\$247,968	\$4,391,624	38%	\$10,188,330
Subtotal CTE	\$0	\$0	\$0	\$0	\$0	---	\$0
TOTAL ALL EXPENSES	\$0	\$0	\$0	\$0	\$0	---	\$0

Curriculum Committee Meeting Minutes
Meeting: Thursday, March 9, 2023

Members Present: Tracy Roberts, Karen Quimby, and Linda Graban

Also Present: Cherie Faulkner, Superintendent Jared Fulgoni, and Director of Curriculum and Instruction Sharon Haskell.

Meeting was called to Order at 5:35pm at the Holbrook Middle School.

The committee elected Tracy Roberts to serve as chair of the committee.

The committee discussed with Superintendent Fulgoni the purpose of the committee. Superintendent Fulgoni presented on Standards vs. Curriculum and how to best start unpacking of the required educational standards set by the State of Maine. See attached materials.

Ms. Haskell reviewed the current work that has been done with the curriculum review cycle and the committee discussed how best to move this work forward in the most efficient manner possible. The committee asked Superintendent Fulgoni to develop a proposed timeline for the work that needs to occur to build a strong academic focused curriculum understanding that this is not something that can be accomplished quickly.

Next meeting scheduled for 4/6/2023 at 5:45pm.

Meeting adjourned at 7:05pm.

Standards vs. Curriculum

What's the difference?

Standards

are the goals for instruction.

Standards are developed at the **state** level.



Created and approved by **state departments of education** and **state boards of education**. Standards are usually based on best practices and recommendations from experts.

Standards go through an extensive process of review and rewriting until the creators and other stakeholders agree on their content and format.



Adopted by **state boards of education**. The public is invited to review the standards and weigh in.



Standards are **short statements** that describe what students should know and be able to do at each grade level.

Example of a standard:

Understand subtraction as an unknown-addend problem. For example, subtract 10 - 8 by finding the number that makes 10 when added to 8.



Teachers use standards to **guide instruction**. Standards provide a **goal or focus** for each lesson.

Teachers design instruction using one or more standards as the learning goal(s) for each lesson. If a student can do what a standard asks, that student has successfully met the lesson's learning goal.



States assess students' mastery of the standards starting in grade three using state-selected exams.

Curriculum

is the content of instruction.

Curricula are selected locally.

May be created by **teachers, publishers, states** and **other stakeholders**. Curricula provide content and instructional approaches for student learning.

Anyone can contribute to curricula. Commercial publishers may contract with educators who have experience with a given subject.

Adopted by **local boards of education**. Teachers review them and ensure alignment with standards.

A curriculum may include **activities, lesson and unit plans, textbooks, virtual tools** and other resources.

Example of a curriculum resource:

Curricula might include practice problems such as the following: If Julie wants 10 apples but only has 8, how many more does she need?

Teachers use curricula to help students develop the **skills and understanding** required by each standard.

Teachers might begin a lesson by having students read a passage from the textbook, then compare that passage with one from a novel. Both the textbook and novel are elements of the curriculum.

Curricula may include assessments that are only used at the **local** level.

UNPACKING A STANDARD

Content Standard: (Grade 7.RI.1) Cite several pieces of textual evidence to support analysis of what the text says explicitly as well as inferences drawn from the text.

Knowledge/Concepts
What Do Students Need to Know/Understand?
Underline the Nouns

List Nouns:

Skills

What Do Students Need to Be Able to Do?
Circle the Verbs

List Verbs:

Level of Bloom's Taxonomy

☐ Remember/Understand

☐ Apply/Analyze

☐ Evaluate/Create

Learning Objectives Aligned to This Standard:

Evidence of Student Mastery
How will we know when they know it?

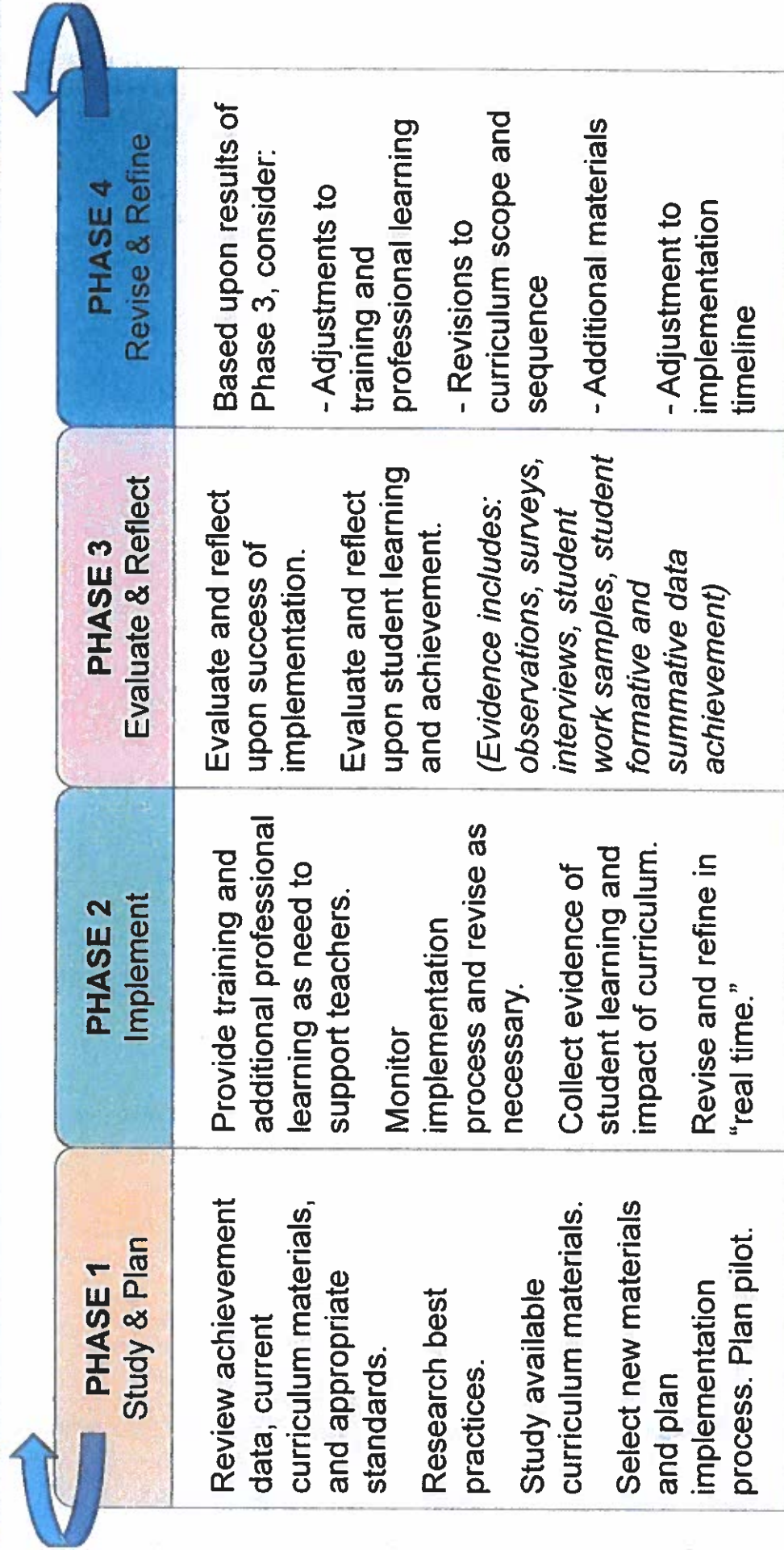
UNPACKING A STANDARD

Content Standard: (Grade 11-12W.8) Gather relevant information from multiple authoritative print and digital sources, using advanced searches effectively; assess the strengths and limitations of each source in terms of the task, purpose, and audience; integrate information into the text selectively to maintain the flow of ideas, avoiding plagiarism and overreliance on any one source and following a standard format for citation.

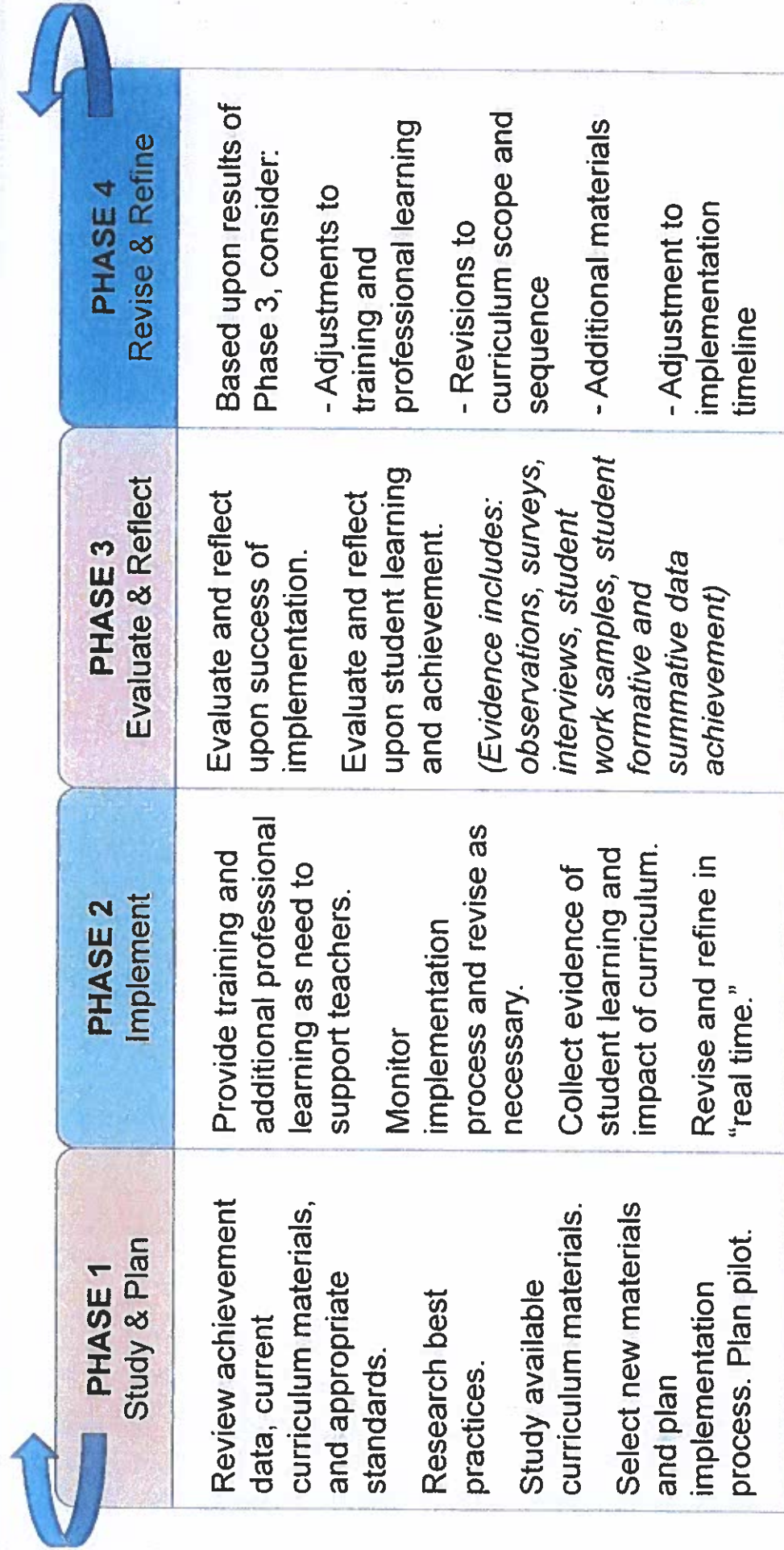
<p align="center">Knowledge/Concepts What Do Students Need to Know/Understand? <i>Underline the Nouns</i></p> <p>List Nouns:</p>	
<p align="center">Skills What Do Students Need to Be Able to Do? <i>Circle the Verbs</i></p> <p>List Verbs:</p>	<p align="center">Level of Bloom's Taxonomy</p> <p><input type="checkbox"/> Remember/Understand</p> <p><input type="checkbox"/> Apply/Analyze</p> <p><input type="checkbox"/> Evaluate/Create</p>
<p align="center">Learning Objectives Aligned to This Standard:</p>	
<p align="center">Evidence of Student Mastery How will we know when they know it?</p>	

© CAR

Curriculum Review Cycle



Curriculum Review Cycle



POLICY COMMITTEE MINUTES

Meeting: March 13, 2023

Members Present: Matthew Campbell, Heather Grass, Heather Lander

Also Present: Superintendent, Jared Fulgoni; Karen Quimby, Eddington Board Member/Parent; Linda Graban, Clifton Board Member; Peter Walsh, Holbrook Teacher; Ebonie Baker, Holbrook School Counselor; Marleina Ford, Holbrook Music/GT Teacher; Ashley Enright, Holbrook Teacher; Nathan Williams, Holbrook Ed Tech III; Allison Blais, Holbrook Ed Tech III; Zachery Pratt, Holbrook Teacher; and Kimberly Flanagan, Holbrook Teacher.

1. **Call to Order:** The meeting began at 5:34pm.
2. **JFBC – Secondary School Tuition (1st Reading):** Add language regarding 30 days unexcused, unenrollment, and non-payment of tuition. This policy is ready for the Boards first reading.
3. **IMDB – Flag Display (2nd Reading):** Matthew Campbell read suggested wording to add to this policy. Discussion took place regarding displaying of other flags in the buildings and classrooms making all students feel welcome and safe. Karen Quimby stated students do not feel included or safe because of a flag being displayed, they feel included and safe by how they are treated. Policy Committee recommended to add language to allow flags on display that is pertinent to the current curriculum for illustration only. This policy is ready for the Board.
4. **GCQC – Exit Interview Opportunities for Resigning Employees (1st Reading):** Discussion on bringing the questionnaire responses to the Board. The policy already allows for periodic report to the Board. No other changes are recommended. This policy is ready for the Board's first reading.
5. **EEA – School Transportation (1st Reading):** Discussion on phasing out transportation to other low attendance schools. This policy is ready for the Board's first reading.
6. **Policies to Review Next:**
 - a. **GCQC – Exit Interview Opportunities for Resigning Employees (2nd Reading)**
 - b. **EEA – School Transportation (2nd Reading)**
7. **Other:** Discussion on having two readings of policies moving forward.
8. **Next Meetings:** April 10, 2023, 6:30pm at Holbrook Middle School
9. **Adjourn:** 6:14pm

Approved: