

POLICY COMMITTEE MINUTES

Meeting: August 25, 2021

Members Present: Robin James and Jaime Pangburn

Members Absent: Tracy Roberts

Also Present: Superintendent Susan Smith and Holly Whitmore

1. **Call to Order:** The meeting began at 5:30pm.
2. **Policy Committee Chair/Vice Chair:** Robin James is willing to be Chair. Jaime Pangburn asked about Vice-Chair, responsibilities, and said she is willing to learn.
3. **IJKA – Purchasing of Computer Hardware and Software Licenses:** Changes made to this policy to restrict the open purchasing of software in order to protect students. George Cummings, Technology Coordinator reviewed and agreed with changes. Policy is ready for the Board.
4. **IMC – Controversial Speakers-Programs:** Small language changes recommended. This policy is ready for the Board.
5. **IMB-R – Teaching Controversial-Sensitive Issues:** Policy needs clarification regarding section V. D. from legal counsel. Superintendent Smith will discuss with legal and bring back information to the September Policy Committee meeting.
6. **IJND – MLTI Macbook Air Usage at Home:** This policy has been retitled to “District Issued Computing Device Usage at Home”. Language changes include “computing device” rather than laptop, Macbook Air, etc. Student responsibilities were added, the agreement form was updated, and fee was lowered. The deposit for Grade 6, 7, and 8 to take home their devices has been reduced to \$25.00. The committee would like clarification from George Cummings regarding sending the policy home with younger students who are on quarantine and have their computing device at home. This policy is ready for the Board.
7. **IJNDB – Student Computer Internet Use:** Language changes to include “computing device” was added. This policy is ready for the Board. Superintendent Smith is going to reach out to Kevin Moncrieffe about speaking to students regarding cyber security.
8. **BEA – School Board Meetings, Procedures, and By-Laws (including Remote Participation):** This policy has language added for remote participation as recommended by legal. Section III. After #2.a. needs revision, then back to the policy committee via email, and then ready for the Board.
9. **Policies to Review Next:**
For the Next Policy Meeting
 - IMB-R – Teaching Controversial-Sensitive Issues
 - IMBB – Exemption from Required Instruction
 - IMD – School Ceremonies and Observances
 - IMDC – Religious Observances and Displays
 - IJOC – School Volunteers
 - ECB – Pesticide Applications Notification
 - CDC recommendations for physical activity and any applicable policies

10. Next Meetings:

Policy Committee: Wednesday, October 6, 2021 at 5:30pm, Holbrook Middle School

The meeting adjourned at 7:00pm.

APPROVED: September 27, 2021