



Dear TFHE School (LCPA, LVLA, RCLA) Communities,

We want to inform you of California's Assembly Bill 104, which permits high school students to replace any grade earned for any high school course during last school year - the 2020-21 school year - with a grade of Pass/No Pass. We are happy to share that the State is allowing districts and Charters to extend the deadline to apply for grade changes - the new application deadline for TFHE is Friday, October 29, 2021. The application is linked here in [English](#) and [Spanish](#) and is posted on your school's website. Paper copies of the application are also available in your school's front office.

Here are a few reminders and important notes:

- There is no limit on the number of grades earned by a student during the 2020-21 school year only that can be changed to a Pass/No Pass. This does not apply to grades for the current 2021-22 school year.
- The change will not negatively impact a student's GPA for the 2020-21 school year.
- A student aged 18 and older or parent/guardian of a minor student may apply for a grade from the 2020-21 school year to be changed to Pass / No Pass.
- Grade Change process details:
 - A grade of D- or higher may be changed to a Pass. A grade of F may be changed to a No Pass. A No Pass grade does not earn any credits.
 - A Pass grade will earn the number of credits designed for the course.
 - An Incomplete cannot be changed to a Pass. If you wish to have a grade of Incomplete changed to a No Pass, please complete the grade change application.
 - Pass/No Pass grades will not be calculated into the student's grade point average (GPA).
 - A Pass grade will count towards fulfilling graduation requirements.
 - Once a grade has been changed to Pass/ No Pass it may not be reversed.

Universities:

The California State University and University of California systems will accept a grade of Pass during the 2020-21 year for purposes of admitting students. However, private colleges and universities may not accept a grade of Pass in place of a letter grade. View the [CDE's list of post-secondary institutions](#) that WILL accept Pass/ No Pass on a transcript.

Change in Graduation Requirements:

AB 104 also allows for any student who was enrolled in 11th or 12th grade during the 2021 school year and who is not on track to graduate in four years to be exempt from TFHE's graduation requirements that are beyond the state-minimum graduation credits and course requirements. TFHE requires 220 credits for graduation, while the state minimum graduation

requirements are 130 credits (please note the credits must be in specific courses such as English, Math, Science, etc).

At our school sites, our school counselors and administrators have been analyzing transcripts and determining if the student is eligible to graduate under the state minimum credit and course graduation requirements of 130 credits.

These students have been provided with options to complete necessary courses required for graduation, including completion of the coursework through credit recovery or an additional year of schooling (a fifth year of high school).

For Class of 2022 students, school counselors and administrators will meet with eligible students and their families to provide information about the change in graduation requirements and create a plan based on the student's needs.

If you have any questions about whether this will benefit your child, please reach out to your school's counselor or school site administrator.

Counselors:

Ms. Jackelin Elliott- 10th grade, and 11th grade (**LCPA/LVLA**)

Email: jelliott@sjlcpa.org Phone: (408)729-2281 Ext. 1031

Ms. Amanda Perez - 10th grade, and 11th grade (**RCLA**)

Email: aperez@sjrcla.org Phone:(408)729-2282 Ext. 1038

Mr.Oscar Martinez -

12th Grade Students (**LCPA, LVLA, RCLA**)

Email:omartinez@tfhe.org Phone:(408)729-2281 Ext. 1045

Principals:

Beth Silbergeld, bsilb@sjlvla.org Phone:(408)384-4015 Ext.3030 **LVLA**

Jesus Rios, jrios@tfhe.org Phone: 729-2281 x1041 **LCPA**

Roberto Palomo, rpalomo@sjrcla.org Phone: (408)471-4680x 4001 **RCLA**

Again, here is the link in [English](#) and [Spanish](#) for the grade change application, which must be submitted to your student's school site Principal (LCPA: jrios@tfhe.org, LVLA: bsilb@sjlvla.org, RCLA: rpalomo@sjrcla.org) by October 29, 2021.

If you have additional questions, please refer to the following AB 104 FAQ Sheet in [English](#) or in [Spanish](#) and do not hesitate to contact your student's school site.