

RSU #63 Board Meeting
Date: August 24, 2020
Location: Holbrook Middle School and Remotely
Minutes
Remote Dial In Phone Number: 1-650-735-3350 PIN: 216845671#

RSU 63 Board Member(s) Physically Present:

Town of Holden: Heather Charity, Cherie Faulkner, and Holly Whitmore

Town of Clifton: Linda Graban

Town of Eddington: Robin James

RSU 63 Board Member Excused Absent:

Town of Eddington: Charles Barker, Jr. and Steve Carr

Town of Holden: John Hutchins

Vice-Chair, Linda Graban called the meeting to order at 6:06pm

Motion by Robin with a second by Cherie Faulkner to enter into Executive Session to discuss administrator contracts pursuant to 1 M.R.S.A. §405(6)(D).

Roll Call Vote: 5 Yes; 0 No

Public session resumed at 6:32pm. A flag salute was conducted and a moment of silence was observed.

Linda Graban called for a motion to add Holbrook Roof Proposals under New Business.

Motion by Heather Charity with a second by Robin James to add Holbrook Roof Proposal under New Business.

Vote: 5 Yes; 0 Opposed

Motion by Robin James with a second by Heather Charity to approve the amendment of 30 vacation days to 25 vacation days (\$1,297) and amend the salary from \$65,457 to \$69,254; an increase of \$2,500 plus \$1,297 for the change in vacation days for Paul Jake Morgan, Facilities and Transportation Directors contract for FY20-21.

Vote: 5 Approved; 0 Opposed

Motion by Holly Whitmore with a second by Heather Charity to approve the amendment of salary from \$69,427 to \$71,927; an increase of \$2,500 for Kelly Theriault, Business Managers contract for FY20-21.

Vote: 5 Approved; 0 Opposed

Motion by Heather Charity with a second by Holly Whitmore to approve the minutes for the July 27, 2020 Board Meeting and the August 10, 2020 Special Board Meeting.

Discussion: Cherie Faulkner stated she wants more detail in the August 10, 2020 minutes. She wants all questions and answers written out. Superintendent Smith responded she is not opposed to adding more detail however, the meeting minutes are not meant to be a transcription of the meeting, that is what the audio recording is for. Heather Charity agreed the highlights of the meeting should be added to the minutes.

Motion by Heather Charity rescinded.

Motion by Heather Charity with a second by Cherie Faulkner to approve the July 27, 2020 Board Meeting Minutes as written.

Vote: 5 Approved; 0 Opposed

Motion by Heather Charity with a second by Cherie Faulkner to amend the August 10, 2020 Special Board Meeting Minutes to include highlights of the most concerning questions and answers and where to find the audio for public review.

Vote: 3 Approved; 2 Opposed (Robin James and Holly Whitmore)

Motion passed.

Presentation: None

Recognition and/or Awards of Students, Staff, and Other: Superintendent Susan Smith recognized staff for their years of service. Five Years: Samantha Bedore, Kelsey Linscott, Erin McDonald, Monica Norris, Kristen Russell, Pamela Bull, Melissa Egolf, and Jesse Gauthier; Ten Years: Marie Baillargeon, Tom Colivito, Ken Robichaud; Fifteen Years: Valerie Palmer and George Cummings; Thirty Years: Polly Sparhawk.

Acceptance of Gifts and Donations: Donna Oliver and Loraine Robertson made 100 cloth face masks for the Eddington and Holden Elementary Schools. Lori Slowikowski made 100 face masks for the Holbrook Middle School. CHEFS received a \$3,830.17 donation from the Brewer Federal Credit Union.

Questions and Comments from the Board: None

Questions and Comments from the Public: None

Dates of Next Committee Meetings:

Facilities Advisory Committee: Tuesday, August 25, 2020 at 5:30pm, Holbrook Middle School

Budget and Finance Committee Meeting: Monday, September 14, 2020 at 5:30pm, Holbrook Middle School

Special Board Meeting: Monday, September 14, 2020 at 6:30pm, Holbrook Middle School

Board Meeting: Monday, September 28, 2020 at 6:30pm, Holden Elementary School

Superintendent Smith recommends the Board hold the September 28, 2020 Meeting at Holbrook Middle School as Eileen King will be attending for the Board Workshop at 7pm. The Board had no objections.

Superintendent Smith advised Randy Bragg from Carpenter Associates will be attending the Facilities Advisory Committee Meeting.

Budget and Finance: Nothing to add to the Business Manager Report. Nothing to add to the Budget and Finance Committee Report.

Superintendent's Report: Superintendent Smith added the School Renovation Revolving Fund (SRRF) grant has been approved by the Maine Municipal Bond Bank. The next step is to educate the public on the need for air quality improvements at the three schools. The Coronavirus Relief Fund (CRF) has been approved by the State. Funds need to be used by December 2020 and the Small Rural Schools Grant (G5) has been approved. Superintendent Smith advised we will be looking into the Child Care Application for funding from the DOE.

Old Business:

Update on Plans for 2020-2021 School Year: Superintendent Smith provided a handout for Board Members and for the public. This handout gave an overview of staff hired, staff working remotely, Pod change requests accommodated, total number of students enrolled, total number of remote students, first year homeschool students, busing, childcare, and PPE quantities. Many questions were raised regarding how remote instruction would be handled and if synchronized learning would take place. Superintendent Smith advised due to FERPA laws, technology discrepancies, and staffing synchronized learning would not take place. Students will receive their assignments and learning instructions for remote days and receive live instruction on their in-person days.

Superintendent Smith asked the Board and members of the public what they would like to see happen for remote instruction. Some Board members and parents voiced their preference of having synchronized learning so all students were receiving live instruction at the same time. Superintendent Smith agreed more in person learning was needed and thanked everyone for their thoughts and will look into more remote learning options and tutoring options.

New Business:

Roof Proposals: Superintendent Smith shared the three bids received for the Holbrook Roof. The first time the proposals were sent out, we did not receive any proposals. The bid was revised and resent. Three proposals were received. Superintendent Smith is recommending the lowest bid received from Complete Construction in the amount of \$24,375.

Motion by Holly Whitmore with a second by Cherie Faulkner to accept the bid from Complete Construction in the amount of \$24,375.

Discussion: Robin James asked if this was a company we have done business with in the past. Jake Morgan advised Complete Construction has completed roofing projects most recently at the Eddington School.

Vote: 5 Approved; 0 Opposed

Personnel Actions:

Appointments: Zachery Pratt, Educational Technician III at Holbrook; Heather Bullock, Life Skills Educational Technician III at Eddington; Gary Ferrill, Holbrook Custodian; Ethel Hill, Educational Technician I at Holden; Caid Cummings, Eddington Custodian; Sonja Salley, Speech Language Pathologist Assistant; and Melinda Jordan, Holbrook Cook.

Resignations: Vanessa Haines, Educational Technician III; Jon Harrington, Long-Term Substitute; Rachel Downs, Educational Technician III.

Reassignments: None

Elections: None

Searches: Substitutes and Long-Term Substitutes

Additional Questions and Comments from the Public: None.

Questions and Comments from the Board: None.

Adjournment: At 8:25pm, motion by Cherie Faulkner with a second by Heather Charity to adjourn the meeting.

Respectfully submitted by,



Susan M. Smith

RSU #63 Superintendent/Director of Curriculum and Instruction

Approved: September 14, 2020