

RSU #63 Board Meeting
Date: February 22, 2021
Location: Holbrook Middle School
Minutes

RSU 63 Board Member(s) Present:

Town of Holden: Heather Charity, Cherie Faulkner, and Holly Whitmore

Town of Clifton: Linda Graban (Remote)

Town of Eddington: Robin James and Charles Baker, Jr. (Remote)

RSU 63 Board Member Absent:

Town of Eddington: Steve Carr

Town of Holden: John Hutchins

Board Vice-Chair, Linda Graban called the meeting to order at 6:33pm

A flag salute was conducted and a moment of silence was observed.

Linda Graban called for a motion to approve the January 25, 2021 Board Meeting minutes.

Motion by Heather Charity with a second by Cherie Faulkner to approve the minutes for the January 25, 2021 Board Meetings.

Roll Call Vote: Linda Graban: Yes; Holly Whitmore: Yes; Cherie Faulkner: Yes; Robin James: Yes; Charles Baker, Jr.: Yes; Heather Charity: Yes

Vote: 6 Approved; 0 Opposed

Recognition and/or Awards of Students, Staff, and Other: Superintendent Smith thanked Don Spencer for organizing the Y-swim for Grade 4 and Jake Morgan for organizing the transportation. The YMCA is also providing swim lessons once per week for the Eddington and Holden Grade 4 Life Skills students to participate in the Y-swim program for the remainder of the 2020-2021 school year. In January the cooks served 3,348 breakfasts and 4,102 lunches in RSU 63. Ashley Allen is filling out the application papers to nominate Holbrook for a Fitness Center through the Department of Education. The application due date is March 19, 2021.

Acceptance of Gifts and Donations: The North-Brewer United Methodist Church donated \$88.20 to CHEFS for the Eddington School and an additional \$325.00 to the Eddington School for school supplies and clothes. CHEFS also received a \$600 donation from a nice lady named Paula and a \$3,230.00 "Grants to Partners" donation from Good Shepherd.

Questions and Comments from the Board: None.

Questions and Comments from the Public: None.

Dates of Next Committee Meetings:

Budget and Finance Committee: Tuesday, February 23, 2021 at 2:30pm, Holbrook Middle School and Remotely

FY22 Budget Workshop: Tuesday, February 23, 2021 at 3:30pm, Holbrook Middle School and Remotely

Community Conversation: Wednesday, February 24, 2021 at 6:30pm, Remote Connectivity Only

Policy Committee: Wednesday, March 3, 2021 at 5:30pm, Holbrook Middle School and Remotely

FY22 Budget Workshop: Tuesday, March 9, 2021 at 3:30pm, Holbrook Middle School and Remotely

Policy Committee Workshop: Wednesday, March 10, 2021 at 6:30pm, Holbrook Middle School and Remotely

FY22 Budget Workshop: Tuesday, March 16, 2021 at 3:30pm, Holbrook Middle School and Remotely

Community Conversation: Thursday, March 18, 2021 at 6:30pm, Remote Connectivity Only

Board Meeting: Monday, March 22, 2021 at 6:30pm, Holbrook Middle School and Remotely

Superintendent Smith confirmed with Charles Baker, Jr. that he will be away beginning in April through October. She asked if Robin James and Cherie Faulkner wanted to remain as the alternates to the Facilities Advisory Committee and Budget and Finance Committees respectively. Both confirmed they would like to remain and will begin attending meetings.

Budget and Finance: Nothing to add to the Business Manager Report. Nothing to add to the Budget and Finance Committee Report.

Superintendent's Report: Superintendent Smith advised the FY22 Timeline was included with her Board Report. This is a planning guide of the Budget Process. Superintendent Smith is following up with nine families of truant students as they return from February vacation.

RSU 63 Chair's Report: None.

Acceptance of Reports: Motion by Robin James with a second by Heather Charity to approve the written and verbal reports from Budget and Finance, Superintendent, Administrators, and Board Chair.

Roll Call Vote: Linda Graban: Yes; Holly Whitmore: Yes; Cherie Faulkner: Yes; Robin James: Yes; Charles Baker, Jr.: Yes; Heather Charity: Yes

Vote: 6 Approved; 0 Opposed

Old Business: None.

New Business:

2021-2022 School Year Calendar: Superintendent Smith advised 2021-2022 School Year Calendar has been drafted following the pattern of the current school year calendar and in sync with area high schools.

Motion by Heather Charity with a second by Cherie Faulkner to approve the 2021-2022 School Year Calendar.

Roll Call Vote: Linda Graban: Yes; Holly Whitmore: Yes; Cherie Faulkner: Yes; Robin James: Yes; Charles Baker, Jr.: Yes; Heather Charity: Yes

Vote: 6 Approved; 0 Opposed

Policies to Approve:

Motion by Holly Whitmore with a second by Cherie Faulkner to approve policy AC – Nondiscrimination Equal Opportunities and Affirmative Action, policy ACAA – Harassment and Sexual Harassment of Student's, and policy ACAB – Anti-Harassment Policy.

Roll Call Vote: Linda Graban: Yes; Holly Whitmore: Yes; Cherie Faulkner: Yes; Robin James: Yes; Charles Baker, Jr.: Yes; Heather Charity: Yes

Vote: 6 Approved; 0 Opposed

Personnel Actions:

Appointments: John Landry, Eddington Evening Custodian and Dona Closson-Wescott, shared Holden and Holbrook Cook.

Resignations: Margaret Peckenham, Holbrook COVID Support Substitute.

Retirement: None, but a few are anticipated.

Reassignments: None.

Elections: None.

Searches: COVID Support Substitute and Substitutes.

Presentation: Superintendent Smith introduced William Hall of RHR Smith & Co. Mr. Hall reviewed the FY20 Audit report. He advised pages 1-3 are most important as this is where the auditor form their opinion on the audit finding. RSU 63 has a "Good" Rating. Mr. Hall recommends to continue using fund balance for future year budgeting tool while being cautious of the 3% rule and to continue building a capital reserve account. Overall, he advised RSU 63 is healthy financially and administration is doing a great job. Student activity accounts are getting better, food service accounts are in the positive, and the District is in a very good place.

Questions and Comments from the Board: None

Questions and Comments from the Public: None

Adjournment: At 7:15pm, motion by Cherie Faulkner with a second by Heather Charity to adjourn the meeting.

Roll Call Vote: Linda Graban: Yes; Holly Whitmore: Yes; Cherie Faulkner: Yes; Robin James: Yes; Charles Baker, Jr.: Yes; Heather Charity: Yes

Vote: 6 Approved; 0 Opposed

Respectfully submitted by,



Susan M. Smith

RSU #63 Superintendent/Director of Curriculum and Instruction

Approved: March 22, 2021