

POLICY COMMITTEE MINUTES

Meeting: December 3, 2020

Members Present: Heather Charity, Robin James, Cherie Faulkner
Also Present: Superintendent Susan Smith

1. **Call to Order:** Superintendent Smith began the meeting at 5:30pm.
2. **AC-R – Grievance Procedures for Nondiscrimination.** We have a version of this policy coded as IHBAL. Maine School Management Association is recommending all districts revise and rename this policy to AC-R. Policy IHBAL language has been added to policy AC-R. This policy is ready for board review.
3. **BBAA –Board Member Authority and Responsibilities.** This policy is one of the older policies in need of updating. Small language and formatting changes needed. This policy is ready for board review.
4. **BID – Board of Directors Compensation.** No changes for this policy. It is ready for board review.
5. **DK – Payment Procedures.** This policy is one of the older policies in need of updating. Small language and formatting changes needed. This policy is ready for board review.
6. **EFCA – Free and Reduced-Price Meal Program.** Recommended changes for this policy include language for no alternate meals regardless of outstanding balance. This policy is ready for board review.
7. **IHBAJ and IHBAJ-E** are both no longer recommended by Maine School Management. This policy and policy form are recommended to rescind and are ready for the board review.
8. **IHBAL** - This policy has been renamed as policy AC-R – Grievance Procedures for Nondiscrimination.
9. **RSU 63 & RSU 63 Teachers Association COVID-19 Guidelines for All Employees.** Update the date in the footer. A few grammatical and language changes to reflect current CDC and DOE guidance.
10. **Policies to Review Next:**
For the January Policy Meeting
 - BA – Operational Goals
 - BCA – Board of Directors Code of Ethics
 - BCB – Board Member Conflict of Interest
 - BEDH – Public Participation at Meetings
 - EBABA – Chemical Hygiene Plan
 - GBGAA – Exposure Control Plan
 - JJIF – Management of Concussions & Other Head Injuries - Dawna Bickford (our School Nurse) is reviewing our policy regarding concussion (JJIF) to make sure it aligns with recent changes to Maine law and the samples provided by the State.
11. **Next Meetings:**
Wednesday, January 13, 2020 at **5:30pm** in the Holbrook Library
12. **Other:** None

The meeting adjourned at 6:35pm.

Minutes Approved: December 14, 2020