

POLICY COMMITTEE MINUTES

Meeting: January 13, 2021

Members Present: Heather Charity (Remote), Robin James, Cherie Faulkner
Also Present: Superintendent Susan Smith

1. **Call to Order:** Superintendent Smith began the meeting at 5:40pm.
2. **EBABA – Chemical Hygiene Plan.** This policy is required annual review. There is an extension from the Maine State Fire Marshall that we can continue using alcohol-based hand sanitizer through the end of March, but must be stored in a locked cabinet. The only change to this policy is the addition of training dates. This policy is ready for board review.
3. **GBGAA – Exposure Control Plan.** This policy is required annual review. No changes recommended for this policy. This policy is ready for board review.
4. **JJIF – Management of Concussions & Other Head Injuries.** This policy has been reviewed and updated to reflect a protocol process for return to school and play. This policy is ready for board review.
5. **BEDH – Public Participation at Meetings.** This policy is one of the older policies in need of updating. Maine School Management Association (MSMA) policy recommended language and formatting changes needed. This policy is ready for board review.
6. **BCA – Board of Directors Code of Ethics.** This policy is word for word the sample from MSMA. No changes recommended. This policy is ready for board review.
7. **BCB – Board Member Conflict of Interest.** This policy has recommended language additions from MSMA. This policy is ready for board review.
8. **BA – Operational Goals.** - This policy needs more work on Goal 2, Goal 5, incorporation of outdoor education, facilities, and transportation. The working draft will be brought to the Board for discussion.
9. **Mission and Vision Statements.** The Mission and Vision Statements need to be updated to reflect the new operational goals. Board discussion is needed on operational goals and outdoor education.
10. **Policies to Review Next:**
For the January Policy Meeting
 - AC – Nondiscrimination Equal Opportunity and Affirmative Action
 - ACAA – Harassment and Sexual Harassment of Students
 - ACAA-R – Student Discrimination Complaint Procedures
 - ACAB – Anti-Harassment Policy
 - ACAB-R – Employee Discrimination Complaint Procedures
11. **Next Meetings:**
Monday, February 1, 2021 at **5:30pm** in the Holbrook Library and Remotely
12. **Other:** None

The meeting adjourned at 6:30pm.

APPROVED: JANUARY 25, 2021