

RSU 63

Budget & Finance Committee Meeting

Thursday, July 9, 2020

Holbrook School

In Attendance: Susan Smith, Kelly Theriault, Steve Carr, Cherie Faulkner, Holly Whitmore, Ashley Allen, John Hutchins (6:30)

1. Called the meeting to Order: 5:42pm
2. FY20 Financials (June)
 - a. Summary & General Fund:
 1. The report includes encumbrances for summer salaries (contracts fulfilled).
 2. June is not final as invoices still coming that pertain to FY20. We'll revisit June in August.
 3. As new members/guests were present, Susan summarized how to read and interpret a budget financial statement.
 - b. Hot Lunch
 1. The program finished in the black.
 2. The District will continue to offer food support until the end of August. So far, there has not been much interest.
 3. Grant for \$5,240 was awarded for summer food support. With the low participation and extension of the area eligibility waiver, we likely will not need this. Kelly reached out to the grantor & was given permission to apply for a re-allocation of funds at the end of the grant (fall). The grant can be used to offset unexpected costs for 20-21 that are likely to come up due to challenges around COVID-19 and school re-opening.
 4. Holden is having leaking problems with the refrigerator. Given the current financial position of the nutrition program, the district recommends replacing it. The committee agreed.
3. Facilities – Susan provided updates on projects previously approved by the board as FY20 expenses
 - a. Holden fence installed
 - b. Holbrook Café tile will be installed next week
 - c. Eddington roof complete (this project will use the balance of the FY20 bond)

4. FY21 Facilities

- a.** Working with the State & area schools on acquiring PPE. The State is providing PPE to schools at no charge, but unsure how soon they will be able to acquire the quantities needed. Encouraged schools to also prepare.
- b.** Various PPE priced out, order will be placed once budget is approved. May be able to use MEMA/FEMA grant to cover the costs.
- c.** Additional Hydro-static cleaner units are also being purchased. The district owns one currently, looking to purchase 3 more so each location (including bus garage) has a unit. (In the past the unit has been rotated through the district.)

5. Transportation

- a.** Jake is pricing out a power washer. This is not budgeted but the previous unit stopped working in March.

6. Personnel

- a.** Three Written Reasonable Assurances were returned indicating they did not plan to return. All were substitutes (2 school, 1 bus.)
- b.** Anticipating another resignation from a bus driver.

7. Other

- a.** Susan held a meeting with childcare providers or organizations willing to house childcare. Information will be shared with parents and staff. The district is aware childcare may be an issue with any sort of modified return to school plan. Lots of organizations are willing to help.
- b.** Holly asked about the UM Engineering program (Capstone), and if the district had reached out regarding the Holbrook entrance project. Susan has on her to do list but has not to date.
- c.** State released info to MSSA finance committee on revenue and indicates at this time no planned curtailment for FY21.
- d.** Cherie asked if the district has had any requests for summer/organized sports. At this time no.

8. Next meeting date: August 10th at 5:30pm

9. Adjourn: 6:48pm