

RSU #63

- a. **NEPN/NSBA Code:** JJA
- b. **Title:** Student Organizations
- c. **Author:**
- d. **Replaces Policy:**
- e. **Date Approved:** 01/23/2017 RSU #63
- f. **Previously Approved:** 01/14/2002
- g. **Policy Expiration:** Review as Needed
- h. **Responsible for Review:** Superintendent & Policy Committee
- i. **Date Reviewed:** 12/05/2016 Superintendent
12/05/2016 Policy Committee
- j. **References:**
- k. **Narrative:**

I. General Policy: The activities and financial affairs of student body organizations in the school district will be in the strict accordance with the Education Code and the policies, rules, and regulations of the Board of Directors (the Board) as set forth herein.

II. Qualifications for Membership in Student Organizations: The public school is a democratic institution, which requires that membership in clubs and other organizations of the school be based on objective criteria. These criteria must permit all students to compete for membership without prejudice as to race, creed, or subjective judgement of their peers.

III. Membership: Any combination of the following may be used as the basis for selecting students for membership:

- A. Scholarship
- B. Citizenship
- C. Grade Level
- D. Subject Field

Special proficiency in these areas may be evaluated by teachers and/or Principal on the basis of predetermined standards.

Under no circumstances is the membership in a school club to be determined by subjective judgement of the students constituting the club.

IV. Basic Purpose: The basic purpose for raising and expending money by student bodies, or student organizations, will be to promote the general welfare, morale, and educational experiences of the student organization, as well as the student body.

- V. **Approval:** The Board will give approval for the establishment of all student organizations. The proposed organization will not engage in any activities, other than those that are organizational in nature, until the Board has approved its application.
- VI. **General Management:** Student body financial affairs will be conducted in accordance with sound business principles and practices, including establishing budgets and exercising budgetary controls, and will offer minimum competition with business firms in the district.
- VII. **Money-Raising Projects:** In general, student body money-raising projects will be limited to school activities, or will be in connection with regularly scheduled school events. No individual or group will instigate any project or activity involving the handling of money without first obtaining the permission of the Principal or his/her designee. No class, club, or organization may raise money through community sales, or off-campus events, without the approval of the site Principal and/or the Superintendent.
- VIII. **Reserves:** Student organizations will not accumulate money reserves beyond reasonable requirements. In general, student monies will be expended for the benefit of those students currently enrolled in the school who have contributed in some manner to the accumulation thereof. Upon specific authorization of the Board, acting upon the recommendation of the Superintendent, a reserve may be established to make a major expenditure that may be purchased within a set period of time. The building administrator will submit an annual report of any remaining balances to the Business Manager at the end of the fiscal year.
- IX. **Fixed Assets:** Student organizations will not acquire, in their own names, ownership of the fixed assets. Upon approval of the Board, acting upon the recommendation of the Superintendent, fixed assets may be acquired and donated to the School District. Such approval may set forth conditions of control and use, as the Board may desire.
- X. **Audit:** The financial records of student organizations will be audited as part of the Annual School District Audit that is performed in accordance with state law. The cost of the audit will be paid from the District General Fund. The Superintendent will periodically perform unannounced spot checks.
- XI. **Superintendent:** The Superintendent has general supervision over the activities of student body organizations.
- XII. **Principal:** The Principal of the school will be directly responsible for the conduct of the student body in accordance with the rules and regulations herein set forth.