a. **NEPN/NSBA Code:**   **CB**
b. **Title:**   **Superintendent of Schools**
c. **Author:**   **Policy Committee**
d. **Replaces Policy:**   **NEW**
e. **Date Approved:**   **01/25/2016 RSU #63**
f. **Previously Approved:**   **NEW**
g. **Policy Expiration:**   **Review as Needed**
h. **Responsible for Review:**   **Board of Directors/Policy Committee**
i. **Date Reviewed:**   **01/04/2016 Policy Committee**
j. **References:**   **20-A MRSA §§ 1051, 1053, 1055**
      Cross Referenced Policies: GCBI-Evaluation of the Superintendent
      CB-R-Duties & Responsibilities of the
          Superintendent
      CBD-Superintendent's Contract
      BHC-Board Communication with Staff

k. **Narrative:**

I.   One of the primary functions of the RSU #63 School Board is to select a Superintendent of Schools. As determined by the Board, the position of Superintendent may be Interim or Permanent, full-time or part-time.

II.   To select a Superintendent, a majority vote of all members of the Board shall be required.

III.   The Board may appoint a Superintendent to a contract of up to, but no more than, five years in accordance with the laws of the state of Maine.

IV.   The Superintendent is the executive officer of the Board and Chief Administrative Office. In addition, under Maine law, he/she shall serve as secretary ex officio to the Board. He/she shall attend all meetings or, if employed as a Part-time Superintendent, those meetings designated in his/her contract. He/She shall have the right to speak on all subjects, but shall have no vote.

V.   The Superintendent shall administer and supervise the public educational system of the school unit. He/she shall have discretionary authority, subject to later approval by the Board, to act upon all emergency matters and those as to which his/her power and duties are not specifically set forth or limited.

VI.   The Superintendent shall devote his/her entire contracted working time to the duties of the position. He/She may, without violation of the provisions of this section, perform educational functions outside the school unit with the approval of the Commissioner of Education and the Board.