

**RSU #63**

- a. NEPN/NSBA Code:** EBCF
- b. Title:** Automated External Defibrillators (AEDs) & CPR Instruction for Students
- c. Author:**
- d. Replaces Policy:**
- e. Date Approved:** 10/23/2017 RSU #63
- f. Previously Approved:** 09/26/2016
- g. Policy Expiration:** Review as Needed
- h. Responsible for Review:** Superintendent, Policy Committee, Principals
- i. Date Reviewed:** 10/03/2017 Superintendent  
10/03/2017 Policy Committee  
09/25/2017 Principals

**j. References:**

**Legal Reference:** 14 M.R.S.A. Ch. 164  
20-A M.R.S.A. Ch. 4009; 6304  
22 M.R.S.A. Ch. 2150-C  
Maine 2015 PL Ch. 140  
ME DOE Rule Ch. 41

**Cross Referenced Policies:** EBCA-Comprehensive Emergency Management Plan  
JLCE-Life Sustaining Emergency Care

**k. Narrative:**

The Board of Directors (the Board) recognizes medical emergencies may arise warranting the use of an automated external defibrillator (AED). Each school within RSU #63 has one AED for use by qualified personnel for activities at the school.

Maine PL Ch. 140, “An Act to Require Public Schools to Offer Instruction Related to Cardiopulmonary Resuscitation and the Use of an Automated External Defibrillator” directs that schools “*will offer training*” to *students* on performing CPR and an AED in accordance with rules adopted by the DOE.

- I.** The Superintendent will ensure all schools within RSU #63 comply with Maine PL Ch. 140.
- II.** Unless otherwise provided by law, an AED may be used only by a person
  - A.** Who has successfully completed a course approved by the American Red Cross, The American Heart Association, or the Maine Department of Public Safety. A copy of the individual’s certificate of successful course completion must be on file in the Principal’s office, or
  - B.** Who has made a reasonable attempt to summon appropriate emergency services

when communication is possible, (such as calling 911 where the dispatcher will assist the person with the procedure, if needed). It is possible that the AED will talk a person through the procedure once activated. Unless trained specifically for the AED in the school, it should not be assumed this will occur.

- III.** Each Principal will be responsible for developing, in consultation with the school nurse, school physician, or other qualified expert (such as the local Fire Department), protocols for the use, storage, testing, and maintenance of the school's AED/AEDs, and for the identification and training of school personnel and students in the use of an AED. Each Principal will also ensure that all school personnel are informed of the location of the AED in their school and that the location is adequately marked. Currently, the AED is located near the school's gymnasium.
- IV.** As with all equipment, regular examination is required to verify the working condition. Therefore, the Principal or his/her designee will check the AED once a month to verify it is active. The color light on the handle will provide the necessary information. An inspection sheet should be maintained in the Principal's office verifying the monthly inspection has been done, the date, and by whom.
- V.** The Principal will contact the local Fire Department no less than once a year to request Fire Department personnel inspect the AED's operating condition. This information is to be noted on the inspection sheet referenced in III above.
- VI.** The authorization for acquisition, placement, and use of AEDs in the school or at school events held on school property is not to be construed as an assertion or guarantee that an AED or a person trained in its use will be available at any particular school site, school-sponsored event, or event held on school property.
- VII.** Each Principal will be also responsible for developing CPR instruction for interested students in consultation with the school nurse, and/or qualified community or agency volunteers such as EMT, health care professionals, or instructors in the American Heart Association or the American Red Cross or another program that is nationally recognized. The instruction is to be offered during an extraordinary activity time before, during, or afterschool by a qualified instructor.
- VIII.** Training Qualifications:
  - A.** A licensed teacher is not required to be certified as a CPR or AED trainer in order to facilitate or oversee CPR or AED instruction.
  - B.** A licensed teacher is not required to be certified as a CPR or AED trainer in order to facilitate, provide or oversee hands only CPR instruction and /or AED awareness training.
  - C.** A course that results in CPR and AED certification card must be taught by a certified CPR or AED instructor.