

TO ENTER COURSE REQUESTS FOR NEXT SCHOOL YEAR

1. Log into Home Access Center from [the Parma City Schools website](#)

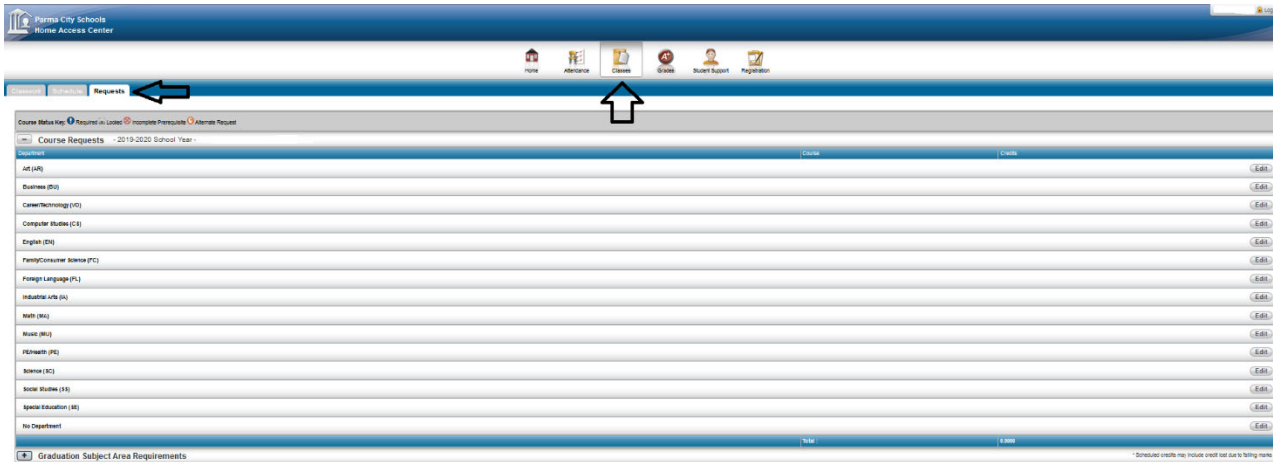
Enter your user name and password and you will go to your Home Access Center HOME SCREEN

2. On the Home Screen, you will see your classes, your current class score, assignments, discipline and absences.

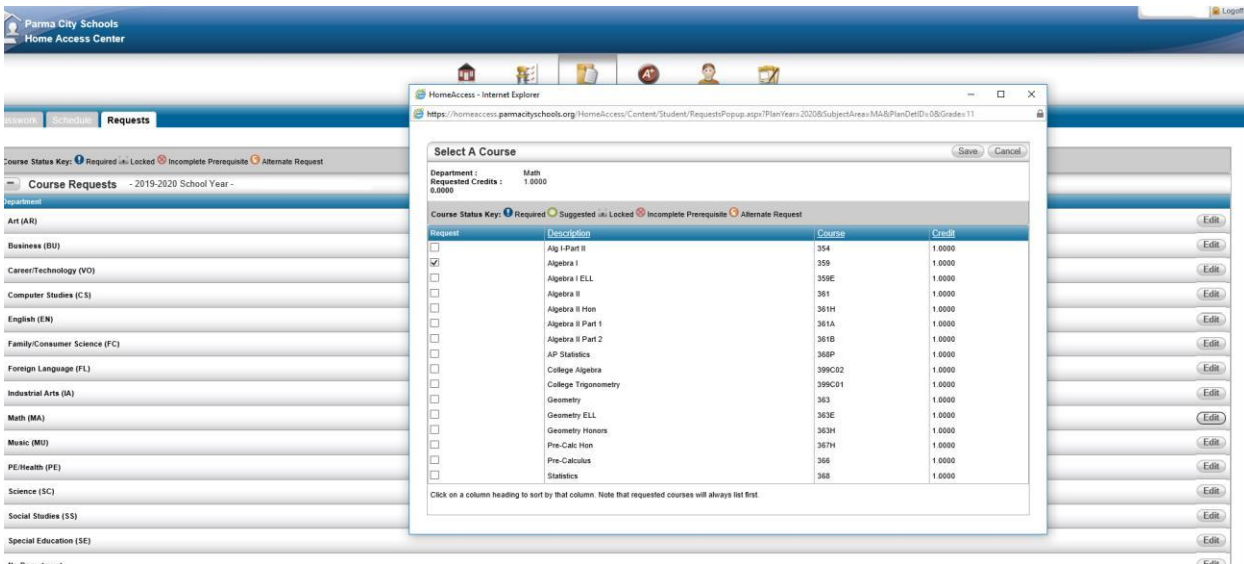
Class	Current Average	Monday 12/17	Tuesday 12/18	Wednesday 12/19	Thursday 12/20	Friday 12/21
Geometry (Per: 1)	C					
Weight Training (Per: 2)	A+					
U.S. History 9 (Per: 3)	B+			Extra Exploration-Quarter 2	28/20	
Biology I (Per: 4)	B					

Please note, you will find more detailed information about your past courses taken, credits received and grades earned by clicking GRADES then the TRANSCRIPT tab. Please look over the courses you have already taken and earned credit for before picking your classes as to not duplicate any classes you already took.

- To enter your course requests for next year, click on the CLASSES button at the top of the page, then the REQUESTS tab



- Click on the EDIT button in line with the department where you would like to request a course then choose the course based on the description, course key number and credit (please reference the online registration guide for detailed information about courses). Click the REQUEST box in the first column then click save



- Once you have selected all of your requests, you will see the selected courses and credits on your requests screen (see example below). You can update your requests by clicking on the EDIT button.

Subject Area	Course	Credits
Art (AR)	AP Art History (1870)	1.0000
Art (AR) Total:		1.0000
Business (BU)		0.0000
Career/Technology (CT)		0.0000
Computer Studies (CS)		0.0000
English (EN)	English I (126)	1.0000
	LEA I (180)	0.0000
	LEA II (180)	0.0000
English (EN) Total:		1.0000
Family/Consumer Science (FC)		0.0000
Foreign Language (FL)		0.0000
Industrial Arts (IA)		0.0000
Math (MA)	Geo-Calculus (180)	1.0000
Math (MA) Total:		1.0000
Music (MU)	Concert Band (181)	1.0000
Music (MU) Total:		1.0000
PE/Health (PE)		0.0000
Science (SC)	Dist. Physics II (202)	1.0000
	Dist. Chem (180)	0.0000
Science (SC) Total:		1.0000
Social Studies (SS)	AP US Gov & Politics (187)	1.0000
Social Studies (SS) Total:		1.0000
Special Education (SE)		0.0000
No Department	LEAD 181 (180)	0.0000
	LEAD 201 (180)	0.0000
No Department Total:		0.0000

- You will find **Graduation Subject Area Requirements** information by clicking the PLUS SIGN at the bottom of the REQUESTS tab. This will display the required credits, completed credits, scheduled credits and needed credits for each course or subject area.

Subject Area	Required Credits	Completed Credits	Scheduled Credits	Needed Credits
English (EN)	1.0000	0.0000	0.0000	1.0000
English I (126)	1.0000	0.0000	0.0000	1.0000
English II (127)	1.0000	0.0000	0.0000	1.0000
English III (128)	1.0000	0.0000	0.0000	1.0000
LEA History I (181)	1.0000	0.0000	0.0000	1.0000
LEA History II (182)	1.0000	0.0000	0.0000	1.0000
LEA Government (183)	1.0000	0.0000	0.0000	1.0000
Math (MA)	3.0000	0.0000	1.0000	2.0000
Math I (181)	1.0000	0.0000	0.0000	1.0000
Math II (182)	1.0000	0.0000	1.0000	0.0000
Math III (183)	1.0000	0.0000	0.0000	1.0000
Physical Science (PS)	1.0000	0.0000	0.0000	1.0000
Science Studies (SS)	1.0000	0.0000	0.0000	1.0000
Health (HE)	0.0000	0.0000	0.0000	0.0000
Physical Education (PE)	0.0000	0.0000	0.0000	0.0000
Physical Activity (PA)	1.0000	0.0000	1.0000	0.0000
Electives (EL)	4.0000	4.0000	1.0000	0.0000
Total	4.0000	4.0000	4.0000	0.0000

Additional info....

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- The 2019-2020 High School Registration Guide is available [here](#)