

**RSU 63 Board of Directors  
Monday, December 16, 2024  
6:30pm  
Holden Elementary School  
Agenda**

**Call Meeting to Order**

**Flag Salute/Moment of Silence**

**Approval of Minutes for November 25, 2024 Board Meeting**

**Recognition and/or Awards of Students, Staff, and Others**

**Acceptance of Gifts/Donations**

1. Steve Pelkey, Whitney's Family Market in Corinth, donated twenty Thanksgiving Day Baskets to the Holden Elementary School.

**Presentation**

**Questions and Comments from the Public**

**Dates of Next Meetings**

1. **Board Meeting:** January 27, 2024 at 6:30pm, Eddington School
2. **Budget and Finance Committee Meeting:** January 27, 2024 at 5:30pm, Eddington School
3. **Curriculum Committee:** TBD
4. **Policy Committee Meeting:** January 6, 2025 at 3:15pm, Holbrook Middle School

**Budget and Finance**

1. Business Manager Report
2. Budget and Finance Committee Report

**Superintendent's Report**

**Acceptance of Committees', Administrators', Superintendent's, and Board Chair's Reports**

**Old Business**

**New Business**

**Personnel Actions**

1. Resignations/Retirements
  - a. Pam Bull, Bus Driver
2. Elections
3. Assignments
  - a. Sarah Mihalchik, Ed Tech II (Eddington)
4. Reassignments
5. Searches
  - a. Special Education Teacher (Eddington and Holbrook)
  - b. Elementary Music Teacher
  - c. MTSS Teacher (Holbrook)
  - d. ELL/MLL Teacher (District)
  - e. Speech Language Pathologist (District)

- f. Ed Tech II – Title I/Elementary RTI (Eddington)
- g. Cheer Coach
- h. Van Drivers
- i. Bus Drivers

**Executive Session:** Discussion of Superintendent Jared Fulgoni’s Evaluation pursuant to 1 M.R.S.A. § 405(6)(A)

**Resume Public Session for the purpose of Adjournment**

**Adjournment**

In compliance with the Americans with Disabilities Act, if you require any kind of assistance to fully participate in this meeting, please notify the Superintendent’s Office at 843-7851 or write to Superintendent of Schools, 202 Kidder Hill Road, Holden, ME 04429.

RSU #63 Board Meeting  
Date: November 25, 2024  
Location: Holbrook Middle School  
Minutes

RSU 63 Board Member(s) Present:

*Town of Holden:* Amy Hart, Heather Lander, Derrick Robertson and Cherie Faulkner

*Town of Clifton:* Linda Graban

*Town of Eddington:* Rachel Downs, Heather Grass, and Brittany Wood

Linda Graban, Board Chair, called the meeting to order at 6:30pm followed by the flag salute and moment of silence.

At 6:32pm, motion by Cherie Faulkner with a second by Rachel Downs to enter into Executive Session for discussion of contract negotiations pursuant to 1 M.R.S.A. §405(6)(D).

Discussion: None

**Roll Call Vote: Derrick Robertson, Yes; Amy Hart, Yes; Cherie Faulkner, Yes; Heather Lander, Yes; Rachel Downs, Yes; Linda Graban, Yes; Brittany Wood, Yes; Heather Grass, Yes.**

Public session resumed at 6:47pm.

Motion made by Cherie Faulkner with a second by Brittany Wood to move the vote to ratify RSU Education Association Education Technicians and Food Service Workers Unit Collective Bargaining Agreement to the next item on the Agenda.

Discussion: None

**Vote: 8 Approved; 0 Opposed**

Motion made by Cherie Faulkner with a second by Heather Lander to ratify the RSU Education Association Education Technicians and Food Service Workers Unit Collective Bargaining Agreement

Discussion: Superintendent Fulgoni explained that portions of this Agreement are retroactively effective.

**Vote: 8 Approved; 0 Opposed**

Motion by Cherie Faulkner with a second by Rachel Downs to approve the minutes for the October 28, 2024 Board Meeting.

Discussion: Linda Graban corrected a typo made in the public comment section.

**Vote: 8 Approved; 0 Opposed**

Motion by Cherie Faulkner with a second by Heather Lander to approve the minutes for the November 4, 2024 Special Board Meeting.

Discussion: None

**Vote: 7 Approved; 0 Opposed; 1 Abstained**

**Recognition and/or Awards of Students, Staff, and Other:** Superintendent Fulgoni recognized Audra Leland, Pre-K Teacher at the Eddington School, for her quick action performing the Heimlich Maneuver on a student who was choking. In addition, Mackenzie Reardon, eighth grader at Holbrook Middle School, won Fourth Place in the Cole Transportation Museum's Veteran Interview Essay Contest. He also gave Mrs. McCarthy, eighth grade Social Studies teacher, acknowledgement for getting the students involved in the contest each year. And lastly, Superintendent Fulgoni commended each school for their work for Chris Greeley Day of Service, and stated that a rain date for some of the Holbrook activities will be announced in the near future. In addition, Heather Lander commended Heather Kiley, Holden Elementary Secretary, for her great job handling a situation with a student that had a bloody nose at dismissal time, and her ability to multi-task in stressful situations.

**Acceptance of Gifts and Donations:** Superintendent Fulgoni thanks Thomas Wood for his donation and work on the basketball courts at Holbrook Middle School. Walmart also donated crayons, glue, and colored pencils to the Holden School. The Charleston Church donated new coats and retired teacher Deborah Nadeau and her family donated money, socks, and sneakers to the Holden School.

Motion by Cherie Faulkner with a second by Heather Grass to accept the gifts and donations.

Discussion: None

**Vote: 8 Approved; 0 Opposed**

**Presentation:** Kristina Dumond, Curriculum Director, presented the results of RSU 63's state testing for MTTY Reading and Math, as well as MEA Science. Overall, students performed a few points above the State Average in Reading, Math and Science. She explained that there is public access to the ESSA Dashboard (<https://www.rsu63.org/domain/13>) showing overall results on the Maine Department of Education website, however the data results posted are from 2022-2023. In addition, Ms. Dumond explained that RSU 63 has teamed up with the RISE Center at the University of Maine for science, which provided Grades 6, 7, and 8 with STEM kits. Superintendent Fulgoni reinforced that the old, outdated curriculum programs affected fallen test scores, but with the new programs that are consistent across grade levels, we will be able to pinpoint problem areas and see growth.

**Questions and Comments from the Public:** Helen Allen-Weldon thanked the Board for bringing the teachers and staff donuts and coffee on Professional Development Day.

**Dates of Next Committee Meetings:**

1. **Board Meeting:** December 16, 2024 at 6:30pm, Holden School
2. **Budget and Finance Committee:** January 27, 2024 at 5:30pm, Holden School
3. **Policy Committee:** January 6, 2024 at 3:15pm, Holbrook Middle School
4. **Curriculum Committee:** TBD

**Budget and Finance:** There was nothing to add to the reports.

**Superintendent's Report:** Superintendent Fulgoni reported that the Consolidation is getting local News Stations' interests and stated that all news articles will be posted on the Consolidation tab of the RSU 63 District Website.

**Acceptance of Reports:** Motion by Rachel Downs with a second by Cherie Faulkner to accept the written and verbal Committees', Administrators, and Superintendent's Report.

Discussion: Superintendent Fulgoni mentioned that George Cummings, IT Coordinator, has begun work to update the website for this Spring, so that the website will be configured for a mobile application option.

**Vote: 8 Approved; 0 Opposed**

**Old Business:**

**School Consolidation Update:** Superintendent Fulgoni gave a short update, stating that he attended a Clifton Town Meeting to discuss the required process and laws regarding the Consolidation.

**Board Goals:** Motion by Cherie Faulkner with a second by Derrick Robertson to accept the Board Goals.

Discussion: None

**Vote: 8 Approved; 0 Opposed**

**New Business:**

**Formation of School Consolidation Committee:** Motion by Cherie Faulkner with a second by Rachel Downs to approve the formation of the School Consolidation Committee.

Discussion: None

**Vote: 8 Approved; 0 Opposed**

Election of School Consolidation Committee Members Motion by Cherie Faulkner with a second by Heather Grass to approve the election of Linda Graban, Heather Grass, Cherie Faulkner, and Brittany Wood as members of the School Consolidation Committee.

Discussion: The Board had a lengthy conversation regarding Policies BDE and BDF and the interpretation of how the School Consolidation Committee Members would be chosen, as well as the number of members allowed in the Committee. After some exchanges it was decided that each town would be represented and a fourth member would be added to the Committee.

**Vote: 6 Approved; 2 Opposed**

Policies to Review, 1st Reading:

A motion to send the BHC – Board Communications and Relationships with Staff Policy; GBEBB – Staff Conduct with Students; GCBI – Annual Evaluation of the Superintendent; and BBCB – Use of Social Media/Networking by School Board Members Policies back to the Policy Committee for a second reading was made by Cherie Faulkner and seconded by Brittany Wood.

Discussion: Heather Lander discussed the edits that were made to each policy. Cherie Faulkner inquired about the process if the Board elects to discard Policy BHC, but it was decided the revisions were sufficient.

**Vote: 8 Approved; 0 Opposed**

### **Personnel Actions**

Resignations/Retirements: Teighan Colson, Ed Tech 1 at Eddington Elementary.

Elections: None

Appointments: Gene Worcester, Boys A and B Team Basketball Coach; Dennis Whitney, Girls A Team Basketball Coach; Thomas Tardiff, Girls B Team Basketball Coach; Dan Duran, Chess Coach.

Reassignments: None.

Searches: Special Education Teacher, Eddington School; MTSS Teacher; ELL/MLL Teacher; Speech Language Pathologist; Ed Tech II Title I/Elementary RTI, Eddington School; Ed Tech I or II, Eddington School; Cheer Coach; Van Drivers and Bus Drivers.

**Adjournment:** At 8:03pm, motion by Heather Grass with a second by Cherie Faulkner to adjourn the meeting.

Discussion: None

**Vote: 8 Approved; 0 Opposed**

Respectfully submitted by,

Jared Fulgoni  
RSU 63 Superintendent of Schools



## Regional School Unit 63 Clifton, Eddington, and Holden

*RSU 63 is a community of learners dedicated to providing a safe, supportive, and challenging academic environment. Our students are respectful citizens and responsible stewards of our world. They are well prepared for high school with skills and a work ethic that enables them to succeed.*

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Jared Fulgoni  
Superintendent of Schools

Kelly Theriault  
Business Manager

TO: RSU 63 BOARD of DIRECTORS  
FROM: JARED FULGONI, SUPT OF SCHOOLS  
RE: REPORT TO BOARD  
DATE: 12/11/24

While the calendar may not say it's winter yet, the weather lately would certainly argue otherwise. "Thank you" to our Transportation Coordinator Zach Chenier, who on days with inclement weather drives the roads at 4am to assess if they are safe enough for our busses. Thank you to our bus drivers who ensure that when the weather is bad, everyone gets to and from school safely.

In keeping with the onset of winter, I was very pleased to attend the holiday concerts at the Eddington and Holden schools this past week. As usual it was standing room only at both concerts and I was glad that for the first time our Pre-K students got to be part of the concerts. They all did a wonderful job.

Charles Dickens penned, "at Christmastime want is most keenly felt, and abundance rejoices". In each of the schools' trees adorned with tags remind us of the want that many families in our community feel this time of year. Yet the abundance of so many rejoices as staff, students and families, donate items and adopt those in need. As I say on a monthly basis as we accept the many donations made to our schools, the generosity and spirit of giving in our communities is laudable. Thank you to all those who support our schools and students in such a remarkable way.

On behalf of the entire RSU 63 family, I wish you all happy holidays and a very merry Christmas.

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Holden, ME 04429

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Robert Meyer, Principal [rmeyer@rsu63.org](mailto:rmeyer@rsu63.org)

Sarah Estes, School Counselor [sestes@rsu63.org](mailto:sestes@rsu63.org)

Michele Archambault, Acting Principal, AD [marchambault@rsu63.org](mailto:marchambault@rsu63.org)

Karen Everhart, Administrative Assistant [keverhart@rsu63.org](mailto:keverhart@rsu63.org)

Dawna Bickford, District Nurse [dbickford@rsu63.org](mailto:dbickford@rsu63.org)

## Principal's Report December 2024

Dear Members of the School Board,

Holbrook continues to be a very busy place with much going on during December.

Report cards were sent home on December 2nd with envelopes being turned back in by December 9th. We had our first pep rally on Friday, December 6th to celebrate the end of trimester 1 accomplishments. 8th grade students organized and ran the rally with a fun game of musical chairs at the end. Thank you to Mrs. Hutchins and the 8th graders for making this happen. A good time was had by all students and staff!

Friday, December 13th will be an early dismissal day for students. Teachers and Educational Technicians will be taking part in curriculum work with Mrs. Dumond as well as MTSS meetings with Mrs. Archambault.

Mrs. Hutchins and Mrs. McCarthy are still working behind the scenes on our Holbrook Sponsor A Child program. The Sponsor a Child program serves families in our communities and helps them have clothes, toys, and essentials for the holiday season. This year the program helped 15 families in Clifton, Eddington, and Holden.

Student Council is currently sponsoring a coin drive competition to raise money for Holiday Dinners that will be given to families in our communities. The grade level with the most money raised by next Thursday, December 19th will win a surprise reward.

Holbrook's Chris Greeley day of service will have to be postponed until a later date. It is likely that this will take place in the Spring of 2025. The weather didn't cooperate on that day with rain happening all day long.

Holbrook will wrap up the last day of the 2024 school year on Friday, December 20th. That afternoon there will be a fun Friday celebration with a movie, games, crafts, sports, etc. run by the Holbrook staff.

Grades 7 and 8 attended the Annual John Bapst Holiday Concert on Monday, December 9th. The 7th & 8th grade teachers and specialists attended that day as well. The students and teachers were able to see students from previous years perform or just see them to say hello as well.

Holbrook students have been decorating their classroom doors for the annual Holiday/Winter door competition. The students have done an excellent job planning out their classroom theme. Mrs. Ginn kindly decorated three Holbrook doors as well for us in rooms that don't have homerooms. It will be nice to have these up for the Holidays and after as well.

The Holbrook 8th graders will be attending the Penobscot Theatre on Tuesday, December 17th to watch a performance of A Christmas Carol by Charles Dickens. The 8th grade students have this book as a read aloud as well as complete discussions on it.

Facilities: The Holbrook facilities are looking good as always. We very much appreciate the work that Mr. Landry, Ms. Fritz, and Mr. Porter carry out each day to keep our school running smoothly.

Athletics: There have been lots of practices, games, and chess meets taking place. For December we have welcomed teams from Bucksport and Orrington so far. In the next two weeks we will welcome Caravel, Bangor Christian and Glenburn. After Holbrook games end each night we have HBC (Holbrook Basketball Club) practices that use our facilities as well. Holbrook always welcomes everyone to stop by for a game or two this winter season to enjoy games, food, and community time together. Basketball and Chess pictures will be taken on December 12th by Monty Rand. The Holbrook A basketball teams will be playing a game with Bangor Christian School at the Cross Center on December 28th.

Thank you for your continued support here at the Holbrook Middle School.

Student Population:

5th Grade – 51

6th Grade - 43

7th Grade - 38

8th Grade – 47

Respectfully submitted,

Michele Archambault



HOLDEN ELEMENTARY SCHOOL

Timothy Baker, *principal* [tbaker@rsu63.org](mailto:tbaker@rsu63.org)  
Heather Kiley, *secretary* [hkiley@rsu63.org](mailto:hkiley@rsu63.org)  
Dodie Smith, *social worker* [dsmith@rsu63.org](mailto:dsmith@rsu63.org)  
Dawna Bickford, *school nurse* [dbickford@rsu63.org](mailto:dbickford@rsu63.org)

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**RSU 63 is a community of learners dedicated to providing a safe, supportive, and challenging academic environment. Our students are respectful citizens and responsible stewards of the world. They are well prepared for high school, with skills and a work ethic that enable them to succeed.**

It is with great pleasure that I present my December board report on behalf of the students and staff at the Holden School. The current enrollment here at the Holden School is 145 students.

Right before Thanksgiving break, we had our Parent-Teacher Conferences. Here at the Holden School, they were very well attended, and the parents were pleased to see the students' progress so far this year.

On December 3, the Holden School held its Winter Concert. This was the first time this year that the concert was held during the day. The students did a remarkable job under the direction of our new music teacher, Mr. Stecher. It was a great concert, and it allowed those students who normally would not make it to the school in the evening to participate.

The Holden School is decorated outside with holiday lights. The students are excited about everything happening inside the school. In the library, there is the Letters to Santa mailbox. The students have been busy writing letters to Santa, hoping to get a reply.

December 13, is an early release day for students. Students will be dismissed at noon, and the Holden School staff will work with the HMH Into Reading program. This will allow teachers to discuss what is working and what extra support is needed to use the program effectively in the classroom. This will also allow teachers to interact and find strategies they can use from other teachers using the same program in their classrooms. This also allows time to see the steps left off in the previous grade, so when those students move on, those teachers next year will have a better understanding of the student's needs.

December 17, the Frogtown Puppeteers will be at the Holden School to perform *How the Grinch Stole Christmas*. We have invited the Eddington School to attend this event as it entertains the students.

On December 20, the students will have Holiday parties before winter break. The staff will be having a holiday luncheon on that day as well. I'm sure we will have a few extra surprises, as rumor has it that the Grinch himself might make an appearance.



EDDINGTON ELEMENTARY SCHOOL

Timothy Baker, *principal* tbaker@rsu63.org  
Stephanie McLean, *assistant principal* smclean@rsu63.org  
Kelly Smith, *secretary* kjsmith@rsu63.org  
Dodie Smith, *social worker* dsmith@rsu63.org  
Dawna Bickford, *school nurse* dbickford@rsu63.org

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Eddington School  
Assistant Principal Report  
12-16-24

**Eddington Enrollment**

PreK: 29

K: 30

1st: 58

**Total: 117**

Dear Members of the School Board:

Before Thanksgiving, Eddington students celebrated the holiday in their own fun and creative ways, with unique celebrations at each grade level. The first-grade students kicked off the festivities by marching through the halls in their very own Macy's Day Parade! They started by reading *Balloons Over Broadway*, a book that explores the history of the Macy's Thanksgiving Day Parade. Then, they created their own parade balloons using tin foil and decorated them to make each one special. To top off the fun, the students used a green screen to create photos that made it look like they were actually in the parade. This hands-on activity not only taught them about the parade's history but also sparked their creativity and imagination.

Meanwhile, the PreK students organized their own Macy's Day Parade by inflating balloons and decorating them with fun stickers. They then attached the balloons to Bee-Bots, and using simple programming commands, guided the robots to move the balloons in creative ways, mimicking the excitement of the real parade. This engaging activity combined creativity, coding, and robotics, giving the children a fun, interactive way to learn about programming while celebrating a festive tradition.

The kindergarten classes also participated in Thanksgiving activities by reading books and exploring the theme "Life Then and Now." They made turkey hats, created turkey handprints, and even wrote a poem using familiar heart words.

The recent parent-teacher conferences were a great success, with an impressive 94% participation rate from our parents. This provided teachers with the opportunity to share important updates on students' progress, while parents had the chance to ask questions and learn more about what their children are working on in class. The open communication also offered valuable insights for parents on how they can better support their children's learning at home. Overall, it was a productive and informative experience for all involved!



EDDINGTON ELEMENTARY SCHOOL

Timothy Baker, *principal* [tbaker@rsu63.org](mailto:tbaker@rsu63.org)  
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The holiday concert was another highlight of the season, with students delivering outstanding performances. Mr. Stecher did a fantastic job preparing them for the event, and the turnout from families was wonderful, making the concert a truly special occasion. It was the perfect way to kick off the holiday season and spread festive cheer.

Looking ahead, we're excited to host a pancake breakfast and screening of *The Polar Express* to kick off our winter break on Friday, December 20th. We are incredibly grateful to the volunteers who are generously giving their time to help make this event a success!

Sincerely,  
Stephanie McLean  
Assistant Principal  
Eddington School



**Regional School Unit 63**  
**Clifton, Eddington, and Holden**

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December 16, 2024

Dear Members of the Board,

As part of our Attendance goal the District is working to increase student, teacher, parent and community engagement. Each school has taken on this goal and there are many great things happening!!

Here are some of the things each school has done and/or is doing to help increase engagement:

**Eddington Elementary:**

- \* Eagle Stickers
- \* Holidays around the world in 1st grade
- \* Monthly staff get togethers

- \* 1st Grade & Pre-K mentoring/activities
- \* Academic Engagement night
- \* After school Cheering

**Holden Elementary:**

- \* Word of Week
- \* After School Clubs- Cheering, Skiing, Snowboarding
- \* Gr. 3 projects for the hallway

- \* Gr. 2 'Macy's Parade' invite parents
- \* Academic Engagement night
- \* Monthly staff get togethers

**Holbrook Middle:**

- \* Gr. 8 guidance classes food drive to support Chefs
- \* Student recognition assemblies
- \* Mentor program up and running
- \* After School Clubs

- \* Sponsor a Child giving tree and coin drive
- \* Earned Friday afternoon activities
- \* Student of the Month
- \* Parents helping with fundraising (school dance)

**Assessments:**

The State Testing results in Reading and Math, for the 2023-2024 school year, have been released on the ESSA Dashboard (<https://www.rsu63.org/domain/13>). The percentage of students at or above State Expectations on the ESSA Dashboard do not match what I had shared that the Maine Through The Year state testing dashboard had. However, the percentage of students at or above State Expectations on both reporting sites, has increased in both Reading and Math from the Spring of 2023 to the Spring of 2024.

I also compared our scores to other districts in the area. Here is how we compare:

District	% At/Above State Reading	% At/Above State Math	% At/Above State Science
<b>RSU #63</b>	70.6%	55.7%	35.3%
<b>Dedham</b>	73.2%	57.7%	42.9%
<b>Orrington</b>	69.2%	52.9%	33.9%
<b>Glenburn</b>	67.8%	49.8%	25.4%
<b>Brewer</b>	73.5%	47.4%	38.7%
<b>Bangor</b>	70.1%	58.6%	46.2%

Sincerely,

Tina Dumond

Director of Curriculum and Instruction



**Regional School Unit 63**  
**Office of Special Services**  
Clifton, Eddington, and Holden

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**Director of Special Services Report December 2024**

For the 2024-2025 school year, the Special Education Department is currently serving **247** students, broken down as follows:

<b>Individualized Education Plans (IEPS):</b>	146
<b>504s:</b>	94
<b>Currently in Referral Process:</b>	7
<b>Total Number of Students:</b>	247

<b>School/Level</b>	<b>IEPs</b>	<b>504s</b>
<b>High Schools:</b>	40	56
<b>Holbrook:</b>	35	20
<b>Holden:</b>	44	12
<b>Eddington:</b>	23	6

The past month has flown by having daily meetings with parents and teachers to ensure student's plans are meeting their needs. I have enjoyed going to each school and seeing all of the festive decorations and themed days. It is nice to see everyone's positivity and enthusiasm with the students. Looking forward to December 13th where I will be able to spend some more time in Eddington and Holden to meet with special services staff.

Respectfully Submitted,  
Carmen Rioux  
Director of Special Services



George Cummings  
Technology Coordinator  
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e: gcummings@rsu63.org  
www.rsu63.org

**To:** RSU 63 Board of Directors  
**From:** George Cummings  
**Date:** December 11, 2024  
**Re:** Monthly Report

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I submit this report to the School Board of Directors for December 2024.

### **District Website**

Starting in January, work will begin on moving the districts website content and the website content of the 3 schools from Blackboard Web Community Manger to Finalsity. With this change to Finalsity, the District website and school's websites will have a much need new look and more accessible content as well.

In addition to a new and updated District web presence, a new District-branded app with a modern and intuitive design will be available to provide families one central location for all district and school information.

I'm hoping to go live with the new website and app in the late Spring

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'George Cummings', is placed below the text 'Respectfully submitted,'.

December Board Report 12-6-24  
Ryan Porter Facilities/Maintenance Manager

**Holbrook:**

Holbrook boilers were not running when the custodian checked them at the start of his shift. They had some faults on the displays. The custodian was able to get boiler #1 up and running temporarily. The cause of the issue was that the water from the roof was dripping onto the regulators outside. Water must have got inside the screen where the ball valve is and was stuck. ABM Mechanical came over and built a roof over the regulators so this will prevent the water from dripping directly onto the regulator area. Everything seems to be running good as of now.

I walked around the classrooms upstairs trying all the heaters to make sure they are getting up to temp and shutting off when they hit the set temp. There seems to be 9 rooms that still need some adjustments to be made so they will operate correctly. I will get ahold of Trane so they can make those adjustments hopefully from their computer program.

**Holden:**

We had no hot water in the kitchen area. I went down to look at the hot water tank, took off the covers to replace the heating elements to see if they were burnt out and needed to be replaced. Upon doing so, I noticed the insulation inside the tank was wet. There was a crack in the tank somewhere, so I called Nichols Plumbing to come take a look. I had asked if we could get a new tank installed, so they called around and found one. They were able to remove the old one and install the new one that night.

Pump #3 was giving us more issues and had to be serviced again. It worked for about a day then the left side of the hall classrooms the next morning was cold again. Mechanical Services replaced a bushing that was bad. While they were here, they also looked at the classroom heater in room #20 and was able to fix the problem. The temp sensor was loose and was not telling the heater to turn on when calling for heat.

Had to grab and set up the risers from Eddington for the winter concert and set them up, along with helping the custodian set up chairs.

There was an ice dam where the 2 roofs meet above the teachers work room & the library. Water got in and ruined a couple of ceiling tiles and some books that were on the shelf. We left the ceiling tiles down and put a fan blowing on the wet area inside to dry it out. I will get some roof tar and apply it to the area on the roof where the ice was backing up and caused the leak as long as the area stays snow/ice free.

**Eddington:**

Grabbed the risers the following day after the Holden concert and bring back to Eddington to set up for their winter concert. Showed and helped the custodian how to set up for the concert with chairs, set up the risers, and the backdrop.

Waiting on the parts to fix the classroom heaters.



RSU 63  
Department of Transportation  
202 Kidder Hill Road  
Holden, ME 04429  
(207) 561-9238  
*Zachary Chenier, Transportation Coordinator*  
*Zchenier@rsu63.org*



Clifton

Eddington

Holden

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To RSU 63 Board of Education:

Please accept this report for the month of December for the department of Transportation. We currently have 3 spares still in the fleet. Pretty quiet around transportation. Winter is finally, Transportation is ready! After two years we have our sander and plow.

We are still trying to work on behavior on the buses. Currently we have had 5 write ups within the month of December A lot of our students are having issues staying in their seats.

We are still looking for a van driver and a new bus driver to replace one that is leaving after December Break. Thank you for your time! 100 days left!!!

As always driving safe,  
Zach Chenier  
Transportation Coordinator