

RSU 63 Board of Directors
Monday, May 20, 2024
6:30pm
Holbrook Middle School
Agenda

Call Meeting to Order

Flag Salute/Moment of Silence

Approval of Minutes

1. April 29, 2024 Meeting
2. May 2, 2024 Special Meeting

Recognition and/or Awards of Students, Staff, and Others

1. Exiting Board Members
 - a. Matthew Campbell
 - b. Tracy Roberts
2. Teacher Appreciation Week was May 6th - May 10th
3. John Kelly, RSU Bus Driver
4. Mindy Bryner, RSU Bus Driver

Acceptance of Gifts/Donations - None

Presentation - Grade 1 Curriculum

Questions and Comments from the Public

Dates of Next Meetings

1. **FY25 Budget Informational Meeting:** May 22, 2024 at 6:00pm, Holbrook Middle School
2. **RSU 63 District Budget Meeting:** May 22, 2024 at 6:30pm, Holbrook Middle School
3. **Curriculum Committee Meeting:** June 10, 2024 at 5:30pm, Holbrook Middle School
4. **Board Meeting:** June 24, 2024 at 6:30pm, Holden Elementary School

Budget and Finance

1. Business Manager Report
2. Budget and Finance Committee Report

Superintendent's Report

Acceptance of Committees', Administrators', Superintendent's, and Board Chair's Reports

Old Business

New Business

1. Trash Bid Approval
2. Approval of Support Staff Scale
3. Interim Elementary School Principal
4. Declare Van as Surplus (Disposal)
5. PREP Interlocal Agreement for Education Service Center

Executive Session - Discussion of employment of officials/appointees/employees with RSU 63 Facilities and Maintenance Manager pursuant to 1 M.R.S.A. § 405(6)(A)

Executive Session - Discussion of employment of officials/appointees/employees with RSU 63 Director of Curriculum pursuant to 1 M.R.S.A. § 405(6)(A)

Executive Session - Discussion of employment of officials/appointees/employees with RSU 63 Special Education Director pursuant to 1 M.R.S.A. § 405(6)(A)

Resume Public Session

Action Regarding Executive Sessions

Personnel Actions

1. Resignations/Retirements
 - a. Kasey Gray submitted her resignation as a 6th Grade ELA Teacher at Holbrook Middle School, effective as of August 31, 2024.
2. Elections
3. Appointments
4. Reassignments
5. Searches
 - a. Elementary School Principal – Update
 - b. Music Teacher (Grades 5-8)
 - c. Speech Language Pathologist
 - d. Long Term Occupational Therapist
 - e. Anticipated Special Education Bus Driver
 - f. Substitute Bus Drivers

Adjournment

In compliance with the Americans with Disabilities Act, if you require any kind of assistance to fully participate in this meeting, please notify the Superintendent's Office at 843-7851 or write to Superintendent of Schools, 202 Kidder Hill Road, Holden, ME 04429.

RSU #63 Board Meeting
Date: April 29, 2024
Location: Eddington Elementary School
Minutes

RSU 63 Board Member(s) Present:

Town of Holden: Tracy Roberts, Amy Hart, Matthew Campbell, and Heather Lander

Town of Clifton: Linda Graban

Town of Eddington: Tracy Bigney, Rachel Downs, Heather Grass

Tracy Roberts, Board Chair, called the meeting to order at 6:30pm followed by the flag salute and moment of silence.

Motion by Tracy Bigney with a second by Heather Grass to move the Executive Session, regarding discussion of employment of officials/appointees/employees pursuant to 1 M.R.S.A. § 405(5)(A), to the end of the agenda.

Discussion: None

Vote: 8 Approved; 0 Opposed

Motion by Tracy Bigney with a second by Heather Grass to approve the minutes for the March 25, 2024 Board Meeting.

Discussion: None

Vote: 7 Approved; 0 Opposed; 1 Abstained

Motion by Tracy Bigney with a second by Heather Lander to approve the minutes for the March 26, 2024 Special Board Meeting.

Discussion: Tracy Bigney noted that her name was omitted from the roll call votes and should be corrected prior to posting.

Vote: 8 Approved; 0 Opposed

Recognition and/or Awards of Students, Staff, and Other: None

Acceptance of Gifts and Donations: Superintendent Fulgoni recognized David Noonan, resident of Holden, for his donation of baseball equipment to the Holbrook Middle School. He also recognized the local Masons, Seminary Hill Daylight Lodge, for sponsoring the annual “Bikes for Books” for both of the elementary schools.

A motion by Linda Graban with a second by Heather Grass to approve the acceptance of the gifts.

Discussion: None.

Vote: 8 Approved; 0 Opposed

Presentation: None

Questions and Comments from the Public: Inez Laverdiere, Holden resident, and Kelly Davis, Clifton resident, both presented a petition to build a greenhouse for the Holden Elementary Garden Club. They explained that they have fundraised via Seed Funding, as well as the Friends of Acadia Grant. They will not need funds from the District to proceed. In addition, Benjamin Breadmore, Holden Town Manager, presented a letter of intent to form a committee regarding the facilities of the District, he noted the 20% decline of the student population the last ten years. He requested that this be a future agenda item for the Board.

Dates of Next Committee Meetings:

Board Meeting (Executive Session Only): May 2, 2024 at 6:30pm, Holbrook Middle School

Budget and Finance Committee: May 15, 2024 at 5:30pm, Holbrook Middle School

Board Meeting: May 20, 2024 at 6:30pm, Holbrook Middle School

FY25 Proposed Budget Informational Meeting: May 22, 2024 at 6:00pm, Holbrook Middle School

RSU 63 District Budget Meeting: May 22, 2024 at 6:30pm, Holbrook Middle School

Budget and Finance: Kelly Theriault, Business Manager, discussed that there will be a FY25 Proposed Budget “Nuts and Bolts” Informational Meeting prior to the RSU 63 District Budget Meeting for any questions regarding the FY25 Proposed Budget. She also let the Board know that the Budget and Finance Committee scheduled their next meeting for May 15, 2024 at 5:30pm at the Holbrook Middle School.

Superintendent’s Report: Superintendent Fulgoni presented the academic performance of Maine students on the National Assessment of Educational Progress (NAEP). He reviewed the sharp decline in reading and math, in order to display the driving force behind the proposed FY25 budget, which commits 70.4% to student instruction. He also discussed his recommended date of November 22, 2024, for the Chris Greeley Community Service Day, which is reflected on the 2024-2025 calendar. The calendar also noted the final day of school assuming three (3) snow days.

Acceptance of Reports: Motion by Linda Graban with a second by Heather Grass to accept the written and verbal Budget and Finance Committee, Policy Committee, and Superintendent’s Reports.

Discussion: Tracy Bigney cited that the Special Services Report outlined that the district is currently planning for Holbrook Middle School to become a Unified Champion School.

Vote: 8 Approved; 0 Opposed

Old Business: None.

New Business:

Approval of FY25 Budget

A motion to approve the FY25 Budget was made by Tracy Bigney with a second by Linda Graban.

Discussion: None

Vote: 8 Approved; 0 Opposed

Approval of Guide for Returning to School

Discussion: There was a discussion regarding the safety of the pick-up lines that are congesting the main roads.

Vote: 8 Approved; 0 Opposed

2024-2025 School Year Calendar

Discussion: The Board reviewed the times of the open houses at the elementary schools, as well as step up days for 1st graders going into 2nd grade and 4th graders going into the 5th grade.

Vote: 8 Approved; 0 Opposed

Policies to Approve, 1st Reading

A motion to approve the BEDB-R (Agenda Format) Policy was made by Heather Lander and seconded by Linda Graban.

Discussion: It was noted that moving the Executive Session to the end of the public meeting was implemented based on public feedback. Tracy Bigney inquired about the idea of placing the Executive Session at the beginning and end for instances that it is logical to have the session at the beginning, but the Policy Committee did consider this option and opted against it.

Vote: 8 Approved; 0 Opposed

Appoint Negotiation Committee for Collective Bargaining

A motion to appoint Tracy Bigney, Rachel Downs, and Matthew Campbell to the Negotiation Committee was made by Linda Graban and seconded by Heather Grass.

Discussion: There was a short discussion regarding the number of people assigned to the committee, as well as the positions that the collective bargaining will encompass: Food Service and Ed Techs.

Vote: 8 Approved; 0 Opposed

At 7:15pm, motion by Tracy Bigney with a second by Amy Hart to enter into executive session for the discussion of employment of officials/appointees/employees pursuant to 1 M.R.S.A. § 405(6)(A).

Discussion: None

Roll Call Vote: Heather Lander, Yes; Tracy Roberts, Yes; Matthew Campbell, Yes; Amy Hart, Yes; Linda Graban, Yes; Rachel Downs, Yes; Heather Grass, Yes; Tracy Bigney, Yes.

Vote: 8 Yes; 0 Opposed

Public Session resumed at 8:25pm.

Personnel Actions:

Resignations/Retirements: The District received a notice of resignation Esther Yoder, Substitute, effective as of March 4, 2024; Lauren Moulton, Elementary School Counselor, effective as of April 12, 2024; and the retirement of Brian Glass, RSU 63 Bus Driver, effective as of June 21, 2024.

Elections:

A motion by Matthew Campbell with a second by Rachel Downs to approve the Probationary Year 1 Contracts to Probationary Year 2 Contracts as recommended by the Superintendent.

Discussion: None

Vote: 6 Approved; 1 Opposed; 1 Abstained

A motion by Matthew Campbell with a second by Heather Grass to approve the Probationary Year 2 Contracts to Continuing Contracts as recommended by the Superintendent.

Discussion: None

Vote: 8 Approved; 0 Opposed

Appointments: Gene Worcester, A Team Baseball Coach and Jason Smith, B Team Baseball Coach.

Reassignments: None

Searches: Elementary School Principal, Music Teacher (Grades 5-8), Speech Language Pathologist, Long Term Occupational Therapist, Anticipated Special Education Bus Driver, and Substitute Bus Drivers.

Adjournment: At 8:29pm, motion by Matthew Campbell with a second by Rachel Downs to adjourn the meeting.

Discussion: None

Vote: 8 Approved; 0 Opposed

Respectfully submitted by,

Jared Fulgoni
RSU 63 Superintendent of Schools

RSU #63 Special Board Meeting
Date: May 2, 2024
Location: Holbrook Middle School
Minutes

RSU 63 Board Member(s) Present:

Town of Holden: Matthew Campbell, Amy Hart and Heather Lander

Town of Clifton: Linda Graban

Town of Eddington: Tracy Bigney, Rachel Downs, Heather Grass

RSU 63 Board Member Absent Excused:

Town of Holden: Tracy Roberts

Linda Graban, sitting as Chair for Tracy Roberts, called the meeting to order at 6:29pm.

At 6:30pm, motion by Tracy Bigney with a second by Rachel Downs to enter into executive session for discussion of personnel matter pursuant to 1 M.R.S.A. § 405(6)(A).

Discussion: None.

Roll Call Vote: Tracy Bigney, Yes; Heather Lander, Yes; Heather Grass, Yes; Rachel Downs, Yes; Matthew Campbell, Yes; Linda Graban, Yes; Amy Hart, Yes.

Vote: 7 Yes; 0 Opposed

Public Session resumed at 7:45pm.

At 7:45, motion by Matthew Campbell with a second by Rachel Downs to enter into executive session for discussion of labor contracts pursuant to 1 M.R.S.A. § 405(6)(D).

Public Session resumed at 7:47pm.

Adjournment: At 8:05pm, motion by Matthew Campbell with a second by Heather Grass to adjourn the meeting.

Discussion: None

Vote: 7 Approved; 0 Opposed

Respectfully submitted by,

Jared Fulgoni
RSU 63 Superintendent of Schools



Regional School Unit 63 Clifton, Eddington, and Holden

RSU 63 is a community of learners dedicated to providing a safe, supportive, and challenging academic environment. Our students are respectful citizens and responsible stewards of our world. They are well prepared for high school with skills and a work ethic that enables them to succeed.

Jared Fulgoni
Superintendent of Schools

KellyTherault
Business Manager

Date: May 14, 2024

From: Kelly Therault

RE: May Board Report

BUDGET & FINANCE

- The finance committee met on April 29th. We reviewed the FY24 financials, the continued areas of concern are system administration, facilities, and special education. The committee briefly discussed the budget informational meeting. It was decided that I would have a short follow up meeting on May 22, prior to the budget (vote) meeting as an opportunity for anyone who wasn't able to attend on the first meeting or wanted to come again for another chance to ask questions. That will be at 6:00 on May 22. The committee meets again on May 15, 2024
- Facility and transportation issues continue to be financial strains. We have had to lease a bus from John T Cyr because we do not have enough buses because of needed repairs. The van has been sent out to have the transmission replaced.
- Holden is having plumbing issues, requiring several visits from the plumber. No estimate on costs yet.
- We were able to obtain the playground chips for Holden's playground. We had put this off from late fall due to the winter, but with the playgrounds getting used more now that the weather is good, we needed to get it resolved. All three schools got chips to refresh the playground surface.

• **REPORTS**

- Reports completed this month in the business office; MePERS, monthly school nutrition claim, ESSR performance report, bureau of labor and statistics (re: payroll/FTE), and Federal reimbursement invoicing.

MSAD63

Warrant Article Summary Financial YTD

Account Number / Description	Revised Budget	Current Period	Reported Period	Encumbrances	Amount Remaining	Percent Remaining	Last Year Period
	7/1/2023 - 6/30/2024	4/1/2024 - 4/30/2024	7/1/2023 - 6/30/2024	7/1/2023 - 6/30/2024	7/1/2023 - 6/30/2024	7/1/2023 - 6/30/2024	7/1/2022 - 6/30/2023
Subtotal Regular Instruction	\$3,149,386	\$204,500	\$2,034,894	\$8,890	\$1,105,602	35%	\$2,823,983
Subtotal REg 9-12	\$2,927,838	\$141,061	\$2,238,690	\$0	\$689,148	24%	\$2,714,302
Subtotal Special Education	\$1,738,854	\$120,539	\$1,341,483	\$20,839	\$376,532	22%	\$1,388,867
Subtotal Staff & Student Sppt	\$593,888	\$36,107	\$463,189	\$5,679	\$125,020	21%	\$577,598
Subtotal Facilities	\$1,335,127	\$55,592	\$975,380	\$40,105	\$319,642	24%	\$1,166,410
Subtotal Transportation	\$773,665	\$36,938	\$494,948	\$17,074	\$261,643	34%	\$614,083
Sub Total Trans to Other Units	\$0	\$174	\$2,002	\$0	\$(2,002)	---	\$90,545
Subtotal System Administration	\$494,405	\$31,508	\$405,236	\$20,344	\$68,825	14%	\$429,807
Subtotal School Administration	\$485,832	\$36,424	\$428,238	\$141	\$57,453	12%	\$446,486
Subtotal Other Instrn	\$86,620	\$4,618	\$40,926	\$6,062	\$39,632	46%	\$66,067
Subtotal All Other	\$68,500	\$7,500	\$7,500	\$5,158	\$55,842	82%	\$0
Total Expenses	\$1,135,357	\$80,050	\$881,900	\$31,705	\$221,752	20%	\$942,360
Net Revenue over Expense	\$11,654,115	\$674,961	\$8,432,486	\$124,292	\$3,097,337	27%	\$10,318,148
Subtotal CTE	\$0	\$0	\$0	\$0	\$0	---	\$0
TOTAL ALL EXPENSES	\$0	\$0	\$0	\$0	\$0	---	\$0

Budget and Finance Committee Meeting
April 29, 2024

Called to Order: 5:33pm

In Attendance: Members- Tracy Bigney, Linda Graban, Heather Lander (arrived 5:45pm), Jared Fulgoni, and Kelly Theriault.

FY24 Financials

Kelly Theriault, Business Manager, let the Committee know that the District is in receipt of the invoice from Drummond Woodsum's counsel; however it is not on this month's report.

FY25 Proposed Budget: There were no last-minute updates to the FY25 Proposed Budget, but Kelly Theriault proposed another Budget Informational Meeting prior to the District Budget Meeting on May 22, 2024. The Committee agreed and scheduled the FY25 Proposed Budget: Nuts and Bolts Informational Meeting for May 22, 2024 at 6:00pm at the Holbrook Middle School.

Facilities & Transportation

Kelly Theriault discussed the final cost of snow removal and explained that it was under contract, which is the reason it is high despite a mild winter. She also reviewed that this year the transportation and facilities manager were split into two positions, so salaries and benefits won't align with the FY24 budget. Holbrook Middle School's heating fuel was high for the season, likely due to the HVAC project.

Other: Support salaries and the scales were discussed for the upcoming 2024-2025 school year and the impact of LD974; change to school hourly minimum wage. Kelly will bring draft scales for the next meeting.

Next Meeting:

May 15, 2024 at 5:30pm, Holbrook Middle School

May 22, 2024 at 6:00pm, Holbrook Middle School (Informational Meeting)

Meeting Adjourned: 6:18pm

Approved:



Regional School Unit 63 Clifton, Eddington, and Holden

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Jared Fulgoni
Superintendent of Schools

Kelly Theriault
Business Manager

TO: RSU 63 BOARD of DIRECTORS
FROM: JARED FULGONI, SUPT OF SCHOOLS
RE: REPORT TO BOARD
DATE: 05/15/24

While the weather is getting warmer, and thoughts are turning to summer, the schools are busy with State Testing, and local end of year assessments. The data gleaned from these assessments will help guide our work with curriculum, classroom instruction and our RTI efforts with students. I encourage students to do their best on these tests and help us show the rest of the State how capable the students of RSU 63 really are. *Parents can help their children prepare for these tests by ensuring that they get a good night's rest, eat a healthy breakfast, and arrive to school on time.* The teachers have been working extremely hard adjusting their curriculums and instruction to help students succeed. I am confident in them and the students, and look forward to the continued improvement of our school.

The District has done tremendous work this year on updating its curricular materials, organization of the middle school, addressing facility issues, expanding early childhood education, renewing a focus on academic achievement. These efforts and initiatives are moving the District in the right direction and will benefit the children of these communities. This work could not be accomplished without the support and commitment of the School Board.

I wish to thank Tracy Roberts for her leadership, energy, and dedication to the RSU 63 schools. As the Chair of the School Board, Tracy helped guide the direction of the RSU, and has been a steadfast partner in our improvement efforts. Likewise, I wish to thank Matt Campbell for his time serving as chair of the Policy Committee and his time spent as a negotiator for the District. Matt's sense of humor will be sorely missed during long meetings.

As a follow-up to last months comments by Ben Breadmore, I have been in contact with him regarding a committee to examine the consolidation of our school buildings. I think this broad representative committee will help us understand the issues and options for addressing our decreasing enrollment and increasing costs.

202 Kidder Hill Road

Holden, ME 04429

Tel: (207) 843-7769 Fax: (207) 843-4328

Robert Meyer, Principal, Rmeyer@rsu63.org
Sarah Estes, School Counselor, sestes@rsu63.org
Michele Archambault, Athletic Director, marchambault@rsu63.org

Dawna Bickford, District Nurse, Dbickford@rsu63.org
Karen Everhart, Administrative Assistant, Keverhart@rsu63.org

Principal's Report May 2024

May seems to be testing month at Holbrook. Between the state's required testing of Maine Through The Year standardized assessments (all grades, math and reading), the MEA Science tests for 5th and 8th grades, as well as a number of literacy and math diagnostic tests, our students will be testing all month. These important data points help the state and district determine academic achievement as well as informing decisions about next year's placement for students in the various math and ELA classes.

FROM THE AD: The Spring season is well underway with Track, Baseball, and Softball. This Spring season Holbrook was able to field A and B baseball and softball teams in the PVML. Most of the games for the teams have been at home in the last few weeks. Next week the away games begin and will go until the end of this month to end the regular season. There will be four A teams for baseball and softball making it to the playoffs this year that start the first week of June. The baseball teams are coached by: Gene Worcester for the A baseball team and Jason Smith for the B baseball team. The A and B softball team is coached by Sam Bedore. Holbrook-Dedham Track are practicing at the Holbrook School for track this year. The track team has attended three meets in the month of May and will end their season next week with the Almquist Invitational on Monday, May 20th in Old Town. The Holbrook track team is coached this year by Mitchell Moczygemba with assistance from Ava Dowling. The weather has really been great this year for our Spring season and hopefully will continue to be.

Guidance Update: 8th graders going to:

John Bapst: 22
Brewer: 20
Bangor: 1
Hampden: 1
Cushing Academy: 1

8th Grade Career Fair is scheduled for 5/29 (AM) at UTC. And our 5th graders made "what to expect" brochures for incoming 4th graders.

Co-Curricular Activities: Hiking club began this last week and the students had a great time wandering on the Kiski Trail. Eighteen students and the staff enjoyed the countryside and are looking forward to the upcoming hikes.

Our math team had its final competition and did well - taking second place for Grade 6, and they also had a number of Top Ten placements for individuals. A big thank you goes out to Deanie Brownell for keeping the team active despite the departure of its coach.

We had teacher appreciation week last week and the PTG volunteers did a great job celebrating and appreciating our outstanding teachers with lots of goodies and prizes. These were greatly enjoyed and appreciated by the teachers and staff - THANK YOU PTG!

Student Population:

5th Grade - 42	6th Grade - 38	7th Grade - 46	8th Grade - 45
Total - 171			

Respectfully submitted,
Robert C. Meyer



HOLDEN ELEMENTARY SCHOOL

Don Spencer, *principal* dspencer@rsu63.org
 Heather Kiley, *secretary* hkiley@rsu63.org
 Lauren Moulton, *school counselor* lmoulton@rsu63.org
 Dawna Bickford, *school nurse* dbickford@rsu63.org

590 Main Road | Holden, ME 04429 | P: 207-843-7828 | F:207-843-4329

“RSU 63 is a community of learners dedicated to providing a safe, supportive, and challenging academic environment. Our students are respectful citizens and responsible stewards of our world. They are well prepared for high school with skills and a work ethic that enables them to succeed.”

I submit my May board report on behalf of the students and staff at this “busy” working school. As we head into the last month of school, we have **53** students in 2nd, **42** in 3rd and **48** in 4th for a grand total of **143**, which is **17** more than a year ago. The weather has been wonderful for drying out fields and playground areas. I do need to keep reminding students that summer vacation has not started yet.

Many events are planned over the next month and half as students go on “educational” field trips as well as “special” end of the year activities. The 2nd graders went on their trip to the Alpaca farm earlier this month, the 4th grade attended the Bangor Youth Symphony performance at The Collin’s Center and our 3rd graders enjoyed their time at Cole’s Transportation Museum. Once again we had large audiences at our school play and the spring concert at the beginning of the month. My thanks to Mrs. Egolf and Mrs. Holsapple for their leadership in these activities and a great job by all our students😊😊😊

My thanks to Holden Fire department for recognizing me as we completed my final fire drill (400th in the district), they treated all students and staff to ice cream sandwiches😊

The word for the month of May is “testing” and teachers hope to collect many “data points” before the end of the school year. I have invited several community members in to read on “Community Read Aloud” Day, the PTG and school stepped and did a “great” job of celebrating our teachers during “Teacher Appreciation Week.” Mr. Porter has been very helpful and busy trying to keep our bathrooms in working order over the last several days. Thank you Mr. P!!!! Busy as always at the Holden School.....

Events happening over next several weeks:

May 29 Community Read Aloud Bikes for Books Conclude
June 4 Grade 4 steps up to Grade 5 in AM and they have field day in the PM
June 5 Field Day Grade 2 & 3
June 6 Grade 4 Trip to Bangor Y (free swim) Brewer Rec Playground for lunch
Grade 3 trip to Fort Knox
June 7 Bikes for Books conclude
June 10 Set-up Grade 1 to 2 AM
June 13 4th grade celebration 1:15pm

Respectfully submitted,

Mr. Spencer (1)



EDDINGTON ELEMENTARY SCHOOL

Timothy Baker, *principal* tbaker@rsu63.org
Kelly Smith, *secretary* kjsmith@rsu63.org
Lauren Moulton, *school counselor* lmoulton@rsu63.org
Dawna Bickford, *school nurse* dbickford@rsu63.org

440 Main Road | Eddington, ME 04428 | P: 207-843-6010 | F:207-843-4317

May 20, 2024

RSU 63 is a community of learners dedicated to providing a safe, supportive, and challenging academic environment. Our students are respectful citizens and responsible stewards of the world. They are well prepared for high school, with skills and a work ethic that enable them to succeed.

With great pleasure and pride, I submit my May board report on behalf of the students and staff at Eddington Elementary School. The current enrollment is 123, including 24 Pre-K students, 51 Kindergarten students, and 48 First Grade students.

Plenty has been happening here at the Eddington School. During the week of May 6 - May 10, the school completed its NWEA testing. Many students progressed nicely and appeared ready to advance to the next grade.

On May 9, the Eddington School held its annual Spring Concert. Once again, the students were amazing. The audience gave many compliments, and as usual, Mrs. Holsapple did a superior job putting together a great concert.

Bikes for books continue throughout May. Every time a child has a book read to them, or they read a book, students may fill out a ticket and put it in their grade level box for a chance to win a gift card towards a new bike at Walmart

We continue to have registrations for Pre-K and Kindergarten for the 2024-2025 School year. We currently have 25 students signed up for Pre-K, and 34 students signed up for Kindergarten. We are sure these numbers will change as the time moves closer to the fall and the start of the new school year.

Sincerely,

Eddington School Administrator
Assistant Principal RSU #63



Regional School Unit 63
Office of Special Services
Clifton, Eddington, and Holden

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Director of Special Services Report – May 2024

The Special Education Department. is currently serving 253 students, broken down as follows:

Individualized Education Plans (IEPs)	146
504s	107
Currently in the Referral Process	6

The district currently has a total of 701 students. The following table is a breakdown of services being provided per level:

School/Level	IEPs	504s
High School (264 total students)	47	52
Eddington (123 total students)	34	8
Holden (143 total students)	33	19
Holbrook (171 total students)	32	28

The Special Education Department sees May and June as two of its busiest months. We are currently conducting transition meetings for our 8th graders who will be attending high school and our CDS students who will be starting at Eddington this fall.. The meetings provide an opportunity for parents and teachers to ensure that the student’s transition to their new school is as seamless as possible.

Brian White, James Spencer, and I met with Caroline Cole, Director of Unified Champion Schools/Special Olympics Maine. We are planning on having Unified Teams in Bowling, Bocce, and Track and Field next school year at Holbrook. This is a great opportunity for all students to participate and we look forward to growing the program in the future to include both elementary schools, as well.

We, in the special education department, continue to work closely with the regular education classroom teachers to assure that every student’s needs are met.

Respectfully submitted,
Carolyn Brown
Director of Special Services



**Regional School Unit 63
Clifton, Eddington, and Holden**

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May 20, 2024

Dear Members of the Board,
Here is an update for you on what has been happening for our district.

CURRICULUM:

Assessments:

Staff are working hard on assessing their students. Each grade level team was sent a document outlining the assessments to be done and guidelines for administration. Each grade level has also been sent a Data Wall spreadsheet. The Data Wall includes the scores for each student and is color coded based on if they did not meet, partially met, met or exceeded the standard of the assessment. The data wall will be analyzed at the end of this school year to identify students that will need additional screening at the beginning of the next school year. It will also be used to help identify GT students. The spreadsheet will be reconfigured so that teachers will have the data for their incoming students. It will continue to follow the students through their career here.

GRANTS:

Literacy Grant: We have received the materials for the new reading program, Into Reading K-5 and Into Literature 6-8. I have also set up 'Getting Started' PD which is a 2 hour session with a representative for the program. There will be a follow up PD in November. Teachers will also be getting digital access shortly so they will have all they need to familiarize themselves with the program prior to the start of the next school year.

Maine Outdoor Learning Initiative: I have sent out a request for two staff members to head up the Holbrook Mountain Bike club. I have the contract and we are approved for everything! Once I have two people to lead the club we can move forward and start it this summer.

Summer Learning and Enrichment Programming & Title I Summer Reallocation Grant:

I have received approval for our Title I Summer grant. This means we have the funding to move forward with Summer Services for our students K-4 that have been identified as Title I. I already have staff to work with these students this summer.

I had to make a few edits to the other Summer Learning and am waiting to hear back.

ESEA: Part of our Title money has been allocated for after school enrichment. I wanted to share a few events that have recently taken place as part of our after school enrichment.



On April 24, Monica Norris (Spanish Teacher) held a World Culture Fair with her World Culture Club. Students put together trifolds with information about the country they were representing. There was also food from different cultures as well. It had a great turnout!



On May 7 the following students competed in the Eastern Maine Math League Meet, competing against about 500 students: Grade 6 Team- Nora Williams, Kooper Neyer, Silas Wood, Tegan Weir, Henry Osborne; Grade 7 Team- Kaelyn Dunn, Kaden Kennedy, Ivan Hulburt, Cooper Malm; Grade 8 Team- Cami Duprey, Aiden McLaughlin, Kat Rivera, CiCi Higgins.



We had three individuals that finished in the top ten for their grade level. Congratulations to Nora Williams, Kooper Neyer and Aiden McLaughlin!! Also congratulations to the Grade 6 Team 1 for finishing in second place!!

Thank you Deanie Brownell for working with these students to get them prepared for this. Also thank you for taking them and to Amy Shepherd for chaperoning as well.

Sincerely,
Tina Dumond
Director of Curriculum and Instruction



George Cummings
Technology Coordinator
p: 207.843.4316
e: gcummings@rsu63.org
www.rsu63.org

To: RSU 63 Board of Directors
From: George Cummings
Date: May 14, 2024
Re: Monthly Report

I submit this report to the School Board of Directors for May 2024.

Spring NWEA/Science Assessment

I'm happy to report that Science assessment testing for students in grades 5 and 8 as well as Maine Through Year assessment testing for students in grades 3-8 is underway and going really well at all schools. Our continued investment in new Chromebook laptops for students have really minimized technology glitches and test interruptions, which make for more productive testing sessions.

Student Laptop Take Home

Laptop take home for eligible Holbrook School students will end on Monday, June 3rd. This will give us time until the last student day to inventory laptops for any unreported damage such as cracked screens/cases or missing keyboard keys. This will also give students plenty of time to bring back their laptop charger that they may have still at home.

Infinite Campus

I've created the 2024-2025 school year in Infinite Campus, which consists of creating the school year instructional days, rolling student enrollments, period schedules, courses, and sections forward to the new school year. Having this work completed before the end of the current year allows school secretaries to enter new students enrolling in the fall into the system and allows Principals to get a jump start on creating student homerooms and developing student schedules for the new school year.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'George Cummings', is located below the text 'Respectfully submitted,'.

May Board Report
Ryan Porter – Facilities/Maintenance Manager

Holbrook:

Holbrook generator was shut off by CAT to make repairs. Upon further inspection, they found a crack in an elbow for the radiator fluid. They are having issues finding the part and will come back to install as soon as they find one. Did a filter count to place an order on all air filters for ERV's, classrooms and heaters. Fixed a piece of siding that blew off from the side of the school and re attached it. Eric gave me a hand holding the ladder as I started replacing the broken light bulbs on the softball scoreboard. Most of them had blown and busted inside and I had to remove the ends that were still screwed into the socket. Eric and I also cleaned above Chef's in the storage and threw out anything that was broken or just not needed anymore and reorganized so there is room to walk in now. Called Northeast Restaurant Equipment to come look at the Holbrook freezer. It has a buildup of ice in one of the corners. He was able to come over and check it out and found a pipe that had split causing it to leak and drip in the corner of the freezer.

Cleaned roof drains above music room area that were built up with dirt & debris. Scrubbed the dirty film with a push broom and rinsed down with the hose. Sprayed inside of drains as well. Magnetic doors were not locking by central office. Looked for a tripped breaker, tried replacing the light switch and any loose wires. Found out it was a plug that had come out of the wall outlet enough to not make a connection. Called Pine Tree Food to come look at the dishwasher. There is a small leak underneath that is close to some wires. Changed the lights on the softball scoreboard. Need to finish the time light bulbs and 2 more of the flood lights. A tree had split off the base and was hung up in the trees nearby on the backside of the softball field and across the x-country trail. It was a safety hazard so I cut and pulled it down with my truck. I will have to cut it up and push it to the wood line with the tractor. Had a meeting with TRANE about the computer heating program.

Pine Tree Food came to take a look at the dishwasher leak. They have to order parts and waiting for them to come in and install. Finished removing old lights and installing new lights on the scoreboard so everything is in working order. Pulled down a split pine tree that was behind the softball field with my truck. I was able to cut it up and push it into the woods as it was a safety issue being hung up in the tree tops. Started limbing some other branches that were getting in the way of mowing and began doing some cleanup of branches and dead trees behind one of the soccer goals. Ordered 500 gal. of fuel to get us by until the done the upgrade on the boiler room. Removed big bags of rocks with the tractor that were on the lawn for the last few years and moved them down by the garage. Went to the bus garage to take off the snow blower attachment and install the mower deck.

Eddington:

2 of the classroom heaters need to be looked at. They both have the same issue and I believe they are the control valves. I will call the company and see if their work is still under warranty. Helping out Jimmie and showing him how to do the yard work.

Measured kitchen roof vent to have an estimate done on what it would cost to replace the fan motor section where it is so old or to have them price out to just replace the bad bearings.

Took down risers and transported them to Holden school for their concert. After Holden play, took them back apart and set them back up for Eddington's concert. Delivered curriculum books from Holbrook. Pine Tree Food came by to finish fixing the parts that were ordered to the dishwasher.

Holden:

Helped with the ground work. Scraped dirt off the lawn out back at the turnaround with the tractor and spread it back over the turnaround area and filled in potholes. Had the fire dept come over to try and flush out the plugged culvert out back by generator but they had no luck. We will need to call a company to have them snake it out.

Removed play backdrop and set up risers for the concert. Delivered curriculum books from Holbrook. Installed AC in #39. Plugged it in to see if it worked, at the time it did but now it doesn't. I will have to return and install another one for their room. Sewer basins were full and caused a backup in the main line from school. None of the toilets would flush properly and eventually backed up the main line. We had to temporarily close all rest rooms until it was resolved. I called Nichols Plumbing and they were able to come by and empty half of the tanks out. Normally this is done every summer, but due to whatever reason, the prior facilities director had them empty it out in April of 2023, which threw us off. Come this summer, they will finish pumping out the tanks and get back on schedule of all 3 schools being emptied in the summer months.



RSU 63
Department of Transportation
202 Kidder Hill Road
Holden, ME 04429
(207) 561-9238
Zachary Chenier, Transportation Coordinator
Zchenier@rsu63.org



Clifton

Eddington

Holden

To RSU 63 Board of Education:

We are coming down the wire. End of the year field trips, planning for next year and just having a great time with our students in the final days of school. There has been a little uptick in behaviors on the buses and This seems to be due to the nicer weather and kids just wanting to be out of school. Fire drills have been going well this time around on the buses.

Eddington did a fabulous job. They followed direction nicely. Holden's and Holbrook's will be done within the next couple weeks. I want to give a shout out to Keith our mechanic for all of his hard work and keeping our buses running! Without him we wouldn't be able to operate!

Our bus passes went out this week and this will help smooth out our first day of school! Let's have the best last few weeks of School!

Best,
Zach Chenier
Transportation Coordinator



Regional School Unit 63
Clifton, Eddington, and Holden

RSU 63 engages all students in high quality academic and co-curricular programs in a safe and supportive learning environment so they may succeed in school and reach their fullest potential in life.

Trash Removal Details

<u>School (location)</u>	<u>Containers</u>	<u>Schedule</u>
Eddington School 440 Main Road Eddington, Maine 04428	1 – 10-yard trash	Weekly
Holden School 590 Main Road Holden, Maine 04429	1 – 10-yard trash	Weekly
Holbrook School 202 Kidder Hill Rd Holden, Maine 04429	2 – 10-yard trash	Weekly
Bus Garage 3 Tradewinds Way Holden, ME 04429	1 – 10-yard trash	Monthly

Conditions required of suppliers:

- The service would begin on July 1, 2024 and end on June 30, 2027.
- During the month of July only required to empty dumpsters one time.
- Billing cycle is semi-annual with the first billing to start August 30, 2024 for the months of July, August, September, October, November and December, this will continue for the length of the contract.

Bid Proposal: (Please Print Clearly)

Year	Yearly Price
2024-2025	\$13,634.52
2025-2026	\$14,316.25
2026-2027	\$15,032.06

Company Name: Pine Tree Waste, a Casella Company

Address: 25 Freedom Parkway, Hermon, ME 04401

Phone: 800-639-6205

Fax: 207-848-5965

Email address: james.dunning@casella.com

Contact Name: James T. Dunning

Signed: 

Date: 5/9/2024



Regional School Unit 63
Clifton, Eddington, and Holden

RSU 63 engages all students in high quality academic and co-curricular programs in a safe and supportive learning environment so they may succeed in school and reach their fullest potential in life.

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Bid Proposal: (Please Print Clearly)

Year	Yearly Price
2024-2025	\$ 15,234.00
2025-2026	\$ 15,691.02
2026-2027	16,162.00

Company Name: North Star Waste and Recycling

Address: 198 Dirigo Drive Brewer Me 04412

Phone: 207-989-4000 Fax: 207-989-4002

Email address: Mike@NSWMaine.com

Contact Name: Mike Hamlin

Signed:  Date: 5/2/24

FY25 PROP									
Step	Bookkeeper	AA Spec	AA CO	BusDriver	Cust		Mech	Sec	Van
0	\$ 20.00	\$ 18.00	\$ 18.50	\$ 19.50	\$ 16.75		\$ 21.00	\$ 17.50	\$ 16.50
1	\$ 20.40	\$ 18.36	\$ 18.87	\$ 19.50	\$ 17.09		\$ 21.00	\$ 17.85	\$ 16.91
2	\$ 20.81	\$ 18.73	\$ 19.25	\$ 19.50	\$ 17.43		\$ 21.00	\$ 18.21	\$ 17.34
3	\$ 21.22	\$ 19.10	\$ 19.63	\$ 20.25	\$ 17.78		\$ 22.25	\$ 18.57	\$ 17.77
4	\$ 21.65	\$ 19.48	\$ 20.02	\$ 20.25	\$ 18.13		\$ 22.25	\$ 18.94	\$ 18.21
5	\$ 22.08	\$ 19.87	\$ 20.43	\$ 20.25	\$ 18.49		\$ 23.75	\$ 19.32	\$ 18.67
6	\$ 22.52	\$ 20.27	\$ 20.83	\$ 21.50	\$ 18.86		\$ 23.75	\$ 19.71	\$ 19.13
7	\$ 22.97	\$ 20.68	\$ 21.25	\$ 21.50	\$ 19.24		\$ 23.75	\$ 20.10	\$ 19.61
8	\$ 23.43	\$ 21.09	\$ 21.68	\$ 21.50	\$ 19.63		\$ 24.50	\$ 20.50	\$ 20.10
9	\$ 23.90	\$ 21.51	\$ 22.11	\$ 22.00	\$ 19.97		\$ 24.50	\$ 20.91	\$ 20.61
10	\$ 24.38	\$ 21.94	\$ 22.55	\$ 22.00	\$ 20.32		\$ 24.50	\$ 21.33	\$ 21.12
11	\$ 24.87	\$ 22.38	\$ 23.00	\$ 22.00	\$ 20.67		\$ 26.75	\$ 21.76	\$ 21.65
12	\$ 25.36	\$ 22.83	\$ 23.46	\$ 22.50	\$ 21.04		\$ 26.75	\$ 22.19	\$ 22.19
13	\$ 25.87	\$ 23.28	\$ 23.93	\$ 22.50	\$ 21.46		\$ 26.75	\$ 22.64	\$ 22.75
14	\$ 26.39	\$ 23.75	\$ 24.41	\$ 23.00	\$ 21.89		\$ 27.50	\$ 23.09	\$ 23.31
15	\$ 26.92	\$ 24.23	\$ 24.90	\$ 23.00	\$ 22.32		\$ 27.50	\$ 23.55	\$ 23.90
15+	\$ 0.75	\$ 0.65	\$ 0.70	\$ 24.00	\$ 0.60		\$ 29.00	\$ 0.75	\$0.60

PENOBSCOT RIVER EDUCATIONAL SERVICE CENTER
Interlocal Agreement for Education Service Center
20-A M.R.S. Chapter 123 and 30-A M.R.S. Chapter 115

This Interlocal Agreement (“Agreement”) is made by and among

[list parties]

all Maine school administrative units acting by and through their governing bodies (hereinafter, collectively, the “Parties”), as follows:

1. **Formation.** Subject to the approval conditions set forth in Section 25, the Parties hereby form an education service center, under the authority of Title 20-A M.R.S. Chapter 123, §§ 3801 *et seq.* and Title 30-A M.R.S. Chapter 115, §§ *et seq.*
2. **Name.** The name of the education service center formed pursuant to this Agreement shall be: Penobscot River Educational Service Center (hereinafter, the “ESC”).
3. **Purposes.** The purposes of the ESC are to reduce costs and increase efficiencies of educational services and maximize educational resources through regional collaboration among school administrative units (“SAUs”):
4. **Administrative Entity.** The ESC shall be an education service center within the meaning of 20-A M.R.S. Chapter 123, a political subdivision within the meaning of 5 M.R.S. § 19002(6), a quasi-municipal corporation within the meaning of 30-A M.R.S. § 5701, and a tax exempt governmental entity for purposes of 36 M.R.S. § 1760(2). The Board of Directors is authorized to make any filings and take any other necessary actions to implement the provisions of this Section 4.
5. **Term.** The term of this Agreement shall be five (5) years commencing July 1, 2024 and ending June 30, 2029 (the “Initial Term”). This Agreement shall automatically renew for successive five-year terms (each, a “Renewal Term”) unless a majority of the Board of Directors, not less than 5 months prior to the end of a Term, votes in favor of dissolution pursuant to Section 18.B and the ESC is dissolved as of the following June 30 in accordance with 20-A M.R.S. § 3802(14).
6. **Fiscal Year.** The fiscal year of the ESC shall begin on July 1 and end on June 30.
7. **Members.** The initial members of the ESC shall be those Parties to this Agreement whose voters approve the formation of an education service center pursuant to Section 25 (hereinafter, the “Initial Members”). Other SAUs may become members pursuant to the requirements of Section 13 (“New Members”) (each of the Initial Members and New Members, a “Member”). A member of an alternative organizational structure (“AOS”) or school union may be a Member, but an AOS or school union shall not be a Member.
8. **Governing Body – Board of Directors.**
 - A. The ESC shall be governed by a board of directors composed of the Superintendent of Schools of each Member, or the Superintendent’s designee, who shall, in all cases, be an employee or board member of that Member (the “Board of Directors”). Designees shall serve at the pleasure of the appointing Superintendent.

- B. The Board of Directors shall be responsible for all aspects of the ESC, including without limitation preparing its annual operating budget and establishing, and modifying from time to time the scope of programs and services provided by the ESC.
- C. The Board of Directors shall elect a chair, treasurer, and secretary, and any other officers it deems useful or necessary.
- D. The Board of Directors may establish rules of procedure and policies to govern its meetings, provided such rules and policies are not inconsistent with this Agreement or state law.
- E. Each director shall have one vote. A director who represents more than one Member (e.g., multiple SAUs in an AOS) shall have one vote for each Member that the director represents.
- F. A majority of the directors (by count of votes) shall constitute a quorum and, except as otherwise specifically provided in this Agreement, a majority vote of the directors at a meeting at which a quorum is present shall be required for the Board of Directors to act.
- G. A director is deemed present for establishing a quorum and may participate in a meeting of the Board of Directors by means of remote communication provided that the director is able to hear and participate in the meeting and to vote on matters under consideration concurrently with the directors present at the meeting, and that the director's remote communications at the meeting are audible and/or visible to the directors and members of the public in attendance at the meeting.
- H. In the event that there is a vacancy in the position of Superintendent of Schools of any Member, the governing body of that Member may appoint an interim director until a new Superintendent or acting Superintendent has been appointed.

9. Functions, Programs, and Services. The ESC may make available the following functions, programs, and services:

- A. To provide regional special education administration and services, including day treatment services ("Special Education Services") as formerly provided by the Southern Penobscot Region Program for Children with Exceptionalities (SPRPCE);
- B. To provide student transportation services, including planning, routing, and vehicle maintenance;
- C. To provide joint planning and purchasing of general, instruction, technology, food service, maintenance, and custodial supplies as well as other goods and services;
- D. To provide staff training and professional development as formerly provided by the Penobscot River Educational Partnership (PREP); and
- E. To engage in such other regional programs and services as may be authorized by law and approved by an affirmative vote of a simple majority of the full membership of its Board of Directors.

An education service center that does not provide at least two functions, programs, or services in at least two of the categories of services set forth in 20-A M.R.S. § 15683-C may lose its eligibility for direct state funding pursuant to 20-A M.R.S. § 3806.

10. **Administration.** The Board of Directors shall select an Executive Director by an affirmative simple majority vote of the full membership of the Board of Directors. The Executive Director shall:
 - A. Administer the day-to-day operations of the ESC;
 - B. Oversee the annual operating budget of the ESC in coordination with the fiscal agent, including without limitation fulfilling accounting and auditing requirements related thereto;
 - C. Acquire and maintain liability and other insurance adequate to cover the ESC and its operations;
 - D. Track and record all data, submit all reports, comply with all state and federal reporting requirements on behalf of each Member, and otherwise ensure compliance with the terms and conditions of this Agreement, any charitable or governmental grant agreement that may be secured for the benefit of the ESC, and any other contract entered into by or on behalf of the ESC;
 - E. Adhere to generally accepted accounting principles and annually engage an external auditor to do an independent audit of the ESC's finances in accordance with 20-A M.R.S. § 3804; and
 - F. Perform other functions concerning the management of the ESC as directed by the Board of Directors.

11. **Fiscal Agent.** The Board of Directors shall designate a Member to act as the fiscal agent of the ESC pursuant to a contract to be entered into between the Board of Directors of the ESC and the governing body of the Member serving as fiscal agent. The fiscal agent shall maintain the accounts of the ESC including, without limitation, its operating budget accounts; shall contract for, purchase, and hold title to all Education Service Center equipment and property on behalf of the ESC; and shall perform any other functions concerning the fiscal management of the ESC, under the direction of the Board of Directors. All state contributions to the ESC – including, without limitation, any funds in support of the Executive Director's salary and benefits, student information system costs, and accounting and payroll system costs – shall be paid to the fiscal agent for the benefit of the ESC. The fiscal agent shall accept, account for, and disburse any such state contributions in accordance with the terms of this Agreement. The Board of Directors may in its discretion make other provisions for administration of the ESC and for its fiscal agent. During the Initial Term, Regional School Unit No. 22, if it becomes a Member, shall act as the fiscal agent.

12. **Education Service Center Employer.** To the extent the Board of Directors determines that the ESC requires or benefits from having a Member SAU serve as the employer for some or all of the ESC's personnel, the fiscal agent shall serve as the initial employer for the ESC's personnel. The Board of Directors, in its discretion, may designate another Member to serve as the ESC employer or, alternatively, may direct that the ESC employ its own personnel. The ESC employer shall have all authority under applicable law to hire, evaluate, discipline, non-renew, lay off, or terminate

employees serving. In making such employment decisions, the school board of the ESC employer shall solicit and consider the recommendations of the ESC Board of Directors.

13. New Members; Associate Members.

A. New Members. Any SAU that wishes to become a member of the ESC, and that qualifies to be a member pursuant to 20-A M.R.S. § 3802(2), may petition the Board of Directors for membership (the “Petitioning SAU”). The Board of Directors may condition membership by imposing additional obligations on the Petitioning SAU and/or limits on the rights and benefits which a Petitioning SAU may receive, including without limitation access to fund balances. The Petitioning SAU and Board of Directors shall negotiate and execute a separate agreement in which the Petitioning SAU agrees to be bound by the terms of this Agreement, subject to any such conditions (the “Membership Agreement”). A Petitioning SAU shall become a member upon approval of the Membership Agreement by the governing body of the Petitioning SAU and approval by an affirmative simple majority vote of the full membership of the Board of Directors.

B. Associate Members. Municipalities, counties, CTE regions, public charter schools, and other entities that qualify pursuant to 20-A M.R.S. § 3802(3) and that wish to be a non-voting associate member of the ESC may petition the Board of Director for associate membership (the “Petitioning Associate”). Associate Members shall be permitted to participate in the functions, programs, and services offered by the ESC on such terms and conditions as may be included in a contract or memorandum of understanding between the ESC and the Associate Member. Any petition for associate membership and the proposed contract or memorandum of understanding must be approved by an affirmative simple majority vote of the full membership of the Board of Directors.

14. Minimum Member Obligation. Nothing in this Agreement requires a Member to purchase any or all of the functions, programs, and services made available to it by the ESC. A Member may discontinue any purchased functions, programs, and services at the end of a fiscal year upon 90 days’ notice to the Board of Directors and thereafter shall no longer be obligated to pay for that function, program, or service. A member that discontinues purchasing all services from the ESC shall no longer be required to continue paying an annual assessment. A Member that does not continue to purchase at least two functions, programs, and services in at least two of the categories of services set forth in 20-A M.R.S. § 15683-C may lose its eligibility for an education service center allocation from the Maine Department of Education.

15. Non-Member Purchasers of Services. The Board of Directors may, in its sole discretion, offer and provide functions, programs, and services to any SAU, political subdivision, public entity, or nonprofit organization or association that is not a Member (“Non-Member Service Recipient”) provided that the Non-Member Service Recipient pays all actual costs for the services plus a supplemental fee, said costs and fee to be determined by the Board of Directors. Priority for any services offered by the ESC shall be given to its Members.

16. Authority and Powers. The authority and powers of the ESC shall be as follows provided that the fiscal affairs of the ESC may be exercised by and through the fiscal agent:

A. Organizational Powers. The ESC shall have the power and authority to provide regional functions, programs, and services in accordance with the terms of this Agreement.

- B. Contracts. The Board of Directors is authorized to enter into contracts, leases, and lease purchase agreements on behalf of the ESC.
- C. Employment of Personnel. The Board of Directors is authorized to make employment decisions to carry out the purposes of this Agreement and to designate the fiscal agent or other Member to function as the employer for the ESC.
- D. Personal Property. The Board of Directors is authorized to make decisions regarding the acquisition, maintenance, and disposition of personal property in the name and on behalf of the ESC for purposes of this Agreement. The fiscal agent shall hold title to such property pursuant to Section 11 above.
- E. Expenditures. The Executive Director, under the direction of the Board of Directors and in coordination with the fiscal agent, is authorized to expend funds in accordance with the approved the ESC budget.
- F. Investment of Funds. The fiscal agent, under the direction of the Board of Directors, is authorized to invest the ESC funds on behalf of the ESC in accordance with 30-A M.R.S. §§ 5706-5719.
- G. Reserve Funds; Contingency Funds. The Board of Directors is authorized to establish, maintain, and expend funds from a reserve fund or contingency fund.
- H. Purchase of Goods and Services. The Board of Directors is authorized to purchase goods and services.
- I. Acceptance of Gifts and Grants. The Board of Directors is authorized to accept conditional and unconditional gifts and grants, outright or in trust. Conditional gifts requiring ongoing commitment of funds must be authorized by an affirmative vote of two-thirds of the full membership of the Board of Directors.
- J. Acceptance and Expenditure of State and Federal Funds. The Board of Directors is authorized to accept funds from state, federal, and other sources, and expend those funds on behalf of the Members.
- K. Policies. The Board of Directors is authorized to adopt administrative policies including, without limitation, purchasing and procurement policies and conflict-of-interest policies, provided any such policies do not conflict with the terms of this Agreement or applicable state or federal law.
- L. No Eminent Domain Powers. Notwithstanding 20-A M.R.S. § 3802(7), the Parties hereto do not delegate their respective eminent domain powers to the ESC.
- M. No Authority to Borrow. Notwithstanding 20-A M.R.S. § 3802(11), the Board of Directors shall have no authority to borrow funds in anticipation of a Member's payment of its share of the ESC budget.
- N. No Bonding Authority. Notwithstanding 20-A M.R.S. § 3802(12), the Board of Directors shall have no authority to issue bonds or notes for school construction purposes. The Board of Directors is not authorized to assume, incur, or dispose of any indebtedness in the name of the ESC.

- O. No Transfer of Responsibility for Provision of a Free Public Education. This Agreement does not transfer to the ESC any SAU's responsibility for providing the opportunity of a free public education to each of its students or a free, appropriate education to each of its students with a disability as required by this Title 20-A of the Maine Revised Statutes or by federal law.

17. Fiscal Operation; Cost Sharing.

- A. Annual Operating Budget. Except as provided in Section 17.E ("Transition Plan for FY 2025") by March 1 of each year, the Board of Directors shall prepare and approve, by a two-thirds vote of the Directors present and voting, an annual operating budget to fund the ESC for the following fiscal year. The Board of Directors shall consult with the Executive Director in preparing the budget and shall provide the final budget to each Member. The budget shall include:
- i. All anticipated revenues, as determined by the Executive Director and approved by the Board of Directors, including revenues from:
 - a. State subsidy;
 - b. Member assessments;
 - c. Fees collected from Members, Associate Members, and non-Member Service Recipients for services provided;
 - d. Donations, charitable or governmental grants, or similar funding sources, as the Board of Directors deems appropriate; and
 - e. Any other funding source or miscellaneous revenue approved by the Board of Directors.
 - ii. All anticipated expenditures of operating the ESC as determined by the Executive Director and approved by the Board of Directors, set forth in separate articles that are consistent with the appropriate articles in the cost center summary budget format of 20-A M.R.S. § 1485(1)(A). The expenditures shall be in separate components—one for Special Education Services and one for all other services.
 - iii. Expenditures for Special Education Services shall include:
 - a. Program space costs for an SAU that provides space for Special Education Services shall be based on the following:
 - i. Determine the total number of rooms in the school building being used as classrooms, excluding the library, cafeteria, office, and gym space;
 - ii. Divide the number of classrooms being used for Special Education Services by the number of classrooms in the building, and apply the resulting percentage to building and personnel costs in the following categories of expenses. Such percentage shall be applied against the budget figures estimated for the upcoming fiscal year for the following items as applicable:
 - a. Principal and secretary salaries and all benefits;
 - b. Custodial salaries and all benefits;
 - c. Water and sewer;
 - d. Electricity, fuel oil, and propane gas;
 - e. Telephones;
 - f. Custodial supplies;

- g. Garbage collection;
- h. General liability insurance premiums; and
- i. Capital expenditures required for Special Education Services and approved by the Board of Directors.
- j. Snowplowing and summer grounds maintenance costs are not to be included in the amount of expenditures for Special Education Services unless unusual circumstances require their inclusion as determined by the Board of Directors.
- k.
- iii. For SAUs that dedicate an entire building to Special Education Services, program space costs shall be all costs of that building.
 - a. Business office costs attributable to Special Education Services shall be determined by dividing the business office costs of the applicable host SAU by the total budget of that SAU. For example, if the business office costs in the host school system are \$841,773.00 and the total host school system budget is \$56,499.152 the percentage would be 1.49%. The host district would then multiply the regional program budget by 1.49% to arrive at the amount of business office costs attributable to the program in question.
 - b. In addition, a regional program based on the host system special education Directors office budget divided by the total number of special education students identified in the host system (not including SPRPCE students). Special Education Directors office costs may include the salaries and fringe benefits of the special education director and special education administrative staff to come up with a proportional cost attributed to special education administration for the program. Example: Host system special education Directors Office total budget \$261,151.00 divided by 790 students would equal \$330.57 per student. That amount could be assessed in addition to the base program tuition (cost of program divided by the number of students accessing the program) and in addition to the costs of Business office support noted in (a) above.
- iv. Expenditures for all other services shall include costs of the Executive Director's office, the compensation and benefits of the Executive Director and Executive Director's staff, overhead and insurance for the Executive Director, all other administrative expenses to support grantsmanship, and costs of miscellaneous office supplies.

B. Budget Allocation and Assessment.

- i. By April 1 of each year, the Board of Directors shall allocate to and assess each Member its respective share of the amounts necessary to fund the ESC annual operating budget for the following fiscal year ("Budget Allocation Assessments"). The allocations shall be based on the following cost sharing methods.
 - a. A base membership fee shall be assessed to all Members.

- b. Allocations of expenditures for Special Education Services shall be shared based on the total net cost of operation of the Special Education Services program divided by the number of attending students. The resulting per-pupil cost shall serve as the tuition rate assessed to the resident school system of the attending student.
 - c. Allocations of costs for all other services shall be based on the cost of the service divided by the number of Members utilizing the service.
 - ii. Unless otherwise provided in a Board of Directors' policy, the Members shall pay their respective Budget Allocation Assessments on or before September 1 of each fiscal year. Fees for participation in additional ESC programs (excluding Special Education Services) shall be assessed and payment due as determined by the Board of Directors. Tuition for student participation in the Special Education Services program shall be billed to the respective participating students' resident school system on a monthly basis.
 - iii. These cost sharing methods may be modified by October 1 of any year for the following fiscal year by an affirmative vote of two-thirds of the full membership of the Board of Directors;
 - C. Expenditure of Funds; Balanced Budget. All funds of the ESC may be used by the Board of Directors in a manner consistent with this Agreement, any applicable grant agreements, and state and federal regulations. The ESC fund balances may, at the discretion of the Board of Directors (i) be used to reduce the operating costs of the ESC; or (ii) be accrued in reserve and contingency funds. Should the Board of Directors determine that fund balances exceed the amount necessary to meet the needs of the operating budget and/or exceed reasonable amounts to fund reserve and contingency funds, the Board of Directors shall determine the most appropriate and efficient manner in which to return any such funds to its Members in equal and/or proportionate share per Member.
 - D. Invoices; Payments Due. The Board of Directors shall determine the process, schedules, and deadlines related to invoicing and payments due (including for Budget Allocation Assessments) consistent with this Agreement and applicable laws and rules.
 - E. Transition Plan for FY 2024-2025. Notwithstanding Paragraph 17.A ("Annual Operating Budget"), the ESC budget for Fiscal Year FY 2024-2025 shall be the budget attached hereto as Schedule A.

18. Withdrawal; Termination; Dissolution; Transfer.

- A. Withdrawal. Any Member may withdraw from the ESC effective at the end of a fiscal year, provided that the withdrawing Member satisfies applicable state law and gives written notice to the Board of Directors not later than November 1 preceding the end of a fiscal year. The Director representing the withdrawing Member shall enter into a withdrawal agreement with the Board of Directors on terms acceptable to the Board of Directors. Any withdrawal agreement involving the withdrawal of a Member must be consistent with the following conditions and understandings:
 - i. The Director representing a withdrawing Member shall be recused from participating in or voting as a Director on any matter relating to the withdrawal from the date that written notice of the withdrawal is provided to the Board of Directors.

- ii. The Board of Directors and the Director representing the withdrawing Member shall in good faith negotiate a withdrawal agreement that allocates an equitable share of the ESC's assets and liabilities to the withdrawing Member.
 - B. Dissolution. The ESC may be dissolved upon a majority vote of the full Board of Directors and approval of the dissolution in accordance with applicable state law. Prior to dissolution of the ESC, the Directors, by written agreement, shall make suitable provision for the equitable division among the Members of the assets and liabilities of the ESC.
 - C. Transfer. Upon a majority vote of the full Board of Directors, a Member may transfer to another education service center whose governing body has adopted a vote to approve the transfer on terms acceptable to the Board of Directors and the transferring Member. Prior to any such transfer, the Board of Directors of the ESC, the transferring Member, and the receiving education service center shall enter into a transfer agreement making suitable provision for the transition of governance and other matters related to the ESC, including the equitable division and/or transfer of the assets and liabilities of the ESC.
 - D. Termination of Participation of Member for Cause. The participation of a Member in the ESC may be terminated for cause upon the failure of the Member to conform to the terms of this Agreement or any statutory requirements applicable to interlocal agreements or education service centers, including without limitation failure to pay the assessed Budget Allocation Assessment. Prior to any such termination, the Board of Directors shall provide the nonconforming Member with a written notice of termination for cause and a 30-day opportunity to cure. If the nonconforming Member fails to cure the nonconformity within the 30-day cure period, the Board of Directors shall prepare a plan for termination in accordance with the provisions of Section 18.A.ii (except that any reference to the withdrawing party therein shall mean the nonconforming Member). The nonconforming Member's participation in the ESC and status as a Member to this Agreement may then be terminated by a vote of a majority of the full membership of the Board of Directors, excluding the Director representing the nonconforming Member. The termination of a nonconforming Member's participation shall become effective as of the end of the then current fiscal year.
19. **Dispute Resolution**. Any dispute arising out of or relating to this Agreement, shall be resolved as follows:
- A. Negotiation. The parties to the dispute shall negotiate in good faith and attempt to resolve any dispute, controversy, or claim arising out of or relating to this Agreement ("Dispute") within 30 days after the date that an aggrieved Member has given written notice of such Dispute to the Board of Directors.
 - B. Mediation. If the Dispute has not been resolved within 30 days, any party may serve written notice on the other parties to the dispute of a request for non-binding mediation. The mediation shall be conducted in Maine by a mediator mutually agreeable to the director representing the aggrieved party and the directors representing the other parties to the dispute and shall not exceed one full day or two half days in length, and shall be completed within 90 days from the date of receipt of a request for mediation. The aggrieved party shall be responsible for the costs of the mediator. In the event that the aggrieved party and the director(s) representing the other party or parties to the dispute are unable to agree on a mediator within 14 days, or to resolve the dispute through mediation within 90 days, the

Members and the ESC reserve the right to file a civil action in a court of competent jurisdiction located in York or Cumberland County, Maine.

- C. Performance During Dispute. Unless otherwise directed by the Board of Directors, the Members shall continue performance under this Agreement while matters in dispute are being resolved.
20. **Insurance.** Each Member and Service Recipient shall be responsible for obtaining and maintaining insurance adequate to protect itself from the risks, if any, related to this Agreement.
21. **No Exclusivity.** Nothing in this Agreement shall obligate any Party to any exclusive relationship with any other Party or Parties, the ESC, or the Board of Directors; nor shall it prevent or limit any Party's participation in any other plan, program, agreement, or arrangement for functions, programs, or services; nor shall it impair any rights that any Party may have under any other plan, program, agreement, or arrangement of any kind. For the avoidance of doubt, nothing in this Agreement shall preclude the Parties, or any Members from entering into an Interlocal Agreement to join another school management and leadership center or establish any other similar joint venture.
22. **Amendment.** This Agreement may be amended by a two-thirds affirmative vote of the full membership of the Board of Directors. In the event of the withdrawal, transfer, or termination of participation of a Member, the Board of Directors shall amend this Agreement accordingly.
23. **Applicability to Successor Parties.** This Agreement shall be binding upon any successor of each Member.
24. **Miscellaneous.** This Agreement shall be interpreted, governed, construed, and enforced in accordance with the laws of the State of Maine. This Agreement contains the entire agreement between the Parties in relation to its subject matter, and there are no other agreements or understandings, oral or otherwise, between the Parties at the time of execution of this Agreement. If any provision(s) of this Agreement is determined to be invalid or unenforceable in whole or in part for any reason, such provision(s) shall be severed and the Parties shall negotiate in good faith to amend this Agreement so as to effect the original intent of the Parties as closely as possible. The remaining provisions of this Agreement shall be unaffected thereby and shall remain in full force and effect to the full extent permitted by law. This Agreement may be executed in counterparts, each of which shall be deemed an original, but all of which, taken together, shall constitute one and the same Agreement.
25. **Approval Conditions, Effective Date, and Members.**
- A. Approval Conditions. Pursuant to 20-A M.R.S. §§ 3805(2) and (3), this Agreement is subject to the following conditions:
- i. This Agreement must be approved by the Commissioner of the Maine Department of Education; and
 - ii. If approved by the Commissioner, each Member's participation in this Agreement shall be subject to approval by the Member's school board. .

- B. Members and Effective Date. If this Agreement approved by the school boards of at least two Members on or before June 30, 2024, the ESC shall be formed with an effective date of July 1, 2024.

BREWER SCHOOL COMMITTEE MINUTES

April 1, 2024

6:00 PM

Brewer High School Lecture Hall

Committee members in attendance: Mr. Forrest, Chair, Matt Damon, Mark Farley, Jake Cross, student representatives Cayen Philbrick and Jackson Day

Excused absence: Ms. Dunn, Vice Chair

A. Mr. Forrest called the regular meeting to order at 6:00 PM.

B. Mr. Forrest called for the Pledge of Allegiance.

C. Adjustments to Agenda

Mr. Damon moved to approve the addition to H. New Business item #6, Nomination of Alexandria (Alex) Fountain as English Teacher at Brewer High School 2024-2025; Mr. Cross seconded the motion; 4 in the affirmative and 2 student representatives in favor.

Mr. Forrest moved to approve the addition to H. New Business #7 a request for a new scholarship committee member needed for the 4/25/24 meeting; Mr. Damon seconded the motion; 4 in the affirmative and 2 student representatives in favor.

D. Presentation

1. Mr. Utterback, AD introduced Ryannon Price, Class of 2024, Girls Swimming State Class "A" Champion and presented her plaque.
2. Lori Spruce, BHS Art Teacher, Sue Ann Gaiting, GT Teacher, and students Madison Cote, Cody Fortier, and Jackson Day - presented an overview of the AP/GT Art Trip to NYC.

E. Public Comment - None

F. Minutes

1. Mr. Damon moved to approved the regular Meeting Minutes of March 4, 2024; Mr. Cross seconded the motion; 4 in the affirmative and 2 student representatives in favor.

G. Reports

1. United Technologies Center (UTC)
 - Mr. Cross reported the next meeting will be April 4, 2024.
2. Southern Penobscot Regional Program for Children with Exceptionalities (SPRPCE)
 - Mr. Palmer on behalf of Ms. Dunn that the SPRPCE budget was passed and with the approval of the PREP ESC agreement that the school committee liaison position will be eliminated in 2024-2025.
3. Trustees
 - Mr. Damon reported discussion of Center Street building roof and boiler replacement, the new field is in use, and the Backstop.
4. Student Representatives

Cayen Philbrick & Jackson Day reported on current activity events:

 - Yearbook has submitted the final pages to the printer and will continue to collect spring sports and activities to be included, they are planning a raffle to win a copy of the yearbook, distribution in May, they are working on Trident Legacy and a celebration dinner.

- Art Club is working on art projects to include a Veteran's mural and the Wabanaki murals in downtown Bangor.
- Key Club worked with the city of Brewer on the Easter Egg Hunt event and they are currently doing a canned food drive to support local area folks in need. The winning teams will have an ice cream sundae party!

5. Administration

a. Superintendent of Schools report:

Mr. Palmer touched on the April 8th eclipse day and why we will be in session

And the following items:

i. Review of BE-R Regulation SC Meeting Schedule 2024-2025(enclosure)

ii. Staff resignations-appointments-transfer

1. Reporting the retirement of June Burt, Ed Tech 1 at BCS effective the end of SY2024. June was hired in August 2017 and we thank June for her 7 years of service to the students and staff and wish her all the best in her retirement.
2. Reporting the resignation of Dan Juilli, Track & Field Head Coach Spring 2024 to pursue a similar position in another district.
3. Reporting the resignation of Lillian Blakeman, Assistant Track & Field Coach Spring 2024 for personal reasons.
4. Reporting the appointment of Steven Cyr, Maintenance I effective date pending certification.
5. Reporting Carrie Puckett transfer from current 3 hr FSA at BHS to 5 hr position effective March 14, 2024.
6. Reporting the ESY Summer 2024 staff appointments of:
Coordinator/Teacher - Scott Hatch
Teachers - Grace Brydges, Chris LaBonte, and Francisca Smith
ET IIIs - Jenna McGrath, Jeremy Gallant, Daniel Perkins, and Sara Flagg
ET Is - Taylor Ames, Corey Belanger, Kevin York, and Nahisha King
OT - Scott Flagg

iii. Non-Monetary Donations:

1. From Tena Lipcsei, BCS parent of Brewer, 12 large boxes of Goldfish to BCS Snack program

iv. Athletic appointments:

Jason Horr - Track & Field Head Coach Spring 2024
Phil Turmelle - Track & Field Volunteer Coach S2024
Rebecca Willette - Track & Field Volunteer Coach S2024
Kaityln "KK" Helfen - Track & Field Volunteer Coach S2024
Aaron Smith - Baseball Volunteer S2024
Steven Farley - Boys Tennis Volunteer S2024
Nancy Snowdeal - Softball Volunteer S2024
Jamie Perry - Softball Volunteer S2024
Fred Lower - Varsity Football Coach F2024
Ben Poland - Varsity Boys Soccer Head Coach Fall 2024
Phil Turmelle - Varsity Girls Soccer Head Coach Fall 2024
Jamie Emerson - Field Hockey Head Coach Fall 2024
Kristy Albee - Cross Country Head Coach Fall 2024
Colin Gillies - Golf Head Coach Fall 2024
Rich Nutter - Volleyball Head Coach Fall 2024

Allison Smith - Fall Cheerleading Head Coach Fall 2024
Carl Parker - Varsity Boys Basketball Head Coach W2025
Tanna Ross - Varsity Girls Basketball Head Coach W2025
Denis Collins - Varsity Boys Ice Hockey Head Coach W2025
Jarrod Williams - Pioneers Cooperative Girls Ice Hockey Head Coach-W2025
Brooke Staton & Allison Smith - .5 each Competition Cheerleading Head Coach W2025

b. Brewer High School Admin

Mr. Slowikowski reported Juniors Go to College, SkillsUSA Winners, Brewer Youth Theatre results, Important Upcoming Events, and Enrollments Numbers as of 3/28/2024.

c. Brewer Community School Admin

Mr. Richards & Ms. Kahkonen reported Penny Wars, BCS Unified, BCS Volleyball, Grade 3 Wax Museum, Incentive Day, PTU movie night, BCS Drama, Safety Drills, End of 2nd Trimester, Spring Concert, and Spring Assessments

d. Athletic Director

Mr. Utterback reported the presentation, coaching staff updates as reported by Mr. Palmer, timeline for upcoming coaching position, confirmed athletic donation and other athletic information for the Committee.

H. New Business

1. Acceptance of Gifts

Mr. Cross moved to accept the donations as read; Mr. Damon seconded the motion; 4 in the affirmative and 2 student representatives in favor.

- a. Two \$1,000.00 checks from MaineHealth in Portland to Brewer Community School towards Nurse Warmuth's Let's Go 5210 Wellness program.
 - b. \$200.00 from Robin Wasson of Brewer to Brewer Community School towards the Snack program.
 - c. \$500.00 from the Bangor Lodge of the Elks #244 to Brewer High School towards the AP/GT Art trip to NYC.
 - d. \$500.00 from the Bangor Lodge of the Elks #244 to Brewer Community School towards the Middle School TAP program
 - e. \$25.00 from Beulah Stymisest & Ann Vernal of Brewer to Brewer High School towards Athletics
 - f. \$1,000.00 from the Evan McCoy Memorial Scholarship Fund, Jim & Annettee McCoy to Brewer High School Robotics
 - g. \$201.17 from Dining Alliance, Buyers Edge Platform of Waltham, MA to Brewer School Department School Lunch program
 - h. \$1736.43 from Wight's Sporting Goods, Hampden to Brewer High School for the 2nd half of the gobrewerwitches.com website
 - i. \$499.00 from Brewer Boosters Club to Brewer High School towards the spring coaching tops
 - j. \$9200.00 grant valued donation from National Rifle Association in VA to Brewer High School AFJROTC program.
2. Mr. Cross moved to approved the first reading of Proposed FY2025 Budget; Mr. Damon seconded the motion; 4 in the affirmative and 2 student representatives in favor.
 3. Mr. Damon moved to approve the revision of Policy GCI, *Professional Staff Development Opportunities*; Mr. Cross seconded the motion; 4 in the affirmative and 2 student representatives in favor.
 4. Mr. Cross moved to rescind Policy GBGA, *Health Insurance(1985)*; Mr. Farley seconded the motion and 2 student representatives in favor.
 5. Mr. Farley moved to rescind Policy IKD, *Academic Recognition: Latin Honors and Grade Point Averages* already in policy; Mr. Damon seconded the motion; 4 in the affirmative and 2 student

representatives in favor.

6. Mr. Damon moved to approve the nomination of Alexandria Fountain as Brewer High School English Teacher for 2024-2025; Mr. Cross seconded the motion; 4 in the affirmative and 2 student representatives in favor.

7. Mr. Damon volunteered to try and fill in for Mr. Forrest on the Scholarship meeting to be held on April 25, 2024.

I. Future Meetings

Regular Meeting, Monday, May 6, 2024, 6:00 PM, Brewer High School Lecture Hall

J. Public Comment - None

K. Adjournment

Mr. Farley moved to adjourn the meeting at 7:04 PM; Mr. Cross seconded the motion, 4 in the affirmative and 2 student representatives in favor.

Respectfully submitted,



Gregg Palmer
Secretary

Approved: May 6, 2024

Wednesday, March 20, 2024
Board of Directors Meeting Minutes – 7:00 p.m.
Hampden Academy, Library

The Regional School Unit No. 22 Board of Directors met at Hampden Academy on Wednesday, March 20, 2024.

I. Call to Order

Board Chair Miller called the meeting to order at 7:00 p.m.

II. Call of the Roll

Board Members present were: Faye Anderson, Jessica Barnes, Scott Cuddy, Liliana Faloon, Lester French, Allan Gordon, Ryan Hafener, Stacey Haskell, Ellen Hassan, John Holmes, Colleen Jolley, Chris Labonte, Shelley Sargent, and William Seavey

Absent: Brooke Miller and Heath Miller

III. Pledge of Allegiance

IV. Approval of Minutes of Regular Meeting of February 28, 2024

Cuddy moved, Jolley seconded, and the Board voted unanimously to approve.

Abstain: Ellen Hassan and Stacey Haskell

V. Adjustment to Agenda

A. Assistant Superintendent Update - Book Presentation to after VI. Recognition

VI. Recognition

A. Indoor Track State Champion - Superintendent Raymond invited Hampden Academy Indoor Track Coach Cash to the podium. Coach Cash introduced Dylan Courtney who placed first in the Class A State Indoor Track meet in the pole vault. He explained to the Board the difficulty in this event and how Dylan not only assisted his teammates but also competitors. Superintendent Raymond congratulated Dylan and asked if he had anything to say. Dylan commented that he is really glad that he is here at Hampden Academy. He thanked Coach Cash for coaching him throughout the season. Superintendent Raymond has had the opportunity to watch Dylan compete and commented on his exemplary sportsmanship and support for all athletes, including his competitors.

B. Assistant Superintendent introduced a former student of hers, Colby Gott. He is an accomplished athlete in numerous sports. He is here tonight to address the board on his most recent accomplishment. Colby is now a published author. Colby shared that he attended Earl C. McGraw, George B. Weatherbee School, and Reeds Brook Middle School. Learning to read and write was not easy for him. He expressed that he had an educational technician from grades first through third that used strong positive encouragement to help him to learn to read and write. He was inspired by educators during those years as well. Colby is donating 10 *Summer of Sailing* copies to the RSU 22 libraries.

VII. Persons Desiring to Address the Board - Sign in required per policy BEDH-Public Participation in Board Meetings.

The following individual(s) addressed the Board of Directors: Eric Jarvi, Hampden.

VIII. Board Chair

IX. Personnel

A. Resignations

The following resignations were announced:

Laura Matthews, Grade 7 and 8 teacher at Reeds Brook Middle School - retirement

Heather Patterson - Grade 3 teacher at Leroy H. Smith School

Laura Norris, School Nurse at Leroy H. Smith School and Samuel L. Wagner Middle School - retirement

B. Nominations - Transfers

The following nominations were announced:

Ashley Dunphy, Grade 5 teacher at George B. Weatherbee School

Anderson moved, Labonte seconded, and the Board voted unanimously to approve.

X. Superintendent of Schools

A. Reading of the Essential Behaviors and Outcomes Proclamation - Colleen Jolley

B. Superintendent Report

1. Presentation from Reeds Brook Middle School Principal Susan Thibedeau - Dr. Thibedeau's presentation highlighted the experiences of students at Reeds Brook Middle School. Students were given a question and had very candid responses.

C. Assistant Superintendent Update

1. Assistant Superintendent Boone thanked all the amazing RSU 22 employees that contributed to the recent regional inservice day. Reviewing the agenda, RSU 22 was well represented.

D. Monthly Financial Report

1. Superintendent Raymond reviewed the monthly financial report. The district is on track financially.

E. Student Board Representative Report

Student Board Representative Faloon reported that on the recent inservice day, March 15, 2024, she attended the Young Mental Health Conference at the University of Maine in Orono. The main focus was to destigmatize mental health in youth. She also mentioned that Hampden Academy recently hosted Senator King. It was very informative.

Student Board Representative Hefener reported that the student council continues to work on a vision for a project that will enhance a sense of belonging and connection as students move up to the high school from the middle schools. In addition, spring sports have begun. It has been four years since the pandemic, and he reports that HA has managed to build back a really strong sense of community.

XI. Questions of Board Members

XII. Committee Reports

- A. Finance Committee (exhibit)
- B. Budget Committee (exhibit)
- C. Athletic Committee
- D. Building Committee (exhibit)
- E. Negotiations Committee (exhibit)
- F. Education Committee (exhibit)
- G. Policy Committee (exhibit)
- H. United Technologies Center Board
- I. Behavioral Review Committee
- J. Dropout Prevention Committee
- K. SPRPCE Board (exhibit)
- L. Community Relations Committee (exhibit)
- M. Equity in Education Committee
- N. Strategic Planning Ad-Hoc Committee
- O. Ad Hoc Restructuring Committee (exhibit)

XIII. Policy Consideration (all with exhibit)

A. Discuss and act on the first reading of Policy JICIA – Weapons, Violence, and School Safety

Anderson moved, Labonte seconded, and the Board voted unanimously to approve.

B. Discuss and act on the second reading of Policy KI – Visitors to School

Anderson moved, Seavey seconded, and the Board voted unanimously to approve.

C. Discuss and act on the second reading of Policy ADAA - School System Commitment to Standards for Ethical and Responsible Behavior

Anderson moved, Sargent seconded, and the Board voted unanimously to approve.

D. Discuss and act on the second reading of Policy EBAA – Chemical Hazards

Anderson moved, Sargent seconded. Holmes motioned to amend Policy EBAA to add maintenance and strike material, Labonte seconded, and the Board voted unanimously to approve.

E. Discuss and act on the second reading of Policy JEA – Compulsory Attendance

Anderson moved, Holmes seconded, and the Board voted unanimously to approve.

XIV. Old Business

XV. New Business

A. Discuss and act on 2024-2025 School Calendar - This will be the first of two opportunities the board will have to see the calendar for 2024-25 school year.

Anderson moved, Holmes seconded, and discussion occurred. The Board voted unanimously to approve the first reading of the 2024-25 School Calendar.

B. Discuss and act on Penobscot River Educational Service Center - Interlocal Agreement for Education Service Center

RSU22 currently belong to PREP (Penobscot River Educational Partnership) and SPRPCE (Southern Penobscot Regional Program for Children with Exceptionalities).

The agreement that the Board is voting on would put both organizations under the same umbrella to form a reorganized Educational Service Center (Penobscot River Educational Service Center - PRESC). The revised service center will provide an opportunity for expansion of cooperative programs that best serve the staff and

students, explore expanded opportunities for group purchase of goods and services, and the cooperative employment of critical needs staff (ex: psychological services, language learners).

Holmes motioned that the Penobscot River Educational Partnership Interlocal Agreement for Education Service Center be approved substantially in form presented to this meeting and that RSU 22 enter into said Agreement and become an Initial Member of the Penobscot River Educational Partnership established by said Agreement, subject to approval of said Agreement by the Commissioner of the Department of Education. Barnes seconded the motion and the Board voted unanimously to approve.

C. Discuss and act on new formal activities for the 2024-2025 school year.

These teams have been in existence for at least the 2-year probationary period and have had sustained interest among the students. Seavey motioned that we approve First Team Volleyball, Middle School Unified Basketball, and Middle School Volleyball as formal activities in RSU 22. Barnes seconded the motion, and the Board voted unanimously to approve.

D. Discuss and act on Waldo County School Safety 2024 Mutual Aid Agreement - We received this agreement that the Waldo County School Safety Task Force is requesting that we take part in. Anderson motioned that we not enter into the agreement with the Waldo County School Safety 2024 Mutual Agreement Aid or Aid Agreement. Holmes seconded the motion. Labonte motioned to table the discussion, Cuddy seconded the motion. The Board voted unanimously to table the discussion regarding not entering into the agreement with Waldo County School Safety 2024 Mutual Aid Agreement in order to gather more information regarding the rationale.

XVI. Communication and Correspondence

A. Set Meeting Dates

1. The March 26th Community Conversation has been moved to Hampden Academy at 6:00 pm.
2. The April Board meeting will be held at United Technology Center in Bangor on April 24. With a tour before the meeting so Board members can see the facility.
3. The June Board meeting will be on Wednesday, June 26 as opposed to the regular third Wednesday of the month due to a holiday.
4. There will be no Education Committee Meeting in April.

XVII. Executive Session

A. Executive Session to Discuss Negotiations, According to 1 M.R.S.A § 405(6)(D)

Seavey moved, Haskell seconded and the Board voted unanimously to Enter into Executive Session at 8:21 p.m.

Board exited Exited Executive Session at: 9:22 p.m.

XVIII. Other Business

A. To see what action, if any, the Board wishes to take on business required by items that are part of this agenda.

XIX. Adjourn

Holmes motioned to adjourn, Barnes seconded, the board voted unanimously to approve. Meeting adjourned at 9:22 p.m.

Respectfully submitted,

Nicholas Raymond
Superintendent

**April 10, 2024
Minutes**

**REGIONAL SCHOOL UNIT #34
ALTON ~ BRADLEY ~ OLD TOWN**

Notice is hereby given of the Regional School Unit #34 School Board meeting on Wednesday, April 10, 2024 beginning @ 6:30pm at the J. A. Leonard Middle School.

I. CALL TO ORDER

II. ROLL CALL - FLAG SALUTE

**Dill() Lannan(x) Conary(x) Mitchell(x) Jack(x)
Ouellette(x) Sanborn(x) Umphrey(x) Preble(x)**

III. ADJUSTMENTS TO THE AGENDA (Updates highlighted in yellow)

IV. APPROVAL OF MINUTES

- March 20, 2024 Regular Meeting
Motion: Conary Second: Jack Vote: 8-0

V. COMMUNICATIONS / CORRESPONDENCE / PUBLIC COMMENT

VI. FINANCIAL REPORTS

- March Financials

VII. PERSONNEL

- **Transfers (for FY25):**
 - Laurie Ouellette (3rd Grade AES → 4th Grade OTES)
 - Erin Vose (2nd Grade AES → 2nd Grade OTES)
 - Melissa Gasaway (1st Grade AES → 1st Grade OTES)
 - Jenn Vafiades (Interventionist AES → Interventionist / Multi-Age AES)
 - Karen Paradis (Spec. Ed. AES → Spec. Ed. OTES)
 - Staci Ouellette (1st Grade OTES → 4th Grade OTES)
 - Kelly Berube (1st Grade VRS → Grade 1 OTES)
 - James Wohlgemuth (VRS Spec. Ed. / MTSS → OTES Spec. Ed.)
 - Marion Young-Talon (OTES Pre-K → VRS Pre-K)
 - Andrea Lumbra (Eastern Maine Reading Recovery Site Teacher Leader / Multi-Tiered Systems of Support at VRS → EMRSS Teacher Leader / MTSS at OTES)

- **Appointments:**
 - Ginny Everett, OTES Literacy Interventionist (FY25)
Motion: Conary Second: Jack Vote: 8-0
 - Tyler Byther, LMS Teacher (One-Year Position)
Motion: Conary Second: Jack Vote: 8-0
- **Resignations:**
 - Amber Burris, OTES Grade 4 Teacher
 - Andrea Roberts, LMS Health Teacher
 - Wendy Zubrick, VRS Kindergarten Teacher
 - Holly Burns, OTHS Math Teacher
- **Retirements:**

VIII. COMMITTEE / ACTIVITY REPORTS

- **Board Committees/Liaisons**
 - Finance (*Dill, Conary, Sanborn*)
 - Policy (*Conary, Mitchell, Lannan*)
 - Negotiations (*Jack, Ouellette, Preble*)
 - Curriculum/Instruction/Assessment (*Ouellette, Umphrey, Mitchell*)
 - United Technologies Center (*Dill*)
 - Southern Penobscot Regional Program for Children with Exceptionalities (*Sanborn*)
- **Activities Reports**
 - Elementary Schools
 - PK-2 Program (*Mitchell*)
 - 3-5 Program (*Tuell*)
 - J.A. Leonard Middle School (*Nesin*)
 - Old Town High School (*Gordon*)
 - Special Education Department (*Kenniston*)
 - Curriculum/Instruction/Assessment/Chapter 104 (*Doty*)
- **Activities Reports (Informational)**
 - Athletics (*Bousquet*)
 - Facilities (*Fournier*)
 - Food Service (*Salley*)
 - IT (*May*)
- **Feature Presentations**
 - Chapter 104 Program
 - Elementary Literacy

IX. UNFINISHED BUSINESS

X. NEW BUSINESS

○ **Approval of Second Year Probationary Teacher Contracts**

Recommended Action: That the Board appoint the following staff to a second year probationary contract as recommended by the Superintendent of Schools.

Rachel Beckwith
Tyler Byther
Kelly Cyr
Jantha Henry
Kora Hunter
Andrea Lumbra
Alice Milan
Charity Robbins
Jasmine Smith
Frank Sternberg
Kristen Thompson

Motion: Conary

Second: Jack

Vote: 8-0

○ **Approval of Teacher Continuing Contracts**

Recommended Action: That the Board appoint the following staff to continuing contract as recommended by the Superintendent of Schools.

Laura Bean
Lindsay Bousquet
Amy Clement
Christopher Gilbert
Jessup Henderson
Kristen LePard
Sara Miller
Monica Nelson
Erin O'Brien
Maija Overturf
Tiffany Palmer
Darlene Ploch
Jordan Simpson
Erica Tweedie

*Note: Jeremy Aldrich is a UTC employee

Motion: Conary

Second: Jack

Vote: 8-0

- **Support Staff MOU**
Recommended Action: That the Board approve and adopt the Article 24 modification Memorandum of Understanding with the RSU 34 EA Support Staff Unit (the “Association”) as presented.

Motion: Conary

Second: Jack

Vote: 8-0

- **Board Update:**
 - Enrollment Update
 - December, 2023 Windstorm Damage Update
 - PCHC School Based Health Clinic Update
 - OT City Swimming Pool Lease Update
 - Special Education State Audit Letter
 - FY25 Budget Update/Presentation

XI. CHAIR TIME

XII. EXECUTIVE SESSION

XIII. BOARD TIME

- **Remaining FY24 Scheduled Meetings and Key Dates/Events:**
 - May 15, 2024 Regular School Board Meeting
 - May 29, 2024 – Annual RSU34 Budget Meeting
 - June 11, 2024 – Budget Validation Referendum
 - June 12, 2024 (one week earlier)

XIV. ADJOURN

Motion: Conary

Second: Jack

Vote: 8-0

Respectfully Submitted,

Matthew D. Cyr
Secretary, RSU #34

Pursuant to Title 26 M.R.S.A. §965C, the RSU #34 School Board hereby specifically requests of all bargaining agents within the RSU #34 Education System that said agents meet and consult on educational policies which are a part of or may become part of this agenda.

INDIVIDUALS WHO NEED AUXILIARY AIDS FOR EFFECTIVE COMMUNICATION IN PROGRAMS AND SERVICES OF REGIONAL SCHOOL UNIT #34 ARE INVITED TO MAKE THEIR NEEDS AND PREFERENCES KNOWN TO THE ADA COMPLIANCE COORDINATOR, KIMM KENNISTON, 827-3921 OR TDD 1-955-3323.