

INSTRUCTIONAL STAFF PLANNING TIME

The Board of Directors recognize that, as professionals, teachers are expected to devote to their assignments, the time necessary to meet their responsibilities. The Board of Directors further recognizes the importance of providing instructional staff with time during the work day to plan and prepare for student instruction. As part of this recognition, the Board of Directors will endeavor to provide instructional staff at all levels opportunities for planning time devoted to improving the quality of classroom instruction. The amount and frequency of planning time will be governed by availability of staff and district budget.

The Administration will employ a variety of measures in an attempt to provide these planning times. The Administration will also examine and strive to find ways to periodically provide joint planning time for teachers by grade level and content area.

This policy should not be interpreted to guarantee any one group or school with a set amount of planning time on any given day or week. Every attempt will be made to provide an equitable amount of planning time across grade levels and within buildings, whenever practical and possible.

Adopted: March 23, 2011
Reviewed: October 26, 2016
Reviewed: January 22, 2025