WEST CANADA VALLEY CENTRAL SCHOOLS BOARD OF EDUCATION
REGULAR MEETING
MONDAY, DECEMBER 9, 2024
6:00 PM

Members Present
Janine Lynch
Roger Kemler
Jessica Bartlett
Ed Schatzel
Shauna Harrington
Sara Northup-Lynch

Members Absent
Alisa Brewer

Others Present
Jeremy Siddon, Superintendent
Glenn Broadbent, MS/HS Principal
Christine Nofri, Elementary Principal
Kelley Crossett, Business Manager
Daphne Raymo, District Clerk
Felix Ray, Transportation Supervisor
Carson Marko

THIS MEETING WAS LIVE-STREAMED THROUGH THE WEST CANADA VALLEY WEBSITE

CALL TO ORDER

Board President, Jessica Bartlett, called the meeting to order at 6:00 PM

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited by all present.

APPROVAL OF CONSENT AGENDA

A motion was made by Mrs. Northup-Lynch and seconded by Ms. Lynch to approve the following resolution:

RESOLVED, that the following consent agenda items be approved and/or accepted: Regular Meeting Minutes from November 12, 2024, administrative reports (the administrative reports are given in person rather than written reports), warrant report, CSE/CPSE report, treasurer's report, budget report, claims audit report, and central treasurer's report

All voted in favor; motion carried 6:0

EXECUTIVE SESSION

Motion made by Mr. Schatzel and seconded by Ms. Harrington to enter executive session for appointment of personnel matters including: review and appointment of employees and contract negotiations.

All voted in favor; motion carried 6:0 Entered: 6:22 PM Exit: 7:10 PM

ACTION ITEM: SUBSTITUTE APPOINTMENTS

Upon recommendation of the Superintendent, motion was made by Ms. Harrington and seconded by Mr. Schatzel to approve the following resolution,
RESOLVED, to appoint;

Name: David Smith
Position: Substitute Teacher (non-certified), Substitute Teaching Assistant (non-certified), Aide/Monitor (PreK-12)
Salary: Per the district-approved rate sheet
Effective: December 10, 2024
All voted in favor; motion carried 6:0

Upon recommendation of the Superintendent, motion was made by Ms. Lynch and seconded by Mrs. Northup-Lynch to accept the following resolution,
RESOLVED, to appoint;

Name: Leeyah Austin
Position: Substitute Teaching Assistant (non-certified), Aide/Monitor (PreK-6)
Salary: Per the district-approved rate sheet
Effective: December 10, 2024
All voted in favor; motion carried 6:0

ACTION ITEM: WINTER COACHING APPOINTMENT

Upon recommendation of the Superintendent, motion was made by Ms. Lynch and seconded by Mrs. Northup-Lynch to accept the following resolution,
RESOLVED, to appoint;

Name: Logan Valerio
Position: Volunteer Assistant, Indoor Track
Effective: December 10, 2024 for the 2024-25 school year
All voted in favor; motion carried 6:0

ACTION ITEM: ATHLETIC SITE CHAPERONE SUBSTITUTE APPOINTMENT

Upon recommendation of the Superintendent, motion was made by Mrs. Northup-Lynch and seconded by Ms. Harrington to accept the following resolution,
RESOLVED, to appoint;

Name: Gregory Lang
Position: Athletic Site Chaperone Substitute
Salary: Per the district approved rate sheet
Effective: December 10, 2024 for the 2024-25 school year
All voted in favor; motion carried 6:0

ACTION ITEM: BUDGET CALENDAR AND ASSUMPTIONS

Motion made by Ms. Lynch and seconded by Mrs. Northup-Lynch to approve the Budget Calendar and Assumptions for the 2025-2026 school year

All voted in favor; motion carried 6:0

ACTION ITEM: MINIMUM HOURLY WAGE INCREASE

Motion made by Ms. Lynch and seconded by Mr. Schatzel to authorize a minimum hourly wage increase to $15.50 for employees making less than this hourly rate, effective January 1, 2025.

All voted in favor; motion carried 6:0

DISCUSSION ITEM: CAPITAL PROJECT UPDATE

Mr. Siddon informed the Board that the capital project is coming to an end. There are a few small items that need to be completed to finish the turf field, then the final paperwork will be submitted to close out the project.

DISCUSSION ITEM: BUDGET WORKSHOP I

Mr. Siddon reviewed the Board-adopted Budget Calendar and Assumptions for building the 2025-2026 school budget. The Board was also presented with the transportation plan, which included the proposed bus purchases to be included in the budget, and a copy of the 2024-2025 rate reference chart that will be up for review and adjustments as needed for the 2025-2026 school year.

DISCUSSION ITEM: MINIMUM WAGE INCREASE

The Board was informed that the starting salaries of three of our employee positions will need to increase to $15.50 effective January 1, 2025, to coincide with the New York's minimum wage requirements. It was also noted that the State's minimum wage will also increase to $16.00 on January 1, 2026.

DISCUSSION ITEM: FACILITIES DIRECTOR I POSITION

Mr. Siddon advised the Board members that we are awaiting the canvassing information from the Herkimer County Civil Service Personnel Office in order to start the interview process. Once the canvas information has been received we will move forward and schedule interviews.

DISCUSSION ITEM: CELL PHONE SURVEY UPDATE

Results of the recent cell phone usage at school survey were shared in this month's meeting packets. Additional research needs to be conducted to find out if there are any students who need their cell phones to monitor medical conditions and how to proceed. Mr. Siddon will keep the Board members apprised of any new information as it is received.

DISCUSSION ITEM: INDOOR TRACK TRIP TO THE ARMORY IN NEW YORK CITY

The indoor track team was scheduled to attend a competition in New York City last year, but due to inclement weather, the trip was canceled. The team raised money last year to pay for a charter bus and all expenses for the trip, which is being held this year on February 14. The funds from last year will be used to pay the expenses for this year's competition.

PUBLIC COMMENTS

Mrs. Kathy McEvoy sent a very appreciative email to the school, on behalf of the Newport Fire Department, thanking everyone for allowing the Fire Department to hold their annual craft fair on November 23, 2024. The event was a success and was well-enjoyed by the community.

ANNOUNCEMENTS

- **December 10 - Kindergarten/2nd Grade Concert, 6:00 p.m.**
- **December 11 - High School Winter Concert (Jr/Sr Choruses & Bands), 7:00 p.m.**
- **December 18 - Elementary Winter Concert (Elementary Band/Chorus), 7:00 p.m.**
- **December 19 - Concert Snow Date**
- **December 23 through January 3 - Winter Recess**
- **January 13 - Next BOE Meeting, 6:00 p.m.**

ADJOURNMENT

Motion made by Mr. Schatzel and seconded by Ms. Lynch to adjourn meeting.

All voted in favor; motion carried 6:0

Meeting adjourned: 7:27 p.m.

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President, Board of Education Clerk, Board of Education