



The Foundation for Hispanic Education Schools

School Site Campus Visitor Policy

The Foundation for Hispanic Education Schools, including Latino College Preparatory Academy (LCPA), Luis Valdez Leadership Academy (LVLA), and B. Roberto Cruz Leadership Academy (RCLA), prioritize the safety of all students, personnel, families, and community members on campus. With the primary goal of the school being to provide a comprehensive education to students in a safe environment, the schools are a closed campus with security procedures and personnel in place.

Accordingly, the following guidelines are in place for all campus visitors:

- Visitors must sign in at the front office or building lobby with these identifiers:
 - Full Name
 - Reason for and Location for Visit
 - Time-In, Time-Out
- Visitors are **not permitted** to meet with students unless approved by a parent/guardian or with receipt of permission from school administration members.
 - *Approved visitors may only meet with students in the school office, building lobby, or another designated area as expressly authorized by school administration members.*
- Students or children who are not enrolled at TFHE Schools are not to be on the campus unless prior approval of the principal/designee has been obtained.
- Visitors are not permitted to interfere with any school activity during the visitation or to disrupt / cause disorder to any class, office, or school activities.
- Visitors must not converse with non-authorized students and personnel during the visitation.

The California Constitution requires schools to ensure a safe, secure and peaceful environment for students and employees (Article I, Section 28). There are supporting Education Code and Penal Code provisions, along with Board Rules and policies, that allow school administrators to set additional limitations on campus access when an individual, including a parent or family member, is disruptive.

If a disruptive party fails to leave the campus at the direction of the principal, the principal may contact law enforcement and the disruptive party may face criminal charges under Education Code sections 44810 and 44811, California Penal Code sections 626.6 and/or 626.8, as well as charges under applicable municipal codes.