

**REGULAR MEETING OF English Learner Advisory Committee (ELAC)/
District Learner Advisory Committee (DLAC)**

**Roberto Cruz Leadership Academy
RCLA ELAC/DLAC #2**

Location: 14281 Story Rd, San Jose, CA 95127

Date: Monday, December 16, 2024

Time: 11:00 AM - 12:00 PM

AGENDA & MINUTES

START OF MEETING: ____ am

1.01 Roll Call of ELAC/DLAC Members (5 min)

Designation	Name	Attendance
Principal	Ms. Claudia Moreno	Attendance ▾
Teacher #1	Mr. Brody Klein	Attendance ▾
Parent/Guardian/Student #1	Keilin Guerrero	Attendance ▾
Parent/Guardian/Student #2	Karla Aguilera	Attendance ▾
Parent/Guardian/Student #3	Virginia Garcia	Attendance ▾

2.01 Review and Approval of Agenda (5 min)

- Overview of meeting agenda
- Motion to approve: _____
- Second: _____
- In favor: _____

3.01 Approval of Minutes from previous meeting (5 mins)

- Review [minutes from the previous meeting](#)
- Motion to approve: _____
- Second: _____
- In favor: _____

4.01 School Data Review (10 minutes)

- Analysis of 23-24 ELPAC scores

5.01 Input on School Site Plan (SPSA/LCAP) (10 minutes)

- Progress on LCAP goals related to English Learners
- Gather feedback from parents
- Recommendations to the School Site Council

6.01 EL Needs Assessment

- Input on the School's EL [Needs Assessment Survey](#)

7.01 Announcements and Upcoming Events (5 min)

- Information on upcoming events
- Share additional resources for EL families

8.01 Open Forum (15 min)

- Opportunity for members and parents to voice concerns or suggestions.

9.01 Adjournment (5 minutes)

- Closing remarks
- Motion to approve: _____
- Second: _____
- In favor: _____
- **End of Meeting: ____ pm**