

EASTERN LEBANON COUNTY SCHOOL
DISTRICT
180 ELCO Drive, Myerstown, PA
17067

School Board Reorganization Meeting
and
Regular Board of Education Meeting
District Board Room
Hybrid (In-person or via Zoom)
December 2, 2024

The Reorganization Meeting was called to order by President, David Ziegler at 6:01 p.m.

The Eastern Lebanon County School Board met in a Reorganization Meeting with President Ziegler presiding. A Moment of Silent Meditation was observed, which is optional for attendees.

The Pledge of Allegiance was led by Mr. Ziegler.

Roll Call

Board Secretary, Lori Mosser, called the roll. The following members were present: Mrs. Kantner, Mrs. Morrissey, Mrs. Moyer, and Messer's Ferrari, Kahl, Kramer, Santos, and Ziegler. Also, in attendance were the following from the administrative team: Mrs. Vicente, Dr. Davis, Mrs. Mathias, Mrs. DeHaven, Ms. Haas, Mr. Treese, Dr. Gerhart, Mrs. Ressler, Mrs. Houck, Mrs. Smith, Mrs. Springborn, Mrs. Shoemaker, Dr. Mecca, Mr. Ludwig, Mr. Boltz, Mr. Dresch, Mr. Mealy, Lori Mosser, and faculty/staff and community residents (in-person and via Zoom).

Board President Communications

- Welcomed everyone attending.
- There was an Executive Session at 5:30 p.m., prior to the Reorganization Meeting held for personnel matters and terms of employment.

REORGANIZATION OF BOARD

Appointment of Temporary Board President

Mr. Ziegler opened the floor for nominations for Temporary President.

Mr. Kramer nominated Mr. Ferrari for Temporary President and Mrs. Moyer nominated Mr. Ondrusek For Temporary President.

With no other nominations made, Mr. Ziegler made a motion to close the nominations, approved by Voice vote, all voting Aye, nominations were closed for the office of Temporary President.

Board Secretary, Mrs. Lori Mosser, took a Roll Call vote for the two nominees. 6 voting for Mr. Ondrusek, 3 voting for Mr. Ferrari.

Roll Call

Mr. Kahl – Mr. Ferrari
Bonnie Kantner – Mr. Ondrusek
Mr. Ondrusek – Mr. Ondrusek
Mrs. Morrissey – Mr. Ondrusek
Mr. Ferrari – Mr. Ferrari
Mr. Kramer – Mr. Ferrari
Mr. Santos – Mr. Ondrusek
Mrs. Moyer – Mr. Ondrusek
Mr. Ziegler – Mr. Ondrusek

Election of Officers

Mrs. Vicente explained the process for the nomination(s) of Board President.

Mr. Ondrusek opened the floor for nominations for the office of President. Mr. Kramer nominated Mr. Kahl and Mr. Santos nominated Mrs. Moyer and Mrs. Morrissey nominated Mr. Ziegler. With no other nominations made, Mr. Ondrusek called for a motion to close the nominations, seconded by Mr. Kramer and approved by Voice vote, all voting Aye, nominations were closed for the office of President.

Board Secretary, Mrs. Lori Mosser, took a Roll Call vote for the three nominees. 4 voting for Mrs. Moyer, 3 voting for Mr. Kahl and 2 voting for Mr. Ziegler. There was no majority vote.

Roll Call

Mr. Kahl – Mr. Kahl
Mrs. Kantner – Mrs. Moyer
Mr. Ondrusek – Mrs. Moyer
Mrs. Morrissey – Mr. Ziegler
Mr. Ferrari, Jr. – Mr. Kahl
Mr. Kramer – Mr. Kahl
Mr. Santos – Mrs. Moyer
Mrs. Moyer – Mrs. Moyer
Mr. Ziegler – Mr. Ziegler

Board Secretary, Mrs. Lori Mosser, took a second Roll Call vote for the three nominees. 4 voting for Mrs. Moyer, 4 voting for Mr. Ziegler, and 1 voting for Mr. Kahl. There was no majority vote.

2nd Roll Call

Mrs. Kantner – Mrs. Moyer
Mr. Ondrusek – Mrs. Moyer
Mrs. Morrissey – Mr. Ziegler
Mr. Ferrari – Mr. Kahl
Mr. Kramer – Mr. Ziegler
Mr. Santos – Mrs. Moyer
Mr. Kahl – Mr. Ziegler
Mrs. Moyer – Mrs. Moyer
Mr. Ziegler – Mr. Ziegler

Board Secretary, Mrs. Lori Mosser, took a third Roll Call vote for the three nominees. 4 voting for Mrs. Moyer, 4 voting for Mr. Ziegler, and 1 voting for Mr. Kahl. There was no majority vote.

3rd Roll Call

Mr. Kramer – Mr. Ziegler
Mr. Ferrari – Mr. Kahl
Mrs. Morrissey – Mr. Ziegler
Mr. Ondrusek – Mrs. Moyer
Mrs. Kantner – Mrs. Moyer
Mr. Kahl – Mr. Ziegler
Mr. Santos – Mrs. Moyer
Mrs. Moyer – Mrs. Moyer
Mr. Ziegler – Mr. Ziegler

Board Secretary, Mrs. Lori Mosser, took a fourth Roll Call vote for the three nominees. 4 voting for Mrs. Moyer, 4 voting for Mr. Ziegler, and 1 voting for Mr. Kahl. There was no majority vote.

4th Roll Call

Mr. Kahl – Mr. Ziegler
Mrs. Kantner – Mrs. Moyer
Mr. Ondrusek – Mrs. Moyer
Mrs. Morrissey – Mr. Ziegler
Mr. Ferrari – Mr. Kahl
Mr. Kramer – Mr. Ziegler
Mr. Santos – Mrs. Moyer
Mrs. Moyer – Mrs. Moyer
Mr. Ziegler – Mr. Ziegler

At 6:14 p.m. an Executive Session was called for the purpose of matters that needed to be conducted in private for reasons of confidentiality.

At 6:46 p.m. the Reorganization Meeting reconvened.

Board Secretary, Mrs. Lori Mosser, took a fifth Roll Call vote for the three nominees. 6 voting for Mr. Kahl, 3 voting for Mr. Ziegler. Mr. Kahl was elected as President by majority vote.

5th Roll Call

Mr. Santos – Mr. Ziegler
Mr. Kramer – Mr. Kahl
Mr. Ferrari – Mr. Kahl
Mrs. Morrissey – Mr. Ziegler
Mr. Ondrusek – Mr. Ziegler
Mrs. Kantner – Mr. Kahl
Mr. Kahl – Mr. Kahl
Mr. Moyer – Mr. Kahl
Mr. Ziegler – Mr. Kahl

Newly elected President, Mr. Kahl assumed his chair.

Mr. Kahl opened the floor for nominations for the office of Vice President. Mr. Ziegler nominated Mrs. Morrissey and Mr. Ondrusek nominated Mrs. Moyer. Mr. Kahl called for a motion to close nominations. Mr. Kramer made a motion to close nominations, seconded by Mr. Ziegler and approved by Voice vote, all voting Aye, nominations were closed for the office of Vice-President.

Board Secretary, Mrs. Lori Mosser, took a Roll Call vote for the two nominees. 6 voting for Mrs. Moyer, 3 voting for Mrs. Morrissey.

Roll Call

Mr. Kahl – Mrs. Moyer
Mrs. Kantner – Mrs. Moyer
Mrs. Ondrusek – Mrs. Moyer
Mrs. Morrissey – Mrs. Morrissey
Mr. Ferrari, Jr. – Mrs. Moyer
Mr. Kramer – Mrs. Moyer
Mr. Ziegler – Mrs. Morrissey
Mr. Santos – Mrs. Morrissey
Mrs. Moyer – Mrs. Moyer

Newly elected Vice President, Mrs. Rachel Moyer assumed her chair.

Organizational Matters

On a motion by Mr. Ziegler, seconded by Mrs. Morrissey and approved by Voice vote, all voting Aye, Item A was approved:

A. Established the rules of operation:

"That we, the Eastern Lebanon County School Board, adopt operational procedures and rules as outlines in the district policy manual and affirm that we will comply with Act 92 of 1998 (The Sunshine Act)."

On a motion by Mr. Ferrari, Jr., seconded by Mr. Ondrusek and approved by Voice vote, all voting Aye, Item B was approved:

B. Adopted a schedule of meeting dates for the committee and board meetings for the 2025 calendar year as follows:

EASTERN LEBANON COUNTY SCHOOL DISTRICT
2025 CALENDAR OF BOARD MEETINGS

Policy Committee Meetings (Tuesday)

January 7, 2025
February 4, 2025
March 4, 2025
April 8, 2025
May 6, 2025
June 10, 2025
July 8, 2025
August 5, 2025
September 9, 2025
October 7, 2025
November 4, 2025

Finance/General Services Committee Meetings (Wed)

January 8, 2025
February 5, 2025
March 5, 2025
April 9, 2025
May 7, 2025
June 11, 2025
July 9, 2025
August 6, 2025
September 10, 2025
October 8, 2025
November 5, 2025

Curriculum/Personnel Committee Meetings (Thurs)

January 9, 2025
February 6, 2025
March 6, 2025
April 10, 2025
May 8, 2025
June 12, 2025
July 10, 2025
August 7, 2025
September 11, 2025
October 9, 2025
November 6, 2025

Regular Board of Education Voting Meetings

January 21, 2025 (3rd Tuesday)
February 18, 2025 (3rd Tuesday)
March 17, 2025
April 22, 2025 (4th Tuesday)
May 19, 2025
June 23, 2025
July 21, 2025
August 18, 2025
September 22, 2025
October 20, 2025
November 17, 2025
December 2, 2025 – (1st Tuesday)
Re-Organization and Board Meeting

According to the adopted policies of the Board of School Directors, **Committee Meetings** are held on the **first week** of each month and **Regular Board of Education Voting Meetings** are held on the **third Monday** of each month, unless otherwise noted. **The Regular Board of Education Voting Meetings** are held in the Board Room located at the Eastern Lebanon County School District, 180 ELCO Drive, Myerstown, PA, beginning at 6:00 pm, subject to change by action of the Board of School Directors, in advance, with proper notice and legal advertising. Special Board Meetings may be scheduled as provided by the School Laws of Pennsylvania. ***Notice of any other open Board meetings, including Committee meetings, shall be advertised according to Policy 006.***

President Kahl made the following appointments:

C. Appointed Board Chairs and Committees:

- Personnel:
 - o Chair – Joya Morrissey
 - o Members – Thomas Ferrari, Jr., Bonnie Kantner, Rachel Moyer
- Curriculum:
 - o Chair – Bonnie Kantner
 - o Members – Thomas Ferrari, Jr., Joya Morrissey, Rachel Moyer
- Policy:
 - o Chair – Rachel Moyer
 - o Members – Howard Kramer, Joya Morrissey, Ray Ondrusek
- General Services:
 - o Chair – JP Santos
 - o Members – Howard Kramer, Ray Ondrusek, David Ziegler
- Finance:
 - o Chair – Ray Ondrusek
 - o Members – Howard Kramer, JP Santos, David Ziegler

D. Appointed Thomas Ferrari as representative and Howard Kramer as alternate to the Lebanon County Tax Collection Committee.

E. Appointed Howard Kramer as representative and JP Santos as alternate to the ELCO Education Foundation.

F. Appointed David Ziegler as representative and Bonnie Kantner as alternate to PSBA as School Board Liaison.

G. Appointed JP Santos as representative and David Ziegler as alternate to serve a 3-year term to the Lebanon County Career and Technology Center.

On a motion by Mr. Ziegler, seconded by Mr. Santos and approved by Voice vote, all voting Aye, President Kahl adjourned the Reorganization Meeting at 7:01 p.m.

EASTERN LEBANON COUNTY SCHOOL DISTRICT
REGULAR BOARD OF EDUCATION MEETING
FOLLOWING DECEMBER 2, 2024
RE-ORGANIZATION MEETING

The Regular Board of Education Meeting was called to order by President, Mr. Jack Kahl at 7:02 p.m.

Mr. Kahl noted the District is audio recording the meeting, which will be posted on the District website. Mr. Kahl also inquired if anyone in attendance was recording the meeting. No one indicated recording the meeting.

Public Comments - Items On the Agenda

No comments were made.

All Items are Action Items

Personnel Committee – Mrs. Joya Morrissey, Chairperson

No items were requested to be separated from the overall vote.

On a motion by Mrs. Morrissey, seconded by Mr. Ziegler and approved by voice vote, all voting Aye, Personnel Committee Items A-K were approved.

- A. Approved Michael Murphy as Interim High School Assistant Principal at a daily rate of \$375.00, effective December 3, 2024, to on or before June 5, 2025.
Background: The Interim High School Assistant Principal is being hired due to a resignation.
- B. Approved the change in employment status of Shanon Martin *from* K-12 Itinerant Autism Support teacher *to* Special Education Consultant effective date TBD, with no change in salary.
Background: This position is being filled due to a resignation.
- C. Approved the employment of Ashley Fessler, full-time Specialized Paraprofessional (subject to assignment) at an hourly rate of \$15.39, 7.5 hours/day (10-month position), start date on or about December 3, 2024, pending receipt of all required documentation, clearances, and disclosures.
Background: This position is being filled due to a resignation.
- D. Approved the employment of Nadezhda Kazimirova, full-time Specialized Paraprofessional (subject to assignment) at an hourly rate of \$15.01, 7.5 hours/day (10-month position), start date effective on or about December 3, 2024, pending receipt of all required documentation, clearances, and disclosures.
Background: This position is being filled due to a resignation.
- E. Approved the employment of Kimberly Troup, full-time Specialized Paraprofessional (subject to assignment) at an hourly rate of \$15.90, 7.5 hours/day (10-month position), start date effective on or about December 3, 2024, pending receipt of all required documentation, clearances, and disclosures.
Background: This position is being filled due to a resignation.
- F. Approved the employment of Sharon Stewart, full-time Paraprofessional (subject to assignment) at an hourly rate of \$12.31, 7.5 hours/day (10-month position), start date effective on or about December 3, 2024, pending receipt of all required documentation, clearances, and disclosures.
Background: This position is being filled due to a resignation.

- G. Accepted a “Letter of Resignation” from Christy Haldeman, Full-Time Specialized Paraprofessional, effective and retroactive to November 18, 2024.
- H. Accepted a “Letter of Resignation” from Tiffany Arnold, Part-Time Food Service Worker, effective and retroactive to November 20, 2024.
- I. Accepted a “Letter of Resignation” from Anna Martin, Part-Time Specialized Paraprofessional, effective and retroactive to November 17, 2024.
- J. Approved the following individual for the 2024-2025 Winter Sports Season, pending receipt of all required documentation, clearances, and disclosures. (Board Attachment)

Girls’ Wrestling Volunteer Coach Derek Thomas

- K. Approved adding the following individuals to the ELCO volunteer listing for the 2024-2025 school year, (noting all required documentation, clearances, and trainings are on file), as listed:

Julie Lechner Leslie Wohlbruck Jasmine Mentzer
 Jaydon Grumbine Mark Wesloskie Jonathan Day
 Marissa Giorgio Dawson Ocker

Curriculum Committee – Mrs. Bonnie Kantner, Chairperson

On a motion by Mrs. Kantner, seconded by Mr. Ferrari, Jr., and approved by voice vote, all voting Aye, Curriculum Committee Item A was approved.

- A. Approved a trip and travel request from Elaine Mathias, Business Manager, to travel and attend the PASBO Annual Conference to be held on March 11-14, 2025, at the Hershey Lodge, Hershey, PA. *Background: This is an annual conference. This item has been budgeted.*

Policy Ad Hoc Committee - Mrs. Rachel Moyer, Chairperson

No Items were requested to be separated from the overall vote.

On a motion by Mrs. Moyer, seconded by Mr. Ziegler, and approved by voice vote, all voting Aye, Policy Ad Hoc Committee Items A-P were approved.

- A. Approved Policy 203 – Immunizations and Communicable Diseases for first reading. (Board Attachment) *Background: Policy reviewed by committee. There are no language revisions; the review date will change.*
- B. Approved Policy 203.1 – HIV Infection for first reading. (Board Attachment) *Background: There is one minor language change permitting an employee to notify one of the listed individuals in the event of exposure to bodily fluids that present a reasonable risk of transmitting infection. The current policy requires notification of all individuals listed.*
- C. Approved Policy 209 – Health Examinations/Screenings for first reading. (Board Attachment) *Background: Policy reviewed by committee. There are no language revisions; the review date will change.*
- D. Approved Policy 235.1 – Surveys for first reading. (Board Attachment) *Background: Revisions reflect the addition of email addresses to the list of information that is considered personal information on surveys.*

- E. Approved Policy 236 – Student Assistance Program for first reading. (Board Attachment)
Background: Policy reviewed by committee. There are no language revisions; the review date will change.
- F. Approved Policy 236.1 – Threat Assessment for first reading. (Board Attachment)
Background: Revisions include language changes including revised language for incident reporting to PDE and replacing the term “local police department” with “law enforcement agency” to align with school code. Additionally, a minor language change revises “Safe Schools Incident Reporting” to “School Safety and Security Incident Reporting”. Harassment was added to policy and School Code references were updated.
- G. Approved Policy 239 – Foreign Exchange Students for first reading. (Board Attachment)
Background: Policy reviewed by committee. There are no language revisions; the review date will change.
- H. Approved Policy 246 – School Wellness for first reading. (Board Attachment)
Background: Revisions include removal of language regarding annual reports made to the Board which is replaced with a triennial assessment to meet federal regulations. A reference to the Advisory Health Council was removed and greater flexibility was included for the selection of Wellness Committee members.
- I. Approved Policy 247 – Hazing for first reading. (Board Attachment)
Background: Revisions include replacing the term “police” and “local police department” with “law enforcement” or “law enforcement agency” to align with School Code. Additionally, a minor language change revises “Safe Schools Reporting Requirements” to “School Safety and Security Incident Reporting”. Harassment was added to the policy and School Code references were updated.
- J. Approved Policy 249 – Bullying/Cyberbullying for first reading. (Board Attachment)
Background: Revisions include the addition of harassment to the policy and a change in wording has been made to the “School Safety and Security Incident Report”, which was previously known as the “Safe School Report”.
- K. Approved Policy 250 – Student Recruitment for first reading. (Board Attachment)
Background: Policy reviewed by committee. There are no language revisions; the review date will change.
- L. Approved Policy 251 – Students Experiencing Homelessness, Foster Care and Other Educational Instability for first reading. (Board Attachment)
Background: Policy reviewed by committee. There are no language revisions; the review date will change.
- M. Approved Policy 252 – Dating Violence for first reading. (Board Attachment)
Background: The policy revision includes the addition of harassment to the policy.
- N. Approved Policy 254 – Educational Opportunity for Military Children for first reading. (Board Attachment)
Background: The policy revision includes an updated definition of “children of military families” to comply with School Code. The definition includes children of members of the National Guard or Reserve.
- O. Approved Policy 005 – Organization for first reading. (Board Attachment)
Background: Adding Policy as a standing committee.
- P. Approved Policy 006 – Meetings for first reading. (Board Attachment)
Background: Revising the monthly meeting schedule from a Committee-of-the-Whole and a Regular Board of Education meeting to one Regular Board of Education Voting meeting. A Committee-of-the-Whole meeting may still be called at the board’s discretion,

Finance Committee – Mr. Ray Ondrusek, Chairperson

No items were requested to be separated from the overall vote.

On a motion by Mr. Ondrusek, seconded by Mr. Ziegler and approved by Voice vote, all voting Aye, Finance Items A-H, were approved:

- A. Granted authorization to pay bills that would normally come due during the month of December, with submission of a list of bills to be presented for approval in January, including General Fund, Food Service, Student Activity, Capital Project, and Capital Reserve Funds.
Background: Motion considered due to no scheduled second meeting in December.
- B. Granted authorization to submit the Treasurer's Report for approval in January that would normally be presented during the month of December.
Background: Motion considered due to no scheduled second meeting in December.
- C. Approved an agreement with IU13 for OnBase Document Imaging Software at a cost of \$7,507.50. (Board Attachment)
Background: This is a service agreement with IU13 for a subscription access to OnBase Document Imaging Software License along with file storage space maintained and supported by the IU13. This is a budgeted expense.
- D. Approved Change Order #29 to the High School Renovation and Additions project in the amount of \$9,169.63. (Board Attachment)
Background: Lobar GC-27 is for the locker room expansion providing for additional tile needed due to increased size of weight/cardio room.
- E. Approved a contract with Mindy Nguyen, Speech/Language Pathologist, to provide Speech/Language services at a cost not to exceed \$90.00/hour. (Board Attachment)
Background: These contracted services will be used to provide Speech/Language services as required by students' IEPs. Services will begin December 2, 2024, with an end date on or before December 2, 2025. This position is being filled due to a permanent teacher on leave.
- F. Approved a contract with Leanne Snyder, Speech/Language Pathologist, to provide Speech/Language services at a cost not to exceed \$90.00/hour. (Board Attachment)
Background: These contracted services will be used to provide Speech/Language services as required by students' IEPs. Services will begin December 2, 2024, with an end date on or before December 2, 2025. This position is being filled due to a permanent teacher on leave.
- G. Approved a contract with Dr. Michelle Scesa, Speech/Language Pathologist to provide Speech/Language services at a cost not to exceed \$90.00/hour. (Board Attachment)
Background: These contracted services will be used to provide Speech/Language services as required by students' IEPs. Services will begin December 2, 2024, with an end date on or before December 2, 2025. This position is being filled due to a permanent teacher on leave.
- H. Approved the establishment of the ELCO School District Girls' Wrestling Booster Club, effective and starting in the 2024-2025 school year, whose purpose is to support the Girls' Wrestling Team through fundraising and other approved activities that benefit the team. The Club will operate in accordance with the guidelines outlined in the submitted Bylaws and will adhere to District Policy 915.
Background: Per Board Policy 915 the School Board shall approve auxiliary organizations. The Girls' Wrestling Booster Club Treasurer will be bonded at the school district cost.

Superintendent's Report:

- Congratulations to the recipients who submitted grant requests to the ELCO Education Foundation. There were 14 recipients who were awarded monies. There will be another opportunity for grant submissions to the Foundation in the spring.

- After months of renovation work on the High School Gymnasium we are ready for the first competition. The Boys' Basketball team will be playing their first home game this Tuesday, December 3. There is a new entry to the athletic center, new bleachers, new floors, new scoreboards, new sound system, and new ventilation system. We invite everyone to come see the new gymnasium and support our Raiders.

Upcoming Dates/Announcements:

December 10, 2024 – 7:00 p.m. – Middle School Holiday Concert – HS Auditorium
December 12, 2024 – 7:00 p.m. – Intermediate School Holiday Concert – HS Auditorium
December 15, 2024 – 2:00 p.m. – High School Holiday Concert – HS Auditorium
December 23 – January 1, 2025 – NO School for Students (K-12) – Winter Break
January 2-3, 2025 – In-Service Days – (NO Students K-12)

Public Comments - Items On/Off the Agenda

- No comments were made.

Board Announcements/Comments

- Mr. Kahl – Wanted everyone to know as the president elect, he is accessible to board members, community members, and staff, if they want to speak to him.
- Mr. Kramer - Thanked Mr. Ziegler for leading the board last year.
- Mr. Ferrari – Commented on the fair and equitable distribution of appointments of committee members.

Old Business

- No Old Business was discussed.

New Business

- No New Business was discussed.

Adjournment

On a motion by Mr. Ziegler, seconded by Mrs. Moyer and approved by Voice vote, all voting Aye, President Kahl adjourned the meeting at 7:22 p.m.

Respectfully Submitted

Lori Mosser
Board Secretary