

Translations: [Spanish](#) [Vietnamese](#) [Simplified Chinese](#) [Somali](#) [Russian](#)

Subject: Update Your Emergency Contact Information

Dear MESD Families,

The safety and well-being of your student remains our highest priority. In times of emergency or urgent need, having accurate and up-to-date contact information is essential to ensuring we can respond quickly and effectively.

We understand that providing this information can feel sensitive for some families, but it is an important step in protecting and supporting your student.

We ask all families to review and update their emergency contact information in our system. This will allow us to:

- Reach you promptly in case of an emergency involving your student.
- Notify alternate contacts if you are unavailable.
- Keep you informed about school updates, including delays, closures, or early releases.

Why This Matters:

There are many situations where schools rely on emergency contact information, including:

- Situations involving a student's well-being.
- Emergencies at the school.
- Immigration enforcement or detentions.

For families with undocumented caregivers, accurate emergency contacts are particularly critical. If a caregiver is detained during the school day, the listed emergency contact will be the next person we call to ensure your child is cared for. This step can help prevent children from facing uncertainty or entering foster care due to guardianship issues.

Resources to Assist You:

We have provided an [Emergency Contact Information Card](#) to help guide you through the process of updating your information.

[English Card](#)

[Spanish Card](#)

[Vietnamese Card](#)

[Simplified Chinese Card](#)

[Somali Card](#)

[Russian Card](#)

Thank you for taking the time to ensure this critical information is current. If you have any questions or need assistance, please do not hesitate to reach out to us.

With care and commitment,
[Your Name]
[School Name]