

KENNEWICK SCHOOL DISTRICT NO. 17
SCHOOL BOARD MEETING
Administration Building
December 11, 2024

MINUTES

MEMBERS PRESENT

Board Members: Gabe Galbraith, President of the Board; Micah Valentine, Vice President of the Board; Dr. Josh Miller, Board Member; Annie Maltos, Student Representative to the Board; and Dr. Traci Pierce, Superintendent and Secretary of the Board.

Student Representative-Elect: Diego Anguiano

Cabinet Members: Matt Scott, Assistant Superintendent of K-12 Education; Alyssa St. Hilaire, Assistant Superintendent of Teaching & Learning; Dr. Thomas Brillhart, Assistant Superintendent of Operations; Robyn Chastain, Executive Director of Communications and Public Relations; and Eric Veach, Director of Information Technology.

Excused: Ron Cone, Executive Director of Information Technology

Other Guest(s): K.C. Bennion, Delta High School Principal
Paul Randall, Tri-Tech Skills Center Director

CALL TO ORDER

President Gabe Galbraith called the meeting to order at 5:30 p.m. and led the Pledge of Allegiance with approximately 98 online and in-person staff and guests.

Motion by Micah Valentine to excuse Board members Mike Connors and Brittany Gledhill.

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| Roll call vote: | Mr. Galbraith | Yes |
| | Mr. Valentine | Yes |
| | Dr. Miller | Yes |

Motion carried 3-0.

ELECTION OF OFFICERS

The election of officers was held per RCW 28A.330.010.

President

Gabe Galbraith was nominated for President by Dr. Miller.

Nominations closed with no further nominations.

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| Roll call vote: | Mr. Galbraith | Yes |
| | Mr. Valentine | Yes |

Dr. Miller Yes
Motion carried 3-0.

Vice President

Micah Valentine was nominated for Vice President by Dr. Miller.

Nominations closed with no further nominations.

Roll call vote: Mr. Galbraith Yes
 Mr. Valentine Yes
 Dr. Miller Yes
Motion carried 3-0.

Legislative Representative

Brittany Gledhill was nominated for Legislative Representative by Dr. Miller.

Nominations closed with no further nominations.

Roll call vote: Mr. Galbraith Yes
 Mr. Valentine Yes
 Dr. Miller Yes
Motion carried 3-0.

COMMUNICATIONS FROM PARENTS, STAFF, AND RESIDENTS

Katherine Chumney invited the Board to the Eastgate Elementary School STEAM Winter Wonderland event on Friday, December 13, 2024.

CONSENT ITEMS

Motion by Dr. Miller to approve the consent items as presented.

Roll call vote: Mr. Galbraith Yes
 Mr. Valentine Yes
 Dr. Miller Yes
Motion carried 3-0.

The consent items were as follows:

- Minutes of School Board Study Session November 13, 2024
- Minutes of Regular Board Meeting November 13, 2024
- Personnel Actions – Certificated, Classified, and Extracurricular
- Minimum Wage Increase and Classified Substitute Hourly Rates
- Budget Status Report Ending September 30, 2024
- Payroll and Vouchers Ending September 30, 2024

- Resolution No. 3, 2024 - 2025: Cancellation of Outstanding Warrants
- Recommendation Instructional Materials
- Resolution No. 4, 2024 – 2025: Accept Ridge View Elementary Replacement (N/L) Project as Complete
- Resolution No. 5, 2024 – 2025: Accept Ridge View Elementary Replacement (N/L) Project commissioning Report
- Policy No. 6100 ADMINISTRATION: Functional Organization Chart

COMMUNICATIONS FOLLOW UP

None

SUPERINTENDENT/BOARD MEMBER REPORT

Student Representative to the Board Annie Maltos reported on the Superintendent Student Advisory Council (SSAC) meeting.

Superintendent Dr. Traci Pierce reported visiting Washington, Cottonwood, Desert Hills Ridge View, Legacy, and Horse Heaven Hills. She shared about the legislative luncheon at Tri-Tech Skills Center and the annual Community Partners event. Dr. Pierce also shared that she attended Judge Brown's swearing-in ceremony and thanked him again for his years of service to the district as legal counsel.

Board Member Dr. Josh Miller shared that he attended the annual Community Partners Event and the WSSDA Annual Conference in Spokane. He shared that he is thankful for all the volunteers who help at our schools and encouraged others in the community to volunteer. Dr. Miller mentioned the DECA Area Competition and the upcoming Robotics Tournament.

Board Member Micah Valentine thanked all the volunteers who help at district schools. He reported visiting Endeavor High School and attending the WSSDA Annual Conference. Mr. Valentine shared that he spoke at the Parent's Rights and Education Conference, mentioned the roundtables meetings that the Board held with staff, noted his involvement with several service projects, and wished everyone a Merry Christmas.

President Gabe Galbraith reported attending the annual Community Partners event, the "PJs with Santa" event at Canyon View Elementary, and holding roundtable meetings with staff. He also shared that WIAA had several proposals to amend their handbook, which will be voted on in the next few months.

REPORTS AND DISCUSSIONS

Tri-Tech Skills Center

Tri-Tech Skills Center Director Paul Randall presented the annual report on the cooperative skills center of which the Kennewick School District serves as host District. Mr. Randall reported that the skills center provides a Career and Technical Education

(CTE) curriculum with career preparation and is a school of choice. He noted that Tri-Tech has 1,136 students, with 34% of students from Kennewick, they offer 19 preparatory programs, and they serve eight school districts. Mr. Randall also shared several student success stories and highlighted the \$45.5 million core modernization project underway, which was funded in the 2024 legislative session.

Delta High School Annual Report

Delta High School Principal K.C. Bennion presented an annual report on Delta High School, a partnership among the Kennewick, Richland, and Pasco school districts. Ms. Bennion reported that the school has an enrollment of 422 students, of which 148 are Kennewick students.

Diego Anguiano, Student Representative-Elect and Annie Maltos, Student Representative were excused from the meeting at 6:26 p.m.

2023 – 2024 Financial Close-out

Dr. Thomas Brillhart, Assistant Superintendent of Operations, presented the 2023 - 2024 year-end financial information. He provided enrollment updates and highlighted revenues, expenditures, and fund balance for the fiscal year 2023-24, as well as general budget updates for fiscal year 2024-25.

Student Goal Report: All Students Are Ready for Their Future

Alyssa St. Hilaire, Assistant Superintendent of Teaching & Learning, presented graduation rates, completion of dual-credit college-level courses, and the percentage of 8th-grade students earning high school algebra credit. Ms. St. Hilaire included data from the 2023-2024 school year, discussed actions contributing to the results, and highlighted “bright spots” in the district and schools.

UNFINISHED BUSINESS

None

NEW BUSINESS

Policy No. 3230 STUDENTS: Searches of Students and Student Privacy

Matt Scott, Assistant Superintendent of K-12 Education, presented revised Policy 3230.

Motion by Dr. Miller to accept Policy No. 3230 STUDENTS: Searches of Students and Student Privacy for first and second reading with the addition of a cross-reference in the procedure regarding electronic searches.

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| Roll call vote: | Mr. Galbraith | Yes |
| | Mr. Valentine | Yes |

Dr. Miller Yes

Motion carried 3-0.

NEXT MEETING AGENDA – Semi-Annual Retreat

The Board reviewed items for the next meeting agenda: (Semi-Annual Retreat)


- A. Dual Language Update
- B. Board Discussion and Planning
- C. Screen Superintendent Candidates and Prepare for Preliminary Interviews

OTHER BUSINESS AS AUTHORIZED BY LAW.

There being no further business, the Board adjourned at 7:53 p.m.



RECORDING SECRETARY



PRESIDENT OF THE BOARD



SECRETARY OF THE BOARD

Approved: January 22, 2025