Simi Valley Schools

SIMI VALLEY UNIFIED SCHOOL DISTRICT

BOARD APPROVED ITEMS FROM THE 1.21.25 BOE MEETING

APPROVED FOR PROCESSING
BY SUPERINTENDENT'S OFFICE
1/31/25 Date
Signature

TITLE: APPROVAL OF AGREEMENT NO. R25-02825 BETWEEN SIMI VALLEY UNIFIED SCHOOL DISTRICT AND KNOWLAND CONSTRUCTION SERVICES, INC. FOR INSPECTION SERVICES FOR THE FLOOR ABATEMENT PROJECT AT HOLLOW HILLS ELEMENTARY SCHOOL

Business & Facilities
Consent #4

January 21, 2025

Prepared by: Ron Todo, Associate Superintendent
Business & Facilities

Background Information

The district requires inspection services on an as-needed basis for the floor abatement project at Hollow Hills Elementary School. The Bond Management Office interviewed inspectors from four firms on the list of selected firms approved by the Board of Education on December 12, 2017. The firm of Knowland Construction Services, Inc. is on the list and has proposed an inspector who has the qualifications and experience required for this project.

Fiscal Analysis

Hollow Hills Floor Abatement Project **$6,240.00**

The actual cost will be based on actual inspection services performed. Said Agreement is attached as Exhibit "A". These services are based on a billing rate of $104.00 per hour, and will be funded by Measure X.

Recommendation

It is recommended that the Board of Education approve Agreement No. R25-02825 between Simi Valley Unified School District and Knowland Construction Services, Inc. for Inspection Services for the Hollow Hills Elementary Floor Abatement Project.

On motion # 81 by Trustee Smollen, seconded by Trustee Jubran and carried by a vote of 5/0, the Board of Education, by a roll-call vote, approved Agreement No. R25-02825 between Simi Valley Unified School District and Knowland Construction Services, Inc. for Inspection Services for the Hollow Hills Elementary Floor Abatement Project.

Ayes: Jones Resnick Jubran Smollen Pine Noes: 0 Absent: 0 Abstained: 0

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AGREEMENT FOR ON-GOING PROJECT INSPECTOR SERVICES
PROJECT ASSIGNMENT AMENDMENT

Hollow Hills ES Floor Abatement Project

AGREEMENT R25-02825

This Project Assignment Amendment ("PAA") is entered by and between Simi Valley Unified School District and Knowland Construction Services, Inc. ("Inspector Firm") as of January 21, 2025.

WHEREAS, the District and Inspector Firm entered into a written Agreement entitled Agreement No. A22.088 for On-Going Project Inspector Services ("Agreement") generally establishing terms and conditions for the Project Inspector's inspection services for Projects assigned by the District to the Inspector Firm for completion of Project Inspector Services.

WHEREAS, this PAA sets forth the specific terms and conditions applicable to the Assigned Project and the Project Inspector Services to be completed by the Inspector Firm for the Assigned Project.

NOW THEREFORE, the District and Project Inspector agree as follows:

1. Assigned Project Description. The Assigned Project is described as follows: Provision of an Inspector for the Hollow Hills ES Floor Abatement Project. The Inspector shall be assigned by Knowland Construction Services, Inc. to the project for the duration of the Hollow Hills Floor Abatement Project, unless another inspector is requested by the District. The inspector is to remain consistent throughout the project and cannot be replaced without approval from the District.

2. Project Inspector Services for Assigned Project. The Inspector Firm shall complete all Project Inspector Services for the Assigned Project set forth in the Agreement, including but not limited to: Preconstruction services, Phases Schematic through Project Closeout.

3. Project Inspector. The Inspector Firm designates one of the following Project Inspectors: Dan Alberico or Wayne Quire, for completion of Project Inspector Services for the Assigned Project. The Inspectors cannot be interchanged. The Inspector assigned will remain through the duration of the project. The Project Inspector must pass DOJ fingerprinting requirements identified in California Education Code Section 45125.1. The hourly billing rate for the Project Inspector designated for the Assigned Project is set forth in Attachment 1 to this PAA and is not subject to adjustment, and includes all projected costs related to AB-5, which became effective beginning on January 1, 2020. The billing is to be monthly.

4. Assigned Project Contract Price. The Contract Price for completing Project Inspector Services for the Assigned Project is **Not to Exceed Six Thousand, Two Hundred and Forty Dollars ($6,240.00)** ("Assigned Project Contract Price) per the attached Proposal from Inspector Firm dated December 12, 2024 (Attachment 2- For Fee Only). Billings for payment of the Assigned Project Contract Price shall be based on the actual and reasonable time necessary for the Project Inspector designated for the Assigned Project to complete Project Inspector Services, multiplied by the applicable hourly rate. Billings for Project Inspector Services shall be at the Straight Time hourly rates, unless the District has authorized in advance the completion of Project Inspector Services on days/times subject to Overtime or Premium Overtime hourly rates. No payment will be made and the Inspector Firm is not entitled to any compensation for any Project Inspector Services necessary as a result of the failure of the Inspector Firm to timely and completely provide Project Inspector Services. The Assigned Project Contract Price is not subject to adjustment, except as provided in Paragraph 5 of this PAA.

5. Term of PAA. The district has established the project schedule as follows: Knowland Inc, agrees to provide for continuous inspection of work for compliance with approved contract documents, see

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Attachment 1.

The actual start date for these inspection services will be based on the successful bid and award of the project. The Assigned Project Contract Price is based on the Construction Duration of the Assigned Project. If Project construction is not completed within the Construction Time and the Assigned Project Contract Price is not exhausted as of expiration of the Construction Time, the Inspector shall provide Project Inspector Services after expiration of the Construction Time without adjustment of the Assigned Project Contract Price until the Assigned Project Contract Price is exhausted. If Project construction is not completed within the Construction Time and the Assigned Project Contract Price is exhausted at the expiration of the Construction Time, or if the unexhausted portion of the Assigned Project Contract Price as of expiration of the Construction Time is exhausted prior to completion of Project Construction, the Assigned Project Contract Price is subject to adjustment by the District, for the Project Inspector Services provided after expiration of the Construction Time.

6. Agreement Terms. All terms of the Agreement for Ongoing Services A22.088 are incorporated herein and applicable to the Assigned Project, except as modified by the terms of this PAA.

IN WITNESS HEREOF, the District and the Architect have executed this Project Assignment Amendment as of the date set forth above.

District **Simi Valley Unified School District**	**"INSPECTOR FIRM"** Knowland Construction Services, Inc.
By: DocuSigned by: [signature] 09A0DE31F690455...	By: DocuSigned by: [signature] 1E1C4D9F3D9345A...
Ron Tode Associate Superintendent, Business & Facilities	Christopher Knowland President

DS MN

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ATTACHMENT 1 TO
PROJECT ASSIGNMENT AMENDMENT, AGREEMENT R25-02825 FOR PROJECT INSPECTOR SERVICES

Project Inspector	DSA Certification No.	Hourly Billing Rate (Class 1 indicated below)	
Wayne Quier or Dan Alberico, DSA Inspector, will be the inspector provided under this Project Assignment.		Straight Time Mondays-Fridays (up to 8 hours per work day)	$104.00
		Overtime Mondays-Fridays (more than 8 hours per work day) Saturdays (8 hour workday 7 AM to 6 PM)	$104.00
		Premium Overtime Saturdays (more than 8 hours per work day) Sundays Holidays	$104.00

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Simi Valley Schools
SIMI VALLEY UNIFIED SCHOOL DISTRICT

Rules of Conduct

Project: Hollow Hills ES Floor Abatement

Each contractor and subcontractor performing work on this project shall adhere to the following rules of conduct:

1. **All construction personnel will comply with current CDC/state requirements for COVID-19.**

2. Professional and courteous behavior is expected and will be used at all times.

3. Interaction with students, staff, and/or other visitors is prohibited with the exception of designated administrators.

4. The use of profanity and/or disparaging language will not be tolerated.

5. All contractors, subcontractors, architects, engineers or consultants will be required to wear a badge issued by their company as a means of identification. The badge is to be worn at all times while on the Owner's property. The badge will be visibly noticeable and located on the front of the individual's shirt. All badges are required to be returned to the Owner or designee at the completion of the project as part of the final pay application requirements.

6. All contractors and subcontractors:

    a. Shall remain in the immediate vicinity of his/her work and will not stray to other areas of the property that do not involve their company's scope of work. All restroom facilities, including student and staff, are not to be used. The contractor is responsible for mobilizing to the construction site, their own portable restroom. Specific rules regarding the portable restroom are indicated in the General Conditions.

    b. During the regular school year, each school holds classes during daytime hours. Students and staff shall be given unimpeded access to and from the classrooms and administrative areas at all times when classes are being held. Contractors and subcontractors shall not disrupt the existing utilities, which serve the classrooms and administrative offices during the course of the work. Any outages shall be scheduled with the District Project Coordinator at least 1-month in advance of the planned outage.

    c. Vehicles must be parked each day in the designated area(s). When vehicles need to be removed during school hours, the vehicles shall have lights and flashers engaged, and a "spotter," provided by the contractor and/or subcontractor, leading the vehicle off the District's property. At no time will the vehicle exceed 5 mph.

7. **Simi Valley Unified School District** properties are drug free workplaces. This policy shall be strictly enforced.

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8. Alcoholic beverages are prohibited from being brought on or consumed on any portion of the Owner's property.

9. The use of any tobacco products on the Owner's property is strictly prohibited.

10. Any lewd, obscene or otherwise indecent acts, words, or behavior by any contractor, subcontractor, architect, engineer or consultant shall not be tolerated.

11. All contractors, subcontractors, architects, engineers or consultants shall conform to a dress code whereby:

    a. No clothing that contains violent, suggestive, derogatory, obscene or racially based material may be worn. This interpretation will be made by the Owner or designee.

    b. Garments, accessories or personal grooming artifacts with slogans, graphics or pictures promoting drugs, alcohol, tobacco or any other controlled substances that are prohibited to minors will not be allowed.

    c. Tank top/mid-drift shirts and shorts of any kind are not allowed while on the Owners property.

12. All contractors, subcontractors, architects, engineers or consultants are responsible for their own means of communication including, but not limited to, telephone, cell phone, fax machine. At no time are the Owner's communication systems to be used.

13. All contractors, subcontractors, architects, engineers or consultants personal vehicles, as well as work vehicles and equipment, are the responsibility of the individual and/or company. Any damage that occurs to the vehicles and/or equipment while on the Owner's property is not the responsibility of the Owner and, therefore, any said claims for damages will not be acknowledged.

Non-compliance with any of the above-stated rules of conduct by any contractor, or subcontractor may be sufficient grounds for immediate removal from the job site and termination of the contract.

I acknowledge that I am aware of the above-stated rules of conduct and hereby certify that all of my Company's employees, consultants, suppliers, and/or any subcontractors will adhere to these provisions. I further acknowledge that any delays to the schedule perceived or otherwise, as a result of the Owner/designee removing my employee from the job site, are my company's responsibility.

DocuSigned by:
Christopher Knowland
40AE4304139B488...
Authorized Signature [SimiROC]

President
Title

Christopher Knowland
Print Name

12/30/2024
Date

Knowland Inc.
Company

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FINGERPRINT CERTIFICATE

I, Christopher Knowland (Print Name) [SimiEDU45125-1], am the President (Title) of Knowland Inc. (Entity). I declare, state, and certify all of the following:

1. I am aware of the provisions and requirements of California Education Code §45125.1, regarding fingerprinting of persons providing services to school districts. As such, I understand that **any employee who interacts with students outside of the immediate supervision and control of the pupil's parent or guardian or a school district employee** has a valid criminal records summary as described in Education Code §44237, and has not been convicted of a felony as described in Education Code §45122.1.

   Entity shall ensure District that Entity has a California Department of Justice issued ORI number under which Entity's employees have been fingerprinted and have a valid criminal record summary AND that **Entity has a contract with the Department of Justice in order to receive notification of subsequent state or federal arrests or dispositions**. Entity shall provide any subsequent arrest and conviction information it receives to the District pursuant to the subsequent arrest service.

   Entity's DOJ issued ORI Number → NA ← **If your entity does not have an ORI #, STOP** and contact the School District's Purchasing Director at 805-306-4500 x4601.

   As an alternative to Entity having an ORI number, the District may allow Entity's supervisory employees to be fingerprinted under the District's ORI number. Contact the District's Purchasing Director at 805-306-4500 x4601.
2. I have personal knowledge of and/or have made due and diligent inquiry with respect to the following, and based on said knowledge and/or inquiry I certify that:
   A. The fingerprints of each person identified on Attachment B-1 have been submitted to the California Department of Justice under the ORI number provided above pursuant to Education Code §45125.1; and,
   B. The California Department of Justice has issued written or electronic verification that each person identified on Attachment B-1 has not been convicted of a felony, as defined in Education Code §45122.1, and has no criminal felony proceedings, as defined in Education Code §45122.1, pending against him or her.
3. Entity shall provide **additional Fingerprint Certificates** for each and every employee who is not identified on Attachment B-1 prior to permitting such person(s) to perform any work on District sites.
4. I certify that Entity is NOT a sole proprietorship. (If Entity is a sole proprietorship, contact the District's Purchasing Director)
5. Entity and I understand that if the District determines that Entity has either: (a) made a false certification herein, or (b) violates this certification by failing to carry out and to implement the requirements of California Education Code §45125.1, the Contract is subject to termination, suspension of payments, or both.
6. **Entity shall submit with this certificate a copy of Entity's Department Of Justice agency approval letter.**
7. I am authorized to execute this Fingerprint Certificate on behalf of the Entity. All of the statements set forth above and all of the information provided in Attachment B-1 are true, correct, complete, and accurate. Further, there are no omissions or misstatements of material fact in the foregoing statements or in the information set forth in Attachment B-1 which would render such statements and/or information to be false or misleading.

Unsupervised Contact with students means contact that provides the person opportunity and probability for personal communication or touch with students when not under direct District supervision. Entity shall ensure that Entity, any subcontractors of all tiers, and their officers, employees, and agents will have no Unsupervised Contact with students while on District property. Entity will work with the District and with Entity's subcontractors to ensure compliance with this requirement and shall take all measures necessary to ensure compliance with this requirement, without compromising the day-to-day educational operations at each school site where Entity is performing work.

I declare under penalty of perjury under the laws of the State of California that all of the foregoing is true and correct.

Executed at Los Angeles (City and State) [SimiEDU45125-1b] this ____ day of 12/30/2024, 20____.

DocuSigned by: Christopher knowland (Signature)

Christopher Knowland (Handwritten or Typed Name)

*** * * ATTACHMENT B-1 MUST BE COMPLETED IN ACCORDANCE WITH THE ABOVE * * ***

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FINGERPRINT CERTIFICATE

ATTACHMENT B-1

[SimiEDU45125-2]

The fingerprints of each person identified below have been submitted to the California Department of Justice under the Entity's California Department of Justice issued ORI number pursuant to Education Code §45125.1; and,

The California Department of Justice has issued written or electronic verification that each person identified has not been convicted of a felony, as defined in Education Code §45122.1, and has no criminal felony proceedings, as defined in Education Code §45122.1, pending against him or her.

Chris Knowland

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DRUG-FREE WORKPLACE CERTIFICATION

I, Christopher Knowland (Print Name) [SimiGOV8350], am the President (Title) of

Knowland Inc. (Contractor Name)

I declare, state and certify to all of the following:

1. I am aware of the provisions and requirements of California Government Code §§8350 et seq., the Drug Free Workplace Act of 1990.
2. I am authorized to certify, and do certify, on behalf of Contractor that a drug free workplace will be provided by Contractor by doing all of the following:

   A. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensation, possession or use of a controlled substance is prohibited in Contractor's workplace and specifying actions which will be taken against employees for violation of the prohibition;

   B. Establishing a drug-free awareness program to inform employees about all of the following:
      i. The dangers of drug abuse in the workplace;
      ii. Contractor's policy of maintaining a drug-free workplace;
      iii. The availability of drug counseling, rehabilitation and employee-assistance programs; and
      iv. The penalties that may be imposed upon employees for drug abuse violations;

   C. Requiring that each employee engaged in the performance of the Contract be given a copy of the statement required by subdivision (A), above, and that as a condition of employment by Contractor in connection with the Work of the Contract, the employee agrees to abide by the terms of the statement.

   D. Contractor agrees to fulfill and discharge all of Contractor's obligations under the terms and requirements of California Government Code §8355 by, inter alia, publishing a statement notifying employees concerning: (i) the prohibition of any controlled substance in the workplace, (ii) establishing a drug-free awareness program, and (iii) requiring that each employee engaged in the performance of the Work of the Contract be given a copy of the statement required by California Government Code §8355(a) and requiring that the employee agree to abide by the terms of that statement.

3. Contractor and I understand that if the District determines that Contractor has either: (i) made a false certification herein, or (ii) violated this certification by failing to carry out and to implement the requirements of California Government Code §§8355, the Contract awarded herein is subject to termination, suspension of payments, or both. Contractor and I further understand that, should Contractor violate the terms of the Drug-Free Workplace Act of 1990, Contractor may be subject to debarment in accordance with the provisions of California Government Code §§8350, et seq.
4. Contractor and I acknowledge that Contractor and I are aware of the provisions of California Government Code §§8350, et seq. and hereby certify that Contractor and I will adhere to, fulfill, satisfy and discharge all provisions of and obligations under the Drug-Free Workplace Act of 1990.

I declare under penalty of perjury under the laws of the State of California that all of the foregoing is true and correct.

12/30/2024

Executed at Los Angeles (City and State) this ____day of _____, 20____.

DocuSigned by:
Christopher Knowland
42CF1B8B89B94B8...
(Signature)

Christopher Knowland
(Printed or Typed Name)

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TOBACCO-FREE ENVIRONMENT CERTIFICATION

PROJECT: Hollow Hills ES Floor Abatement

This Tobacco-Free Environment Certification form is required from the successful Bidder.

The contract between **Simi Valley Unified School District** ("District") and

Knowland Inc. ("Contractor" or "Bidder") includes the following provisions:
[SimiLAB6400]

Pursuant to, without limitation, 20 U.S.C. section 6083, Labor Code section 6400 et seq., Health & Safety Code section 104350 et seq. and District Board Policies, all District sites, including the Project site, are tobacco-free environments. Smoking, vaping, and the use of tobacco products by all persons is prohibited on or in District property. District property includes school buildings, school grounds, school owned vehicles and vehicles owned by others while on District property.

I acknowledge that I am aware of the District's policy regarding tobacco-free environments at District sites, including the Project site and hereby certify that I will adhere to the requirements of that policy and not permit any of my firm's employees, agents, subcontractors, or my firm's subcontractors' employees or agents to use tobacco and/or smoke/vape on any District site.

Date: 12/30/2024

Contractor: Knowland Inc.

Signature: DocuSigned by: Christopher Knowland 40AE430139B94B8...

Print Name: Christopher Knowland

Title: President

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NON-COLLUSION DECLARATION

PROJECT: Hollow Hills ES Floor Abatement

STATE OF CALIFORNIA

COUNTY OF Los Angeles

I, Christopher Knowland, being first duly sworn, deposes and says that I am
(Typed or Printed Name) [SimiPCC7106]

the President of Knowland Inc., the party submitting
(Title) (Bidder Name)

the foregoing Bid Proposal ("the Bidder"). In connection with the foregoing Bid Proposal, the undersigned declares, states and certifies that:

1. The Bid Proposal is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization or corporation.
2. The Bid Proposal is genuine and not collusive or sham.
3. The Bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid, and has not directly or indirectly colluded, conspired, connived, or agreed with any other bidder or anyone else to put in sham bid, or to refrain from bidding.
4. The Bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price, or that of any other bidder, or to fix any overhead, profit or cost element of the bid price or that of any other bidder, or to secure any advantage against the public body awarding the contract or of anyone interested in the proposed contract.
5. All statements contained in the Bid Proposal and related documents are true.
6. The Bidder has not, directly or indirectly, submitted the bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay, any fee to any person, corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof to effectuate a collusive or sham bid.

Executed this 12/30/2024 day of _____, 20__ at Los Angeles.
(City, County and State)

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

DocuSigned by:
Christopher Knowland
40AE430139B94B8...
(Signature)

Christopher Knowland
(Name Printed or Typed)

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Simi Valley Schools
SIMI VALLEY UNIFIED SCHOOL DISTRICT

INSTRUCTIONS for the CERTIFICATE OF INSURANCE and ADDITIONAL INSURED ENDORSEMENT

The Ventura County Schools Self-Funding Authority requires that our district obtain a **Certificate of Insurance** and **Additional Insured Endorsements** prior to our school/district utilizing your company's services. The instructions below can be used as a guide to help meet our District requirements:

NOTE: YOUR SPECIFIC LIMITS MAY DIFFER. See contract/agreement for required limits.

- INSURED NAME and ADDRESS must be shown.
- INSURANCE CARRIER must be satisfactory to district, with a current A.M. Best rating of no less than (financial strength: financial size) A-:VII.
- GENERAL LIABILITY *(Additional Insured Endorsement Required)*
  1. Commercial General Liability "box" must be checked.
  2. Occurrence "box" must be checked.
  3. Policy number must be shown.
  4. Policy effective and expiration dates must be current.
  5. Each Occurrence limit must be at least $2,000,000.00.
  6. Personal and Advertising Injury limit must be at least $1,000,000.00.
  7. General Aggregate limit must be at least $4,000,000.00.
  8. Products/Completed Operations Aggregate limit must be at least $1,000,000.00.

  - ADDITIONAL INSURED ENDORSEMENT including COMPLETED OPERATIONS ISO form **"CG 20 10 11 85" or "CG 20 10 10 01 and CG 20 37 10 01" or equivalent** must be included. (See page 2 for other acceptable endorsements)
  - PRIMARY, NON-CONTRIBUTORY ENDORSEMENT ISO form **"CG 20 01 01 13" or equivalent**
  - WAIVER OF SUBROGATION ISO form **"CG 24 04 05 09" or equivalent**

  Name of Person or Organization on endorsement must show: "Simi Valley Unified School District, its governing board, officers, agents, employees, and/or volunteers as additional insureds."

- AUTOMOBILE LIABILITY *(Additional Insured Endorsement Required)*
  Combined Single Limit (each accident) must be at least $1,000,000.00.
  Any "box" checked is preferred. Owned and Non-owned "boxes" must be checked at a minimum.

  - ADDITIONAL INSURED ENDORSEMENT **"CA 20 48 10 13" or equivalent**

- UMBRELLA LIABILITY ***if applicable*** provides additional coverage amount.
  Occurrence "box" must be checked.
- WORKERS' COMPENSATION & EMPLOYERS' LIABILITY
  Statutory limits required for Workers' Compensation. Minimum of $1,000,000 for Employer's Liability.
- PROFESSIONAL LIABILITY or Errors & Omissions ***if applicable*** (typical for architects, consultants, etc.).
  Limit must be at least $1,000,000.00. Claims Made "box" must be checked.
- POLLUTION LIABILITY ***if applicable*** (required for hazardous materials, waste **haulers**, pest control, etc.).Limit must be at least $1,000,000.00 each occurrence (or as statutorily mandated by regulatory agencies)
- DESCRIPTION OF OPERATIONS
  District prefers certificate be applicable to "All operations during the policy period at Simi Valley Unified School District sites". Carrier may limit certificate to a specific project.
- CERTIFICATE HOLDER **must read as follows:**
  Simi Valley Unified School District
  101 W. Cochran Street
  Simi Valley, CA 93065
- CERTIFICATE MUST BE SIGNED

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The following is a breakdown of acceptable Additional Insured Endorsements and their combinations.

Name of Person or Organization on endorsement must show: "Simi Valley Unified School District, its governing board, officers, agents, employees, and/or volunteers as additional insureds."

Public Works / Contractors

Endorsement		**AND** Endorsement
391-1006 08 16	ECP 1004 0410	None
AB 91 89 (08/07)	EN 0137-0211	
AP2009US 04-10	G-123127-B	
CG 20 10 11 85	G-17957-G (01/01)	
CG 20 10M 11 85	GA 4523IL 05 20	
CG 20 10R 12/11	HG 00 01 09 16	
CG 20 26 11 85	J6858 102/93-6858 (10/12)	
CG 72 77 10 15	PPB 304 02 12	
CG 81 86	SB-146968-A (01/06)	
CMP-4786.1	SPE 0001-0115	
CNA 74705XX (01/15)	SS 00 08 04 05	
CNA 74872 (01/15)	U-GL-2162A CW (02/19)	
CNA 75079XX (01/15)	W433 (09/12)	

TWO endorsements are required:

Endorsement (Ongoing operations)		**AND** Endorsement (Operations completed)
49-0108 (07/11)	EN0321-0211	80-02-8446 (1/15)
80-02-2305 (03-17)	EPACE101-0814	AB 9067 12-93
80-02-2367 (05/07)	G-140331-D (01/13)	BP 04 48 07 13 or 01 97
81995 (02/09)	GBA 105014 1215	CA 04 44 10 13
AB 918908 07	GLS-448s (02/15)	CG 20 10M 11 85
ALZ AIE OPWS 00 01 03 18	HG 00 01 09 16	CG 20 37 07 04
BP 04 50 07 13	ISO 49-0108 07 11	CG 20 37 10 01
BP 79 96 07 13	ISO u156-0310	CG 21 54 01 96
BP 80 21 10 15	L 815 (02/15)	CG 85 83 04 13
BP 89 05 01 87	ML 10 81 04 13	CG T8 04 08 18
CA 990312 05 14	SB146932F (6-16)	ECG 20 598 05 09
CG 20 07 04 13	SCG 20 30 09 07	EN0320-0211
CG 20 10	SS 41 70 06 11	EN0111-0211
CG 20 26	TM 172 10 11	EPACE100-0814
CG 20 33	TMGL 172 10/11	G-19160-B (11/97)
CG 20 38 04 13	U156-0310	GLS-150s (07/06)
CG 73 23 11 11	U-GL-1175-F-CW (04/13)	ML 13 57 04 13
CG 7578 (05/15)	U-GL-1177-F-CW (04/13)	SB 146968B (6-16)
CG 88 10 04 13	VCG 207 (07/09)	SS 41 71 12 19
CGL 20 33 08 15	VLCG 2026 07 04	SCIS-BAICOM-1 (10/15)
CNA 71527xx (10/12)	WW433A (02/19)	TM 176 1011
CNA 97587xx (4-2020)		TMGL 175 01 20
ECG 20 596 (04/12)		
ECG 20 583 07 04		

For Travelers Companies:		**AND**
CG D3 81 09 07	CG D2 47 04 19	None
CG D3 81 09 15	CG D1 44 02 19	
CG D3 82 09 15	CG D2 46 04 19	
CG D1 05 04 94	CG D6 04 02 19	
CG D2 47 08 05	CG TI 00 02 19	
CG D3 61 03 05	CG T8 02 12 21	CG 20 37 10 01 or CG 20 37 07 04
CG D3 16 02 19	CG T8 03 03 22	CG D2 46 04 19
CG D4 17 01 12		CG T8 01 12 21

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POLICY NUMBER:

COMMERCIAL GENERAL LIABILITY
CG 20 37 07 04

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED – OWNERS, LESSEES OR CONTRACTORS – COMPLETED OPERATIONS

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s):	Location And Description Of Completed Operations
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.	

Section II – Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury" or "property damage" caused, in whole or in part, by "your work" at the location designated and described in the schedule of this endorsement performed for that additional insured and included in the "products-completed operations hazard".

SAMPLE

Docusign Envelope ID: DF3CA52E-1E3C-4011-A9DC-38AD51862151

Knowland
CONSTRUCTION SERVICES

Attachment 2 - For Fee Only

DSA INSPECTORS

PROPOSAL FOR PROJECT INSPECTOR SERVICES

SCHOOL DISTRICT:	**Simi Valley Unified School District**
INSPECTORS:	**Dan Alberico / Wayne Quier / Leo Scarpace / Bob Nelson / Jonathan Rizkalla / Steven Rizkalla or other approved KCS Personnel**
PROJECT:	**Hollow Hills – Flooring Abatement Project**
DURATION:	**Summer 2025; June 2025 – July 2025 (5 weeks, 50 hours)** **+ 10 hours contingency**
RATE:	**Class 1: $104.00/hr** **Class 2: $100.00/hr** **Class 3: $96.00/hr** **Project Engineer: $78.00/hr**
TOTAL ESTIMATE:	**$6,240.00 NTE**

**Hourly Rate increase of $3 at the start of every January of the construction/ contract period.*

PROJECT INSPECTOR AGENCY AGREEMENT AND CONTRACT DUTIES:

1. Knowland Construction Services agrees to provide for continuous inspection of work for compliance with approved contract documents. Project Inspector duties as outlined in Title 24, Part 1, Chapter 4, Sections 4-333 thru 4-342 California Code of Regulations, including DSA Interpretive Regulations A-6, A-7, A-8, and as incorporated in the following paragraphs.

2. Represent the District under the guidance of the designee of the District Superintendent.

3. Attend all planning, pre-construction conference, project meetings, or meetings as required by the District.

4. Monitor and observe all Special Inspections performed by the Districts contracted Testing Lab as required by the Testing and Inspections Sheet and as outlined in the Project Specifications. Maintain and update a log specifying hours spent on the project by Special Inspectors. Perform or monitor testing for Torque, Epoxy, Pull Tests, and other tests as approved by the DSA Field Engineer. Knowland Construction Services shall assist in minimizing unnecessary costs for testing where possible.

5. The District & the Inspector, Knowland Construction Services, shall each defend and hold harmless each other against any losses, liabilities, damages, injuries, claims, costs, or expenses arising out of or connected with the provisions of this agreement and the contract documents.

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6. The Agreement shall begin upon written notice by a representative of the District and remain in effect continuously until project closeout, unless terminated in writing. Contract is intended to be an agency agreement and may be terminated in 15 days by either party with or without cause. This Agency Agreement shall be assignable to other schools within the District, and shall apply to other Inspectors as requested and approved by the District. The District shall not employ, contract, or engage in business or mutually beneficial relationships with Inspectors introduced to the District through Knowland Construction Services for a period of two (2) years after the dissolution of any contracts through Knowland Construction Services unless permission is granted prior to such relationships.

7. Knowland Construction Services shall maintain in effect a $1 million General Liability insurance policy, Workman's Compensation as required, and Full Liability Auto Insurance as required. District requests for additional insurances shall be paid additionally by the District at current market rates.

8. Simi Valley Unified School District agrees to pay Knowland Construction Services the cost of project services billed at the rate as outlined in the fee schedule within 30 working days of receipt of invoice. KCS shall bill in (4) or (8) hour increments (to include drive time) for each site visit. Overtime shall be billed at 1 ½ times standard pay or per the local operator's union. The fee schedule shall escalate $3/hr. each January after the contract is approved. KCS will allocate (4) hours per month, per project for KCS administrative fees/ Project Management oversight. Knowland Construction Services (Project Inspectors /Project Managers/ Engineers) shall provide all necessary cell phones, laptop computers, digital cameras, and equipment necessary to maintain proper documentation and administrative functions throughout the duration of the project. The District shall provide all utility lines, office space and furniture on an off-site location. KCS at its own discretion may utilize project managers or project engineers to perform administrative, report writing, DSA Box, and other duties where it is in the interest of the project.

9. When an IOR is on vacation or unable to be at the project for reasons beyond his reasonable control, a Project Manager / Project Engineer will be assigned to oversee the project, and shall be responsible for the accurate reporting of all activities to the Inspector of Record. Hours billed for inspection services shall include only hours worked in support of the project. Other billing arrangements may be as agreed in writing by the District.

Dated: December 12, 2024

Christopher Knowland

Christopher Knowland – KCS

Dated: December 12, 2024

Agent – SVUSD

Certificate Of Completion

Envelope Id: DF3CA52E-1E3C-4011-A9DC-38AD51862151
Status: Completed
Subject: Complete with Docusign: Knowland Construction Srvs R25-02825 Hollow Hills Abatement.pdf
Source Envelope:
Document Pages: 15
Signatures: 7
Certificate Pages: 5
Initials: 1
AutoNav: Enabled
EnvelopeId Stamping: Enabled
Time Zone: (UTC-08:00) Pacific Time (US & Canada)

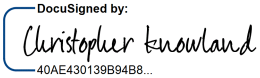
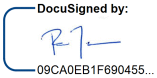
Envelope Originator:
Bond Contracts
Simi Valley Unified School District
101 West Cochran Street
Simi Valley, CA 93065
bondcontracts@simivalleyusd.org
IP Address: 207.157.143.39

Record Tracking

Status: Original
12/20/2024 9:56:32 AM
Holder: Bond Contracts
bondcontracts@simivalleyusd.org
Location: DocuSign

Security Appliance Status: Connected
Pool: StateLocal

Storage Appliance Status: Connected
Pool: Simi Valley Unified School District
Location: DocuSign

Signer Events	Signature	Timestamp
Christopher Knowland chrisk@knowlandinc.com President Knowland Inc. Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Accepted: 1/6/2023 7:11:50 AM ID: a87fc5d7-3af9-4bee-8182-8ce4c3272e37	DocuSigned by:  40AE430139B94B8... Signature Adoption: Pre-selected Style Using IP Address: 98.97.60.38	Sent: 12/20/2024 10:07:53 AM Viewed: 12/30/2024 11:30:00 AM Signed: 12/30/2024 11:33:46 AM
Maria Nieto maria.nieto@simivalleyusd.org Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Accepted: 1/22/2025 11:56:42 AM ID: 2cc148c0-352e-4ef9-ba4a-3d15d22de475	DS  Signature Adoption: Pre-selected Style Using IP Address: 207.157.143.39	Sent: 12/30/2024 11:33:48 AM Resent: 1/22/2025 11:30:49 AM Viewed: 1/22/2025 11:56:42 AM Signed: 1/22/2025 11:56:56 AM
Ron Todo ron.todo@simivalleyusd.org Associate Superintendent Simi Valley Unified Security Level: Email, Account Authentication (None) **Electronic Record and Signature Disclosure:** Accepted: 1/22/2025 12:50:48 PM ID: 850b068c-2f8a-4daa-9d2c-f1ae13c202a8	DocuSigned by:  09CA0EB1F690455... Signature Adoption: Uploaded Signature Image Using IP Address: 207.157.143.41	Sent: 1/22/2025 11:56:58 AM Viewed: 1/22/2025 12:50:48 PM Signed: 1/22/2025 12:50:52 PM

In Person Signer Events	Signature	Timestamp

Editor Delivery Events	Status	Timestamp

Agent Delivery Events	Status	Timestamp

Intermediary Delivery Events	Status	Timestamp

Certified Delivery Events	Status	Timestamp

Carbon Copy Events	Status	Timestamp

Witness Events	Signature	Timestamp

Notary Events	Signature	Timestamp

Envelope Summary Events	Status	Timestamps
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Certified Delivered	Security Checked	1/22/2025 12:50:48 PM
Signing Complete	Security Checked	1/22/2025 12:50:52 PM
Completed	Security Checked	1/22/2025 12:50:52 PM

Payment Events	Status	Timestamps

Electronic Record and Signature Disclosure

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, Simi Valley Unified School District (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a $0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact Simi Valley Unified School District:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:
To contact us by email send messages to: sean.goldman@simivalleyusd.org

To advise Simi Valley Unified School District of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at sean.goldman@simivalleyusd.org and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from Simi Valley Unified School District

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to sean.goldman@simivalleyusd.org and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with Simi Valley Unified School District

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;

ii. send us an email to sean.goldman@simivalleyusd.org and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: https://support.docusign.com/guides/signer-guide-signing-system-requirements.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

By selecting the check-box next to 'I agree to use electronic records and signatures', you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify Simi Valley Unified School District as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by Simi Valley Unified School District during the course of your relationship with Simi Valley Unified School District.

APPROVED FOR PROCESSING
BY SUPERINTENDENT'S OFFICE
1/21/25 Date
Signature

TITLE: APPROVAL OF AGREEMENT NO. R25-02824 BETWEEN SIMI VALLEY UNIFIED SCHOOL DISTRICT AND KNOWLAND CONSTRUCTION SERVICES, INC. FOR INSPECTION SERVICES FOR THE CLASSROOM RENOVATION AT GARDEN GROVE ES

Business & Facilities
Consent #5

January 21, 2025

Prepared by: Ron Todo, Associate Superintendent
Business & Facilities

Background Information

The District requires inspection services on an as-needed basis for the classroom renovation project at Garden Grove ES. The Bond Management Office interviewed inspectors from four firms on the list of selected firms approved by the Board of Education on December 12, 2017. The firm of Knowland Construction Services, Inc. is on the list and has proposed an inspector who has the qualifications and experience required for this project.

Fiscal Analysis

Garden Grove ES Classroom Renovation Project **$6,656.00**

Actual cost will be based on actual inspection services performed. Said Agreement is attached as Exhibit "A". These services are based on a billing rate of $104.00 per hour, and will be funded by Measure X.

Recommendation

It is recommended that the Board of Education approve Agreement No. R25-02824 between Simi Valley Unified School District and Knowland Construction Services, Inc. for Inspection Services for the Garden Grove ES Classroom Renovation Project.

On motion # 81 by Trustee Smollen, seconded by Trustee Jubran and carried by a vote of 5/0, the Board of Education, by a roll-call vote, approved Agreement No. R25-02824 between Simi Valley Unified School District and Knowland Construction Services, Inc. for Inspection Services for the Garden Grove ES Classroom Renovation Project.

Ayes: James Resnick Jubran Smollen Pine Noes: 0 Absent: 0 Abstained: 0

Docusign Envelope ID: ABA82615-B29A-482B-96FD-5B22A92F9AE5

AGREEMENT FOR ON-GOING PROJECT INSPECTOR SERVICES
PROJECT ASSIGNMENT AMENDMENT

AGREEMENT R25-02824

This Project Assignment Amendment ("PAA") is entered by and between Simi Valley Unified School District and Knowland Construction Services, Inc. ("Inspector Firm") as of January 21, 2025.

WHEREAS, the District and Inspector Firm entered into a written Agreement entitled Agreement No. A22.088 for On-Going Project Inspector Services ("Agreement") generally establishing terms and conditions for the Project Inspector's inspection services for Projects assigned by the District to the Inspector Firm for completion of Project Inspector Services.

WHEREAS, this PAA sets forth the specific terms and conditions applicable to the Assigned Project and the Project Inspector Services to be completed by the Inspector Firm for the Assigned Project.

NOW THEREFORE, the District and Project Inspector agree as follows:

1. Assigned Project Description. The Assigned Project is described as follows: Provision of an Inspector for the Garden Grove ES Classroom Renovation. The Inspector shall be assigned by Knowland Construction Services, Inc. to the project for the duration of the Garden Grove ES Classroom Renovation Project, unless another inspector is requested by the District. The inspector is to remain consistent throughout the project and cannot be replaced without approval from the District.

2. Project Inspector Services for Assigned Project. The Inspector Firm shall complete all Project Inspector Services for the Assigned Project set forth in the Agreement, including but not limited to: Preconstruction services, Phases Schematic through Project Closeout.

3. Project Inspector. The Inspector Firm designates one of the following Project Inspectors: Dan Alberico or Wayne Quire, for completion of Project Inspector Services for the Assigned Project. The Inspectors cannot be interchanged. The Inspector assigned will remain through the duration of the project. The Project Inspector must pass DOJ fingerprinting requirements identified in California Education Code Section 45125.1. The hourly billing rate for the Project Inspector designated for the Assigned Project is set forth in Attachment 1 to this PAA and is not subject to adjustment, and includes all projected costs related to AB-5, which became effective beginning on January 1, 2020. The billing is to be monthly.

4. Assigned Project Contract Price. The Contract Price for completing Project Inspector Services for the Assigned Project is **Not to Exceed Six Thousand, Six Hundred and Fifty-Six Dollars ($6,656.00)** ("Assigned Project Contract Price) per the attached Proposal from Inspector Firm dated December 12, 2024 (Attachment 2- For Fee Only). Billings for payment of the Assigned Project Contract Price shall be based on the actual and reasonable time necessary for the Project Inspector designated for the Assigned Project to complete Project Inspector Services, multiplied by the applicable hourly rate. Billings for Project Inspector Services shall be at the Straight Time hourly rates, unless the District has authorized in advance the completion of Project Inspector Services on days/times subject to Overtime or Premium Overtime hourly rates. No payment will be made and the Inspector Firm is not entitled to any compensation for any Project Inspector Services necessary as a result of the failure of the Inspector Firm to timely and completely provide Project Inspector Services. The Assigned Project Contract Price is not subject to adjustment, except as provided in Paragraph 5 of this PAA.

5. Term of PAA. The district has established the project schedule as follows: Knowland Inc, agrees to provide for continuous inspection of work for compliance with approved contract documents, see Attachment 1.

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The actual start date for these inspection services will be based on the successful bid and award of the project. The Assigned Project Contract Price is based on the Construction Duration of the Assigned Project. If Project construction is not completed within the Construction Time and the Assigned Project Contract Price is not exhausted as of expiration of the Construction Time, the Inspector shall provide Project Inspector Services after expiration of the Construction Time without adjustment of the Assigned Project Contract Price until the Assigned Project Contract Price is exhausted. If Project construction is not completed within the Construction Time and the Assigned Project Contract Price is exhausted at the expiration of the Construction Time, or if the unexhausted portion of the Assigned Project Contract Price as of expiration of the Construction Time is exhausted prior to completion of Project Construction, the Assigned Project Contract Price is subject to adjustment by the District, for the Project Inspector Services provided after expiration of the Construction Time.

6. Agreement Terms. All terms of the Agreement for Ongoing Services A22.088 are incorporated herein and applicable to the Assigned Project, except as modified by the terms of this PAA.

IN WITNESS HEREOF, the District and the Architect have executed this Project Assignment Amendment as of the date set forth above.

District **Simi Valley Unified School District**	**"INSPECTOR FIRM"** Knowland Construction Services, Inc.
By: DocuSigned by: [signature]	By: DocuSigned by: Chris Knowland
Ron Tedo Associate Superintendent, Business & Facilities	Christopher Knowland President

DS

Docusign Envelope ID: ABA82615-B29A-482B-96FD-5B22A92F9AE5

ATTACHMENT 1 TO
PROJECT ASSIGNMENT AMENDMENT, AGREEMENT R25-02824 FOR PROJECT INSPECTOR SERVICES

Project Inspector	DSA Certification No.	Hourly Billing Rate (Class 1 indicated below)	
Wayne Quier or Dan Alberico, DSA Inspector, will be the inspector provided under this Project Assignment.		Straight Time Mondays-Fridays (up to 8 hours per work day)	$104.00
		Overtime Mondays-Fridays (more than 8 hours per work day) Saturdays (8 hour workday 7 AM to 6 PM)	$104.00
		Premium Overtime Saturdays (more than 8 hours per work day) Sundays Holidays	$104.00

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Simi Valley Schools
SIMI VALLEY UNIFIED SCHOOL DISTRICT

Rules of Conduct

Project: Garden Grove ES Classroom Renovation

Each contractor and subcontractor performing work on this project shall adhere to the following rules of conduct:

1. **All construction personnel will comply with current CDC/state requirements for COVID-19.**

2. Professional and courteous behavior is expected and will be used at all times.

3. Interaction with students, staff, and/or other visitors is prohibited with the exception of designated administrators.

4. The use of profanity and/or disparaging language will not be tolerated.

5. All contractors, subcontractors, architects, engineers or consultants will be required to wear a badge issued by their company as a means of identification. The badge is to be worn at all times while on the Owner's property. The badge will be visibly noticeable and located on the front of the individual's shirt. All badges are required to be returned to the Owner or designee at the completion of the project as part of the final pay application requirements.

6. All contractors and subcontractors:

   a. Shall remain in the immediate vicinity of his/her work and will not stray to other areas of the property that do not involve their company's scope of work. All restroom facilities, including student and staff, are not to be used. The contractor is responsible for mobilizing to the construction site, their own portable restroom. Specific rules regarding the portable restroom are indicated in the General Conditions.

   b. During the regular school year, each school holds classes during daytime hours. Students and staff shall be given unimpeded access to and from the classrooms and administrative areas at all times when classes are being held. Contractors and subcontractors shall not disrupt the existing utilities, which serve the classrooms and administrative offices during the course of the work. Any outages shall be scheduled with the District Project Coordinator at least 1-month in advance of the planned outage.

   c. Vehicles must be parked each day in the designated area(s). When vehicles need to be removed during school hours, the vehicles shall have lights and flashers engaged, and a "spotter," provided by the contractor and/or subcontractor, leading the vehicle off the District's property. At no time will the vehicle exceed 5 mph.

7. **Simi Valley Unified School District** properties are drug free workplaces. This policy shall be strictly enforced.

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8. Alcoholic beverages are prohibited from being brought on or consumed on any portion of the Owner's property.

9. The use of any tobacco products on the Owner's property is strictly prohibited.

10. Any lewd, obscene or otherwise indecent acts, words, or behavior by any contractor, subcontractor, architect, engineer or consultant shall not be tolerated.

11. All contractors, subcontractors, architects, engineers or consultants shall conform to a dress code whereby:

    a. No clothing that contains violent, suggestive, derogatory, obscene or racially based material may be worn. This interpretation will be made by the Owner or designee.

    b. Garments, accessories or personal grooming artifacts with slogans, graphics or pictures promoting drugs, alcohol, tobacco or any other controlled substances that are prohibited to minors will not be allowed.

    c. Tank top/mid-drift shirts and shorts of any kind are not allowed while on the Owners property.

12. All contractors, subcontractors, architects, engineers or consultants are responsible for their own means of communication including, but not limited to, telephone, cell phone, fax machine. At no time are the Owner's communication systems to be used.

13. All contractors, subcontractors, architects, engineers or consultants personal vehicles, as well as work vehicles and equipment, are the responsibility of the individual and/or company. Any damage that occurs to the vehicles and/or equipment while on the Owner's property is not the responsibility of the Owner and, therefore, any said claims for damages will not be acknowledged.

Non-compliance with any of the above-stated rules of conduct by any contractor, or subcontractor may be sufficient grounds for immediate removal from the job site and termination of the contract.

I acknowledge that I am aware of the above-stated rules of conduct and hereby certify that all of my Company's employees, consultants, suppliers, and/or any subcontractors will adhere to these provisions. I further acknowledge that any delays to the schedule perceived or otherwise, as a result of the Owner/designee removing my employee from the job site, are my company's responsibility.

DocuSigned by:
Chris Knowland
40AE4901...

Authorized Signature [SimiROC]

President
Title

Chris Knowland
Print Name

1/2/2025
Date

Knowland Inc.
Company

Docusign Envelope ID: ABA82615-B29A-482B-96FD-5B22A92F9AE5

FINGERPRINT CERTIFICATE

I, Chris Knowland (Print Name) [SimiEDU45125-1], am the President (Title) of Knowland Inc. (Entity). I declare, state, and certify all of the following:

1. I am aware of the provisions and requirements of California Education Code §45125.1, regarding fingerprinting of persons providing services to school districts. As such, I understand that **any employee who interacts with students outside of the immediate supervision and control of the pupil's parent or guardian or a school district employee** has a valid criminal records summary as described in Education Code §44237, and has not been convicted of a felony as described in Education Code §45122.1.

   Entity shall ensure District that Entity has a California Department of Justice issued ORI number under which Entity's employees have been fingerprinted and have a valid criminal record summary AND that **Entity has a contract with the Department of Justice in order to receive notification of subsequent state or federal arrests or dispositions**. Entity shall provide any subsequent arrest and conviction information it receives to the District pursuant to the subsequent arrest service.

   Entity's DOJ issued ORI Number → NA ← **If your entity does not have an ORI #, STOP** and contact the School District's Purchasing Director at 805-306-4500 x4601.

   As an alternative to Entity having an ORI number, the District may allow Entity's supervisory employees to be fingerprinted under the District's ORI number. Contact the District's Purchasing Director at 805-306-4500 x4601.
2. I have personal knowledge of and/or have made due and diligent inquiry with respect to the following, and based on said knowledge and/or inquiry I certify that:
   A. The fingerprints of each person identified on Attachment B-1 have been submitted to the California Department of Justice under the ORI number provided above pursuant to Education Code §45125.1; and,
   B. The California Department of Justice has issued written or electronic verification that each person identified on Attachment B-1 has not been convicted of a felony, as defined in Education Code §45122.1, and has no criminal felony proceedings, as defined in Education Code §45122.1, pending against him or her.
3. Entity shall provide **additional Fingerprint Certificates** for each and every employee who is not identified on Attachment B-1 prior to permitting such person(s) to perform any work on District sites.
4. I certify that Entity is NOT a sole proprietorship. (If Entity is a sole proprietorship, contact the District's Purchasing Director)
5. Entity and I understand that if the District determines that Entity has either: (a) made a false certification herein, or (b) violates this certification by failing to carry out and to implement the requirements of California Education Code §45125.1, the Contract is subject to termination, suspension of payments, or both.
6. **Entity shall submit with this certificate a copy of Entity's Department Of Justice agency approval letter.**
7. I am authorized to execute this Fingerprint Certificate on behalf of the Entity. All of the statements set forth above and all of the information provided in Attachment B-1 are true, correct, complete, and accurate. Further, there are no omissions or misstatements of material fact in the foregoing statements or in the information set forth in Attachment B-1 which would render such statements and/or information to be false or misleading.

Unsupervised Contact with students means contact that provides the person opportunity and probability for personal communication or touch with students when not under direct District supervision. Entity shall ensure that Entity, any subcontractors of all tiers, and their officers, employees, and agents will have no Unsupervised Contact with students while on District property. Entity will work with the District and with Entity's subcontractors to ensure compliance with this requirement and shall take all measures necessary to ensure compliance with this requirement, without compromising the day-to-day educational operations at each school site where Entity is performing work.

I declare under penalty of perjury under the laws of the State of California that all of the foregoing is true and correct.

Executed at Los Angeles (City and State) [SimiEDU45125-1b] this ____ day of 1/2/2025, 20____.

DocuSigned by: Chris Knowland (Signature) 40AE430739B94B8...

Chris Knowland (Handwritten or Typed Name)

*** * * ATTACHMENT B-1 MUST BE COMPLETED IN ACCORDANCE WITH THE ABOVE * * ***

Docusign Envelope ID: ABA82615-B29A-482B-96FD-5B22A92F9AE5

FINGERPRINT CERTIFICATE

ATTACHMENT B-1

[SimiEDU45125-2]

The fingerprints of each person identified below have been submitted to the California Department of Justice under the Entity's California Department of Justice issued ORI number pursuant to Education Code §45125.1; and,

The California Department of Justice has issued written or electronic verification that each person identified has not been convicted of a felony, as defined in Education Code §45122.1, and has no criminal felony proceedings, as defined in Education Code §45122.1, pending against him or her.

Chris Knowland

Docusign Envelope ID: ABA82615-B29A-482B-96FD-5B22A92F9AE5

NON-COLLUSION DECLARATION

PROJECT: Garden Grove ES Classroom Renovation

STATE OF CALIFORNIA

COUNTY OF Los Angeles

I, Chris Knowland, being first duly sworn, deposes and says that I am
(Typed or Printed Name) [SimiPCC7106]

the President of Knowland Inc., the party submitting
(Title) (Bidder Name)

the foregoing Bid Proposal ("the Bidder"). In connection with the foregoing Bid Proposal, the undersigned declares, states and certifies that:

1. The Bid Proposal is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization or corporation.
2. The Bid Proposal is genuine and not collusive or sham.
3. The Bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid, and has not directly or indirectly colluded, conspired, connived, or agreed with any other bidder or anyone else to put in sham bid, or to refrain from bidding.
4. The Bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price, or that of any other bidder, or to fix any overhead, profit or cost element of the bid price or that of any other bidder, or to secure any advantage against the public body awarding the contract or of anyone interested in the proposed contract.
5. All statements contained in the Bid Proposal and related documents are true.
6. The Bidder has not, directly or indirectly, submitted the bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay, any fee to any person, corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof to effectuate a collusive or sham bid.

Executed this ____ day of _____, 20__ at Los Angeles, CA.
1/2/2025 (City, County and State)

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

DocuSigned by:
Chris Knowland
40AE430139B94B8...
(Signature)

Chris Knowland
(Name Printed or Typed)

Docusign Envelope ID: ABA82615-B29A-482B-96FD-5B22A92F9AE5

DRUG-FREE WORKPLACE CERTIFICATION

I, Chris Knowland, am the President of
(Print Name) [SimiGOV8350] (Title)

Knowland Inc.
(Contractor Name)

I declare, state and certify to all of the following:

1. I am aware of the provisions and requirements of California Government Code §§8350 et seq., the Drug Free Workplace Act of 1990.
2. I am authorized to certify, and do certify, on behalf of Contractor that a drug free workplace will be provided by Contractor by doing all of the following:

   A. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensation, possession or use of a controlled substance is prohibited in Contractor's workplace and specifying actions which will be taken against employees for violation of the prohibition;

   B. Establishing a drug-free awareness program to inform employees about all of the following:
      i. The dangers of drug abuse in the workplace;
      ii. Contractor's policy of maintaining a drug-free workplace;
      iii. The availability of drug counseling, rehabilitation and employee-assistance programs; and
      iv. The penalties that may be imposed upon employees for drug abuse violations;

   C. Requiring that each employee engaged in the performance of the Contract be given a copy of the statement required by subdivision (A), above, and that as a condition of employment by Contractor in connection with the Work of the Contract, the employee agrees to abide by the terms of the statement.

   D. Contractor agrees to fulfill and discharge all of Contractor's obligations under the terms and requirements of California Government Code §8355 by, inter alia, publishing a statement notifying employees concerning: (i) the prohibition of any controlled substance in the workplace, (ii) establishing a drug-free awareness program, and (iii) requiring that each employee engaged in the performance of the Work of the Contract be given a copy of the statement required by California Government Code §8355(a) and requiring that the employee agree to abide by the terms of that statement.

3. Contractor and I understand that if the District determines that Contractor has either: (i) made a false certification herein, or (ii) violated this certification by failing to carry out and to implement the requirements of California Government Code §§8355, the Contract awarded herein is subject to termination, suspension of payments, or both. Contractor and I further understand that, should Contractor violate the terms of the Drug-Free Workplace Act of 1990, Contractor may be subject to debarment in accordance with the provisions of California Government Code §§8350, et seq.
4. Contractor and I acknowledge that Contractor and I are aware of the provisions of California Government Code §§8350, et seq. and hereby certify that Contractor and I will adhere to, fulfill, satisfy and discharge all provisions of and obligations under the Drug-Free Workplace Act of 1990.

I declare under penalty of perjury under the laws of the State of California that all of the foregoing is true and correct.

1/2/2025

Executed at Los Angeles CA this ____day of _____, 20____.
(City and State)

DocuSigned by:
Chris Knowland
(Signature) 39B94B8...

Chris Knowland
(Printed or Typed Name)

Docusign Envelope ID: ABA82615-B29A-482B-96FD-5B22A92F9AE5

TOBACCO-FREE ENVIRONMENT CERTIFICATION

PROJECT: Garden Grove ES Classroom Renovation

This Tobacco-Free Environment Certification form is required from the successful Bidder.

The contract between **Simi Valley Unified School District** ("District") and

Knowland Inc. ("Contractor" or "Bidder") includes the following provisions:
[SimiLAB6400]

Pursuant to, without limitation, 20 U.S.C. section 6083, Labor Code section 6400 et seq., Health & Safety Code section 104350 et seq. and District Board Policies, all District sites, including the Project site, are tobacco-free environments. Smoking, vaping, and the use of tobacco products by all persons is prohibited on or in District property. District property includes school buildings, school grounds, school owned vehicles and vehicles owned by others while on District property.

I acknowledge that I am aware of the District's policy regarding tobacco-free environments at District sites, including the Project site and hereby certify that I will adhere to the requirements of that policy and not permit any of my firm's employees, agents, subcontractors, or my firm's subcontractors' employees or agents to use tobacco and/or smoke/vape on any District site.

Date: 1/2/2025

Contractor: Knowland Inc

Signature: DocuSigned by: Chris Knowland 40AE430139B94B8...

Print Name: Chris Knowland

Title: President

Docusign Envelope ID: ABA82615-B29A-482B-96FD-5B22A92F9AE5

Simi Valley Schools
SIMI VALLEY UNIFIED SCHOOL DISTRICT

INSTRUCTIONS for the CERTIFICATE OF INSURANCE and ADDITIONAL INSURED ENDORSEMENT

The Ventura County Schools Self-Funding Authority requires that our district obtain a **Certificate of Insurance** and **Additional Insured Endorsements** prior to our school/district utilizing your company's services. The instructions below can be used as a guide to help meet our District requirements:

NOTE: YOUR SPECIFIC LIMITS MAY DIFFER. See contract/agreement for required limits.

- INSURED NAME and ADDRESS must be shown.
- INSURANCE CARRIER must be satisfactory to district, with a current A.M. Best rating of no less than (financial strength: financial size) A-:VII.
- GENERAL LIABILITY *(Additional Insured Endorsement Required)*
  1. Commercial General Liability "box" must be checked.
  2. Occurrence "box" must be checked.
  3. Policy number must be shown.
  4. Policy effective and expiration dates must be current.
  5. Each Occurrence limit must be at least $2,000,000.00.
  6. Personal and Advertising Injury limit must be at least $1,000,000.00.
  7. General Aggregate limit must be at least $4,000,000.00.
  8. Products/Completed Operations Aggregate limit must be at least $1,000,000.00.

  - ADDITIONAL INSURED ENDORSEMENT including COMPLETED OPERATIONS ISO form **"CG 20 10 11 85" or "CG 20 10 10 01 and CG 20 37 10 01" or equivalent** must be included. (See page 2 for other acceptable endorsements)
  - PRIMARY, NON-CONTRIBUTORY ENDORSEMENT ISO form **"CG 20 01 01 13" or equivalent**
  - WAIVER OF SUBROGATION ISO form **"CG 24 04 05 09" or equivalent**

  Name of Person or Organization on endorsement must show: "Simi Valley Unified School District, its governing board, officers, agents, employees, and/or volunteers as additional insureds."

- AUTOMOBILE LIABILITY *(Additional Insured Endorsement Required)*
  Combined Single Limit (each accident) must be at least $1,000,000.00.
  Any "box" checked is preferred. Owned and Non-owned "boxes" must be checked at a minimum.

  - ADDITIONAL INSURED ENDORSEMENT **"CA 20 48 10 13" or equivalent**

- UMBRELLA LIABILITY ***if applicable*** provides additional coverage amount.
  Occurrence "box" must be checked.
- WORKERS' COMPENSATION & EMPLOYERS' LIABILITY
  Statutory limits required for Workers' Compensation. Minimum of $1,000,000 for Employer's Liability.
- PROFESSIONAL LIABILITY or Errors & Omissions ***if applicable*** (typical for architects, consultants, etc.).
  Limit must be at least $1,000,000.00. Claims Made "box" must be checked.
- POLLUTION LIABILITY ***if applicable*** (required for hazardous materials, waste **haulers**, pest control, etc.).Limit must be at least $1,000,000.00 each occurrence (or as statutorily mandated by regulatory agencies)
- DESCRIPTION OF OPERATIONS
  District prefers certificate be applicable to "All operations during the policy period at Simi Valley Unified School District sites". Carrier may limit certificate to a specific project.
- CERTIFICATE HOLDER **must read as follows:**
  Simi Valley Unified School District
  101 W. Cochran Street
  Simi Valley, CA 93065
- CERTIFICATE MUST BE SIGNED

Docusign Envelope ID: ABA82615-B29A-482B-96FD-5B22A92F9AE5

The following is a breakdown of acceptable Additional Insured Endorsements and their combinations.

Name of Person or Organization on endorsement must show: "Simi Valley Unified School District, its governing board, officers, agents, employees, and/or volunteers as additional insureds."

Public Works / Contractors

Endorsement		**AND** Endorsement
391-1006 08 16	ECP 1004 0410	None
AB 91 89 (08/07)	EN 0137-0211	
AP2009US 04-10	G-123127-B	
CG 20 10 11 85	G-17957-G (01/01)	
CG 20 10M 11 85	GA 4523IL 05 20	
CG 20 10R 12/11	HG 00 01 09 16	
CG 20 26 11 85	J6858 102/93-6858 (10/12)	
CG 72 77 10 15	PPB 304 02 12	
CG 81 86	SB-146968-A (01/06)	
CMP-4786.1	SPE 0001-0115	
CNA 74705XX (01/15)	SS 00 08 04 05	
CNA 74872 (01/15)	U-GL-2162A CW (02/19)	
CNA 75079XX (01/15)	W433 (09/12)	

TWO endorsements are required:

Endorsement (Ongoing operations)		**AND** Endorsement (Operations completed)
49-0108 (07/11)	EN0321-0211	80-02-8446 (1/15)
80-02-2305 (03-17)	EPACE101-0814	AB 9067 12-93
80-02-2367 (05/07)	G-140331-D (01/13)	BP 04 48 07 13 or 01 97
81995 (02/09)	GBA 105014 1215	CA 04 44 10 13
AB 918908 07	GLS-448s (02/15)	CG 20 10M 11 85
ALZ AIE OPWS 00 01 03 18	HG 00 01 09 16	CG 20 37 07 04
BP 04 50 07 13	ISO 49-0108 07 11	CG 20 37 10 01
BP 79 96 07 13	ISO u156-0310	CG 21 54 01 96
BP 80 21 10 15	L 815 (02/15)	CG 85 83 04 13
BP 89 05 01 87	ML 10 81 04 13	CG T8 04 08 18
CA 990312 05 14	SB146932F (6-16)	ECG 20 598 05 09
CG 20 07 04 13	SCG 20 30 09 07	EN0320-0211
CG 20 10	SS 41 70 06 11	EN0111-0211
CG 20 26	TM 172 10 11	EPACE100-0814
CG 20 33	TMGL 172 10/11	G-19160-B (11/97)
CG 20 38 04 13	U156-0310	GLS-150s (07/06)
CG 73 23 11 11	U-GL-1175-F-CW (04/13)	ML 13 57 04 13
CG 7578 (05/15)	U-GL-1177-F-CW (04/13)	SB 146968B (6-16)
CG 88 10 04 13	VCG 207 (07/09)	SS 41 71 12 19
CGL 20 33 08 15	VLCG 2026 07 04	SCIS-BAICOM-1 (10/15)
CNA 71527xx (10/12)	WW433A (02/19)	TM 176 1011
CNA 97587xx (4-2020)		TMGL 175 01 20
ECG 20 596 (04/12)		
ECG 20 583 07 04		

For Travelers Companies:		**AND**
CG D3 81 09 07	CG D2 47 04 19	None
CG D3 81 09 15	CG D1 44 02 19	
CG D3 82 09 15	CG D2 46 04 19	
CG D1 05 04 94	CG D6 04 02 19	
CG D2 47 08 05	CG TI 00 02 19	
CG D3 61 03 05	CG T8 02 12 21	CG 20 37 10 01 or CG 20 37 07 04
CG D3 16 02 19	CG T8 03 03 22	CG D2 46 04 19
CG D4 17 01 12		CG T8 01 12 21

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POLICY NUMBER:

COMMERCIAL GENERAL LIABILITY
CG 20 37 07 04

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED – OWNERS, LESSEES OR CONTRACTORS – COMPLETED OPERATIONS

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s):	Location And Description Of Completed Operations
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.	

Section II – Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury" or "property damage" caused, in whole or in part, by "your work" at the location designated and described in the schedule of this endorsement performed for that additional insured and included in the "products-completed operations hazard".

SAMPLE

Docusign Envelope ID: ABA82615-B29A-482B-96FD-5B22A92F9AE5

Attachment 2 - fee only

Knowland
CONSTRUCTION SERVICES

DSA INSPECTORS

PROPOSAL FOR PROJECT INSPECTOR SERVICES

SCHOOL DISTRICT:	**Simi Valley Unified School District**
INSPECTORS:	**Dan Alberico / Wayne Quier / Leo Scarpace / Bob Nelson / Jonathan Rizkalla / Steven Rizkalla or other approved KCS Personnel**
PROJECT:	**Garden Grove ES Classroom Renovation**
DURATION:	**Summer 2025; June 2025 – July 2025 (8 weeks; 64 hours)**
RATE:	**Class 1: $104.00/hr** **Class 2: $100.00/hr** **Class 3: $96.00/hr** **Project Engineer: $78.00/hr**
TOTAL ESTIMATE:	**$6,656.00**

**Hourly Rate increase of $3 at the start of every January of the construction/ contract period.*

PROJECT INSPECTOR AGENCY AGREEMENT AND CONTRACT DUTIES:

1. Knowland Construction Services agrees to provide for continuous inspection of work for compliance with approved contract documents. Project Inspector duties as outlined in Title 24, Part 1, Chapter 4, Sections 4-333 thru 4-342 California Code of Regulations, including DSA Interpretive Regulations A-6, A-7, A-8, and as incorporated in the following paragraphs.

2. Represent the District under the guidance of the designee of the District Superintendent.

3. Attend all planning, pre-construction conference, project meetings, or meetings as required by the District.

4. Monitor and observe all Special Inspections performed by the Districts contracted Testing Lab as required by the Testing and Inspections Sheet and as outlined in the Project Specifications. Maintain and update a log specifying hours spent on the project by Special Inspectors. Perform or monitor testing for Torque, Epoxy, Pull Tests, and other tests as approved by the DSA Field Engineer. Knowland Construction Services shall assist in minimizing unnecessary costs for testing where possible.

5. The District & the Inspector, Knowland Construction Services, shall each defend and hold harmless each other against any losses, liabilities, damages, injuries, claims, costs, or expenses arising out of or connected with the provisions of this agreement and the contract documents.

Docusign Envelope ID: ABA82615-B29A-482B-96FD-5B22A92F9AE5

6. The Agreement shall begin upon written notice by a representative of the District and remain in effect continuously until project closeout, unless terminated in writing. Contract is intended to be an agency agreement and may be terminated in 15 days by either party with or without cause. This Agency Agreement shall be assignable to other schools within the District, and shall apply to other Inspectors as requested and approved by the District. The District shall not employ, contract, or engage in business or mutually beneficial relationships with Inspectors introduced to the District through Knowland Construction Services for a period of two (2) years after the dissolution of any contracts through Knowland Construction Services unless permission is granted prior to such relationships.

7. Knowland Construction Services shall maintain in effect a $1 million General Liability insurance policy, Workman's Compensation as required, and Full Liability Auto Insurance as required. District requests for additional insurances shall be paid additionally by the District at current market rates.

8. Simi Valley Unified School District agrees to pay Knowland Construction Services the cost of project services billed at the rate as outlined in the fee schedule within 30 working days of receipt of invoice. KCS shall bill in (4) or (8) hour increments (to include drive time) for each site visit. Overtime shall be billed at 1 ½ times standard pay or per the local operator's union. The fee schedule shall escalate $3/hr. each January after the contract is approved. KCS will allocate (4) hours per month, per project for KCS administrative fees/ Project Management oversight. Knowland Construction Services (Project Inspectors /Project Managers/ Engineers) shall provide all necessary cell phones, laptop computers, digital cameras, and equipment necessary to maintain proper documentation and administrative functions throughout the duration of the project. The District shall provide all utility lines, office space and furniture on an off-site location. KCS at its own discretion may utilize project managers or project engineers to perform administrative, report writing, DSA Box, and other duties where it is in the interest of the project.

9. When an IOR is on vacation or unable to be at the project for reasons beyond his reasonable control, a Project Manager / Project Engineer will be assigned to oversee the project, and shall be responsible for the accurate reporting of all activities to the Inspector of Record. Hours billed for inspection services shall include only hours worked in support of the project. Other billing arrangements may be as agreed in writing by the District.

Dated: December 12, 2024

Christopher Knowland

Christopher Knowland – KCS

Dated: December 12, 2024

Agent – SVUSD

Certificate Of Completion

Envelope Id: ABA82615-B29A-482B-96FD-5B22A92F9AE5
Status: Completed
Subject: Complete with Docusign: Garden Grove ES Classroom Reno - Knowland PAA
Source Envelope:
Document Pages: 15
Signatures: 7
Certificate Pages: 5
Initials: 1
AutoNav: Enabled
EnvelopeId Stamping: Enabled
Time Zone: (UTC-08:00) Pacific Time (US & Canada)

Envelope Originator:
Bond Contracts
Simi Valley Unified School District
101 West Cochran Street
Simi Valley, CA 93065
bondcontracts@simivalleyusd.org
IP Address: 207.157.143.39

Record Tracking

Status: Original
12/20/2024 11:25:10 AM
Holder: Bond Contracts
bondcontracts@simivalleyusd.org
Location: DocuSign

Security Appliance Status: Connected
Pool: StateLocal

Storage Appliance Status: Connected
Pool: Simi Valley Unified School District
Location: DocuSign

Signer Events	Signature	Timestamp
Chris Knowland chrisk@knowlandinc.com President Knowland Inc. Security Level: Email, Account Authentication (None)	DocuSigned by: Chris Knowland 40AE430139B94B8... Signature Adoption: Pre-selected Style Using IP Address: 98.97.56.126	Sent: 12/20/2024 11:30:55 AM Resent: 1/2/2025 9:01:17 AM Viewed: 1/2/2025 7:26:09 PM Signed: 1/2/2025 7:27:47 PM
Electronic Record and Signature Disclosure: Accepted: 1/6/2023 7:11:50 AM ID: a87fc5d7-3af9-4bee-8182-8ce4c3272e37		
Maria Nieto maria.nieto@simivalleyusd.org Security Level: Email, Account Authentication (None)	DS MN Signature Adoption: Pre-selected Style Using IP Address: 207.157.143.39	Sent: 1/2/2025 7:27:49 PM Resent: 1/22/2025 11:30:43 AM Viewed: 1/22/2025 11:57:17 AM Signed: 1/22/2025 11:57:23 AM
Electronic Record and Signature Disclosure: Accepted: 1/22/2025 11:57:17 AM ID: 1b60e649-0c5b-457a-8278-819779539b68		
Ron Todo ron.todo@simivalleyusd.org Associate Superintendent Simi Valley Unified Security Level: Email, Account Authentication (None)	DocuSigned by: 09CA0EB1F690455... Signature Adoption: Uploaded Signature Image Using IP Address: 207.157.143.41	Sent: 1/22/2025 11:57:25 AM Viewed: 1/22/2025 12:50:15 PM Signed: 1/22/2025 12:50:28 PM
Electronic Record and Signature Disclosure: Accepted: 1/22/2025 12:50:15 PM ID: 8d52be95-f04a-44f8-a39b-0640bb14efe0		

In Person Signer Events	Signature	Timestamp

Editor Delivery Events	Status	Timestamp

Agent Delivery Events	Status	Timestamp

Intermediary Delivery Events	Status	Timestamp

Certified Delivery Events	Status	Timestamp

Carbon Copy Events	Status	Timestamp

Witness Events	Signature	Timestamp

Notary Events	Signature	Timestamp

Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	12/20/2024 11:30:55 AM
Certified Delivered	Security Checked	1/22/2025 12:50:15 PM
Signing Complete	Security Checked	1/22/2025 12:50:28 PM
Completed	Security Checked	1/22/2025 12:50:28 PM

Payment Events	Status	Timestamps

Electronic Record and Signature Disclosure

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, Simi Valley Unified School District (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a $0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact Simi Valley Unified School District:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:
To contact us by email send messages to: sean.goldman@simivalleyusd.org

To advise Simi Valley Unified School District of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at sean.goldman@simivalleyusd.org and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from Simi Valley Unified School District

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to sean.goldman@simivalleyusd.org and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with Simi Valley Unified School District

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;

ii. send us an email to sean.goldman@simivalleyusd.org and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: https://support.docusign.com/guides/signer-guide-signing-system-requirements.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

By selecting the check-box next to 'I agree to use electronic records and signatures', you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify Simi Valley Unified School District as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by Simi Valley Unified School District during the course of your relationship with Simi Valley Unified School District.

APPROVED FOR PROCESSING
BY SUPERINTENDENT'S OFFICE
1/21/25 HY
Date Signature

TITLE: **APPROVAL OF RATIFICATION OF AMENDMENT #2 TO AGREEMENT NO. R24-05516 BETWEEN SIMI VALLEY UNIFIED SCHOOL DISTRICT AND TALLER DOS FLORES FOR ARCHITECTURAL DRAFTING SERVICES AND DSA SERVICES FOR THE CLASSROOM MODERNIZATION PROJECT AT GARDEN GROVE ELEMENTARY SCHOOL**

Business & Facilities
Consent #6

January 21, 2025

Prepared by: Ron Todo, Associate Superintendent
Business & Facilities

Background Information

On May 21, 2024, the Board of Education approved the list of selected architectural and landscaping firms for small projects for the on-call architectural and landscape services for projects throughout the district. Taller Dos Flores is on the approved list and can provide these services.

Due to the scope of the work, the Division of State Architect (DSA) stated that the project would be exempt from plan check. DSA has since changed and now the project must go for full plan check. Therefore, the Architect needs to revise the drawings and reduce the scope of the project to submit to DSA for an Over - The - Counter appointment. DSA required addition and revised scope than originally anticipated.

This is under the Ongoing Architectural Services Agreement 029997-429-F.

Fiscal Analysis

$27,000.00	Contract Price
$ 500.00	Reimbursement
$ 300.00	Amendment #1
$20,000.00	Amendment #2
$47, 800.00	**Total Contract Price,** Funded by Measure X

Recommendation

It is recommended that the Board of Education approve the Taller Dos Flores ratification of Amendment #2 to Agreement R24-05516.

On motion # 81 by Trustee Smollen, seconded by Trustee Tubran and carried by a vote of 5/0, the Board of Education, by a roll-call vote, approved the Ratification of Amendment #2 to Agreement R24-05516 with Taller Dos Flores.

Ayes: Jauner, Resnick, Tubran, Smollen, Pirie Noes: 0 Absent: 0 Abstained: 0

Docusign Envelope ID: 888E2C0C-FCDA-4E21-B1DF-A0825CE3B89C

Simi Valley Schools
SIMI VALLEY UNIFIED SCHOOL DISTRICT

101 W. Cochran Street, Simi Valley, CA 93065
805.306.4500 ext. 4461

AMENDMENT

Project Name:	Classroom Renovation	Amendment #	2 - Ratification
Site:	Garden Grove ES	Board Date:	1/21/2025
To (Consultant):	Taller Dos Flores	Bid #:	
Address:	1166 Mar Vista Ave Pasadena, CA 91104	Requisition #	R24-05516
		P.O. #:	PO P24-04917

THE CONTRACT HAS CHANGED AS FOLLOWS:

Due to the scope of the work, the Division of State Architect (DSA) stated that the project would be exempt from plan check. DSA has since changed and now the project has to go for full plan check. Therefore, the Architect needs to revised the drawings and reduce the scope of the project to submit to DSA for an Over - The - Counter appointment. DSA required addition and revised scope than originally anticipated.

Docusign Envelope ID: 888E2C0C-FCDA-4E21-B1DF-A0825CE3B89C

Simi Valley Schools
SIMI VALLEY UNIFIED SCHOOL DISTRICT

101 W. Cochran Street, Simi Valley, CA 93065
805.306.4500 ext. 4461

Adjustment to Contract Amount			Adjustment to Contract Schedule	
Original Contract Amount:	$	27,500.00	Original Contract Start:	May-24
Total Prior Amendment:	$	300.00	Original Completion Date:	Oct-25
Contract Sum Prior to this Amendment:	$	27,800.00	Total Approved Time Extension to Date:	0
Amount of this Amendment:	$	20,000.00	Adjustment per this Change Order:	0
Revised Contract Amount:	$	47,800.00	New Completion Date:	Oct-25

The undersigned Contractor agrees with the foregoing changes to the Contract price and time allowed for completion of the Work, and agrees to furnish all labor, materials, service, and perform all work necessary to complete any additional work specified herein. Changes to the Contract shall only be effective when approved by the governing board of the District.

It is expressly understood that the value of the extra Work or changes expressly includes any and all of the Contractor's costs and expenses, direct and indirect, resulting from additional time required on the Project or resulting from delay to the Project. Any costs, expenses, damages, or time extensions not included are deemed waived.

J. Guadalupe Flores Taller Dos Flores	Signed by: Signature	1/6/2025 Date
Malihe Shokouhi Project Coordinator	Signed by: Malihe Shokouhi Signature	1/6/2025 Date
David Pegg Construction Project Manager	Signed by: David Pegg Signature	1/6/2025 Date
Lori Rubenstein Bond Program Manager	DocuSigned by: LORI RUBENSTEIN Signature	1/6/2025 Date
Ron Todo Associate Superintendent, Business & Facilities	DocuSigned by: Signature	1/10/2025 Date

Docusign Envelope ID: 888E2C0C-FCDA-4E21-B1DF-A0825CE3B89C

Taller Dos Flores

1166 Mar Vista Ave.
Pasadena, CA 91104
(626) 379-6952
tallerdosflores.com

December 30, 2024

Ms. Lori Rubenstein
Bond Program Manager
Simi Valley Unified School District
101 West Cochran Street
Simi Valley, CA 93065

Re: Garden Grove ES – Classroom Renovation (Taller Project No.: 24.002.00) (PO P24-04917))
Additional Services 2 – Drawing Revisions, including DSA Back Check

Dear Ms. Rubenstein:

Taller Dos Flores is pleased to submit our Fee Proposal for Services related to the above project.

We base the following scope of services and fees per DSA comments on November 18, 2024.

I PROJECT

The scope consists of revising the drawings in response to DSA comments.

II SCOPE OF SERVICES AND FEES

Taller Dos Flores will provide the following services:

1. Revise the submitted drawings, dated November 18, 2024.

The fee for the above listed services shall be a not to exceed fee of **Twenty Thousand Dollars ($20,000)**.

All conditions related to these extra services shall be in accordance with the purchase order, dated May 28, 2024. If the foregoing meets your approval, please return a signed copy to our office.

Docusign Envelope ID: 888E2C0C-FCDA-4E21-B1DF-A0825CE3B89C

Thank you for the opportunity to offer our services.

The above is mutually agreed to by both parties:

Simi Valley Unified School District "Client"	**Taller Dos Flores** "Architect"
_____ **Authorized Signature**	_____ **Authorized Signature**
_____ **Printed Name and Title**	J. Guadalupe Flores, Owner **License No.:** C27581
_____ **Date**	December 30, 2024 **Date**

FILE: T:\Proposals\Additional Services\Proposal-SVUSD-GGES Classroom Reno-Add Serv 2.docx

Certificate Of Completion

Envelope Id: 888E2C0C-FCDA-4E21-B1DF-A0825CE3B89C
Status: Completed
Subject: Complete with Docusign: Amendment #2_GGES CR Reno-Taller Dos Flores.pdf
Source Envelope:
Document Pages: 4
Signatures: 5
Certificate Pages: 5
Initials: 0
AutoNav: Enabled
EnvelopeId Stamping: Enabled
Time Zone: (UTC-08:00) Pacific Time (US & Canada)

Envelope Originator:
Bond Contracts
Simi Valley Unified School District
101 West Cochran Street
Simi Valley, CA 93065
bondcontracts@simivalleyusd.org
IP Address: 207.157.143.39

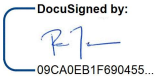
Record Tracking

Status: Original
1/6/2025 10:42:53 AM
Holder: Bond Contracts
bondcontracts@simivalleyusd.org
Location: DocuSign

Security Appliance Status: Connected
Pool: StateLocal

Storage Appliance Status: Connected
Pool: Simi Valley Unified School District
Location: DocuSign

Signer Events	Signature	Timestamp
J. Guadalupe Flores gflores@tallerdosflores.com Owner Taller Dos Flores Security Level: Email, Account Authentication (None)	Signed by: 340A892DA0DC4B0... Signature Adoption: Drawn on Device Using IP Address: 102.129.232.60	Sent: 1/6/2025 10:45:42 AM Viewed: 1/6/2025 10:53:04 AM Signed: 1/6/2025 10:53:57 AM
Electronic Record and Signature Disclosure: Accepted: 1/6/2025 10:53:04 AM ID: 55e26389-4f9e-4f9f-9f8f-b9b425b92990		
Malihe Shokouhi malihe.shokouhi@simivalleyusd.org Construction Manager Coordinator Security Level: Email, Account Authentication (None)	Signed by: 62ACD323AAC44C9... Signature Adoption: Pre-selected Style Using IP Address: 207.157.143.40	Sent: 1/6/2025 10:53:59 AM Viewed: 1/6/2025 10:59:17 AM Signed: 1/6/2025 10:59:47 AM
Electronic Record and Signature Disclosure: Accepted: 1/6/2025 10:59:17 AM ID: 0b6deee3-f4c8-444b-abaa-620da8f5c5fb		
David Pegg david.pegg@simivalleyusd.org Construction Project Manager Security Level: Email, Account Authentication (None)	Signed by: 5C2374E15A66494... Signature Adoption: Pre-selected Style Using IP Address: 207.157.143.41	Sent: 1/6/2025 10:59:48 AM Viewed: 1/6/2025 11:10:57 AM Signed: 1/6/2025 11:11:25 AM
Electronic Record and Signature Disclosure: Accepted: 1/6/2025 11:10:57 AM ID: 9ef4b4aa-e047-486b-a5a3-ee34b0560425		
LORI RUBENSTEIN lori.rubenstein@simivalleyusd.org Bond Program Manager Security Level: Email, Account Authentication (None)	DocuSigned by: 19ADD8F59B9244E... Signature Adoption: Pre-selected Style Using IP Address: 207.157.143.41	Sent: 1/6/2025 11:11:27 AM Viewed: 1/6/2025 11:40:32 AM Signed: 1/6/2025 11:40:46 AM
Electronic Record and Signature Disclosure:		

Signer Events	Signature	Timestamp
Accepted: 1/6/2025 11:40:32 AM ID: 1efe29b3-1f16-4e2d-ab73-b5672b983ce5		
Ron Todo ron.todo@simivalleyusd.org Associate Superintendent Simi Valley Unified Security Level: Email, Account Authentication (None)	DocuSigned by:  09CA0EB1F690455... Signature Adoption: Uploaded Signature Image Using IP Address: 207.157.143.41	Sent: 1/6/2025 11:40:48 AM Resent: 1/10/2025 2:35:46 PM Viewed: 1/10/2025 2:56:28 PM Signed: 1/10/2025 2:56:45 PM
Electronic Record and Signature Disclosure: Accepted: 1/10/2025 2:56:28 PM ID: 824df8fe-49b4-462b-bc46-bea98c1ef702		

In Person Signer Events	Signature	Timestamp

Editor Delivery Events	Status	Timestamp

Agent Delivery Events	Status	Timestamp

Intermediary Delivery Events	Status	Timestamp

Certified Delivery Events	Status	Timestamp

Carbon Copy Events	Status	Timestamp

Witness Events	Signature	Timestamp

Notary Events	Signature	Timestamp

Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	1/6/2025 10:45:42 AM
Certified Delivered	Security Checked	1/10/2025 2:56:28 PM
Signing Complete	Security Checked	1/10/2025 2:56:45 PM
Completed	Security Checked	1/10/2025 2:56:45 PM

Payment Events	Status	Timestamps

Electronic Record and Signature Disclosure

EXHIBIT "A"

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, Simi Valley Unified School District (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a $0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact Simi Valley Unified School District:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:
To contact us by email send messages to: sean.goldman@simivalleyusd.org

To advise Simi Valley Unified School District of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at sean.goldman@simivalleyusd.org and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from Simi Valley Unified School District

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to sean.goldman@simivalleyusd.org and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with Simi Valley Unified School District

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;

ii. send us an email to sean.goldman@simivalleyusd.org and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: https://support.docusign.com/guides/signer-guide-signing-system-requirements.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

By selecting the check-box next to 'I agree to use electronic records and signatures', you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify Simi Valley Unified School District as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by Simi Valley Unified School District during the course of your relationship with Simi Valley Unified School District.

APPROVED FOR PROCESSING
BY SUPERINTENDENT'S OFFICE
1/21/25 ltg
Date Signature

TITLE: APPROVAL OF AGREEMENT NO. R25-02965 BETWEEN SIMI VALLEY UNIFIED SCHOOL DISTRICT AND NV5 WEST, INC. FOR TESTING LABORATORY SERVICES FOR THE NEW MPR / CLASSROOM PROJECT AT SIMI VALLEY HIGH SCHOOL

Business & Facilities
Consent #8

January 21, 2025

Prepared by: Ron Todo, Associate Superintendent
Business & Facilities

Background Information

On May 16, 2023, the Board of Education approved the list of selected firms for on-call testing laboratory-of-record services, which includes the firm of NV5 West. The Division of the State Architect (DSA) requires a testing laboratory for testing and inspection of structural materials for construction of the New MPR / Classroom project at Simi Valley High School.

The project is slated to start in June 2025 and be completed in March 2027.

Fiscal Analysis

$307,767.00 Estimated Fee, paid by Measure X funds.

Recommendation

This item is presented for Board of Education approval.

On motion # 81 by Trustee Smollon, seconded by Trustee Jubran and carried by a vote of 5/0, the Board of Education, by a roll-call vote, approved of Agreement No. R25-02965 with NV5 West, Inc. for the Testing Laboratory Services for the New MPR / Classroom project at Simi Valley High School.

Ayes: Jarnagin, Resnick, Jubran, Smollon, Pine Noes: 0 Absent: 0 Abstained: 0

Docusign Envelope ID: BB58E5DB-47D4-4D7B-A676-0921A5016191

PROJECT ASSIGNMENT AMENDMENT
R25-02965 TO
AGREEMENT FOR ON-GOING LABORATORY OF RECORD SERVICES #005058-409-G

This Project Assignment Amendment ("PAA") is entered by and between Simi Valley Unified School District and NV5 West, Inc. ("LOR") as of August 15, 2023.

Whereas, the District entered into a written Agreement entitled Agreement for On-Going Laboratory of Record Services **#005058-409-G** ("Agreement") which generally establish the terms and conditions for the LOR's completion of Laboratory of Record Services.

Whereas, this PAA sets forth the specific terms and conditions applicable to the District assignment of the Assigned Project to the LOR for completion of LOR Services as enumerated herein.

NOW THEREFORE, the District and LOR and agree as follows:

1. **Assigned Project Description**. The Assigned Project is described as follows: New MPR Building project!at Simi Valley High School.
2. **Assigned Project Form 103**. DSA Form 103 setting forth the tests/inspections to be completed for! construction materials to be incorporated into the Assigned Project is attached hereto as PAA! Attachment 1 and incorporated by this reference.
3. **Assigned Project LOR Services**. The LOR shall complete all of the tests/inspections for all! construction materials noted in the Assigned Project DSA Form 103 attached hereto, except for the! following: None.
4. **Assigned Project Contract Price**. The Contract Price for completion of the Assigned Project LOR! Services is based on the pricing for tests/inspections included within the LOR Services as set forth in! PAA Attachment 3 – For Fee Only, **for $307,767.00.**
5. **Agreement Terms**. All terms of the Agreement are incorporated herein and applicable to the! Assigned Project, except as modified by the terms of this PAA.

The District and LOR have executed this PAA as of the date set forth above

"District"
SIMI VALLEY UNIFIED SCHOOL DISTRICT

By: DocuSigned by: 09CA0EB1F690455...

Name: Ron Todo
Title: Associate Superintendent
1/22/2025

"LOR"
NV5 WEST, INC.

By: DocuSigned by: Scott Moors 54BBA503D18A4C7...

Name: Scott Moors
Title: Vice President
Date: 1/10/2025

DS MN

Docusign Envelope ID: BB58E5DB-47D4-4D7B-A676-0921A5016191 ment - 1

DSA 103-22: LISTING OF STRUCTURAL TESTS & SPECIAL INSPECTIONS, 2022 CBC

General

Application Number:	**School Name:**	**School District:**
03-124559	Simi Valley High School MPR	Simi Valley Unified School District
DSA File Number:	**Increment Number:**	**Date Created:**
56-H6		2024-11-08 17:07:16

IMPORTANT: This form is only a summary list of structural tests and some of the special inspections required for the project. Generally, the structural tests and special inspections noted on this form are those that will be performed by the Geotechnical Engineer of Record, Laboratory of Record, or Special Inspector. The actual complete test and inspection program must be performed as detailed on the DSA approved documents. The appendix at the bottom of this form identifies work NOT subject to DSA requirements for special inspection or structural testing. The project inspector is responsible for providing inspection of all facets of construction, including but not limited to, special inspections not listed on this form such as structural wood framing, high-load wood diaphragms, cold-formed steel framing, anchorage of non-structural components, etc., per Title 24, Part 2, Chapter 17A (2022 CBC).

****NOTE:** Undefined section and table references found in this document are from the CBC, or California Building Code.

KEY TO COLUMNS

1. TYPE	2. PERFORMED BY
Continuous – Indicates that a continuous special inspection is required **Periodic –** Indicates that a periodic special inspection is required **Test –** Indicates that a test is required	**GE (Geotechnical Engineer) –** Indicates that the special inspection shall be performed by a registered geotechnical engineer or his or her authorized representative. **LOR (Laboratory of Record) –** Indicates that the test or special inspection shall be performed by a testing laboratory accepted in the DSA Laboratory Evaluation and Acceptance (LEA) Program. See CAC Section 4-335. **PI (Project Inspector) –** Indicates that the special inspection may be performed by a project inspector when specifically approved by DSA. **SI (Special Inspection) –** Indicates that the special inspection shall be performed by an appropriately qualified/approved special inspector.

Docusign Envelope ID: BB58E5DB-47D4-4D7B-A676-0921A5016191

DSA 103-22: LISTING OF STRUCTURAL TESTS & SPECIAL INSPECTIONS (SOILS), 2022 CBC

Table 1705A.6, Table 1705A.7, Table 1705A.8

Application Number:	**School Name:**	**School District:**
03-124559	Simi Valley High School MPR	Simi Valley Unified School District
DSA File Number:	**Increment Number:**	**Date Created:**
56-H6		2024-11-08 17:07:16

Geotechnical Reports: Project has a geotechnical report, or CDs indicate soils special inspection is required by GE

	S1. GENERAL:			
	Test or Special Inspection	**Type**	**Performed By**	**Code References and Notes**
☑	a. Verify that: •Site has been prepared properly prior to placement of controlled fill and/or excavations for foundations. •Foundation excavations are extended to proper depth and have reached proper material. •Materials below footings are adequate to achieve the design bearing capacity.	**Periodic**	**GE***	* By geotechnical engineer or his or her qualified representative. (See Appendix (end of this form) form for exemptions.)

	S2. SOIL COMPACTION AND FILL:			
	Test or Special Inspection	**Type**	**Performed By**	**Code References and Notes**
☑	**a.** Perform classification and testing of fill materials.	**Test**	**LOR***	* Under the supervision of the geotechnical engineer.
☑	**b.** Verify use of proper materials, densities and inspect lift thicknesses, placement and compaction during placement of fill.	**Continuous**	**GE***	* By geotechnical engineer or his or her qualified representative. (Refer to specific items identified in the Appendix (end of this form) form for exemptions where soils SI and testing may be conducted under the supervision of a geotechnical engineer or LOR's engineering manager. In such cases, the LOR's form DSA 291 shall satisfy the soil SI and test reporting requirements for the exempt items.)
☑	**c.** Compaction testing.	**Test**	**LOR***	* Under the supervision of the geotechnical engineer. (Refer to specific items identified in the Appendix (end of this form) for exemptions where soils testing may be conducted under the supervision of a geotechnical engineer or LOR's engineering manager. In such cases, the LOR's form DSA 291 shall satisfy the soil test reporting requirements for the exempt items.)

Docusign Envelope ID: BB58E5DB-47D4-4D7B-A676-0921A5016191

DSA 103-22: LISTING OF STRUCTURAL TESTS & SPECIAL INSPECTIONS (SOILS), 2022 CBC

Table 1705A.6, Table 1705A.7, Table 1705A.8

Application Number: 03-124559	**School Name:** Simi Valley High School MPR	**School District:** Simi Valley Unified School District
DSA File Number: 56-H6	**Increment Number:**	**Date Created:** 2024-11-08 17:07:16

	S3. DRIVEN DEEP FOUNDATIONS (PILES):			
	Test or Special Inspection	**Type**	**Performed By**	**Code References and Notes**
☐	**a.** Verify pile materials, sizes and lengths comply with the requirements.	**Continuous**	**GE***	* By geotechnical engineer or his or her qualified representative.
☐	**b.** Determine capacities of test piles and conduct additional load tests as required.	**Test**	**LOR***	* Under the supervision of the geotechnical engineer.
☐	**c.** Inspect driving operations and maintain complete and accurate records for each pile.	**Continuous**	**GE***	* By geotechnical engineer or his or her qualified representative.
☐	**d.** Verify locations of piles and their plumbness, confirm type and size of hammer, record number of blows per foot of penetration, determine required penetrations to achieve design capacity, record tip and butt elevations and record any pile damage.	**Continuous**	**GE***	* By geotechnical engineer or his or her qualified representative.
☐	**e.** Steel piles.	Provide tests and inspections per STEEL section below.		
☐	**f.** Concrete piles and concrete filled piles.	Provide tests and inspections per CONCRETE section below.		
☐	**g.** For specialty piles, perform additional inspections as determined by the registered design professional in responsible charge.	*	*	* As defined on drawings or specifications.

	S4. CAST-IN-PLACE DEEP FOUNDATIONS (PIERS):			
	Test or Special Inspection	**Type**	**Performed By**	**Code References and Note**
☐	**a.** Inspect drilling operations and maintain complete and accurate records for each pier.	**Continuous**	**GE***	* By geotechnical engineer or his or her qualified representative. (See Appendix (end of this form) for exemptions.)

Docusign Envelope ID: BB58E5DB-47D4-4D7B-A676-0921A5016191

DSA 103-22: LISTING OF STRUCTURAL TESTS & SPECIAL INSPECTIONS (SOILS), 2022 CBC

Table 1705A.6, Table 1705A.7, Table 1705A.8

Application Number:	**School Name:**	**School District:**
03-124559	Simi Valley High School MPR	Simi Valley Unified School District
DSA File Number:	**Increment Number:**	**Date Created:**
56-H6		2024-11-08 17:07:16

	Test or Special Inspection	**Type**	**Performed By**	**Code References and Note**
☐	**b.** Verify pier locations, diameters, plumbness, bell diameters (if applicable), lengths and embedment into bedrock (if applicable); record concrete or grout volumes.	**Continuous**	**GE***	* By geotechnical engineer or his or her qualified representative. (See Appendix (end of this form) for exemptions.)
☐	**c.** Confirm adequate end strata bearing capacity.	**Continuous**	**GE***	* By geotechnical engineer or his or her qualified representative. (See Appendix (end of this form) for exemptions.)
☐	**d.** Concrete piers.	Provide tests and inspections per CONCRETE section below.		

	S5. RETAINING WALLS:			
	Test or Special Inspection	**Type**	**Performed By**	**Code References and Notes**
☑	**a.** Placement, compaction and inspection of backfill.	**Continuous**	**GE***	**1705A.6.1.** * By geotechnical engineer or his or her qualified representative. (See section S2 above).
☐	**b.** Placement of soil reinforcement and/or drainage devices.	**Continuous**	**GE***	* By geotechnical engineer or his or her qualified representative.
☐	**c.** Segmental retaining walls; inspect placement of units, dowels, connectors, etc.	**Continuous**	**GE***	* By geotechnical engineer or his or her qualified representative. See DSA IR 18-2.
☑	**d.** Concrete retaining walls.	Provide tests and inspections per CONCRETE section below.		
☑	**e.** Masonry retaining walls.	Provide tests and inspections per MASONRY section below.		

Docusign Envelope ID: BB58E5DB-47D4-4D7B-A676-0921A5016191

DSA 103-22: LISTING OF STRUCTURAL TESTS & SPECIAL INSPECTIONS (SOILS), 2022 CBC

Table 1705A.6, Table 1705A.7, Table 1705A.8

Application Number: 03-124559	**School Name:** Simi Valley High School MPR	**School District:** Simi Valley Unified School District
DSA File Number: 56-H6	**Increment Number:**	**Date Created:** 2024-11-08 17:07:16

	S6. OTHER SOILS:			
	Test or Special Inspection	**Type**	**Performed By**	**Code References and Notes**
☐	**a.** Soil Improvements	**Test**	**GE***	Submit a comprehensive report documenting final soil improvements constructed, construction observation and the results of the confirmation testing and analysis to CGS (California Geological Survey) for final acceptance. * By geotechnical engineer or his or her qualified representative.
☐	**b.** Inspection of Soil Improvements	**Continuous**	**GE***	* By geotechnical engineer or his or her qualified representative.
☐	**c.**			

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DSA 103-22: LISTING OF STRUCTURAL TESTS & SPECIAL INSPECTIONS (CONCRETE), 2022 CBC

Table 1705A.3; ACI 318-19 Sections 26.12 & 26.13

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	C1. CAST-IN-PLACE CONCRETE			
	Test or Special Inspection	**Type**	**Performed By**	**Code References and Notes**
☑	**a.** Verify use of required design mix.	**Continuous**	**SI**	**Table 1705A.3 Item 5, 1910A.1.**
☑	**b.** Identifiy, sample, and test reinforcing steel.	**Test**	**LOR**	**1910A.2;** ACI 318-19 Ch.20 and Section 26.6.1.2; DSA IR 17-10. (See Appendix (end of this form) for exemptions.)
☑	**c.** During concrete placement, fabricate specimens for strength tests, perform slump and air content tests, and determine the temperature of the concrete.	**Test**	**LOR**	**Table 1705A.3 Item 6**; ACI 318-19 Sections 26.5 & 26.12.
☑	**d.** Test concrete (f'_c).	**Test**	**LOR**	**1905A.1.17;** ACI 318-19 Section 26.12.
☑	**e.** Batch plant inspection: **Periodic**	**See Notes**	**SI**	Default of **'Continuous'** per **1705A.3.3**. If approved by DSA, batch plant inspection may be reduced to **'Periodic'** subject to requirements in Section **1705A.3.3.1,** or not required per **1705A.3.3.2.** See IR 17-13. (See Appendix (end of this form) for exemptions.)
☑	**f.** Welding of reinforcing steel.	Provide special inspection per STEEL, Category S/A4(d) & (e) and/or S/A5(g) & (h) below.		

	C2. PRESTRESSED / POST-TENSIONED CONCRETE (IN ADDITION TO SECTION C1):			
	Test or Special Inspection	**Type**	**Performed By**	**Code References and Notes**
☐	**a.** Sample and test prestressing tendons and anchorages.	**Test**	**LOR**	**1705A.3.4, 1910A.3**
☐	**b.** Inspect placement of prestressing tendons.	**Periodic**	**SI**	**1705A.3.4, Table 1705A.3 Items 1 & 9.**

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Table 1705A.3; ACI 318-19 Sections 26.12 & 26.13

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	Test or Special Inspection	Type	Performed By	Code References and Notes
☐	**c.** Verify in-situ concrete strength prior to stressing of post-tensioning tendons.	**Periodic**	**SI**	**Table 1705A.3 Item 13.** Special inspector to verify specified concrete strength test prior to stressing.
☐	**d.** Inspect application of post-tensioning or prestressing forces and grouting of bonded prestressing tendons.	**Continuous**	**SI**	**1705A.3.4, Table 1705A.3 Item 9;** ACI 318-19 Section 26.13

	C3. PRECAST CONCRETE (IN ADDITION TO SECTION C1):			
	Test or Special Inspection	**Type**	**Performed By**	**Code References and Notes**
☐	**a.** Inspect fabrication of precast concrete members.	**Continuous**	**SI**	ACI 318-19 Section 26.13, and PCI MNL-128 and -130.
☐	**b.** Inspect erection of precast concrete members.	**Periodic**	**SI***	**Table 1705A.3 Item 10.** * May be performed by PI when specifically approved by DSA.
☐	**c.** For precast concrete diaphragm connections or reinforcement at joints classified as moderate or high deformability elements (MDE or HDE) in structures assigned to Seismic Design Category D, E or F, inspect such connections and reinforcement in the field for: 1. Installation of the embedded parts 2. Completion of the continuity of reinforcement across joints. 3. Completion of connections in the field.	**Continuous**	**SI**	Table 1705A.3; ACI 318-19 Section 26.13.1.3; ACI 550.5
☐	**d.** Inspect installation tolerances of precast concrete diaphragm connections for compliance with ACI 550.5.	**Periodic**	**SI**	Table 1705A.3; ACI 318-19 Section 26.13.1.3; ACI 550.5

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Table 1705A.3; ACI 318-19 Sections 26.12 & 26.13

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	C4. SHOTCRETE (IN ADDITION TO SECTION C1):			
	Test or Special Inspection	**Type**	**Performed By**	**Code References and Notes**
☐	**a.** Inspect shotcrete placement for proper application techniques.	**Continuous**	**SI**	**1705A.3.9, Table 1705A.3 Item 7, 1908A.1, 1908A.2, 1908A.3.** See ACI 506.2-13 Section 3.4, ACI 506R-16.
☐	**b.** Sample and test shotcrete (f'_c).	**Test**	**LOR**	**1908A.2, 1705A.3.9**

	C5. POST-INSTALLED ANCHORS:			
	Test or Special Inspection	**Type**	**Performed By**	**Code References and Notes**
☑	**a.** Inspect installation of post-installed anchors	**See Notes**	**SI***	**1617A.1.19, Table 1705A.3 Item 4a (Continuous) & 4b (Periodic), 1705A.3.8** (See Appendix (end of this form) for exemptions). ACI 318-19 Section 26.13. * May be performed by the project inspector when specifically approved by DSA.
☑	**b.** Test post-installed anchors.	**Test**	**LOR**	**1910A.5.** (See Appendix (end of this form) for exemptions.)

	C6. OTHER CONCRETE:			
	Test or Special Inspection	**Type**	**Performed By**	**Code References and Notes**
☐	**a.**			

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1705A.4; TMS 602-16, Tables 3 and 4.

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	M1. STRUCTURAL MASONRY: **(f'm = 2000 psi)**			
	Test or Special Inspection	**Type**	**Performed By**	**Code References and Notes**
☑	**a.** Mill certificate indicates compliance with requirements for reinforcement, anchors, ties, fasteners and metal accessories. See item C1(b) for identification, sampling and testing of reinforcing steel.	**Periodic**	**SI***	**2103A.4**; TMS 602-16 Article 1.5B.2 & 2.4. * To be performed by qualified LOR representative. Applicable testing by LOR. See IR 17-10 for unidentified reinforcing steel.
☑	**b.** Producer's certificate of compliance for masonry units, mortar and grout materials.	**Test**	**LOR**	**1705A.4, 2103A.2, 2103A.3, 2103A.5;** TMS 602-16 Articles 1.5B.2 2.1, 2.2, 2.6A and 2.6B, and Table 6 footnote 3.
☑	**c.** Test masonry (f'_m).	**Test**	**LOR**	**1705A.4. For Unit Strength: 2105A.3**; TMS 602-16 Articles 1.4B.2 ,1.5B.1 & 1.5B.2. **For Prism (required when f'_m > 2000 psi):2105A.2;** TMS 602-16 Articles 1.4B.3, 1.4B.4, 1.5B.1 & 1.5B.2.
☑	**d.** Verify proportions or properties of site-prepared, premixed or preblended mortar.	**Periodic**	**SI**	TMS 602-16, Table 3 (row 5), Table 4 Item 1a. DSA PR 20-01. (See Appendix (end of this form) for exemptions.)
☑	**e.** Verify proportions or properties of site-prepared, premixed or preblended grout.	**Periodic**	**SI**	TMS 602-16, Table 3 (row 5), Table 4 Item 2d. (See Appendix (end of this form) for exemptions.)
☑	**f.** Batch plant inspection: **Periodic**	**See Notes**	**SI**	Default of **'Continuous'** per **1705A.3.3**. If approved by DSA, batch plant inspection may be reduced to **'Periodic'** subject to requirements in Section **1705A.3.3.1,** or not required per **1705A.3.3.2.** See IR 17-13. Refer to TMS 602-16 Table 3 and Table 4, Item #3a. (See Appendix (end of this form) for exemptions.)
☑	**g.** Test core-drilled samples.	**Test**	**LOR**	**2105A.4**. (See Appendix (end of this form) for exemptions.)
☐	**h.** Inspect preparation of prisms.	**Continuous**	**SI**	TMS 602-16 Articles 1.4.B.3 & 1.4.B.4 & Table 4 Item 4.
☑	**i.** Verify size, location and condition of all dowels, construction supporting masonry, etc.	**Periodic**	**SI**	

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1705A.4; TMS 602-16, Tables 3 and 4.

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	Test or Special Inspection	Type	Performed By	Code References and Notes
☑	**j.** Verify size, grade and type of reinforcement, connectors, and anchor bolts. Verify size and location of structural members.	**Periodic**	**SI**	TMS 602-16 Table 4, Items 1c & 3c.
☑	**k.** Inspect placement of reinforcement, anchor bolts, and connectors.	**Continuous**	**SI**	TMS 602-16 Table 4 Item 2c.
☑	l. Placement, consolidation, and reconsolidation of grout.	**Continuous**	**SI**	TMS 602-16 Table 4 Item 3h.
☑	**m.** Inspect placement of masonry units and construction of mortar joints.	**Periodic**	**SI**	TMS 602-16 Table 4 Item 3b.
☑	**n.** Verify preparation, construction and protection of masonry during cold weather (temperature below 40^{o} F) or hot weather (temperature above 90^{o} F).	**Periodic**	**SI***	TMS 602-16 Table 4 Item 3f. * May be performed by the project inspector when specifically approved by DSA.
☑	**o.** Inspect type, size and location of anchors and all other items to be embedded in masonry including other details of anchorage of masonry to structural members, frames and other construction.	**Continuous**	**SI**	TMS 602-16 Table 4 Item 3d.
☑	**p.** Inspect grout space, including mortar protrusions, prior to placement of grout.	**Continuous**	**SI**	TMS 602-16 Table 4 Item 2a.
☐	**q.** Welding of reinforcing steel.	TMS 602-16 Table 4 Item 3e. Provide special inspection per STEEL, Category S/A4(d) & (e) and/or S/A5(g) & (h) below.		

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1705A.4; TMS 602-16, Tables 3 and 4.

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	M2. VENEER OR GLASS BLOCK PARTITIONS:			
	Test or Special Inspection	**Type**	**Performed By**	**Code References and Notes**
☐	**a.** Verify proportions of site prepared mortar and grout and/or verify certification of premixed mortar.	**Periodic**	**SI**	TMS 602-16 Table 3 (row 5) and Table 4 Items 1a & 2d.
☐	**b.** Inspect placement of units and construction of mortar joints.	**Periodic**	**SI**	TMS 602-16 Table 4 Item 3b.
☐	**c.** Inspect placement of wire, connectors and anchors	**Periodic**	**SI**	TMS 602-16 Table 4 Item 2c.
☐	**d.** Inspect type, size and location of anchors and all other items to be embedded in masonry veneer including details of anchorage of masonry to veneer backing, frames and other construction.	**Periodic**	**SI**	TMS 602-16 Table 4 Item 3d.
☐	**e.** Verify preparation, construction and protection of masonry during cold weather (temperature below 40^{o} F) or hot weather (above 90^{o} F).	**Periodic**	**SI***	TMS 602-16 Table 4 Item 3f. * May be performed by the project inspector when specifically approved by DSA.
☐	**f.** Test adhered veneer bond strength.	**Test**	**LOR**	**1410.2.1;** TMS 402 Article 12.3.2.4. **(Field constructed mock-up laboratory tested in accordance with ASTM C482).**

	M3. POST-INSTALLED ANCHORS IN MASONRY:			
	Test or Special Inspection	**Type**	**Performed By**	**Code References and Notes**
☑	**a.** Inspect installation of post-installed anchors	**See Notes**	**SI***	**1617A.1.19, 1705A.4, Table 1705A.3 Item 4a (Continuous) & 4b (Periodic);** ACI 318-14 Sections 17.8 & 26.13. * May be performed by the project inspector when specifically approved by DSA. (See Appendix (end of this form) for exemptions.)

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1705A.4; TMS 602-16, Tables 3 and 4.

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	Test or Special Inspection	Type	Performed By	Code References and Notes
☑	**b.** Test post-installed anchors.	**Test**	**LOR**	**1705A.4, 1910A.5.** (See Appendix (end of this form) for exemptions.)

	M4. OTHER MASONRY:			
	Test or Special Inspection	**Type**	**Performed By**	**Code References and Notes**
☐	**a.**			

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1705A.2.1, Table 1705A.2.1; AISC 303-16, AISC 341-16, AISC 358-16, AISC 360-16; AISI S100-20; RCSC 2014; AWS D1.1, AWS D1.2, AWS D1.3, AWS D1.4, AWS D1.8

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	S/A1. STRUCTURAL STEEL, COLD-FORMED STEEL AND ALUMINUM USED FOR STRUCTURAL PURPOSES			
	Test or Special Inspection	**Type**	**Performed By**	**Code References and Notes**
☑	**a.** Verify identification of all materials and: • Mill certificates indicate material properties that comply with requirements. •Material sizes, types and grades comply with requirements.	**Periodic**	*	**Table 1705A.2.1 Item 3a–3c.** 2202A.1**;** AISI S100-20 Section A3.1 & A3.2, AISI S240-20 Section A3 & A5, AISI S220-20 Sections A4 & A6. * By special inspector or qualified technician when performed off-site.
☑	**b.** Test unidentified materials	**Test**	**LOR**	**2202A.1.**
☑	**c.** Examine seam welds of HSS shapes	**Periodic**	**SI**	DSA IR 17-3.
☑	**d.** Verify and document steel fabrication per DSA-approved construction documents.	**Periodic**	**SI**	Not applicable to cold-formed steel light-frame construction, except for trusses (**1705A.2.4**).
☐	**e.** Buckling restrained braces.	**Test**	**LOR**	Testing and special inspections in accordance with IR 22-4.

	S/A2. HIGH-STRENGTH BOLTS:			
	Test or Special Inspection	**Type**	**Performed By**	**Code References and Notes**
☐	**a.** Verify identification markings and manufacturer's certificates of compliance conform to ASTM standards specified in the DSA-approved documents.	**Periodic**	**SI**	**Table 1705A.2.1 Items 1a & 1b, 2202A.1;** AISC 360-16 Section A3.3, J3.1, and N3.2; RCSC 2014 Section 1.5 & 2.1; DSA IR 17-8 & DSA IR 17-9.
☐	**b.** Test high-strength bolts, nuts and washers.	**Test**	**LOR**	**Table 1705A.2.1 Item 1c, 2213A.1**; RCSC 2014 Section 7.2; DSA IR 17-8.
☐	**c.** Bearing-type ("snug tight") connections.	**Periodic**	**SI**	**Table 1705A.2.1 Item 2a, 1705A.2.6, 2204A.2**; AISC 360-16 J3.1, J3.2, M2.5 & N5.6; RCSC 2014 Section 9.1; DSA IR 17-9.
☐	**d.** Pretensioned and slip-critical connections.	*	**SI**	**Table 1705A.2.1 Items 2b & 2c, 1705A.2.6, 2204A.2;** AISC 360-16 J3.1, J3.2, M2.5 & N5.6; RCSC 2014 Sections 9.2 & 9.3; DSA IR 17-9. *"Continuous" or "Periodic" depends on the tightening method used.

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1705A.2.1, Table 1705A.2.1; AISC 303-16, AISC 341-16, AISC 358-16, AISC 360-16; AISI S100-20; RCSC 2014; AWS D1.1, AWS D1.2, AWS D1.3, AWS D1.4, AWS D1.8

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	S/A3. WELDING:			
	Test or Special Inspection	**Type**	**Performed By**	**Code References and Notes**
☑	**a.** Verify weld filler material identification markings per AWS designation listed on the DSA-approved documents and the WPS.	**Periodic**	**SI**	**1705A.2.5, Table 1705A.2.1 Items 4 & 5**; AWS D1.1 and AWS D1.8 for structural steel; AWS D1.2 for Aluminum; AWS D1.3 for cold-formed steel; AWS D1.4 for reinforcing steel; DSA IR 17-3.
☑	b. Verify weld filler material manufacturer's certificate of compliance.	**Periodic**	**SI**	DSA IR 17-3.
☑	**c.** Verify WPS, welder qualifications and equipment.	**Periodic**	**SI**	DSA IR 17-3.

	S/A4. SHOP WELDING (IN ADDITION TO SECTION S/A3):			
	Test or Special Inspection	**Type**	**Performed By**	**Code References and Notes**
☑	**a.** Inspect groove welds, multi-pass fillet welds, single pass fillet welds > 5/16", plug and slot welds.	**Continuous**	**SI**	**Table 1705A.2.1 Items 5a.1–4;** AISC 360-16 (and AISC 341-16 as applicable); DSA IR 17-3.
☑	b. Inspect single-pass fillet welds ≤ 5/16", floor and roof deck welds.	**Periodic**	**SI**	**1705A.2.2, Table 1705A.2.1 Items 5a.5 & 5a.6;** AISC 360-16 (and AISC 341-16 as applicable); DSA IR 17-3.
☑	**c.** Inspect welding of stairs and railing systems.	**Periodic**	**SI**	**1705A.2.1**; AISC 360-16 (and AISC 341-16 as applicable); AWS D1.1 & D1.3; DSA IR 17-3.
☐	**d.** Verification of reinforcing steel weldability other than ASTM A706.	**Periodic**	**SI**	**1705A.3.1**; AWS D1.4; DSA IR 17-3. Verify carbon equivalent reported on mill certificates.
☑	**e.** Inspect welding of reinforcing steel.	**Continuous**	**SI**	**Table 1705A.2.1 Item 5b, 1705A.3.1, Table 1705A.3 Item 2, 1903A.8;** AWS D1.4; DSA IR 17-3.

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1705A.2.1, Table 1705A.2.1; AISC 303-16, AISC 341-16, AISC 358-16, AISC 360-16; AISI S100-20; RCSC 2014; AWS D1.1, AWS D1.2, AWS D1.3, AWS D1.4, AWS D1.8

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	Test or Special Inspection	Type	Performed By	Code References and Notes
	S/A5. FIELD WELDING (IN ADDITION TO SECTION S/A3):			
	Test or Special Inspection	**Type**	**Performed By**	**Code References and Notes**
☑	**a.** Inspect groove welds, multi-pass fillet welds, single pass fillet welds > 5/16", plug and slot welds.	**Continuous**	**SI**	**Table 1705A.2.1 Items 5a.1–4;** AISC 360-16 (AISC 341-16 as applicable); DSA IR 17-3.
☑	b. Inspect single-pass fillet welds ≤ 5/16".	**Periodic**	**SI**	**Table 1705A.2.1 Item 5a.5;** AISC 360-16 (AISC 341-16 as applicable); DSA IR 17-3.
☑	**c.** Inspect end-welded studs (ASTM A-108) installation (including bend test).	**Periodic**	**SI**	**2213A.2**; AISC 360-16 (AISC 341-16 as applicable); AWS D1.1; DSA IR 17-3.
☑	**d.** Inspect floor and roof deck welds.	**Periodic**	**SI**	**1705A.2.2, Table 1705A.2.1 Item 5a.6;** AISC 360-16 (AISC 341-16 as applicable); AWS D1.3; DSA IR 17-3.
☑	**e.** Inspect welding of structural cold-formed steel.	**Periodic**	**SI***	**1705A.2.5; AWS D1.3; DSA IR 17-3.** The quality control provisions of AISI S240-20 Chapter D shall also apply. * May be performed by the project inspector when specifically approved by DSA.
☑	**f.** Inspect welding of stairs and railing systems.	**Periodic**	**SI***	**1705A.2.1;** AISC 360-16 (AISC 341-16 as applicable); AWS D1.1 & D1.3; DSA IR 17-3. * May be performed by the project inspector when specifically approved by DSA.
☑	**g.** Verification of reinforcing steel weldability.	**Periodic**	**SI**	**1705A.3.1**; AWS D1.4; DSA IR 17-3. Verify carbon equivalent reported on mill certificates.
☑	**h.** Inspect welding of reinforcing steel.	**Continuous**	**SI**	**Table 1705A.2.1 Item 5b, 1705A.3.1, Table 1705A.3 Item 2, 1903A.8;** AWS D1.4; DSA IR 17-3.

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1705A.2.1, Table 1705A.2.1; AISC 303-16, AISC 341-16, AISC 358-16, AISC 360-16; AISI S100-20; RCSC 2014; AWS D1.1, AWS D1.2, AWS D1.3, AWS D1.4, AWS D1.8

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	Test or Special Inspection	Type	Performed By	Code References and Notes
	S/A6. NONDESTRUCTIVE TESTING:			
	Test or Special Inspection	**Type**	**Performed By**	**Code References and Notes**
☐	**a.** Ultrasonic	**Test**	**LOR**	**1705A.2.1, 1705A.2.5;** AISC 341-16 J6.2, AISC 360-16 N5.5; AWS D1.1, AWS D1.8; DSA IR 17-2.
☐	**b.** Magnetic Particle	**Test**	**LOR**	**1705A.2.1, 1705A.2.5;** AISC 341-16 J6.2, AISC 360-16 N5.5; AWS D1.1, AWS D1.8; DSA IR 17-2.
☐	**c.**	**Test**	**LOR**	

	Test or Special Inspection	Type	Performed By	Code References and Notes
	S/A7. STEEL JOISTS AND TRUSSES:			
	Test or Special Inspection	**Type**	**Performed By**	**Code References and Notes**
☐	**a.** Verify size, type and grade for all chord and web members as well as connectors and weld filler material; verify joist profile, dimensions and camber (if applicable); verify all weld locations, lengths and profiles; mark or tag each joist.	**Continuous**	**SI**	**1705A.2.3, Table 1705A.2.3;** AWS D1.1; DSA IR 22-3 for steel joists only. **1705A.2.4;** AWS D1.3 for cold-formed steel trusses.

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DSA 103-22: LISTING OF STRUCTURAL TESTS & SPECIAL INSPECTIONS (STEEL AND ALUMNINUM), 2022 CBC

1705A.2.1, Table 1705A.2.1; AISC 303-16, AISC 341-16, AISC 358-16, AISC 360-16; AISI S100-20; RCSC 2014; AWS D1.1, AWS D1.2, AWS D1.3, AWS D1.4, AWS D1.8

Application Number: 03-124559	**School Name:** Simi Valley High School MPR	**School District:** Simi Valley Unified School District
DSA File Number: 56-H6	**Increment Number:**	**Date Created:** 2024-11-08 17:07:16

	Test or Special Inspection	Type	Performed By	Code References and Notes
	S/A8. SPRAYED FIRE-RESISTANT MATERIALS:			
	Test or Special Inspection	**Type**	**Performed By**	**Code References and Notes**
☐	**a.** Examine structural steel surface conditions, inspect application, take samples, measure thickness and verify compliance of all aspects of application with DSA-approved documents.	**Periodic**	**SI**	**1705A.15, 1705A.15.1, 1705A.15.2, 1705A.15.3, 1705A.15.4, 1705A.15.5, 1705A.15.6.**
☐	**b.** Test density.	**Test**	**LOR**	**1705A.15.1, 1705A.15.5, ASTM E605**
☐	**c.** Bond strength adhesion/cohesion.	**Test**	**LOR**	**1705A.15.1, 1705A.15.6, ASTM E736**

	S/A9. ANCHOR BOLTS AND ANCHOR RODS:			
	Test or Special Inspection	**Type**	**Performed By**	**Code References and Notes**
☑	**a.** Anchor Bolts and Anchor Rods	**Test**	**LOR**	Identify, sample and test anchor bolts and anchor rods **not** meeting exemptions identified in Section 1 of IR 17-11.
☑	**b.** Threaded rod not used for foundation anchorage.	**Test**	**LOR**	Identify, sample and test threaded rods **not** meeting exemptions identified in Section 1 of IR 17-11.

	S/A10. STORAGE RACK SYSTEMS:			
	Test or Special Inspection	**Type**	**Performed By**	**Code References and Notes**
☐	**a.** Materials used, to verify compliance with one or more of the material test reports in accordance with the approved construction documents.	**Periodic**	**SI**	Table 1705A.13.7
☐	**b.** Fabricated storage rack elements.	**Periodic**	**SI**	1704A.2.5; Table 1705A.13.7

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DSA 103-22: LISTING OF STRUCTURAL TESTS & SPECIAL INSPECTIONS (STEEL AND ALUMNINUM), 2022 CBC

1705A.2.1, Table 1705A.2.1; AISC 303-16, AISC 341-16, AISC 358-16, AISC 360-16; AISI S100-20; RCSC 2014; AWS D1.1, AWS D1.2, AWS D1.3, AWS D1.4, AWS D1.8

Application Number:	**School Name:**	**School District:**
03-124559	Simi Valley High School MPR	Simi Valley Unified School District
DSA File Number:	**Increment Number:**	**Date Created:**
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	Test or Special Inspection	Type	Performed By	Code References and Notes
☐	**c.** Storage rack anchorage installation.	**Periodic**	**SI**	ANSI/MH16.1 Section 7.3.2; Table 1705A.13.7
☐	**d.** Completed storage rack system to indicate compliance with the approved construction documents.	**Periodic**	**SI***	Table 1705A.13.7; * May be preformed by the project inspector when specifically approved by DSA.

	S/A11. Other Steel			
	Test or Special Inspection	**Type**	**Performed By**	**Code References and Notes**
☐	**a.**			

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Appendix: Work Exempt from DSA Requirements for Structural Tests / Special Inspections

Application Number:	School Name:	School District:
03-124559	Simi Valley High School MPR	Simi Valley Unified School District
DSA File Number:	**Increment Number:**	**Date Created:**
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Exempt items given in DSA IR A-22 or the 2022 CBC (including DSA amendments) and those items identified below with a check mark by the design professional are NOT subject to DSA requirements for the structural tests **/** special inspections noted. **Items marked as exempt shall be identified on the approved construction documents**. The project inspector shall verify all construction complies with the approved construction documents.

	SOILS:
☐	1. Deep foundations acting as a cantilever footing with a design based on minimum allowable pressures per CBC Table 1806A.2 and without a geotechnical report for the following cases: A) free standing sign or scoreboard, B) cell or antenna towers and poles less than 35'-0" tall (e.g., lighting poles, flag poles, poles supporting open mesh fences, etc.), C) single-story structure with dead load less than 5 psf (e.g., open fabric shade structure), or D) covered walkway structure with an apex height less than 10'-0" above adjacent grade.
☐	2. Shallow foundations, etc. are exempt from special inspections and testing by a Geotechnical Engineer for the following cases: A) buildings without a geotechnical report and meeting the exception item #1 criteria in CBC Section 1803A.2 supported by native soil (any excavation depth) or fill soil (not exceeding 12" depth per CBC Section 1804A.6), B) soil scarification/recompaction not exceeding 12" depth, C) native or fill soil supporting exterior non-structural flatwork (e.g., sidewalks, site concrete ramps, site stairs, parking lots, driveways, etc.), D) unpaved landscaping and playground areas, or E) utility trench backfill with depth not exceeding 12".

	CONCRETE/MASONRY:
☐	1. Post-installed anchors for the following: A) exempt non-structural components (e.g., mechanical, electrical, plumbing equipment - see item 7 for "Welding" in the Appendix below) given in CBC Section 1617A.1.18 (which replaces ASCE 7-16, Section 13.1.4) or B) interior nonstructural wall partitions meeting criteria listed in exempt item 3 for "Welding" in the Appendix below
☐	2. Concrete batch plant inspection is not required for items given in CBC Section 1705A.3.3.2 subject to the requirements and limitations in that section.
☐	3. Non-bearing non-shear masonry walls may be exempt from certain DSA masonry testing and special inspection items as allowed per DSA IR 21-1. Refer to construction documents for specific exemptions accordingly for each applicable wall condition shown in Appendix A of IR 21-1.
☐	4. Epoxy shear dowels in site flatwork and/or other non-structural concrete.

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Appendix: Work Exempt from DSA Requirements for Structural Tests / Special Inspections

Application Number:	School Name:	School District:
03-124559	Simi Valley High School MPR	Simi Valley Unified School District
DSA File Number:	**Increment Number:**	**Date Created:**
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	CONCRETE/MASONRY:
☐	5. Testing of reinforcing bars is not required for items given in CBC Section 1910A.2 subject to the requirements and limitations in that section.

	WELDING:
☐	1. Solid-clad and open-mesh fences, gates with maximum leaf span of 10', and gates with a maximum rolling section of 10' all having an apex height less than 8'-0" above lowest adjacent grade. When located above circulation or occupied space below, these gates/fences are not located within 1.5x gate/fence height (max 8'-0") to the edge of floor or roof.
☐	2. Handrails, guardrails, and modular or relocatable ramps associated with walking surfaces less than 30" above adjacent grade (excluding post base connections per the 'Exception' language in Section 1705A.2.1); fillet welds shall not be ground flush.
☐	3. Non-structural interior cold-formed steel framing spanning less than 15'-0", such as in interior partitions, interior soffits, etc. supporting only self weight and light-weight finishes or adhered tile, masonry, stone, or terra cotta veneer no more than 5/8" thickness and apex less than 20'-0" in height and not over an exit way. Maximum tributary load to a member shall not exceed the equivalent of that occurring from a 10'x10' opening in a 15' tall wall for a header or king stud.
☐	4. Manufactured support frames and curbs using hot rolled or cold-formed steel (i.e., light gauge) for mechanical, electrical, or plumbing equipment weighing less than 2000# (equipment only) (connections of such frames to superstructure elements using welding will require special inspection as noted in selected item(s) for Sections S/A3, S/A4 and/or S/A5 of listing above).
☐	5. Manufactured components (e.g., Tolco, B-Line, Afcon, etc.) for mechanical, electrical, or plumbing hanger support and bracing (connections of such components to superstructure elements using welding will require special inspection as noted in selected item(s) for Sections S/A3, S/A4 and/or S/A5 of listing above).
☐	6. TV Brackets, projector mounts with a valid listing (see DSA IR A-5) and recreational equipment (e.g., playground structures, basketball backstops, etc.) (connections of such elements to superstructure elements using welding will require special inspection as noted in selected item(s) for sections S/A3, S/A4 and/or S/A5 located in the Steel/Aluminum category of listing above).

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Appendix: Work Exempt from DSA Requirements for Structural Tests / Special Inspections

Application Number:	School Name:	School District:
03-124559	Simi Valley High School MPR	Simi Valley Unified School District
DSA File Number:	**Increment Number:**	**Date Created:**
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	WELDING:
☐	7. Any support for exempt non-structural components given in CBC Section 1617A.1.18 (which replaces ASCE 7-16, Section 13.1.4) meeting the following: A) when supported on a floor/roof, <400# and resulting composite center of mass (including component's center of mass) ≤4' above supporting floor/roof, B) when hung from a wall or roof/floor, <20# for discrete units or <5 plf for distributed systems.

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DSA 103-22: LISTING OF STRUCTURAL TESTS & SPECIAL INSPECTIONS(SIGNATURE), 2022 CBC

Application Number:
03-124559

School Name:
Simi Valley High School MPR

School District:
Simi Valley Unified School District

DSA File Number:
56-H6

Increment Number:

Date Created:
2024-11-08 17:07:16

Name of Architect or Engineer in general responsible charge:

Hal Hart, HMC Architects, C 38002

Name of Structural Engineer (When structural design has been delegated):

Josh Randall, RTM Engineering, SE S-4506

Signature of Architect or Structural Engineer:



Date:
11/08/2024

Note: To facilitate DSA electronic mark-ups and identification stamp application, DSA recommends against using secured electronic or digital signatures.

DSA STAMP

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DSA 103-22: LIST OF REQUIRED VERIFIED REPORTS, CBC 2022

Application Number:	**School Name:**	**School District:**
03-124559	Simi Valley High School MPR	Simi Valley Unified School District
DSA File Number:	**Increment Number:**	**Date Created:**
56-H6		2024-11-08 17:07:16

1. Soils Testing and Inspection: Geotechnical Verified Report Form DSA 293
2. Structural Testing and Inspection: Laboratory Verified Report Form DSA 291
3. Concrete Batch Plant Inspection: Laboratory Verified Report Form DSA 291
4. Post-installed Anchors: Laboratory Verified Report Form DSA 291, or, for independently contracting SI, Special Inspection Verified Report Form DSA 292
5. Masonry Inspection: Laboratory Verified Report Form DSA 291, or, for independently contracting SI, Special Inspection Verified Report Form DSA 292
6. Shop Welding Inspection: Laboratory Verified Report Form DSA 291, or, for independently contracting SI, Special Inspection Verified Report Form DSA 292
7. Field Welding Inspection: Laboratory Verified Report Form DSA 291, or, for independently contracting SI, Special Inspection Verified Report Form DSA 292

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PAA Attachment 2

Project Information

DSA A#03-124559 The new MPR service will be per the plans and specifications submitted and approved by Division of State Architect (DSA).

The construction start is June 9,2025 through March 30, 2027.

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Simi Valley Schools
SIMI VALLEY UNIFIED SCHOOL DISTRICT

Rules of Conduct

Project: Simi Valley HS New MPR Building

Each contractor and subcontractor performing work on this project shall adhere to the following rules of conduct:

1. **All construction personnel will comply with current CDC/state requirements for COVID-19.**

2. Professional and courteous behavior is expected and will be used at all times.

3. Interaction with students, staff, and/or other visitors is prohibited with the exception of designated administrators.

4. The use of profanity and/or disparaging language will not be tolerated.

5. All contractors, subcontractors, architects, engineers or consultants will be required to wear a badge issued by their company as a means of identification. The badge is to be worn at all times while on the Owner's property. The badge will be visibly noticeable and located on the front of the individual's shirt. All badges are required to be returned to the Owner or designee at the completion of the project as part of the final pay application requirements.

6. All contractors and subcontractors:

   a. Shall remain in the immediate vicinity of his/her work and will not stray to other areas of the property that do not involve their company's scope of work. All restroom facilities, including student and staff, are not to be used. The contractor is responsible for mobilizing to the construction site, their own portable restroom. Specific rules regarding the portable restroom are indicated in the General Conditions.

   b. During the regular school year, each school holds classes during daytime hours. Students and staff shall be given unimpeded access to and from the classrooms and administrative areas at all times when classes are being held. Contractors and subcontractors shall not disrupt the existing utilities, which serve the classrooms and administrative offices during the course of the work. Any outages shall be scheduled with the District Project Coordinator at least 1-month in advance of the planned outage.

   c. Vehicles must be parked each day in the designated area(s). When vehicles need to be removed during school hours, the vehicles shall have lights and flashers engaged, and a "spotter," provided by the contractor and/or subcontractor, leading the vehicle off the District's property. At no time will the vehicle exceed 5 mph.

7. **Simi Valley Unified School District** properties are drug free workplaces. This policy shall be strictly enforced.

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8. Alcoholic beverages are prohibited from being brought on or consumed on any portion of the Owner's property.

9. The use of any tobacco products on the Owner's property is strictly prohibited.

10. Any lewd, obscene or otherwise indecent acts, words, or behavior by any contractor, subcontractor, architect, engineer or consultant shall not be tolerated.

11. All contractors, subcontractors, architects, engineers or consultants shall conform to a dress code whereby:

    a. No clothing that contains violent, suggestive, derogatory, obscene or racially based material may be worn. This interpretation will be made by the Owner or designee.

    b. Garments, accessories or personal grooming artifacts with slogans, graphics or pictures promoting drugs, alcohol, tobacco or any other controlled substances that are prohibited to minors will not be allowed.

    c. Tank top/mid-drift shirts and shorts of any kind are not allowed while on the Owners property.

12. All contractors, subcontractors, architects, engineers or consultants are responsible for their own means of communication including, but not limited to, telephone, cell phone, fax machine. At no time are the Owner's communication systems to be used.

13. All contractors, subcontractors, architects, engineers or consultants personal vehicles, as well as work vehicles and equipment, are the responsibility of the individual and/or company. Any damage that occurs to the vehicles and/or equipment while on the Owner's property is not the responsibility of the Owner and, therefore, any said claims for damages will not be acknowledged.

Non-compliance with any of the above-stated rules of conduct by any contractor, or subcontractor may be sufficient grounds for immediate removal from the job site and termination of the contract.

I acknowledge that I am aware of the above-stated rules of conduct and hereby certify that all of my Company's employees, consultants, suppliers, and/or any subcontractors will adhere to these provisions. I further acknowledge that any delays to the schedule perceived or otherwise, as a result of the Owner/designee removing my employee from the job site, are my company's responsibility.

DocuSigned by:
Scott Moors
54BBA503D18A4C7...
Authorized Signature [SimiROC]

Vice President
Title

Scott Moors
Print Name

1/10/2025
Date

NV5 West, Inc.
Company

Docusign Envelope ID: BB58E5DB-47D4-4D7B-A676-0921A5016191

FINGERPRINT CERTIFICATE

I, Scott Moors (Print Name) [SimiEDU45125-1], am the Vice President (Title) of NV5 West, Inc. (Entity). I declare, state, and certify all of the following:

1. I am aware of the provisions and requirements of California Education Code §45125.1, regarding fingerprinting of persons providing services to school districts. As such, I understand that **any employee who interacts with students outside of the immediate supervision and control of the pupil's parent or guardian or a school district employee** has a valid criminal records summary as described in Education Code §44237, and has not been convicted of a felony as described in Education Code §45122.1.

   Entity shall ensure District that Entity has a California Department of Justice issued ORI number under which Entity's employees have been fingerprinted and have a valid criminal record summary AND that **Entity has a contract with the Department of Justice in order to receive notification of subsequent state or federal arrests or dispositions**. Entity shall provide any subsequent arrest and conviction information it receives to the District pursuant to the subsequent arrest service.

   Entity's DOJ issued ORI Number → AM245 ← **If your entity does not have an ORI #, STOP** and contact the School District's Purchasing Director at 805-306-4500 x4601.

   As an alternative to Entity having an ORI number, the District may allow Entity's supervisory employees to be fingerprinted under the District's ORI number. Contact the District's Purchasing Director at 805-306-4500 x4601.

2. I have personal knowledge of and/or have made due and diligent inquiry with respect to the following, and based on said knowledge and/or inquiry I certify that:
   A. The fingerprints of each person identified on Attachment B-1 have been submitted to the California Department of Justice under the ORI number provided above pursuant to Education Code §45125.1; and,
   B. The California Department of Justice has issued written or electronic verification that each person identified on Attachment B-1 has not been convicted of a felony, as defined in Education Code §45122.1, and has no criminal felony proceedings, as defined in Education Code §45122.1, pending against him or her.
3. Entity shall provide **additional Fingerprint Certificates** for each and every employee who is not identified on Attachment B-1 prior to permitting such person(s) to perform any work on District sites.
4. I certify that Entity is NOT a sole proprietorship. (If Entity is a sole proprietorship, contact the District's Purchasing Director)
5. Entity and I understand that if the District determines that Entity has either: (a) made a false certification herein, or (b) violates this certification by failing to carry out and to implement the requirements of California Education Code §45125.1, the Contract is subject to termination, suspension of payments, or both.
6. **Entity shall submit with this certificate a copy of Entity's Department Of Justice agency approval letter.**
7. I am authorized to execute this Fingerprint Certificate on behalf of the Entity. All of the statements set forth above and all of the information provided in Attachment B-1 are true, correct, complete, and accurate. Further, there are no omissions or misstatements of material fact in the foregoing statements or in the information set forth in Attachment B-1 which would render such statements and/or information to be false or misleading.

Unsupervised Contact with students means contact that provides the person opportunity and probability for personal communication or touch with students when not under direct District supervision. Entity shall ensure that Entity, any subcontractors of all tiers, and their officers, employees, and agents will have no Unsupervised Contact with students while on District property. Entity will work with the District and with Entity's subcontractors to ensure compliance with this requirement and shall take all measures necessary to ensure compliance with this requirement, without compromising the day-to-day educational operations at each school site where Entity is performing work.

I declare under penalty of perjury under the laws of the State of California that all of the foregoing is true and correct.

Executed at Ventura, CA (City and State) [SimiEDU45125-1b] this ____ day of 1/10/2025, 20____.

DocuSigned by:
Scott Moors
(Signature)
54BBA80BD18A4C7...

Scott Moors
(Handwritten or Typed Name)

*** * * ATTACHMENT B-1 MUST BE COMPLETED IN ACCORDANCE WITH THE ABOVE * * ***

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FINGERPRINT CERTIFICATE

ATTACHMENT B-1

[SimiEDU45125-2]

The fingerprints of each person identified below have been submitted to the California Department of Justice under the Entity's California Department of Justice issued ORI number pursuant to Education Code §45125.1; and,

The California Department of Justice has issued written or electronic verification that each person identified has not been convicted of a felony, as defined in Education Code §45122.1, and has no criminal felony proceedings, as defined in Education Code §45122.1, pending against him or her.

Ahmad Ahmadzai, Adam Albert,
Jeff Betus, Fernando Carrillo

Robert Castellanos, Eric Clark,
Edward Cleveland, Michael Faggi

Don Goldman, Matt Habberfield,
Jim Iverson, Jesse Wooten

Lewis Texiera, Chet Smith,
Melissa Moors, Scott Moors

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NON-COLLUSION DECLARATION

PROJECT: Simi Valley HS New MPR Building

STATE OF CALIFORNIA

COUNTY OF VEntura

I, Scott Moors, being first duly sworn, deposes and says that I am
(Typed or Printed Name) [SimiPCC7106]

the Vice President of NV5 West, Inc., the party submitting
(Title) (Bidder Name)

the foregoing Bid Proposal ("the Bidder"). In connection with the foregoing Bid Proposal, the undersigned declares, states and certifies that:

1. The Bid Proposal is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization or corporation.
2. The Bid Proposal is genuine and not collusive or sham.
3. The Bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid, and has not directly or indirectly colluded, conspired, connived, or agreed with any other bidder or anyone else to put in sham bid, or to refrain from bidding.
4. The Bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price, or that of any other bidder, or to fix any overhead, profit or cost element of the bid price or that of any other bidder, or to secure any advantage against the public body awarding the contract or of anyone interested in the proposed contract.
5. All statements contained in the Bid Proposal and related documents are true.
6. The Bidder has not, directly or indirectly, submitted the bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay, any fee to any person, corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof to effectuate a collusive or sham bid.

Executed this 10 day of January, 2025 at Ventura, Ventura, CA.
1/10/2025 (City, County and State)

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

DocuSigned by:
Scott Moors
54BBA503D18A4C7...
(Signature)

Scott Moors
(Name Printed or Typed)

Docusign Envelope ID: BB58E5DB-47D4-4D7B-A676-0921A5016191

DRUG-FREE WORKPLACE CERTIFICATION

I, Scott Moors (Print Name) [SimiGOV8350], am the Vice President (Title) of

NV5 West, Inc. (Contractor Name)

I declare, state and certify to all of the following:

1. I am aware of the provisions and requirements of California Government Code §§8350 et seq., the Drug Free Workplace Act of 1990.
2. I am authorized to certify, and do certify, on behalf of Contractor that a drug free workplace will be provided by Contractor by doing all of the following:

   A. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensation, possession or use of a controlled substance is prohibited in Contractor's workplace and specifying actions which will be taken against employees for violation of the prohibition;

   B. Establishing a drug-free awareness program to inform employees about all of the following:
      i. The dangers of drug abuse in the workplace;
      ii. Contractor's policy of maintaining a drug-free workplace;
      iii. The availability of drug counseling, rehabilitation and employee-assistance programs; and
      iv. The penalties that may be imposed upon employees for drug abuse violations;

   C. Requiring that each employee engaged in the performance of the Contract be given a copy of the statement required by subdivision (A), above, and that as a condition of employment by Contractor in connection with the Work of the Contract, the employee agrees to abide by the terms of the statement.

   D. Contractor agrees to fulfill and discharge all of Contractor's obligations under the terms and requirements of California Government Code §8355 by, inter alia, publishing a statement notifying employees concerning: (i) the prohibition of any controlled substance in the workplace, (ii) establishing a drug-free awareness program, and (iii) requiring that each employee engaged in the performance of the Work of the Contract be given a copy of the statement required by California Government Code §8355(a) and requiring that the employee agree to abide by the terms of that statement.

3. Contractor and I understand that if the District determines that Contractor has either: (i) made a false certification herein, or (ii) violated this certification by failing to carry out and to implement the requirements of California Government Code §§8355, the Contract awarded herein is subject to termination, suspension of payments, or both. Contractor and I further understand that, should Contractor violate the terms of the Drug-Free Workplace Act of 1990, Contractor may be subject to debarment in accordance with the provisions of California Government Code §§8350, et seq.
4. Contractor and I acknowledge that Contractor and I are aware of the provisions of California Government Code §§8350, et seq. and hereby certify that Contractor and I will adhere to, fulfill, satisfy and discharge all provisions of and obligations under the Drug-Free Workplace Act of 1990.

I declare under penalty of perjury under the laws of the State of California that all of the foregoing is true and correct.

Executed at Ventura, CA (City and State) this ____day of _____, 20____. 1/10/2025

DocuSigned by:
Scott Moors
(Signature) D18A4C7...

Scott Moors
(Printed or Typed Name)

Docusign Envelope ID: BB58E5DB-47D4-4D7B-A676-0921A5016191

TOBACCO-FREE ENVIRONMENT CERTIFICATION

PROJECT: Simi Valley HS New MPR Building

This Tobacco-Free Environment Certification form is required from the successful Bidder.

The contract between **Simi Valley Unified School District** ("District") and

NV5 West, Inc. ("Contractor" or "Bidder") includes the following provisions:
[SimiLAB6400]

Pursuant to, without limitation, 20 U.S.C. section 6083, Labor Code section 6400 et seq., Health & Safety Code section 104350 et seq. and District Board Policies, all District sites, including the Project site, are tobacco-free environments. Smoking, vaping, and the use of tobacco products by all persons is prohibited on or in District property. District property includes school buildings, school grounds, school owned vehicles and vehicles owned by others while on District property.

I acknowledge that I am aware of the District's policy regarding tobacco-free environments at District sites, including the Project site and hereby certify that I will adhere to the requirements of that policy and not permit any of my firm's employees, agents, subcontractors, or my firm's subcontractors' employees or agents to use tobacco and/or smoke/vape on any District site.

Date: 1/10/2025

Contractor: NV5 West, Inc.

Signature: DocuSigned by: Scott Moors 54BBA503D18A4C7...

Print Name: Scott Moors

Title: Vice President

Docusign Envelope ID: BB58E5DB-47D4-4D7B-A676-0921A5016191

Simi Valley Schools
SIMI VALLEY UNIFIED SCHOOL DISTRICT

INSTRUCTIONS for the CERTIFICATE OF INSURANCE and ADDITIONAL INSURED ENDORSEMENT

The Ventura County Schools Self-Funding Authority requires that our district obtain a **Certificate of Insurance** and **Additional Insured Endorsements** prior to our school/district utilizing your company's services. The instructions below can be used as a guide to help meet our District requirements:

NOTE: YOUR SPECIFIC LIMITS MAY DIFFER. See contract/agreement for required limits.

- INSURED NAME and ADDRESS must be shown.
- INSURANCE CARRIER must be satisfactory to district, with a current A.M. Best rating of no less than (financial strength: financial size) A-:VII.
- GENERAL LIABILITY *(Additional Insured Endorsement Required)*
  1. Commercial General Liability "box" must be checked.
  2. Occurrence "box" must be checked.
  3. Policy number must be shown.
  4. Policy effective and expiration dates must be current.
  5. Each Occurrence limit must be at least $2,000,000.00.
  6. Personal and Advertising Injury limit must be at least $1,000,000.00.
  7. General Aggregate limit must be at least $4,000,000.00.
  8. Products/Completed Operations Aggregate limit must be at least $1,000,000.00.

  - ADDITIONAL INSURED ENDORSEMENT including COMPLETED OPERATIONS ISO form **"CG 20 10 11 85" or "CG 20 10 10 01 and CG 20 37 10 01" or equivalent** must be included. (See page 2 for other acceptable endorsements)
  - PRIMARY, NON-CONTRIBUTORY ENDORSEMENT ISO form **"CG 20 01 01 13" or equivalent**
  - WAIVER OF SUBROGATION ISO form **"CG 24 04 05 09" or equivalent**

  Name of Person or Organization on endorsement must show: "Simi Valley Unified School District, its governing board, officers, agents, employees, and/or volunteers as additional insureds."

- AUTOMOBILE LIABILITY *(Additional Insured Endorsement Required)*
  Combined Single Limit (each accident) must be at least $1,000,000.00.
  Any "box" checked is preferred. Owned and Non-owned "boxes" must be checked at a minimum.

  - ADDITIONAL INSURED ENDORSEMENT **"CA 20 48 10 13" or equivalent**

- UMBRELLA LIABILITY ***if applicable*** provides additional coverage amount.
  Occurrence "box" must be checked.
- WORKERS' COMPENSATION & EMPLOYERS' LIABILITY
  Statutory limits required for Workers' Compensation. Minimum of $1,000,000 for Employer's Liability.
- PROFESSIONAL LIABILITY or Errors & Omissions ***if applicable*** (typical for architects, consultants, etc.).
  Limit must be at least $1,000,000.00. Claims Made "box" must be checked.
- POLLUTION LIABILITY ***if applicable*** (required for hazardous materials, waste **haulers**, pest control, etc.).Limit must be at least $1,000,000.00 each occurrence (or as statutorily mandated by regulatory agencies)
- DESCRIPTION OF OPERATIONS
  District prefers certificate be applicable to "All operations during the policy period at Simi Valley Unified School District sites". Carrier may limit certificate to a specific project.
- CERTIFICATE HOLDER **must read as follows:**
  Simi Valley Unified School District
  101 W. Cochran Street
  Simi Valley, CA 93065
- CERTIFICATE MUST BE SIGNED

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The following is a breakdown of acceptable Additional Insured Endorsements and their combinations.

Name of Person or Organization on endorsement must show: "Simi Valley Unified School District, its governing board, officers, agents, employees, and/or volunteers as additional insureds."

Public Works / Contractors

Endorsement		**AND** Endorsement
391-1006 08 16	ECP 1004 0410	None
AB 91 89 (08/07)	EN 0137-0211	
AP2009US 04-10	G-123127-B	
CG 20 10 11 85	G-17957-G (01/01)	
CG 20 10M 11 85	GA 4523IL 05 20	
CG 20 10R 12/11	HG 00 01 09 16	
CG 20 26 11 85	J6858 102/93-6858 (10/12)	
CG 72 77 10 15	PPB 304 02 12	
CG 81 86	SB-146968-A (01/06)	
CMP-4786.1	SPE 0001-0115	
CNA 74705XX (01/15)	SS 00 08 04 05	
CNA 74872 (01/15)	U-GL-2162A CW (02/19)	
CNA 75079XX (01/15)	W433 (09/12)	

TWO endorsements are required:

Endorsement (Ongoing operations)		**AND** Endorsement (Operations completed)
49-0108 (07/11)	EN0321-0211	80-02-8446 (1/15)
80-02-2305 (03-17)	EPACE101-0814	AB 9067 12-93
80-02-2367 (05/07)	G-140331-D (01/13)	BP 04 48 07 13 or 01 97
81995 (02/09)	GBA 105014 1215	CA 04 44 10 13
AB 918908 07	GLS-448s (02/15)	CG 20 10M 11 85
ALZ AIE OPWS 00 01 03 18	HG 00 01 09 16	CG 20 37 07 04
BP 04 50 07 13	ISO 49-0108 07 11	CG 20 37 10 01
BP 79 96 07 13	ISO u156-0310	CG 21 54 01 96
BP 80 21 10 15	L 815 (02/15)	CG 85 83 04 13
BP 89 05 01 87	ML 10 81 04 13	CG T8 04 08 18
CA 990312 05 14	SB146932F (6-16)	ECG 20 598 05 09
CG 20 07 04 13	SCG 20 30 09 07	EN0320-0211
CG 20 10	SS 41 70 06 11	EN0111-0211
CG 20 26	TM 172 10 11	EPACE100-0814
CG 20 33	TMGL 172 10/11	G-19160-B (11/97)
CG 20 38 04 13	U156-0310	GLS-150s (07/06)
CG 73 23 11 11	U-GL-1175-F-CW (04/13)	ML 13 57 04 13
CG 7578 (05/15)	U-GL-1177-F-CW (04/13)	SB 146968B (6-16)
CG 88 10 04 13	VCG 207 (07/09)	SS 41 71 12 19
CGL 20 33 08 15	VLCG 2026 07 04	SCIS-BAICOM-1 (10/15)
CNA 71527xx (10/12)	WW433A (02/19)	TM 176 1011
CNA 97587xx (4-2020)		TMGL 175 01 20
ECG 20 596 (04/12)		
ECG 20 583 07 04		

For Travelers Companies:		**AND**
CG D3 81 09 07	CG D2 47 04 19	None
CG D3 81 09 15	CG D1 44 02 19	
CG D3 82 09 15	CG D2 46 04 19	
CG D1 05 04 94	CG D6 04 02 19	
CG D2 47 08 05	CG TI 00 02 19	
CG D3 61 03 05	CG T8 02 12 21	CG 20 37 10 01 or CG 20 37 07 04
CG D3 16 02 19	CG T8 03 03 22	CG D2 46 04 19
CG D4 17 01 12		CG T8 01 12 21

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POLICY NUMBER:

COMMERCIAL GENERAL LIABILITY
CG 20 37 07 04

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED – OWNERS, LESSEES OR CONTRACTORS – COMPLETED OPERATIONS

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s):	Location And Description Of Completed Operations

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

Section II – Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury" or "property damage" caused, in whole or in part, by "your work" at the location designated and described in the schedule of this endorsement performed for that additional insured and included in the "products-completed operations hazard".

SAMPLE

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December 20, 2024 *(Revised January 3, 2025)*

Simi Valley Unified School District
101 West Cochran St.
Simi Valley, CA 93063

Proposal No: 1450125-0003447
DSA No.: 03-124559
File No.: 56-H6

ATTENTION: Robin Rickman, Project Manager

Email: robin.rickman@simivalleyusd.org

SUBJECT: **Proposal for Materials Testing and Inspection Services for the Simi Valley H.S. - New Multi-Purpose Building, 5400 Cochran St., Simi Valley, CA 93065**

NV5 is pleased to submit this proposal for the referenced project. Our estimated scope of services and estimated costs are detailed below.

Scope of Work and Cost Estimate	Rate		Units	Total
Soils:				
Sr. Soil Technician	$ 110.00	hr	300	$ 33,000.00
Maximum Density (soil)	$ 240.00	ea	5	$ 1,200.00
Maximum Density (base)	$ 295.00	ea	3	$ 885.00
Nuclear Gauge	$ 40.00	dy	50	$ 2,000.00
Field Vehicle	$ 65.00	dy	50	$ 3,250.00
Sr. Engineer Geotechnical	$ 215.00	hr	20	$ 4,300.00
Concrete:				
Concrete Batch Plant Inspection (incls. light weight)	$ 110.00	hr	120	$ 13,200.00
Concrete Technician (cast cylinders, slump & temp)	$ 110.00	hr	120	$ 13,200.00
Concrete compression tests (5 cyls. per set)	$ 28.00	ea	175	$ 4,900.00
Air Meter (concrete)	$ 60.00	dy	4	$ 240.00
Non-Shrink Grout Inspection	$ 110.00	hr	16	$ 1,760.00
Non-Shrink Grout compression tests (sets of 3 ea.)	$ 60.00	ea	12	$ 720.00
Sample pickup	$ 80.00	hr	75	$ 6,000.00
Reinforcing Steel Bend tests	$ 72.00	ea	10	$ 720.00
Reinforcing Steel Tensile tests (up to and including #8)	$ 72.00	ea	7	$ 504.00
Reinforcing Steel Tensile tests (#9)	$ 138.00	ea	2	$ 276.00
Reinforcing Steel sampling at Shop	$ 110.00	hr	16	$ 1,760.00
Epoxy Inspection - including pull test	$ 110.00	hr	60	$ 6,600.00
Calibrated Ram (pull test)	$ 106.00	dy	5	$ 530.00
Anchor Inspection - including torque testing	$ 110.00	hr	88	$ 9,680.00
Equipment - torque wrench	$ 30.00	dy	12	$ 360.00
Ceiling Wre Pull tests / Splay Wires	$ 110.00	hr	112	$ 12,320.00
Ceiling wire dead-weight equipment	$ 180.00	dy	8	$ 1,440.00
Field Vehicle	$ 65.00	dy	80	$ 5,200.00
Masonry:				
Masonry Inspection	$ 110.00	hr	160	$ 17,600.00
Grout Batch Plant Inspection	$ 110.00	hr	16	$ 1,760.00
Grout compression tests (sets of 4 ea.)	$ 45.00	ea	16	$ 720.00
Grout sample pickup	$ 80.00	hr	8	$ 640.00

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Block Sampling (estimate only / based on location of supplier)	$	110.00	hr	8	$	880.00
Masonry Unit Acceptance tests (absorption, compression, dimensions and unit weight)	$	685.00	set	2	$	1,370.00
Masonry Wall coring (including truck)	$	245.00	hr	8	$	1,960.00
Shear test on masonry core	$	127.00	ea	4	$	508.00
Field Vehicle	$	65.00	dy	30	$	1,950.00
Structural Steel:						
Shop Welding Inspection (includes material ID)	$	115.00	hr	300	$	34,500.00
Field Welding Inspection	$	115.00	hr	360	$	41,400.00
Metal Decking Inspection	$	115.00	hr	80	$	9,200.00
Metal Studs Inspection	$	115.00	hr	40	$	4,600.00
Shop Ultrasonic & mag particle testing	$	110.00	hr	60	$	6,600.00
Field Ultrasonic & mag particle testing	$	120.00	hr	60	$	7,200.00
High Strength Bolting Inspection	$	115.00	hr	48	$	5,520.00
High Strength Bolt Testing, Nuts & Washers - (proof, hardness, ultimate load test - 3 ea. per set)	$	366.00	ea.	3	$	1,098.00
Field Vehicle	$	65.00	dy	120	$	7,800.00
Miscellaneous:						
Asphalt Laydown Inspection & Densities (if required)	$	110.00	hr.	12	$	1,320.00
Nuclear Gauge	$	40.00	dy	2	$	80.00
Maximum Density (AC)	$	128.00	hr	1	$	128.00
Extraction & Gradation	$	128.00	hr	1	$	128.00
Field Vehicle	$	65.00	dy	2	$	130.00
DSA 291 (incls. Interim reports)	$	395.00	ea	3	$	1,185.00
DSA 293 (incls. Interim reports)	$	395.00	ea	3	$	1,185.00
Certified Payroll	$	45.00	wk	52	$	2,340.00
Sr. Engineering	$	190.00	hr	168	$	31,920.00
	TOTAL:				**$**	**307,767.00**

Note:

1 This estimate was prepared from plans and DSA 103 provided by Client's representative. The plans are not DSA approved as plans and DSA 103 are still under review with DSA.

2 This estimate is provided for budgetary purposes only and is not a lump sum / not to exceed cost. Charges will be billed on a time-and-materials basis in accordance with the rates presented in our fee estimate. Additional services not specifically included in this proposal will be billed on a time-and-materials basis in accordance with the attached MSA SVUSD 2023 Schedule of Fees and prevailing wage rates.

3 Inspection and testing callouts will be 4 or 8 hour daily minimum charges.

4 Allowance for overtime and second shift work is not a part of this proposal.

NV5 West, Inc. appreciates the opportunity to be of service. If you have any questions, please do not hesitate to contact us.

Respectfully Submitted,
NV5 West, Inc.

Carol Harrison
Client Service Manager

Reviewed By,

Scott Moors, CEG 1901
Vice President

Certificate Of Completion

Envelope Id: BB58E5DB-47D4-4D7B-A676-0921A5016191
Status: Completed
Subject: Complete with Docusign: SVHS New MPR Bldg. - NV5 PAA R25-02965.pdf
Source Envelope:
Document Pages: 37
Signatures: 7
Certificate Pages: 5
Initials: 1
AutoNav: Enabled
EnvelopeId Stamping: Enabled
Time Zone: (UTC-08:00) Pacific Time (US & Canada)

Envelope Originator:
Bond Contracts
Simi Valley Unified School District
101 West Cochran Street
Simi Valley, CA 93065
bondcontracts@simivalleyusd.org
IP Address: 207.157.143.39

Record Tracking

Status: Original
1/10/2025 4:04:41 PM
Holder: Bond Contracts
bondcontracts@simivalleyusd.org
Location: DocuSign

Security Appliance Status: Connected
Pool: StateLocal

Storage Appliance Status: Connected
Pool: Simi Valley Unified School District
Location: DocuSign

Signer Events	Signature	Timestamp
Scott Moors scott.moors@nv5.com Vice President NV5 West, Inc. Security Level: Email, Account Authentication (None)	DocuSigned by: Scott Moors 54BBA503D18A4C7... Signature Adoption: Pre-selected Style Using IP Address: 12.244.93.90	Sent: 1/10/2025 4:18:54 PM Viewed: 1/10/2025 4:56:36 PM Signed: 1/10/2025 5:05:13 PM
Electronic Record and Signature Disclosure: Accepted: 1/10/2025 4:56:36 PM ID: 5d7392cb-8e18-4abd-a1c5-7922c66538f4		
Maria Nieto maria.nieto@simivalleyusd.org Security Level: Email, Account Authentication (None)	DS MN Signature Adoption: Pre-selected Style Using IP Address: 207.157.143.39	Sent: 1/10/2025 5:05:15 PM Resent: 1/22/2025 11:30:41 AM Viewed: 1/22/2025 11:57:43 AM Signed: 1/22/2025 11:57:47 AM
Electronic Record and Signature Disclosure: Accepted: 1/22/2025 11:57:43 AM ID: 1eb24be8-4b4c-40ed-8848-744bf28837a6		
Ron Todo ron.todo@simivalleyusd.org Associate Superintendent Simi Valley Unified Security Level: Email, Account Authentication (None)	DocuSigned by: 09CA0EB1F690455... Signature Adoption: Uploaded Signature Image Using IP Address: 207.157.143.41	Sent: 1/22/2025 11:57:49 AM Viewed: 1/22/2025 12:49:48 PM Signed: 1/22/2025 12:49:55 PM
Electronic Record and Signature Disclosure: Accepted: 1/22/2025 12:49:48 PM ID: d00d4320-1110-4ad2-b264-a36de391fed2		

In Person Signer Events	Signature	Timestamp

Editor Delivery Events	Status	Timestamp

Agent Delivery Events	Status	Timestamp

Intermediary Delivery Events	Status	Timestamp

Certified Delivery Events	Status	Timestamp
Carbon Copy Events	**Status**	**Timestamp**
Witness Events	**Signature**	**Timestamp**
Notary Events	**Signature**	**Timestamp**
Envelope Summary Events	**Status**	**Timestamps**
Envelope Sent	Hashed/Encrypted	1/10/2025 4:18:54 PM
Certified Delivered	Security Checked	1/22/2025 12:49:48 PM
Signing Complete	Security Checked	1/22/2025 12:49:55 PM
Completed	Security Checked	1/22/2025 12:49:55 PM
Payment Events	**Status**	**Timestamps**
Electronic Record and Signature Disclosure		

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, Simi Valley Unified School District (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a $0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact Simi Valley Unified School District:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:
To contact us by email send messages to: sean.goldman@simivalleyusd.org

To advise Simi Valley Unified School District of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at sean.goldman@simivalleyusd.org and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from Simi Valley Unified School District

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to sean.goldman@simivalleyusd.org and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with Simi Valley Unified School District

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;

ii. send us an email to sean.goldman@simivalleyusd.org and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: https://support.docusign.com/guides/signer-guide-signing-system-requirements.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

By selecting the check-box next to 'I agree to use electronic records and signatures', you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify Simi Valley Unified School District as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by Simi Valley Unified School District during the course of your relationship with Simi Valley Unified School District.

APPROVED FOR PROCESSING
BY SUPERINTENDENT'S OFFICE
1/21/25 HT
Date Signature

TITLE: APPROVAL OF AGREEMENT NO. R25-02966 BETWEEN SIMI VALLEY UNIFIED SCHOOL DISTRICT AND NV5 WEST, INC. FOR TESTING LABORATORY SERVICES FOR THE UTILITY BUILDING PROJECT, INCREMENT 2, AT SIMI VALLEY HIGH SCHOOL

Business & Facilities
Consent #9

January 21, 2025
Page 1 of 1

Prepared by: Ron Todo, Associate Superintendent
Business & Facilities

Background Information

On May 16, 2023, the Board of Education approved the list of selected firms for on-call testing laboratory-of-record services, which includes the firm of NV5 West. The Division of the State Architect (DSA) requires a testing laboratory for testing and inspection of structural materials for modernization of the Utility Building project at Simi Valley High School.

The project is slated to start in June 2025 and be completed in March 2027.

Fiscal Analysis

$34,008.00 Estimated Fee, paid by Measure X funds.

Recommendation

This item is presented for Board of Education approval.

On motion # 81 by Trustee Smollen, seconded by Trustee Jubran and carried by a vote of 5/0, the Board of Education, by a roll-call vote, approved of Agreement No. R25-02966 with NV5 West, Inc. for the Testing Laboratory Services for the Utility Building project, Increment 2 at Simi Valley High School.

Ayes: Jarvis Resnick Jubran Smollen Pine Noes: 0 Absent: 0 Abstained: 0

Docusign Envelope ID: 112BA8EC-C2CA-42D5-9A5A-231FE66FC156

PROJECT ASSIGNMENT AMENDMENT
R25-02966 TO
AGREEMENT FOR ON-GOING LABORATORY OF RECORD SERVICES #005058-409-G

This Project Assignment Amendment ("PAA") is entered by and between Simi Valley Unified School District and NV5 West, Inc. ("LOR") as of January 21, 2025.

Whereas, the District entered into a written Agreement entitled Agreement for On-Going Laboratory of Record Services **#005058-409-G** ("Agreement") which generally establish the terms and conditions for the LOR's completion of Laboratory of Record Services.

Whereas, this PAA sets forth the specific terms and conditions applicable to the District assignment of the Assigned Project to the LOR for completion of LOR Services as enumerated herein.

NOW THEREFORE, the District and LOR and agree as follows:

1. **Assigned Project Description**. The Assigned Project is described as follows: The Utility Building project at Simi Valley High School.
2. **Assigned Project Form 103**. DSA Form 103 setting forth the tests/inspections to be completed for construction materials to be incorporated into the Assigned Project is attached hereto as PAA Attachment 1 and incorporated by this reference. See Attachment 3 for scope of work.
3. **Assigned Project LOR Services**. The LOR shall complete all of the tests/inspections for all construction materials noted in the Assigned Project DSA Form 103 attached hereto, except for the following: There is no DSA Form 103 for this scope of work.
4. **Assigned Project Contract Price**. The Contract Price for completion of the Assigned Project LOR Services is based on the pricing for tests/inspections included within the LOR Services as set forth in PAA Attachment 3 – For Fee Only, **Fixed Fee of $34,008.00.**
5. **Agreement Terms**. All terms of the Agreement are incorporated herein and applicable to the Assigned Project, except as modified by the terms of this PAA.

The District and LOR have executed this PAA as of the date set forth above

"District" **SIMI VALLEY UNIFIED SCHOOL DISTRICT**	**"LOR"** **NV5 WEST, INC.**
By: DocuSigned by: R.T. 09CA0EB1F690455...	By: DocuSigned by: Scott Moors 54BBA503D18A4C7...
Name: Ron Todo	Name: Scott Moors
Title: Associate Superintendent	Title: Vice President
1/22/2025	Date: 1/15/2025

DS MN

DSA 103-22: LISTING OF STRUCTURAL TESTS & SPECIAL INSPECTIONS, 2022 CBC

General

Application Number:	**School Name:**	**School District:**
03-123828	Simi Valley High School	Simi Valley Unified School District
DSA File Number:	**Increment Number:**	**Date Created:**
56-H6	2	2024-01-16 11:09:25

IMPORTANT: This form is only a summary list of structural tests and some of the special inspections required for the project. Generally, the structural tests and special inspections noted on this form are those that will be performed by the Geotechnical Engineer of Record, Laboratory of Record, or Special Inspector. The actual complete test and inspection program must be performed as detailed on the DSA approved documents. The appendix at the bottom of this form identifies work NOT subject to DSA requirements for special inspection or structural testing. The project inspector is responsible for providing inspection of all facets of construction, including but not limited to, special inspections not listed on this form such as structural wood framing, high-load wood diaphragms, cold-formed steel framing, anchorage of non-structural components, etc., per Title 24, Part 2, Chapter 17A (2022 CBC).

****NOTE:** Undefined section and table references found in this document are from the CBC, or California Building Code.

KEY TO COLUMNS

1. TYPE	2. PERFORMED BY
Continuous – Indicates that a continuous special inspection is required **Periodic –** Indicates that a periodic special inspection is required **Test –** Indicates that a test is required	**GE (Geotechnical Engineer) –** Indicates that the special inspection shall be performed by a registered geotechnical engineer or his or her authorized representative. **LOR (Laboratory of Record) –** Indicates that the test or special inspection shall be performed by a testing laboratory accepted in the DSA Laboratory Evaluation and Acceptance (LEA) Program. See CAC Section 4-335. **PI (Project Inspector) –** Indicates that the special inspection may be performed by a project inspector when specifically approved by DSA. **SI (Special Inspection) –** Indicates that the special inspection shall be performed by an appropriately qualified/approved special inspector.

Docusign Envelope ID: 112BA8EC-C2CA-42D5-9A5A-231FE66FC156

DSA 103-22: LISTING OF STRUCTURAL TESTS & SPECIAL INSPECTIONS (CONCRETE), 2022 CBC

Table 1705A.3; ACI 318-19 Sections 26.12 & 26.13

Application Number:	**School Name:**	**School District:**
03-123828	Simi Valley High School	Simi Valley Unified School District
DSA File Number:	**Increment Number:**	**Date Created:**
56-H6	2	2024-01-16 11:09:25

	C1. CAST-IN-PLACE CONCRETE			
	Test or Special Inspection	**Type**	**Performed By**	**Code References and Notes**
☑	**a.** Verify use of required design mix.	**Continuous**	**SI**	**Table 1705A.3 Item 5, 1910A.1.**
☑	**b.** Identifiy, sample, and test reinforcing steel.	**Test**	**LOR**	**1910A.2;** ACI 318-19 Ch.20 and Section 26.6.1.2; DSA IR 17-10. (See Appendix (end of this form) for exemptions.)
☑	**c.** During concrete placement, fabricate specimens for strength tests, perform slump and air content tests, and determine the temperature of the concrete.	**Test**	**LOR**	**Table 1705A.3 Item 6**; ACI 318-19 Sections 26.5 & 26.12.
☑	**d.** Test concrete (f'_c).	**Test**	**LOR**	**1905A.1.17;** ACI 318-19 Section 26.12.
☑	**e.** Batch plant inspection: **Continuous**	**See Notes**	**SI**	Default of **'Continuous'** per **1705A.3.3**. If approved by DSA, batch plant inspection may be reduced to **'Periodic'** subject to requirements in Section **1705A.3.3.1,** or not required per **1705A.3.3.2.** See IR 17-13. (See Appendix (end of this form) for exemptions.)
☐	**f.** Welding of reinforcing steel.	Provide special inspection per STEEL, Category S/A4(d) & (e) and/or S/A5(g) & (h) below.		

	C2. PRESTRESSED / POST-TENSIONED CONCRETE (IN ADDITION TO SECTION C1):			
	Test or Special Inspection	**Type**	**Performed By**	**Code References and Notes**
☐	**a.** Sample and test prestressing tendons and anchorages.	**Test**	**LOR**	**1705A.3.4, 1910A.3**
☐	**b.** Inspect placement of prestressing tendons.	**Periodic**	**SI**	**1705A.3.4, Table 1705A.3 Items 1 & 9.**

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Table 1705A.3; ACI 318-19 Sections 26.12 & 26.13

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	Test or Special Inspection	Type	Performed By	Code References and Notes
☐	**c.** Verify in-situ concrete strength prior to stressing of post-tensioning tendons.	**Periodic**	**SI**	**Table 1705A.3 Item 13.** Special inspector to verify specified concrete strength test prior to stressing.
☐	**d.** Inspect application of post-tensioning or prestressing forces and grouting of bonded prestressing tendons.	**Continuous**	**SI**	**1705A.3.4, Table 1705A.3 Item 9;** ACI 318-19 Section 26.13

	C3. PRECAST CONCRETE (IN ADDITION TO SECTION C1):			
	Test or Special Inspection	**Type**	**Performed By**	**Code References and Notes**
☐	**a.** Inspect fabrication of precast concrete members.	**Continuous**	**SI**	ACI 318-19 Section 26.13, and PCI MNL-128 and -130.
☐	**b.** Inspect erection of precast concrete members.	**Periodic**	**SI***	**Table 1705A.3 Item 10.** * May be performed by PI when specifically approved by DSA.
☐	**c.** For precast concrete diaphragm connections or reinforcement at joints classified as moderate or high deformability elements (MDE or HDE) in structures assigned to Seismic Design Category D, E or F, inspect such connections and reinforcement in the field for: 1. Installation of the embedded parts 2. Completion of the continuity of reinforcement across joints. 3. Completion of connections in the field.	**Continuous**	**SI**	Table 1705A.3; ACI 318-19 Section 26.13.1.3; ACI 550.5
☐	**d.** Inspect installation tolerances of precast concrete diaphragm connections for compliance with ACI 550.5.	**Periodic**	**SI**	Table 1705A.3; ACI 318-19 Section 26.13.1.3; ACI 550.5

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Table 1705A.3; ACI 318-19 Sections 26.12 & 26.13

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	C4. SHOTCRETE (IN ADDITION TO SECTION C1):			
	Test or Special Inspection	**Type**	**Performed By**	**Code References and Notes**
☐	**a.** Inspect shotcrete placement for proper application techniques.	**Continuous**	**SI**	**1705A.3.9, Table 1705A.3 Item 7, 1908A.1, 1908A.2, 1908A.3.** See ACI 506.2-13 Section 3.4, ACI 506R-16.
☐	**b.** Sample and test shotcrete (f'_c).	**Test**	**LOR**	**1908A.2, 1705A.3.9**

	C5. POST-INSTALLED ANCHORS:			
	Test or Special Inspection	**Type**	**Performed By**	**Code References and Notes**
☑	**a.** Inspect installation of post-installed anchors	**See Notes**	**SI***	**1617A.1.19, Table 1705A.3 Item 4a (Continuous) & 4b (Periodic), 1705A.3.8** (See Appendix (end of this form) for exemptions). ACI 318-19 Section 26.13. * May be performed by the project inspector when specifically approved by DSA.
☑	**b.** Test post-installed anchors.	**Test**	**LOR**	**1910A.5.** (See Appendix (end of this form) for exemptions.)

	C6. OTHER CONCRETE:			
	Test or Special Inspection	**Type**	**Performed By**	**Code References and Notes**
☐	**a.**			

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1705A.4; TMS 602-16, Tables 3 and 4.

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	M1. STRUCTURAL MASONRY: **(f'm =**			
	Test or Special Inspection	**Type**	**Performed By**	**Code References and Notes**
☐	**a.** Mill certificate indicates compliance with requirements for reinforcement, anchors, ties, fasteners and metal accessories. See item C1(b) for identification, sampling and testing of reinforcing steel.	**Periodic**	**SI***	**2103A.4**; TMS 602-16 Article 1.5B.2 & 2.4. * To be performed by qualified LOR representative. Applicable testing by LOR. See IR 17-10 for unidentified reinforcing steel.
☐	**b.** Producer's certificate of compliance for masonry units, mortar and grout materials.	**Test**	**LOR**	**1705A.4, 2103A.2, 2103A.3, 2103A.5;** TMS 602-16 Articles 1.5B.2 2.1, 2.2, 2.6A and 2.6B, and Table 6 footnote 3.
☐	**c.** Test masonry (f'_m).	**Test**	**LOR**	**1705A.4. For Unit Strength: 2105A.3**; TMS 602-16 Articles 1.4B.2 ,1.5B.1 & 1.5B.2. **For Prism (required when f'_m > 2000 psi):2105A.2;** TMS 602-16 Articles 1.4B.3, 1.4B.4, 1.5B.1 & 1.5B.2.
☐	**d.** Verify proportions or properties of site-prepared, premixed or preblended mortar.	**Periodic**	**SI**	TMS 602-16, Table 3 (row 5), Table 4 Item 1a. DSA PR 20-01. (See Appendix (end of this form) for exemptions.)
☐	**e.** Verify proportions or properties of site-prepared, premixed or preblended grout.	**Periodic**	**SI**	TMS 602-16, Table 3 (row 5), Table 4 Item 2d. (See Appendix (end of this form) for exemptions.)
☐	**f.** Batch plant inspection:	**See Notes**	**SI**	Default of **'Continuous'** per **1705A.3.3**. If approved by DSA, batch plant inspection may be reduced to **'Periodic'** subject to requirements in Section **1705A.3.3.1,** or not required per **1705A.3.3.2.** See IR 17-13. Refer to TMS 602-16 Table 3 and Table 4, Item #3a. (See Appendix (end of this form) for exemptions.)
☐	**g.** Test core-drilled samples.	**Test**	**LOR**	**2105A.4**. (See Appendix (end of this form) for exemptions.)
☐	**h.** Inspect preparation of prisms.	**Continuous**	**SI**	TMS 602-16 Articles 1.4.B.3 & 1.4.B.4 & Table 4 Item 4.
☐	**i.** Verify size, location and condition of all dowels, construction supporting masonry, etc.	**Periodic**	**SI**	

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1705A.4; TMS 602-16, Tables 3 and 4.

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	Test or Special Inspection	Type	Performed By	Code References and Notes
☐	**j.** Verify size, grade and type of reinforcement, connectors, and anchor bolts. Verify size and location of structural members.	**Periodic**	**SI**	TMS 602-16 Table 4, Items 1c & 3c.
☐	**k.** Inspect placement of reinforcement, anchor bolts, and connectors.	**Continuous**	**SI**	TMS 602-16 Table 4 Item 2c.
☐	l. Placement, consolidation, and reconsolidation of grout.	**Continuous**	**SI**	TMS 602-16 Table 4 Item 3h.
☐	**m.** Inspect placement of masonry units and construction of mortar joints.	**Periodic**	**SI**	TMS 602-16 Table 4 Item 3b.
☐	**n.** Verify preparation, construction and protection of masonry during cold weather (temperature below 40^{o} F) or hot weather (temperature above 90^{o} F).	**Periodic**	**SI***	TMS 602-16 Table 4 Item 3f. * May be performed by the project inspector when specifically approved by DSA.
☐	**o.** Inspect type, size and location of anchors and all other items to be embedded in masonry including other details of anchorage of masonry to structural members, frames and other construction.	**Continuous**	**SI**	TMS 602-16 Table 4 Item 3d.
☐	**p.** Inspect grout space, including mortar protrusions, prior to placement of grout.	**Continuous**	**SI**	TMS 602-16 Table 4 Item 2a.
☐	**q.** Welding of reinforcing steel.	TMS 602-16 Table 4 Item 3e. Provide special inspection per STEEL, Category S/A4(d) & (e) and/or S/A5(g) & (h) below.		

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1705A.4; TMS 602-16, Tables 3 and 4.

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	M2. VENEER OR GLASS BLOCK PARTITIONS:			
	Test or Special Inspection	**Type**	**Performed By**	**Code References and Notes**
☐	**a.** Verify proportions of site prepared mortar and grout and/or verify certification of premixed mortar.	**Periodic**	**SI**	TMS 602-16 Table 3 (row 5) and Table 4 Items 1a & 2d.
☐	**b.** Inspect placement of units and construction of mortar joints.	**Periodic**	**SI**	TMS 602-16 Table 4 Item 3b.
☐	**c.** Inspect placement of wire, connectors and anchors	**Periodic**	**SI**	TMS 602-16 Table 4 Item 2c.
☐	**d.** Inspect type, size and location of anchors and all other items to be embedded in masonry veneer including details of anchorage of masonry to veneer backing, frames and other construction.	**Periodic**	**SI**	TMS 602-16 Table 4 Item 3d.
☐	**e.** Verify preparation, construction and protection of masonry during cold weather (temperature below 40^{o} F) or hot weather (above 90^{o} F).	**Periodic**	**SI***	TMS 602-16 Table 4 Item 3f. * May be performed by the project inspector when specifically approved by DSA.
☐	**f.** Test adhered veneer bond strength.	**Test**	**LOR**	**1410.2.1;** TMS 402 Article 12.3.2.4. **(Field constructed mock-up laboratory tested in accordance with ASTM C482).**

	M3. POST-INSTALLED ANCHORS IN MASONRY:			
	Test or Special Inspection	**Type**	**Performed By**	**Code References and Notes**
☑	**a.** Inspect installation of post-installed anchors	**See Notes**	**SI***	**1617A.1.19, 1705A.4, Table 1705A.3 Item 4a (Continuous) & 4b (Periodic);** ACI 318-14 Sections 17.8 & 26.13. * May be performed by the project inspector when specifically approved by DSA. (See Appendix (end of this form) for exemptions.)

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1705A.4; TMS 602-16, Tables 3 and 4.

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	Test or Special Inspection	Type	Performed By	Code References and Notes
☑	**b.** Test post-installed anchors.	**Test**	**LOR**	**1705A.4, 1910A.5.** (See Appendix (end of this form) for exemptions.)

	M4. OTHER MASONRY:			
	Test or Special Inspection	**Type**	**Performed By**	**Code References and Notes**
☐	**a.**			

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1705A.2.1, Table 1705A.2.1; AISC 303-16, AISC 341-16, AISC 358-16, AISC 360-16; AISI S100-20; RCSC 2014; AWS D1.1, AWS D1.2, AWS D1.3, AWS D1.4, AWS D1.8

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	S/A1. STRUCTURAL STEEL, COLD-FORMED STEEL AND ALUMINUM USED FOR STRUCTURAL PURPOSES			
	Test or Special Inspection	**Type**	**Performed By**	**Code References and Notes**
☑	**a.** Verify identification of all materials and: • Mill certificates indicate material properties that comply with requirements. •Material sizes, types and grades comply with requirements.	**Periodic**	*	**Table 1705A.2.1 Item 3a–3c.** 2202A.1**;** AISI S100-20 Section A3.1 & A3.2, AISI S240-20 Section A3 & A5, AISI S220-20 Sections A4 & A6. * By special inspector or qualified technician when performed off-site.
☑	**b.** Test unidentified materials	**Test**	**LOR**	**2202A.1.**
☑	**c.** Examine seam welds of HSS shapes	**Periodic**	**SI**	DSA IR 17-3.
☑	**d.** Verify and document steel fabrication per DSA-approved construction documents.	**Periodic**	**SI**	Not applicable to cold-formed steel light-frame construction, except for trusses (**1705A.2.4**).
☐	**e.** Buckling restrained braces.	**Test**	**LOR**	Testing and special inspections in accordance with IR 22-4.

	S/A2. HIGH-STRENGTH BOLTS:			
	Test or Special Inspection	**Type**	**Performed By**	**Code References and Notes**
☑	**a.** Verify identification markings and manufacturer's certificates of compliance conform to ASTM standards specified in the DSA-approved documents.	**Periodic**	**SI**	**Table 1705A.2.1 Items 1a & 1b, 2202A.1;** AISC 360-16 Section A3.3, J3.1, and N3.2; RCSC 2014 Section 1.5 & 2.1; DSA IR 17-8 & DSA IR 17-9.
☑	**b.** Test high-strength bolts, nuts and washers.	**Test**	**LOR**	**Table 1705A.2.1 Item 1c, 2213A.1**; RCSC 2014 Section 7.2; DSA IR 17-8.
☐	**c.** Bearing-type ("snug tight") connections.	**Periodic**	**SI**	**Table 1705A.2.1 Item 2a, 1705A.2.6, 2204A.2**; AISC 360-16 J3.1, J3.2, M2.5 & N5.6; RCSC 2014 Section 9.1; DSA IR 17-9.
☐	**d.** Pretensioned and slip-critical connections.	*	**SI**	**Table 1705A.2.1 Items 2b & 2c, 1705A.2.6, 2204A.2;** AISC 360-16 J3.1, J3.2, M2.5 & N5.6; RCSC 2014 Sections 9.2 & 9.3; DSA IR 17-9. *"Continuous" or "Periodic" depends on the tightening method used.

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1705A.2.1, Table 1705A.2.1; AISC 303-16, AISC 341-16, AISC 358-16, AISC 360-16; AISI S100-20; RCSC 2014; AWS D1.1, AWS D1.2, AWS D1.3, AWS D1.4, AWS D1.8

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	S/A3. WELDING:			
	Test or Special Inspection	**Type**	**Performed By**	**Code References and Notes**
☑	**a.** Verify weld filler material identification markings per AWS designation listed on the DSA-approved documents and the WPS.	**Periodic**	**SI**	**1705A.2.5, Table 1705A.2.1 Items 4 & 5**; AWS D1.1 and AWS D1.8 for structural steel; AWS D1.2 for Aluminum; AWS D1.3 for cold-formed steel; AWS D1.4 for reinforcing steel; DSA IR 17-3.
☑	b. Verify weld filler material manufacturer's certificate of compliance.	**Periodic**	**SI**	DSA IR 17-3.
☑	**c.** Verify WPS, welder qualifications and equipment.	**Periodic**	**SI**	DSA IR 17-3.

	S/A4. SHOP WELDING (IN ADDITION TO SECTION S/A3):			
	Test or Special Inspection	**Type**	**Performed By**	**Code References and Notes**
☐	**a.** Inspect groove welds, multi-pass fillet welds, single pass fillet welds > 5/16", plug and slot welds.	**Continuous**	**SI**	**Table 1705A.2.1 Items 5a.1–4;** AISC 360-16 (and AISC 341-16 as applicable); DSA IR 17-3.
☑	b. Inspect single-pass fillet welds ≤ 5/16", floor and roof deck welds.	**Periodic**	**SI**	**1705A.2.2, Table 1705A.2.1 Items 5a.5 & 5a.6;** AISC 360-16 (and AISC 341-16 as applicable); DSA IR 17-3.
☐	**c.** Inspect welding of stairs and railing systems.	**Periodic**	**SI**	**1705A.2.1**; AISC 360-16 (and AISC 341-16 as applicable); AWS D1.1 & D1.3; DSA IR 17-3.
☐	**d.** Verification of reinforcing steel weldability other than ASTM A706.	**Periodic**	**SI**	**1705A.3.1**; AWS D1.4; DSA IR 17-3. Verify carbon equivalent reported on mill certificates.
☐	**e.** Inspect welding of reinforcing steel.	**Continuous**	**SI**	**Table 1705A.2.1 Item 5b, 1705A.3.1, Table 1705A.3 Item 2, 1903A.8;** AWS D1.4; DSA IR 17-3.

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1705A.2.1, Table 1705A.2.1; AISC 303-16, AISC 341-16, AISC 358-16, AISC 360-16; AISI S100-20; RCSC 2014; AWS D1.1, AWS D1.2, AWS D1.3, AWS D1.4, AWS D1.8

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	Test or Special Inspection	**Type**	**Performed By**	**Code References and Notes**
	S/A5. FIELD WELDING (IN ADDITION TO SECTION S/A3):			
	Test or Special Inspection	**Type**	**Performed By**	**Code References and Notes**
☐	**a.** Inspect groove welds, multi-pass fillet welds, single pass fillet welds > 5/16", plug and slot welds.	**Continuous**	**SI**	**Table 1705A.2.1 Items 5a.1–4;** AISC 360-16 (AISC 341-16 as applicable); DSA IR 17-3.
☑	b. Inspect single-pass fillet welds ≤ 5/16".	**Periodic**	**SI**	**Table 1705A.2.1 Item 5a.5;** AISC 360-16 (AISC 341-16 as applicable); DSA IR 17-3.
☐	**c.** Inspect end-welded studs (ASTM A-108) installation (including bend test).	**Periodic**	**SI**	**2213A.2**; AISC 360-16 (AISC 341-16 as applicable); AWS D1.1; DSA IR 17-3.
☑	**d.** Inspect floor and roof deck welds.	**Periodic**	**SI**	**1705A.2.2, Table 1705A.2.1 Item 5a.6;** AISC 360-16 (AISC 341-16 as applicable); AWS D1.3; DSA IR 17-3.
☐	**e.** Inspect welding of structural cold-formed steel.	**Periodic**	**SI***	**1705A.2.5; AWS D1.3; DSA IR 17-3.** The quality control provisions of AISI S240-20 Chapter D shall also apply. * May be performed by the project inspector when specifically approved by DSA.
☐	**f.** Inspect welding of stairs and railing systems.	**Periodic**	**SI***	**1705A.2.1;** AISC 360-16 (AISC 341-16 as applicable); AWS D1.1 & D1.3; DSA IR 17-3. * May be performed by the project inspector when specifically approved by DSA.
☐	**g.** Verification of reinforcing steel weldability.	**Periodic**	**SI**	**1705A.3.1**; AWS D1.4; DSA IR 17-3. Verify carbon equivalent reported on mill certificates.
☐	**h.** Inspect welding of reinforcing steel.	**Continuous**	**SI**	**Table 1705A.2.1 Item 5b, 1705A.3.1, Table 1705A.3 Item 2, 1903A.8;** AWS D1.4; DSA IR 17-3.

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1705A.2.1, Table 1705A.2.1; AISC 303-16, AISC 341-16, AISC 358-16, AISC 360-16; AISI S100-20; RCSC 2014; AWS D1.1, AWS D1.2, AWS D1.3, AWS D1.4, AWS D1.8

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	Test or Special Inspection	**Type**	**Performed By**	**Code References and Notes**
	S/A6. NONDESTRUCTIVE TESTING:			
	Test or Special Inspection	**Type**	**Performed By**	**Code References and Notes**
☐	**a.** Ultrasonic	**Test**	**LOR**	**1705A.2.1, 1705A.2.5;** AISC 341-16 J6.2, AISC 360-16 N5.5; AWS D1.1, AWS D1.8; DSA IR 17-2.
☐	**b.** Magnetic Particle	**Test**	**LOR**	**1705A.2.1, 1705A.2.5;** AISC 341-16 J6.2, AISC 360-16 N5.5; AWS D1.1, AWS D1.8; DSA IR 17-2.
☐	**c.**	**Test**	**LOR**	

	S/A7. STEEL JOISTS AND TRUSSES:			
	Test or Special Inspection	**Type**	**Performed By**	**Code References and Notes**
☐	**a.** Verify size, type and grade for all chord and web members as well as connectors and weld filler material; verify joist profile, dimensions and camber (if applicable); verify all weld locations, lengths and profiles; mark or tag each joist.	**Continuous**	**SI**	**1705A.2.3, Table 1705A.2.3;** AWS D1.1; DSA IR 22-3 for steel joists only. **1705A.2.4;** AWS D1.3 for cold-formed steel trusses.

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1705A.2.1, Table 1705A.2.1; AISC 303-16, AISC 341-16, AISC 358-16, AISC 360-16; AISI S100-20; RCSC 2014; AWS D1.1, AWS D1.2, AWS D1.3, AWS D1.4, AWS D1.8

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	Test or Special Inspection	**Type**	**Performed By**	**Code References and Notes**
	S/A8. SPRAYED FIRE-RESISTANT MATERIALS:			
	Test or Special Inspection	**Type**	**Performed By**	**Code References and Notes**
☐	**a.** Examine structural steel surface conditions, inspect application, take samples, measure thickness and verify compliance of all aspects of application with DSA-approved documents.	**Periodic**	**SI**	**1705A.15, 1705A.15.1, 1705A.15.2, 1705A.15.3, 1705A.15.4, 1705A.15.5, 1705A.15.6.**
☐	**b.** Test density.	**Test**	**LOR**	**1705A.15.1, 1705A.15.5, ASTM E605**
☐	**c.** Bond strength adhesion/cohesion.	**Test**	**LOR**	**1705A.15.1, 1705A.15.6, ASTM E736**

	S/A9. ANCHOR BOLTS AND ANCHOR RODS:			
	Test or Special Inspection	**Type**	**Performed By**	**Code References and Notes**
☑	**a.** Anchor Bolts and Anchor Rods	**Test**	**LOR**	Identify, sample and test anchor bolts and anchor rods **not** meeting exemptions identified in Section 1 of IR 17-11.
☐	**b.** Threaded rod not used for foundation anchorage.	**Test**	**LOR**	Identify, sample and test threaded rods **not** meeting exemptions identified in Section 1 of IR 17-11.

	S/A10. STORAGE RACK SYSTEMS:			
	Test or Special Inspection	**Type**	**Performed By**	**Code References and Notes**
☐	**a.** Materials used, to verify compliance with one or more of the material test reports in accordance with the approved construction documents.	**Periodic**	**SI**	Table 1705A.13.7
☐	**b.** Fabricated storage rack elements.	**Periodic**	**SI**	1704A.2.5; Table 1705A.13.7

Docusign Envelope ID: 112BA8EC-C2CA-42D5-9A5A-231FE66FC156

DSA 103-22: LISTING OF STRUCTURAL TESTS & SPECIAL INSPECTIONS (STEEL AND ALUMNINUM), 2022 CBC

1705A.2.1, Table 1705A.2.1; AISC 303-16, AISC 341-16, AISC 358-16, AISC 360-16; AISI S100-20; RCSC 2014; AWS D1.1, AWS D1.2, AWS D1.3, AWS D1.4, AWS D1.8

Application Number:	**School Name:**	**School District:**
03-123828	Simi Valley High School	Simi Valley Unified School District
DSA File Number:	**Increment Number:**	**Date Created:**
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	Test or Special Inspection	Type	Performed By	Code References and Notes
☐	**c.** Storage rack anchorage installation.	**Periodic**	**SI**	ANSI/MH16.1 Section 7.3.2; Table 1705A.13.7
☐	**d.** Completed storage rack system to indicate compliance with the approved construction documents.	**Periodic**	**SI***	Table 1705A.13.7; * May be preformed by the project inspector when specifically approved by DSA.

	S/A11. Other Steel			
	Test or Special Inspection	**Type**	**Performed By**	**Code References and Notes**
☐	**a.**			

Docusign Envelope ID: 112BA8EC-C2CA-42D5-9A5A-231FE66FC156

Appendix: Work Exempt from DSA Requirements for Structural Tests / Special Inspections

Application Number:	School Name:	School District:
03-123828	Simi Valley High School	Simi Valley Unified School District
DSA File Number:	**Increment Number:**	**Date Created:**
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Exempt items given in DSA IR A-22 or the 2022 CBC (including DSA amendments) and those items identified below with a check mark by the design professional are NOT subject to DSA requirements for the structural tests **/** special inspections noted. **Items marked as exempt shall be identified on the approved construction documents**. The project inspector shall verify all construction complies with the approved construction documents.

	SOILS:
☐	1. Deep foundations acting as a cantilever footing with a design based on minimum allowable pressures per CBC Table 1806A.2 and without a geotechnical report for the following cases: A) free standing sign or scoreboard, B) cell or antenna towers and poles less than 35'-0" tall (e.g., lighting poles, flag poles, poles supporting open mesh fences, etc.), C) single-story structure with dead load less than 5 psf (e.g., open fabric shade structure), or D) covered walkway structure with an apex height less than 10'-0" above adjacent grade.
☐	2. Shallow foundations, etc. are exempt from special inspections and testing by a Geotechnical Engineer for the following cases: A) buildings without a geotechnical report and meeting the exception item #1 criteria in CBC Section 1803A.2 supported by native soil (any excavation depth) or fill soil (not exceeding 12" depth per CBC Section 1804A.6), B) soil scarification/recompaction not exceeding 12" depth, C) native or fill soil supporting exterior non-structural flatwork (e.g., sidewalks, site concrete ramps, site stairs, parking lots, driveways, etc.), D) unpaved landscaping and playground areas, or E) utility trench backfill with depth not exceeding 12".

	CONCRETE/MASONRY:
☐	1. Post-installed anchors for the following: A) exempt non-structural components (e.g., mechanical, electrical, plumbing equipment - see item 7 for "Welding" in the Appendix below) given in CBC Section 1617A.1.18 (which replaces ASCE 7-16, Section 13.1.4) or B) interior nonstructural wall partitions meeting criteria listed in exempt item 3 for "Welding" in the Appendix below
☐	2. Concrete batch plant inspection is not required for items given in CBC Section 1705A.3.3.2 subject to the requirements and limitations in that section.
☐	3. Non-bearing non-shear masonry walls may be exempt from certain DSA masonry testing and special inspection items as allowed per DSA IR 21-1. Refer to construction documents for specific exemptions accordingly for each applicable wall condition shown in Appendix A of IR 21-1.
☐	4. Epoxy shear dowels in site flatwork and/or other non-structural concrete.

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Appendix: Work Exempt from DSA Requirements for Structural Tests / Special Inspections

Application Number:	School Name:	School District:
03-123828	Simi Valley High School	Simi Valley Unified School District
DSA File Number:	**Increment Number:**	**Date Created:**
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	CONCRETE/MASONRY:
☐	5. Testing of reinforcing bars is not required for items given in CBC Section 1910A.2 subject to the requirements and limitations in that section.

	WELDING:
☐	1. Solid-clad and open-mesh fences, gates with maximum leaf span of 10', and gates with a maximum rolling section of 10' all having an apex height less than 8'-0" above lowest adjacent grade. When located above circulation or occupied space below, these gates/fences are not located within 1.5x gate/fence height (max 8'-0") to the edge of floor or roof.
☐	2. Handrails, guardrails, and modular or relocatable ramps associated with walking surfaces less than 30" above adjacent grade (excluding post base connections per the 'Exception' language in Section 1705A.2.1); fillet welds shall not be ground flush.
☐	3. Non-structural interior cold-formed steel framing spanning less than 15'-0", such as in interior partitions, interior soffits, etc. supporting only self weight and light-weight finishes or adhered tile, masonry, stone, or terra cotta veneer no more than 5/8" thickness and apex less than 20'-0" in height and not over an exit way. Maximum tributary load to a member shall not exceed the equivalent of that occurring from a 10'x10' opening in a 15' tall wall for a header or king stud.
☐	4. Manufactured support frames and curbs using hot rolled or cold-formed steel (i.e., light gauge) for mechanical, electrical, or plumbing equipment weighing less than 2000# (equipment only) (connections of such frames to superstructure elements using welding will require special inspection as noted in selected item(s) for Sections S/A3, S/A4 and/or S/A5 of listing above).
☐	5. Manufactured components (e.g., Tolco, B-Line, Afcon, etc.) for mechanical, electrical, or plumbing hanger support and bracing (connections of such components to superstructure elements using welding will require special inspection as noted in selected item(s) for Sections S/A3, S/A4 and/or S/A5 of listing above).
☐	6. TV Brackets, projector mounts with a valid listing (see DSA IR A-5) and recreational equipment (e.g., playground structures, basketball backstops, etc.) (connections of such elements to superstructure elements using welding will require special inspection as noted in selected item(s) for sections S/A3, S/A4 and/or S/A5 located in the Steel/Aluminum category of listing above).

Docusign Envelope ID: 112BA8EC-C2CA-42D5-9A5A-231FE66FC156

Appendix: Work Exempt from DSA Requirements for Structural Tests / Special Inspections

Application Number:	School Name:	School District:
03-123828	Simi Valley High School	Simi Valley Unified School District
DSA File Number:	**Increment Number:**	**Date Created:**
56-H6	2	2024-01-16 11:09:25

	WELDING:
☐	7. Any support for exempt non-structural components given in CBC Section 1617A.1.18 (which replaces ASCE 7-16, Section 13.1.4) meeting the following: A) when supported on a floor/roof, <400# and resulting composite center of mass (including component's center of mass) ≤4' above supporting floor/roof, B) when hung from a wall or roof/floor, <20# for discrete units or <5 plf for distributed systems.

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DSA 103-22: LISTING OF STRUCTURAL TESTS & SPECIAL INSPECTIONS(SIGNATURE), 2022 CBC

Application Number:	**School Name:**	**School District:**
03-123828	Simi Valley High School	Simi Valley Unified School District
DSA File Number:	**Increment Number:**	**Date Created:**
56-H6	2	2024-01-16 11:09:25

Name of Architect or Engineer in general responsible charge:

Hal Hart

Name of Structural Engineer (When structural design has been delegated):

Josh Randall - S#4506

Signature of Architect or Structural Engineer: 

Date: 01/16/2024

Note: To facilitate DSA electronic mark-ups and identification stamp application, DSA recommends against using secured electronic or digital signatures.

DSA STAMP

IDENTIFICATION STAMP
DIV. OF THE STATE ARCHITECT
APP: 03-123828 INC: 02
REVIEWED FOR
SS ☑ FLS ☑ ACS ☑
DATE: 09/10/2024

Docusign Envelope ID: 112BA8EC-C2CA-42D5-9A5A-231FE66FC156

DSA 103-22: LIST OF REQUIRED VERIFIED REPORTS, CBC 2022

Application Number:	**School Name:**	**School District:**
03-123828	Simi Valley High School	Simi Valley Unified School District
DSA File Number:	**Increment Number:**	**Date Created:**
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1. Structural Testing and Inspection: Laboratory Verified Report Form DSA 291
2. Concrete Batch Plant Inspection: Laboratory Verified Report Form DSA 291
3. Post-installed Anchors: Laboratory Verified Report Form DSA 291, or, for independently contracting SI, Special Inspection Verified Report Form DSA 292
4. Shop Welding Inspection: Laboratory Verified Report Form DSA 291, or, for independently contracting SI, Special Inspection Verified Report Form DSA 292
5. Field Welding Inspection: Laboratory Verified Report Form DSA 291, or, for independently contracting SI, Special Inspection Verified Report Form DSA 292
6. High-Strength Bolt Installation Inspection: Laboratory Verified Report Form DSA 291, or, for independently contracting SI, Special Inspection Verified Report Form DSA 292
7. Steel Joist Fabrication Inspection: Laboratory Verified Report Form DSA 291, or, for independently contracting SI, Special Inspection Verified Report Form DSA 292

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PAA Attachment 2

Project Information

DSA A#03-123828 The modernization of the SVHS Utility Building, Increment 2, will be per the plans and specifications submitted and approved by Division of State Architect (DSA).

The construction start is June 9,2025 through March 30, 2027.

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Simi Valley Schools
SIMI VALLEY UNIFIED SCHOOL DISTRICT

Rules of Conduct

Project: Simi Valley HS Utility Building

Each contractor and subcontractor performing work on this project shall adhere to the following rules of conduct:

1. **All construction personnel will comply with current CDC/state requirements for COVID-19.**

2. Professional and courteous behavior is expected and will be used at all times.

3. Interaction with students, staff, and/or other visitors is prohibited with the exception of designated administrators.

4. The use of profanity and/or disparaging language will not be tolerated.

5. All contractors, subcontractors, architects, engineers or consultants will be required to wear a badge issued by their company as a means of identification. The badge is to be worn at all times while on the Owner's property. The badge will be visibly noticeable and located on the front of the individual's shirt. All badges are required to be returned to the Owner or designee at the completion of the project as part of the final pay application requirements.

6. All contractors and subcontractors:

   a. Shall remain in the immediate vicinity of his/her work and will not stray to other areas of the property that do not involve their company's scope of work. All restroom facilities, including student and staff, are not to be used. The contractor is responsible for mobilizing to the construction site, their own portable restroom. Specific rules regarding the portable restroom are indicated in the General Conditions.

   b. During the regular school year, each school holds classes during daytime hours. Students and staff shall be given unimpeded access to and from the classrooms and administrative areas at all times when classes are being held. Contractors and subcontractors shall not disrupt the existing utilities, which serve the classrooms and administrative offices during the course of the work. Any outages shall be scheduled with the District Project Coordinator at least 1-month in advance of the planned outage.

   c. Vehicles must be parked each day in the designated area(s). When vehicles need to be removed during school hours, the vehicles shall have lights and flashers engaged, and a "spotter," provided by the contractor and/or subcontractor, leading the vehicle off the District's property. At no time will the vehicle exceed 5 mph.

7. **Simi Valley Unified School District** properties are drug free workplaces. This policy shall be strictly enforced.

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8. Alcoholic beverages are prohibited from being brought on or consumed on any portion of the Owner's property.

9. The use of any tobacco products on the Owner's property is strictly prohibited.

10. Any lewd, obscene or otherwise indecent acts, words, or behavior by any contractor, subcontractor, architect, engineer or consultant shall not be tolerated.

11. All contractors, subcontractors, architects, engineers or consultants shall conform to a dress code whereby:

    a. No clothing that contains violent, suggestive, derogatory, obscene or racially based material may be worn. This interpretation will be made by the Owner or designee.

    b. Garments, accessories or personal grooming artifacts with slogans, graphics or pictures promoting drugs, alcohol, tobacco or any other controlled substances that are prohibited to minors will not be allowed.

    c. Tank top/mid-drift shirts and shorts of any kind are not allowed while on the Owners property.

12. All contractors, subcontractors, architects, engineers or consultants are responsible for their own means of communication including, but not limited to, telephone, cell phone, fax machine. At no time are the Owner's communication systems to be used.

13. All contractors, subcontractors, architects, engineers or consultants personal vehicles, as well as work vehicles and equipment, are the responsibility of the individual and/or company. Any damage that occurs to the vehicles and/or equipment while on the Owner's property is not the responsibility of the Owner and, therefore, any said claims for damages will not be acknowledged.

Non-compliance with any of the above-stated rules of conduct by any contractor, or subcontractor may be sufficient grounds for immediate removal from the job site and termination of the contract.

I acknowledge that I am aware of the above-stated rules of conduct and hereby certify that all of my Company's employees, consultants, suppliers, and/or any subcontractors will adhere to these provisions. I further acknowledge that any delays to the schedule perceived or otherwise, as a result of the Owner/designee removing my employee from the job site, are my company's responsibility.

DocuSigned by:
Scott Moors
54BBA303D18A4C7...
Authorized Signature [SimiROC]

Vice President
Title

Scott Moors
Print Name

1/15/2025
Date

NV5 West, Inc.
Company

Docusign Envelope ID: 112BA8EC-C2CA-42D5-9A5A-231FE66FC156

FINGERPRINT CERTIFICATE

I, Scott Moors (Print Name), am the Vice President (Title) of NV5 West, Inc. (Entity). I declare, state, and certify all of the following:

1. I am aware of the provisions and requirements of California Education Code §45125.1, regarding fingerprinting of persons providing services to school districts. As such, I understand that **any employee who interacts with students outside of the immediate supervision and control of the pupil's parent or guardian or a school district employee** has a valid criminal records summary as described in Education Code §44237, and has not been convicted of a felony as described in Education Code §45122.1.

   Entity shall ensure District that Entity has a California Department of Justice issued ORI number under which Entity's employees have been fingerprinted and have a valid criminal record summary AND that **Entity has a contract with the Department of Justice in order to receive notification of subsequent state or federal arrests or dispositions**. Entity shall provide any subsequent arrest and conviction information it receives to the District pursuant to the subsequent arrest service.

   Entity's DOJ issued ORI Number → AM245 ← **If your entity does not have an ORI #, STOP** and contact the School District's Purchasing Director at 805-306-4500 x4601.

   As an alternative to Entity having an ORI number, the District may allow Entity's supervisory employees to be fingerprinted under the District's ORI number. Contact the District's Purchasing Director at 805-306-4500 x4601.
2. I have personal knowledge of and/or have made due and diligent inquiry with respect to the following, and based on said knowledge and/or inquiry I certify that:
   A. The fingerprints of each person identified on Attachment B-1 have been submitted to the California Department of Justice under the ORI number provided above pursuant to Education Code §45125.1; and,
   B. The California Department of Justice has issued written or electronic verification that each person identified on Attachment B-1 has not been convicted of a felony, as defined in Education Code §45122.1, and has no criminal felony proceedings, as defined in Education Code §45122.1, pending against him or her.
3. Entity shall provide **additional Fingerprint Certificates** for each and every employee who is not identified on Attachment B-1 prior to permitting such person(s) to perform any work on District sites.
4. I certify that Entity is NOT a sole proprietorship. (If Entity is a sole proprietorship, contact the District's Purchasing Director)
5. Entity and I understand that if the District determines that Entity has either: (a) made a false certification herein, or (b) violates this certification by failing to carry out and to implement the requirements of California Education Code §45125.1, the Contract is subject to termination, suspension of payments, or both.
6. **Entity shall submit with this certificate a copy of Entity's Department Of Justice agency approval letter.**
7. I am authorized to execute this Fingerprint Certificate on behalf of the Entity. All of the statements set forth above and all of the information provided in Attachment B-1 are true, correct, complete, and accurate. Further, there are no omissions or misstatements of material fact in the foregoing statements or in the information set forth in Attachment B-1 which would render such statements and/or information to be false or misleading.

Unsupervised Contact with students means contact that provides the person opportunity and probability for personal communication or touch with students when not under direct District supervision. Entity shall ensure that Entity, any subcontractors of all tiers, and their officers, employees, and agents will have no Unsupervised Contact with students while on District property. Entity will work with the District and with Entity's subcontractors to ensure compliance with this requirement and shall take all measures necessary to ensure compliance with this requirement, without compromising the day-to-day educational operations at each school site where Entity is performing work.

I declare under penalty of perjury under the laws of the State of California that all of the foregoing is true and correct.

Executed at Ventura, CA (City and State) this ____ day of 1/15/2025, 20____.

DocuSigned by:
Scott Moors
(Signature)

Scott Moors
(Handwritten or Typed Name)

*** * * ATTACHMENT B-1 MUST BE COMPLETED IN ACCORDANCE WITH THE ABOVE * * ***

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FINGERPRINT CERTIFICATE

ATTACHMENT B-1

[SimiEDU45125-2]

The fingerprints of each person identified below have been submitted to the California Department of Justice under the Entity's California Department of Justice issued ORI number pursuant to Education Code §45125.1; and,

The California Department of Justice has issued written or electronic verification that each person identified has not been convicted of a felony, as defined in Education Code §45122.1, and has no criminal felony proceedings, as defined in Education Code §45122.1, pending against him or her.

Ahmad Ahmadzai, Adam Alber, Jeff Betus,
Fernando Carrillo, Robert Castellanos

Eric Clark, Ken Cleveland, Mike Faggin

Don Goldman, Matt Habberfield, Jim Iver

Melissa Moors, Scott Moors, Chet Smith,
Lewis Texiera, Jesse Wooten, Emily Gate

Adam Fulthorpe

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NON-COLLUSION DECLARATION

PROJECT: Simi Valley HS Utility Building

STATE OF CALIFORNIA

COUNTY OF VEntura

I, Scott Moors, being first duly sworn, deposes and says that I am
(Typed or Printed Name) [SimiPCC7106]

the Vice President of NV5 West, Inc., the party submitting
(Title) (Bidder Name)

the foregoing Bid Proposal ("the Bidder"). In connection with the foregoing Bid Proposal, the undersigned declares, states and certifies that:

1. The Bid Proposal is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization or corporation.
2. The Bid Proposal is genuine and not collusive or sham.
3. The Bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid, and has not directly or indirectly colluded, conspired, connived, or agreed with any other bidder or anyone else to put in sham bid, or to refrain from bidding.
4. The Bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price, or that of any other bidder, or to fix any overhead, profit or cost element of the bid price or that of any other bidder, or to secure any advantage against the public body awarding the contract or of anyone interested in the proposed contract.
5. All statements contained in the Bid Proposal and related documents are true.
6. The Bidder has not, directly or indirectly, submitted the bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay, any fee to any person, corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof to effectuate a collusive or sham bid.

Executed this ____ day of _____, 20__ at Ventura, CA.
1/15/2025 (City, County and State)

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

DocuSigned by:
Scott Moors
54BBA503D18A4C7...
(Signature)

Scott Moors
(Name Printed or Typed)

Docusign Envelope ID: 112BA8EC-C2CA-42D5-9A5A-231FE66FC156

DRUG-FREE WORKPLACE CERTIFICATION

I, Scott Moors (Print Name) [SimiGOV8350], am the Vice President (Title) of

NV5 West, Inc. (Contractor Name)

I declare, state and certify to all of the following:

1. I am aware of the provisions and requirements of California Government Code §§8350 et seq., the Drug Free Workplace Act of 1990.
2. I am authorized to certify, and do certify, on behalf of Contractor that a drug free workplace will be provided by Contractor by doing all of the following:

   A. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensation, possession or use of a controlled substance is prohibited in Contractor's workplace and specifying actions which will be taken against employees for violation of the prohibition;

   B. Establishing a drug-free awareness program to inform employees about all of the following:
      i. The dangers of drug abuse in the workplace;
      ii. Contractor's policy of maintaining a drug-free workplace;
      iii. The availability of drug counseling, rehabilitation and employee-assistance programs; and
      iv. The penalties that may be imposed upon employees for drug abuse violations;

   C. Requiring that each employee engaged in the performance of the Contract be given a copy of the statement required by subdivision (A), above, and that as a condition of employment by Contractor in connection with the Work of the Contract, the employee agrees to abide by the terms of the statement.

   D. Contractor agrees to fulfill and discharge all of Contractor's obligations under the terms and requirements of California Government Code §8355 by, inter alia, publishing a statement notifying employees concerning: (i) the prohibition of any controlled substance in the workplace, (ii) establishing a drug-free awareness program, and (iii) requiring that each employee engaged in the performance of the Work of the Contract be given a copy of the statement required by California Government Code §8355(a) and requiring that the employee agree to abide by the terms of that statement.

3. Contractor and I understand that if the District determines that Contractor has either: (i) made a false certification herein, or (ii) violated this certification by failing to carry out and to implement the requirements of California Government Code §§8355, the Contract awarded herein is subject to termination, suspension of payments, or both. Contractor and I further understand that, should Contractor violate the terms of the Drug-Free Workplace Act of 1990, Contractor may be subject to debarment in accordance with the provisions of California Government Code §§8350, et seq.
4. Contractor and I acknowledge that Contractor and I are aware of the provisions of California Government Code §§8350, et seq. and hereby certify that Contractor and I will adhere to, fulfill, satisfy and discharge all provisions of and obligations under the Drug-Free Workplace Act of 1990.

I declare under penalty of perjury under the laws of the State of California that all of the foregoing is true and correct.

1/15/2025

Executed at Ventura, CA (City and State) this ____day of _____, 20____.

DocuSigned by:
Scott Moors
(Signature) 8B1F6D3D18A4C7...

Scott Moors
(Printed or Typed Name)

Docusign Envelope ID: 112BA8EC-C2CA-42D5-9A5A-231FE66FC156

TOBACCO-FREE ENVIRONMENT CERTIFICATION

PROJECT: Simi Valley HS Utility Building

This Tobacco-Free Environment Certification form is required from the successful Bidder.

The contract between **Simi Valley Unified School District** ("District") and

NV5 West, Inc. ("Contractor" or "Bidder") includes the following provisions:
[SimiLAB6400]

Pursuant to, without limitation, 20 U.S.C. section 6083, Labor Code section 6400 et seq., Health & Safety Code section 104350 et seq. and District Board Policies, all District sites, including the Project site, are tobacco-free environments. Smoking, vaping, and the use of tobacco products by all persons is prohibited on or in District property. District property includes school buildings, school grounds, school owned vehicles and vehicles owned by others while on District property.

I acknowledge that I am aware of the District's policy regarding tobacco-free environments at District sites, including the Project site and hereby certify that I will adhere to the requirements of that policy and not permit any of my firm's employees, agents, subcontractors, or my firm's subcontractors' employees or agents to use tobacco and/or smoke/vape on any District site.

Date: 1/15/2025

Contractor: NV5 West, Inc.

Signature: DocuSigned by: Scott Moors 54BBA503D18A4C7...

Print Name: Scott Moors

Title: Vice President

Docusign Envelope ID: 112BA8EC-C2CA-42D5-9A5A-231FE66FC156

Simi Valley Schools
SIMI VALLEY UNIFIED SCHOOL DISTRICT

INSTRUCTIONS for the CERTIFICATE OF INSURANCE and ADDITIONAL INSURED ENDORSEMENT

The Ventura County Schools Self-Funding Authority requires that our district obtain a **Certificate of Insurance** and **Additional Insured Endorsements** prior to our school/district utilizing your company's services. The instructions below can be used as a guide to help meet our District requirements:

NOTE: YOUR SPECIFIC LIMITS MAY DIFFER. See contract/agreement for required limits.

- INSURED NAME and ADDRESS must be shown.
- INSURANCE CARRIER must be satisfactory to district, with a current A.M. Best rating of no less than (financial strength: financial size) A-:VII.
- GENERAL LIABILITY *(Additional Insured Endorsement Required)*
  1. Commercial General Liability "box" must be checked.
  2. Occurrence "box" must be checked.
  3. Policy number must be shown.
  4. Policy effective and expiration dates must be current.
  5. Each Occurrence limit must be at least $2,000,000.00.
  6. Personal and Advertising Injury limit must be at least $1,000,000.00.
  7. General Aggregate limit must be at least $4,000,000.00.
  8. Products/Completed Operations Aggregate limit must be at least $1,000,000.00.

  - ADDITIONAL INSURED ENDORSEMENT including COMPLETED OPERATIONS ISO form **"CG 20 10 11 85" or "CG 20 10 10 01 and CG 20 37 10 01" or equivalent** must be included. (See page 2 for other acceptable endorsements)
  - PRIMARY, NON-CONTRIBUTORY ENDORSEMENT ISO form **"CG 20 01 01 13" or equivalent**
  - WAIVER OF SUBROGATION ISO form **"CG 24 04 05 09" or equivalent**

  Name of Person or Organization on endorsement must show: "Simi Valley Unified School District, its governing board, officers, agents, employees, and/or volunteers as additional insureds."

- AUTOMOBILE LIABILITY *(Additional Insured Endorsement Required)*
  Combined Single Limit (each accident) must be at least $1,000,000.00.
  Any "box" checked is preferred. Owned and Non-owned "boxes" must be checked at a minimum.

  - ADDITIONAL INSURED ENDORSEMENT **"CA 20 48 10 13" or equivalent**

- UMBRELLA LIABILITY ***if applicable*** provides additional coverage amount.
  Occurrence "box" must be checked.
- WORKERS' COMPENSATION & EMPLOYERS' LIABILITY
  Statutory limits required for Workers' Compensation. Minimum of $1,000,000 for Employer's Liability.
- PROFESSIONAL LIABILITY or Errors & Omissions ***if applicable*** (typical for architects, consultants, etc.).
  Limit must be at least $1,000,000.00. Claims Made "box" must be checked.
- POLLUTION LIABILITY ***if applicable*** (required for hazardous materials, waste **haulers**, pest control, etc.).Limit must be at least $1,000,000.00 each occurrence (or as statutorily mandated by regulatory agencies)
- DESCRIPTION OF OPERATIONS
  District prefers certificate be applicable to "All operations during the policy period at Simi Valley Unified School District sites". Carrier may limit certificate to a specific project.
- CERTIFICATE HOLDER **must read as follows:**
  Simi Valley Unified School District
  101 W. Cochran Street
  Simi Valley, CA 93065
- CERTIFICATE MUST BE SIGNED

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The following is a breakdown of acceptable Additional Insured Endorsements and their combinations.

Name of Person or Organization on endorsement must show: "Simi Valley Unified School District, its governing board, officers, agents, employees, and/or volunteers as additional insureds."

Public Works / Contractors

Endorsement		**AND** Endorsement
391-1006 08 16	ECP 1004 0410	None
AB 91 89 (08/07)	EN 0137-0211	
AP2009US 04-10	G-123127-B	
CG 20 10 11 85	G-17957-G (01/01)	
CG 20 10M 11 85	GA 4523IL 05 20	
CG 20 10R 12/11	HG 00 01 09 16	
CG 20 26 11 85	J6858 102/93-6858 (10/12)	
CG 72 77 10 15	PPB 304 02 12	
CG 81 86	SB-146968-A (01/06)	
CMP-4786.1	SPE 0001-0115	
CNA 74705XX (01/15)	SS 00 08 04 05	
CNA 74872 (01/15)	U-GL-2162A CW (02/19)	
CNA 75079XX (01/15)	W433 (09/12)	

TWO endorsements are required:

Endorsement (Ongoing operations)		**AND** Endorsement (Operations completed)
49-0108 (07/11)	EN0321-0211	80-02-8446 (1/15)
80-02-2305 (03-17)	EPACE101-0814	AB 9067 12-93
80-02-2367 (05/07)	G-140331-D (01/13)	BP 04 48 07 13 or 01 97
81995 (02/09)	GBA 105014 1215	CA 04 44 10 13
AB 918908 07	GLS-448s (02/15)	CG 20 10M 11 85
ALZ AIE OPWS 00 01 03 18	HG 00 01 09 16	CG 20 37 07 04
BP 04 50 07 13	ISO 49-0108 07 11	CG 20 37 10 01
BP 79 96 07 13	ISO u156-0310	CG 21 54 01 96
BP 80 21 10 15	L 815 (02/15)	CG 85 83 04 13
BP 89 05 01 87	ML 10 81 04 13	CG T8 04 08 18
CA 990312 05 14	SB146932F (6-16)	ECG 20 598 05 09
CG 20 07 04 13	SCG 20 30 09 07	EN0320-0211
CG 20 10	SS 41 70 06 11	EN0111-0211
CG 20 26	TM 172 10 11	EPACE100-0814
CG 20 33	TMGL 172 10/11	G-19160-B (11/97)
CG 20 38 04 13	U156-0310	GLS-150s (07/06)
CG 73 23 11 11	U-GL-1175-F-CW (04/13)	ML 13 57 04 13
CG 7578 (05/15)	U-GL-1177-F-CW (04/13)	SB 146968B (6-16)
CG 88 10 04 13	VCG 207 (07/09)	SS 41 71 12 19
CGL 20 33 08 15	VLCG 2026 07 04	SCIS-BAICOM-1 (10/15)
CNA 71527xx (10/12)	WW433A (02/19)	TM 176 1011
CNA 97587xx (4-2020)		TMGL 175 01 20
ECG 20 596 (04/12)		
ECG 20 583 07 04		

For Travelers Companies:		**AND**
CG D3 81 09 07	CG D2 47 04 19	None
CG D3 81 09 15	CG D1 44 02 19	
CG D3 82 09 15	CG D2 46 04 19	
CG D1 05 04 94	CG D6 04 02 19	
CG D2 47 08 05	CG TI 00 02 19	
CG D3 61 03 05	CG T8 02 12 21	CG 20 37 10 01 or CG 20 37 07 04
CG D3 16 02 19	CG T8 03 03 22	CG D2 46 04 19
CG D4 17 01 12		CG T8 01 12 21

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POLICY NUMBER:

COMMERCIAL GENERAL LIABILITY
CG 20 37 07 04

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED – OWNERS, LESSEES OR CONTRACTORS – COMPLETED OPERATIONS

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s):	Location And Description Of Completed Operations
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.	

Section II – Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury" or "property damage" caused, in whole or in part, by "your work" at the location designated and described in the schedule of this endorsement performed for that additional insured and included in the "products-completed operations hazard".

SAMPLE

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December 31, 2024

Simi Valley Unified School District
101 West Cochran St.
Simi Valley, CA 93063

Proposal No: 1450125-0003448
DSA No.: 03-123828
File No.: 56-H6

ATTENTION: Robin Rickman, Project Manager

Email: robin.rickman@simivalleyusd.org

SUBJECT: **Proposal for Materials Testing and Inspection Services for the Simi Valley H.S. Utility Building, 5400 Cochran St., Simi Valley, CA 93065**

NV5 is pleased to submit this proposal for the referenced project. Our estimated scope of services and estimated costs are detailed below.

Scope of Work and Cost Estimate	Rate		Units	Total
Soils:				
Sr. Soil Technician	$ 110.00	hr	40	$ 4,400.00
Maximum Density (soil)	$ 240.00	ea	1	$ 240.00
Maximum Density (base)	$ 295.00	ea	1	$ 295.00
Nuclear Gauge	$ 40.00	dy	6	$ 240.00
Field Vehicle	$ 65.00	dy	6	$ 390.00
Sr. Engineer Geotechnical	$ 215.00	hr	4	$ 860.00
Concrete:				
Concrete Batch Plant Inspection	$ 110.00	hr	12	$ 1,320.00
Concrete Technician (cast cylinders, slump & temp)	$ 110.00	hr	12	$ 1,320.00
Concrete compression tests (5 cyls. per set)	$ 28.00	ea	15	$ 420.00
Non-Shrink Grout Inspection	$ 110.00	hr	8	$ 880.00
Non-Shrink Grout compression tests (sets of 3 ea.)	$ 60.00	ea	6	$ 360.00
Sample pickup	$ 80.00	hr	6	$ 480.00
Reinforcing Steel Bend tests	$ 72.00	ea	2	$ 144.00
Reinforcing Steel Tensile tests (up to and including #8)	$ 72.00	ea	2	$ 144.00
Reinforcing Steel sampling at Shop	$ 110.00	hr	4	$ 440.00
Epoxy Inspection (into concrete no test required)	$ 110.00	hr	8	$ 880.00
Anchor Inspection - including torque testing	$ 110.00	hr	24	$ 2,640.00
Equipment - torque wrench	$ 30.00	dy	3	$ 90.00
Field Vehicle	$ 65.00	dy	14	$ 910.00
Structural Steel:				
Shop Welding Inspection (includes material ID)	$ 115.00	hr	40	$ 4,600.00
Field Welding Inspection (incls. lt. gage, roof deck & metal studs)	$ 115.00	hr	64	$ 7,360.00
Field Vehicle	$ 65.00	dy	13	$ 845.00
Miscellaneous:				
DSA 291	$ 395.00	ea	1	$ 395.00
DSA 293	$ 395.00	ea	1	$ 395.00
Certified Payroll	$ 45.00	wk	12	$ 540.00
Sr. Engineering	$ 190.00	hr	18	$ 3,420.00
	TOTAL:			**$ 34,008.00**

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Note:

1 This estimate was prepared from plans and DSA 103 provided by Client's representative. The plans are not DSA approved as plans and DSA 103 are still under review with DSA.
2 This estimate is provided for budgetary purposes only and is not a lump sum / not to exceed cost. Charges will be billed on a time-and-materials basis in accordance with the rates presented in our fee estimate. Additional services not specifically included in this proposal will be billed on a time-and-materials basis in accordance with the attached MSA SVUSD 2023 Schedule of Fees and prevailing wage rates.
3 Inspection and testing callouts will be 4 or 8 hour daily minimum charges.

NV5 West, Inc. appreciates the opportunity to be of service. If you have any questions, please do not hesitate to contact us.

Respectfully Submitted,
NV5 West, Inc.

Carol Harrison
Client Service Manager

Reviewed By,

Scott Moors, CEG 1901
Vice President

Certificate Of Completion

Envelope Id: 112BA8EC-C2CA-42D5-9A5A-231FE66FC156
Status: Completed
Subject: Complete with Docusign: SVHS Utility Bldg. NV5 PAA R25-02966.pdf
Source Envelope:
Document Pages: 33
Signatures: 7
Certificate Pages: 5
Initials: 1
AutoNav: Enabled
EnvelopeId Stamping: Enabled
Time Zone: (UTC-08:00) Pacific Time (US & Canada)

Envelope Originator:
Bond Contracts
Simi Valley Unified School District
101 West Cochran Street
Simi Valley, CA 93065
bondcontracts@simivalleyusd.org
IP Address: 207.157.143.39

Record Tracking

Status: Original
1/10/2025 3:07:53 PM
Holder: Bond Contracts
bondcontracts@simivalleyusd.org
Location: DocuSign

Security Appliance Status: Connected
Pool: StateLocal

Storage Appliance Status: Connected
Pool: Simi Valley Unified School District
Location: DocuSign

Signer Events	Signature	Timestamp
Scott Moors scott.moors@nv5.com Vice President NV5 West, Inc. Security Level: Email, Account Authentication (None)	DocuSigned by: Scott Moors 54BBA503D18A4C7... Signature Adoption: Pre-selected Style Using IP Address: 12.244.93.90	Sent: 1/10/2025 3:26:55 PM Resent: 1/13/2025 1:42:09 PM Viewed: 1/15/2025 9:24:31 AM Signed: 1/15/2025 10:54:34 AM
Electronic Record and Signature Disclosure: Accepted: 1/15/2025 9:24:31 AM ID: a2bd2427-5539-44ef-ab0e-ee1008b1d5ab		
Maria Nieto maria.nieto@simivalleyusd.org Security Level: Email, Account Authentication (None)	DS MN Signature Adoption: Pre-selected Style Using IP Address: 207.157.143.39	Sent: 1/15/2025 10:54:36 AM Resent: 1/22/2025 11:30:38 AM Viewed: 1/22/2025 11:58:13 AM Signed: 1/22/2025 11:58:19 AM
Electronic Record and Signature Disclosure: Accepted: 1/22/2025 11:58:13 AM ID: 18d110e4-9072-4971-a86e-d97895268b43		
Ron Todo ron.todo@simivalleyusd.org Associate Superintendent Simi Valley Unified Security Level: Email, Account Authentication (None)	DocuSigned by: 09CA0EB1F690455... Signature Adoption: Uploaded Signature Image Using IP Address: 207.157.143.41	Sent: 1/22/2025 11:58:20 AM Viewed: 1/22/2025 12:48:55 PM Signed: 1/22/2025 12:49:02 PM
Electronic Record and Signature Disclosure: Accepted: 1/22/2025 12:48:55 PM ID: 15b37423-0eb1-4b63-b21d-fa5f3c93f2db		

In Person Signer Events	Signature	Timestamp

Editor Delivery Events	Status	Timestamp

Agent Delivery Events	Status	Timestamp

Intermediary Delivery Events	Status	Timestamp

Certified Delivery Events	Status	Timestamp

Carbon Copy Events	Status	Timestamp

Witness Events	Signature	Timestamp

Notary Events	Signature	Timestamp

Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	1/10/2025 3:26:55 PM
Certified Delivered	Security Checked	1/22/2025 12:48:55 PM
Signing Complete	Security Checked	1/22/2025 12:49:02 PM
Completed	Security Checked	1/22/2025 12:49:02 PM

Payment Events	Status	Timestamps

Electronic Record and Signature Disclosure

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, Simi Valley Unified School District (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a $0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact Simi Valley Unified School District:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:
To contact us by email send messages to: sean.goldman@simivalleyusd.org

To advise Simi Valley Unified School District of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at sean.goldman@simivalleyusd.org and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from Simi Valley Unified School District

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to sean.goldman@simivalleyusd.org and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with Simi Valley Unified School District

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;

ii. send us an email to sean.goldman@simivalleyusd.org and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: https://support.docusign.com/guides/signer-guide-signing-system-requirements.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

By selecting the check-box next to 'I agree to use electronic records and signatures', you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify Simi Valley Unified School District as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by Simi Valley Unified School District during the course of your relationship with Simi Valley Unified School District.

APPROVED FOR PROCESSING
BY SUPERINTENDENT'S OFFICE
1/21/25 (Date) (Signature)

TITLE: **AUTHORIZATION TO AWARD BID #B25FM450, CAMPUS NOTIFICATION SYSTEM: BERYLWOOD ES, CRESTVIEW ES, GARDEN GROVE ES, JUSTIN ELA, MOUNTAIN VIEW ES, SYCAMORE ES**

Business & Facilities
Consent #11

January 21, 2025

Prepared by: Ron Todo, Associate Superintendent
Business and Facilities

Background Information

Two bids were received on January 9, 2025, for Bid #B25FM450, Berylwood ES, Crestview ES, Garden Grove ES, Justin ELA, Mountain View ES, Sycamore ES. The recommended low bidder is indicated in bold type.

Company	Base Bid	Allowance	Bid Total
At Your Service Construction and Energy Inc.	660,000.00	66,000.00	726,000.00
Pacific Coast Sound and Communications, Inc. dba Pacificom	**155,800.00**	**15,580.00**	**171,380.00**

Additional information is available in the Bond Management Office.

Fiscal Analysis

The total amount of this project, $171,380.00, will be funded by Measure X Bond Funds.

Recommendation

It is recommended that the Board of Education authorize award of Bid #B25FM450, Berylwood ES, Crestview ES, Garden Grove ES, Justin ELA, Mountain View ES, Sycamore ES, to Pacific Coast Sound and Communications, Inc. dba Pacificom, in the amount of $171,380.00.

On motion # 81 by Trustee Smollen, seconded by Trustee Tobran and carried by a vote of 5/0, the Board of Education, by a roll-call vote, approved award of Bid #B25FM450, Berylwood ES, Crestview ES, Garden Grove ES, Justin ELA, Mountain View ES, Sycamore ES to Pacific Coast Sound and Communications, Inc. dba Pacificom.

Ayes: James, Jessica, Tobran, Smollen, Pine Noes: 0 Absent: 0 Abstain: 0

APPROVED FOR PROCESSING
BY SUPERINTENDENT'S OFFICE
1/2/25 HY
Date Signature

TITLE: **RECEIVE MEASURE X BOND PERFORMANCE AUDIT**

Business and Facilities
Information #2

January 21, 2025

Prepared by: Ron Todo, Associate Superintendent
Business & Facilities

Background

The Measure X Bond was passed by the citizens of Simi Valley on November 8, 2016. A requirement of the passing of the bond on a 55% vote is that a performance audit be conducted on an annual basis. Senate Bill 581 requires concurrent submission of the performance audit to both the Board of Education and the Independent Citizens' Oversight Committee.

Article 13A of the California Constitution, Section 1(b)(3)(c) states "A requirement that the school district board, community college board, or county office of education conduct an annual, independent performance audit to ensure that the funds have been expended only on the specific projects listed."

The auditor's stated objectives were to:

- Document the expenditures charged to the 2016 General Obligation Measure X Bond Fund.
- Determine whether expenditures charged to the 2016 General Obligation Measure X Bond Fund have been made in accordance with the bond project list approved by the voters.
- Determine compliance with California Education Code related to oversight of bond expenditures.
- Note any incongruities, system weaknesses, or non-compliance with California Education Code related to bond oversight and provide recommendations for improvement.
- Provide the Board of Education and the Independent Citizens' Oversight Committee with a performance audit as required under the California Constitution and Proposition 39.

The performance audit reflects expenditures and transfers for the 2023/24 fiscal year.
The conclusion portion of the audit indicates that, in all significant respects, the Simi Valley Unified School District has properly accounted for the expenditures associated with the Measure X bond funds, and such expenditures were made on authorized bond projects.

Recommendation

This presentation is for information only.

Financial and Performance Audits
Building Fund (Measure X)
June 30, 2024

Simi Valley Unified School District

FINANCIAL AUDIT

Independent Auditor's Report 1

Financial Statements

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- Statement of Revenues, Expenditures, and Changes in Fund Balance 5
- Notes to Financial Statements 6

Independent Auditor's Report

Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards* 12

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PERFORMANCE AUDIT

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- Scope of the Audit 18
- Methodology 18
- Audit Results 19

Findings, Recommendations, and Views of Responsible Officials 20

Financial Audit
Building Fund (Measure X)
June 30, 2024

Simi Valley Unified School District

EideBailly

CPAs & BUSINESS ADVISORS

Independent Auditor's Report

Governing Board and
Citizens Oversight Committee
Simi Valley Unified School District
Simi Valley, California

Report on the Audit of the Financial Statements

Opinion

We have audited the financial statements of the Building Fund (Measure X) of the Simi Valley Unified School District (the District), as of and for the year ended June 30, 2024, and the related notes to the financial statements, as listed in the table of contents.

In our opinion, the accompanying financial statements referred to above present fairly, in all material respects, the financial position of the Building Fund (Measure X) of the Simi Valley Unified School District, as of June 30, 2024, and the changes in its financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States *(Government Auditing Standards).* Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the District, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Emphasis of Matter

As discussed in Note 1, the financial statements present only the Building Fund (Measure X), and do not purport to, and do not, present fairly the financial position of the District, as of June 30, 2024, and the changes in its financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to this matter.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and *Government Auditing Standards*, we

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated December 9, 2024 on our consideration of the Building Fund (Measure X) of the District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements, and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Building Fund (Measure X) of the District's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Building Fund (Measure X) of the District's internal control over financial reporting and compliance.

Eide Bailly LLP

Rancho Cucamonga, California
December 9, 2024

Simi Valley Unified School District
Building Fund (Measure X)
Balance Sheet
June 30, 2024

Assets	
Investments	$ 106,348,967
Receivables	2,530,998
Total assets	$ 108,879,965
Liabilities and Fund Balance	
Liabilities	
Accounts payable	$ 7,111,781
Due to other funds	26
Total liabilities	7,111,807
Fund Balance	
Restricted for capital projects	101,768,158
Total liabilities and fund balance	$ 108,879,965

Simi Valley Unified School District
Building Fund (Measure X)
Statement of Revenues, Expenditures, and Changes in Fund Balance
Year Ended June 30, 2024

Revenues	
Interest income	$ 4,493,911
Unrealized gain/(loss) on investments	1,088,178
Total revenues	5,582,089
Expenditures	
Facility acquisition and construction	30,076,529
Deficiency of Revenues over Expenditures	(24,494,440)
Other Financing Sources	
Transfers in	1,193,763
Other sources - proceeds from bond issuance	48,790,000
Net Financing Sources	49,983,763
Net Change in Fund Balance	25,489,323
Fund Balance - Beginning	76,278,835
Fund Balance - Ending	$ 101,768,158

Note 1 - Summary of Significant Accounting Policies

The accounting policies of the Simi Valley Unified School District's (the District) Building Fund (Measure X) conform to accounting principles generally accepted in the United States of America as prescribed by the Governmental Accounting Standards Board (GASB). The District Building Fund accounts for financial transactions in accordance with the policies and procedures of the *California School Accounting Manual*.

Financial Reporting Entity

The financial statements include only the Building Fund of the District used to account for Measure X projects. This Fund was established to account for the expenditures of general obligation bonds issued under Measure X. These financial statements are not intended to present fairly the financial position and results of operations of the District in accordance with accounting principles generally accepted in the United States of America.

Fund Accounting

The operations of the Building Fund are accounted for in a separate set of self-balancing accounts that comprise its assets, liabilities, fund balance, revenues, and expenditures. Resources are allocated to and accounted for in the fund based upon the purpose for which they are to be spent and the means by which spending activities are controlled.

Basis of Accounting

The Building Fund is accounted for using a flow of current financial resources measurement focus and the modified accrual basis of accounting. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. The statement of revenues, expenditures, and changes in fund balance reports on the sources (revenues and other financing sources) and uses (expenditures and other financing uses) of current financial resources.

Budgets and Budgetary Accounting

Annual budgets are adopted on a basis consistent with accounting principles generally accepted in the United States of America for all governmental funds. The District's governing board adopts an operating budget no later than July 1 in accordance with State law. A public hearing must be conducted to receive comments prior to adoption. The District's governing board satisfied these requirements. The Board revises this budget during the year to give consideration to unanticipated revenue and expenditures primarily resulting from events unknown at the time of budget adoption. The District employs budget control by minor object and by individual appropriation accounts. Expenditures cannot legally exceed appropriations by major object account.

Encumbrances

The District utilizes an encumbrance accounting system under which purchase orders, contracts and other commitments for the expenditure of monies are recorded in order to reserve that portion of the applicable appropriation. Encumbrances are liquidated when the commitments are paid, and all outstanding encumbrances lapse at June 30.

Fund Balance - Building Fund (Measure X)

As of June 30, 2024, fund balance of the Building Fund is classified as follows:

Restricted - amounts that can be spent only for specific purposes because of constitutional provisions or enabling legislation or because of constraints that are externally imposed by creditors, grantors, contributors, or the laws or regulations of other governments.

Spending Order Policy

When an expenditure is incurred for purposes for which both restricted and unrestricted fund balance is available, the District considers restricted funds to have been spent first. When an expenditure is incurred for which committed, assigned, or unassigned fund balances are available, the District considers amounts to have been spent first out of committed funds, then assigned funds, and finally unassigned funds, as needed, unless the governing board has provided otherwise in its commitment or assignment actions.

Use of Estimates

The preparation of financial statements in accordance with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures during the reporting period. Actual results could differ from those estimates.

Note 2 - Investments

Policies and Practices

The District is authorized under California *Government Code* to make direct investments in local agency bonds, notes, or warrants within the State; U.S. Treasury instrument; registered State warrants or treasury notes; securities of the U.S. Government, or its agencies; bankers acceptances; commercial paper; certificates of deposit placed with commercial banks and/or savings and loan companies; repurchase or reverse repurchase agreement; medium term corporate notes; shares of beneficial interest issued by diversified management companies, certificates of participation, obligations with first priority security, and collateralized mortgage obligations.

Investment in County Treasury

The District is considered to be an involuntary participant in an external investment pool as the District is required to deposit all receipts and collections of monies with their County Treasurer (*Education Code* Section 41001). The fair value of the District's investment in the pool is reported in the financial statements at amounts based upon the District's pro-rata share of the fair value provided by the County Treasurer for the entire portfolio (in relation to the amortized cost of that portfolio). The balance available for withdrawal is based on the accounting records maintained by the County Treasurer, which is recorded on the amortized cost basis. The District's investment in the county treasury is measured at fair value on a recurring basis, which is determined by the fair value per share of the underlying portfolio determined by the program sponsor. Positions in this investment pool are not required to be categorized within the fair value hierarchy.

General Authorizations

Limitations as they relate to interest rate risk, credit risk, and concentration of credit risk are indicated in the schedules below:

Authorized Investment Type	Maximum Remaining Maturity	Maximum Percentage of Portfolio	Maximum Investment in One Issuer
Local Agency Bonds, Notes, Warrants	5 years	None	None
Registered State Bonds, Notes, Warrants	5 years	None	None
U.S. Treasury Obligations	5 years	None	None
U.S. Agency Securities	5 years	None	None
Banker's Acceptance	180 days	40%	30%
Commercial Paper	270 days	25%	10%
Negotiable Certificates of Deposit	5 years	30%	None
Repurchase Agreements	1 year	None	None
Reverse Repurchase Agreements	92 days	20% of base	None
Medium-Term Corporate Notes	5 years	30%	None
Mutual Funds	N/A	20%	10%
Money Market Mutual Funds	N/A	20%	10%
Mortgage Pass-Through Securities	5 years	20%	None
County Pooled Investment Funds	N/A	None	None
Local Agency Investment Fund (LAIF)	N/A	None	None
Joint Powers Authority Pools	N/A	None	None

Interest Rate Risk

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value is to changes in market interest rates. The District manages its exposure to interest rate risk by investing in the Ventura County Investment Pool. The District maintains a Building Fund (Measure X) investment of $106,348,967 with the Ventura County Treasury Investment Pool with an average maturity of 304 days.

Credit Risk

Credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. The District's investments in the county pool are rated AAAf/S1+ by S&P Global Ratings.

Note 3 - Receivables

Receivables at June 30, 2024, consisted of the following:

Interest	$ 2,530,998

Note 4 - Interfund Transactions

Interfund Payables (Due To)

Interfund payable balances arise from interfund transactions and are recorded by all funds affected in the period in which transactions are executed. Interfund payable balances at June 30, 2024, between governmental funds are as follows:

The balance of $26 is due to the General Fund from the Building Fund (Measure X) for reimbursement of costs.

Operating Transfers

Interfund transfers for the year ended June 30, 2024, consisted of the following:

The General Fund transferred $1,193,763 to the Building Fund (Measure X) for reimbursement of costs.

Note 5 - Accounts Payable

Accounts payable at June 30, 2024, consisted of the following:

Salaries and benefits	$ 32,152
Capital outlay	7,079,629
Total	$ 7,111,781

Note 6 - Commitments and Contingencies

Construction Commitments

As of June 30, 2024, the Building Fund (Measure X) had the following commitments with respect to unfinished projects:

Capital Project	Remaining Construction Commitment	Expected Date of Completion
Modernization, Health & Safety, Technology, Building and Land Improvement projects at various sites:		
Elementary Schools:		
Arroyo Elementary School	$ 492	December 31, 2024
Atherwood Elementary School	246	December 31, 2024
Berylwood Elementary School	2,482,585	December 31, 2024
Big Springs Elementary School	138,082	December 31, 2024
Crestview Elementary School	435	December 31, 2024
Garden Grove Elementary School	518,951	December 31, 2025
Hollow Hills Elementary School	5,011	December 31, 2024
Justin Elementary School	13,109	December 31, 2024
Katherine Elementary School	246	December 31, 2024
Knolls Elementary School	246	December 31, 2024
Madera Elementary School	984	December 31, 2024
Mountain View Elementary School	246	December 31, 2024
Park View Elementary School	984,989	December 31, 2024
Santa Susana Elementary School	246	December 31, 2024
Simi Valley Elementary School	42,297	December 31, 2024
Sycamore Elementary School	1,368,593	December 31, 2024
Township Elementary School	1,630	December 31, 2024
Vista Elementary School	118,660	December 31, 2024
White Oak Elementary School	246	December 31, 2024
Wood Ranch Elementary School	328	December 31, 2024
Middle Schools:		
Hillside Middle School	78,354	December 31, 2024
Sinaloa Middle School	510,529	December 31, 2024
Valley View Middle School	638,043	December 31, 2024
High Schools:		
Royal High School	29,021,899	December 31, 2025
Santa Susana High School	587,545	December 31, 2024
Simi Valley High School	25,793,291	June 30, 2026
Others:		
Monte Vista Independent Study	330	December 31, 2024
Information Services	6,654,771	December 31, 2024
	$ 68,962,384	

Litigation

The District is involved in various litigation arising from the normal course of business. In the opinion of management and legal counsel, the disposition of all litigation pending is not expected to have a material adverse effect on the overall financial position of the District at June 30, 2024.

Independent Auditor's Report
June 30, 2024

Simi Valley Unified School District

EideBailly

CPAs & BUSINESS ADVISORS

Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*

Governing Board and
Citizens Oversight Committee
Simi Valley Unified School District
Simi Valley, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States (*Government Auditing Standards)*, the financial statements of the Simi Valley Unified School District (the District) Building Fund (Measure X), as of and for the year ended June 30, 2024, and the related notes of the financial statements, and have issued our report thereon dated December 9, 2024.

Emphasis of Matter

As discussed in Note 1, the financial statements present only Building Fund (Measure X), and do not purport to, and do not, present fairly the financial position of the District, as of June 30, 2024, the changes in its financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to this matter.

Report on Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the District's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the District's Building Fund (Measure X) financial statements will not be prevented or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that have not been identified.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether Building Fund (Measure X) of the District's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Rancho Cucamonga, California
December 9, 2024

None reported.

There were no audit findings reported in the prior year's Schedule of Findings and Questioned Costs.

Performance Audit
Building Fund (Measure X)
June 30, 2024

Simi Valley Unified School District

EideBailly

CPAs & BUSINESS ADVISORS

Independent Auditor's Report on Performance

Governing Board and
Citizens Oversight Committee
Simi Valley Unified School District
Simi Valley, California

We were engaged to conduct a performance audit of the Building Fund (Measure X) of the Simi Valley Unified School District (the District) for the year ended June 30, 2024.

We conducted this performance audit in accordance with generally accepted government auditing standards issued by the Comptroller General of the United States (*Government Auditing Standards*). Those standards require that we plan and perform the audit to obtain sufficient, appropriate evidence to provide a reasonable basis for our findings and conclusions based on our audit objectives. We believe that the evidence obtained provides a reasonable basis for our findings and conclusions based on our audit objectives.

Audit Authority/Purpose

The general obligation bonds associated with Measure X were issued pursuant to the Constitution and laws of the State of California (the State), including the provisions of Chapters 1 and 1.5 of Part 10 of the California *Education Code*, and other applicable provisions of law. The bonds are authorized to be issued by a resolution adopted by the Board of Education of the District on May 10, 2016.

The District received authorization from an election held on November 8, 2016, to issue bonds of the District in an aggregate principal amount not to exceed $239,000,000 to finance specific construction and renovation projects approved by eligible voters within the District. The proposition required approval by at least 55% of the votes cast by eligible voters within the District (the 2016 Authorization).

Purpose

The general obligation bond funds of the District would be used to improve the quality of education, modernize and upgrade outdated classrooms, science labs, restrooms and school facilities, repair and replace leaky roofs, upgrade or renovate inadequate electrical and deteriorating plumbing and sewer systems, improve student access to computer and modern technology and make health, safety, and handicapped accessibility improvements.

Authority

On November 7, 2000, California voters approved Proposition 39, the Smaller Classes, Safer Schools, and Financial Accountability Act. Proposition 39 amended portions of the California Constitution to provide for the issuance of general obligation bonds by the District, "for the construction, reconstruction, rehabilitation, or replacement of school facilities, including the furnishing and equipping of school facilities, or the acquisition or lease of rental property for school facilities", upon approval by 55% of the electorate. In addition to reducing the approval threshold from two-thirds to 55%, Proposition 39 and the enacting legislation (AB 1908 and AB 2659) requires the following accountability measures as codified in *Education Code* Sections 15278-15282:

1. Requires that the proceeds from the sale of the bonds be used only for the purposes specified in Article XIIIA, Section 1(b)(3)(C) of the California Constitution, and not for any other purpose, including teacher and administrator salaries and other school operating expenses.

2. The District must list the specific school facilities projects to be funded in the ballot measure and must certify that the governing board has evaluated safety, class size reduction and information technology needs in developing the project list.

3. Requires the District to appoint a Citizen's Oversight Committee.

4. Requires the District to conduct an annual independent financial audit and performance audit in accordance with the *Government Auditing Standards* issued by the Comptroller General of the United States of the bond proceeds until all of the proceeds have been expended.

5. Requires the District to conduct an annual independent performance audit to ensure that the funds have been expended only on the specific projects listed.

Objectives of the Audit

Our audit was limited to the objectives listed below which includes determining compliance with the performance requirements as referred to in Proposition 39 and outlined in Article XIIIA, Section 1(b)(3)(C) of the California Constitution and Appendix A contained in the *2023-2024 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting* issued by the California Education Audit Appeals Panel. Management is responsible for the District compliance with those requirements.

1. Determine whether expenditures charged to the Building Fund have been made in accordance with the bond project list approved by the voters through the approval of Measure X.

2. Determine whether salary transactions, charged to the Building Fund were in support of Measure X and not for District general administration or operations.

Scope of the Audit

The scope of our performance audit covered the period of July 1, 2023 to June 30, 2024. The population of expenditures tested included all object and project codes associated with the bond projects. The propriety of expenditures for capital projects and maintenance projects funded through other State or local funding sources, other than proceeds of the bonds, were not included within the scope of the audit. Expenditures incurred subsequent to June 30, 2024, were not reviewed, or included within the scope of our audit or in this report.

In planning and performing our performance audit, we obtained an understanding of the District's internal control in order to determine if the internal controls were adequate to help ensure the District's compliance with the requirements of Proposition 39 and outlined in *Article XIIIA, Section 1(b)(3)(C) of the California Constitution*, but not for the purpose of expressing an opinion of the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

Methodology

We obtained the general ledger and the project expenditure reports prepared by the District for the fiscal year ended June 30, 2024, for the Building Fund (Measure X). Within the fiscal year audited, we obtained the actual invoices, purchase orders, and other supporting documentation for a sample of expenditures to ensure compliance with the requirements of Article XIIIA, Section 1(b)(3)(C) of the California Constitution and Measure X as to the approved bond projects list. We performed the following procedures:

1. We identified expenditures and projects charged to the general obligation bond proceeds by obtaining the general ledger and project listing.

2. We selected a sample of expenditures using the following criteria:
    a) We considered all expenditures recorded in all object codes.
    b) We considered all expenditures recorded in all projects that were funded from July 1, 2023 through June 30, 2024 from Measure X bond proceeds.
    c) We selected all expenditures that were individually significant expenditures. Individually significant expenditures were identified based on our assessment of materiality.
    d) For all items below the individually significant threshold identified in item 2c, judgmentally selected expenditures based on risk assessment and consideration of coverage of all object codes, including transfers out, and projects for period starting July 1, 2023 and ending June 30, 2024.

3. Our sample included transactions totaling $17,966,003. This represents 60% of the total expenditures of $30,076,529.

4. We reviewed the actual invoices and other supporting documentation to determine that:
    a) Expenditures were supported by invoices with evidence of proper approval and documentation of receipting goods or services.
    b) Expenditures were supported by proper bid documentation, as applicable.
    c) Expenditures were expended in accordance with voter-approved bond project list.

d) Bond proceeds were not used for salaries of school administrators or other operating expenses of the District.

5. We determined that the District has met the compliance requirement of Measure X if the following conditions were met:
    a) Supporting documents for expenditures were aligned with the voter-approved bond project list.
    b) Supporting documents for expenditures were not used for salaries of school administrators or other operating expenses of the District.

The results of our tests indicated that the District expended Building Fund (Measure X) funds only for the specific projects approved by the voters, in accordance with Proposition 39 and outlined in Article XIIIA, Section 1(b)(3)(C) of the California Constitution.

Audit Results

The results of our tests indicated that, in all material respects, the District has properly accounted for the expenditures held in the Building Fund (Measure X) and that such expenditures were made for authorized Bond projects. Further, it was noted funds held in the Building Fund (Measure X) and expended by the District were used for salaries only to the extent they perform administrative oversight work on construction projects as allowable per Opinion 04-110 issued on November 9, 2004 by the State of California Attorney General.

This report is intended solely for the information and use of the District, Governing Board, and Citizens Oversight Committee, and is not intended to be and should not be used by anyone other than these specified parties.

Eide Bailly LLP

Rancho Cucamonga, California
December 9, 2024

None reported.