INSTRUCTION

Electronic Information System, Electronic Resources, and Internet Safety

Acceptable Use Guidelines

The Board believes that students need to be proficient and safe users of information, media, and technology. Therefore, the district utilizes electronic systems and resources that allow exceptional opportunities for students, staff, and patrons to communicate, learn, access, and publish information. The Board also believes that students need to be proficient users of information, media, and technology to succeed in a digital world, and that training to become a proficient technology user is a part of their basic education.

By providing this system and resources, the Board intends only to provide a means for educational activities rather than entertainment purposes and does not intend to create a first amendment forum for free expression purposes. The district provides the property comprising the system, and grants access to it by users, only for the educational activities authorized under this policy and regulation and under the specific limitations contained therein. Any use of the system must be in conformity with state and/or federal law, licenses, and district policy.

Unless otherwise specified, the following shall apply equally to students, employees, volunteers, and contractors employed by the district. Some employees, students, volunteers, and contractors may have additional obligations owing to the nature of their positions and/or privileges.

The district's system is a combination of local and wide area networks, linking computers in all district facilities together and providing access to the Internet and digital resources.

The Board directs the superintendent or designee to provide training and procedures that encourage access to electronic information systems and networks by students, staff and patrons while establishing reasonable controls for the lawful, efficient, and appropriate use and management of the system.

Electronic Resources

The district will develop and use electronic resources as a powerful and compelling means for students to learn core subjects and applied skills in relevant and rigorous ways and for staff to educate them in such areas of need. It is the district's goal to provide students with rich and ample opportunities to use technology for important purposes in schools just as individuals in workplaces and other real-life settings use these tools. The district's technology will enable educators and students to communicate, learn, share, collaborate and create; to think and solve problems; to manage their work; and to take ownership of their lives.

The Board directs the superintendent or designee to provide training and procedures that encourage access to electronic resources by students, staff and patrons while establishing reasonable controls for the lawful, efficient, and appropriate use and management of electronic resources.

The Board acknowledges that the district will allow students the opportunity to possess and take off-site district owned electronic devices such as laptops and Chromebooks. The network, the messages transmitted, and the documents created on district networks or devices may be subject to public disclosure under the Washington State Public Records Act. Identifiable student information will be protected to the extent authorized by law. The district will electronically supervise the use of such property and provide guidance via district procedures and student, staff, and parent handbooks and guidelines.

To match electronic resources as closely as possible to the approved district curriculum, district personnel will review and evaluate electronic resources and offer those which comply with guidelines listed in policy 2310 Selection and Adoption of Instructional Materials.

Internet Safety

To help ensure student safety and citizenship in online activities, the district will provide education about appropriate behavior, including digital citizenship and media literacy.

To promote Internet safety and appropriate online behavior of students and staff as they use electronic resources and access material from the Internet, the superintendent or designee is authorized to develop or adopt Internet safety procedures, acceptable use guidelines, and, for students, related instructional materials. In evaluating such procedures and instructional materials, the superintendent or designee should consider district electronic resources, community norms, privacy rights, responsible use, and issues of concern with student or staff use of electronic resources.

As a component of district Internet safety measures, all district-owned electronic resources, including computer networks and Wi-Fi, in all district facilities capable of accessing the Internet must use filtering software to prevent access to obscene, racist, hateful, or violent material. However, given the ever-changing nature of the Internet, the district cannot guarantee that a student will never be able to access objectionable material.

Further, when students use the Internet from school facilities, district staff will make a reasonable effort to supervise student access and use of the Internet. If material is accessed that violates district policies, procedures, or student guidelines for electronic resources or acceptable use, district staff will instruct the person to cease using that material and/or implement sanctions consistent with district policies, procedures, guidelines, or student codes of conduct.