Clear Form

3421F2

Documentation of Child Abuse/Neglect Investigation Conducted at School

(to be filled out by school official)

Issaquah School District #411

RCW 26.44.030 Upon receiving reports of alleged abuse or neglect, the department (CPS) or law enforcement agency may interview children. The interviews may be conducted on school premises, at day-care facilities, at the child's home, or at other suitable locations outside of the presence of parents. Parental notification of the interview must occur at the earliest possible point in the investigation that will not jeopardize the safety or protection of the child or the course of the investigation. **Prior to commencing the interview, the department or law enforcement agency shall determine whether the child wishes a third party to be present for the interview and, if so, shall make reasonable efforts to accommodate the child's wishes**. Unless the child objects, the department or law enforcement agency shall make reasonable efforts to include a third party in any interview so long as the presence of the third party will not jeopardize the course of the investigation.

School: _____

School Personnel Involved: _____

_____

Student's Name:_____ **Age:**_____ **Male:** ☐ **Female:** ☐

Last *First* *Middle*

Name of Investigator: _____

Name of Investigator's Agency (i.e. CPS, PD): _____

Date of Investigation: _____**Interview Start Time:** _____ **End Time:** _____

☐ 1. The investigator has contacted the parents or you have determined with the investigator when the parents will be contacted and by whom. The investigator has primary responsibility for contacting the parent at the earliest possible point that will not jeopardize the safety or protection of the child or the course of the investigation.

☐ 2. The building administrator has been informed of this investigation and the status of parental contact.

☐ 3. The child was asked if s/he wished to have a third-party present during the investigation. A determination was made regarding the presence of a third-party based on the child's age and the child's wishes. A third-party should be included unless the child objects or the presence of a third-party will jeopardize the course of the investigation.

If a third-party was present, who served in this capacity? _____

Comments: (Please explain if any of the above items have not been checked, or if you wish to make further comments):

_____

_____

_____

Name of Person Completing this Form: _____ Position: _____

Signature: _____ Date: _____

Copy: Retained in principal's confidential building file for six years