

Memorandum

To: Principals
Department Heads
Library Media Specialists

From: Dr. Candice L. Coppock, Executive Director of Information Technology

Date: January 24, 2025

Re: Mobile Device Management (MDM) System and iPads

Richland School District One will be transitioning to a new Mobile Device Management (MDM) System called Mosyle. This MDM will be used for all iPads and iPhones.

To prepare for the transition, the IT Department needs to gather some information from schools and departments regarding the specific applications (apps) that are used for both devices (either free or paid). In addition to the form, schools/departments are required to complete an inventory of their iPads and upload a spreadsheet that contains the serial numbers of each iPad purchased and that is being used by their school/department to the form.

The purpose of this form is to identify what are being used at each school/department, as well as the apps that are paid for from school/department budgets.

Schools/departments are required to complete the [Apple iPad and iPhone Applications Microsoft Form](#) and upload their required serial number spreadsheet no later than **5:00 pm on February 14, 2025**.

The School Library Media Specialist is the point of contact that is being asked to complete the form at each school. Each department is asked to identify a point of contact to complete the form.

Additionally, schools/departments need to be aware that once the implementation of MDM is complete, iPads will no longer be able to be shared between users. They must follow the same process as laptops. They must be checked out by an individual user and logged in using that users' credentials. Sharing of iPads with a generic username/password or logging off and logging back in is no longer allowed. 8th Generation or older iPads cannot be updated to the most recent IOS and can no longer be used in the district as they pose a security risk and will need to be replaced by the school/department. School/departments need to be aware of this new process



as they plan for funding for the 25-26 school year. Schools will need to follow the property accounting process for disposing any iPads that cannot be updated. Please see the [Property Forms](#) website listed on the Financial Services webpage.

Unfortunately, the vendor that we used to use, AirWatch, that allowed multiple users to use the same device is no longer a viable option for the district due to the cost increasing by nearly 900%. We understand that this change may pose challenges, and we deeply appreciate your patience and understanding as we navigate this transition together.

Please know that we are here to support you. If you have questions or concerns, feel free to reach out, and we will do our best to address them promptly.

Should you have any questions, please contact Johnny Brown at johnny.brown@richlandone.org or 803-231-7424.

Please see pages 2-3 of this memo for additional information of what an MDM is as well as the implementation plan for the district's MDM for iPads.





Mobile Device Management (MDM) System Implementation Plan

Why an MDM?

A Mobile Device Management (MDM) system is essential for managing iPads and iPhones in a K-12 educational environment to ensure security, efficiency, and an enhanced teaching and learning experience.

1. Protecting student and district data.

- **Why it matters:** iPads and iPhones are gateways to sensitive student data and district resources.
- **MDM's role:** It secures devices by enforcing strong passwords, encrypting data, and allowing IT to remotely wipe devices if lost or stolen.

2. Ensuring compliance with privacy laws.

- **Why it matters:** Schools must comply with laws like FERPA (Family Educational Rights and Privacy Act) and CIPA (Children's Internet Protection Act).
- **MDM's role:** It controls app usage, ensures appropriate content filtering, and restricts unauthorized apps that could violate privacy laws.

3. Streamlined app and resource distribution.

- **Why it matters:** Students, teachers and staff need quick and reliable access to educational apps and resources.
- **MDM's role:** IT can deploy apps to devices remotely, saving teachers time and ensuring students have consistent access to the tools they need.



Implementation Plan

1. Data Collection

- Collect app information.
 - Schools/departments upload their iPad serial number Excel spreadsheet to their [Apple iPad and iPhone Applications Microsoft Form](#) prior to submission.
 - Schools/departments complete Apple iPad and iPhone Applications Microsoft Form no later than **5:00 pm** on **February 14, 2025**.

2. Reset Devices

- Schools turn in their devices to their Library Media Specialist no later than **February 14, 2025**.
- Departments are to turn their devices into their designated point of contact by **February 14, 2025**.
- IT staff will begin to reconfigure the devices starting on **February 17, 2025**, and will notify the school/department points contact as they are available.
 - Departments will need to work directly with the IT technician assigned to their primary site to determine a schedule that meets their needs for resetting, uploading device in Mosyle (MDM), and redistributing.
 - The IT technician will work with Johnny Brown to ensure that these devices are entered into One to One Plus so that they are checked out to the assigned staff.