



# KINGSWAY REGIONAL SCHOOL DISTRICT

## Work Session Meeting of the Board of Education

---

Date: August 15, 2024  
Time: 6:30 p.m.  
Location: District Office Conference Room  
213 Kings Highway  
Woolwich Township, NJ 08085

### A. Open Meeting

#### Roll Call

Lauren Boerlin, Michele A Blair, Christie Comerford, Jennifer Cavallaro-Fromm, Marilyn O'Rourke-Young, Kelly Bonapfel, Apryl Palazzo

Meeting called to order at 6:30 PM

Pledge of Allegiance

### B. BOE Member Resignation

Action: 1. BOE Member Resignation

Motion by Kelly Bonapfel, second by Christie Comerford.

BE IT RESOLVED, that the Kingsway Regional School District Board of Education accept the resignation of Woolwich Township Board of Education Member, Patrick Daley, effective immediately.

Final Resolution: Motion Carries

Yes: Lauren Boerlin, Michele A Blair, Christie Comerford, Jennifer Cavallaro-Fromm, Marilyn O'Rourke-Young, Kelly Bonapfel, Apryl Palazzo

### C. Public Participation

Procedural: 1. Public Comment

### D. Executive Session

Action: 1. Executive Session In

Action: 2. Executive Session Out

### E. Appeal of Middle School Student Discipline

### F. Approval of Minutes

Discussion: 1. Minutes

*Committed to Excellence*

G. Correspondence

H. Presentations

Information: 1. Spring 2024 NJGPA Student Performance

I. Superintendent Discussion Items

Discussion: 1. Discussion Items

- School Opening
- Ryan Homes Walking Path
- Amendment to Solar Power Energy Services Agreement

J. Approval of Action Items

Action (Consent): 1. Approval of Consent Agenda

Motion by Christie Comerford, second by Kelly Bonapfel.

BE IT RESOLVED, that the Kingsway Regional School District Board of Education approve the following consent agenda item I2:

Final Resolution: Motion Carries

Yes: Lauren Boerlin, Michele A Blair, Christie Comerford, Jennifer Cavallaro-Fromm, Marilyn O'Rourke-Young, Kelly Bonapfel, Apryl Palazzo

K. Personnel

Discussion: 1. Resignations, Retirements and Terminations

Action (Consent): 2. Appointments and Reappointments

Motion by Christie Comerford, second by Kelly Bonapfel.

BE IT RESOLVED, that the Kingsway Regional School District Board of Education approve the appointment(s) of the following staff member(s), as recommended by the Superintendent of Schools, contingent upon criminal history review clearance and issuance of appropriate certification(s) where applicable:

All certificated and non-certificated personnel are approved for hourly Schedule B assignments on an as-needed basis.

Name	Position	Location	Reason	Compensation	Effective Date
Heather Gittings	General Cafeteria Worker	High School	Appointment	Step 5; \$19.57/hr.	09/03/2024-06/30/2025
Megan Potter	Teacher of Mathematics	High School	Appointment	MA/Step 15; \$90,105	09/03/2024-06/30/2025
David Stanton	Supervisor of Athletics	District	Appointment	\$87,505	09/01/2024-06/30/2025
Nicole Verasco	Instructional Supervisor	District	Appointment	\$105,007 prorated	08/19/2024-06/30/2025
Charae Whetstone	Director of Special Services	District	Appointment	\$119,000 Prorated	08/19/2024-06/30/2025
Regan Healy	Building Permanent Substitute	High School	Appointment	\$160/diem	09/03/2024-06/30/2025
Madelyn Kline	LTS - Teacher of Special Education	High School	Appointment	\$280/diem	09/03/2024-11/22/2024



***Committed to Excellence***

Final Resolution: Motion Carries

Yes: Lauren Boerlin, Michele A Blair, Christie Comerford, Jennifer Cavallaro-Fromm, Marilyn O'Rourke-Young, Kelly Bonapfel, Apryl Palazzo

Discussion: 3. Employment - Schedule "B", Staff Workers, Unpaid Volunteers

Discussion: 4. Leaves of Absence

Discussion: 5. Change of Status (Name change, rescind position, corrections, transfers, guide movement)

Discussion: 6. Employment - Job Description(s) - Approval/Revisions

L. Finance

Discussion: 1. Budget Line Item Transfers

Discussion: 2. Payment of Claims

Discussion: 3. Board Secretary's Certification

Discussion: 4. Receipt and Acceptance of Board Secretary's Monthly Report

Discussion: 5. Receipt and Acceptance of Student Activity and Athletic Account Financial Reports

Discussion: 6. Woolwich Township IT Agreement

Discussion: 7. Amendments to Solar Power Energy Services Agreement

M. Curriculum & Instruction

Discussion: 1. Professional Development - Staff Attendance at Trainings, Seminars, Conventions, and Conferences

Discussion: 2. Professional Development Plans & Teacher Mentoring Program

N. General Administration

Discussion: 1. Emergency Drills

Discussion: 2. Education Field Trips and Assemblies

Discussion: 3. Fundraiser(s)

Discussion: 4. Out of District Placement

Discussion: 5. Programs

Discussion: 6. Policy First Reading



*Committed to Excellence*

Discussion: 7. Teacher and Administrator Evaluation Instrument

O. Old Business

P. New Business

Q. Adjournment

Action: 1. Motion to Adjourn

Motion by Marilyn O'Rourke-Young, second by Michele A Blair.

Resolved that the Kingsway Regional School District Board of Education adjourn the meeting at 8:02 pm.

Motion by Marilyn O'Rourke-Young, second by Michele A Blair.

Final Resolution: Motion Carries

Yes: Lauren Boerlin, Michele A Blair, Christie Comerford, Jennifer Cavallaro-Fromm, Marilyn O'Rourke-Young, Kelly Bonapfel, Apryl Palazzo

Respectfully Submitted,

---

Jason Schimpf  
School Business Administrator/Board Secretary



*Committed to Excellence*