



KINGSWAY REGIONAL SCHOOL DISTRICT

Regular Meeting of the Board of Education

Date: December 19, 2024
Time: 6:30 p.m.
Location: High School Cafeteria West
201 Kings Highway
Woolwich Township, NJ 08085

A. Open Meeting

Roll Call

Lauren Boerlin, Michele A Blair, Jennifer Cavallaro-Fromm, Marilyn O'Rourke-Young, Kelly Bonapfel, Kristen Lombardo, Nicholas Rosato, Apryl Palazzo, Jaclyn Dopke

Meeting called to order at 6:30 PM

Sunshine Notice

Pledge of Allegiance

B. Student Recognition

Recognition: 1. Spotlight Students

Middle School Spotlight Students (December)

Team	Student
K	Trysta Tetrick
I	August Lin
N	Emma Moughan
G	Addison Hoover
S	William Henry
W	Grace Pham
A	Morgan Healy
	Nicholas DiBello
Y	Kelsey Oebbecke

High School Spotlight Students (December)

Grade 9	Giuliana Pizzichillo
Grade 10	Karlie Tomforde
Grade 11	Madeleine Gallagher
Grade 12	Juan Calderon

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Recognition: 2. Seniors of the Month
Seniors of the Month for December 2024

- Julianna Jones
- Colin McCourt

Recognition: 3. Girl's Field Hockey
Kingsway Field Hockey Team won their 3rd NJSIAA Group IV State Championship

C. Staff Recognition

Recognition: 1. Spotlight Teacher of the Month
November Spotlight Teacher:

- Mary Fiordimondo - MS Teacher of Language Arts & Literature

D. Student Representative Report

Information: 1. Monthly Student Representative Report

E. Correspondence

Information: 1. Harvest Gala Thank You

- Email from P. Leonardi
- Email from D. Mundorf
- Card from J. Schell
- Letter from Mary Lamey

Information: 2. Veteran's Day Breakfast Thank You

Thank you letter from Mary Lamey

F. Public Participation

Procedural: 1. Public Comment

G. Approval of Minutes

Action: 1. Minutes

Motion by Lauren Boerlin, second by Kelly Bonapfel.

Resolved, that the Kingsway Regional School District Board of Education approve the minutes of the following meeting(s):

November 14, 2024 Work Session Meeting

November 14, 2024 Executive Session

November 21, 2024 Regular Meeting

November 21, 2024 Executive Session

Final Resolution: Motion Carries

Yes: Lauren Boerlin, Michele A Blair, Jennifer Cavallaro-Fromm, Marilyn O'Rourke-Young, Kelly Bonapfel, Kristen Lombardo, Nicholas Rosato, Apryl Palazzo, Jaclyn Dopke

H. Presentations

Information: 1. NJSBA-Terry Lewis



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Presentation: 2. Long-Range Capital Project Plan

I. Executive Session

Action: 1. Executive Session In

Motion by Lauren Boerlin, second by Michele A Blair.

BE IT RESOLVED that the Kingsway Regional School District Board of Education desires to hold a closed Executive Conference Session at 8:28 p.m. prevailing time, for approximately 10minutes as follows:

Item Discussion Item(s)*

Individual Privacy

defined as excluded from requirements of Open Public Meetings Act of 1975, further it is anticipated that such discussions may be disclosed upon resolution.

*Pursuant to the list of exceptions set forth in the Open Public Meetings Act 10:4-12

Final Resolution: Motion Carries

Yes: Lauren Boerlin, Michele A Blair, Jennifer Cavallaro-Fromm, Marilyn O'Rourke-Young, Kelly Bonapfel, Kristen Lombardo, Nicholas Rosato, Apryl Palazzo, Jaclyn Dopke

Action: 2. Executive Session Out

Motion by Lauren Boerlin, second by Nicholas Rosato.

BE IT RESOLVED, that the Kingsway Regional School District Board of Education adjourn executive session and reconvene the public meeting at 8:32 p.m.

Final Resolution: Motion Carries

Yes: Lauren Boerlin, Michele A Blair, Jennifer Cavallaro-Fromm, Marilyn O'Rourke-Young, Kelly Bonapfel, Kristen Lombardo, Nicholas Rosato, Apryl Palazzo, Jaclyn Dopke

J. Superintendent Discussion Items

Discussion: 1. Discussion Items

- Student Code of Conduct
- Winter Festivities
- 2025-2026 School Calendar
- Temporary Grading and Access Easement Agreement with Fair Share Housing Development, Inc.

K. Approval of Action Items

Action (Consent): 1. Approval of Consent Agenda

Motion by Jaclyn Dopke, second by Nicholas Rosato.

BE IT RESOLVED, that the Kingsway Regional School District Board of Education approve the following consent agenda item L1-6, M1-6, N1-3, O1-9.

L. Personnel

Action (Consent): 1. Appointments and Reappointments



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BE IT RESOLVED, that the Kingsway Regional School District Board of Education approve the appointment(s) of the following staff member(s), as recommended by the Superintendent of Schools, contingent upon criminal history review clearance and issuance of appropriate certification(s) where applicable:

All certificated and non-certificated personnel are approved for hourly Schedule B assignments on an as-needed basis.

Name	Position	Location	Reason	Compensation	Effective Date(s)
Cody Scully	LTS - Teacher of Business	High School	Appointment	\$280/Diem	03/05/2025-04/11/2025
Michael Allen	LTS - Teacher of Health & P.E.	Middle School	Appointment	\$280/Diem	02/10/2025-04/23/2025
Joshua Farley	Custodian	High School	Appointment	Step 6; \$36,082 Prorated	01/13/2025-06/30/2025

Action (Consent): 2. Resignations, Retirements and Terminations

BE IT RESOLVED, that the Kingsway Regional School District Board of Education approve the resignation, retirements, and terminations, as recommended by the Superintendent of Schools:

Name	Position	Location	Reason	Years of Service	Effective Date
Robert Becker	Assistant Coach - Boys Wrestling	High School	Resignation	N/A	12/20/2024
Jennie Hara	Teacher of English	High School	Resignation	8 years	07/01/2025
Jennie Hara	Assistant Coach - Girls Field Hockey	High School	Resignation	N/A	10/21/2024

Action (Consent): 3. Employment - Schedule "B", Staff Workers, Unpaid Volunteers

BE IT RESOLVED, that the Kingsway Regional School District Board of Education approve the Schedule "B" appointments, event staff workers, and unpaid volunteers, as recommended by the Superintendent of Schools:

Name	Position	Location	Reason	Compensation	Effective Date(s)
Zyaisha Terrell	Volunteer - Girls Wrestling	High School	Appointment	N/A	12/20/2024-06/30/2025
Jessica Cheng	Advisor - World Cultures Club	High School	Appointment	\$2,330	12/19/2024-06/30/2025
Patricia Villarreal	Advisor - World Cultures Club	High School	Appointment	\$2,330	12/19/2024-06/30/2025
Iain Gunner	Assistant Coach - Boys Wrestling	High School	Appointment	\$3,714.92	12/21/2024-06/30/2025
Lori Gendaszek	Data Team	Middle School	Appointment	\$41.69/hr. (up to 10 hours)	12/20/2024-06/30/2025

Action (Consent): 4. Leaves of Absence

Resolved that the Kingsway Regional School District Board of Education approve the leaves of absence(s), as recommended by the Superintendent of Schools:



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Name	Position	Location	Reason	Effective Date(s)
Amanda Hannigan	Teacher of Special Education	Middle School	Maternity	Leave with pay 12/20/2024 - 3/14/2025; Leave without pay 3/17/2025-06/30/2025
Marc Schaffer	Teacher of Business	High School	Family Medical	Leave with pay 12/05/2024-12/17/2024 (Ratify & Affirm)

Action (Consent): 5. Employment - Job Description(s) - Approval/Revisions

Resolved that the Kingsway Regional School District Board of Education approve the Job Description(s) as recommended by the Superintendent of Schools.

- Director of Buildings and Grounds
- Assistant Director of Buildings and Grounds

Action (Consent): 6. Practicum, Student Teachers, Visitation, and Internships

BE IT RESOLVED, that the Kingsway Regional School District Board of Education approve the Practicum, Student Teachers, Visitation and Internships, as recommended by the Superintendent of Schools:

Student Name	Institution	Placement Type	School/Grade	Cooperating Mentor	Dates of Placement
Ray Philipp, Jr.	Liberty University	Administration Practicum (60 hours)	KRMS/7&8	Brian Tonelli	1/13/2025 - 4/25/2025

M. Finance

Action (Consent): 1. Budget Line-Item Transfers

BE IT RESOLVED, that the Kingsway Regional School District Board of Education ratify the line item transfers attached for the 2024-2025 fiscal year as recommended by the Superintendent of Schools.

Action (Consent): 2. Payment of Claims

Resolved that the Kingsway Regional School District Board of Education certified the list of claims as set forth on the bill list dated 12/2/2024 for goods received and services rendered by approved for payment in the amount of \$3,366.70.

Resolved that the Kingsway Regional School District Board of Education certified the list of claims as set forth on the bill list dated 12/10/2024 for goods received and services rendered by approved for payment in the amount of \$856.15.

Resolved that the Kingsway Regional School District Board of Education certified the list of claims as set forth on the bill list dated 12/19/2024 for goods received and services rendered by approved for payment in the amount of \$1,951,355.77.

Action (Consent): 3. Board Secretary's Certification

Pursuant to N.J.A.C. 6:23-22.12(c)3, the Board Secretary hereby certifies that as of November 30, 2024 the total of encumbrances and expenditures for each line item account do not exceed the line item appropriation established by the Board of Education.

Action (Consent): 4. Receipt and Acceptance of Board Secretary's Monthly Report



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Resolved that the Kingsway Regional School District Board of Education accept as filed the Business Administrator/Board Secretary's financial report as of October 31, 2024, and;

Be it further resolved that pursuant to N.J.A.C 6A:23-2.11(c)4 no major account or fund has been over expended as of October 31, 2024 based upon the Board Secretary's certification and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Action (Consent): 5. Receipt and Acceptance of Student Activity and Athletic Account Financial Reports
 Resolved that the Kingsway Regional School District Board of Education accept as filed the Kingsway Regional Middle School Student Activities financial report for the period ending November 30, 2024.

Resolved that the Kingsway Regional School District Board of Education accept as filed the Kingsway Regional High School Student Activities financial report for the period ending November 30, 2024.

Resolved that the Kingsway Regional School District Board of Education accept as filed the Kingsway Regional School District Athletic Account financial report for the period ending November 30, 2024.

Action (Consent): 6. Pool Lease

BE IT RESOLVED, that the Kingsway Regional School District Board of Education approve a lease agreement with Gloucester County Vocational-Technical School District for pool use for high school swimming and diving practices and meets for the 2024-2025 season at a cost of \$8,080.50.

N. Curriculum & Instruction

Action (Consent): 1. Professional Development - Staff Attendance at Trainings, Seminars, Conventions, and Conferences

Resolved that the Kingsway Regional School District Board of Education approve the staff attendance at trainings, seminars, conventions, and conferences be approved, as recommended by the Superintendent of Schools:

Title of Program	Location	Date(s)	Attendees	Educational Purpose	Cost to District
Administrative Assistant Program	Mt. Laurel, NJ	5/16/2025	Susie Woodburn	To learn new tactics, strategies, and processes to be more successful and efficient in the administrative assistant role	\$156.28
AVID Professional Roadshow	Plymouth Meeting, PA	12/3/2024 (ratify & affirm)	James Barnshaw	To gain actionable strategies to support all learners in the school community to implement a successful AVID College & Career Readiness System	\$36.55
NJSPRA Winter 2025 Workshop From Recruitment to School Spirit:	Monroe Township, NJ	1/16/2025	Susan Vance	To interact with social media experts to learn the latest best practices for social media, including how to use reels and stories effectively, the power of well-	\$74.10



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Title of Program	Location	Date(s)	Attendees	Educational Purpose	Cost to District
The Power is in the Post				timed posts, and ways to increase community engagement and followers	
Techspo 2025	Atlantic City, NJ	1/29/2025 - 1/31/2025	Robert Iocona	To participate in invaluable professional development opportunities aligned with the district's goals of advancing technological integration, cybersecurity, and educational equity	\$488.90

Action (Consent): 2. Professional Learning Workshops

Resolved that the Kingsway Regional School District Board of Education approve the Professional Learning Workshops be approved, as recommended by the Superintendent of Schools:

Title of Professional Learning Opportunity	Location	Date(s)	Facilitator(s)	Description
SDI Strategy Sampler	High School Student Center	1/16/2025	Nicole Cammarota-Verasco	Sampling the different strategies for writing, reading, and math educators will garner a cursory insight into how to implement and plan for these strategies.
G.R.E.A.T. Instruction Part II: Inclusivity Round Table	High School Student Center	1/15/2025	Nicole Cammarota-Verasco	Focusing on critically important elements of inclusivity, this roundtable will unpack the GREAT Instruction Part II PAT and provide educators with an opportunity to participate in a face-to-face discussion on the topics and focuses of the digital module.
G.R.E.A.T. Instruction Part I: Teacher Clarity & Observed Elements Roundtable	High School Student Center	1/22/2025	Stefanie Fox-Manno, Brian Tonelli, Emily Virga	Join us for a roundtable session delving into instructional expectations, specifically focusing on Marzano's Element 1: Daily Learning Objectives and Element 2: Tracking Student Progress. This opportunity will provide invaluable insights and practical strategies to enhance teacher clarity and student achievement.

Action (Consent): 3. Participation in SciQury Program

BE IT RESOLVED, that the Kingsway Regional School District Board of Education approves the school district to serve as a research partner in SciQury program, a platform that combines personalized learning with real-time progress monitoring enabling teachers to identify and support struggling students.

O. General Administration

Action (Consent): 1. Enrollment Report

BE IT RESOLVED, that the Kingsway Regional School District Board of Education accept the enrollment report as of November 27, 2024 as follows:



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Grade Level	Ending Enrollment November 27, 2024		June 2024 Totals	
	General	Out-of-District	General	Out-of-District
7	446	4	488	5
8	490	6	500	2
Middle School	936	10	988	7
9	477	3	460	8
10	458	8	518	6
11	521	4	502	8
12	507	32	479	8
High School	1963	47	1959	55
District Enrollment	2956		3009	

Action (Consent): 2. Emergency Drills

BE IT RESOLVED, that the Kingsway Regional School District Board of Education accept the emergency drills report as follows:

School	Date	Start Time	End Time	Drill
MS	11/14/2024	9:06 AM	9:13 AM	Fire Drill
MS/HS	11/20/2024	9:00 AM	11:30 AM	Meeting: County Reunification Process
MS	11/25/2024	2:04 PM	2:10 PM	Hold Drill
HS	11/1/2024	9:29 AM	9:34 AM	Hold Drill
HS	11/4/2024	1:52 PM	1:56 PM	Fire Drill

Action (Consent): 3. Student Discipline, Violence/Vandalism, HIB

BE IT RESOLVED, that the Kingsway Regional School District Board of Education accept the Harassment, Intimidation and Bullying report for the month ending November 30, 2024, as submitted by the Superintendent of Schools.

Infraction/Referrals/Reports	No. of Incidents November 2024		2024-2025 Total To-Date		2023-2024 Totals June 2024	
	(HS)	(MS)	(HS)	(MS)	(HS)	(MS)
Detentions-Lunch	141	13	283	50	1136	221
Detentions-Before/After School	18	23	56	65	136	325
Detentions-Extended Day	2	1	12	9	61	42
Out of School Suspension (OSS)	13	1	52	9	127	76



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Infraction/Referrals/Reports	No. of Incidents November 2024		2024-2025 Total To-Date		2023-2024 Totals June 2024	
	Violence, Vandalism, Substance Abuse	4	1	25	1	43
Confirmed Harassment, Intimidation, or Bullying	3	1	4	2	11	7
Dating Violence	0	0	0	0	0	0

Action (Consent): 4. HIB - Completed Investigation Reports

BE IT RESOLVED, that Kingsway Regional School District Board of Education accept the Harassment, Intimidation and Bullying report(s) as submitted by the Superintendent of Schools:

Case Number	Date of Initial Report	Date of Report to Superintendent	Result of Investigation
MS-3	11/20/2024	12/2/2024	(1) Does Not Meet Definition
HS-8	10/29/2024	11/26/2024	(3) Violation of Policy
HS-9	12/4/2024	12/16/2024	(1) Does Not Meet Definition

Action (Consent): 5. Education Field Trips and Assemblies

BE IT RESOLVED, that the Kingsway Regional School District Board of Education approve the educational field trips and assemblies, as recommended by the Superintendent of Schools:

School	Type of Trip	Group/Class/Activity/Team	Event/ Destination	Date(s)	# of Students	# of Chaperones	Cost to Student	Budgetary Costs	Student Activity Account - Fundraising - and/or Booster Cost
HS	Athletic Competition	Boy's Wrestling	Wrestling Tournament; Old Bridge High School, Old Bridge, NJ	12/20/2024 - 12/21/2024	20±	3	\$0.00	\$300 Team Registration \$1,774.00 Bus Cost	\$0.00
HS	Social Event	Flag Football	Philadelphia Eagles Honors Celebration Dinner; Lincoln Financial Field, Philadelphia, PA	1/2/2025	20±	2	\$0.00	\$384.00 Bus Cost	\$0.00
HS	Field Trip	Business Leadership Academy	Role-Play events; Double Tree, Cherry Hill, NJ	1/6/2025	143	8	\$0.00	\$2,860 Registration Fee \$1,029 Bus Cost	\$0.00
HS	Field Trip	STEP Program	Structured Learning Experiences (SLE); Cinder Bar, Clarksboro, NJ	1/7/2025 - 5/30/2025	7	7	\$0.00	\$142.35 Bus Cost	\$0.00



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School	Type of Trip	Group/Class/Activity/Team	Event/Destination	Date(s)	# of Students	# of Chaperones	Cost to Student	Budgetary Costs	Student Activity Account - Fundraising - and/or Booster Cost
HS	Field Trip	STEP 1 Program	Community-Based Instruction; Home Depot, Mantua, NJ	1/8/2025	9	7	\$0.00	\$167.38 Bus Cost	\$0.00
HS	Class Trip	Kingsway Mock Trial	Team Scrimmage; Bordentown High School, Bordentown, NJ	1/11/2025	12	1	\$0.00	\$667.40 Bus Cost	\$0.00
HS	Field Trip	Business Leadership Academy	NJ DECA State Officer Interview; Kean University, Union, NJ	1/17/2025	1	1	\$0.00	\$0.00	\$0.00
HS	Class Trip	Kingsway Mock Trial	Gloucester County Mock Trial Championships; Gloucester County Justice Complex, Woodbury, NJ	1/22/2025	12	1	\$0.00	\$289.25 Bus Cost	\$0.00
HS	Field Trip	STEP 1 Program	Community-Based Instruction; Amish Market, Mullica Hill, NJ	1/23/2025	9	8	\$0.00	\$90.00 Meal Cost \$126.10 Bus Cost	\$0.00
MS	Field Trip	STEP Program	Community-Based Instruction; Spectrum Sports, Deptford, NJ	1/24/2025	7	5	\$0.00	\$20.00 per student admission \$297.70 Bus Cost	\$0.00
HS	Class Trip	Kingsway Mock Trial	Gloucester County Mock Trial Championships (Round 2); Gloucester County Justice Complex, Woodbury, NJ	1/29/2025	12	1	\$0.00	\$289.25 Bus Cost	\$0.00
HS	Class Trip	Kingsway Mock Trial	Gloucester County Mock Trial Championships (Round 5);	2/5/2025	12	1	\$0.00	\$289.25 Bus Cost	\$0.00



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School	Type of Trip	Group/Class/Activity/Team	Event/Destination	Date(s)	# of Students	# of Chaperones	Cost to Student	Budgetary Costs	Student Activity Account - Fundraising - and/or Booster Cost
			Gloucester County Justice Complex, Woodbury, NJ						
HS	Field Trip	STEP 1 Program	Community Based Instruction; Chick-Fil-A and Dollar Tree, Mantua, NJ	2/7/2025	9	8	\$0.00	\$15.00 per student Meal Cost \$202.15 Bus Cost	\$0.00
HS	Class Trip	Kingsway Mock Trial	Southern Regional Championships; New Jersey Law Center, New Brunswick, NJ	2/26/2025	13	1	\$0.00	\$955.50 Bus Cost	\$0.00
HS	Class Trip	Select Jazz Band	Perform in Jazz Festival; Overbrook High School, Pine Hill, NJ	2/28/2025	24	1	\$0.00	\$175.00 Registration Fee \$540.65 Bus Fee	\$0.00
HS	Athletic Competition	Boy's Wrestling	NJSIAA Region Wrestling Tournament	2/28/2025 - 3/1/2025	6-8	3	\$0.00	\$20 per student registration \$702.50 Bus Cost	\$0.00
HS	Class Trip	Select Jazz Band	Perform in Jazz Festival and participate in educational clinic; Penns Grove High School, Penns Grove, NJ	3/7/2025	24	1	\$0.00	\$100.00 Registration Fee \$429.65 Bus Cost	\$0.00
HS	Athletic Competition	Boy's Wrestling	NJSIAA State Wrestling Tournament; Atlantic City Boardwalk Hall, Atlantic City, NJ	3/6/2025 - 3/8/2025	4±	4	\$0.00	\$20 per student registration	\$0.00
HS	Athletic Competition	Girl's Wrestling	NJSIAA State Wrestling Tournament; Atlantic City	3/7/2025 - 3/8/2025	3±	3	\$0.00	\$20 per student registration	\$0.00



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School	Type of Trip	Group/Class/Activity/Team	Event/Destination	Date(s)	# of Students	# of Chaperones	Cost to Student	Budgetary Costs	Student Activity Account - Fundraising - and/or Booster Cost
			Boardwalk Hall, Atlantic City, NJ						
HS	Class Trip	Kingsway Mock Trial	Southern Regional Championships; New Jersey Law Center, New Brunswick, NJ	3/12/2025	13	1	\$0.00	\$955.50 Bus Cost	\$0.00
HS	Class Trip	Select Jazz Band	Perform in Jazz Festival and participate in educational clinic; West Chester University, West Chester, PA	3/22/2025	24	1	\$0.00	\$537.40 Bus Cost	\$0.00
HS	Class Trip	Select Jazz Band	Perform in Jazz Festival and participate in educational clinic; Deptford High School, Deptford, NJ	4/11/2025	24	1	\$0.00	\$150.00 Registration Fee \$455.65 Bus Cost	\$0.00

Action (Consent): 6. Fundraiser(s)

BE IT RESOLVED, that the Kingsway Regional School District Board of Education approve the fundraiser(s), as recommended by the Superintendent of Schools:

School	Program/Group	Purpose	Product/Service	Start Date	End Date
HS	Students in Action (SIA)	To donate blankets to the Delaware Valley Animal Hospital	Collection of lightly used or new blankets	1/6/2025	1/10/2025

Action (Consent): 7. Senior Privilege

Resolved, that Student #25505 is granted senior privilege for the duration of the 2024-2025 school year, contingent upon providing their own transportation to and from school.

Action (Consent): 8. 2025-2026 School Calendar

Resolved that the Kingsway Regional School District Board of Education approve the 2025-2026 School Calendar, as recommended by the Superintendent of Schools.



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Action (Consent): 9. Policy 1st Reading

BE IT RESOLVED, that the Kingsway Regional School District Board of Education recommend the following policies and regulations on the first reading for revision and/or adoption:

Policy/Regulation Number	Title
Policy 4216	Dress and Grooming (Support Staff) (Revised)
Policy 5111	Eligibility of Resident/Nonresident Pupils (Revised)

Final Resolution: Motion Carries

Yes: Lauren Boerlin, Michele A Blair, Jennifer Cavallaro-Fromm, Marilyn O'Rourke-Young, Kelly Bonapfel, Kristen Lombardo, Nicholas Rosato, Apryl Palazzo, Jaclyn Dopke

P. Old Business

Q. New Business

R. Adjournment

Action: 1. Motion to Adjourn

Motion by Michele A Blair, second by Lauren Boerlin.

Resolved that the Kingsway Regional School District Board of Education adjourn the meeting at 8:37pm.

Final Resolution: Motion Carries

Yes: Lauren Boerlin, Michele A Blair, Jennifer Cavallaro-Fromm, Marilyn O'Rourke-Young, Kelly Bonapfel, Kristen Lombardo, Nicholas Rosato, Apryl Palazzo, Jaclyn Dopke

Respectfully Submitted,

Jason Schimpf
School Business Administrator/Board Secretary



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