



KINGSWAY REGIONAL SCHOOL DISTRICT

Regular Meeting of the Board of Education

Date: November 21, 2024
Time: 6:30 p.m.
Location: High School Cafeteria West
201 Kings Highway
Woolwich Township, NJ 08085

A. Open Meeting

Roll Call

Lauren Boerlin, Michele A Blair, Christie Comerford, Jennifer Cavallaro-Fromm, Marilyn O'Rourke-Young, Kelly Bonapfel, Kristen Lombardo, Nicholas Rosato, Jaclyn Dopke

Meeting called to order at 6:30 PM

Sunshine Notice

Pledge of Allegiance

B. Student Recognition

Recognition: 1. Spotlight Students

Middle School Spotlight Students (November)

Team	Student
K	Zachary Duer Tommy Connell
I	Mackenzie Booker
N	Ryan Leap
G	Alyssa Cetkowski
S	Lauren Fitch
W	Lia Henson
A	Carlena Streitfeld
Y	Utah Watson

High School Spotlight Students (November)

Grade 9	Gabriel McLaughlin
Grade 10	Nadia Esan
Grade 11	Rita Sheets
Grade 12	Kaitlin Weil

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Recognition: 2. Seniors of the Month

- Ava DiBonaventura
- Nikhil Banga

C. Staff Recognition

Recognition: 1. New Staff Recognition

Name	Position	Location
Holly Bornstein	Paraprofessional	Middle School
Chelsea Pfahl	Special Education Teacher	Middle School

D. Student Representative Report

Information: 1. Monthly Student Representative Report

E. Presentations

Information: 1. DECA

Information: 2. Mason Corey

Mason Corey: Publication of research in the October 2024 issue of the International Journal of Innovative Science and Research Technology. "Investigating the Influence of Wavelength-Specific Textured Backgrounds in Background Oriented Schlieren (BOS) Imaging"

F. Public Participation

Procedural: 1. Public Comment

G. Approval of Minutes

Action: 1. Minutes

Motion by Nicholas Rosato, second by Christie Comerford.

Resolved, that the Kingsway Regional School District Board of Education approve the minutes of the following meeting(s):

October 17, 2024 Regular Meeting

October 17, 2024 Executive Session

Final Resolution: Motion Carries

Yes: Lauren Boerlin, Michele A Blair, Christie Comerford, Jennifer Cavallaro-Fromm, Marilyn O'Rourke-Young, Kelly Bonapfel, Nicholas Rosato, Jaclyn Dopke

H. Correspondence

I. Executive Session

Action: 1. Executive Session In

Motion by Nicholas Rosato, second by Lauren Boerlin.

BE IT RESOLVED that the Kingsway Regional School District Board of Education desires to hold a closed Executive Conference Session at 8:01 p.m. prevailing time, for approximately 30 minutes as follows:

Item Discussion Item(s)*

Individual Privacy



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defined as excluded from requirements of Open Public Meetings Act of 1975, further it is anticipated that such discussions may be disclosed upon resolution.

*Pursuant to the list of exceptions set forth in the Open Public Meetings Act 10:4-12

Final Resolution: Motion Carries

Yes: Lauren Boerlin, Michele A Blair, Christie Comerford, Jennifer Cavallaro-Fromm, Marilyn O'Rourke-Young, Kelly Bonapfel, Nicholas Rosato, Jaclyn Dopke

Action: 2. Executive Session Out

Motion by Nicholas Rosato, second by Marilyn O'Rourke-Young.

BE IT RESOLVED, that the Kingsway Regional School District Board of Education adjourn executive session and reconvene the public meeting at 8:31p.m.

Final Resolution: Motion Carries

Yes: Lauren Boerlin, Michele A Blair, Christie Comerford, Jennifer Cavallaro-Fromm, Marilyn O'Rourke-Young, Kelly Bonapfel, Kristen Lombardo, Nicholas Rosato, Jaclyn Dopke

Roll Call

Lauren Boerlin, Michele A Blair, Christie Comerford, Jennifer Cavallaro-Fromm, Marilyn O'Rourke-Young, Kelly Bonapfel, Kristen Lombardo, Nicholas Rosato, Jaclyn Dopke, Kristen Lombardo joined the meeting virtually at 8:32 p.m.

II. Long-Term Suspension of Student

Action: 1. Long-Term Suspension with Conditions of Student #25539

Board's Decision Imposing Long-Term Suspension with Conditions of Student #25539

Motion by Dopke, second by O'Rourke-Young.

WHEREAS, Student #25539 (the "Student") is a student at Kingsway Regional High School; and

WHEREAS, the Superintendent recommended that the student be continued on long-term suspension; and

WHEREAS, the Kingsway Regional Board of Education held a disciplinary hearing on October 17, 2024, and considered the testimony of all witnesses, the facts and severity of the alleged offense, and the Student's school record; and

WHEREAS, the Kingsway Regional Board of Education at that hearing on October 17, 2024, sustained the charges and continued the long-term suspension; and

WHEREAS, the Kingsway Regional Board of Education reviewed the long-term suspension at its meeting on November 21, 2024, including consideration of all additional evidence provided; and

WHEREAS, the Kingsway Regional Board of Education has reviewed the status of the student's suspension, the appropriateness of the suspended student's current educational program; and whether the suspended



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student's current placement should continue or whether the student should return to the general education program; and

WHEREAS, the Superintendent recommends that the suspension be continued for the rest of the academic year, subject to the conditions recommended by the Superintendent.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education accepts the recommendations of the Superintendent and orders that the long-term suspension of Student #25539 be continued, subject to the conditions recommended by the Superintendent.

BE IT FURTHER RESOLVED that the Administration shall take the necessary actions to effectuate this resolution.

Final Resolution: Motion Carried (6-2-1-1)

Yes: Boerlin, Cavallaro-Fromm, O'Rourke-Young, Bonapfel, Lombardo, Dopke, Lombardo

No: Blair, Comerford

Abstain: Rosato

Not Present: Palazzo

II-B. Long-Term Suspension of Student

Action: 1. Long-Term Suspension with Conditions of Student #26167

Board's Decision Imposing Long-Term Suspension with Conditions of Student # 26167

Motion by Boerlin, second by Dopke.

WHEREAS, Student #26167 (the "Student") is a student at Kingsway Regional High School; and

WHEREAS, the Superintendent recommended that the student be continued on long-term suspension; and

WHEREAS, the Kingsway Regional Board of Education held a disciplinary hearing on October 17, 2024, and considered the testimony of all witnesses, the facts and severity of the alleged offense, and the Student's school record; and

WHEREAS, the Kingsway Regional Board of Education at that hearing on October 17, 2024, sustained the charges and continued the long-term suspension; and

WHEREAS, the Kingsway Regional Board of Education reviewed the long-term suspension at its meeting on November 21, 2024, including consideration of all additional evidence provided; and

WHEREAS, the Kingsway Regional Board of Education has reviewed the status of the student's suspension, the appropriateness of the suspended student's current educational program; and whether the suspended student's current placement should continue or whether the student should return to the general education program; and

WHEREAS, the Superintendent recommends that the suspension be continued for the rest of the academic year, subject to the conditions recommended by the Superintendent.



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NOW, THEREFORE, BE IT RESOLVED, that the Board of Education accepts the recommendations of the Superintendent and orders that the long-term suspension of Student #26167 be continued, subject to the conditions recommended by the Superintendent.

BE IT FURTHER RESOLVED that the Administration shall take the necessary actions to effectuate this resolution.

Final Resolution: Motion Carried (7-0-2-1)

Yes: Boerlin, Cavallaro-Fromm, O'Rourke-Young, Bonapfel, Lombardo, Dopke, Blair, Lombardo

No:

Abstain: Rosato, Comerford

Not Present: Palazzo

J. Superintendent Discussion Items

Discussion: 1. Discussion Items

FY24 Budgetary Surplus Review (To be discussed at 11/21 Meeting)

K. Approval of Action Items

Action (Consent): 1. Approval of Consent Agenda

Motion by Nicholas Rosato, second by Michele A Blair.

BE IT RESOLVED, that the Kingsway Regional School District Board of Education approve the following consent agenda item L1-3, M1-11, N1 and O1-9.

L. Personnel

Action (Consent): 1. Resignations, Retirements and Terminations

BE IT RESOLVED, that the Kingsway Regional School District Board of Education approve the resignation, retirements, and terminations, as recommended by the Superintendent of Schools:

Name	Position	Location	Reason	Years of Service	Effective Date(s)
Jennifer Todd	Teacher of Special Education	High School	Resignation	1 year 4 months	01/18/2025

Action (Consent): 2. Employment - Schedule "B", Staff Workers, Unpaid Volunteers

BE IT RESOLVED, that the Kingsway Regional School District Board of Education approve the Schedule "B" appointments, event staff workers, and unpaid volunteers, as recommended by the Superintendent of Schools:

Name	Position	Location	Reason	Compensation	Effective Date(s)
Nathan Blum	Volunteer - Indoor Percussion	High School	Appointment	N/A	11/22/2024-05/04/2025
Enoch Jeon	Volunteer - Indoor Percussion	High School	Appointment	N/A	11/22/2024-05/04/2025
Kenneth Lacovara	Volunteer - Marching Band, Indoor Percussion & Jazz Band	High School	Appointment	N/A	11/22/2024-06/18/2025
Justin Brown	Volunteer - Winter Track	High School	Appointment	N/A	12/02/2024-06/30/2025



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Name	Position	Location	Reason	Compensation	Effective Date(s)
Nicholas Rothwein	Volunteer - Winter Track	High School	Appointment	N/A	12/02/2024-06/30/2025

Action (Consent): 3. Leaves of Absence

BE IT RESOLVED, that the Kingsway Regional School District Board of Education approve the leaves of absence(s), as recommended by the Superintendent of Schools:

Name	Position	Location	Reason	Effective Date(s)
Dinari Jones	Custodian	High School	Intermittent Family	Intermittent leave with/without pay 10/15/2024-06/30/2025 (Ratify & Affirm)

M. Finance

Action (Consent): 1. Budget Line Item Transfers

BE IT RESOLVED, that the Kingsway Regional School District Board of Education ratify the line item transfers attached for the 2024-2025 fiscal year as recommended by the Superintendent of Schools.

Action (Consent): 2. Payment of Claims

Resolved that the Kingsway Regional School District Board of Education certified the list of claims as set forth on the bill list dated 10/17/2024 for goods received and services rendered by approved for payment in the amount of \$682.00

Resolved that the Kingsway Regional School District Board of Education certified list of claims as set forth on the bill list dated 10/24/2024 for goods received and services rendered by approved for payment in the amount of \$440.02.

Resolved that the Kingsway Regional School District Board of Education certified list of claims as set forth on the bill list dated 10/28/2024 for goods received and services rendered by approved for payment in the amount of \$92,369.39.

Resolved that the Kingsway Regional School District Board of Education certified list of claims as set forth on the bill list dated 11/13/2024 for goods received and services rendered by approved for payment in the amount of \$100.

Resolved that the Kingsway Regional School District Board of Education certified list of claims as set forth on the bill list dated 11/15/2024 for goods received and services rendered by approved for payment in the amount of \$2,603,845.54.

Action (Consent): 3. Board Secretary's Certification

Pursuant to N.J.A.C. 6:23-22.12(c)3, the Board Secretary hereby certifies that as of October 31, 2024 the total of encumbrances and expenditures for each line item account do not exceed the line item appropriation established by the Board of Education.

Action (Consent): 4. Receipt and Acceptance of Board Secretary's Monthly Report

Resolved that the Kingsway Regional School District Board of Education accept as filed the Business Administrator/Board Secretary's financial report as of September 30, 2024, and;



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Be it further resolved that pursuant to N.J.A.C 6A:23-2.11(c)4 no major account or fund has been over expended as of September 30, 2024 based upon the Board Secretary's certification and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Action (Consent): 5. Receipt and Acceptance of Student Activity and Athletic Account Financial Reports Resolved that the Kingsway Regional School District Board of Education accept as filed the Kingsway Regional Middle School Student Activities financial report for the period ending October 31, 2024.

Resolved that the Kingsway Regional School District Board of Education accept as filed the Kingsway Regional High School Student Activities financial report for the period ending October 31, 2024.

Resolved that the Kingsway Regional School District Board of Education accept as filed the Kingsway Regional School District Athletic Account financial report for the period ending October 31, 2024.

Action (Consent): 6. Comprehensive Maintenance Plan
 BE IT RESOLVED, that the Kingsway Regional School District Board of Education authorize the submission of the District's 2025-26 Comprehensive Maintenance Plan (CMP), which contains required maintenance activities that are reasonable to keep the school facilities open and safe for use in their original condition and maintain the validity of their warranties in accordance with N.J.A.C. 6A:26A-3.1.

Action (Consent): 7. Petty Cash Funds
 BE IT RESOLVED, that the Kingsway Regional School District Board of Education authorize the establishment of the following petty cash accounts in accordance with board policy 6620 for the period July 1, 2024 through June 30, 2025.

Office	Amount	Custodian
STEP Program	\$1,000.00	Charae Whetstone

Action (Consent): 8. FY25 ESEA Grant Amendment
 BE IT RESOLVED, that the Kingsway Regional School District Board of Education authorize the submission of an amendment to the FY2025 ESEA Federal Entitlement Grant to capture carryover funds from FY24 for the following titles:

- Title I - \$8,670.00
- Title IIA - \$8,381.00
- Title III Immigrant - \$3,078.00

Action (Consent): 9. To/From Transportation Bid 25-004 Award
 BE IT RESOLVED, that the Kingsway Regional School District Board of Education award a contract for to/from school transportation services as follows:

Route	Contractor	Route Cost	Aide Cost	Total Cost	Increase/Decrease Adjustment Cost
KOOD.122	Holcomb Transportation LLC	\$397.50	\$97.50	\$495.00	\$1.00

Action (Consent): 10. Tuition Agreement with Deptford Township School District



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BE IT RESOLVED, that the Kingsway Regional School District Board of Education approve a tuition agreement with Deptford Township School District for an 8th Grade McKinney-Vento Student for the 2024-2025 School Year at a cost of \$17,474.40.

Action (Consent): 11. Tuition Agreement with Washington Township School District
BE IT RESOLVED, that the Kingsway Regional School District Board of Education approve a tuition agreement with Washington Township School District for a 12th Grade Special Education McKinney-Vento Student for the 2024-2025 School Year at a cost of \$51,021.00.

N. Curriculum & Instruction

Action (Consent): 1. Professional Development - Staff Attendance at Trainings, Seminars, Conventions, and Conferences

Resolved that the Kingsway Regional School District Board of Education approve the staff attendance at trainings, seminars, conventions, and conferences be approved, as recommended by the Superintendent of Schools:

Title of Program	Location	Date(s)	Attendees	Educational Purpose	Cost to District
2024 USDA Foods Conference	Edison, NJ	12/5/2024	Suzanne Miller	To explore key aspects, updates, and best practices of various "Child Nutrition Programs" for school meals/snacks, "Child and Adult Care Food Programs (CACFP)", "Summer Food Service Program (SFSP)", and "Farm to School"	\$75.20
			Magdalini Psihalinos		\$75.20

O. General Administration

Action (Consent): 1. Enrollment Report

BE IT RESOLVED, that the Kingsway Regional School District Board of Education accept the enrollment report as of October 31, 2024 as follows:

Grade Level	Ending Enrollment October 31, 2024		June 2024 Totals	
	General	Out-of-District	General	Out-of-District
7	446	4	488	5
8	489	6	500	2
Middle School	935	10	988	7
9	474	3	460	8
10	456	8	518	6
11	522	4	502	8
12	507	32	479	8
High School	1959	47	1959	55
District Enrollment	2951		3009	



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Action (Consent): 2. Emergency Drills

BE IT RESOLVED, that the Kingsway Regional School District Board of Education accept the emergency drills report as follows:

School	Date	Start Time	End Time	Drill
MS	10/03/2024	9:02 AM	9:10 AM	Lockdown Drill
MS	10/03/2024	10:40 AM	10:53 AM	Hold
MS	10/25/2024	9:05 AM	9:12 AM	Fire Drill
MS/HS	10/15/2024	7:40 AM	8:00 AM	Bus Evacuation Drill
HS	10/10/2024	12:32 PM	12:59 PM	Lockdown Drill
HS	10/17/2024	8:09 AM	8:24 AM	Hold
HS	10/25/2024	12:34 PM	12:45 PM	Fire Drill

Action (Consent): 3. Student Discipline, Violence/Vandalism, HIB

BE IT RESOLVED, that the Kingsway Regional School District Board of Education accept the Harassment, Intimidation and Bullying report for the month ending October 31, 2024, as submitted by the Superintendent of Schools.

Infraction/Referrals/Reports	No. of Incidents October 2024		2024-2025 Total To-Date		2023-2024 Totals June 2024	
	(HS)	(MS)	(HS)	(MS)	(HS)	(MS)
Detentions-Lunch	125	29	158	37	1136	221
Detentions-Before/After School	24	34	32	42	136	325
Detentions-Extended Day	5	8	7	8	61	42
Out of School Suspension (OSS)	26	4	40	8	127	76
Violence, Vandalism, Substance Abuse	10	0	15	0	43	21
Confirmed Harassment, Intimidation, or Bullying	1	0	1	1	11	7
Dating Violence	0	0	0	0	0	0

Action (Consent): 4. HIB - Completed Investigation Reports

BE IT RESOLVED, that Kingsway Regional School District Board of Education accept the Harassment, Intimidation and Bullying report(s) as submitted by the Superintendent of Schools:

Case Number	Date of Initial Report	Date of Report to Superintendent	Result of Investigation
HS-5	10/16/2024	10/24/2024	(3) Violation of Policy
MS-1	10/22/2024	10/25/2024	(3) Violation of Policy
HS-6	10/21/2024	11/11/2024	(3) Violation of Policy
MS-2	10/25/2024	11/14/2024	(1) Not a Violation of Policy
HS-7	10/25/2024	11/19/2024	(3) Violation of Policy

Action (Consent): 5. 2023-2024 HIB Self-Assessment



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BE IT RESOLVED, that the Kingsway Regional School District Board of Education approve the 2023-2024 HIB Self-Assessment & HIB Grade Report, as recommended by the Superintendent of Schools.

Action (Consent): 6. Education Field Trips and Assemblies

BE IT RESOLVED, that the Kingsway Regional School District Board of Education approve the educational field trips and assemblies, as recommended by the Superintendent of Schools:

School	Type of Trip	Group/Class/Activity/Team	Event/Destination	Date(s)	# of Students	# of Chaperones	Cost to Student	Budgetary Costs	Student Activity Account - Fundraising - and/or Booster Cost
HS	Field Trip	STEP Program	Community Based Instruction; ShopRite, Woolwich Twp, NJ	11/20/2024	7	7	\$0.00	\$150.00 Admission Fee \$103.35 Bus Cost	\$0.00
HS	Social Event	Choral Club: Dragon Scales	National Anthem performance; Hollydell Ice Arena, Sewell, NJ	11/27/2024	12	1	\$0.00	\$0.00	\$0.00
HS	Field Trip	STEM Academy - 11th Grade	Campus tour of Drexel University, Philadelphia, PA	12/4/2024	50	3	\$0.00	\$539.35 Bus Cost	\$0.00
HS	Social Event	Brass Ensemble	Community Outreach Performance; Swedesboro, NJ	12/6/2024	15	1	\$0.00	\$0.00	\$0.00
HS	Class Trip	Unified Club	Special Olympics NJ Youth Summit, Cinnaminson High School, Cinnaminson, NJ	12/6/2024	6	1	\$0.00	\$469.30 Bus Cost	\$0.00
HS	Field Trip	STEM Academy - 12th Grade	Campus tour of Philadelphia College of Osteopathic Medicine, Philadelphia, PA	12/9/2024	50	4	\$0.00	\$558.85 Bus Cost	\$0.00
HS	Social Event	Girls Volleyball	Girls Volleyball Banquet; Bottos,	12/10/2024	40	3	\$0.00	\$0.00	\$22.00/per student



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School	Type of Trip	Group/Class/Activity/Team	Event/Destination	Date(s)	# of Students	# of Chaperones	Cost to Student	Budgetary Costs	Student Activity Account - Fundraising - and/or Booster Cost
			Swedesboro, NJ						
HS	Social Event	Girls Field Hockey	Girls Field Hockey Banquet; Cecil Creek Farms, Mickleton, NJ	12/12/2024	44	4	\$0.00	\$0.00	\$20.00/per student
HS	Social Event	Boys Soccer	Boys Soccer Banquet; Adelphia's Restaurant, Deptford, NJ	12/17/2024	62	5	\$0.00	\$0.00	\$29.00/per student
MS	Field Trip	STEP Program	Community-Based Instruction; Five Below and Friendly's, Glassboro, NJ	12/18/2024	7	8	\$0.00	\$70.00 Admission \$105.00 Meals \$270.73 Bus Cost	\$0.00
HS	Class Trip	Science Olympiad	Regional Competition at Camden County College, Blackwood, NJ	1/14/2025	32	1	\$0.00	\$591.50 Bus Cost	\$0.00
HS	Class Trip	Science Olympiad	Regional Competition at University of Maryland Baltimore County, Baltimore, MD	1/18/2025	32	1	\$0.00	\$1,214.70 Bus Cost	\$0.00
HS	Field Trip	Veterinary Science Class	Animal CPR Training; KRHS, Woolwich Twp, NJ	4/23/2025	25	1	\$0.00	\$65.00 Registration Fee	\$0.00

Action (Consent): 7. Fundraiser(s)

BE IT RESOLVED, that the Kingsway Regional School District Board of Education approve the fundraiser(s), as recommended by the Superintendent of Schools:

School	Program/Group	Purpose	Product/Service	Start Date	End Date
HS	Girls Basketball	To raise funds for team gear and donation to Coaches vs. Cancer	Host a Girls Basketball Youth Clinic	12/7/2024	12/7/2024



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School	Program/Group	Purpose	Product/Service	Start Date	End Date
HS	Girls Basketball	To raise funds for senior gifts and banquet	Concession stand sales at games	12/19/2024	2/28/2024

Action (Consent): 8. Out of District Placement

BE IT RESOLVED, that the Kingsway Regional School District Board of Education approve the Out of District Placements, as recommended by the Superintendent of Schools:

Name	Location	Tuition	Dates
#23637	Bankbridge Regional School (GCIT-Career Center) Interpreter	\$83,947.50	10/17/2024-6/30/2025
#22396	Bankbridge Regional School (GCIT-Career Center) Interpreter	\$83,947.50	10/17/2024-6/30/2025
#30563	Salem County Special Services School District - Cumberland Campus	\$53,904	11/5/2024 - 6/30/2025
#29404	Bankbridge Schools - North	\$34,100	11/11/2024 - 6/30/2025

Action (Consent): 9. Programs

BE IT RESOLVED, that the Kingsway Regional School District Board of Education approve the Programs/Other, as recommended by the Superintendent of Schools:

- Nursing Services Plan 2024-2025

Final Resolution: Motion Carries

Yes: Lauren Boerlin, Michele A Blair, Christie Comerford, Jennifer Cavallaro-Fromm, Marilyn O'Rourke-Young, Kelly Bonapfel, Nicholas Rosato, Jaclyn Dopke, Kristen Lombardo

P. Old Business

Q. New Business

R. Adjournment

Action: 1. Motion to Adjourn

Motion by Kelly Bonapfel, second by Christie Comerford.

Resolved that the Kingsway Regional School District Board of Education adjourn the meeting at 8:41pm.

Final Resolution: Motion Carries

Yes: Lauren Boerlin, Michele A Blair, Christie Comerford, Jennifer Cavallaro-Fromm, Marilyn O'Rourke-Young, Kelly Bonapfel, Kristen Lombardo, Nicholas Rosato, Jaclyn Dopke, Kristen Lombardo

Respectfully Submitted,

 Jason Schimpf
 School Business Administrator/Board Secretary



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