



KINGSWAY REGIONAL SCHOOL DISTRICT

Work Session Meeting of the Board of Education

Date: November 14, 2024
Time: 6:30 p.m.
Location: District Office Conference Room
213 Kings Highway
Woolwich Township, NJ 08085

A. Open Meeting

Roll Call

Lauren Boerlin, Michele A Blair, Christie Comerford, Jennifer Cavallaro-Fromm, Marilyn O'Rourke-Young, Kelly Bonapfel, Kristen Lombardo, Nicholas Rosato, Apryl Palazzo, Jaclyn Dopke

Meeting called to order at 6:30 PM

Pledge of Allegiance

B. Student Recognition

Discussion: 1. Spotlight Students

Discussion: 2. Seniors of the Month

C. Staff Recognition

Discussion: 1. New Staff Recognition

Discussion: 2. Spotlight Teacher of the Month

D. Student Representative Report

Discussion: 1. Monthly Student Representative Report

E. Presentations

Discussion: 1. DECA

Discussion: 2. Mason Corey

F. Public Participation

Procedural: 1. Public Comment

G. Approval of Minutes

Discussion: 1. Minutes

H. Correspondence

Information: 1. Email from Kimberly Thorp

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I. Superintendent Discussion Items
Discussion: 1. Discussion Items

J. Approval of Action Items

Action (Consent): 1. Approval of Consent Agenda

Motion by Jaclyn Dopke, second by Kristen Lombardo.

BE IT RESOLVED, that the Kingsway Regional School District Board of Education approve the following consent agenda item K1-4 and M1-5:

K. Personnel

Action Consent: 1. Appointments and Reappointments

BE IT RESOLVED, that the Kingsway Regional School District Board of Education approve the appointment(s) of the following staff member(s), as recommended by the Superintendent of Schools, contingent upon criminal history review clearance and issuance of appropriate certification(s) where applicable:

All certificated and non-certificated personnel are approved for hourly Schedule B assignments on an as-needed basis.

Name	Position	Location	Reason	Compensation	Effective Date
Regan Healey	Interim Art Long-Term Substitute	High School	Appointment	\$210/diem	09/05/2024-09/17/2024; 10/03/2024-11/01/2024 (Ratify & Affirm)
Dana Gaetano	Assistant Principal	High School	Appointment	\$109,910 Prorated	01/02/2025-06/30/2025
Sarah Huff	Custodian	High School	Appointment	Step 7; \$37,582 Prorated	12/02/2024-06/30/2025
Wanda Sirko	Interim Business Long-Term Substitute	High School	Appointment	\$210/diem	11/14/2024-11/27/2024

Action Consent: 2. Employment - Schedule "B", Staff Workers, Unpaid Volunteers

BE IT RESOLVED, that the Kingsway Regional School District Board of Education approve the Schedule "B" appointments, event staff workers, and unpaid volunteers, as recommended by the Superintendent of Schools:

Name	Position	Location	Reason	Compensation	Effective Date(s)
David Nicastro	Assistant Coach - Indoor (Winter) Track - Boys/Girls	High School	Appointment	\$4,393	12/02/2024-06/30/2025
Antwan Garfield	Assistant Coach - Boys Basketball	High School	Appointment	\$5,366	11/25/2024-06/30/2025
Sandy Grasso	Winter Cheerleading Volunteer Coach	High School	Appointment	N/A	12/02/2024-06/30/2025
Alexis McCann	Teacher of Special Education	Middle School	Interim AAP Coordinator	\$41.69/hour (up to 90 hours - funded via Title I)	01/02/2025-06/30/2025
Veronica Keefer	Teacher of Science	High School	AAP Training	\$41.69/hour (up to 50 hours - funded via Title I)	12/01/2024-06/30/2025
Alexis McCann	Teacher of Special Education	Middle School	Interim Department	\$1,433.40	01/02/2025-06/30/2025



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Name	Position	Location	Reason	Compensation	Effective Date(s)
			Chair - Special Education		
Dolly Guzman	LTDC	Middle School	Translator	\$765.80	12/01/2024-06/30/2025
Cody Broadway	Volunteer - Indoor Percussion	High School	Appointment	N/A	11/22/2024-05/04/2025
Madison Redfield	Assistant Coach - Winter Cheerleading	High School	Appointment	\$4,393	12/02/2024-06/30/2025
Jennifer Poff	Volunteer - Marching Band and Indoor Color Guard	High School	Appointment	N/A	11/22/2024-06/18/2025

Action Consent: 3. Leaves of Absence

Resolved that the Kingsway Regional School District Board of Education approve the leaves of absence(s), as recommended by the Superintendent of Schools:\

Name	Position	Location	Reason	Effective Date(s)
Joanne Gagne	Teacher of Special Education	High School	Family	Leave with pay 11/25/2024-1/31/2025
Karen Jennett	Teacher of Special Education	Middle School	Intermittent Family	Intermittent leave with pay 10/29/2024-11/30/2024 (Ratify & Affirm)
Nicholas Piccone	Paraprofessional	High School	Intermittent Family	Intermittent leave with pay 09/03/2024-06/30/2025 (Ratify & Affirm)
Michael Shuster	Supervisor of Buildings & Grounds	District	Medical	Leave with pay 11/04/2024-11/30/2024 (Ratify & Affirm)
April Burger	Registrar	District	Intermittent Medical	Intermittent leave with pay 11/01/2024-04/17/2025 (Ratify & Affirm)
Patricia DiBartolo	Secretary	High School	Intermittent Medical	Intermittent leave with pay 10/24/2024-06/30/2025
Denise Dickson	Teacher of Mathematics	High School	Intermittent Family	Intermittent leave with pay 10/30/2024-06/18/2025 (Ratify & Affirm)
Dolly Guzman	Learning Disabilities Teacher-Consultant	High School	Intermittent Medical	Intermittent leave with pay 10/15/2024-12/03/2024
Kristin Pepe	Teacher of Art	High School	Medical	Leave without pay 10/31/2024-11/05/2024 (Ratify & Affirm)

Action Consent: 4. Change of Status (Name change, rescind position, corrections, transfers, guide movement)

Resolved that the Kingsway Regional School District Board of Education approve the changes in status, as recommended by the Superintendent of Schools:

Name	Position	Location	Reason	Compensation	Effective Date(s)
Christopher Jackson	Assistant Director of Buildings & Grounds	District	Change in Effective Dates	\$84,000 Prorated	11/01/2024-06/30/2025



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Name	Position	Location	Reason	Compensation	Effective Date(s)
Andrew Kidder	Director of Buildings & Grounds	District	Change in Effective Dates	\$115,000 Prorated	11/01/2024-06/30/2025
Robert Page Jr.	Assistant Coach - Indoor (Winter) Track - Boys/Girls	High School	Rescind Appointment	\$4,393	10/28/2024
Robert Page Jr.	Assistant Coach - Boys Track	High School	Rescind Appointment	\$4,830	10/28/2024

L. Finance

Discussion: 1. Budget Line Item Transfers

Discussion: 2. Payment of Claims

Discussion: 3. Board Secretary's Certification

Discussion: 4. Receipt and Acceptance of Board Secretary's Monthly Report

Discussion: 5. Receipt and Acceptance of Student Activity and Athletic Account Financial Reports

Discussion: 6. Comprehensive Maintenance Plan

Discussion: 7. Petty Cash Funds

Discussion: 8. FY25 ESEA Grant Amendment

Discussion: 9. Woolwich Residential, LLC c/o Ridgewood Real Estate Partners Agreement

M. Curriculum & Instruction

Action (Consent): 1. Professional Development - Staff Attendance at Trainings, Seminars, Conventions, and Conferences

Resolved that the Kingsway Regional School District Board of Education approve the staff attendance at trainings, seminars, conventions, and conferences be approved, as recommended by the Superintendent of Schools:

Title of Program	Location	Date(s)	Attendees	Educational Purpose	Cost to District
Behavioral Threat Assessment & Management Training	Virtual	11/21/2024	Mike Schiff	To provide school teachers, administrators, and other staff with assistance in identifying students with behaviors of concern, assessing students' risk for engaging in violence or other harmful activities, and delivering intervention strategies to	\$0



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Title of Program	Location	Date(s)	Attendees	Educational Purpose	Cost to District
				manage the risk of harm for a student who poses a potential safety risk	
Behavioral Threat Assessment & Management Training	Virtual	3/27/2025	Stephanie Atene Holly Fisher	To provide school teachers, administrators, and other staff with assistance in identifying students with behaviors of concern, assessing students' risk for engaging in violence or other harmful activities, and delivering intervention strategies to manage the risk of harm for a student who poses a potential safety risk	\$0 \$0
DECA Southern Advisor Meeting	Sewell, NJ	12/19/2024 1/16/2025 2/20/2025	Michele Orr	To learn how to plan for and facilitate district events for DECA	\$38.34
Fall 2024 HESAA School Counselor Training Institute	Camden, NJ	11/21/2024	John Cappolina	To interact with professionals and review resources to better assist in college counseling and advisement	\$20.68
BrainStorm Technology Conference	Pocono Manor, PA	11/17/2024 - 11/19/2024	Tim Erikson	To participate in technical sessions, workshops, and vendor interactions specifically relevant to IT infrastructure in educational settings	\$1,020.68
Build Better Relationships & More Effectively Manage Student Behavior	Virtual	12/5/2024	Alexandra Long	To gain strategies that will improve classroom management & decrease off-task behavior	\$295
BER Reducing Recurring Behavior Problems	Virtual	1/10/2025	Sara DiBenedetto	To learn best practices from experienced professionals and be able to implement new techniques that can improve student engagement and cooperation	\$295
Thomas Jefferson	Philadelphia, PA	11/21/2024	Mairin Schramm	To enhance college advisement knowledge	\$0



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Title of Program	Location	Date(s)	Attendees	Educational Purpose	Cost to District
University - School Counselor & College Advisor Day					
Building Thinking Classrooms	Glassboro, NJ	12/16/2024	Shayn Enzman Ryan Stickel Michelle Yourison Sabrina Grossi Lory Roberts	To improve student performance in math with a focus on decreasing existing gaps	\$796
New Jersey Association of School Psychologists Winter Conference 2024	Union, NJ	12/13/2024	Leslie Miles	To provide and coordinate tiered supports	\$118
Regional Brain and Behavioral Training	Arlington, VA	11/14/2024 (ratify & affirm)	Brian Tonelli	To gain strategies that address reducing behavior problems, increasing a sense of belonging, and improving the school climate and culture	\$199

Action (Consent): 2. Professional Learning Opportunities

Resolved that the Kingsway Regional School District Board of Education approve the Professional Learning Workshops be approved, as recommended by the Superintendent of School:

Title of Professional Learning Opportunity	Location	Date(s)	Facilitator(s)	Description
Leaning into Learning Objectives	High School Student Center	12/5/2024	Nicole Servais	Participants will engage in a session geared towards crafting improved learning objectives focused on standards-based instruction and purposefully connect to student learning assignments and activities.
Aceing Assessment & Data Driven Instruction	High School Student Center	12/12/2024	Nicole Servais	The session will focus on types of assessments and how to create standards-aligned assessments. How do I respond to what my students have and have not



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Title of Professional Learning Opportunity	Location	Date(s)	Facilitator(s)	Description
				learned...yet? Elicit, collect, and analyze data to make practical use of assessment processes and tools as essential integrated parts of a responsive teaching and learning cycle.

Action (Consent): 3. Rothman Student Internships Affiliation Agreement
 Resolved that the Kingsway Regional School District Board of Education approve the Affiliation Agreement for Student Internships Between Rothman National Management Services and the Kingsway Regional School District, as recommended by the Superintendent of Schools:

Action (Consent): 4. KRSD 2024-2027 LIEP 3-Year Plan
 BE IT RESOLVED THAT THE Kingsway Regional School District Board of Education approve the 2024-2027 LIEP 3-Year Plan.

Action (Consent): 5. District Improvement Plan (DIP)
 BE IT RESOLVED THAT THE Kingsway Regional School District Board of Education approve the District Improvement Plan (DIP).

N. General Administration

Discussion: 1. Enrollment Report

Discussion: 2. Emergency Drills

Discussion: 3. Student Discipline, Violence/Vandalism, HIB

Discussion: 4. HIB - Completed Investigation Reports

Discussion: 5. Education Field Trips and Assemblies

Discussion: 6. Fundraiser(s)

Discussion: 7. Out of District Placement

Discussion: 8. Programs

Final Resolution: Motion Carries

Yes: Lauren Boerlin, Michele A Blair, Christie Comerford, Jennifer Cavallaro-Fromm, Marilyn O'Rourke-Young, Kelly Bonapfel, Kristen Lombardo, Nicholas Rosato, Apryl Palazzo, Jaclyn Dopke

O. Executive Session



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Action: 1. Executive Session In

Motion by Michele A Blair, second by Kelly Bonapfel.

BE IT RESOLVED that the Kingsway Regional School District Board of Education desires to hold a closed Executive Conference Session at 7:14 p.m. prevailing time, for approximately 30 minutes as follows:

Item Discussion Item(s)

Individual Privacy

defined as excluded from requirements of Open Public Meetings Act of 1975, further it is anticipated that such discussions may be disclosed upon resolution.

*Pursuant to the list of exceptions set forth in the Open Public Meetings Act 10:4-12

Final Resolution: Motion Carries

Yes: Lauren Boerlin, Michele A Blair, Christie Comerford, Jennifer Cavallaro-Fromm, Marilyn O'Rourke-Young, Kelly Bonapfel, Kristen Lombardo, Nicholas Rosato, Apryl Palazzo, Jaclyn Dopke

Action: 2. Executive Session Out

Motion by Jaclyn Dopke, second by Kelly Bonapfel.

BE IT RESOLVED, that the Kingsway Regional School District Board of Education adjourn executive session and reconvene the public meeting at 8:29 p.m.

Final Resolution: Motion Carries

Yes: Lauren Boerlin, Michele A Blair, Christie Comerford, Jennifer Cavallaro-Fromm, Marilyn O'Rourke-Young, Kelly Bonapfel, Kristen Lombardo, Nicholas Rosato, Apryl Palazzo, Jaclyn Dopke

P. Old Business

Q. New Business

R. Adjournment

Action: 1. Motion to Adjourn

Motion by, Jaclyn Dopke, second by Kelly Bonapfel

Resolved that the Kingsway Regional School District Board of Education adjourn the meeting at 8:45pm.

Final Resolution: Motion Carries

Yes: Lauren Boerlin, Michele A Blair, Christie Comerford, Jennifer Cavallaro-Fromm, Marilyn O'Rourke-Young, Kelly Bonapfel, Kristen Lombardo, Nicholas Rosato, Apryl Palazzo, Jaclyn Dopke

Respectfully Submitted,

Jason Schimpf
School Business Administrator/Board Secretary



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