



Position: Coordinator of the Holy Cross Pathways Program / Intervention Specialist

Position Description: Archbishop Hoban High School is seeking an experienced and compassionate professional to serve as the Coordinator of the Holy Cross Pathways Program and Intervention Specialist for the 2025-26 school year. This position plays a critical role in supporting students with intellectual disabilities as they navigate academic, social and life skills development. The Coordinator will oversee and grow the program in collaboration with the Associate Principal of Student Services, provide direct intervention and support, and collaborate with teachers, parents and administrators to create a nurturing and inclusive environment where all students can succeed. This is a full-time 10-month salaried position.

About the Holy Cross Pathways Program:

The Holy Cross Pathways Program at Archbishop Hoban High School is a new, specialized program designed to serve students with intellectual disabilities. This program with a modified curriculum provides individualized academic, social, and personal support to ensure students with diverse learning needs thrive in a high school environment. Rooted in the values of the Holy Cross tradition, the program emphasizes inclusivity, perseverance and the belief that every student is capable of meaningful growth and achievement.

Position Responsibilities:

Program Leadership

- Lead, oversee and grow the Holy Cross Pathways Program, ensuring alignment with the mission and values of Archbishop Hoban High School.
- Develop and evaluate program goals that support the unique needs of students with intellectual disabilities.
- Supervise and mentor program staff to ensure high-quality, individualized services.

Student Support and Development

- Provide data for individualized education plans (IEPs) and transition plans, collaborating with families, staff, district of service and the district of residence.
- Ensure data collection for progress reports and billing associated with Ohio's Jon Peterson Scholarship program.
- Provide academic and life skills instruction tailored to the abilities and needs of each student.
- Foster independence and self-advocacy skills to prepare students for future opportunities.

Collaboration and Communication

- Partner with faculty to ensure effective implementation of accommodations and modifications in the classrooms.
- Serve as a liaison between students, families and external service providers.
- Maintain regular communication with families to monitor progress and address concerns.

Life Skills and Transition Planning

- Develop and oversee programs that enhance social skills, vocational training and community engagement.
- Support students in their transition to post-secondary education, employment or other appropriate settings.

Professional Development and School Integration

- Provide training and resources for faculty to better support students with intellectual disabilities.
- Promote a culture of empathy, inclusion and understanding within the school community.

Position Qualifications

- Master's degree in special education, educational leadership or a related field.
- State of Ohio Intervention Specialist license (Moderate to Severe preferred).
- At least 3-5 years of experience working with students with intellectual disabilities, preferably in a high school setting.
- Demonstrated expertise in developing individualized education plans and transition services.
- Strong understanding of special education laws, interventions and best practices for supporting students with intellectual disabilities.
- Exceptional communication, organizational and leadership skills.
- Appropriate criminal records check by the Ohio Bureau of Criminal Identification and Investigation and Federal Bureau of investigation.

Preferred Qualifications

- Background in Catholic education or familiarity with the Holy Cross tradition.
- Experience in life skills instruction or vocational training for students with intellectual disabilities.
- Proficiency in data-driven methods for tracking student progress and program outcomes.
- Experience with Ohio's Jon Peterson Scholarship program.

Benefits: In support of our employees and their families beyond the classroom we offer a comprehensive benefits package that includes medical, dental, vision, life insurance, an employee assistance program, generous sick time, personal and professional paid time, 401k match and additional employer contribution, fitness center, Hoban store discounts and year-long spiritual engagement opportunities.

We invite qualified candidates to complete our online application at www.hoban.org and to include a cover letter, resume and contact information for three professional references. Posting will remain open until Monday, February 17, 2025.