

**A. Attendees:**

Trini Gallegos	Kelly Blair	Michael Krashin	Juan Larrañaga
Patricia Goke	John Grisham	Meghan Armstrong	
Katy Slota	Jennie Davis	Karen Patterson	
Robert Munro	Leann Sommers-Templeman	Chris Sanchez	

**B. Call to order:** Meeting called to order by Robert Munro at 6:00 pm

**C. Welcome and Introductions:** Robert Munro thanked attendees (including Chris Sanchez, Associate Superintendent, and two Officers) and all introduced themselves

**D. Treasurer's Report** | Presenter: John Grisham

- John's online access to Nusenda has been blocked, so a full financial report was not available.
- November funds raised: \$4,037
  - Craft Fair (funds go to JMS, not to PTO): \$ 1,525
  - Silent Auction (funds to go JMS, not to PTO): \$ 981
  - Shirt Sponsors: \$ 1,500
  - Basketball Program: \$ 18
  - Science Program: \$ 13
- Motion to approve Treasurer Report was made by Kelly Blair and seconded by Karen Patterson. Motion approved.

**E. Approval of 11/20/24 Minutes** | Facilitator: Robert Munro

- Motion to approve 11/20/24 minutes was made by Karen Patterson and seconded by Katy Slota. Motion approved.

**F. Status on Student Council Concerns** | Presenter: Ms.Goke

- Urinal partitions were installed last week.
- When new toilet paper holders were installed to replace missing ones, M&O determined the way they were installed originally wasn't secure. They are now installed correctly.
- School is the process of installing hand sanitizer units outside of restrooms to replace soap dispensers in restrooms that were being pulled off the walls.
- JMS Admin confirmed restrooms are cleaned at night, but they aren't staying clean during the day when students are using them.
- Restrooms in science wing to be painted due to graffiti.
- JMS Admin plan to put up signs stating they are watching for vandalism.
- Broken stalls: work order submitted, Ms. Goke to check on status

- Sanitary napkin dispensers not stocked and in boy's restroom: PTO recommends Student Council create signs stating this and mounting them on the dispensers and/or in the restrooms.

## G. Committees

- **Fundraising Committee** | Presenter: John Grisham (Treasurer)
  - Jefferson T-Shirt Promotion update
    - T-shirt design winner will be announced at the January school assembly
    - Printing order was placed: 550 t-shirts (varying sizes) and 400 stickers for \$5,853
      - 150 t-shirts will go to Katy Slota to distribute to students unable to purchase one
    - Sponsor artwork needed by 12/20/24
    - Sponsor funds raised to date: \$3,900
      - Verbal agreements to sponsor from a couple others, but funds not received yet. Robert Munro to follow-up with them.
    - T-shirts will sell for \$20/each and stickers for \$3/each or 2 for \$5
    - Discussion on how to promote sales and how/where to sell them:
      - Student Council to sell at lunch
      - JMS Pride Day in spring
      - Run a promotion if students wear them on a specific day they receive an incentive
      - JMS Admin stated they can help promote sales
      - Hand out flyers with sales info in the loop and drop-off and pick-up
- **Teacher Appreciation** | Presenter: Meghan Armstrong (Committee Chair)
  - Staff holiday lunch scheduled for 12/20/24
    - JMS staff member to pick the food up
    - Ms. Gallegos to pay and submit receipts to PTO for reimbursement
- **Dance Committee** | Facilitator: Robert Munro
  - Next dance: February 21<sup>st</sup>
  - Theme: TBD (won't be Valentine's dance)
- **Holiday Craft Fair – After-Action Review** | Facilitator: Robert Munro
  - Less vendors than last year (assumption is it was too early in the year, should be scheduled in December to give crafters more time to prepare), spacing was better due to less vendors
  - Happy vendors (appreciated the assistance bringing in items and setting up)
  - Silent auction baskets
    - All were picked up and paid for, except for a \$15 piece
    - PTO to engage with faculty more next year to assist with baskets (to be included on the agenda at the beginning of next school year)
    - Assess how other schools are running silent auctions to see if we want to modify
  - Possibly partner with other schools in the area next year and coordinate date
  - Consider having the JMS band/rock 'n rhythm and/or ABQ High perform to get more parents to attend. Need to schedule later in the year for ABQ High to perform, they sell pistachios but didn't have them ready early enough this year.

**H. Misc. Items | Facilitator: Robert Munro**

- Dana Grisham to send an invite to the JMS PTO WhatsApp group to Ms. Slota, Ms. Gallegos, and Ms. Goke.
- PTO feather flag is stored in Ms. Gallegos's office (to be used when there are events, possibly use when selling t-shirts/stickers)
- PTO to create list of neighborhood associations in the area and what JMS info we would like to promote (include on physical notification signs, in newsletters, etc.)

**I. Administration Update | Presenter: Principal Trini Gallegos**

- New Super Science Teacher started 12/3/24
- Bilingual Social Studies Teacher – School Administration is still working to move the position over to the school so it's displayed as a teacher position and not an assistant position. Long-term sub. Still in position (has teaching license but doesn't know much Spanish). Teaching certificate required in bilingual (teach social studies in Spanish), also not a full-time position (it's a .6).
- No Spanish language classes are offered at JMS, only bilingual classes (focus on keeping the bilingual program)
- Custodian vacancy open – it's a temporary position due to staff on a year leave of absence. Difficult to fill because it would end if staff returns, no one has applied. If staff doesn't return by end of school year, position can be posted.
- Principal Advisory Committee: Teachers nominated students to represent school's student population (13 attended, 1 didn't show up because sick, Admin provides lunch). They discussed curriculum, safety, things that are going well, and concerns. Students brought up concerns JMS Admin has seen – JMS Admin to take to staff at Instructional Council. Students stated they want to make sure their comments are heard and used to make improvements.
  - PTO stated these students will be given the 1<sup>st</sup> of JMS stickers for participating.
- iReady scores: Tests were approximately 95% complete, teachers have through 12/20/24 to test remaining kids. Advisory teachers will email scores out.

**J. Open Floor for Parent/Teacher Questions | Facilitator: Robert Munro**

- Request to discuss electives and which grades can take which electives at a future meeting. Admin try to keep 6<sup>th</sup> and 7<sup>th</sup>-8<sup>th</sup> grades separate.
- Parent Juan Larrañaga raised a concern he discussed at previous meetings regarding a past issue involving the principal.
- Associate Superintendent Chris Sanchez stated he appreciates the PTO and its involvement in making JMS awesome.

**K. Next PTO Meeting: January 15th @ 6:00 pm in JMS Library**

**L. Adjournment: Meeting adjourned by Robert Munro at 6:50 pm**

- Motion to adjourn was made by Kelly Blair and seconded by Karen Patterson. Motion approved