



# **GREATER LOWELL TECHNICAL HIGH SCHOOL**

## **SCHOOL COMMITTEE MEETING**

**December 19, 2024 – 6:30 P.M.**

### **CALL TO ORDER**

Chairman Sheehan called the meeting to order at 6:30 p.m.

### **ROLL CALL**

Members

**Present:** Mr. Morin, Mr. Richardson, Mr. LeMay, Mr. Nocco, Mr. Sheehan

**Members Absent:** Mr. Gitscher, Mr. Bahou, Mr. Hogan (absent @ roll call – arrived @ 6:37)

Also

**Present:** Michael Barton, Assistant Superintendent/Principal  
Michael Knight, School Business Administrator  
Recording Secretary

### **PUBLIC APPEARANCE**

There was no public appearance.

### **SCHOOL COMMITTEE COMMUNICATIONS**

There were no School Committee communications

### **REPORT OF STUDENT REPRESENTATIVE**

Student Representative, Tyler Phath Cano provided an update of recently held clubs and sporting events.

### **APPROVAL OF MINUTES**

**MOTION:** by Mr. LeMay, seconded by Mr. Richardson to approve the minutes from the meeting of November 21, 2024.

**ROLL CALL VOTE:** 5 Yes, 3 Absent (Mr. Gitschier, Mr. Bahou, Mr. Hogan)

### **REPORT OF DISTRICT TREASURER**

**MOTION:** by Mr. Morin, seconded by Mr. Nocco to waive the reading of the warrant.

**ROLL CALL VOTE:** 5 Yes, 3 Absent (Mr. Gitschier, Mr. Bahou, Mr. Hogan)

**MOTION:** by Mr. LeMay, seconded by Mr. Richardson to approve expenditures for the sum of \$4,897,792.85 allocated as follows:

Warrant 2137C	dated 11/29/2024	Payroll # 983	\$1,496,408.41
Warrant 2138A	dated 12/13/2024	Payroll # 985	\$1,318,519.51
Warrant 2138M	dated 12/13/2024	Payroll # 985	\$1,846.39
Warrant 2138	dated 12/06/2024	Accounts Payable	\$542,622.80
Warrant 2138-1	dated 12/20/2024	Accounts Payable	\$714,010.78
Warrant 2138-5	dated 12/20/2024	Accounts Payable	\$50,024.34
Warrant 2138-2	dated 12/06/2024	Mass Bay Health	\$768,159.70
Warrant 2138-3	dated 12/06/2024	Sales Use/Meals Tax	\$2,656.71
Warrant 2138-4	dated 12/06/2024	Lowell Five Cr Card Fees	\$3,544.21

**ROLL CALL VOTE:** 5 Yes, 3 Absent (Mr. Gitschier, Mr. Bahou, Mr. Hogan)

### **REPORT OF GENERAL COUNSEL**

There was no report of general counsel.

### **REPORT OF SUPERINTENDENT-DIRECTOR**

Assistant Superintendent/Principal Barton asked for the Committee's approval to accept a donation totaling \$1,000 from the Greater Lowell Community Foundation grant made possible through the recommendation of the GLCF Presidents Fund, a donor-advised fund to be used for student programming and art supplies in the Transitional Occupations Program.

**MOTION:** by Mr. LeMay, seconded by Mr. Richardson to accept the donation from the Greater Lowell Community Foundation totaling \$1,000.

**ROLL CALL VOTE:** 5 Yes, 3 Absent (Mr. Gitschier, Mr. Bahou, Mr. Hogan)

Assistant Superintendent/Principal Barton continued with the next item on the Superintendent's agenda and asked for the Committee's approval to accept another donation, this one totaling \$500 from the Massachusetts Trowel Trades Association, adding the donation is for the Student Assistance Fund to help a family in need this Holiday season.

**MOTION:** by Mr. Morin, seconded by Mr. Richardson to accept the donation from the Massachusetts Trowel Trades Association totaling \$500.

**ROLL CALL VOTE:** 6 Yes, 2 Absent (Mr. Gitschier, Mr. Bahou)

Assistant Superintendent/Principal Barton informed the committee that the number of senior students participating in cooperative education employment opportunities reported as of November 30<sup>th</sup> has increased to 247 senior students as of the night of the meeting which is 44% of the class of 2025.

Assistant Superintendent/Principal Barton provided information regarding two out-of-state travel requests before looking for individual approvals. Asst. Superintendent/Principal Barton began with the

first request for Advanced Manufacturing instructor Thomas Kasilowski to attend a Robotic Welding Arm Training through the APT Manufacturing Solutions in Hicksville, OH from January 19<sup>th</sup> through 22<sup>nd</sup>. The training was included as part of the original purchase of the robotic arm and includes flight, hotel, and meals; therefore, the only cost incurred will be the transportation to and from the hotel and training, which is approximately \$140. With no questions asked, Mr. Barton asked for the committee's approval.

**MOTION:** by Mr. Morin, seconded by Mr. Richardson to approve the out-of-state travel request for Advanced Manufacturing instructor Thomas Kasilowski to attend the Robotic Welding Arm Training in Hicksville, OH.

**ROLL CALL VOTE:** 6 Yes, 2 Absent (Mr. Gitschier, Mr. Bahou)

Asst. Superintendent/Principal Barton continued with the second out-of-state travel request. He informed the committee that he was looking for approval for Medical Laboratory & Assisting instructor Keila Tesini and Culinary instructor Sarah Samaros to attend, at no cost to the district, the United States Marine Corp. Educator's Workshop in Parris Island, South Carolina from April 1<sup>st</sup> through 4<sup>th</sup>. Mr. Barton informed the members that several instructors have previously attended the workshop and recommends sending these individuals as well. He added that the workshop develops a better understanding of the Marine Corp and the different opportunities it has to offer, as well as builds leadership, teamwork, problem-solving and communication skills.

**MOTION:** by Mr. LeMay, seconded by Mr. Hogan to approve the out-of-state travel request for Medical Laboratory & Assisting instructor Keila Tesini and Culinary instructor Sarah Samaros to attend the Marine Corp. Educator's Workshop in Parris Island, South Carolina.

**ROLL CALL VOTE:** 6 Yes, 2 Absent (Mr. Gitschier, Mr. Bahou)

## **REPORT OF BUSINESS MANAGER**

School Business Administrator Mr. Knight informed the committee that, through the effort to replace older outdated vans and buses, there are accumulated vehicles that we no longer need to keep in service. Therefore, Mr. Knight for the committee's approval to declare them surplus and dispose them according to policy.

**MOTION:** by Mr. Hogan, seconded by Mr. Nocco to declare surplus and dispose of vehicles through the school committee policy when valued is determined on vehicles.

**ROLL CALL VOTE:** 6 Yes, 2 Absent (Mr. Gitschier, Mr. Bahou)

## **OLD BUSINESS**

### **Outstanding Items from Previous Meetings**

1. Superintendent's Wall (O'Hare)
2. Building Security (Sheehan)

## **NEW BUSINESS**

Chairman Sheehan informed the committee that the Facilities Naming Committee currently has six seats that have expired, two of which the Chairman needs to appoint. Chairman Sheehan appointed Committeeman Lee Gitschier to fill the one-year term and Committeeman Curtis LeMay to fill the two-year term. Chairman Sheehan asked Assistant Superintendent/Principal Barton to speak on the remaining four seats. Assistant Superintendent/Principal Barton informed the committee, that on behalf of Superintendent Davis, the Superintendent has appointed Mr. Dan Hamel to fill the two-year term of the Retired Administrator seat, Mr. Eric Burgess to fill the two-year term of the Retired Teacher, Mr. Mark White, the Cluster Chair of Physical Education/Athletic Director, to fill the one-year term of the Current Administrator seat and Mr. Brian Martin to fill the one-year term of the Current Teacher seat.

## **COMMITTEEPERSON MOTION**

There were no committeeperson motions.

## **REPORT OF SUB-COMMITTEES**

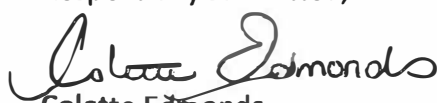
There was no report of sub-committees.

## **ADJOURN**

**MOTION:** by Mr. Morin, seconded by Mr. Nocco to adjourn the meeting at 6:43 p.m.

**ROLL CALL VOTE:** 6 Yes, 2 Absent (Mr. Gitschier, Mr. Bahou)

Respectfully submitted,

  
Colette Edmonds  
Recording Secretary

## **ENCLOSURES**

Meeting Notice

Agenda

Minutes for Approval: November 21, 2024

Copy of the Donation Letters

Copy of 2024 Cooperative Education Report

Out-of-State Travel Information

Copy of memo from Mr. Knight re: Vehicle Disposal