



Educational Enhancement Opportunity (EHO), Excused Absence Request, High School Shadow for 8th Graders Form

PLEASE COMPLETE AND RETURN THIS FORM TO PRINCIPAL TEN (10) DAYS PRIOR TO THE FIRST DAY OF ABSENCE. A NOTICE OF APPROVAL / DENIAL WILL BE EMAILED TO YOU. A WRITTEN EXPLANATION MUST BE SUBMITTED FOR REQUEST LESS THAN TEN (10) DAYS PRIOR TO THE ABSENCE.

STUDENT INFORMATION:

Student Name (First, Middle Initial, Last): Student's Signature:	Date of Application:
Requesting Parent / Guardian's Name: Parent / Guardian's Signature:	Address:
Grade Level and Homeroom Teacher:	Telephone Number:

ABSENCE INFORMATION:

Start Date of Absence: Total Number of Days:	Date Returning to School:
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EXPLANATION OF EHO AND EXCUSED ABSENCE DAYS:

EHOs/Excused Absences/High School Shadows cannot occur during the school's state assessment or district-wide assessments. Students are responsible for collecting work from teachers prior to their absence.

EDUCATIONAL ENHANCEMENT OPPORTUNITY (EHO) / EIGHT GRADE HIGH SCHOOL SHADOWING: An Educational Enhancement Opportunity (EHO) allows student to have an excused absence to participate in an educational activity outside of the school but be counted present in attendance and work be made up. The event must have a significant educational value and be related to the Kentucky core curriculum. In the "Description of Educational Experience" box (see below), please explain how the activity meets the criteria of (1) *having an educational purpose*, (2) *having significant educational value*, (3) *how the activity is related to one of the core curriculum subjects such as English, science, mathematics, social studies, foreign language or the arts; or, shadow visits for 8th graders*. A student may be approved for up to ten (10) days of EHO absences per year for this purpose. Approved students will be allowed to make up all school work and his/her grades will not be affected by lack of attendance or participation in classes.

EXCUSED ABSENCE: As stated in Anchorage School's Code of Conduct, the school principal may approve valid reasons, other than already listed in the Code, to be counted as absent / excused. The student will not be counted present in attendance and work is allowed to be made up.

NAME AND DESCRIPTION OF THE EDUCATIONAL ENHANCEMENT OPPORTUNITY (EHO), REQUESTED EXCUSED ABSENCE EVENT, OR HIGH SCHOOL SHADOW (USE ADDITIONAL PAPER IF NECESSARY):

TO BE COMPLETED BY PRINCIPAL:

The Principal will use his / her judgement to determine if the above listed activity / event meets guidelines.

The following decision has been made regarding your request:

- ☐ **Approved EHO / Shadowing** - Educational value is established and student is not counted absent and may make up missed school work.
- ☐ **Approved Excused Absence** - Student will be counted absent (excused) but may make up missed school work.
- ☐ **Not Approved.** Request does not meet guidelines.

Principal's Signature:

Date:

RETURN THIS FORM TO SCHOOL SECRETARY FOR ATTENDANCE & FILING PURPOSES.