

MINUTES

PLUMSTED TOWNSHIP BOARD OF EDUCATION
REGULAR MEETING
December 11, 2024
6:00 p.m. Executive Session
7:00 p.m. Anticipated Public Session
NEW EGYPT HIGH SCHOOL

Vision Statement

“Unleashing Unlimited Opportunities . . . Empowering One Warrior At A Time!”

Mission Statement

The Plumsted Township School District shall inspire all students to realize their personal potential. A rich and challenging learning environment, in partnership with the community, will develop critical thinkers, lifelong learners and productive citizens in an emerging global society.

I. CALL TO ORDER

Dr. Giardina, BOE President will preside and voice the call to order at 6:02 p.m.

II. OPEN PUBLIC MEETING ACT

In compliance with the Open Public Meeting Act, this is to announce that adequate notice of this meeting has been given in the form of an Annual Notice contained in Resolution No. 2023-1, which Resolution was immediately thereafter posted upon the bulletin board in the main office of all four schools and the Board Secretary’s office and disseminated within seven (7) days of passage to the Asbury Park Press and The Trenton Times, and a copy of such resolution was filed with the Plumsted Township Clerk. No advance written notice of this meeting was requested and paid for by any person according to the record of the Secretary of the Board. I direct the Secretary of the Board to enter into the minutes of this meeting this public announcement.

III. ROLL CALL

Dr. Giardina	Present
Mr. Goodman	Present
Mrs. Kovacs	Present
Mr. Meroney	Absent
Mrs. Morgan	Present
Mrs. Raywood	Present
Mr. Stepnowski	Present

ALSO PRESENT

Mr. Ytreboe, Superintendent
Mr. Gately, Business Administrator/Board Secretary
Mr. Supsie, Board Attorney

IV. EXECUTIVE SESSION

Mrs. Morgan made a motion to go into executive session at 6:04 p.m. for the purpose of discussing residency, pending litigation, student matters, and collective negotiations.

Seconded by Mr. Goodman, passed unanimously.

WHEREAS, the Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.) permits bodies to discuss certain matters in closed sessions, and

WHEREAS, PURSUANT TO THE Open Public Meeting Act (N.J.S.A. 10:4-6, et seq.), such a meeting may be held in private;

NOW, THEREFORE, BE IT RESOLVED, that:

- 1. The Board shall meet in closed session on these matters; and
- 2. The matters to be discussed in private may be shared with the public at such other time as the Board may determine that there is no longer any requirement for confidentiality.

Mrs. Morgan made a motion to go out of executive session at 7:01 p.m.
Seconded by Mr. Goodman, passed unanimously.

V. ROLL CALL

Dr. Giardina	Present
Mr. Goodman	Present
Mrs. Kovacs	Present
Mr. Meroney	Absent
Mrs. Morgan	Present
Mrs. Raywood	Present
Mr. Stepnowski	Present

VI. FLAG SALUTE

VII. APPROVAL OF AGENDA

Mrs. Raywood made a motion, with a second by Mr. Goodman that VII.A. be approved:

- A. Recommend that the Board approve the regular meeting agenda for December 11, 2024.

Roll Call	
Yes	Mrs. Raywood, Mr. Goodman, Mrs. Kovacs, Mrs. Morgan Mr. Stepnowski, Dr. Giardina
No	None
Absent	Mr. Meroney

VIII. APPROVAL OF MINUTES

Mr. Goodman made a motion, with a second by Mrs. Kovacs that VIII.A. be approved:

- A. The minutes are presented for necessary correction and approval for the regular meeting on November 13, 2024.

Roll Call	
Yes	Mr. Goodman, Mrs. Kovacs,

No
Abstain
Absent

Mrs. Raywood, Mr. Stepnowski,
Dr. Giardina
None
Mrs. Morgan
Mr. Meroney

IX. BOARD OF EDUCATION COMMITTEE REPORTS

Curriculum Committee Highlights:

The district was awarded a grant for 6th grade STEAM TANK.
Other grants are being submitted for other district resources.
Worked on scheduling SEPAC meeting dates.

Policy Committee Highlights:

No new updates.

X. STUDENT REPRESENTATIVE COMMENTS - Jordan Lanuto

[Presentation](#)

XI. SUPERINTENDENT'S COMMENTS

Mr. Ytreboe, Superintendent, commented on the following:

There were 6 HIB investigations at the High School; 2 were founded and 4 were unfounded.

Hoped that everyone had a great Thanksgiving.

Thanked Mr. Grotto for putting together a great High School Concert with the concert, rock, and jazz bands. Proud of all the talented students who performed. He was also amazed that some students played multiple instruments during the performance.

School security is a priority and continuously making improvements. Happy to announce an agreement with the Township, thanks to Mayor Cuozzo and the Township Committee, to have an SRO (School Resource Officer) in the district starting in January.

Congratulations to Ms. Dey's 6th Grade class for making it to the NJSBA STEAM TANK Regional competition. Wishing the team the best of luck as they prepare for the next round of competition.

Wishing all a wonderful holiday season and looking forward to seeing everyone in the New Year.

XII. PRESENTATIONS/AWARDS

New Egypt Primary School Bucketfillers - recognized "Bucketfillers of the Month". These students were awarded for their kindness within the school, for the Months of September, October, and November.

XIII. PUBLIC COMMENT ON AGENDA ITEMS - Opened at 7:25 p.m. and closed at 7:25 p.m.

None

XIV. SUPERINTENDENT'S AGENDA

Mrs. Morgan made a motion, with a second by Mrs. Kovacs that A.1 - A.13 be approved:

The following items are presented for approval as recommendations by the Superintendent of Schools:

A. Finance Motions

1. Recommend approval of all bills and claims for December 11, 2024, which have been examined by members of the Finance Committee and are presented for approval.

2. Recommend approval of all bills and claims for December 11, 2024, which required handwritten checks after the November 13, 2024, Board of Education meeting. Bills and claims list were approved, and were examined by the members of the Finance Committee and are presented for approval.
3. Recommend ratification of the transferring of funds, for the period ending September 30, 2024.
4. Recommend approval of the Board Secretary's Report for the period ending September 30, 2024, and the Treasurer of School Monies Report, for the period ending September 30, 2024.
5. Recommend approval that Pursuant to N.J.A.C. 6A:23A-16.10(c)3, the Business Administrator/Board Secretary, certifies that as of September 30, 2024, no budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.A.C. 6A:23A-16.10(a), that the District financial accounts have been reconciled and are in balance.
6. Recommend approval that the Plumsted Township Board of Education, pursuant to N.J.A.C. 6A:23A-16.10(c)4, certifies that as of September 30, 2024, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator/Board Secretary and other appropriate district officials, that to the best of their knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.
7. Recommend approval of the carryover from the ESEA consolidated grant for the 2023-2024 application year as follows:

Grant	FY2025 Award	FY2024 Carryover	Total
Title I	\$144,771	\$335	\$145,106
Title II	\$23,559	0	\$23,559
Title III	\$3,210	0	\$3,210
Title IV	\$11,672	\$4,567	\$16,239

8. Recommend approval of the carryover from the IDEA consolidated grant for the 2023-2024 application year as follows:

Grant	FY2025 Award	FY2024 Carryover	Total
IDEA Basic	\$297,316	\$4,409	\$301,725
IDEA Preschool	\$21,791	\$1,996	\$23,787

9. Recommend ratification of approval Authorizing Execution of Shared Services Agreement - School Resource Officer for the 2024-2025 school year.
10. Recommend approval of a shared services agreement between Millstone Township School District and the Plumsted Township School District, to provide shared administrative transportation services from July 1, 2024 through June 30, 2025, at a cost of \$72,000.00.
11. Recommend approval of a shared services agreement between Millstone Township School District and the Plumsted Township School District, to provide substitute bus drivers, as needed, from July 1, 2024, through June 30, 2025, at a rate of \$35.00 per hour.
12. Recommend ratification of approval of an agreement with the Division of Children and Families Regional School - Ocean Campus for tuition from July 1, 2024, through December 31, 2024, for student

number 203063, at a total cost of \$30,000.00.

13. Recommend approval of an agreement with Burlington County Special Services School District (BCSSSD) for student 203063, effective January 2, 2025 through June 18, 2025, at a total cost of \$33,139.70.

Roll Call

Yes

Mrs. Morgan, Mrs. Kovacs,
Mrs. Raywood, Mr. Stepnowski,
Mr. Goodman, Dr. Giardina

No

None

Absent

Mr. Meroney

B. Personnel Motions

Mrs. Morgan made a motion, with a second by Mrs. Raywood that B.1 - B.17 be approved:

1. Recommend approval of an Maternity/NJFLA leave of absence for Dawn McEvoy, Special Education Teacher at the Dr. Gerald H. Woehr Elementary School.

<u>LEAVE</u>	<u>FROM</u>	<u>THROUGH</u>
Maternity/Disability (utilizing 8 sick days)	March 17, 2025	March 26, 2025
NJFLA	March 27, 2025	June 19, 2025

2. Recommend ratification of approval of the tenured certified staff for the 2024-2025 school year, [as per the attached](#):
3. Recommend ratification of approval of the non-tenured certified staff for the 2024-2025 school year, as [per the attached](#):
4. Recommend ratification of approval of the contracted secretarial staff for the 2024-2025 school year, as [per the attached](#):
5. Recommend ratification of approval of the contracted technology staff for the 2024-2025 school year, as [per the attached](#):
6. Recommend ratification of approval of the rbt/paraprofessional staff for the 2024-2025 school year, as [per the attached](#):
7. Recommend ratification of approval of the salaries of previously employed 2024-2025 staff, as [per the attached](#):
8. Recommend approval to rescind Kathy LoPresti as the 2024-2025 Assistant Bowling Coach.
9. Recommend ratification of approval of the winter sports stipends for the 2024-2025 school year, as [per the attached](#):
10. Recommend ratification of approval of the coaching stipend rates, effective July 1, 2024, as per the [attached](#):

11. Recommend approval of additional staff stipend positions for the 2024-2025 school year, as per the [attached](#):
12. Recommend ratification of approval of the extra curricular stipend rates, effective July 1, 2024, as per the [attached](#):
13. Recommend ratification of approval of Bus Aide's for the 2024-2025 school year, [as per the attached](#):
14. Recommend ratification of approval to compensate staff for the relocation of the contents of their classroom, at a contractual rate per day, [as per the attached](#):
15. Recommend approval of NEED staff, and their rates of pay for the 2024-2025 school year, as per the [attached](#):
16. Recommend ratification of approval for additional teachers at the Dr. Gerald H. Woehr Elementary School to provide academic support to students, beyond their contractual time, during the 2024-2025 school year, funded through the High Impact Tutoring Grant, [as per the attached](#):
17. Recommend approval of staff professional development/travel reimbursements, [as per the attached](#):

Roll Call

Yes

Mrs. Morgan, Mrs. Raywood,
Mrs. Kovacs, Mr. Stepnowski,
Mr. Goodman, Dr. Giardina

No

None

Absent

Mr. Meroney

C. Policy

Mrs. Morgan made a motion, with a second by Mr. Stepnowski that C.1 be approved:

1. Recommend approval of the second reading of [Policy 9191](#), Booster Clubs.

Roll Call

Yes

Mrs. Morgan, Mr. Stepnowski,
Mrs. Kovacs, Mrs. Raywood,
Mr. Goodman, Dr. Giardina

No

None

Absent

Mr. Meroney

D. Other Motions

Mrs. Raywood made a motion, with a second by Mrs. Kovacs that D.1 - D.13 be approved:

1. Recommend receipt of the HIB (Harassment, Intimidation and Bullying) Report on December 11, 2024, by the Board of Education.

Hibs reported: 6 - total, 2 -founded, 4 - unfounded

2. Recommend approval of the [Fire Drill/Security Drill](#) report for the month of November, 2024.

3. Recommend approval of field trips, [as per the attached](#):
4. Recommend approval for Plumsted Township School District to apply for, and possibly obtain a grant from the New Jersey Department of Community Affairs for approximately \$50,000.00, to carry out a Low Ropes Confidence Course project.
5. Recommend approval for The Plumsted Township School District to apply for, and possibly obtain the Climate Change Learning Collaboratives Grant through the NJDOE \$30,500
6. Recommend approval of job descriptions, [as per the attached](#):
7. Recommend approval for the Board of Education to award the following Barnes & Noble gift cards to the New Egypt High School graduates:
 - \$100.00 High School Most Improved Award
 - \$100.00 High School Academic Excellence Award
 - \$500.00 Friend of Education Award
8. Recommend ratification of approval of an Admissions Agreement for non-resident student from Elizabeth Saulnier, teacher at the New Egypt High School to permit her child Grade 10, to attend the New Egypt High School, effective December 5, 2024, enrollment permitting, for the 2024-2025 school year, according to the stipulations contained in the 2021-2024 PTEA/PTBOE Collective Bargaining Agreement.
9. Recommend approval for K. Hovnanian Children's Hospital to conduct their Helmet Safety Program For students at the Dr. Gerald H. Woehr Elementary School on April 10, 2025, at no cost to the Board.
10. Recommend approval for Pediatric Trauma Injury Prevention at Jersey Shore University Medical Center to conduct their Helmet Safety Program For students at the Dr. Gerald H. Woehr Elementary School and the New Egypt Primary School on March 12, 2025, at no cost to the Board.
11. Recommend approval for the students at New Egypt High School to participate in the 2024 National Youth Tobacco Survey (NYTS), sponsored by the Centers for Disease Control and Prevention (CDC), and supported by the New Jersey Department of Health (NJDOH).
12. Recommend approval of motion to authorize the final determination that student 202617 is ineligible to attend school in the Plumsted School District due to lack of residency as of January 31, 2025.
13. Recommend approval of motion to authorize the final determination that students 203272 and 360699 are ineligible to attend school in the Plumsted School District due to lack of residency as of January 31, 2025.

Roll Call

Yes

Mrs. Raywood, Mrs. Kovacs,
Mrs. Morgan, Mr. Stepnowski,
Mr. Goodman, Dr. Giardina

No

None

Absent

Mr. Meroney

E. Facilities

XV. PUBLIC COMMENT ON ANY SCHOOL RELATED TOPIC - Opened at 7:29 p.m. - Closed at 7:49 p.m.

Megan Brandl, 873 Monmouth Road, New Egypt, NJ 08533 - Non-profit pollinator gardens, gardening clubs, Dr. Woehr.

Bernard Bahnam, 370 East Millstream Road, Cream Ridge, NJ 08514 - Rutger's Student Climate Survey and opting out, official notice children are opted out of all surveys. *Was informed to submit this request in writing for it to be official with the district.

Morgan Peterson, 44 Meadowbrook Lane, New Egypt, NJ 08533 - thanked Mr. Ytreboe and the Board of Education for all they are doing for the students and the district.

XVI. NEW BUSINESS

XVII. OLD BUSINESS

XVIII. EXECUTIVE SESSION

XIX. ADJOURNMENT

Mrs. Morgan made a motion to adjourn at 7:50 p.m.
Seconded by Mrs. Raywood passed unanimously.

Sean Gately
Business Administrator/Board Secretary