

**Orenda Charter Schools
Board of Directors
Meeting Minutes
Monday, October 30, 2023 at 5:30 PM
Gateway College Prep School - Cafeteria
3360 Westinghouse Road, Georgetown, TX 78626**

Board Members in Attendance:

Travis Graves, Vice President
Mick Swope, Secretary
Herman Matthews, Member
Richard N. Rickey, Ex Officio

Administrative Attendees:

Carla Silber, Superintendent/COO
Margina Escobar, Chief Financial Officer
Teresa Moreno, Director of Human Resources
Adam Price, Director of Community Relations & Development
Shelley Williams, Director of Operations
Tonya Lambert, Executive Assistant

Absent:

Andrew Cottrill, President

- I. Welcome/Determination of Quorum/Call to Order/Introduction of Invited Guests
Travis Graves called the meeting to order on Monday October 30, 2023 at 5:29 pm, Gateway College Preparatory School.
- II. Hearing of Citizens Who Desire to Come Before the Board
There were no citizens who signed up to speak before the board.
- III. **Action** on June 26, 2023 Minutes
Herman Matthews motioned to approve the June 30, 2023 Boarding Meeting Minutes. Mick Swope seconded, and the motion passed unanimously.
- IV. Financial Reports
 - A. **Action** on OCS YTD Ending August 31, 2023 Financial Report
 - B. **Action** on OCS Cash & Investment Summary Report for YTD ending August 31, 2023
 - C. Report on F.I.R.S.T. Rating
 - D. Report on Financial Key TargetsChief Financial Officer, Margina Escobar, presented the Financial reports YTD ending August 31, 2023, OCS Cash & Investment Summary Report for YTD ending August 31, 2023, on F.I.R.S.T. Rating and Financial Key Targets were reported. Mick Swope motioned to approve the action items. Travis Graves seconded the motion, motion passed unanimously.

- E. Donations & Fund Raising Report for YTD ending August 31, 2023
Adam Price, Director of Community Relations & Development, reported on Donations & Fund Raising for YTD ending August 31, 2023.

V. Academic and Instruction Reports

- A. **Action** on Instructional Policies and Employee Handbook
- B. **Action** on District and Campus Improvement Plans
- C. **Action** on Remote Homebound Waivers
- D. Report on Academic Key Targets
- E. Report on ESL Program Evaluation

Carla Silber, Superintendent, reported on the Instructional Policies and Employee Handbook, District and Campus Improvement Plans, Remote Homebound Waivers, Academic Key Targets and ESL Program Evaluation. Herman Matthews motioned to approve the action item, and Mick Swope seconded. The motion passed unanimously.

VI. Old Business

- A. Update on High School Annex, Gateway School of Arts and Sciences, and Westinghouse Sportsplex

VII. New Business

- A. **Action** on Gateway School of Arts & Sciences Construction

Herman Matthews motioned to approve the action item, and Travis Graves seconded. The motion passed unanimously.

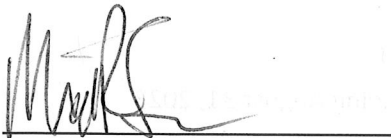
VIII. Executive Session (closed to public per Texas Law)

- A. Student Discipline

IX. Adjournment

Meeting was adjourned at 6:32 PM.

NEXT MEETING January 15, 2024 @ 5:30 PM



Board Secretary

Orenda Education

Board of Directors

Meeting Minutes

Monday, October 30, 2023 at 6:45 PM

Gateway College Prep School - Cafeteria

3360 Westinghouse Road, Georgetown, TX 78626

Board Members in Attendance:

Travis Graves, Vice-President

Mick Swope, Secretary

Herman Matthews, Member

Richard N. Rickey, Ex-Officio/C.E.O.

Members Absent:

Andrew Cottrill, President

Administrative Attendees:

Margina Escobar, Chief Financial Officer

- I. Welcome/Determination of Quorum/Call to Order
Travis Graves called the meeting to order at 6:45 PM.
- II. **Action** on June 26, 2023 Minutes
Herman Matthews motioned to approve the June 26, 2023 Boarding Meeting Minutes. Mick Swope seconded and the motion passed unanimously.
- III. Financial Reports
 - A. **Action** on OE YTD Ending August 31, 2023 Financial Report
 - B. **Action** on OE Cash & Investment Summary Report for YTD ending August 31, 2023
Margina Escobar presented the Financial reports YTD ending August 31, 2023, and the Cash & Investment Summary Report for YTD ending August 31, 2023. Mick Swope motioned to approve the action items. The motion was seconded by Travis Graves and passed unanimously.
 - C. Donations & Fund Raising Report for YTD ending August 31, 2023
Mr. Rickey reported on the most recent donations & fund raising activities.
- IV. Old Business
 - A. Update on Westinghouse Sportsplex Capital Improvements
Mr. Rickey provided a progress report on the WS capital improvements
- V. New Business
 - A. Report on Storm Sports Club activities
Mr. Rickey provided a report on SSC activities for the FYE Aug. 31, 2023.

- B. **Action** on Memorandum of Understanding between OE and OCS for CEO "Executive Services". [Closed Session]

Herman Matthews motioned to approve the continuation of the MOU for executive services provided by Mr. Rickey to OCS after his "partial retirement" at the end of this fiscal year under the terms agreed upon in closed session. The motion was seconded by Travis Graves and passed unanimously.

VI. Adjournment

Meeting was adjourned at 7:36 PM.

NEXT MEETING January 15, 2024 @ 5:30 PM



Board Secretary

**Orenda Charter Schools
Board of Directors
Meeting Minutes
Monday, January 15, 2024 at 5:30 PM
Gateway College Prep School - Cafeteria
3360 Westinghouse Road, Georgetown, TX 78626**

Board Members in Attendance:

Andrew Cottrill, President
Travis Graves, Vice President Via Video Conference
Mick Swope, Secretary
Richard N. Rickey, Ex Officio

Administrative Attendees:

Carla Silber, Superintendent/COO
Margina Escobar, Chief Financial Officer
Teresa Moreno, Director of Human Resources
Adam Price, Director of Community Relations & Development
Tonya Lambert, Executive Assistant

Guest:

Randy Walker, Randy Walker & Company Via Video Conference

Absent:

Herman Matthews, Member

- I. Welcome/Determination of Quorum/Call to Order/Introduction of Invited Guests
Andrew Cottrill, President, called the meeting to order on Monday January 15, 2024 at 5:30 PM at Gateway College Preparatory school. Margina Escobar introduced Randy Walker of Randy Walker & Company who completed our annual financial audit.
- II. Hearing of Citizens Who Desire to Come Before the Board
- III. **Action** on October 30, 2023 Board Meeting Minutes
Mick Swope motioned to approve the October 30, 2023 Board Meeting Minutes. Andrew Cottrill seconded the motion. Motion passed unanimously.
- IV. Financial Reports
 - A. **Action** on the Audited Financial Statements FYE August 31, 2023
 - B. **Action** on OCS YTD Ending November 30, 2023 Financial Report
 - C. **Action** on OCS Cash & Investment Summary Report for YTD ending November 30, 2023
 - D. **Action** on OCS 2023-24 OCS Budget Amendments
 - E. Report on Financial Key Targets

Margina Escobar, Chief Financial Officer, presented the Financial reports for YTD ending November 30, 2023, OCS Cash & Investment Summary Report for YTD ending November 30, 2023, OCS 2023-24 Budget Amendments and Financial Key Targets. Randy Walker presented the results of the FYE August 31, 2023 Audited Financial Statements. Mick Swope motioned to approve, Travis Graves seconded the motion, and board unanimously approved.

F. Donations & Fund Raising Report for YTD ending November 30, 2023

Adam Price, Director of Community Relations & Development, gave an update on donations & fund raising YTD ending November 30, 2023.

V. Academic and Instruction Reports

- A. Report on Texas Academic Performance Reports (TAPR)
- B. Report on HB3 Board Goals
- C. Report on Academic Key Targets

Carla Silber, Superintendent, reported on Texas Academic Performance Reports (TAPR), HB3 Board Goals and Academic Key Targets.

VI. New Business


- A. **Action** on District Policies
- B. **Action** on Region 10 Purchasing Co-Op
- C. **Action** on Gateway School of Arts and Sciences Construction and Non-Expansion Amendment

Carla Silber, Superintendent, presented on New Business, District Policies and Region 10 Purchasing Co-Op. Mick Swope motioned to approve. The motion was seconded by Andrew Cottrill, and passed unanimously.

Mr. Rickey, CEO, presented an update on Gateway School of Arts and Science Construction and Non-Expansion Amendment. No action was taken. The board tasked the Executive Committee to look into this further and run additional proforma numbers. Following our review, the Executive Committee will provide the full board with our recommendation for action at the next board meeting.

VII. Adjournment

Meeting adjourned at 7:44pm



Board Secretary

**Orenda Education
Board of Directors
Meeting Minutes
Monday, January 15, 2024 at 7:45 PM
Gateway College Prep School - Cafeteria
3360 Westinghouse Road, Georgetown, TX 78626**

Board Members in Attendance:

Andrew Cottrill, President
Travis Graves, Vice President Via Video Conference
Mick Swope, Secretary
Richard N. Rickey, Ex Officio/C.E.O.

Administrative Attendees:

Margina Escobar, Chief Financial Officer

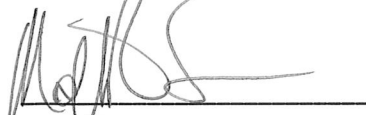
Guest:

Randy Walker, Randy Walker & Company Via Video Conference

Absent:

Herman Matthews, Member

- I. Welcome/Determination of Quorum/Call to Order/Introduction of Invited Guests
Andrew Cottrill called the meeting to order on Monday January 15, 2024 at 7:45 PM
- II. **Action** on October 30, 2023 OE Board Meeting Minutes
Mick Swope motioned to approve the October 30, 2023 Board Meeting Minutes. Andrew Cottrill seconded the motion. Motion passed unanimously.
- III. Financial Reports
 - A. **Action** on OE YTD Financial Report for YTD ending November 30, 2023
 - B. **Action** on OCS Cash & Investment Summary Report for YTD ending November 30, 2023
 - C. **Action** on the Audited Financial Statements FYE August 31, 2023Margina Escobar presented the Financial reports for YTD ending November 30, 2023, and the Cash & Investment Summary Report for YTD ending November 30, 2023. Randy Walker presented the results of the FYE August 31, 2023 Audited Financial Statements. Mick Swope motioned to approve these reports as presented. Andrew Cottrill seconded the motion, and it passed unanimously.
- IV. New Business
 - A. **Action** on Gateway School of Arts and Sciences ConstructionMr. Rickey presented some preliminary financial data that could impact the timing to start this construction. No action was taken. The board tasked the Executive Committee to look into this further and run additional proforma numbers. Following that review, the Executive Committee will provide the full board with a recommendation for action at the next board meeting.
- V. Adjournment
Meeting adjourned at 8:20 pm


Board Secretary

**Orenda Charter Schools
Board of Directors
Meeting Minutes
Monday, April 15, 2024 at 5:30 PM**

**Gateway College Prep School - Cafeteria
3360 Westinghouse Road, Georgetown, TX 78626**

Board Members in Attendance:

**Andrew Cottrill, President
Travis Graves, Vice President
Mick Swope, Secretary
Herman Matthews, Member
Richard N. Rickey, Ex Officio**

Administrative Attendees:

**Carla Silber, Superintendent/COO
Teresa Moreno, Director of Human Resources
Adam Price, Director of Community Relations &
Development
Tonya Lambert, Executive Assistant**

Absent:

Margina Escobar, Chief Financial Officer

- I. Welcome/Determination of Quorum/Call to Order/Introduction of Invited Guests
Andrew Cottrill, Board President, called the meeting to order on Monday April 15, 2024 at 5:30 P.M. with the determination of a Quorum.
- II. Hearing of Citizens Who Desire to Come Before the Board
- III. **Action** on January 15, 2024 and March 20, 2024 Board Meeting Minutes
Travis Graves motioned to approve the January 15, 2024 and March 20, 2024 board meeting minutes. Andrew Cottrill seconded the motion, and the motion passed unanimously.
- IV. Financial Reports
 - A. **Action** on OCS YTD Ending February 29, 2024 Financial Report
 - B. **Action** on OCS Cash & Investment Summary Report for YTD ending February 29, 2024
 - C. **Action** on OCS 2023-24 OCS Budget Amendments
 - D. **Action** on Employment Policy
 - E. Report on Financial Key Targets
 - F. Donations & Fund Raising Report for YTD ending February 29, 2024

Carla Silber, reported on the Financial Reports. Herman Matthews motioned to accept the OCS YTD Ending February 29, 2024 Financial Report, OCS Cash & Investment summary YTD ending February 29, 2024 and OCS 2023-2024 OCS Budget Amendments. The motion was seconded by Mick Swope and passed unanimously. Adam Price reported on donations and fundraising.

V. Academic and Instruction Reports

- A. **Action** on 2024-25 School Year Calendars, Staff Development Waiver, and Modified Schedule State Testing Days Waiver
- B. **Action** on IMA and TEKS Certification
- C. Report on Academic Key Targets
- D. Presentation on Teacher Incentive Allotment Cohort G
- E. Presentation on TAC Chapter 100 Proposed Rules

Carla Silber, Superintendent, reported on the Academic and Instructional Reports. Travis Graves motioned to approve the 2024-2025 School Year Calendars, Staff Development Waiver, Modified Schedule, IMA and TEKS Certifications. The motion was seconded by Andrew Cottrill. The motion passed unanimously.

VI. Old Business

- A. **Action** on Gateway School of Arts and Sciences and Non-Expansion Amendment
- B. Update on Gateway Prep School Phase 4 Construction (H.S. Annex Bldg., etc.)

The Executive Committee recommended the board not proceed with the Gateway School of Arts and Sciences at this time, primarily due to the cost of construction and no increases in the per pupil basic allotment or charter school funding in the last legislative session. The committee recommended that the board delay this project until a more favorable financial environment. Herman Matthews motioned to approve the Executive Committee recommendation, and Andrew Cottrill seconded the motion. The motion passed unanimously. Herman Matthews motioned to approve the non-expansion amendment to delay the opening of the Gateway School of Arts and Science until August 2026. Travis Graves seconded the motion and it passed unanimously. Richard Rickey gave an update on the Phase IV construction that is scheduled to be completed by August 2024.

VII. Adjournment

Meeting adjourned @ 6:36P.M.

A handwritten signature in black ink, appearing to be 'Matthews', written over a horizontal line.

Board Secretary

**Orenda Education
Board of Directors
Meeting Minutes
Monday, April 15, 2024 at 6:45 PM**

Gateway College Prep School - Cafeteria
3360 Westinghouse Road, Georgetown, TX 78626

Board Members in Attendance:

**Andrew Cottrill, President
Travis Graves, Vice President
Mick Swope, Secretary/Treasurer
Herman Matthews, Member
Richard N. Rickey, Ex Officio/CEO**

Administrative Staff Absent:

Margina Escobar, CFO

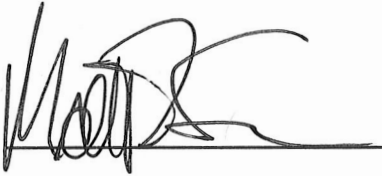
- I. Welcome/Determination of Quorum/Call to Order
Board President Andrew Cottrill called the meeting to order at 6:45 P.M. with the determination of a quorum.
- II. **Action** on January 15, 2024 Meeting Minutes
Herman Matthews motioned to approve the January 15, 2024 board meeting minutes. Andrew Cottrill seconded the motion and it passed unanimously.
- III. Financial Reports
 - A. **Action** on OE YTD Ending February 29, 2024 Financial Report
 - B. **Action** on OE Cash & Investment Summary Report for YTD ending February 29, 2024Mr. Rickey presented the financial and the cash and investment summary reports for the YTD ending Feb. 29, 2024. Herman Matthews motioned to accept the reports as presented. The motion was seconded by Travis Graves and passed unanimously
- IV. Old Business
 - A. Update on Gateway Prep School Phase 4 Construction (H.S. Annex Bldg., etc.)
 - B. **Action** on Gateway School of Arts and Sciences and Non-Expansion Amendment

Mr. Rickey presented an update on the Gateway Prep School Phase 4 construction.

The Executive Committee recommended the board not proceed with the new construction of the Gateway School of Arts and Sciences at this time; primarily due to the high cost of construction, high interest rates, and no funding increase in the per pupil basic allotment for

charter schools in the last legislative session. The committee recommended that the board delay this project until market conditions improve significantly. Herman Matthews motioned to approve the Executive Committee recommendation. The motion was seconded by Andrew Cottrill and passed unanimously.

- V. Adjournment
Meeting adjourned @ 7:30 P.M.

A handwritten signature in black ink, appearing to be 'H. Matthews', written over a horizontal line.

Board Secretary

**Orenda Charter Schools
Board of Directors
Meeting Minutes
Monday, June 17, 2024 at 5:30 PM
Gateway College Prep School - Cafeteria
3360 Westinghouse Rd, Georgetown, TX 78626**

Board Members in Attendance:

Andrew Cottrill, President
Travis Graves, Vice President
Mick Swope, Secretary
Herman Matthews, Member
Tory Gant, Mambert
Richard N. Rickey, Ex Officio

Administrative Attendees:

Carla Silber, Superintendent/COO
Margina Escobar, Chief Financial Officer
Teresa Moreno, Director of Human Resources
Adam Price, Director of Community Relations & Development
Nolberto Reyna, Director of Academic Programs
Albert Rodriguez, Director of Information Technology
Shelley Williams, Director of Operations
Tonya Lambert, Executive Assistant

- I. Welcome/Determination of Quorum/Call to Order/Introduction of Invited Guests
Andrew Coltrill, President, called the meeting to order on Monday June 17, 2024 at 5:30 P.M at Gateway College Preparatory School.
- II. Hearing of Citizens Who Desire to Come Before the Board
No citizens spoke before the board.
- III. **Action** on April 15, 2024 Board Meeting Minutes
Travis Graves motioned to approve the April 15, 2024 Board Meeting Minutes. Herman Matthews seconded, and the motion passed unanimously.
- IV. Financial Reports
 - A. **Action** on OCS YTD Ending May 31, 2024 Financial Report
 - B. **Action** on OCS Cash & Investment Summary Report for YTD ending May 31, 2024
 - C. **Action** on OCS 2023-24 OCS Budget Amendments
 - D. Discussion on OCS Salary & Benefits Rates and Comparisons with Other Districts
 - E. **Action** ON Interlocal Agreement Resolution and Agreement: Mid-Tex Educators Benefits Cooperative
Margina Escobar, CFO, reported on the Financial Reports. Herman Matthews motioned to accept the OCS YTD Ending May 31, 2024 Financial Report, OCS Cash & Investment summary YTD ending May 31, 2024 and OCS 2023-2024 OCS Budget Amendments, Interlocal Agreement

Resolution and Agreement: Mid-Tex Educators Benefits Cooperative. The motion was seconded by Mick Swope and passed unanimously.

F. **Action** on OCS 2024-25 District Budget

Travis Graves motioned to approve the OCS 2024-2025 District Budget. Andrew Cottrill seconded, and the motion passed unanimously.

G. Report on Financial Key Targets

H. Donations & Fund Raising Report for YTD ending May 31, 2024

Adam Price reported on donations and fundraising.

V. Academic and Instruction Reports

A. Consent Agenda - **Action** Items

- i. Student-Parent Handbook & Student Code of Conduct and Staff Handbook
- ii. Special Education and Instructional Policies
- iii. Austin Community College, Temple College, and UTPB Approved Dual Enrollment Courses

Herman Matthews motioned to approve Student-Parent Handbook & Student Code of Conduct and Staff Handbook, Special Education and Instructional Policies, Austin Community College, Temple College, and UTPB Approved Dual Enrollment Courses. Andrew Cottrill seconded the motion, and the motion passed unanimously.

B. **Action** on 2024-25 Nolan Creek and Kingsland Schools Calendar Revisions and Low Attendance Days Waiver

Mick Swope motioned to approve the 2024-25 Nolan Creek and Kingsland Schools Calendar Revisions and Low Attendance Days Waiver. Andrew Cottrill seconded the motion, and the motion passed unanimously.

C. Report on Academic Key Targets

D. Report on Preliminary 2024 STAAR Results

VI. Old Business

A. **Action** on Gateway School of Arts and Sciences Non-Expansion Amendment

Travis Graves motioned to approve the Gateway School of Arts and Sciences Non-Expansion Amendment. Mick Swope seconded the motion, and the motion passed unanimously.

B. Update on Gateway College Preparatory School Phase IV Construction

VII. New Business

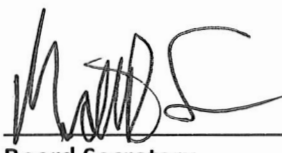
A. **Action** on Board Nominating Committee Recommendations for Board Members and Officers

Mick Swope motioned to approve the Board Nominating Committee Recommendations for Board Members and Officers. Andrew Cottrill seconded the motion, and the motion passed unanimously.

VIII. Adjournment

Meeting adjourned @ 6:36 P.M

NEXT MEETING October 24, 2024 @ 5:30 PM



Board Secretary

**Orenda Education
Board of Directors
Meeting Minutes**

Monday, June 17, 2024 at 6:45 PM

Gateway College Prep School - Cafeteria
3360 Westinghouse Rd, Georgetown, TX 78626

Board Members in Attendance:


Andrew Cottrill, President
Travis Graves, Vice President
Mick Swope, Secretary
Herman Matthews, Member
Tory Gant, Member
Richard N. Rickey, Ex Officio/CEO

Administrative Attendees:

Margina Escobar, Chief Financial Officer

- I. Welcome/Determination of Quorum/Call to Order
- II. New Business
 - A. **Action** on Board Nominating Committee Recommendations for OE Board Members and Officers
Mick Swope motioned to approve the Board Nominating Committee Recommendations for Board Members and Officers. The motion was seconded by Andrew Cottrill and passed unanimously.
 - B. Update on the Westinghouse Sportsplex Renovations and Grand Opening
Mr. Rickey gave the board an overview of the Sportplex renovations and plans for a grand opening.
- III. **Action** on April 15, 2024 Board Meeting Minutes
Travis Graves motioned to approve the April 15, 2024 Board Meeting Minutes. The motion was seconded by Herman Matthews and passed unanimously.
- IV. Financial Reports
 - A. **Action** on OE YTD Ending May 31, 2024 Financial Report
 - B. **Action** on OE Cash & Investment Summary Report for YTD ending May 31, 2024
 - C. **Action** on OE 2023-24 Budget
 - D. **Action to Amend the 2024 Memorandum of Understanding ("MOU") with OCS**
CFO Margina Escobar reported on the Financial Reports and presented management recommendations on the Budget and MOU. Herman Matthews motioned to accept the reports and the recommendations as presented. The motion was seconded by Mick Swope and passed unanimously.
- V. Adjournment
Meeting adjourned @ 7:35 P.M

NEXT MEETING October 24, 2024 @ 5:30 PM



Board Secretary