

Regular Meeting Poland Board of Education held December 12, 2024

The Regular meeting of the Poland Board of Education was held on Thursday, December 12, 2024, at Dobbins Board of Education Room, 3030 Dobbins Road, Poland, Ohio 44514.

Pledge of Allegiance

President, Mr. Warren called the meeting to order at 6:00 p.m.

Members present for roll call and answering their names were Mr. Sabrin, Dr. Dinopoulos, Mrs. Mr. Riddle and Mr. Warren. Absent: Mrs. Elia

PRESENTATIONS

- Fall Athletic Awards 2024 presented by PSHS Athletic Administrator Brian Banfield
- Washington, DC Field Trip Presentation - Abby Aebischer, Janice Hohloch and Alaina McMahon
- Matt McKenzie, Director of Operations & Matthew Sagone, Legal Representation for the Board - Presentation - North Lease
- Bullying Summary – Craig Hockenberry, Superintendent

A requirement that the district administration semiannually (December/May) provide the president of the district board a written summary of all reported incidents and post the summary on its web site, if the district has a web site, to the extent permitted by section [3319.321](#) of the Revised Code and the "Family Educational Rights and Privacy Act of 1974," 88 Stat. 571, 20 U.S.C. 1232g, as amended.

McKinley Elementary: ZERO
Poland Middle School 4-5-6: ZERO
Poland Seminary: THREE

PUBLIC PARTICIPATION - None**Treasurer/CFO Requests of Consent: Janet Muntean**

Moved by Mr. Sabrin and seconded by Dr. Dinopoulos to approve the following 1-4 Financial Consent recommendations as presented: **Resolution #2024-117.**

Financials

1. The Board approves the Minutes of the Regular meeting of November 13, 2024.
2. The Board approves the Financial Report of November 2024 as submitted.

3. The Board approves the following donations:
 - Martin Financial Services - Interact Club - \$50.00
4. The Board approve the updated Substitute Wage Document Effective 1/1/2025. Minimum wage is scheduled to increase to \$10.70 per hour.
 1. Substitute wages to be paid as follows:
 - Bus drivers @ \$18.00 per hour for bus route @ \$14.00 per hour for field trip
 - On Board Instructors for Bus Drivers (OBI) @ \$30.00 per hour
 - Regular employees subbing as a Bus Driver @ \$18.50 per hour
 - Bus Aides @ \$12.00 per hour
 - Cashiers @ \$10.70 per hour
 - Cook's Helper @ \$10.70 per hour
 - Custodians/Porters @ \$10.70 per hour
 - Courier @ \$10.70 per hour
 - Courier Helper @ \$10.70 per hour
 - Monitors @ \$10.70 per hour
 - Secretaries @ \$10.70 per hour
 - Long Term Sub Teachers @ \$125.00 per day for 1-60 days. On 61st workday in same assignment BAO per day.
 - Substitute Nurses @ \$100.00 per day
 2. Noncontract personnel
 - Seasonal Custodians @ \$10.70 per hr.
 - High school students (lawn crew/custodial) @ \$10.70 per hr.
 - Seasonal (lawn crew) @ \$10.70 per hr.
 3. Vendor personnel
 - Athletic security @ \$120 per game
 - PSHS Athletic varsity game workers @ \$45.00 (timekeepers, scorekeepers, ticket sellers, ticket takers, etc.);
 - PSHS Athletic Junior Varsity Workers @ \$40.00 (timekeepers, scorekeepers, ticket sellers, ticket takers, etc.);
 - PSHS Athletic Freshman Workers @ \$35.00 (timekeepers, scorekeepers, ticket sellers, ticket takers, etc.);
 - PMS athletic game workers @ \$30.00 (timekeepers, scorekeepers, ticket sellers, ticket takers, etc.);
 - Any OHSAA hosted game at PSHS tournament could have an additional Managers tournament fee of \$100.00-\$250.00
 4. Superintendent may increase sub pay rate for emergency situations.
 5. Building rentals per rental agreement.
 6. Saturday Detention and/or Home Instruction Tutors will be \$19.00 per hour.

Roll call: Mr. Sabrin, Dr. Dinopoulos, Mr. Riddle and Mr. Warren voting aye. Absent: Mrs. Elia. Motion passed 4-0.

Treasurer/CFO Requests Not in Consent: Janet Muntean

Approval of Science of Reading Stipends – Resolution #2024-118

Mr. Riddle moved and Dr. Dinopoulos seconded with Mr. Sabrin and Mr. Warren voting aye to authorize the Treasurer to issue Science of Reading stipend payments, effective with the beginning of the 2024-2025 school year, to applicable educators in the amounts of \$1,200 or \$400, depending on required pathway, in accordance with the requirements set forth by House Bill 33. A formal approval process has been put in place by the district to document verification of completion, payment, and reimbursement from ODEW. Absent: Mrs. Elia. Motion passed 4-0.

Superintendent's Request of Consent: Craig Hockenberry Items 1-15

Moved by Dr. Dinopoulos and seconded by Mr. Sabrin to approve the following 1-15 consent agenda recommendations as presented: **Resolution #2024-119**

HR/STAFFING

1. The Board approves the requested unpaid maternity/parental leave for the following certified employees as indicated on their individual letters of request.
Madison Kasten
Helen Muntean
2. The Board approves the following as a Volunteer Coach for the Speech and Debate Team for the 2024-2025 School Year.
Liam Burk
3. The Board accepts the resignation of the following classified employees for the 2024-2025 School Year:
Janet Donnadio - Pre/Server/Cashier Effective 12/12/2024
4. The Board approves the following non-teaching individual to be placed on the approved substitute list for the 2024-2025 school year according to the wage rate for the assignment designated; all required reports are on file, unless noted:
Timothy Yeager - Custodian
Janet Donnadio - Prep/Server/Cashier
Bob Barnhart - Bus Aide Effective 12/16/2024
5. The Board approves the following classified employees for the 2024-2025 school year with receipt of all required reports on file:
Rachel Hritz - Porter/PSHS Effective 12/16/2024
6. The Board approves the On-Board Instructor, as needed, for the 2024-2025 School Year. (OBI) is a certified professional who trains new school bus drivers in Ohio. Effective date 12/3/2024, \$30.00 per hour.
Ryan Dunn
7. The Board accepts the following certified retirement effective the end of the 2024-2025 school year.
Karen Vasko - 5th Grade Teacher ELA

CURRICULUM/INSTRUCTION

8. The Board approves the preschool handbook for the 2025-2026 school year as presented.

9. The Board approves the Poland Seminary High Schools request for the Annual 8th grade field trip to Washington, DC leaving on Wednesday, May 21, 2025, and returning Friday, May 23, 2025. The cost of the trip will be \$624.00, and payments will be sent directly to Premier Tour and Travel.
10. The Board approves the sixth grade Outdoor Education Program at Camp Fitch spending three days and two nights beginning on May 14, 2025, and returning on May 16, 2025. The cost will be \$160 per student. This includes a Camp Fitch t-shirt, lodging, six meals, snacks, Camp Fitch staff and fees, as well as the use of recreational equipment.
11. The Board approves the updated Gifted Education Policy and Plan.

ATHLETICS

12. The Board authorizes the Treasurer to issue payment to YSU for the 2025 Poland Swim/Dive Team Pool Rental not to exceed \$6,000.00.
13. The Board accepts the following athletic supplemental resignation for the 2025 Fall Athletic Season.
Aleah Diamond - Head Varsity Volleyball Coach
14. The Board approves the following individual to fill the volunteer athletic position listed for the 2024-2025 school year. All required credentials on file, including BCI & FBI checks.
Anthony Fuller - Assistant Freshman Boys Basketball Coach
15. The Board approves the following individual to fill the athletic position listed for the 2024-2025 school year and to be awarded the applicable supplemental and/or pupil activity contract. The coach will have all required credentials on file, including BCI & FBI checks, prior to working with any Poland student athlete.
Frank LaRubbio - Freshman Baseball Coach

Roll call: Mr. Sabrin, Dr. Dinopoulos, Mr. Riddle and Mr. Warren voting aye. Absent: Mrs. Elia.
Motion passed 4-0.

ITEMS NOT INCLUDED IN CONSENT

BOARD OF EDUCATION

Approval of Organizational Meeting for 2025 and Meeting Dates – Resolution #2024-120

Mr. Riddle moved and Dr. Dinopoulos seconded with Mr. Sabrin and Mr. Warren voting aye to SET the Date/Time for 2025 Organizational Meeting and APPROVE the Poland Board of Education meeting dates for 2025.

POLAND BOARD OF EDUCATION MEETINGS

Scheduled For 2025

Board Business Meetings and Work Sessions are open to the public and scheduled on Wednesdays at 6:00 p.m. unless otherwise indicated. Board action may be taken at any or all meetings. "Upon request to the Treasurer, the District shall make reasonable accommodation for a disabled person to be able to participate in this activity."

BOARD BUSINESS MEETINGS are scheduled at the Poland Board Office (Dobbins Early Learning Center), 3030 Dobbins Road unless otherwise indicated* at 6:00 p.m. on the following dates:

Wednesday, January 8, 2025 – Organizational Meeting
Wednesday, January 22, 2025 – Regular Meeting
Wednesday, February 5, 2025 – Regular and/or Work Session
Wednesday, February 19, 2025 – Regular Meeting
Wednesday, March 12, 2025 – Regular and/or Work Session
Wednesday, March 26, 2025 – Regular Meeting
Wednesday, April 16, 2025 – Regular and/or Work Session
Wednesday, April 23, 2025 – Regular Meeting
Wednesday, May 7, 2025 – Regular and/or Work Session
Wednesday, May 21, 2025 – Regular Meeting
Wednesday, June 25, 2025 – Regular Meeting
Wednesday, July 16, 2025 – Regular Meeting
Wednesday, August 13, 2025 – Regular Meeting
Wednesday, September 10, 2025 – Regular and/or Work Session
Wednesday, September 24, 2025 – Regular Meeting
Wednesday, October 8, 2025 – Regular and/or Work Session
Wednesday, October 22, 2025 – Regular Meeting
Wednesday, November 5, 2025 – Regular and/or Work Session
Wednesday, November 19, 2025 – Regular Meeting
Wednesday, December 10, 2025 – Regular Meeting

*The April Meeting will take place at the Little Red School House

Roll call: Mr. Sabrin, Dr. Dinopoulos, Mr. Riddle and Mr. Warren voting aye. Absent: Mrs. Elia. Motion passed 4-0.

OPERATIONS**Approval to Table - 3 Year Spring-Fall Mowing Contract – Resolution #2024-121**

Dr. Dinopoulos moved and Mr. Sabrin seconded with Mr. Riddle and Mr. Warren voting aye to table the approval of the Mowing Contract. After further discussion, more information is being requested.

Roll call: Mr. Sabrin, Dr. Dinopoulos, Mr. Riddle and Mr. Warren voting aye to table resolution #2024-121. Absent: Mrs. Elia. Motion passed 4-0.

STUDENT SERVICES**Approval of Nursing Contract with Homecare with Heart – Resolution #2024-122**

Mr. Riddle moved and Mr. Sabrin seconded with Dr. Dinopoulos and Mr. Warren voting aye to approve a contract with Homecare with Heart for nursing services for a specific student in accordance with state and federal law. The contract is effective December 12, 2024 - July 31, 2025. Absent: Mrs. Elia. Motion passed 4-0.

ATHLETICS**Approval of Power Ad Company Advertising Agreement – Resolution #2024-123**

Mr. Riddle moved and Dr. Dinopoulos seconded with Mr. Sabrin and Mr. Warren voting aye to approve the master agreement between Power Ad Company and Poland Seminary High School for Power Ad Company to deliver to the school electronic scoring and/or advertising equipment. The Company will contract with advertisers to place advertising sponsors upon static, LED or scrolling advertising panels that are to be displayed during all regular season home sporting events at the Poland Seminary High School Varsity Sports venue. Absent: Mrs. Elia. Motion passed 4-0.

POLAND BOARD OF EDUCATION

To Review Poland Board of Education Policies, listed below, as presented for the first reading. Second reading and approval on January 22, 2025, at the regular scheduled meeting of the Board of Education.

REVIEW OF POLAND BOARD OF EDUCATION REVISED POLICIES:

- 0100 - Definitions (Revised)
- 1130 - UGG/EDGAR Revisions Conflict of Interest (Revised)
- 0142.1 - Oath (Revised)
- 0151 - Organizational Meeting (Revised)
- 0152 - Officers (Revised)
- 0155 - Presiding Officer (Technical Correction)
- 0163 - Presiding Officer (Technical Correction)
- 0164 - Notice of Meetings (Revised)
- 0165 - Board Meetings (New)
- 0165.1 - Regular Meetings (Rescind)
- 0165.2 - Special Meetings (Rescind)
- 0166 - Agendas (New)
- 0167.2 - Executive Session (Renumbered)
- 0167.7 - Use of Personal Communication Devices (Renumbered/Revised)
- 0173 - Board Officers (Rescind)
- 2265 - (Special Update) Protections of Individual Beliefs, Affiliations, Ideals, or Principles of Political Movements and Ideology
- 3113 - UGG/EDGAR Revisions Conflict of Interest (Revised)
- 4113 - UGG/EDGAR Revisions Conflict of Interest (Revised)

- 4120.08 - Employment of Personnel for Co-Curricular/Extra-Curricular Activities (Revised)
- 4121 - Criminal History Record Check (Revised)
- 5131 - Student Transfers (Revised)
- 5136.01 - Electronic Equipment (Revised)
- 5200 - Attendance (Revised)
- 5500 - Student Conduct (Revised)
- 5780 - Student/Parent Rights (Revised)
- 6110 - UGG/EDGAR Revisions Grant Funds
- 6111 - UGG/EDGAR Revisions Internal Controls
- 6112 - UGG/EDGAR Revisions Cash Management of Grants
- 6114 - UGG/EDGAR Revisions Cost Principles - Spending Federal Funds
- 6144- Investments
- 6320 - Purchasing and Bidding (Revised)
- 6325 - UGG/EDGAR Revisions Procurement - Federal Grants/Funds
- 6460 - Vendor Relations (Revised)
- 6550 - UGG/EDGAR Revisions Travel Payment & Reimbursement/Relocation Costs
- 7310 - UGG/EDGAR Revisions Disposition of Surplus Property
- 7450 - UGG/EDGAR Revisions Property Inventory
- 7530.02 - Staff Use of Personal Communication Devices (Revised)
- 7540.03 - Student Technology Acceptable Use and Safety (Revised)
- 7540.04 - Student Technology Acceptable Use and Safety (Revised)
- 7540.09 - Artificial Intelligence ("AI") (New)
- 8310 - Public Records (Revised)
- 8500 - Food Services
- 9160 - Public Attendance at School Events (Revised)

INFORMATIONAL ITEMS

REPORTS/PRESENTATIONS

Foundation Liaison – Mr. Warren – Mini grants are still open to apply. Over \$7,800 has been awarded. Nominations are being accepted for Distinguished Teacher, Staff Member and Alumna of the year. The annual banquet will be March 18, 2025.

Legislation Liaison – Mr. Sabrin – No Report.

- Superintendent Hockenberry briefly discussed immediate update to SB104 which prohibits transgender students from using multiple-occupancy restrooms and locker rooms that align with their gender identities. This legislation will take effect on February 25, 2025.

Student Achievement Liaison – Mrs. Elia – No report – Absent.

Approval to Enter Executive Session – Resolution #2024-124

At 7:45 p.m., Mr. Riddle moved and Dr. Dinopoulos seconded with Mr. Sabrin and Mr. Warren voting aye to enter executive session to consider the appointment, employment, dismissal of a public employee or official and matters required to be kept confidential by federal law or rules or state statutes. Absent: Mrs. Elia. Motion passed 4-0.

Reconvene and Adjourn – Resolution #2024-125

At 8:23 p.m., Dr. Dinopoulos moved, and Mr. Riddle seconded with Mr. Sabrin and Mr. Warren voting aye to reconvene and adjourn the meeting. Absent: Mrs. Elia. Motion passed 4-0.

Meeting Adjourned

Treasurer

President

12/12/2024